

It is expected that a Quorum of the Personnel Committee, Board of Public Works, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
December 5, 2011  
6:30 PM  
or immediately following Common Council  
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [Administration Committee, 11/21/11](#)
- D. ACTION ITEMS
  - 1. [Weights and Measures Proposed Fees for 2012. \(Held 11/21/11\)](#)
  - 2. [Amendment to Listing Contract with Drifka Group Inc. for 81 & 87 Racine St. and 504 Broad St.](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
November 21, 2011

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 9:07 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, PP Homan, PHD Nett, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [Administration Committee, 11/7/11](#)

Moved by Ald. Krueger, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Weights and Measures Proposed Fees for 2012.](#)

PHD Nett explained the new fees proposed will cover the expenditures for Weights and Measures program.

Moved by Ald. Benner, seconded by Ald. Krueger to recommend to Common Council.

General discussion on fees covering entire cost of program.

PHD Nett explained the proposed fees may need to be adjusted due to recent action by the Council to the Weights and Measures budget.

Moved by Ald. Klein, seconded by Ald. Taylor to hold this item.

Item held.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Langdon to adjourn at 9:14 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



November 30, 2011

TO: Mayor Merkes  
Common Council Members

FROM: Susan Nett  
Public Health Director

RE: 2012 Weights and Measures Fees

The initial budgeted expenditures for 2012 for the weights and measures program was \$19587. After recalculating the expenditures following the 1% reduction in salary, the final budgeted expenditures for the weights and measures program in 2012 is \$19450, a difference of \$137. The 2012 proposed weights and measures fees will remain the same as presented at the Administration Committee meeting on November 21, 2011. Please contact me with any questions.

**WB-42 AMENDMENT TO LISTING CONTRACT**

1 It is agreed that the Listing Contract dated October 6, 2010, between the undersigned,  
2 for sale of the property known as (Street Address/Description) 81 & 87 Racine St. & 504 Broad St.  
3 in the City of Menasha, County of  
4 Winnebago, Wisconsin is amended as follows:

5  The list price is changed from \$ \_\_\_\_\_ to \$ \_\_\_\_\_.

6  The expiration date of the contract is changed from midnight November 5, 2011 to  
7 midnight November 5, 2012.

8  The following items are (added to)(deleted from) STRIKE ONE the list of property to be included in the list  
9 price: \_\_\_\_\_  
10 \_\_\_\_\_

11  Other: Property is being sold subject to the following conditions: Within 18  
12 months of closing, Purchaser must begin construction of a building or  
13 structure in compliance with city ordinances and other applicable laws and  
14 for a permitted purpose under city ordinances. Construction must be  
15 completed within 1 year after construction begins. Seller will have a right  
16 to repurchase the property for the purchase price paid by the Purchaser if  
17 Purchaser fails to perform these conditions.  
18 \_\_\_\_\_  
19 \_\_\_\_\_  
20 \_\_\_\_\_  
21 \_\_\_\_\_  
22 \_\_\_\_\_

23 ALL OTHER TERMS OF THIS CONTRACT AND ANY PRIOR AMENDMENTS REMAIN UNCHANGED.

24 **CAUTION: Agents (salespersons) for Broker (firm) do not have the authority to enter into a mutual**  
25 **agreement to terminate a listing contract, amend the commission amount or shorten the term of a**  
26 **listing contract, without the written consent of the Agent(s)' supervising broker.**

27 Drifka Group Inc.  
28 Broker/Firm ▲  
29

30 (x) *R G Drifka* 12-1-11  
31 By ▲ Date ▲  
32 Print name ▶ Robert Drifka

(x) \_\_\_\_\_  
Seller's Signature ▲ Date ▲  
Print name ▶ City of Menasha

(x) \_\_\_\_\_  
Seller's Signature ▲ Date ▲  
Print name ▶ \_\_\_\_\_