

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
February 7, 2011  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:12 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Roush, Taylor, Wisneski, Langdon, Hendricks, Zelinski, Englebert

EXCUSED: Alderman Benner

ALSO PRESENT: CA/HRD Captain, PC Stanke, DFC DeLeeuw, DPW Radtke,  
C/T Stoffel, PRD Tungate, Clerk Galeazzi and the Press

C. MINUTES TO APPROVE

1. [Administration Committee, 1/17/11](#)

Moved by Ald. Englebert, seconded by Ald. Langdon to approved minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Division of Public Health Contract Agreement #18303 with City of Menasha Health Department, 1/1/11 – 12/31/11, and authorize signature](#)

PHD Nett explained it is the annual agreement with the State of Wisconsin Division of Public Health. There is a slight decrease in the funds to be received for one of the programs.

Moved by Ald. Hendricks, seconded by Ald. Zelinski to recommend approval to Common Council.  
Motion carried on voice vote.

2. [Termination of parking lot agreement with BDD&G Holdings of Appleton, d/b/a Germania Hall](#)

CA/HRD Captain explained staff is asking permission to withdraw from the current agreement as it is no longer necessary to have this arrangement. The agreement requires notice by March 31 in writing of intent to withdraw from the agreement.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend approval to Common Council.  
Motion carried on voice vote.

3. [Listing Contract Extension with Drifka Group Inc. for Midway Business Park and Province Terrace](#)

CA/HRD Captain explained this would be a one year extension of the current listing contract with Drifka for Midway Business Park and Province Terrace.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend approval to Common Council  
Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Roush, seconded by Ald. Langdon to adjourn at 7:19 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk