

It is expected that a Quorum of the Personnel Committee, Board of Public Works, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
March 21, 2011  
6:30 PM  
or immediately following Common Council  
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [Administration Committee, 3/7/11](#)
- D. ACTION ITEMS
  - None
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
March 7, 2011  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 8:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Hendricks, Zelinski, Englebert, Benner, Roush, Taylor, Wisneski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, CDD Keil, C/T Stoffel, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 2/21/11](#)

Moved by Ald. Roush, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Extension of Listing Agreement with Core Development for Lake Park Villas Phase II Vacant Lots \(held 2/21/11\)](#)

Mayor Merkes explained staff is recommending the extension of the listing agreement with Core Development through September 2011 then either work with Core Development or Lexington Homes based on the development at Lake Park Villas. When questioned about the part of the listing agreement on additional provisions, CDD Keil explained City staff will be used to complete the landscaping.

Moved by Ald. Taylor, seconded by Ald. Hendricks to recommend approval to Common Council

Moved by Ald. Roush, seconded by Ald. Hendricks to amend agreement to conclude on September 30, 2011.

Motion on amendment carried on voice vote.

Motion as amended carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Roush, seconded by Ald. Englebert to adjourn at 8:09 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk