

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission, Redevelopment Authority and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, October 15, 2012**

**6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. [Mayor Merkes – Proclamation for Shift Commander Mike Flunker](#)
 2. [Scott Schanhofer –YMCA/Senior Center 2012 Report and 2012 YMCA Leadership award presentation](#)
 3. [PHN Nett – Greater Wisconsin Agency on Aging Resources](#)
 4. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Board of Public Works, 10/1/12](#)
 - b. [Library Board, 9/20/12](#)
 - c. [Plan Commission, 10/2/12](#)
 - d. [NM Sewerage Commission, 9/25/12](#)
 - e. [Water & Light Commission, 9/5/12; Special meeting](#)
 - f. [Water & Light Commission, 9/26/12; Closed Session](#)
 - g. [Water & Light Commission, 9/26/12](#)Communications:
 - h. [N-M Fire Rescue, 10/9/12; Press Release – purchase of equipment to detect carbon monoxide in blood](#)
 - i. [N-M Fire Rescue, 10/9/12; Press Release – Northeast Wisconsin Smoke Alarm Program grant award](#)
 - j. [NM Sewerage Commission, load comparison](#)
 - k. [Herrling Clark to Judge Sharpe, 10/3/12; Petition for the Incorp. of the Village of Harrison Case #12-cv-28](#)
 - l. [Customers First! The Wire newsletter, October 2012](#)
 - m. [Valley Transit, 9/21/12; Expansion of the Transit Commission and minutes of 9/26/12 FCTC meeting](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. [Common Council, 10/1/12](#)
- Board of Public, 10/1/12; recommends approval of:
2. [Street Use Application – Jingle Bell Run/Walk for Arthritis; Saturday, December 1, 2012; 8:30 AM – 10:30 AM; \(Arthritis Foundation, Upper Midwest Region\)](#)
 3. [Change Order – MCC, Inc.; Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; ADD: \\$3,617.57 \(Change Order No. 1 and Final\)](#)
 4. [Payment - MCC, Inc.; Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; \\$5,117.75 \(Payment No. 3 and Final\)](#)

Plan Commission, 10/2/12; recommends approval of:

5. Terminating the lease and accepting the Army Reserve Property with the following conditions:
 - The building is demolished by the Army and returned to its previous state per the lease agreement, to include removal of any underground footings, utilities, storage tanks, pavement or other structures, and grading and seeding the site.
 - The Army demonstrates that there's no contamination resulting from their use of the property.
6. Lake Road certified survey map conditioned upon demolition of the existing structure that straddles proposed lots 1 and 2 before recording the certified survey map.

Parks and Recreation Board, 10/8/12: recommends approval of:

7. [Increasing the seasonal slip rental rate at the Marina from \\$37.75 per foot to \\$38.00 per foot for 2013](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 10/4/12 to 10/11/12 in the amount of \\$686,442.36](#)
2. [Street Use Application – Hometown Halloween Downtown Trick or Treat; Thursday, October 25, 2012; 3:00 PM – 6:30 PM \(Menasha Farm Fresh Market\)](#)
3. [Approval of Menasha Police Department participation in the Winnebago County OWI Task Force](#)

J. ORDINANCES AND RESOLUTIONS

1. [O-15-12 – An Ordinance Amending Section 2-1-1 Of The Municipal Code \(Ward Boundaries\)](#)

K. APPOINTMENTS

1. Mayor's appointment to the Housing Authority:
 - a. Reappointment of Tim Maurer, 575 Riverway, for the term of October 15, 2012 – July 21, 2015
2. Creation and appointments of Ad-Hoc Water & Light Commissioner search
 - a. Ald. Stan Sevenich, Council President
 - b. Ald. Mike Taylor
 - c. Ald. Kevin Benner

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURN

MEETING NOTICE

Common Council – Monday, November 5, 2012

Common Council - 6:00 pm

Administration Committee – 6:30 p.m.

Board of Public Works – 7:00 p.m.

GENERAL ELECTION – NOVEMBER 6, 2012

PROCLAMATION

Saluting Mike Flunker

Neenah-Menasha Fire Rescue Shift Commander

Whereas, Mike has been a firefighter for 32 year, 22 years with Neenah Fire Department and 10 years with Neenah-Menasha Fire Rescue, and;

Whereas, Mike has been recognized by the Wisconsin Fire Inspector's Association as Public Educator of the Year and;

Whereas, Mike was awarded Firefighter of the Year by Wisconsin Fraternal Order of Eagles, and;

Whereas, Mike was awarded Firefighter of the Year by Wisconsin American Legion and;

Whereas, Mike has been in charge of NMFR's Public Education Team which as been recognized by the State of Wisconsin, and;

Whereas, Mike is a member of NMFR's Honor Guard, and;

Whereas, Mike heads up NMFR's Fire Investigation Team, and;

Whereas, Mike provided guidance to youth as the leader of the NMFR's Juvenile Fire Setter Program

Now, therefore, be it **proclaimed** that I, Donald Merkes, Mayor, salute Neenah-Menasha Fire Rescue Shift Commander Mike Flunker for his dedication and accomplishments.



PHOTO COURTESY OF AERIAL PHOTOS OF AMERICA

Dated this 15th day of October, 2012

Donald Merkes, Mayor

The *Spirit* of the Awards

**Innovation, Advocacy, Leadership,
Service, Organizational Excellence,
Best Practices**

These are the qualities and ideals that make Wisconsin's Aging Network a nationally-recognized leader in helping older people stay healthy and independent.

The Greater Wisconsin Agency on Aging Resources (GWAAR) ElderAce Awards honor and celebrate those individuals and organizations that exemplify these qualities and serve as inspiration to others in the Wisconsin Aging Network.

Recognizing

Achievement and
Commitment to
Excellence in Aging

Sponsored by:



2012 *ElderAce* Award Winners

BEST PRACTICE AWARD _____

Ginger Ayers

Information & Assistance Specialist,
ADRC of Ozaukee County

INNOVATION AWARD _____

Barron County Office on Aging

ADVOCACY AWARD _____

Oneida Nation Commission on Aging

Ingrid Thompson

Director, McFarland Senior Outreach Services

SPECIAL SERVICE AWARD _____

Ethel Dunn

Coordinator, Relatives Raising Relatives Children
The Rainbow Project, Madison

LEADERSHIP AWARD _____

Janet Zander

Director, ADRC of Portage County

Jennifer Owen

Supervisor, ADRC of Eau Claire County

ORGANIZATIONAL EXCELLENCE AWARD _____

Active Older Adult Program

Menasha Senior Center &
Neenah-Menasha YMCA

SPECIAL PRESENTATION _____

Gail Schwersenska

Retired, Director of the Office on Aging
Bureau of Aging & Disability Resources

Menasha Senior Center

Total # monthly visits		
2007	T #	NonD/Dups
Jan	1359	302 / 1057
Feb	1203	286 / 917
Mar	1159	294 / 865
Apr	1331	311 / 1020
May	1377	393 / 984
June	1311	358 / 953
July	1243	258 / 985
Aug	1448	484 / 964
Sept	1178	239 / 939
Oct	1508	380 / 1128
Nov	1218	263 / 955
Dec	1028	226 / 802
	15363	

2008	T #	NonD/Dups
Jan	1175	277 / 898
Feb	1257	267 / 990
Mar	1354	355 / 999
Apr	1397	419 / 978
May	1121	275 / 846
June	1186	230 / 956
July	1178	256 / 922
Aug	1097	201 / 896
Sept	1185	305 / 877
Oct	1505	461 / 1044
Nov	989	293 / 676
Dec	909	224 / 685
	14353	

2009	T #	NonD/Dups
Jan	1079	204 / 875
Feb	1156	312 / 844
Mar	1255	285 / 969
Apr	1319	358 / 961
May	1128	335 / 793
June	1195	241 / 954
July	1165	207 / 958
Aug	1070	194 / 876
Sept	917	226 / 691
Oct	931	239 / 692
Nov	875	248 / 627
Dec	961	297 / 664
	13051	

2010	T #	NonD/Dups
Jan	1076	413 / 663
Feb	972	363 / 609
Mar	1258	402/856
Apr	1181	425/756
May	991	265/726
June	999	319/680
July	954	329/300
Aug	953	250/842
Sept	1053	375/678
Oct	1027	524/503
Nov	989	367/376
Dec	894	286/608
	12347	

2011	T #	NonD/Dups
Jan	1108	482/626
Feb	1002	391/611
Mar	1185	411/774
Apr	1187	469/718
May	1278	469/809
June	1369	475/894
July	1167	523/644
Aug	1475	540/935
Sept	1521	481/1040
Oct	1586	605/981
Nov	1541	556/995
Dec	1330	410/757
	15749	

2012	T #	NonD/Dups
Jan	1445	513/932
Feb	1657	677/980
Mar	1750	630/1120
Apr	1670	590/1080
May	1571	554/1016
June	1439	463/976
July	1458	575/883
Aug	1640	499/1141
Sept	1584	562/1022
Oct		
Nov		
Dec		

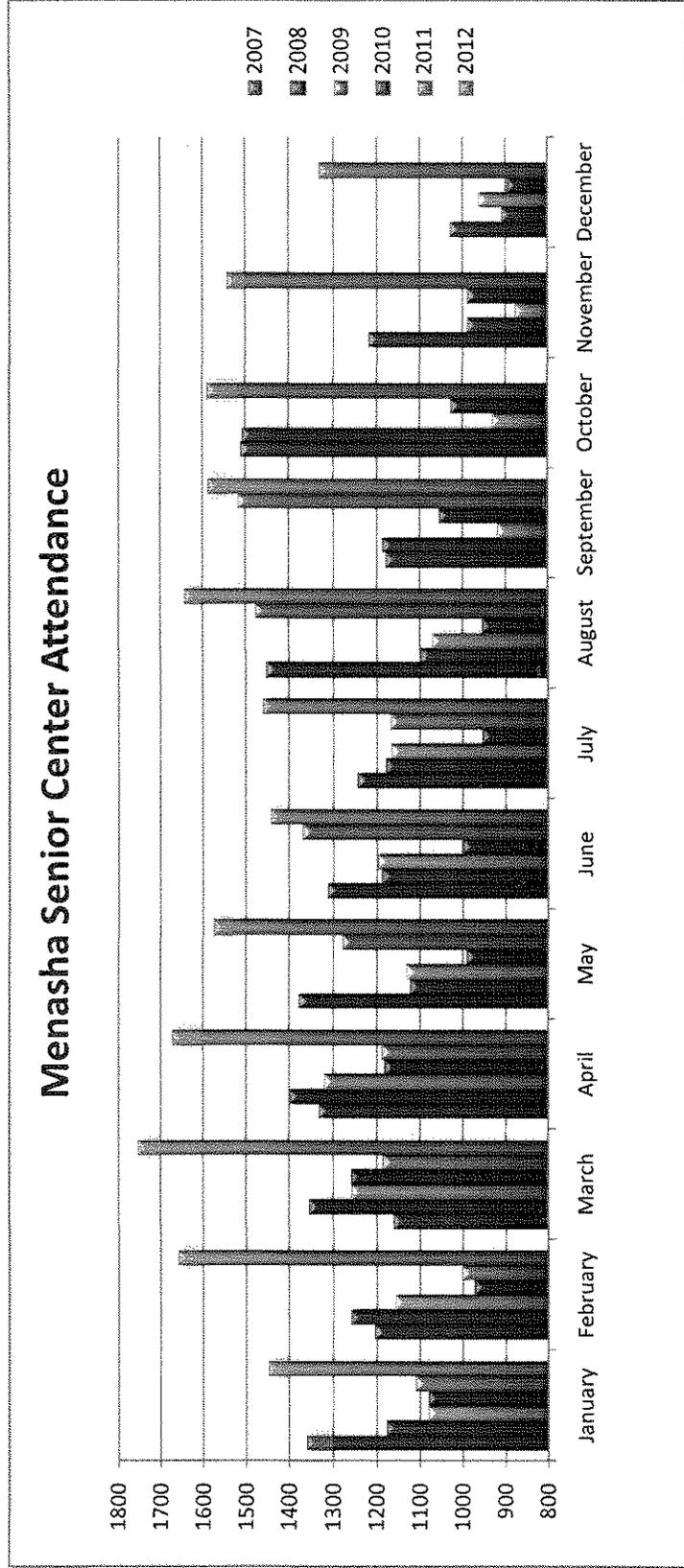
Feb. snow day-2/21/11
 Mar. snow days -3/9 and 3/23
 July 4th on a Monday 2011
 Nov. closed two days 2011
 Dec. 23 and 26 closed

Neenah-Menasha YMCA and Senior Center collaboration starting July

of 2010 to present.

	2007	2008	2009	2010	2011	2012
January	1359	1175	1079	1079	1108	1445
February	1203	1257	1156	972	1002	1657
March	1159	1354	1255	1258	1185	1750
April	1331	1397	1319	1181	1187	1670
May	1377	1121	1128	991	1278	1571
June	1311	1186	1195	999	1369	1439
July	1243	1178	1165	954	1167	1458
August	1448	1097	1070	953	1475	1640
September	1178	1185	917	1053	1515	1584
October	1508	1505	931	1027	1586	
November	1218	989	875	989	1541	
December	1028	909	961	894	1330	

The YMCA started operating the senior center in July 2010.



CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
October 1, 2012
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:13 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Cpt. Halderson, DPW Radtke,
CDD Keil, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. September 17, 2012

Moved by Ald. Klein, seconded by Ald. Krueger to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. Street Use Application – Jingle Bell Run/Walk for Arthritis; Saturday, December 1, 2012;
8:30 AM – 10:30 AM; (Arthritis Foundation, Upper Midwest Region)

CA/HRD Captain stated she will clarify the insurance is in order so this item can be forwarded to the Common Council.

Moved by Ald. Krueger, seconded by Ald. Langdon to recommend to Common Council Street Use Application, Jingle Bell Run/Walk for Arthritis, Saturday December 1, 2012, 8:30-10:30am
Motion carried on voice vote.

2. Change Order – MCC, Inc.; Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; ADD: \$3,617.57 (Change Order No. 1 and Final)

DPW Radtke explained the change order is for lawn and terrace restoration. To complete the curb and gutter installation and allow for proper drainage they needed to go back further than planned on some of the terraces. These are assessable costs.

Moved by Ald. Krueger, seconded by Ald. Englebert to recommend to Common Council change order for MCC, Inc., Contract Unit No. 2012-02, New Street Construction Concrete Curb & Gutter, Kelly Lake Drive and South ½ of Woodland Hills Subdivision, add \$3,617.57
Motion carried on voice vote.

3. Payment - MCC, Inc.; Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; \$5,117.75 (Payment No. 3 and Final)

DPW Radtke explained this payment corresponds with the change order and is the final payment for this project.

Moved by Ald. Krueger, seconded by Ald. Langdon to recommend to Common Council payment to MCC, Inc. Contract Unit No. 2012-02, New Street Construction Concrete Curb & Gutter, Kelly Lake Drive and South ½ of Woodland Hills Subdivision, \$5,117.75
Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Langdon to adjourn at 7:23 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

D R A F T
MINUTES OF REGULAR MEETING
ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES
September 20, 2012

Call to order at 4:00 p.m. by President Murray

Present: Crawmer, Eisen, Enos, Kiley, Murray, Nichols, Wicichowski

Absent: Kobylski, Webster (teen representative)

Also present: Director Lenz, K. Seefeldt (Office Manager), C. Brandt (Head of Circulation Services), J. Bongers (Head of Adult Services)

Public Comment

Director Lenz recently received a note from library patron Mary Butler, who expressed her appreciation for the acknowledgment letter she received from Board President Murray for previous donations she and her husband made to our library. Included with her note was a donation of \$250.00.

Authorization of Bills

Motion to authorize payment of the September list of bills from the 2012 budget as presented by Enos, seconded by Nichols, and carried unanimously.

Nichols asked Director Lenz to explain the purpose of the newly created Technology Fund within the Endowment. Grant and LSTA funds will continue to be used as much as possible to purchase computers for public use. The Technology fund is intended to be used to purchase new technology items, such as eReaders, to meet public demand. Board members agreed that staff computers should be purchased using city funds.

Eisen raised a question regarding the amount of the electric bill. Director Lenz will follow up on this with the Finance Department.

The format of the annual report to the state was discussed. A simplified format, which will be determined at a future date, will be distributed to potential donors early next year.

Consent Business

The following Consent Business items were presented for the Board's consideration:

Approve Library Board meeting minutes, August 16, 2012

Accept minutes of the Personnel and Policies Committee meeting, July 9, 2012

Accept minutes of the Finance Committee meeting, August 15, 2012

Accept minutes of the Investments Committee meeting, August 15, 2012

Accept minutes of the Personnel and Policies Committee meeting, August 15, 2012

Motion to approve the Library Board meeting minutes of August 16, 2012, accept minutes of the Personnel and Policies Committee meeting of July 9, 2012, accept minutes of the Finance Committee meeting of August 15, 2012, accept minutes of the Investments Committee meeting

of August 15, 2012 and accept minutes of the Personnel and Policies Committee meeting of August 15, 2012 by Enos, seconded by Wicichowski, and carried unanimously.

Director's Report/Information Items

1. August Statistics. Overall, circulation was down 6% from last year. We did see significant increases in downloads of adult and children's eBooks and audio books. Teen programming attendance increased considerably due to innovative programs that attracted teen interest. Children's program attendance continues to be strong. Literacy tutor usage of our study room remains high.
2. Endowment Report. Board members reviewed this month's endowment report. Director Lenz reported that we recently finalized the reconciliation of our QuickBooks records which are used to manage our endowment account. This process has been on-going since the departure of our former director who originally set up this recordkeeping system. Office Manager Seefeldt provided more detailed information. Some changes that were made allow us to manage our accounts in a more efficient manner and give us more consistent financial reports.
3. Current Budget Status. At this point in time, the library's budget is 66.7% percent spent while 66.8% of the year has passed.
4. Staff Reports.
 - Director Lenz reported that library page Kelly Moran left our employment to attend college. Anita Stadtmueller will replace Kelly. She is scheduled to work 10 hours per week in the Circulation Department.
 - The Children's Department recently introduced a new reading program called the Free-Quent Readers. Many other interesting programs for adults and children are scheduled to be offered in the months ahead.
 - The library will be closed for a half day on September 21 for a staff in-service. John and Susan McFadden will offer recommendations on how to provide good service to the elderly and those with disabilities.
 - The last Community Blood Drive held at the library had 26 donations – a record high number.
 - Telephone notification to patrons for overdue and hold notices is now available from Winnefox Library System. We plan to participate in that service to save money on postage fees.
 - Summer reading program reports from the Children's Department and the Adult/Teen Departments were distributed to the Board.
5. Friends Book Sale. The recent book sale took in over \$2,300 in receipts. \$2,000 of that has been designated for the Endowment's children's programming account. The remaining amount has been deposited into the Endowment's Friends account.
6. Long Range Plan Committee report. The committee recently reviewed current library services and programming. They will begin compiling a list of individuals who may be asked to participate in focus groups or a library survey.

Cate Brandt left the meeting at 4:45 p.m.

7. Personnel and Policies Committee report. The committee is working on the final segments of the Personnel Chapter. It is also time for them to assemble documents that will be used in the director's annual review.

Enos left the meeting at 4:55 p.m.

8. 2013 Budget Update. Director Lenz provided the most recent information she had received from Mayor Merkes regarding our proposed budget. There was a consensus to wait for final budget number recommendations from the mayor before scheduling a meeting of the Finance Committee.

Bongers left the meeting at 5:05 p.m.

Discussion Action Items

9. LSTA grant application: Hearing Loop for Co. E Room. Winnefox Library System Assistant Director Mark Arend is submitting a grant for federal funds to Wisconsin's DPI Division for Libraries & Technology for hearing loops in several libraries within the system. Director Lenz noted that a hearing loop in the Co. E Room would allow those with hearing aids to connect wirelessly to the sound system. This would eliminate distracting background noise. The system would cost approximately \$6,000, much of which would be covered by the grant. Our library would be required to provide approximately \$2,000 in matching funds.

Motion

Motion to approve our library's participation in this grant application by Eisen, seconded by Crawmer. Motion carried unanimously.

10. Food For Fines. Our library regularly hosts a Food for Fines drive in November in conjunction with Neenah Public Library. If we participate again this fall, we intend to give all of the food that is collected to St. Joseph's Food Pantry and the Double Portions Kitchen.

Motion

Motion to approve library participation in Food for Fines week November 3-11, 2012 by Eisen, seconded by Wicichowski. Motion carried unanimously.

Announcements

11. Trustee Essentials. Chapter Four "Effective Board Meetings and Trustee Participation" was summarized by Mary Crawmer. Nick Kiley agreed to review Chapter Five at the next meeting.
12. Library Trustee Workshop. Board members were reminded of the Trustee workshop scheduled to be held at either Coloma Public Library on October 4 or at North Fond du Lac Library on October 8.

Adjournment

Motion to adjourn the meeting at 5:15 p.m. by Nichols, seconded by Crawmer and carried unanimously.

Respectfully submitted,
Kathy Wicichowski, secretary
Kris Seefeldt, Recording Secretary

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
October 2, 2012
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:35 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Commissioners Schmidt and Sturm, Ald. Benner and DPW Radtke.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Cruickshank.

PLAN COMMISSION MEMBERS ABSENT: None

OTHERS PRESENT: CDD Keil, PP Homan, PRD Tungate, Vern Green, NMFR, City Attorney Captain.

C. MINUTES TO APPROVE

1. **Minutes of the September 11, 2012 Plan Commission Meeting**

Motion by Comm. Sturm, seconded by DPW Radtke to approve the September 11, 2012 Plan Commission meeting minutes as presented.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **Acquisition of Army Reserve Building and Intended Uses – Jefferson Park**

City Staff provided Commissioners with an overview of the status of the Army Reserve Building on the east end of Jefferson Park, and potential for re-use of the site pending termination of the lease and removal of the structures by the Army Reserve. This included:

- The nature and history of the lease agreement between the City and the Army Reserve, and the ability to terminate the agreement.
- Current status of the building and site, and their suitability for reuse.
- Potential future uses for the site, such as expanded parkland or redevelopment site.

Commissioners discussed the following items as they pertain to the potential acquisition of the Army Reserve building:

- The status of the buildings mechanical systems and structural integrity.
- The city's use of the site before Army use.
- The desire of the Parks and Recreation Board to return the site to parkland.
- The need to utilize planning to determine what to use the site for in the future.
- Potential environmental hazards on the site, including asbestos, storage tanks, and whether an environmental assessment had been done.
- The need for the Army to return the site to its previous condition prior to the city accepting it back, as specified in the lease agreement, to include closure of utility lines, removal of any footings, and mitigation of environmental contamination, if any.

Motion by Alderman Benner, seconded by Commissioner Schmidt, to recommend terminating the lease and accepting the Army Reserve Property with the following conditions:

- The building is demolished by the Army and returned to its previous state per the lease agreement, to include removal of any underground footings, utilities, storage tanks,

- pavement or other structures, and grading and seeding of the site.
- The Army demonstrates that there's no contamination resulting from their use of the property.

The motion carried.

ACTION ITEMS

1. **Certified Survey Map – Lake Road**

PP Homan explained the intent of the CSM was to expand the lot to the north, and leave a smaller buildable parcel to the south. The owners of the parcel to the south intend to demolish the existing structure that straddles proposed lots 1 and 2 once a new home they are renovating is complete. A new home would then be built on the southern lot and sold to the public. She advised the Plan Commission to make their recommendation for approving the CSM conditioned upon demolition of the existing structure that spans proposed lots 1 and 2 to ensure that there would be no structure that would straddle the new lot lines, once recorded.

Motion by Commissioner Schmidt, seconded by DPW Radtke, to recommend approval of the Lake Road CSM conditioned upon demolition of the existing structure that straddles proposed lots 1 and 2 before recording the CSM.

The motion carried.

G. ADJOURNMENT

Motion by DPW Radtke, seconded by Comm. Sturm to adjourn at 4:35 p.m.

The motion carried.

Minutes respectfully submitted by PP Homan.

NEENAH-MENASHA EWERAGE COMMISSION

Public Hearing & Regular Meeting Tuesday September 25, 2012

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Gordon Falck, Raymond Zielinski, Kathy Bauer, Mike Sams, Jim Gunz, Dale Youngquist; Manager Randall Much, Accountant Roger Voigt.

Excused: Commissioner Tim Hamblin.

Also Present: Tom Kispert (McMAHON); Peter Bach (local resident); Mike King (Post Crescent).

Public Hearing

President Youngquist opened the Public Hearing to receive comments on the proposed 2013 NMSC Budget. Local Resident Peter Bach questioned how we are able to have a 1.3% increase in the budget with increased costs for chemicals and such. Accountant Voigt indicated the reduction in the electrical charges to the Commission is the largest item keeping the total budget increase down from last year.

Hearing no additional comments or questions, Commission President Youngquist closed the Public Hearing and reconvened into Regular Open Session.

Motion made by Commissioner Zielinski, seconded by Commissioner Gunz to approve the minutes of the Regular Meeting and Closed Session of August 28, 2012, and the Special Meeting and Closed Session of September 18, 2012. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

- A. September 13, 2012 letter from Pamela Pelot, Dept. of Safety & Professional Services to Tom Kispert, McMahon Associates.
RE: Conditional Approvals for Alterations to Buildings.
- B. September 18, 2012 letter from Thomas Mugan, DNR to William Zielinski, NMSC.
RE: Approval of Wastewater Treatment Plant Modifications.

Accountant Voigt reported he has contacted the DNR to request updating the contact name and address for the NMSC. A response was received indicating the changes will be made.

The following correspondence was presented at the meeting:

- C. September 21, 2012 letter from Randall Much, NMSC to Dan Westphal, 317 5th St. Neenah.
RE: Variance to Interceptor Easement for Lot #2 South of 712 Lakecrest Dr. Menasha.

Old Business

Plant Upgrade Committee. A portion of the minutes of July 26, 2011 were received. This was to follow up on the request as to what authority was given to the Plant Upgrade Committee. No authority was indicated in the minutes. Commissioner Falck questioned if the committee should have some authority to deal with immediate issues. Tom Kispert reported he has seen committees or individuals given authority to approve change orders up to a limited amount; up to \$20,000. Tom further reported at times it is beneficial to help move projects along if the change order would be regarding a time sensitive situation. Commissioner Gunz questioned if the change order would still come to the Commission for final approval; yes they would. Commissioner Gunz expressed his concern of a change order approved by the Committee or individual and then the Commission votes down the approval. After further discussion, motion by Commissioner Gunz to have the Plant Upgrade Committee given the authority to approve change orders up to a limit of \$20,000 and to have the change orders brought to the Commission for final approval. Additional discussion followed on whether the Manager should have the authority to approve the change orders. After discussion Commissioner Gunz amended his motion to have the Plant Manager given the authority to approve change orders up to a limit of \$20,000 and to have the change orders brought to the Commission for final approval. Motion was seconded by Commissioner Zielinski. Motion carried unanimously.

New Business

Operations, Engineering, Planning

Manager Much reported the facility is operating very well. Manager Much reported he reviewed the loadings received this year; they have been very uniform. Manager Much expects this is due to the dry weather conditions. After discussion, motion by Commissioner Zielinski, seconded by Commissioner Sambs to accept the Operating Report for August. Motion carried unanimously.

Tom Kispert presented and discussed the two Contract Amendments to the McMahon Agreement for Professional Services – Construction of Wastewater Treatment Facilities Modifications. Amendment #1 is for the engineering services related to the truck scale and related building modifications. Tom further discussed the details of the work needed to be accomplished for the truck scale installation. The item was handled by an addendum to the construction contract and was included in the bids received; Tom indicated there still could be minor bits and pieces that were missed in the details for the bids. Commissioner Youngquist questioned if this amendment is just approving the engineering; yes. After discussion motion by Commissioner Gunz, seconded by Commissioner Falck to approve Amendment #1 to the McMahon Agreement for Professional Services – Construction of Wastewater Treatment Facilities Modifications. Motion carried unanimously. Amendment #2 is to approve the engineering services to prepare the user charge system. Commissioner Gunz questioned how many communities does McMahon prepare user charge systems for; Tom was not sure, Amy

Vaclavik would be more able to answer that question. Commissioner Gunz questioned if McMahon did this work for Neenah; McMahon has done prepared Neenah's in the past. Commissioner Gunz questioned if McMahon does any work for Sonoco; no, McMahon does not. Commissioner Gunz discussed the importance of communicating with Sonoco during the development of the user charge report to keep them involved in the activity. Tom reported the rate structure will be reviewed and updated; the information from this report will not be available until next summer. After discussion motion by Commissioner Gunz, seconded by Commissioner Bauer to approve Amendment #2 to the McMahon Agreement for Professional Services – Construction of Wastewater Treatment Facilities. Motion carried unanimously.

Tom Kispert discussed the EPA Air Permitting. Estimated emissions need to be performed on several pieces of equipment; Tom indicated a Type A permit is still a strong possibility. Some work needs to be performed with stack height modeling; Tom has been working with the DNR. Tom hopes to have the work wrapped up by the next meeting.

Tom Kispert updated the Commission on the Phosphorus construction cost analysis. Chad is working on the analysis; plant staff has provided Chad with data to allow him to continue working on the project.

Tom Kispert updated the Commission on the Wastewater Treatment Modification Project.
Facility - The insurance is in place for the contractor; Tom is waiting for the bonds to come in. Tom questioned the Commission if he should send the contract to Attorney Thiel for review; President Youngquist indicated he would prefer to have our legal counsel look at the contract. It was the consensus to have Attorney Thiel review the construction contract.
System Controls & SCADA and GIS – Tom reported work on these items is continuing.
Truck Scale – Tom reported additional information and details will be provided to the contractor.
City of Menasha Plan Commission – Tom discussed his emails between himself and Kara Homan of the City of Menasha Community Development regarding the dollar amount of the letter of credit or escrow needed for the modification project. Based on the discussions, the City of Menasha Community Development has lowered the required letter of credit or escrow amount needed for the project to \$29,617. Commissioner Gunz questioned if we have the cash available; yes, we have funds in the Replacement Fund and Depreciation Fund. After discussion motion by Commissioner Gunz, seconded by Commission Sambs to issue an escrow deposit to the City of Menasha Community Development in an amount not to exceed \$30,000 as required for the project. Motion carried unanimously.
Change Order – Tom reported there are no change orders at this time.

