

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
September 20, 2010
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 8:34 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Hendricks, Zelinski, Englebert, Benner, Roush, Taylor, Wisneski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, Dave Maccoux (Schenck), Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 9/7/10](#)

Moved by Ald. Roush, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote

D. ACTION ITEMS

1. [Review and accept 2009 City of Menasha Audit Report \(Dave Maccoux, Schenck\)](#)

Dave Maccoux reviewed the independent auditors' report on basic financial statements conducted by Schenck.

Moved by Ald. Langdon, seconded by Ald. Roush to accept the 2009 City of Menasha Audit Report.

Motion carried on voice vote.

2. Vacant Land Listing Contract with Drifka Group Inc for 81 & 87 Racine and 504 Broad (Held 9/7/10)

CDD Keil explained the listing price for the lots is \$115,000. A 4'x6' standard sign will be installed.

Moved by Ald. Zelinski, seconded by Ald. Langdon to recommend to Common Council to list with Drifka Group Inc. and post a sign for 90 days.

Motion carried on voice vote.

3. [Change to the handicap parking fine set forth in the City's fee schedule approved by The Common Council on Dec. 7, 2009. \(Recommended by the Parking Committee\)](#)

The Parking Committee recommended increasing the fine for illegally parking in a handicap spot to \$200. CA/HRD Captain stated as per City Code a change in the fee schedule will need approval by the Council.

Moved by Ald. Hendricks, seconded by Ald. Langdon to recommend to Common Council to increase handicap parking fines to \$200.

Motion carried on voice vote.

4. [O-16-10 An Ordinance Relating to the Annexation of Certain Property to the City of Menasha, Wisconsin \(Golden Eagle Properties, LLC Annexation\) \(Mayor Merkes\)](#)

Mayor Merkes explained this ordinance is for the annexation of the three parcels the Council just approved the rezoning.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend to Common Council approval of O-16-10.

Motion carried on voice vote.

5. [R-21-10 Resolution Requesting the U.S. Congress to Direct the United State Postal Service \(USPS\) to Eliminate from Consideration the Closure of the Oshkosh, WI Facility in Lieu of Consolidation of Services at the Green Bay, WI Facility \(Ald. Taylor\)](#)

Moved by Ald. Taylor, seconded by Ald. Langdon to recommend to Common Council approval of R-21-10.

Discussion: Ald. Taylor stated good paying jobs could be lost if the Oshkosh Post Office was closed. It could also have a negative impact on City of Menasha residents and businesses.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Benner, seconded by Ald. Hendricks to adjourn at 9:10 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, City Clerk