

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
November 5, 2012
6:45 PM
or immediately following the Administration Committee

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [October 15, 2012](#)
- D. ACTION ITEMS
 - 1. [Payment – Terra Engineering & Construction Corporation; City of Menasha Wastewater Collection System Rehabilitation Improvements, Phase 4 Project; Sanitary Sewer Rehabilitation; Contract E124-11-01A; \\$415.51 \(Payment No. 4 and Final\)](#)
 - 2. [R-35-12 Resolution Declaring Official Intent to Reimburse Expenditures for Clean Water Fund Loan Program \(Introduced by Ald. Taylor\)](#)
 - 3. [Storm Water Utility Financial Report](#)
 - 4. [Parking Committee Recommendations](#)
 - A. [Ordinance O-16-12 Amending Sections 10-1-26 and 10-1-29\(a\)\(4\) of the Municipal Code \(Fourth Street, Winnebago Avenue\)](#)
 - B. [90-Day Trial Period to Allow Parking on the East Side of Tayco Street from Third Street to Butte Des Morts School Driveway and to Allow Parking on the South Side of the 300 Block of Sixth Street Currently Posted “School Bus Parking Only”](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
October 15, 2012
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:45 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich

EXCUSED: Alderman Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DFC DeLeeuw,
DPW Radtke, CDD Keil, and Clerk Galeazzi

C. MINUTES TO APPROVE

1. [October 1, 2012](#)

Moved by Ald. Krueger, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Change Order #1, Mod 28; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: \\$1,508.00 \(Credit for materials not used on project\)](#)

Moved by Ald. Krueger, seconded by Ald. Benner to recommend to Common Council Change Order #1, Mod 28, Neenah-Menasha Fire Rescue Station 36, Miron Job #101520, Deduct of \$1,508.00 (Credit for materials not used on project)

Motion carried on roll call 7-0.

2. [Final Change Order #2, Mod 29; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: \\$12,847.42 \(Contract adjustment from original amount of contract to new amount of contract\)](#)

DFC DeLeeuw will check into what is done with the funds that were not used on Station 36. Some of the funds came from Federal grants

Moved by Ald. Sevenich, seconded by Ald. Krueger to recommend to Common Council final Change Order #2, Mod 29, Neenah-Menasha Fire Rescue Station 36, Miron Job #101520, Deduct of \$12,847.42 (contract adjustment from original amount of contract to new amount of contract).

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Klein to adjourn at 7:51 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

MONTHLY STATEMENT OF UNIT PRICE CONTRACT ACCOUNT

Request for: Final Payment No. PR-1451101A-04 Date: October 9, 2012
 (Partial/Final)

Project: Wastewater Collection System Rehabilitation Improvements, Phase 4

Owner: City of Menasha

Contractor: Terra Engineering & Construction Corporation E145-10.09

Original Contract Amount as Bid:	\$528,640.50
*(ADD)(DEDUCT) by Revised Quantities:	\$11,231.10
*Amount Added by Change Order:	\$43,397.00
*Amount Deducted by Change Order:	(\$57,511.00)
TOTAL CONTRACT THIS DATE:	\$525,757.60
Value of Work Completed to Date:	\$525,757.60
Amount Deducted for Defective Work (Summary Attached)	(\$12,767.90)
Less <u>0</u> Percent Retainable: (Of Total Contract This Date)	\$0.00
Net Total:	\$512,989.70

Project on Schedule: _____ YES _____ NO 100 % Complete

Record of Previous Payments:

1	<u>\$458,227.18</u>	<u>11/11/11</u>	6	_____	_____	11	_____	_____
2	<u>\$41,857.26</u>	<u>2/28/12</u>	7	_____	_____	12	_____	_____
3	<u>\$12,489.75</u>	<u>3/23/12</u>	8	_____	_____	13	_____	_____
4	_____	_____	9	_____	_____	14	_____	_____
5	_____	_____	10	_____	_____	15	_____	_____

Amount Previously Paid: _____ \$512,574.19

AMOUNT DUE THIS REQUEST: _____ \$415.51

This is to certify that, in accordance with the terms of the Contract, the Contractor is entitled to a payment in the amount requested.

Engineer's Approval for Payment

Owner's Approval for Payment

BY: Taryn S. Nall
 Taryn S. Nall, P.E.
 KAEMPFER & ASSOCIATES, INC.

BY: _____
 Mark Radtke, P.E., Dir. of Public Works
 CITY OF MENASHA

* See Unit Price Contract Spreadsheet

Unit Price Contract
 E145-11-01A Sanitary Sewer Rehabilitation
 October 9, 2012

PROJECT: Wastewater Collection System Rehabilitation Improvements Phase 4
 OWNER: City of Menasha
 CONTRACTOR: Terra Engineering & Construction Corporation

ITEM NO.	DESCRIPTION	UNITS	UNIT PRICE	BID QTY.	BID TOTAL	PREVIOUSLY REQUESTED		CURRENT REQUEST		REVISED * QUANTITY	TOTAL	ADD (+) / DEDUCT (-)
						QTY.	TOTAL	QTY.	TOTAL			
1A	18-inch sanitary sewer CIPP lining	LF	\$59.50	2,531	\$150,594.50	2,255.7	\$134,214.15		\$0.00	2255.7	\$134,214.15	-\$16,380.35
2A	15-inch sanitary sewer CIPP lining	LF	\$61.00	271	\$16,531.00	210.0	\$12,810.00		\$0.00	210	\$12,810.00	-\$3,721.00
3A	12-inch sanitary sewer CIPP lining	LF	\$33.50	5,255	\$176,042.50	4,426.2	\$148,277.70		\$0.00	4426.2	\$148,277.70	-\$27,764.80
4A	10-inch and 12-inch transition sanitary sewer CIPP lining on Elm Street between MH 168 and MH 169	LF	\$34.00	333	\$11,322.00	335.0	\$11,390.00		\$0.00	335	\$11,390.00	\$68.00
5A	10-inch sanitary sewer CIPP lining	LF	\$26.50	2,696	\$71,444.00	2,905.8	\$77,003.70		\$0.00	2905.8	\$77,003.70	\$5,559.70
6A	8-inch sanitary sewer CIPP lining	LF	\$23.50	3,565	\$83,777.50	3,628.3	\$85,265.05		\$0.00	3628.3	\$85,265.05	\$1,487.55
7A	Pressure inject grouting lateral connection	EA	\$683.00	10	\$6,830.00	21.0	\$14,343.00		\$0.00	21	\$14,343.00	\$7,513.00
8A	Pressure inject grout material for lateral connections, as specified in Article C2.19	GAL	\$10.00	100	\$1,000.00	73.7	\$737.00		\$0.00	73.7	\$737.00	-\$263.00
9A	Pressure inject grouting joints and cracks in 18-inch diameter sanitary sewer	EA	\$368.00	3	\$1,104.00	4.0	\$1,472.00		\$0.00	4	\$1,472.00	\$368.00
10A	Pressure inject grouting joints and cracks in 8-inch diameter sanitary sewer	EA	\$97.00	35	\$3,395.00	35.0	\$3,395.00		\$0.00	35	\$3,395.00	\$0.00
11A	Pressure inject grout material for joints and cracks, as specified in Article C2.19	GAL	\$10.00	400	\$4,000.00	39.1	\$391.00		\$0.00	39.1	\$391.00	-\$3,609.00
12A	15-inch sanitary sewer CIPP spot lining on Naymut Street between MH 155 and MH 156	LF	\$650.00	4	\$2,600.00	4.0	\$2,600.00		\$0.00	4	\$2,600.00	\$0.00
TOTAL, ITEMS 1A THROUGH 12A					\$528,640.50		\$491,898.60		\$0.00		\$491,898.60	-\$36,741.90

CHANGE ORDER #CO-1451101A-01												
13A	18-inch sanitary sewer CIPP lining	LF	\$59.50	-322	-\$19,159.00		\$0.00		\$0.00		\$0.00	\$19,159.00
14A	15-inch sanitary sewer CIPP lining	LF	\$61.00	-271	-\$16,531.00		\$0.00		\$0.00		\$0.00	\$16,531.00
15A	12-inch sanitary sewer CIPP lining	LF	\$33.50	-628	-\$21,038.00		\$0.00		\$0.00		\$0.00	\$21,038.00
16A	Pressure inject grouting lateral connection	EA	\$683.00	-1	-\$683.00		\$0.00		\$0.00		\$0.00	\$683.00
17A	Pressure inject grout material for lateral connection	GAL	\$10.00	-10	-\$100.00		\$0.00		\$0.00		\$0.00	\$100.00
18A	8-inch PVC sanitary sewer CIPP lining	LF	\$23.50	135	\$3,172.50	140.0	\$3,290.00		\$0.00	140	\$3,290.00	\$117.50
19A	Pressure inject grouting lateral connection	EA	\$683.00	3	\$2,049.00		\$0.00		\$0.00		\$0.00	-\$2,049.00
20A	Pressure inject grout material for lateral connection	GAL	\$10.00	30	\$300.00		\$0.00		\$0.00		\$0.00	-\$300.00
TOTAL CHANGE ORDER #CO-1451101A-01					-\$51,989.50		\$3,290.00		\$0.00		\$3,290.00	\$55,279.50

CHANGE ORDER #CO-1451101A-02												
21A	12-inch sanitary sewer CIPP lining on Chute Street between MH 201 and MH 104	LF	\$33.50	297	\$9,949.50	298.0	\$9,983.00		\$0.00	298	\$9,983.00	\$33.50
22A	10-inch and 12-inch transition sanitary sewer CIPP lining on Manitowoc Street between MH 483 and MH 469	LF	\$34.00	329	\$11,186.00	329.0	\$11,186.00		\$0.00	329	\$11,186.00	\$0.00

*This estimate based on ___ X ___ Estimated Quantity ___ Field Measured Quantity
 K: F145 10:00 EMAIL:SPREADSHEET 04

Unit Price Contract
 E145-11-01A Sanitary Sewer Rehabilitation
 October 9, 2012

PROJECT: Wastewater Collection System Rehabilitation Improvements Phase 4
 OWNER: City of Menasha
 CONTRACTOR: Terra Engineering & Construction Corporation

ITEM NO.	DESCRIPTION	UNITS	UNIT PRICE	BID QTY.	BID TOTAL	PREVIOUSLY REQUESTED		CURRENT REQUEST		REVISED * QUANTITY	TOTAL	ADD (+) / DEDUCT (-)
						QTY.	TOTAL	QTY.	TOTAL			
23A	Pressure inject grouting lateral connection	EA	\$683.00	10	\$6,830.00		\$0.00		\$0.00		\$0.00	-\$6,830.00
24A	Pressure inject grout material for lateral connections, as specified in Article C2.19	GAL	\$10.00	100	\$1,000.00		\$0.00		\$0.00		\$0.00	-\$1,000.00
25A	Set-up for manhole grouting	EA	\$95.00	18	\$1,710.00	20.0	\$1,900.00		\$0.00	20	\$1,900.00	\$190.00
26A	Grout lifting hole	EA	\$75.00	4	\$300.00	5.0	\$375.00		\$0.00	5	\$375.00	\$75.00
27A	Grout barrel crack	EA	\$300.00	2	\$600.00	2.0	\$600.00		\$0.00	2	\$600.00	\$0.00
28A	Grout pipe connection	EA	\$225.00	9	\$2,025.00	13.0	\$2,925.00		\$0.00	13	\$2,925.00	\$900.00
29A	Grout barrel joint	EA	\$225.00	19	\$4,275.00	16.0	\$3,600.00		\$0.00	16	\$3,600.00	-\$675.00
TOTAL CHANGE ORDER #CO-1451101A-02					\$37,875.50		\$30,569.00		\$0.00		\$30,569.00	-\$7,306.50
TOTAL CONTRACT AMOUNT TO DATE					\$514,526.50		\$525,757.60		\$0.00		\$525,757.60	\$11,231.10

SUMMARY OF DEFECTIVE WORK
TERRA ENGINEERING & CONSTRUCTION CORPORATION
CONTRACT E145-11-01A

SANITARY SEWER REHABILITATION
CITY OF MENASHA, WISCONSIN

1. Manhole 265-264 Willow Lane
274' - Stain at 9:00
283' - Stain at 10:00

2. Manhole 264-263 Willow Lane
22' - Stain at 1:00 - 3 pinholes
68' - Stain at 7:00 - pinhole
69' - Stain at 7:00 - pinhole
318'-321' - Lift of approximately 1"
373' - Stain at 10:00
392'-408' - Lift - one layer of liner split open at 392' at 6:00

3. Manhole 263-262 Willow Lane
127' - Stain at 11:00
260' - Stain at 1:00 - pinhole
297' - Stain at 1:00 - pinhole
335' - Stain at 1:00 - pinhole

4. Manhole 262-261 Willow Lane
11'-81' - Intermittent staining at 4:00
92'-93' - Lift of approximately 2" - lift cut out and spot liner placed on 7-18-12
173' - Stain at 8:00
368'-388' - Lift - holes drilled into lift and re-cured on 1-26-12. Lift flattened out

5. Manhole 180-181 Keyes Street
4'-6' - Stain at 2:00 - crack or cut

RESOLUTION NO. R-35-12

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE
EXPENDITURES FOR CLEAN WATER FUND LOAN PROGRAM

Introduced by Alderman Taylor

WHEREAS, the City of Menasha, Wisconsin (the "Municipality") owns and operates a sewerage system (the "System") as a public utility; and

WHEREAS, the Municipality plans to construct Ninth Street Sewage Lift Station Improvements (the "Project"); and

WHEREAS, the Municipality expects to receive a loan (the "Loan") from the State of Wisconsin Clean Water Fund Loan Program (the "Program") to finance the project and expects to issue tax exempt bonds (the "Bonds") to the Program in evidence of the Loan; and

WHEREAS, because the Loan will not become available prior to 2013, the Municipality must provide interim financing to cover costs of the Project incurred prior to receipt of the Loan; and

WHEREAS, it is necessary, desirable, and in the best interests of the Municipality to advance moneys from its funds on hand on an interim basis until the Loan becomes available and the Bonds can be issued.

NOW, THEREFORE, BE IT RESOLVED by the City of Menasha, Wisconsin, that:

Expenditure of Funds. The Municipality shall make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Declaration of Official Intent. The Municipality hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$540,000.

Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.

Public Availability of Official Intent Resolution. This resolution shall be made available for public inspection at the City Clerk's office within thirty (30) days after its approval in compliance with applicable State law governing the availability of records of official acts including subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Effective Date. This resolution shall be effective upon its adoption and approval.

Passed and approved this ____ day of _____, _____

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk



Memorandum

DATE: November 1, 2012

TO: Menasha Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Storm Water Utility Financial Report

Attached is the financial report for the City of Menasha Storm Water Utility through October 2012. The report was prepared by Comptroller Stoffel and he will be available to summarize the report and answer any questions.

Also attached are the most recent 2012 account balance reports for the various City department budgets that are funded by the Storm Water Utility. Departments that are partially funded by the Utility include City Attorney, Community Development, Comptroller/Treasurer, Information Technology, Forestry, Engineering and Public Works.

Future major expenses will be determined by the upcoming WisDNR issuance of our General Discharge Permit, which will identify the City's allocation associated with the Lower Fox River Total Maximum Daily Load (TMDL). It is expected the permits will be issued sometime in 2013. Upon issuance, there is a 20 year timeline for compliance with the Phosphorus and suspended solids allocations for the City. I will be available to answer questions at Monday's meeting.

Attachments

M:\word\BPW memo re Storm Water Utility financial report_11-1-12.docx

StormWater Utility Statement of Revenues, Expenditures and changes in Net Assets

Update: 10/30/2012

Prepared by: City Comptroller/Treasurer

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	Audited Year End <u>2009</u>	Audited Year End <u>2010</u>	Audited Year End <u>2011</u>	Unaudited Thru October <u>2012</u>
OPERATING REVENUES				
Charges for services	<u>995,098</u>	<u>1,068,678</u>	<u>1,075,592</u>	<u>641,147</u>
Total Operating Revenues	995,098	1,068,678	1,075,592	641,147
OPERATING EXPENSES				
Operation and Maintenance	697,026	864,962	677,850	687,234
Depreciation and amortization	<u>93,666</u>	<u>93,666</u>	<u>93,666</u>	<u>-</u>
Total Operating Expenses	790,692	958,628	771,516	687,234
Operating Income	204,406	110,050	304,076	(46,087)
NONOPERATING REVENUES				
Intergovernmental	-	675,922	-	-
Investment Income	-	-	1,584	403
Gain on disposal of capital assets	<u>-</u>	<u>-</u>	<u>266</u>	<u>-</u>
Total Nonoperating Revenues	-	675,922	1,850	403
Income before Contributions and Transfers	204,406	785,972	305,926	(45,684)
Capital Contributions	6,199	-	-	-
Transfers In	<u>8,212,889</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in Net Assets	8,423,494	785,972	305,926	(45,684)
Net Assets - January 1	<u>-</u>	<u>8,423,494</u>	<u>9,209,466</u>	<u>9,515,392</u>
Net Assets - December 31	8,423,494	9,209,466	9,515,392	9,469,708

StormWater Utility Statement of Net Assets
 Update: 10/30/2012
 Prepared by: City Comptroller/Treasurer

	Audited Year End <u>2009</u>	Audited Year End <u>2010</u>	Audited Year End <u>2011</u>	Unaudited Thru October <u>2012</u>
STATEMENT OF NET ASSETS				
ASSETS				
Cash/Investments	10,111	414,185	965,280	879,487
Accounts Receivable	-	295	-	-
Due from Other Governments	-	265,232	10,789	671
Land	291,373	1,116,754	1,316,334	1,316,334
Improvements other than Buildings	9,369,529	9,369,529	9,369,529	9,369,529
Accumulated Depreciation	<u>(1,244,107)</u>	<u>(1,337,773)</u>	<u>(1,431,439)</u>	<u>(1,431,439)</u>
TOTAL ASSETS	8,426,906	9,828,222	10,230,493	10,134,582
LIABILITIES				
Accounts Payable	3,412	189,534	110,163	92,202
Long Term Obligations due in more than one year	<u>-</u>	<u>429,222</u>	<u>604,938</u>	<u>580,042</u>
TOTAL LIABILITIES	3,412	618,756	715,101	672,244
NET ASSETS				
Invested in Capital Assets, net of related debt	8,416,795	8,719,288	8,649,486	8,674,382
Unrestricted	<u>6,699</u>	<u>490,178</u>	<u>865,906</u>	<u>795,326</u>
TOTAL NET ASSETS	8,423,494	9,209,466	9,515,392	9,469,708

2012 FROM ACCOUNT: 625-0201-512.00-00 THRU ACCOUNT: 625-0201-512.99-99

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BALANCE
625-0201-512.10-01	Wages	8,162.00	6,547.21	1,614.79
625-0201-512.10-02	Salaries	1,580.00	750.60	829.40
625-0201-512.15-01	Health	15.00	11.30	3.70
625-0201-512.15-02	Life	140.00	82.60	57.40
625-0201-512.15-03	Dental	480.00	386.42	93.58
625-0201-512.15-04	Retirement	606.00	496.19	109.81
625-0201-512.15-05	FICA	13.00	6.80	6.20
625-0201-512.15-07	Vision	20.00	15.11	4.89
625-0201-512.15-08	Workers Comp			
TOTALS:		11,016.00	8,296.53	2,719.47

Community Development

PREPARED 11/01/2012, 12:15:49
PROGRAM: GM265L

City of Menasha
ACCOUNT BALANCE LIST

2012 FROM ACCOUNT: 625-0304-562.00-00 THRU ACCOUNT: 625-0304-562.99-99

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BALANCE
625-0304-562.10-01	Wages			
625-0304-562.10-02	Salaries	25,717.00	20,571.15	5,145.85
625-0304-562.10-03	Overtime/Doubletime			
625-0304-562.15-01	Health			
625-0304-562.15-02	Life	6,172.00	4,876.20	1,295.80
625-0304-562.15-03	Dental	68.00	54.60	13.40
625-0304-562.15-04	Retirement	482.00	154.80	328.20
625-0304-562.15-05	FICA	1,517.00	1,213.44	303.56
625-0304-562.15-07	Vision	1,946.00	1,555.32	390.68
625-0304-562.15-08	Workers Comp	47.00	39.60	7.40
625-0304-562.21-02	Engineering	399.00	314.69	84.31
625-0304-562.22-03	Electricity			
625-0304-562.29-05	Vehicle/Equipment Rental			
625-0304-562.30-18	Department			
625-0304-562.32-01	Dues/Memberships/Licenses			
625-0304-562.33-01	Mileage			
625-0304-562.33-02	Registrations			
625-0304-562.34-01	Mileage			
625-0304-562.34-02	Registrations			
TOTALS:		26,349.00	29,053.91	7,295.09

Comptroller

PREPARED 11/01/2012, 12:16:39
PROGRAM: GM365L

City of Menasha
ACCOUNT BALANCE LIST

2012 FROM ACCOUNT: 625-0401-513.00-00 THRU ACCOUNT: 625-0401-513.99-99

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BALANCE
625-0401-513.10-01	Wages	2,130.00	1,702.24	427.76
625-0401-513.10-02	Salaries	2,607.00	2,916.80	690.20
625-0401-513.10-03	Overtime/Doubletime	5.00	11.23	6.23-
625-0401-513.15-01	Health	1,371.00	1,084.00	287.00
625-0401-513.15-02	Life	15.00	12.70	2.30
625-0401-513.15-03	Dental	105.00	87.00	18.00
625-0401-513.15-04	Retirement	339.00	273.07	65.93
625-0401-513.15-05	FICA	424.00	347.07	76.93
625-0401-513.15-07	Vision	11.00	8.80	2.20
625-0401-513.15-08	Workers Comp	13.00	10.75	2.25
625-0401-513.21-03	Accounting/Financial	600.00	1,125.00	525.00-
625-0401-513.25-01	Other Municipal Entities	10,500.00	8,667.03	1,832.97
TOTALS:		19,120.00	16,245.69	2,874.31

Information Systems

PREPARED 11/01/2012, 12:17:23
 PROGRAM: GM365L

City of Merasha
 ACCOUNT BALANCE LIST

2012 FROM ACCOUNT: 625-0403-513.00-00 THRU ACCOUNT: 625-0403-513.99-99

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BALANCE
625-0403-513.10-01	Wages	350.00	167.72	182.28
625-0403-513.10-02	Salaries	3,089.00	2,498.74	590.26
625-0403-513.15-01	Health	283.00	223.60	59.40
625-0403-513.15-02	Hife	3.00	2.70	.30
625-0403-513.15-03	Dental	23.00	19.20	3.80
625-0403-513.15-04	Retirement	203.00	146.74	56.26
625-0403-513.15-05	FICA	260.00	197.65	62.35
625-0403-513.15-07	Vision	1.00	1.00	
625-0403-513.15-08	Workers Comp	8.00	6.28	1.72
625-0403-513.21-04	Computer			
625-0403-513.24-04	Specialized Equipment			
625-0403-513.30-15	Tools & Equipment			

TOTALS: 4,000.00 3,063.63 936.37

Forestry

PREPARED 11/01/2012, 12:17:54
 PROGRAM: GM365L

City of Menasha
 ACCOUNT BALANCE LIST

2012 FROM ACCOUNT: 625-0706-561.00-00 THRU ACCOUNT: 625-0706-561.99-99

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BALANCE
625-0706-561.10-01	Wages	10,768.00	2,687.86	8,080.14
625-0706-561.10-03	Overtime/doubletime	3,877.00	639.58	3,237.42
625-0706-561.15-01	Health		69.89	189.11
625-0706-561.15-02	Life		151.42	488.58
625-0706-561.15-03	Denial	259.00	205.25	589.75
625-0706-561.15-04	Retirement	795.00	7.21	20.79
625-0706-561.15-05	FICA	28.00	80.75	251.25
625-0706-561.15-07	Vision	332.00		75.00
625-0706-561.15-08	Workers Comp	75.00		
625-0706-561.19-03	Uniform/Clothing Allow			
625-0706-561.20-05	Lawn Care	825.00		825.00
625-0706-561.29-05	Vehicle/Equipment Rental	4,500.00	5,756.23	1,256.23-
625-0706-561.30-18	Department			
TOTALS:		22,099.00	9,598.49	12,500.51

Engineering

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BALANCE
625-1002-541.10-01	Wages	71,746.00	44,907.14	26,840.86
625-1002-541.10-02	Salaries	23,858.00	19,109.40	4,748.60
625-1002-541.10-03	Overtime/Doubletime	2,005.00	320.22	1,684.78
625-1002-541.15-01	Health	18,910.00	13,004.14	5,905.86
625-1002-541.15-02	Life	117.00	97.30	19.70
625-1002-541.15-03	Dental	1,517.00	1,099.31	417.69
625-1002-541.15-04	Retirement	5,764.00	3,796.92	1,967.08
625-1002-541.15-05	FICA	7,283.00	4,820.53	2,462.47
625-1002-541.15-07	Vision	348.00	106.60	241.40
625-1002-541.15-08	Workers Comp	2,053.00	1,189.55	863.45
625-1002-541.19-03	Uniform/Clothing Allow	83.00	18.38	64.62
625-1002-541.21-02	Engineering	19,815.00	3,122.25	16,692.75
625-1002-541.21-04	Computer			
625-1002-541.22-01	Telephone	533.00	5.22	527.78
625-1002-541.24-04	Specialized Equipment	75.00		75.00
625-1002-541.29-01	Printing	75.00	21.50	53.50
625-1002-541.29-05	Vehicle/Equipment Rental	7,500.00		7,500.00
625-1002-541.29-07	Inhouse Technology Svcs			
625-1002-541.30-10	Office	100.00	35.60	64.40
625-1002-541.30-11	Postage	125.00		125.00
625-1002-541.30-12	Computer		400.00	400.00-
625-1002-541.30-15	Tools & Equipment	50.00		50.00
625-1002-541.30-16	Department	900.00	466.76	433.24
625-1002-541.30-19	Office Furnishings			
625-1002-541.32-01	Dues/Memberships/Licenses	50.00	124.25	34.25-
625-1002-541.33-02	Registrations	50.00		50.00
625-1002-541.33-03	Lodging/Meals	25.00		25.00
625-1002-541.34-02	Registrations	1,500.00		1,500.00
625-1002-541.34-03	Lodging/Meals	60.00		60.00
625-1002-541.34-04	Other Expenses			
625-1002-541.51-03	Property	585.00		585.00
625-1002-541.80-04	Office Equipment			
TOTALS:		164,969.00	92,645.01	72,323.99

Street Construction

PREPARED 11/01/2012, 10:16:34
 PROGRAM: GM365L
 City of Menasha
 ACCOUNT BALANCE LIST
 2012 FROM ACCOUNT: 625-1003-541.00-00 THRU ACCOUNT: 625-1003-541.99-99

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BALANCE
625-1003-541.10-01	Wages	21,653.00	37,293.37	15,640.37-
625-1003-541.10-02	Salaries			
625-1003-541.10-03	Overtime/Doubletime			
625-1003-541.15-01	Health	2,545.00	11,191.90	8,646.90-
625-1003-541.15-02	Life			
625-1003-541.15-03	Dental	204.00	883.84	674.84-
625-1003-541.15-04	Retirement	1,291.00	2,205.25	914.25-
625-1003-541.15-05	FICA	1,640.00	2,806.54	1,166.54-
625-1003-541.15-06	Deferred Comp			
625-1003-541.15-07	Vision	23.00	89.99	66.99-
625-1003-541.15-08	Workers Comp	667.00	1,121.97	454.97-
625-1003-541.19-03	Uniform/Clothing Allow	225.00	170.12	54.88
625-1003-541.24-05	Small Projects			
625-1003-541.29-05	Vehicle/Equipment Rental		5,670.25	5,670.25-
625-1003-541.29-07	Inhouse Technology Svcs			
625-1003-541.30-18	Department		11,466.11	11,466.11-
625-1003-541.82-02	Construction	50,000.00		50,000.00
TOTALS:		78,253.00	72,899.34	5,353.66

Street Cleaning

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BALANCE
625-1005-541.10-01	Wages	29,361.00	19,633.40	9,727.60
625-1005-541.10-02	Salaries	2,648.00	2,142.20	505.80
625-1005-541.10-03	Overtime/Doubletime	346.00	89.18	256.82
625-1005-541.15-01	Health	10,237.00	7,076.01	3,160.99
625-1005-541.15-02	Life	11.00	9.40	1.60
625-1005-541.15-03	Dental	716.00	515.27	200.73
625-1005-541.15-04	Retirement	1,927.00	1,297.13	629.87
625-1005-541.15-05	FICA	2,257.00	1,582.76	674.24
625-1005-541.15-07	Vision	77.00	55.15	21.85
625-1005-541.15-08	Workers Comp	996.00	657.41	338.59
625-1005-541.19-03	Uniform/Clothing Allow	300.00	207.23	92.77
625-1005-541.25-01	Other Municipal Entitles	6,720.00	10,281.28	3,561.28-
625-1005-541.29-05	Vehicle/Equipment Rental	65,000.00	51,499.20	13,500.80
625-1005-541.30-07	Inhouse Technology Svcs	2,802.00	1,401.00	1,401.00
625-1005-541.30-15	Tools & Equipment	6,000.00	12,166.72	6,166.72-
625-1005-541.30-18	Department	200.00		200.00
625-1005-541.34-02	Registrations			
625-1005-541.51-03	Property	350.00	350.00	
TOTALS:		129,948.00	108,963.44	20,984.56

Snow Removal

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BALANCE
625-1006-541.10-01	Wages	25,237.00	5,882.11	19,354.89
625-1006-541.10-02	Salaries	3,992.00	3,218.40	773.60
625-1006-541.10-03	Overtime/Doubletime	4,938.00	12.08	4,925.92
625-1006-541.15-01	Health	10,098.00	2,800.95	7,297.05
625-1006-541.15-02	Life	14.00	11.60	2.40
625-1006-541.15-03	Dental	699.00	207.08	491.92
625-1006-541.15-04	Retirement	2,031.00	538.70	1,492.30
625-1006-541.15-05	FICA	2,493.00	686.17	1,806.83
625-1006-541.15-07	Vision	75.00	21.62	53.38
625-1006-541.15-08	Workers Comp	1,052.00	272.79	779.21
625-1006-541.19-03	Uniform/Clothing Allow	250.00	102.11	147.89
625-1006-541.29-05	Vehicle/Equipment Rental	28,000.00		28,000.00
625-1006-541.29-07	Inhouse Technology Svcs			
TOTALS:		78,879.00	13,753.61	65,125.39

Storm Sewers

PREPARED 11/01/2012, 12:19:31
PROGRAM: GM365L

CITY of Menasha
ACCOUNT BALANCE LIST

2012 FROM ACCOUNT: 625-1010-541.00-00 THRU ACCOUNT: 625-1010-541.99-99

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BALANCE
625-1010-541.10-01	Wages	34,965.00	32,625.47	2,339.53
625-1010-541.10-02	Salaries	7,276.00	5,885.15	1,390.85
625-1010-541.10-03	Overtime/Doubletime	516.00	72.09	443.91
625-1010-541.15-01	Health	16,111.00	11,180.26	4,930.74
625-1010-541.15-02	Life	30.00	25.20	4.80
625-1010-541.15-03	Dental	1,131.00	879.04	251.96
625-1010-541.15-04	Retirement	2,523.00	2,289.68	233.32
625-1010-541.15-05	FICA	3,266.00	2,914.11	351.89
625-1010-541.15-07	Vision	120.00	87.07	32.93
625-1010-541.15-08	Workers Comp	1,317.00	1,157.92	159.08
625-1010-541.15-09	Unemployment Comp	100.00	7,667.49	7,567.49
625-1010-541.19-03	Uniform/Clothing Allow		358.31	1.69
625-1010-541.20-10	Pavement Maintenance			
625-1010-541.21-02	Engineering	32,000.00		32,000.00
625-1010-541.21-04	Computer		1,462.00	1,462.00
625-1010-541.22-01	Telephone	7,500.00		7,500.00
625-1010-541.22-03	Electricity		16.47	16.47
625-1010-541.22-06	Storm Water	5,000.00	41.18	4,958.82
625-1010-541.24-04	Specialized Equipment		2.75	2.75
625-1010-541.24-05	Small Projects			
625-1010-541.25-01	Other Municipal Entities	3,000.00		3,000.00
625-1010-541.26-01	Printing	3,000.00		3,000.00
625-1010-541.29-05	Vehicle/Equipment Rental	52,000.00		52,000.00
625-1010-541.29-07	Inhouse Technology Svcs	2,802.00		2,802.00
625-1010-541.30-10	Office			
625-1010-541.30-11	Postage			
625-1010-541.30-12	Computer			
625-1010-541.30-15	Tools & Equipment	3,000.00		3,000.00
625-1010-541.30-18	Department	1,700.00		1,700.00
625-1010-541.32-01	Dues/Memberships/Licenses	20,850.00		20,850.00
625-1010-541.33-02	Registrations	1,500.00		1,500.00
625-1010-541.34-02	Registrations			
625-1010-541.34-03	Lodging/Meals			
625-1010-541.51-03	Property	150.00		150.00
625-1010-541.54-00	Depreciation			
625-1010-541.60-01	Computer Equipment			
625-1010-541.60-02	Land Purchase			
625-1010-541.60-03	Motorized Equipment			
625-1010-541.60-04	Office Equipment	50,000.00		50,000.00
625-1010-541.60-05	Other Equipment			
625-1010-541.62-01	Buildings			
625-1010-541.62-02	Construction			
625-1010-541.62-03	Reimbursement			
625-1010-541.69-99	Contra Expense			
			104,014.41	130,985.59
TOTALS:		484,457.00	233,500.11	250,956.89

Parking Lots

PREPARED 11/01/2012, 12:19:53
 PROGRAM: GM3655
 City of Menasha
 ACCOUNT BALANCE LIST
 2012 FROM ACCOUNT: 625-1013-541.00-00 THRU ACCOUNT: 625-1013-541.99-99

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BALANCE
625-1013-541.10-01	Wages	5,401.00	791.11	4,609.89
625-1013-541.10-02	Salaries			
625-1013-541.10-03	Overtime/doubletime			
625-1013-541.15-01	Health	2,012.00	305.42	1,706.58
625-1013-541.15-02	Life		.35	
625-1013-541.15-03	Dental	136.00	21.71	114.29
625-1013-541.15-04	Retirement	322.00	46.99	275.01
625-1013-541.15-05	FICA	392.00	57.17	334.83
625-1013-541.15-07	Vision	15.00	3.35	11.65
625-1013-541.15-08	Workers Comp	166.00	22.63	143.37
625-1013-541.19-03	Uniform/Clothing Allow	55.00	31.45	23.55
625-1013-541.29-05	Vehicle/Equipment Rental	16,000.00	779.05	15,220.95
625-1013-541.30-18	Department			
TOTALS:		24,499.00	2,059.33	22,439.67

Recycling - Yard Waste

PREPARED 11/01/2012, 12:20:17
 PROGRAM: GM3651

City of Menasha
 ACCOUNT BALANCE LIST

2012 FROM ACCOUNT: 625-1028-543.00-00 THRU ACCOUNT: 625-1028-543.99-99

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BALANCE
625-1028-543.10-01	Wages	67,244.00	25,055.88	42,188.12
625-1028-543.10-02	Salaries	9,476.00	5,242.50	4,233.50
625-1028-543.10-03	Overtime/Doubletime	4,011.00	435.36	3,575.64
625-1028-543.15-01	Health	20,842.00	8,108.43	12,733.57
625-1028-543.15-02	Life	27.00	22.50	4.10
625-1028-543.15-03	Dental	1,746.00	684.13	1,061.87
625-1028-543.15-04	Retirement	4,483.00	1,714.41	2,768.59
625-1028-543.15-05	FICA	5,620.00	2,326.38	3,293.62
625-1028-543.15-07	Vision	169.00	67.06	101.94
625-1028-543.15-08	Workers Comp	2,354.00	917.71	1,436.29
625-1028-543.19-03	Uniform/Clothing Allow	655.00	476.67	178.13
625-1028-543.21-06	Management	22,500.00		22,500.00
625-1028-543.22-03	Electricity	230.00		230.00
625-1028-543.22-06	Storm Water	8,400.00		8,400.00
625-1028-543.25-05	Vehicle/Equipment Rental	80,000.00	52,099.11	27,900.88
625-1028-543.30-11	Postage			
625-1028-543.30-15	Tools & Equipment	2,250.00		2,250.00
625-1028-543.30-18	Department	8,960.00		8,960.00
625-1028-543.51-03	Property	190.00		190.00
TOTALS:		236,199.00	97,159.25	139,042.75

Ordinance O-16-12

An Ordinance Amending Sections 10-1-26 and 10-1-29(a)(4) of The Municipal Code
(Fourth Street, Winnebago Avenue)

Introduced by Alderman Zelinski

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amend Title 10, Article C, SEC. 10-1-26 and SEC. 10-1-29(a)(4) of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

Title 10 – Motor Vehicles and Traffic

Article C

Parking Regulations

SEC. 10-1-26

No person shall park or leave standing any vehicle upon any of the following highways, streets or parts thereof, except temporarily for the purpose of and while actually engaged in receiving or discharging passengers.

(ai) The north side of Fourth Street from the intersection of Fourth Street and Konemac Street forty (40) feet east.

SEC 10-1-29 ALL NIGHT PARKING REGULATED.

(a) NIGHT PARKING RESTRICTED. When signs have been erected at or reasonably near the corporate limits of the City as provided in Sec. 349.13, Wis. Stats., no vehicle shall be parked upon any street, avenue, boulevard, or park thereof, in the City between the hours of 2:00 a.m. and 6:00 a.m. without express permission from the Police Department, except as follows:

(4) Overnight parking will be allowed during the period of April 1 through October 31 on the south side of Roosevelt Street from Manitowoc Street to London Street, and the west and north sides of River Way from Keyes Street to Cleveland Street, the east side of Nassau Street, and the west side of Oak Street, and the south side of Center Street from the cul de sac to 420 feet east, and the west side of Winnebago Avenue from Nicolet Boulevard to Keyes Street.

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this day of , 2012.

Donald Merkes, Mayor

ATTEST: _____
Deborah A. Galeazzi, City Clerk

Carol A. Schmidt

From: Tim Styka
Sent: Monday, October 08, 2012 7:44 AM
To: Carol A. Schmidt
Subject: FW: parking committee
Attachments: BDM.doc; ButteDesMortsES_BWResults.pdf

Items 2 & 3

Hi Carol,

Here are the before and after diagrams explaining what the school would like to do. Please let me know if there are any questions.

Thanks,

Tim

From: Jeff Jorgenson
Sent: Friday, October 05, 2012 3:43 PM
To: Tim Styka; larsong@mjsd.k12.wi.us
Subject: parking committee

Chief Styka,

Here is the before and after pictorials for addressing the 90 day trial period proposal for Butte Des Morts school. Principal Garth Larson and I are planning on attending the 10 AM meeting on Thursday Oct 11 at the Council Chambers. The word document contains the requested changes to Tayco st and Sixth St.

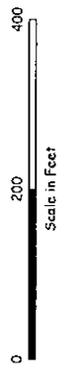
1. Allow east side parking on Tayco St from Third St to the front loop entrance to Butte Des Morts school.
2. Allow parking on south side of Sixth Street (currently zoned for buses only)

Jeff Jorgenson
cc Garth

Exhibit X
BUTTE DES MORTS
ELEMENTARY SCHOOL
BIKE/WALK
AUDIT RESULTS

-  Butte des Morts Elementary
-  Banta Early Learning Center
-  Cars Rolling Through Stop Sign
-  Heavy Traffic on Tayco St
-  Crossing Guard
-  Student Safety Patrol
-  Teacher Helping Students Cross Drive
-  Bus Loading Area
-  Parent Drop-Off / Pick-Up Area

Source: Aerial photography Winnebago County, 2008.
 ECW&PC provided the school location and
 bike and walk audit results.



This data was created for use by the East Central Wisconsin Regional Planning
 Commission Geographic Information Systems Department. Any other use
 application of this information is the responsibility of the user and such use
 application is at their own risk. East Central Wisconsin Regional Planning
 Commission does not warrant, represent, or make any claim of accuracy or
 use other than for East Central Wisconsin Regional Planning Commission purposes.
 This map shows the approximate relative location of property boundaries
 but was not prepared by a professional land surveyor. This map is
 provided for informational purposes only and may not be sufficient or
 appropriate for legal, engineering, or surveying purposes.

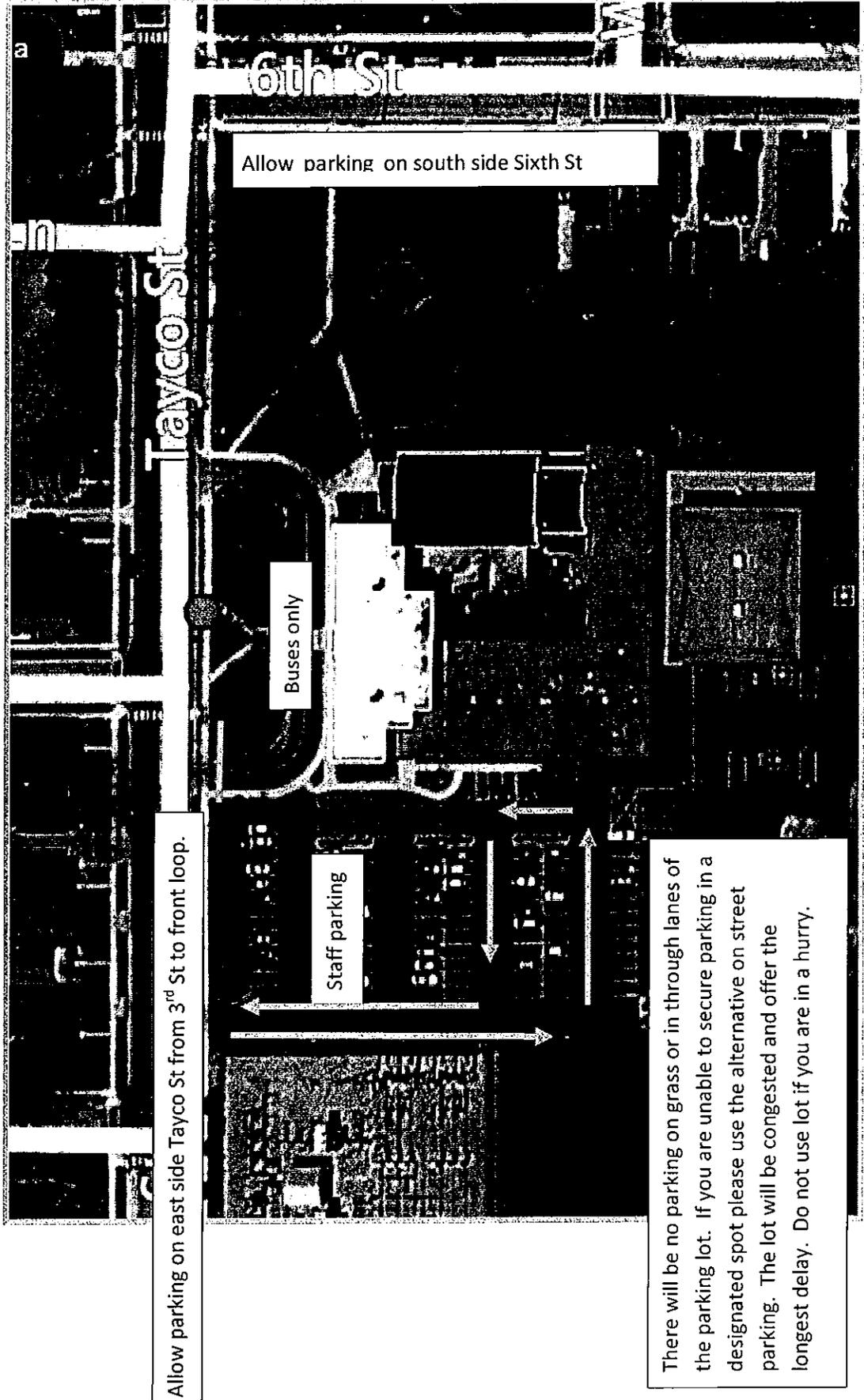


Prepared By
EAST CENTRAL WISCONSIN
REGIONAL PLANNING COMMISSION-FEBRUARY 2011



Butte Des Morts Student Retrieval Procedures

Due to numerous unsafe habits observed in the school's front loop, we will be implementing the following procedures immediately. After school **only buses will be allowed in the loop**. All other vehicles will be using on street parking to retrieve your children. I encourage all families to use the safety patrol or crossing guards provided for a safe street crossing when necessary.



**CITY OF MENASHA
Parking Committee
Third Floor Council Chambers, City Hall - 140 Main Street, Menasha
October 11, 2012**

DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by PWD Radtke at 10:04 AM

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: PWD Radtke; CDD Keil; PC Styka; CA Captain; Ald. Zelinski

ALSO PRESENT: Carol Schmidt, Public Works and Engineering Department;
See Attached Attendance Form

C. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

1. Motion by Ald. Zelinski, seconded by CDD Keil to approve the minutes of the April 11, 2012 meeting. Motion carries on voice vote.

D. ACTION ITEMS

1. **Request for Two to Three Additional Handicap Parking Spaces on Appleton Street (St. Mary's Church)**

Those notified did not attend the meeting, however, general discussion ensued among those having some knowledge of the current handicap parking scenario at St. Mary's Church. The committee would like input from St. Mary School before considering action on this item.

Motion made by CDD Keil and seconded by Ald. Zelinski to table this item.

Motion carries.

2. **Allow Parking on East Side of Tayco Street from Third Street to Butte Des Morts School Driveway**

See Item 3 below.

3. **Allow Parking on the South Side of the 300 Block of Sixth Street Currently Posted "School Bus Parking Only"**

Jeff Jorgenson of the MPD and Garth Larson, Principal of Butte Des Morts Elementary School were present for Items 2 and 3 of this agenda.

Much discussion ensued, including making the loop in front of the school for bus pick up and drop off only and allowing parking on both sides of the street.

Motion made by CDD Keil and seconded by Ald. Zelinski to recommend a 90-day trial period for both Items 2 and 3.

Motion carries.

4. Motion to Remove from Table – Overnight Parking Issues on Barbara Ann Court

Motion made by Ald. Zelinski and seconded by CDD Keil to remove the item from the table.

Motion carries.

General discussion ensued, including the ability of emergency vehicles to get through and the storage of vehicles and boats.

No motion was made so this item dies.

5. Exception to Odd/Even Overnight Parking Regulations on Winnebago Avenue

General discussion ensued.

Motion to recommend an exception be made to the odd/even overnight parking regulations on the west side of Winnebago Avenue from Nicolet Boulevard to Keyes Street.

Motion carries.

6. Request to Prohibit Parking on Fourth Street Immediately East of Konemac Street

General discussion ensued regarding recently restored parking and how after the signs were installed, some residents complained.

PWD Radtke explained the same issues exist at any intersection.

CDD Keil is of the opinion the condition is more or less unique to the parcel. It's one person's request.

Further discussion ensued including visibility, icy pavement conditions, number of potential parking stalls, among other things.

Motion made by Ald. Zelinski and seconded by PWD Radtke to eliminate parking on the North side of Fourth Street from the intersection of Fourth Street and Konemac Street 40' east.

Motion carries on voice vote with CDD Keil and CA Captain voting no.

E. ADJOURNMENT

- 1. Motion made by CDD Keil, seconded by Ald. Zelinski to adjourn at 11:40 AM.**

Motion carries.

Respectfully submitted by Carol A. Schmidt, Public Works and Engineering Department

From: Sell, Jean [<mailto:jsell@tcces.k12.wi.us>]

Sent: Thursday, June 07, 2012 2:48 PM

To: Mark Radtke

Subject: RE: Parking signs/change

Hi Mark,

Would it be possible to get another 2-3 handicap parking spaces on Appleton St. by the side of St. Mary's church?

Your help is greatly appreciated!

Jean M. Sell
Bookkeeper
St. Mary and St. John the Baptist Parishes
528 Second St.
Menasha, WI 54952
920-725-7714

When there is nothing left but God, that is when you see that God is all you need.

Carol A. Schmidt

From: Carol A. Schmidt
Sent: Tuesday, August 21, 2012 11:31 AM
To: Mark Radtke
Cc: Carol A. Schmidt
Subject: phone message

Dan Zelinski called to say he wants the parking on end of Barbara Ann Court brought back to Parking Committee. And to notify the resident on Barbara Ann that originally requested it.

Carol Schmidt
Administrative Assistant
City of Menasha
Public Works & Engineering
Phone: 920-967-3610 Fax 920-967-5272
cschmidt@ci.menasha.wi.us
www.cityofmenasha-wi.gov

*****As a local governmental entity, the City of Menasha is subject to Wisconsin statutes relating to open records. Any e-mail received by anyone at the City of Menasha, as well as any e-mail sent by someone from the City of Menasha are subject to these laws. Unless otherwise exempted from the Open Records law, senders and receivers of City e-mail should presume that any e-mail is subject to release upon request.*****

From: Chris Klein
Sent: Wednesday, September 19, 2012 8:20 AM
To: Mark Radtke
Subject: Odd/Even Parking Winnebago St

Hi Mark,

I got the call...So, now that we have one-side parking, what about the odd/even night parking? I thought this was addressed? What is the procedure with other one-side only parking streets?

Thanks.

Chris Klein
District 1 Alderman
730 Keyes St.
920-740-7641

From: Mark Radtke
Sent: Wednesday, September 19, 2012 9:26 AM
To: Chris Klein
Cc: Carol A. Schmidt
Subject: RE: Odd/Even Parking Winnebago St

Hi Chris,

The Code allows overnight parking from April 1 through October 31 on an odd-even address basis syncing with the odd-even date. For Winnebago Avenue, the east side of the street has even addresses so on the even dates, there would be no overnight parking anywhere on Winnebago Avenue. On odd dates, overnight parking is allowed on the odd address side (west side) of the street. There are several streets in the City where overnight parking is allowed by ordinance on any night between April 1 and October 31 (see attached Code Section 10-1-29(a)(4)). If the Winnebago Avenue residents want a similar allowance, the issue would need to first be considered by the Parking Committee. We have a meeting scheduled for October 11th so if you want this issue on that agenda, we would need to know at least one full week in advance. Please contact me if you have any questions.

Thanks, Mark

Mark Radtke
Director of Public Works
City of Menasha
Phone 920-967-3610
Fax 920-967-5272
mradtke@ci.menasha.wi.us

Carol A. Schmidt

From: Chris Klein
Sent: Wednesday, September 19, 2012 8:41 PM
To: Mark Radtke
Cc: Carol A. Schmidt
Subject: RE: Odd/Even Parking Winnebago St

Mark,

Please add to the parking agenda. Thanks.

Chris Klein
District 1 Alderman
730 Keyes St.
920-740-7641

- (c) The south side of Sixth Street from a point Fifteen (15) feet east of Tayco Street to a point Two Hundred Twenty (220) feet east of Tayco Street.
- (d) The north side of Sixth Street from a point Fifty (50) feet east of Walbrun Street to a point One Hundred Forty (140) feet east of Walbrun Street.
- (e) The east side of Ice Street from a point Thirty (30) feet north of First Street to a point One Hundred Twenty (120) feet north of First Street.
- (f) The north side of 5th Street from a point One Hundred Forty (140) feet west of DePere Street to a point Two Hundred Seventy-five (275) feet west of DePere Street.
- (g) The east side of Appleton Road from a point Ninety (90) feet south of Jefferson Street to a point Two Hundred Twenty (220) feet south of Jefferson Street.
- (h) The east side of Milwaukee Street from a point twenty (20) feet north of the curb line of Seventh Street, to a point three hundred ten (310) feet north between the hours of 7am and 3:30pm, on school days when properly posted.
- (i) The east side of Nassau Street from a point Ninety (90) feet south of Ahnaip Street to a point Two Hundred Sixty (260) feet south of Ahnaip Street.
- (j) The north side of Broad Street from a point One Hundred Thirty-one (131) feet east of Tayco Street to a point Two Hundred Thirty-eight (238) feet east of Tayco Street.
- (k) The north side of Nicolet Blvd. From a point Seventy-five (75) feet east of Washington Street to a point One Hundred Sixty-five (165) feet east of Washington Street.

SEC. 10-1-29 ALL NIGHT PARKING REGULATED.

- (a) **NIGHT PARKING RESTRICTED.** When signs have been erected at or reasonably near the corporate limits of the City as provided in Sec. 349.13, Wis. Stats., no vehicle shall be parked upon any street, avenue, boulevard, or park thereof, in the City between the hours of 2:00 a.m. and 6:00 a.m. without express permission from the Police Department, except as follows:
 - (1) Overnight parking will be allowed during the period of April 1 through October 31 on an even-odd basis with the even side parking on even numbered days and the odd side parking on the odd numbered days.
 - (2) All current restrictions on streets remain in place; that is, if there is no parking on the even number side of the street now, overnight parking would not be allowed on that side.
 - (3) Even-odd shall be construed as the date prior to 12:00 a.m.
 - (4) Overnight parking will be allowed during the period of April 1 through October 31 on the south side of Roosevelt Street from Manitowoc Street to London Street, and the west and north sides of River Way from Keyes Street to Cleveland Street, the east side of Nassau Street, and the west side of Oak Street, and the south side of Center Street from the cul du sac to 420 feet east, irrespective of the odd-even parking program.
 - (5) The even-odd exception shall not apply to the Broad Street cul-de-sac.
 - (6) All vehicles parked on City streets must be moved at least once every 72 hours.
 - (7) The prohibition against overnight parking shall expire at 5:00 am on the following streets:
 - a. The North side of Water Street from 85 feet West of Tayco Street to Lush Street.
 - b. High Street
 - c. Kaukauna Street from Tayco Street to 180 feet West of High Street

SEC. 10-1-30 PUBLIC PARKING AREAS; PERMITTED PARKING AREAS.

- (a) **PUBLIC PARKING LOTS.** The following City-owned or leased parking lots shall be numbered and regulated as follows:
 - (1) Broad Street Lot
 - (2) Chute Street Lot (Lots 34, 35, 36, 37 and W 1/2 of 38, of Block 7 Original Plat)

Carol A. Schmidt

From: Mark Radtke
Sent: Tuesday, October 09, 2012 8:38 AM
To: Carol A. Schmidt
Subject: FW: Winnebago Ave. Parking

Please make copies of this email for the meeting.
Thanks.

Mark Radtke
Director of Public Works
City of Menasha
Phone 920-967-3610
Fax 920-967-5272
mradtke@ci.menasha.wi.us

From: Sarah Ferge [mailto:sarahferge@gmail.com]
Sent: Monday, October 08, 2012 5:12 PM
To: Mark Radtke
Subject: Winnebago Ave. Parking

I am unable to attend the meeting on 10/11 but would like to provide some input.

Since we can now only park on one side of the street, the odd/even overnight parking regulation should be lifted. As you know, the homes on this street are older and many have garages that do not fit a modern vehicle, so some street parking is needed. Please make every attempt to avoid parking regulations that are an annoyance for those who live here.

Sincerely,

Sarah Ferge
300 Winnebago Ave
Menasha

Carol A. Schmidt

From: Mark Radtke
Sent: Wednesday, October 10, 2012 3:41 PM
To: Carol A. Schmidt
Subject: FW: Parking Meeting

Please make copies for the meeting – thanks.

Mark Radtke
Director of Public Works
City of Menasha
Phone 920-967-3610
Fax 920-967-5272
mradtke@ci.menasha.wi.us

From: Chris Klein
Sent: Wednesday, October 10, 2012 2:02 PM
To: Mark Radtke
Subject: Parking Meeting

Hi Mark,

I will not be able to attend the meeting. However, I would like to have the following statement added to the minutes.

"Chris Klein
730 Keyes St

I would support the ***Exception to Odd/Even Overnight Parking Regulations on Winnebago Ave.*** Since the change to one-side only parking, it is confusing how to park for those who need street parking. There are other streets on the island where the odd/even parking has the restriction removed because of the one-side only parking requirement. I ask for your support to make this change to the parking code. Thank you"

Chris Klein
District 1 Alderman
730 Keyes St.
920-740-7641

Carol A. Schmidt

From: Mark Radtke
Sent: Wednesday, October 10, 2012 4:59 PM
To: Carol A. Schmidt
Subject: FW: Request to prohibit parking on Fourth street

I can't remember if I forwarded this one to you or not, but please make copies for the meeting.

Thanks!

Mark Radtke
Director of Public Works
City of Menasha
Phone 920-967-3610
Fax 920-967-5272
mradtke@ci.menasha.wi.us

-----Original Message-----

From: mhldtl8@new.rr.com [mailto:mhldtl8@new.rr.com]
Sent: Wednesday, October 10, 2012 1:01 PM
To: Mark Radtke
Subject: Request to prohibit parking on Fourth street

Dear Mr Radtke,

We are unable to attend the meeting on October 11,2012.Our feelings are as follows: The corner of Konemac and East Fourth Street is a bottleneck. Further the close proximity of Plank Road and the stop sign makes the traffic problem even worse.When winter arrives and ice forms the roads become dangerous.

If cars, trucks or other vehicles are parked in immediate proximity to access onto Konemac from Plank Road or from Konemac onto East Fourth Street it is like turning onto a one lane street. Thus we request to prohibit parking on East Fourth Street.

Sincerely

David and Mary Lotzer
920 East Fourth
Menasha, Wi.