Commissioner Sambs questioned how the bids came in compared to projections. Tom reported the bids were where they were anticipated; they were slightly lower than projected estimates.

Budget, Finance, Personnel

Accountant Voigt presented the financial statements for the month of August 2012. Accountant Voigt indicated there is no unusual activity to report. President Youngquist questioned the sludge hauling costs; the invoice for sludge hauling was received after the reports were printed, the hauling cost for August is \$18,500. All the solids were hauled to farmland. After discussion,

motion made by Commissioner Zielinski, seconded by Commissioner Gunz to approve the Financial Statements for the month of August. Motion carried unanimously.

Accountant Voigt presented the quote received from Travelers Insurance for Builders Risk coverage for the treatment plant modification project. The annual premium (12-months) is \$12,000. After discussion, motion by Commissioner Gunz, seconded by Commissioner Falck to accept the quote from Travelers Insurance for the Builders Risk coverage on the treatment plant modification project. Motion carried unanimously.

Commissioner Gunz questioned how long it has been since we looked at insurance agents and the insurance market they have available to obtain quotes from. It was thought to be somewhere in the area of 7 – 10 years. Commissioner Gunz requested to find out when this was last looked at and to have the Commission look at agents again next year.

Accountant Voigt updated the Commission on the Clean Water Fund. The communities passed motions to remove the contingency requiring Sonoco to provide a guarantee before they would allow borrowing from the Clean Water Fund. The communities also passed motions accepting the concept of the Agency Agreement. Commissioner Gunz questioned if there was any interest in other institutions quoting for interim borrowing. President Youngquist reported he instructed Accountant Voigt to not make any contacts; the rate on the current BAN is 2.75% and President Youngquist feels it is a competitive rate. Commissioner Gunz questioned are we sure it is the most competitive. Commissioner Bauer is not comfortable looking outside FNB at this time. Manager Much reported another issue has come to light. The City of Menasha set the limit to borrow from the Clean Water Fund at \$5.5 million; the current value of Menasha's portion to borrow from the Clean Water Fund exceeds this amount. Contacts with the City of Menasha will be made to request the City to increase the limit on the level of borrowing by the City from the Clean Water Fund.

NMSC 2013 Budget. Motion made by Commissioner Gunz, seconded by Commissioner Bauer to approve the 2013 NMSC Budget as presented. Motion carried unanimously.

Accountant Voigt presented the Accountant's Report and Cash Flow Projection for the month of August. The interest rates have not changed; MCO generated \$5,400 in income to the Commission in August. After discussion, motion by Commissioner Gunz, seconded by Commissioner Falck to accept the Accountant's Report for August. Motion carried unanimously. Accountant Voigt reported on changes to the cash flow projection. Values in the report now match the values of the costs being reported on the Clean Water Fund application. Commissioner Gunz indicated we should make sure the interim borrowing limit is set high enough to cover circumstances in case we have delays in receiving the Clean Water Fund. Discussion was held on when we could expect to take action on the interim borrowing. Right now we will look at November 13 for the borrowing resolution.

Motion made by Commissioner Gunz, seconded by Commissioner Bauer to approve operating and payroll fund vouchers #133147 through #133213 in the amount of \$533,406.00 for the month of August 2012 and Construction Fund Vouchers #136 through #137 in the amount of \$79,125.00

for the month of August 2012. Motion carried unanimously.

Accountant Voigt presented MCO Invoices #16747, #16800 and #16793 in the amounts of \$120,811.67, \$786.90 and \$37.88. After discussion, motion made by Commissioner Zielinski, seconded by Commissioner Gunz to approve for payment MCO Invoices #16747, #16800 and #16793 and to pay the invoices after October 1, 2012. Motion carried unanimously.

Accountant Voigt presented for payment McMAHON invoices #40764 - \$3,943.70; #40765 - \$8,740.00; #40763 - \$929.50; #40766 - \$19,440.00; #40767 - \$365.00; #40816 - \$6,000.00 and #40578 - \$1,504.90. After discussion, motion made by Commissioner Gunz seconded by Commissioner Bauer to approve for payment invoices #40764, #40765, #40763, #40766, #40767, #40816, and #40578. Motion carried unanimously.

Tom Kispert discussed Certificate for Payment #1 for Contract H – Grit Washing Equipment from Huber Technology, Inc. in the amount of \$211,002.00. No request for payment was received when the shop drawings were approved; the equipment is delivered and the total amount of 75% of Contract H can be approved for payment. After discussion, motion made by Commissioner Gunz, seconded by Commissioner Sambs to approve for payment Certificate for Payment #1 for Contract H to Huber Technology, Inc. in the amount of \$211,002.00. Motion carried unanimously.

Motion made by Commissioner Zielinski, seconded by Commissioner Gunz to convene into closed session pursuant to Wis. Stats. § 19.85(1)(e) to discuss strategy concerning the Contracted Industrial User as it affects the financing of the Sewer Plant Project. Also, pursuant to Wis. Stats. § 19.85(1)(e) to discuss identified real estate options for placement of a building to be used by the Commission and hauling and spreading proposals for which bargaining reasons and developing acquisition strategy require a closed session to protect the public investment and spending of public funds. By roll call vote taken, motion carried unanimously, by Commissioners Zielinski, Bauer, Falck, Gunz, Sambs, Youngquist.

Meeting convened into closed session at 9:20 a.m.

After discussions, motion made by Commissioner Gunz, seconded by Commissioner Zielinski to adjourn the closed session and return in Regular open session. By roll call vote taken, motion carried unanimously by Commissioners Zielinski, Bauer, Falck, Gunz, Sambs, Youngquist. The Commission returned to Regular open session at 9:43 p.m.

Motion made by Commissioner Zielinski, seconded by Commissioner Falck to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:44 p.m.

President

Secretary

THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY OCTOBER 9th, 2012.

SPECIAL MEETING OF THE WATER AND LIGHT COMMISSION

September 5, 2012

Draft

Commission President Allwardt called the Special Meeting of the Water and Light Commission to order at 8:05 A.M., with Commissioners Joe Guidote, Joanne Roush, and Dan Zelinski present on roll call. Also present were Melanie Krause, Co-General Manager/Business Operations; Dick Sturm, Co-General Manager/Engineering and Operations; Steve Grenell, Project Engineer; Tim Gosz, Water Plant Supervisor; Kristin Hubertus, Business Operations Accountant; Paula Maurer, Customer Services Manager; and Lonnie Pichler, Electric and Water Distribution Supervisor.

Those absent were: Commissioner Don Merkes, and Technical Services Engineer John Teale.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. New Business, 2012 Water Plant Budget Discussion, Sedimentation Basin Repairs - Co-General Manager/Engineering & Operations Sturm reviewed the memorandum regarding the repair of the sedimentation basin concrete walls. With current staffing levels at the Water Plant it is not practical to attempt a project of this magnitude, and staff is recommending the use of an outside contractor to repair the east side of the sedimentation basin as identified in lines 1 & 2 of the 2012 Budget. Additional funds will be in the 2013 budget to complete the necessary repairs to the west side basin.

Technical Services Engineer Teale arrived at 8:20 a.m.

The Commission concurred with having the repair of the east side walls completed by an outside contractor, and that issuing an RFP for this work should include a report on the cost impact of extensive repairs.

Rebuild #4 High Lift Pump – Staff was requesting to postpone the rebuild project and to use those funds to purchase a boat for taking water samples. Comm. President Allwardt questioned who will be collecting the water samples, what work will not be done when that person is collecting the samples, what is the cost of outsourcing the sample collection, and has safety and liability been considered with having an employee do the sample collection.

Mr. Sturm reported on a meeting with Donahue Engineering regarding source water study, who estimated it would be a minimum of \$350 per trip to collect samples on a weekly basis. If a boat was purchased, insurance would be required to cover our employees. It was felt that our own employees would be the most qualified to collect the samples at a reasonable cost and protect the chain of custody.

Comm. Allwardt requested more detailed information on collecting samples.

Comm. Merkes arrived at 8:30 a.m.

Capital Improvement Plan - Staff requested that funds remaining in the 2012 Source Water Quality Study be moved to the 2013 Source Water and Pre-Treatment Capital Needs Study; the Commission agreed to carry over the funds to 2013.

Strategic Planning for 2013- Co-General Manager/Business Operations Krause reviewed the updates from 2012 incorporating year end information in order to provide a better understanding of the various utilities.

A discussion was held on a customer feedback survey completed for WPPI Energy communities evaluating customer awareness and participation in programs. There is an option to receive results from Menasha Utilities customers participating in the survey that may be helpful in completing the strategic plan in terms of relationships with customers.

The strategic initiatives, performance indicators, and measurements of success still apply and no changes were made from the prior year. After discussion on accomplishments for 2012, it was recommended that the accomplishments should relate to the goals and objectives for 2012, and the goals for 2013 should be separated from future years. It was also recommended to capture measurements and determine how they will be utilized on a more global scale. The Commission would like to see the goals and objectives for each department separated into three categories – sustain and operate, 2013, and 2014 and beyond.

From a strategic standpoint, Comm. Roush indicated she would like to see some scenario planning in the event of the loss of one large industrial customer and options that could be put in place now. Comm. Merkes commented on leveraging both the City and Utility economic development partnership to grow the right kinds of businesses and residential areas to be the most profitable for the Utility.

A discussion was held regarding acquisition of WE Energies customers in the City of Menasha, the priorities, what the cost would be, return on investment and information to include in the 2013 budget.

The retention and recruitment opportunities through the Ignite Fox Cities Initiative were also discussed. There is concern from the Utility perspective on where funding would come from, and the City has agreed to participate in 2013. Comm. Roush recommended including the cost of a strategic overview of the utility five years from now with or without the major industrial customer, and what can be done to grow our base within our boundary agreements.

Comm. Guidote proposed following through with the current strategic management plan template to include a little more big picture thinking, i.e., diversification, long range thinking with regard to how to handle certain contingencies in the future, and then the Commission can talk about and agree upon what kind of format they want. He also suggested supplementing the strategic plan with an executive summary for 2013 keyed on the three strategies of providing safe and reliable service, financial focus including rates, and customer service and satisfaction. It should include one important goal for each main focus and how it ties into improving services during the year.

Comm. Guidote departed at 10:30 a.m.

The Commission requested an executive summary to be included with the 2013 budget at the next regular meeting, and there will not be a need to meet next week as previously scheduled.

Item IV. No one from the Gallery was heard on any items discussed at this Meeting.

Item V. The motion by Comm. Roush, seconded by Comm. Zelinski, was unanimously approved to adjourn at 10:40 a.m.

By: MARK L. ALLWARDT
President

JOSEPH P. GUIDOTE
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

Draft

CLOSED SESSION OF THE WATER AND LIGHT COMMISSION

September 26, 2012

Commission Vice President Joanne Roush called the Closed Session to order at 5:00 p.m., upon the unanimously approved motion on roll call by Comm. Guidote, and seconded by Comm. Merkes, pursuant to Section 19.85 (1) (c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Grievance

Commissioners Guidote, Merkes, and Zelinski were present on roll call by Commission Vice President Roush. Co-General Manager/Business Operations Melanie Krause, Co-General Manager/Engineering and Operations Dick Sturm, Water Plant Supervisor Tim Gosz, Water Maintenance Mechanics/Operators Rob Ujadzowski and Dennis VanDinter, Union President Tricia VanDinter, Union Representative Mary Scoon, Water Maintenance Worker Donald Kieper, III, Storeskeeper Steve Ritchie, and retiree Pam Britzke were also present.

The purpose of the Closed Session was to discuss the grievance filed by the Water Plant Maintenance Mechanic/Operators.

After discussions, Water Plant Maintenance Mechanics/Operators Rob Ujadzowski and Dennis VanDinter, Union President Tricia VanDinter, Union Representative Mary Scoon, Water Maintenance Worker Donald Kieper III, Storeskeeper Steve Ritchie, and retiree Pam Britzke departed.

There being no further business, the motion by Comm. Merkes, seconded by Comm. Roush, was unanimously approved to reconvene into Open Session of the Regular Meeting of the Water and Light Commission at 6:07 p.m.

BY: JOSEPH P. GUIDOTE
Secretary

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

September 26, 2012

Draft

Commission Vice President Roush called the Regular Meeting of the Water and Light Commission to order at 5:00 P.M., with Commissioners Joe Guidote, Don Merkes, and Dan Zelinski present on roll call. Also present were Melanie Krause, Co-General Manager/Business Operations; Dick Sturm, Co-General Manager/Engineering and Operations; and Tim Gosz, Water Plant Supervisor.

Water Plant Maintenance Mechanics/Operators Rob Ujadzowski and Dennis VanDinter, Union President Tricia VanDinter, Union Representative Mary Scoon, Water Maintenance Worker Donald Kieper III, Storeskeeper Steve Ritchie, and retiree Pam Britzke were also present.

Those absent were: Commissioner Mark Allwardt and the Press.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. Closed Session – the motion by Comm. Guidote, seconded by Comm. Merkes was unanimously approved on roll call to convene into closed session pursuant to Section 19.85 (1) (c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Grievance

After discussions, Water Plant Maintenance Mechanics/Operators Rob Ujadzowski and Dennis VanDinter, Union President Tricia VanDinter, Union Representative Mary Scoon, Water Maintenance Worker Donald Kieper III, Storeskeeper Steve Ritchie, and retiree Pam Britzke departed.

There being no further business, the motion by Comm. Merkes, seconded by Comm. Roush, was unanimously approved to reconvene into Open Session of the Regular Meeting of the Water and Light Commission at 6:07 p.m.

At this time Steve Grenell, Project Engineer; Kristin Hubertus, Business Operations Accountant; Paula Maurer, Customer Services Manager; Lonnie Pichler, Electric and Water Distribution Supervisor; and John Teale, Technical Services Engineer joined the meeting.

The motion by Comm. Guidote, seconded by Comm. Merkes, was unanimously approved to deny the grievance because Article XIX (E) of the union contract does not apply. The technician position is not in the process of being posted, and the union conceded that it was not objecting to the non-posting of the position, pending completion of the organizational study. In order for the section to apply the job posting process would have to be in process. Article XIX (E) states: The Utility may temporarily fill a vacant position by assigning an employee from within the department to said vacancy, while the job posting procedure is being carried out.

The motion by Comm. Guidote, seconded by Comm. Roush, was unanimously approved to charge management with looking at the open Water Plant Technician position and determining how much of that position can be filled or what time is available by the Maintenance staff, and allow them to fill that portion of the job on a relief basis with a 5% pay differential. The portion of the Water Plant Technician work that the Maintenance staff does not have time to do or are not qualified to do can be completed by the Electro-Mechanical Technicians. The purpose of the motion is to try to work something out outside of the labor management agreement to try to recognize that if there is a problem, it can be recognized, worked on internally, and try to work it out amicably.

With the arrival of Gary Rosenbeck, McMahon Associates, Item IX. A. McMahon Agreement for Source Water Sampling was advanced for discussion.

Co-General Manager/Engineering & Operations Sturm stated staff met with McMahon Associates personnel to discuss the path forward for the Water Utility in general, and the 2010 Sanitary Survey discussions with the DNR. Concurrence was to take a slow and sure path to get the needed information and to obtain agreement from the DNR on information to be used to judge water quality. The scope of services included in the packet was a result of this discussion.

Mr. Rosenbeck reviewed the scope of services for this project to identify multiple sampling locations, identify water quality parameters to be analyzed, develop sampling protocol that would be utilized in the collection of samples, and monitor water quality in the existing pretreatment basin to determine optimum pretreatment detention time. Part of this plan is to also meet and affirm with the DNR they are in agreement with the information being obtained.

The motion by Comm. Merkes, seconded by Comm. Zelinski, was unanimously approved to accept the proposal from McMahon Associates for the Development of Water Quality Sampling Program in the amount of \$4,600.00.

Mr. Rosenbeck departed.

Item IV. Motion made by Comm. Merkes, seconded by Comm. Guidote was unanimous to approve the following:

- A. Minutes of the Regular Meeting of August 22, and the Special Joint Commission/Common Council Meeting of August 22, 2012.
- B. Approve and warrant payments summarized by checks dated August 30, and Sept. 6 - 26, 2012, which includes Net Payroll Voucher Checks and Operation and Maintenance Voucher Checks for a total of \$1,174,419.95, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call.
- C. Correspondence, as listed.
 - Copy of letter dated August 13 to Menasha Utilities from Stephen Tillery, Korein Tillery, re: Federal Class Action Settlement
 - Copy of memorandum dated August 29 to MEUW Members from Dave Benforado, MEUW Executive Director, re: Comments Filed With PSC
 - Copy of Executive Order dated August 30 from The White House, Office of the Press

Secretary, re: Accelerating Investment in Industrial Energy Efficiency

Copy of letter dated Sept. 7 to Menasha Utilities from Louie Cornelius, State of WI
Office of the Commissioner of Insurance, re: Policy Terms & Renewal Premiums

Copy of email correspondence dated Sept. 12 & 17 from Mayor Merkes to Comm.

Guidote, re: Appointment to Utility Commission

Item V. August Financial and Project Status Reports – Co-General Manager/Business
Operations Krause added the dark fiber customer has given notice as of the end of September.

After discussion, the Commission accepted the August Financial and Project Status Reports as
presented.

Item VI. Claims Against The Utility – there were no claims discussed at this meeting.

Item VII. There were no Purchase Orders over \$10,000.00 issued since the last Commission
meeting.

Item VIII. There was no Unfinished Business discussed at this meeting.

Item IX. New Business, Adoption of Tree Trimming Practices and Standards – Electric and
Water Distribution Supervisor Pichler reported the tree trimming program is done to meet the
ANSI and ISA Standards. As part of the Tree Line USA Program designation, the practices and
standards need to be officially adopted.

The motion by Comm. Merkes, seconded by Comm. Roush, was unanimously approved to adopt
the Tree Trimming Practices and Standards.

Revised MEUW/APPA Safety Manual – Mr. Pichler stated training is done routinely and there
have been some revisions to the safety manuals involving PPE clothing, rubber gloves, and
documenting and reviewing job briefings.

The motion by Comm. Guidote, seconded by Comm. Zelinski, was unanimously approved to
adopt the Revised MEUW/APPA Safety Manual.

MEUW District Dinner Meetings – Mr. Sturm made note of the agenda for the district meetings.
Menasha is part of District 4 and that meeting will be held in Two Rivers on October 25.
Reservations need to be made a week prior to the meeting.

2013 Electric Budget Review & Approval – Mrs. Krause stated an executive summary was
added to the Strategic Management Plan. Comm. Roush requested holding discussion on the
Strategic Plan for the Water Budget meeting and moving on to the Electric Budget Review.

After review and discussion, two changes were recommended by the Commission. The first was
Item 13 in Business Operations, Replacement of 91 Gallon and 40 Gallon gas hot water heaters.
The motion by Comm. Zelinski, seconded by Comm. Merkes, was unanimous to change the
amount to \$1,800.00. The second was Item 11 in Business Operations, Asphalt replacement at

Office Complex. The motion by Comm. Merkes, seconded by Comm. Roush was unanimous to move the asphalt project out one year and to approve \$2,800.00 for crack sealing.

There were no other changes, and the motion by Comm. Merkes, seconded by Comm. Zelinski was unanimous on roll call to approve the 2013 Electric Budget with the two changes noted above.

Item X. Project Reports, Telecommunications Update – Mrs. Krause reviewed recommendations included in the Business Plan and the financial impact of the loss of the dark fiber customer in the fourth quarter of 2012.

Even with new dark fiber rates being proposed there are savings to the Utility and the City compared to having the service provided by another vendor. Internet rates are comparable and the rates for those several customers have never been raised. From a budgeting standpoint, staff is proceeding under Option 2, and any savings would be applied to debt service.

Water Plant Projects – Water Plant Supervisor Gosz reported conduits for the high lift pump station have been installed. The Allen-Bradley switchgear has a delivery date the first week of December.

Water Distribution Projects – Mr. Pichler added the Hietpas projects are on their final street.

Mr. Sturm reported on the canal crossing and issues with the boring; the subcontractor has pulled off the job. The general contractor is working hard trying to secure another boring contractor.

Metering Practices and Plan – Mr. Sturm added field inspections were completed at the Sonoco substation, and Chapman Metering will be here October 1 to complete meter verifications at Sonoco and some 13.8 KV customers. There was not a quotation received from the other vendor so we will be staying with Chapman Metering. There have not been any additional metering issues discovered.

Item XI. Staff Reports, there were no additional questions to any of the staff reports presented.

Item XII. No one from the Gallery was heard on any items discussed at this Meeting.

Item XIII. The motion by Comm. Guidote, seconded by Comm. Roush, was unanimously approved on roll call to adjourn at 8:10 p.m.

By: JOANNE ROUSH
Vice President

JOSEPH P. GUIDOTE
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

Press Release

Date: October 9, 2012

Contact: Dan Schultz, Captain

Phone: (920) 886-6200

Neenah-Menasha Fire Rescue Purchases Cutting-Edge Masimo Rad-57 Pulse CO-Oximeter™ for Detecting Carbon Monoxide in the Blood

New Masimo Rad-57 Pulse CO-Oximeter takes the 'ouch' out of testing patients for CO poisoning

Neenah-Menasha Fire Rescue now has the latest advanced technology available to quickly, easily and painlessly determine if a person is suffering from carbon monoxide (CO) poisoning. It's called the Masimo Rad-57 Pulse CO-Oximeter and it uses multiple wavelengths of light to measure the level of carbon monoxide poisoning in a person's blood on the spot, without a painful needle stick or blood draw. The department purchased five Masimo Rad-57s to test for carbon monoxide poisoning in persons at the scene of emergencies, as well as those who present with the signs and symptoms of carbon monoxide poisoning, including firefighters and EMS personnel.

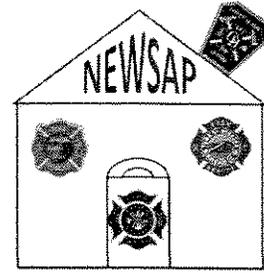
Neenah Menasha Fire Rescue will also be integrating these devices into their current rehabilitation program on fire and emergency incidents and Carbon Monoxide emergency responses. We will be able to better track the health of our responders and monitor their condition more in depth than we have been able to in the past. Monitoring Carbon Monoxide intake on our firefighters is critical in both their short and long term health.

These CO-Oximeters were funded 75% through grants obtained by the fire department. Additional items included in the grant were Warming and Cooling Packages, and a Shelter Package.

With the Rad-57, fire fighters, EMS professionals and ER clinicians have the ability to detect carbon monoxide poisoning on the spot in just seconds with the push of a button. Too often, even the most skilled first responders have missed the chance to treat carbon monoxide poisoning early because, until Masimo invented Pulse CO-Oximetry, there wasn't a fast, accurate and noninvasive way to detect elevated levels of CO in the blood.

Signs and symptoms of carbon monoxide poisoning mimic symptoms of the flu or even stress and have ranged from mild to severe headaches, shortness of breath, nausea, dizziness, and fatigue to altered judgment, confusion, mental clouding, fainting, and seizures. Shock, coma, and death have been shown to follow if the level of carbon monoxide in the person's blood continues to increase. When the proper diagnosis is not made, patients have the potential to inadvertently returned to a toxic environment where their symptoms returned or worsened.

Even a single high-level exposure, or prolonged exposure to low-levels of CO, has been shown to cause long-term heart, brain and organ damage. The long-term effects of CO poisoning have included: cardiac arrests, Parkinson-like syndromes affecting motor skills and speech, dementia, cortical blindness, acute renal failure, and muscle cell death.



**Northeast Wisconsin
Smoke Alarm Program**

Press Release

Date: October 9, 2012
Contact: Nick Craig – Green Bay Fire Department
Phone: (920) 448-3293 or (920) 621-1933

Northeast Wisconsin Smoke Alarm Program (NEWSAP) is pleased to announce the recent award of a Fire Prevention & Safety Grant through the Assistance to Firefighter's Grant (FEMA) of \$36,790 to install smoke alarms in 565 homes. NEWSAP is a collaborative fire prevention and safety effort of four area fire departments in Northeast Wisconsin: Green Bay Fire Department, Neenah Menasha Fire Rescue, Town of Grand Chute Fire Department, and Town of Menasha Fire Department.

Single-family, owner-occupied households, who meet specific criteria, will be able to have smoke alarms installed in their homes free of charge. Criteria for this program includes: Owner-occupied, single-family home-with children 5 years of age and under, or homes with occupants 65 and older and no working smoke alarms. You must also be a resident of the City of Green Bay, City of Neenah, City of Menasha, Town of Grand Chute or Town of Menasha.

Smoke alarms significantly reduce the risk of injury or death from fire. In the past five years alone, the collaborative departments have experienced three fatalities from fire. All of them didn't have working smoke alarms in their home. Property is replaceable...human lives are not. For further information on our program, or if you think you may qualify, please call one of the participating departments.

Green Bay Fire Department: (920) 448-3293
Neenah-Menasha Fire Rescue: (920) 886-6200 ext 0
Town of Grand Chute (920) 422-1013
Town of Menasha: (920) 720-7125

NEENAH-MENASHA SEWERAGE COMMISSION

Loading Comparison

Jan - Aug 2011 vs Jan - Aug 2012

	<u>2011</u>	<u>2012</u>	<u>CHANGE (%)</u>
NEENAH			
Ave Flow (mgd)	6.695	5.347	-20.13%
Peak Flow (mgd)	25.54	26.197	2.57%
BOD (lbs)	2,164,610	2,170,850	0.29%
S.S. (lbs)	2,247,958	2,083,734	-7.31%
Total Flow (mgd)	1627.512	1306.554	-19.72%
MENASHA			
Ave Flow (mgd)	3.347	2.621	-21.69%
Peak Flow (mgd)	14.652	10.691	-27.03%
BOD (lbs)	1,085,243	744,576	-31.39%
S.S. (lbs)	1,883,823	1,532,772	-18.64%
Total Flow (mgd)	813.417	640.696	-21.23%
TOWN MENASHA UTILITY DISTRICT			
Ave Flow (mgd)	2.051	1.546	-24.62%
Peak Flow (mgd)	8.076	7.016	-13.13%
BOD (lbs)	523,261	519,605	-0.70%
S.S. (lbs)	711,413	749,678	5.38%
Total Flow (mgd)	497.858	377.581	-24.16%
WAVERLY			
Ave Flow (mgd)	0.408	0.333	-18.38%
Peak Flow (mgd)	0.602	0.506	-15.95%
BOD (lbs)	159,533	153,301	-3.91%
S.S. (lbs)	178,494	160,103	-10.30%
Total Flow (mgd)	99.271	81.298	-18.10%
TOWN NEENAH S.D. #2			
Ave Flow (mgd)	0.105	0.101	-3.81%
Peak Flow (mgd)	0.221	0.479	116.74%
BOD (lbs)	48,574	42,502	-12.50%
S.S. (lbs)	72,958	53,304	-26.94%
Total Flow (mgd)	25.471	24.692	-3.06%
SONOCO			
Ave Flow (mgd)	0.203	0.300	47.78%
Peak Flow (mgd)	0.494	0.516	4.45%
BOD (lbs)	1,333,628	1,664,186	24.79%
S.S. (lbs)	530,996	500,812	-5.68%
Total Flow (mgd)	55.685	82.251	47.71%
TOTAL			
Ave Flow (mgd)	12.809	10.248	-19.99%
Peak Flow (mgd)	49.585	45.405	-8.43%
BOD (lbs)	5,314,849	5,295,020	-0.37%
S.S. (lbs)	5,625,642	5,080,403	-9.69%
Total Flow (mgd)	3,119.214	2,513.072	-19.43%

City of Menasha

Loading Comparison

Jan - Aug 2011 vs Jan - Aug 2012

	<u>2011</u>	<u>2012</u>	<u>CHANGE (%)</u>
Ave Flow (mgd)	3.347	2.621	-21.69%
Peak Flow (mgd)	14.652	10.691	-27.03%
BOD (lbs)	1,085,243	744,576	-31.39%
S.S. (lbs)	1,883,823	1,532,772	-18.64%
Total Flow (mgd)	813.417	640.696	-21.23%

COPY

800 N. Lynndale Dr.
Appleton, WI 54914
920.739.7366
Fax: 920.739.6352

Green Bay
920.468.7366

New London
920.982.9652

Oshkosh
920.385.0616

October 3, 2012

Honorable Gary R. Sharpe
Fond du Lac County Courthouse
160 South Macy Street
Fond du Lac, WI 54935

RE: Petition for the Incorporation of the Village of Harrison
Case No. 12 CV 28

Dear Judge Sharpe:

A decision from the Incorporation Review Board is due to the circuit court on or before December 10, 2012.

The Incorporation Review Board has recommended that I request a hearing in circuit court as soon thereafter as possible so that the circuit court can take the actions required by Wisconsin Statute §66.0203(9)(f). That section states, in pertinent part:

If the board determines that the petition shall be dismissed under par. (e)1., the circuit court shall issue an order dismissing the petition. If the board grants the petition, the circuit court shall order an incorporation referendum as provided in §66.0211.

Accordingly, regardless of the IRB's decision, a short hearing will be necessary for the Court to either dismiss the petition or order an incorporation referendum.

The Town and the Petitioners are hereby requesting an hour of the Court's time for this purpose.

Very truly yours,


Andrew J. Rossmeissl
Direct Dial: (920) 882-3219

AJR/smw

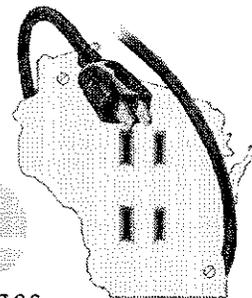
cc: Atty. John St. Peter
Atty. Kevin Davidson
Atty. Pamela A. Captain
Town of Harrison

John D. CLAYPOOL
Greg P. CURTIS
Richard T. ELROD
Paula A. HAMER
Charles J. HARTZHEIM
Kelly S. KELLY
Charles D. KOEHLER
Kevin LONERGAN
Robert B. LOOMIS
Michael C. MENGHINI
Andrew J. ROSSMEISSL
Kristen S. SCHEUERMAN
Michael S. SIDDALL
OF COUNSEL
Don R. HERRLING
Roger W. CLARK

A Coalition
to preserve
Wisconsin's
Reliable and
Affordable
Electricity

Customers First!

the Wire



Plugging you in to electric industry changes

608/286-0784 • P.O. Box 54 • Madison, WI 53701 • www.customersfirst.org • OCTOBER 2012 • Vol. 17, No. 10

Enron redux?

Earlier this summer the Federal Energy Regulatory Commission (FERC) said it had drawn no conclusion about allegations that JPMorgan Ventures Energy Corp. had been manipulating California's wholesale energy markets.

Then the FERC sued the company in federal court, accusing it of "stonewalling" the investigation, according to the *Sacramento Bee*.

By the closing days of September, the American Public Power Association's *Public Power Daily* reported the FERC was close to applying "the death penalty" against Morgan by suspending its authority to do business in wholesale power and ancillary services markets.

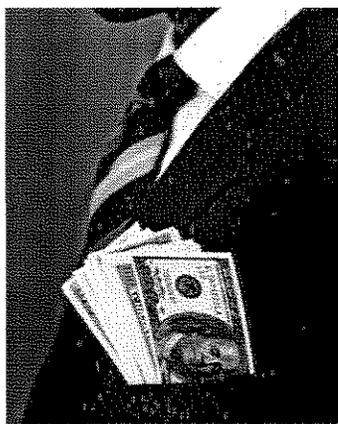
The FERC had made a preliminary finding that Morgan misled investigators and withheld relevant information.

Over a period spanning several months in 2010 and 2011, state officials suspected JPMorgan might be taking California customers for a ride by playing two wholesale power markets—the day-ahead market and the real-time market—against each other.

Morgan owns no generation facilities but contracts with power producers for their output, which it sells in California and elsewhere—including on the Midwest Independent System Operator's (MISO) wholesale market that serves Wisconsin.

California officials say the company set very low day-ahead prices to make sure bids were accepted, and very high real-time prices to ensure little power would be sold on a last-minute basis. The company then allegedly collected excessive "make-whole" fees to compensate generators who kept plants running on a standby basis with little demand for their output.

This summer, the *Bee* reported California officials had already recovered \$20 million from JPMorgan but \$53 million more was still in contention. The FERC has also been investigating whether JPMorgan may have collected artificially inflated make-whole payments on the MISO market. 💡



Exelon expelled

The American Wind Energy Association is down one member, after the organization's board voted to kick out Chicago-based Exelon Corp. over its lobbying against the wind energy production tax credit. The 2.2-cent per kilowatt credit is scheduled to expire at the end of this year and efforts to extend it have thus far failed in Congress.

According to the online newsletter *North American Windpower*, the expulsion came during the first week of September on a vote by AWEA directors.

The *Chicago Tribune* reported that a spokesman said AWEA "doesn't believe in 'policing differing views' but [that] Exelon's lobbying efforts threaten to kill a tax credit on which half the industry's jobs depend."

Exelon had designated more than \$400 million for wind projects, but much of that money will likely be redirected to solar energy if the wind credit expires, the *Tribune* said. 💡

Great Lakes wind gets another look

Almost four years after a special study group led by Wisconsin's Public Service Commission (PSC) all but shelved the idea of offshore wind energy, a new study of the issue is underway.

The \$3 million project, financed by the federal Department of Energy, the State of Michigan, Milwaukee-based WE Energies, and the Sierra Club, has been measuring wind speeds at

altitudes several hundred feet above the surface, midway across Lake Michigan.

Grand Valley State University in Muskegon, Michigan, is spearheading the on-site research, which relies on data collected by a floating "WindSentinel" platform that measures wind speeds with radar and laser technology.

According to Milwaukee newspaper reports, only one other such project is currently

active in the United States. That one is operating in the Atlantic Ocean off New Jersey.

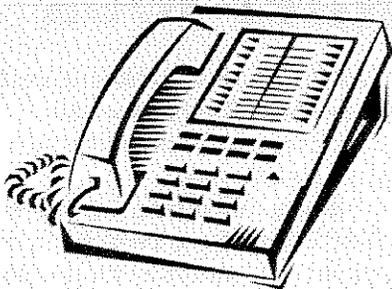
WE Energies has provided \$250,000 to help underwrite the project.

In January 2009, a special study group led by then-PSC Commissioner Lauren Azar identified formidable difficulties with siting wind generation

Continued on page 2...

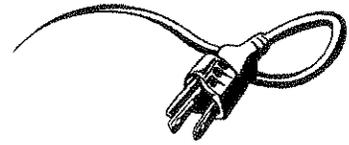
THE WIRE is a monthly publication of the Customers First! Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. Customers First! is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the Customers First! Coalition, please call 608/286-0784.



KEEPING CURRENT

With CFC Executive Director Matt Bromley



In the late 1990s several states were sold on the notion that deregulating the electric industry and allowing retail competition would drive down costs and improve reliability.

At that time, Wisconsin took a lengthy, hard look at deregulation but determined that customers are better served by maintaining an active and effective regulatory framework through the Public Service Commission that balances the interests of utility customers and shareholders.

Now, two groups representing mostly big out-of-state energy companies, like Chicago-based Exelon Corp. marketers, and Wall Street traders, recently filed comments with the Public Service Commission of Wisconsin urging the state to consider competition once again. Yet, before any serious consideration is warranted, it may be best to review the impact deregulation has had on customers in other states.



Bromley

In California, energy traders like Enron took advantage of the state's deregulated market to create an artificial shortage of electricity, which drove prices higher, allowing the traders to sell power back to California customers at premium prices. California's economy, businesses, and residents suffered from soaring electricity prices, blackouts, and bankruptcies. In Texas and New Jersey, competition has failed to create enough supply to meet demand, costing ratepayers billions of dollars. The Texas Coalition for Affordable Power reported that the average customer under retail competition has paid an extra \$3,000 over 10 years. In New Jersey, the failure of the competitive market to stimulate new generation is costing

ratepayers more than \$1 billion a year to keep the lights on. New Jersey's state government had to step in to spur construction of new power plants.

Despite the unfulfilled promises of retail competition, companies that would profit from it see a narrow window of opportunity to pitch their case in Wisconsin and other regulated states because energy prices on the competitive markets are currently lower than normal due to low natural gas prices and decreased demand for power caused by the national recession. Of course there is no guarantee these low prices will last. Over the long term, retail competition has not delivered relief from high prices that customers expected. Since 1997, average electricity rates in states with retail competition have consistently been 50 percent higher than rates in states with traditional utility regulation.

Wisconsin made the right choice and avoided the pitfalls of deregulation that plague other states. With bipartisan support, energy policies have been enacted that have attracted investment and created jobs in the state, improved reliability, strengthened energy conservation and efficiency, and diversified our electricity supply while preserving a system of checks and balances that protects customers. There is no need to change direction now just so out-of-state companies can profit at the expense of Wisconsin customers. 💡

Great Lakes wind

Continued from page 1...

in Wisconsin's near-shore Lake Michigan waters.

The study concluded that for offshore projects in Lake Michigan to make sense, they would need to be large, and the larger they were the greater would be the need to substantially upgrade Wisconsin's transmission system.

The existing transmission system could support projects smaller than 600 megawatts sited offshore near a city, the study found. But it added that larger projects would call for "more

substantial upgrades" and a new transmission line "parallel to Lake Michigan, either offshore or on land, would help not only to support the potential development of offshore wind projects, but it would also help to better serve Wisconsin's existing load centers."

The 2009 report estimated construction costs at 140 to 300 percent higher than for land-based wind facilities, followed by operation and maintenance costs 125 to 250 percent higher depending on project size and distance offshore. 💡

State-owned power plants attract new interest

The idea generated controversy but no purchase offers when it was placed in a state budget bill early last year. Now there seem to be renewed expectations that the State of Wisconsin may consider divesting its fleet of small power, steam, and heating plants.

CEO Gale Klappa of Milwaukee-based WE Energies says his company sees acquisition of some of the plants as a "significant investment opportunity," according to Milwaukee newspaper reports.

The state owns about three-dozen small plants, mainly at college campuses and other state facilities, and has repeatedly considered offloading them in pursuit of budget savings and, more recently, to avoid large expenses that may be needed to bring some of the plants into

Clean Air Act compliance.

A provision in an early 2011 version of a state budget bill would have exempted sales of the power plants from a requirement that a state asset first be declared surplus property and unneeded for agency operations. Additionally, the sales would have been exempt from competitive bidding and public utilities could have bought or contracted to operate the plants without obtaining Public Service Commission approval.

The provisions generated controversy and the proposal was deleted from the bill.

An earlier proposal, adopted but item-vetoed from the 2005 budget bill, could have raised about \$235 million in revenues on the sale of 34 plants, according to estimates at the time from the nonpartisan Legislative Fiscal Bureau.

According to the *Milwaukee Journal Sentinel*, Klappa anticipated the possibility of divestiture legislation next year and an auction to sell off the plants. 💡

Online offshore

They're still in their infancy, but wave and tidal energy technologies have taken a lead over wind in the race to supply energy from offshore generation facilities.

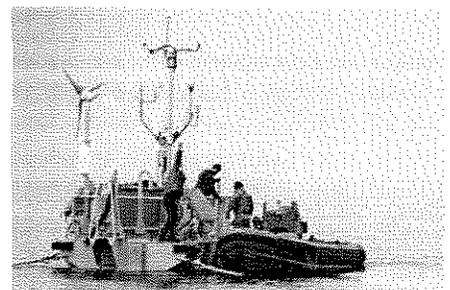
Offshore wind development has met with success in regulatory permitting, but after more than a decade, no facility has been built. But in mid-September, Ocean Renewable Power Company announced it was delivering power into the grid from a submersible turbine operating in Cobscook Bay off Eastport, Maine.

The initial facility, which resembles a giant, reel-type lawnmower, converts tidal motion into about 180 kilowatts of electricity. The company has a contract with the Maine Public Utilities Commission to produce up to five megawatts of power.

Meanwhile, a different kind of tidal energy facility has been licensed by the federal government to build and operate a project on the Pacific coast near Reedsport, Oregon.

New Jersey-based Ocean Power Technologies (OPT) in mid-August obtained a 35-year Federal Energy Regulatory Commission license permitting a 10-buoy system to be anchored in about 200 feet of water about two miles offshore. Final assembly of the apparatus was to begin at a Portland shipyard late this summer, according to a spokesman for Pacific Northwest Generating Cooperative, which provided early financial support for testing the generation equipment.

