

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
January 16, 2012
6:45 PM
or immediately following the Administration Committee
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [January 3, 2011](#)
- D. ACTION ITEMS
 - 1. [Payment – ACC Planned Service; Contract No. 2011-01; Public Protection Facility HVAC Equipment Replacement; \\$2,000.00 \(Payment No. 3 and Final\)](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
January 3, 2012
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 8:10 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Klein, Taylor, Sevenich, Krueger, Zelinski

EXCUSED: Aldermen Englebert, Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, C/T Stoffel, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [December 19, 2011](#)

Moved by Ald. Krueger, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [An Ordinance Amending Title 9, Chapter 6 – Municipal Stormwater Utility, of the Municipal Code](#)

CDD Keil explained the proposed changes recommended by staff on how unimproved lots in plats, certified survey maps and condominium plats are assigned ERU's and adds language exempting undeveloped property possessing wetlands and/or protective areas from stormwater charges. He explained the difference between undeveloped, unimproved properties and wetlands areas. There are only a few parcels affected by this change.

Moved by Ald. Sevenich, seconded by Ald. Benner to recommend to Common Council.

Motion carried on roll call 6-0.

E. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Benner to adjourn at 8:35 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk.

CERTIFICATE OF PAYMENT

DATE: September 28, 2011

PAYMENT REQUEST: 3 (Three & Final)

CONTRACTOR: ACC Planned Service, Inc.

ADDRESS: 2085 W. Packard Street, Appleton, WI 54913

CONTRACT UNIT NUMBER: 2011-01

PROJECT DESCRIPTION: Public Protection Facility HVAC Equipment Upgrade to include replacement of two roof top condensing units and two gas fired hot water boilers and the necessary work to complete their replacement in accordance with the specifications, plans, and contract.

ORIGINAL CONTRACT AMOUNT	\$ 115,487.00
CHANGE ORDER NO. _____ AMOUNT: \$ _____	
PREVIOUS CHANGE ORDER(S): \$7,509.00	
TOTAL CONTRACT AMOUNT (INCLUDING CHANGE ORDERS)	\$ 122,996.00
TOTAL EARNED TO DATE (SUMMARY ATTACHED)	\$ 122,996.00
LESS RETAINAGE	\$ 0
AMOUNT DUE	\$ 122,996.00
PREVIOUS PAYMENTS	\$ 120,996.00
AMOUNT DUE THIS PAYMENT	\$ 2,000.00

ESTIMATE PERIOD: FROM September 17, 2011 TO: December 31, 2011

I certify that all bills for labor, equipment, materials, and services are paid for which previous certificates for payment were issued.

DATE: _____ BY: _____

Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment. Affidavit of Compliance with Prevailing Wage Rates shall accompany Request for Final Payment.

RECOMMENDED FOR PAYMENT: Mark Rattler DATE: 1/12/12
DIRECTOR OF PUBLIC WORKS: _____

APPROVED FOR PAYMENT: COUNCIL APPROVAL DATE: _____

FINANCE DEPARTMENT

<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>CHARGE TO ACCOUNT</u>
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____