

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
April 2, 2012
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 7:58 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Benner, Klein, Taylor, Sevenich, Krueger

EXCUSED: Aldermen Langdon and Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke,
CDD Keil, C/T Stoffel,

C. MINUTES TO APPROVE

1. [March 19, 2012](#)

Moved by Ald. Krueger, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Change Order - Terra Engineering & Construction Corporation; City of Menasha Wastewater Collection System Rehabilitation Improvements, Phase 4 Project; Sanitary Sewer Rehabilitation; Contract E124-11-01A; 60-Day Time Extension to Complete Punch List Items and Provide Project Close-Out Documentation \(Change Order No. 5\)](#)

DPW Radtke explained this is a second extension for this project. This project is covered under the Clean Water Fund and a time extension is required to complete project closeout documentation.

Moved by Ald. Krueger, seconded by Zelinski to recommend to Common Council approval of the change order

Motion carried on voice vote.

2. [Payment – Terra Engineering & Construction Corporation; City of Menasha Wastewater Collection System Rehabilitation Improvements, Phase 4 Project; Sanitary Sewer Rehabilitation; Contract E124-11-01A; \\$12,489.75 \(Payment No. 3\)](#)

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend to Common Council payment to Terra Engineering & Construction Corp.

Motion carried on roll call 6-0.

3. [Tabulation of Proposals for Wayfinding Signage](#)

DPW Radtke explained the proposals received for the manufacture and supply of the wayfinding signs. The proposals will need to be reviewed by the Fox Cities Convention and Visitors Bureau for conformance to prescribed standards. Installation of the signs will be done by City staff.

E. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Zelinski to adjourn at 8:10 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk