

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
November 19, 2012
6:45 PM
or immediately following the Administration Committee

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [November 5, 2012](#)
- D. ACTION ITEMS
 - 1. [Approval of Relocation Order for Midway Road Walk Project](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
November 5, 2012
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 6:45 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Klein, Taylor, Sevenich, Langdon, Krueger

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DWP Radtke, CDD Keil, C/T Stoffel, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [October 15, 2012](#)

Moved by Ald. Krueger, seconded by Ald. Benner to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Payment – Terra Engineering & Construction Corporation; City of Menasha Wastewater Collection System Rehabilitation Improvements, Phase 4 Project; Sanitary Sewer Rehabilitation; Contract E124-11-01A; \\$415.51 \(Payment No. 4 and Final\)](#)

DPW Radtke explained this is the final payment. The contractor has taken care of the outstanding issues on the project.

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend to Common Council payment to Terra Engineering & Construction Corporation, City of Menasha Wastewater Collection System Rehabilitation Improvements, Phase 4 Project, Sanitary Sewer Rehabilitation, Contract E124-11-01A, \$415.51 (Payment No. 4 and Final).

Motion carried on roll call 8-0.

2. [R-35-12 Resolution Declaring Official Intent to Reimburse Expenditures for Clean Water Fund Loan Program \(Introduced by Ald. Taylor\)](#)

DPW Radtke explained this resolution is associated with the Ninth Street lift station improvement project and is included as part of the Clean Water Fund application process.

C/T Stoffel explained a Declaration of Intent for borrowing may replace this resolution. He will confirm with DNR.

Moved by Ald. Krueger, seconded by Ald. Langdon to recommend to Common Council approval of R-35-12 Resolution Declaring Official Intent to Reimburse Expenditures for Clean Water Fund Loan Program.

Motion carried on roll call 8-0.

3. [Storm Water Utility Financial Report](#)

DPW Radtke and C/T Stoffel reported on the financial status of the Storm Water Utility. Based on the balance in the fund, there is no need to change the storm water rates at this time.

General discussion ensued.

4. [Parking Committee Recommendations](#)

A. [Ordinance O-16-12 Amending Sections 10-1-26 and 10-1-29\(a\)\(4\) of the Municipal Code \(Fourth Street, Winnebago Avenue\)](#)

DPW Radtke explained this ordinance will remove the parking restriction on the north side of Fourth Street and exempt the west side of Winnebago Avenue from the overnight parking restriction in effect from April 1 through October 31.

Moved by Ald. Klein, seconded by Ald. Zelinski to recommend to Common Council approval of O-16-12 Amending Sections 10-1-26 and 10-1-29(a)(4) of the Municipal Code (Fourth Street, Winnebago Avenue).

Motion carried on voice vote.

B. [90-Day Trial Period to Allow Parking on the East Side of Tayco Street from Third Street to Butte Des Morts School Driveway and to Allow Parking on the South Side of the 300 Block of Sixth Street Currently Posted "School Bus Parking Only"](#)

DPW Radtke explained the Police Department and Parking Committee has recommended a 90-day trial in the area of Butte Des Morts School as they have noticed some problems with drop-offs and pick-ups. Allowing the parking may reduce some issues.

Moved by Ald. Krueger, seconded by Ald. Langdon to approve 90-day trial period to allow Parking on the east side of Tayco Street from Third Street to Butte Des Morts School Driveway and to allow parking on the south side of the 300 block of Sixth Street currently Posted "School Bus Parking Only".

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Klein, seconded by Ald. Langdon to adjourn at 7:27 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



Memorandum

DATE: May 12, 2011

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Approval of Midway Road Sidewalk Project Relocation Order

As part of the Midway Road Concrete Sidewalk Construction Project, the City of Menasha needs to acquire easements in several locations for placement of the proposed walk and for installation of minor storm drainage facilities. This process has been ongoing for several months and requires the approval and recording of the Relocation Order associated with these easements. The Relocation Order identifies the land interests necessary for completion of the project and must be approved by the Common Council prior to recording with the County Clerk.

Enclosed for your consideration is a copy of the Relocation Order for Midway Road along with the associated reference map depicting the easements.

Enclosure

M:\word\BPW memo re Midway Road Relocation Order_11-15-12.docx

RELOCATION ORDER

City of Menasha

Project ID	Street Name	Highway	County
2013-01	Midway Road	CTH AP	Winnebago

Description of termini of project:

Project ID#2013-01 involves the construction of new concrete sidewalk along Midway Road extending from Fatima Street to Home Avenue. Sidewalk will be constructed along the south side of Midway Road from Fatima Street to Home Avenue and along the north side of Midway Road from the easternmost driveway of R.R. Donnelly to Appleton Road. The City of Menasha will require permanent limited easements from ten (10) parcel owners for purposes of constructing sidewalk and storm drainage systems.

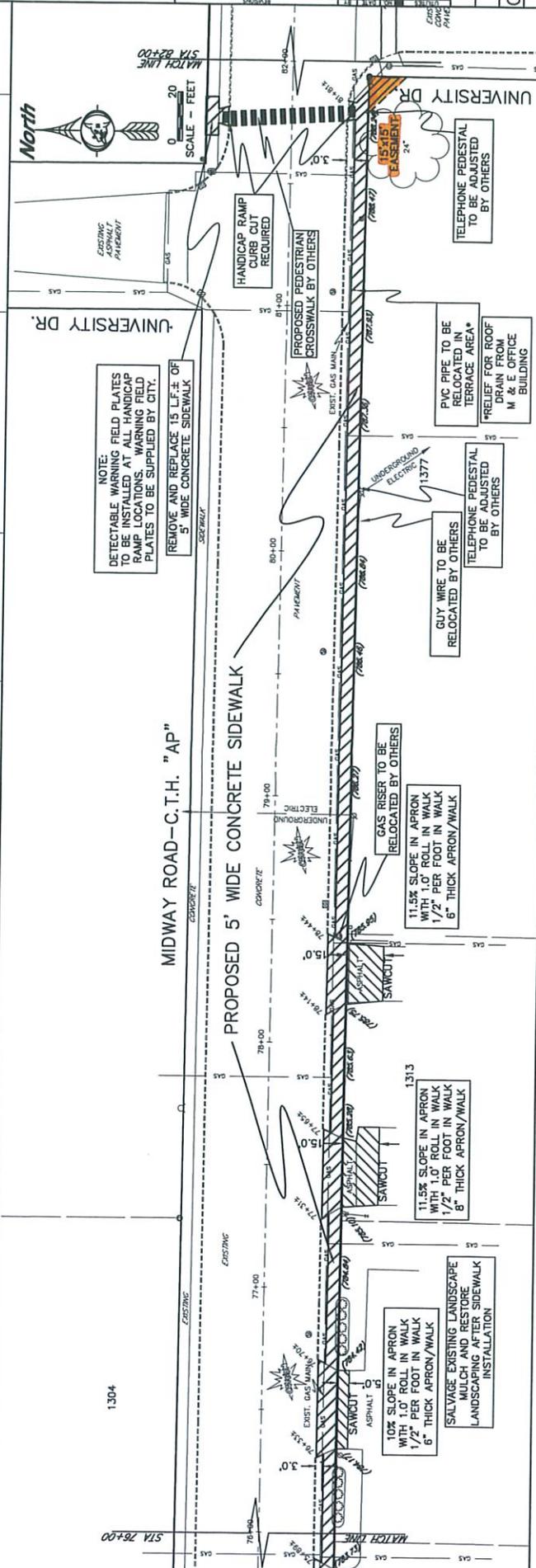
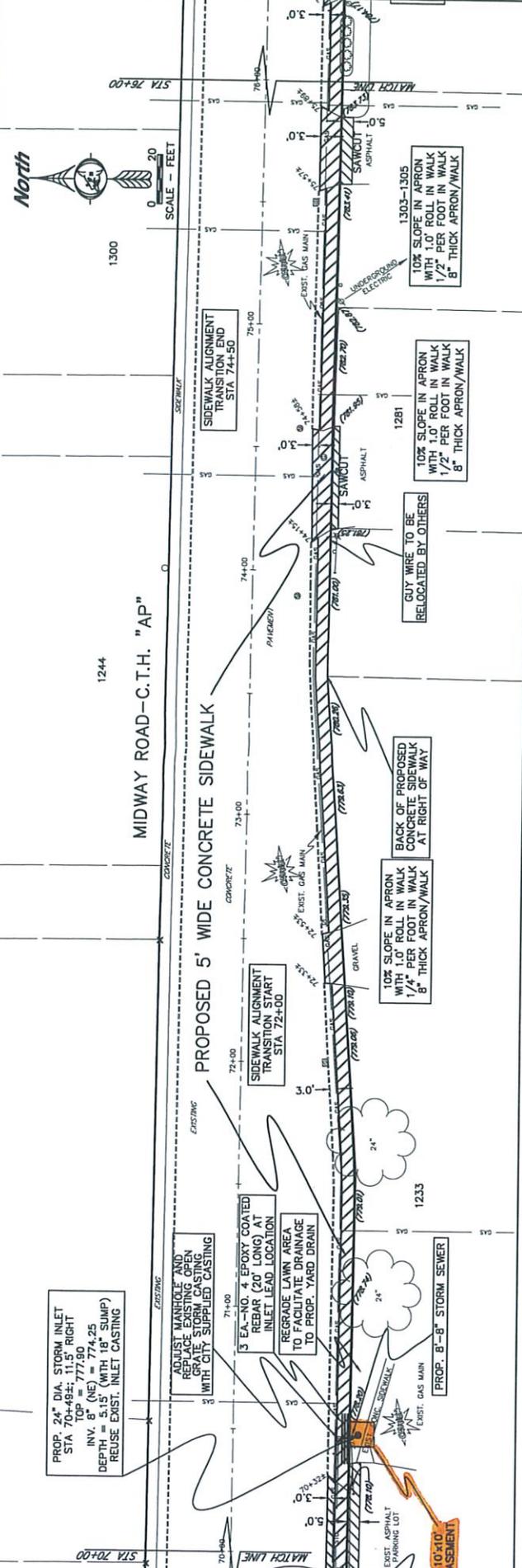
To properly establish, layout, widen, enlarge, extend, construct, reconstruct, improve, or maintain a portion of the street designated above, it is necessary to relocate or change and acquire certain lands or interests in lands as shown on the reference map for the above project.

To effect this change, pursuant to authority granted under Section 32.05, Wisconsin Statutes, the City of Menasha orders that:

1. The said street is laid out and established to the lines and widths as shown on the reference map.
2. The required lands or interests in lands as shown on the reference map shall be acquired by the City of Menasha, pursuant to the provisions of Section 32.05, Wisconsin Statutes.

Donald Merkes, Mayor

Date

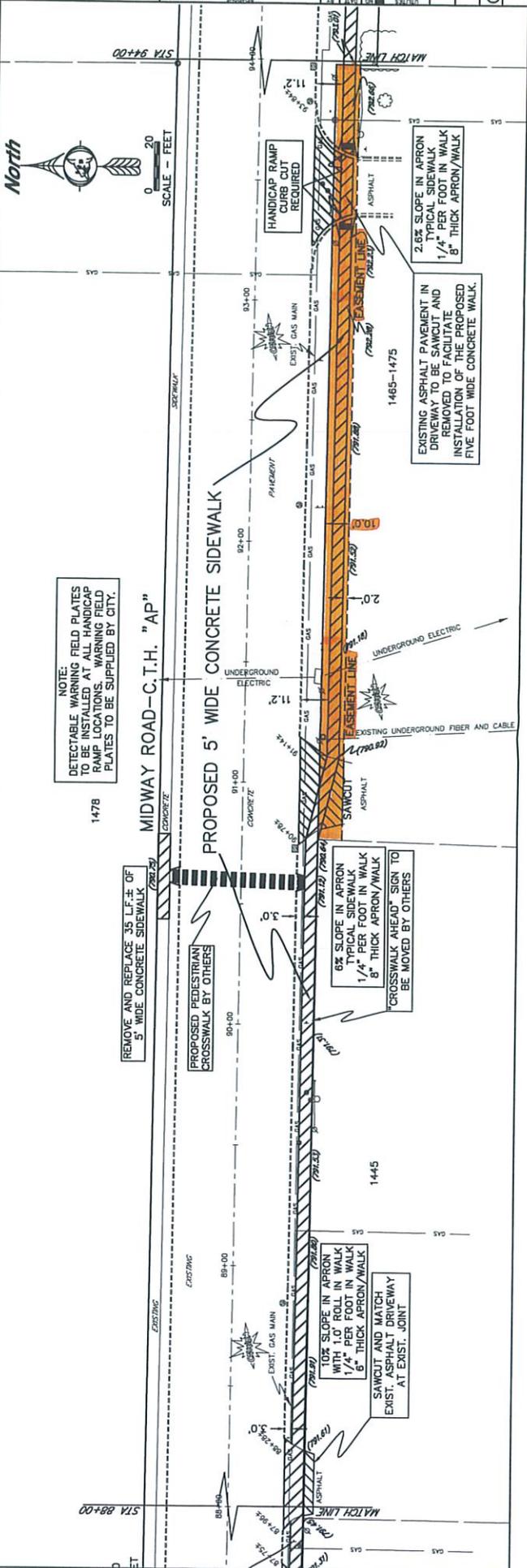
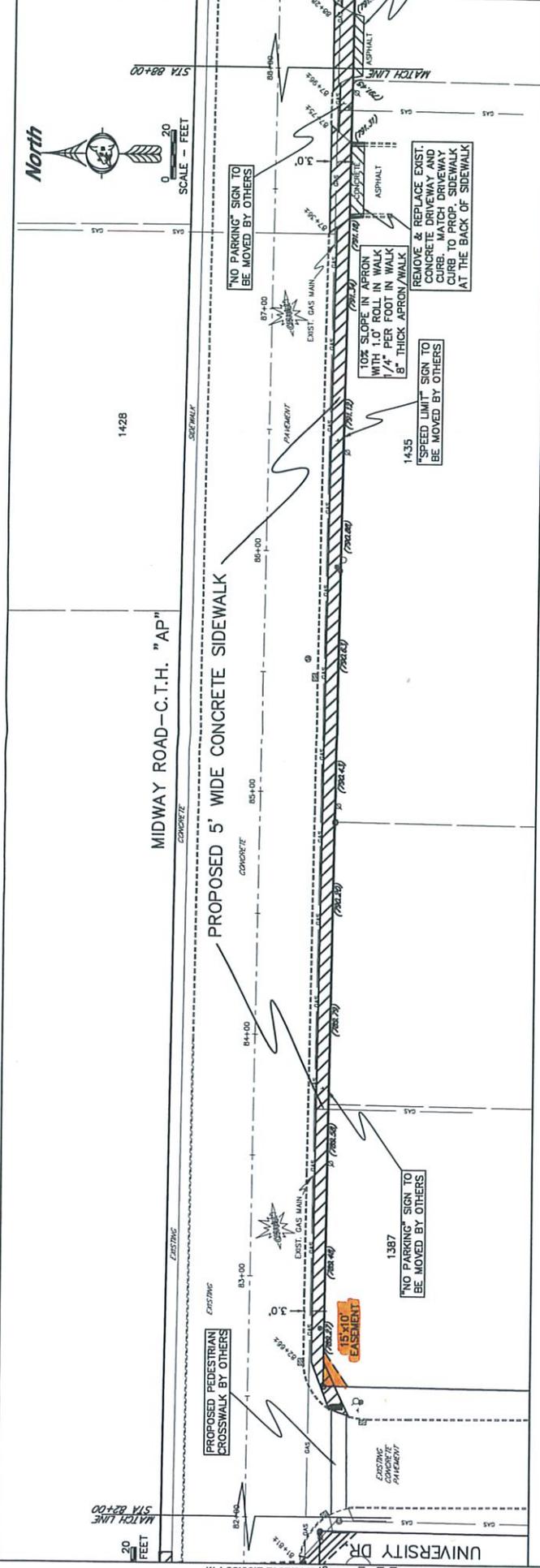




