

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
March 1, 2010
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:28 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Alderman Wisneski, Pack, Hendricks, Zelinski, Englebert, Benner, Roush, Taylor

ALSO PRESENT: Mayor Merkes, Attorney Jim Godlewski, Lt. Brunn, DPW Radtke, CDD Keil, C/T Stoffel, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 2/15/10](#)

Moved by Alderman Pack, seconded by Alderman Roush to approve minutes.

Motion carried on voice vote

D. ACTION ITEMS

1. [Authorization to Participate in Wisconsin Tax Refund Intercept Program \(TRIP\)](#)

The Dept. of Revenue is authorized to intercept taxpayer refunds, other refundable credits, and lottery prizes to be applied against certain debts a taxpayer owes to local governments. The Finance Dept. will be assigned the task of keeping accurate and updated information on TRIP. The City is responsible to notify the debtor in writing of the certification of a debt to DOR and provide for an appeal process.

Moved by Alderman Pack, seconded by Alderman Zelinski to recommend approval
To Common Council

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Alderman Pack, seconded by Alderman Roush to adjourn at 6:31 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC, City Clerk