CITY OF MENASHA
 ENGINEERING DEPARTMENT
 140 MAIN STREET
 MENASHA, WI 54952
 TEL: 920-967-3610 FAX: 920-967-5272

PROPOSED SIDEWALK CONSTRUCTION
 MIDWAY ROAD - C.T.H. "AP"
 FROM STA 82+00 TO 94+00

DATE DRAWN	AUG. 2011
CONTRACT NO.	2012-01
DATE	08/08
SCALE	AS SHOWN
DATE	
SCALE	
DATE	
SCALE	
DATE	
SCALE	



SCALE - FEET
 0 20



SCALE - FEET
 0 20

MIDWAY ROAD - C.T.H. "AP"

PROPOSED 5' WIDE CONCRETE SIDEWALK

MIDWAY ROAD - C.T.H. "AP"

PROPOSED 5' WIDE CONCRETE SIDEWALK

NOTE:
 DETECTABLE WARNING FIELD PLATES
 TO BE INSTALLED AT ALL HANDICAP
 RAMP LOCATIONS. WARNING FIELD
 PLATES TO BE SUPPLIED BY CITY.

REMOVE AND REPLACE 35' L.E.± OF
 5' WIDE CONCRETE SIDEWALK

PROPOSED PEDESTRIAN
 CROSSWALK BY OTHERS

6% SLOPE IN APRON
 WITH 1.0' ROLL IN WALK
 1/4" PER FOOT IN WALK
 8" THICK APRON/WALK
 "CROSSWALK AHEAD" SIGN TO
 BE MOVED BY OTHERS

10% SLOPE IN APRON
 WITH 1.0' ROLL IN WALK
 1/4" PER FOOT IN WALK
 8" THICK APRON/WALK
 SAWCUT AND MATCH
 EXIST. ASPHALT DRIVEWAY
 AT EXIST. JOINT

EXISTING ASPHALT PAVEMENT IN
 DRIVEWAY TO BE SAWCUT AND
 REMOVED TO FACILITATE
 INSTALLATION OF THE PROPOSED
 FIVE FOOT WIDE CONCRETE WALK.

2.6% SLOPE IN APRON
 TYPICAL SIDEWALK
 1/4" PER FOOT IN WALK
 8" THICK APRON/WALK

REMOVE & REPLACE EXIST.
 CONCRETE DRIVEWAY AND
 CURB. MATCH DRIVEWAY
 CURB TO PROP. SIDEWALK
 AT THE BACK OF SIDEWALK

10% SLOPE IN APRON
 WITH 1.0' ROLL IN WALK
 1/4" PER FOOT IN WALK
 8" THICK APRON/WALK

"NO PARKING" SIGN TO
 BE MOVED BY OTHERS

1435
 "SPEED LIMIT" SIGN TO
 BE MOVED BY OTHERS

1387
 "NO PARKING" SIGN TO
 BE MOVED BY OTHERS

PROPOSED PEDESTRIAN
 CROSSWALK BY OTHERS

142B

147B

1445

1465-1475