OPT said it anticipated its 1.5 megawatt, 10-buoy array would provide enough power for about 1,000 homes, with initial deployment expected late this year. 💡



EIA: Coal, natural-gas shifts seek equilibrium

A variety of shifting factors including regulatory costs, foreign demand, and increased domestic natural gas supplies are playing into a variety of trends in the choice between coal and natural gas for U.S. fossil-fueled electric generation.

The sometimes-contradictory trends are evident in data made available during recent weeks by the Energy Information Administration (EIA), an agency of the U.S. Department of Energy.

Among findings and projections recently released by the EIA:

- The United States will export more than twice as much coal this year as the annual average for the decade preceding 2011, while domestic coal consumption by the electric power sector will reach its lowest point in 20 years.
- Coal use by electric generators dropped

by 46 million tons in 2011, is expected to drop further when full-year statistics for 2012 are in, and is likely to "remain flat" next year, the EIA said.

That was in August. Last month, a subtle change seemed to be underway, as the EIA said the trend toward replacing coal with natural gas for power generation was expected to slow and likely reverse over the course of the coming year. The agency cited expected increases in natural gas prices relative to coal.

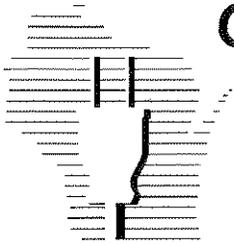
From April through August this year, gas prices to electric generators increased 34 percent while coal prices fell slightly. The agency said it expects coal-fired generation to rise about 9 percent in 2013, while natural gas generation falls by close to the same percentage.

With falling domestic consumption, coal production for this year was expected to decline by 7 percent, and to decline further—though at a slower rate of about 4 percent—in 2013. Nevertheless, electric sector coal inventories are at "elevated levels" and expected to remain there next year.

The high export figures for this year and 2011 were not forecast to continue, a development the EIA attributes to "China's economic slowdown and high coal stockpiles, and increasing exports from Indonesia and Australia." 💡

Energy saver tip

As the weather cools, it's a good time to consider future cooling needs. Fall is prime time for planting trees. If you're thinking of planting, think strategically and position new trees so that as they grow, they'll protect your house from excessive solar radiation and the cooling bills that come with it. 💡

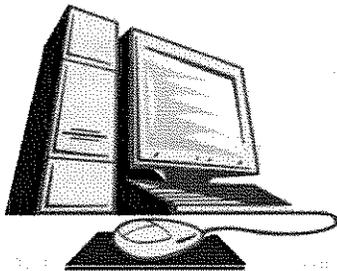


Customers First!

P.O. Box 54
Madison, WI 53701

A Coalition
to preserve
Wisconsin's
Reliable
and Affordable
Electricity

Be sure
to check out the
Customers First!
website at



www.customersfirst.org



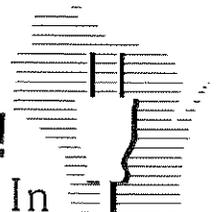
Quotable Quotes

"It creates more volatility at a time when customers are looking for ways not to have volatility,"

—David Parker, utility analyst with Robert W. Baird & Co and former supporter of electric restructuring, commenting on the disadvantages of a shift to retail deregulation and quoted in the *Milwaukee Journal Sentinel*, September 22, 2012

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

Customers First!
Plugging Wisconsin In





September 21, 2012

To: Fox Cities Transit Commission

From: Deborah Wetter
General Manager

Subject: Expansion of the Transit Commission

Based on comments from several municipalities about the importance of permanent representation on the Transit Commission and the desire to begin to move toward a regional transit authority structure for Valley Transit decision-making, Valley Transit staff and the Mayor have been looking at ways to change the membership of the Transit Commission. We looked at various ways to add seats on the commission for funding partners that have a three year agreement with Valley Transit without making the number of commissioners so large that the Commission would have difficulty accomplishing its business.

At the present time there are

9 Seats

5 Appleton (2 alderpersons, 3 citizens)

1 Grand Chute/Town of Menasha (rotate every 3 years)

1 Neenah/Menasha (rotate every three years)

1 Kaukauna, Kimberly, Little Chute* and Buchanan (rotate every three years. Each municipality could potentially have someone on the Commission every 12 years)

1 County (rotate every three years but they have not been on the Commission since 1998 because they don't have a three year agreement with Valley Transit so their seat has been vacant)

*Little Chute only has a 180 day termination clause, not a three year agreement so isn't eligible for a seat on the Commission.

Several other options are listed for your consideration:

- 1) Every municipality gets one seat, unrelated to size or payment into the system:
9 Seats
1 each for Appleton, Grand Chute, Neenah, Menasha, Town of Menasha, Kaukauna, Kimberly, Buchanan, Harrison

This option assumes that every municipality is equal in terms of their relationship to Valley Transit. Again, Little Chute would not have representation until the agreement was extended to three years from 180 days.

2) Seats based on Payment into the system

15 Seats

- 9 Appleton
- 2 Grand Chute
- 1 Neenah
- 1 Menasha
- 1 Town of Menasha
- 1 Kaukauna, Kimberly, Little Chute*, Buchanan
*if agreement made for three years

The benefit of this scenario is that those who contribute more to the system have proportionately more seats. The problem with this scenario is that the number of seats could potentially change yearly depending on the level of service provided to each municipality. The other issue is that there are still communities that do not have a permanent seat on the Commission.

3) Population

15 Seats

- 6 Appleton
- 2 Grand Chute
- 2 Neenah
- 1 Menasha
- 1 Town of Menasha
- 1 Kaukauna
- 1 Kimberly/Little Chute
- 1 Buchanan/ Harrison (rotate every three years)

The population numbers officially change every 10 years so the make up the Commission under this scenario would be relatively stable. Since Little Chute's agreement is only 180 day termination, at this time they are not eligible to serve on the Commission. An advantage of this scenario is that most municipalities have at least one permanent seat on the Commission, but not all do.

4) Population + All Represented

19 Seats

- 6 Appleton
- 2 Grand Chute
- 2 Neenah
- 2 Menasha
- 2 Town of Menasha
- 1 Kaukauna

- 1 Kimberly
- 1 Buchanan
- 1 Harrison
- 1 Little Chute (if agreement is changed to three years)

An advantage is that every municipality has at least one permanent seat and the scenario takes into account the greater size (and potentially needs) of the larger communities. A disadvantage is that the Commission is very large which could make action difficult.

We are presenting these scenarios for discussion. There are probably others that we have not yet considered, but are happy to do so. We would like to have the Commission act on an expanded Transit Commission soon so that we can take it to the Appleton Common Council for approval and then implement the expansion prior to the end of 2012.

MINUTES—FOX CITIES TRANSIT COMMISSION
September 26, 2012

Commissioners present

Chuck Rundquist (Chairperson)
Carolyn Mewhorter (Vice-Chair)
Aldersperson Curt Konetzke
Aldersperson Jeff Jirschele
Kevin Vonck
Lynn Erickson

Commissioners absent

Carol Kasimor

Valley Transit Staff

Sal La Puma, Assistant General Manager
Debra Ebben, Administrative Services Manager
Nikki Voelzke, Community Relations Specialist
Amy Erickson, Operations Assistant

Others Present

Chris Behrens, Assistant City Attorney
John Hoft-March, Budget Analyst

Chairman Rundquist called the meeting to order at 3:03 p.m.

APPROVAL OF MINUTES

There being no questions or corrections to the minutes of the August 22, 2012 meeting, the minutes were approved (6/0).

APPEARANCES

There were no public appearances.

ACTION ITEMS

Review of Payments

Administrative Services Manager Deb Ebben provided a brief summary of the check register covering 08/11/12 through 09/14/12. Aldersperson Konetzke inquired about the payment to Ed Huck. Community Relations Specialist Nikki Voelzke stated Mr. Huck was hired last year as a legislative consultant to assist Valley Transit with State Legislature issues related to the RTA efforts, and the current payment was for his attendance at a state transit meeting where those efforts were discussed. Chairman Rundquist asked about the payment to WXMM FM. Nikki Voelzke stated that it is a new country station, but will check into why the charge is only \$25. A motion to approve the payments 08/11/12 through 09/14/12 was approved (6/0).

REVISED CONTINGENCY POLICY

After the Commission approved the Contingency Policy, staff was instructed to meet with each of the municipal funding partners to determine how they felt about Valley Transit establishing a contingency fund. Based on those conversations, Deb Ebben added a section to the contingency policy to handle refunds should one of the municipal partners decide to end their agreement with Valley Transit. The added section reads, "In the event a local government provides proper and timely notice of its intent to withdraw from Valley Transit, contingency funds will be refunded using the same basis of allocation used in calculating that year's local funding requirements, not to exceed the amount that was paid in by the entity withdrawing". This means money refunded would be based on each partner's allocation. Currently, any contributing partner must provide a

three year notice of their intent to withdraw. Alderperson Konetzke asked if there would be sub-ledgers maintained with individual tallies. Budget Analyst John Hoft-March believes it would be more effective to keep the money within one account and track it with a spreadsheet because contributions will vary over a period of years based on any payments that are made according to the breakdown of each of the municipalities. Any withdrawals that are made from the contingency fund would be spread across all of the contributors, to be able to get to a balance of that fund by each municipality. Chairman Rundquist asked how the contributions to the account will be handled. Ms. Ebben stated the contributions would come from the difference in what Valley Transit has asked them to budget versus what the actual budget is. If there is excess, the amount deposited into the contingency fund will be based on their percent of allocation into fixed route. Chairman Rundquist asked where the percentage is taken from. Ms. Ebben explained the percentage of each municipality's allocation is based on the hours and miles in that respective municipality. Ms. Ebben stated the only funds available are those left after what was budgeted but not used. Ms. Ebben stated Valley Transit must now go back to each funding partner for approval of the contingency fund policy, and that if one municipality does not approve it, then the fund will not be established. Commissioner Vonck asked what the refund projection for this year might be for the funding partners. Ms. Ebben stated Valley Transit is currently operating very close to budget, and at this point it is too early to tell. Commissioner Vonck asked if the establishment of the contingency fund would take place in 2012 or 2014. Ms. Ebben stated if all approvals can be made before the end of the year, the desire would be to establish it in 2012. Commissioner Vonck asked if the fund would not be established until 2014, and will then take five years at least to get the fund built up, what would happen to the accounting process during the transition of Valley Transit if an RTA was to be formed, and the possibility of funding partners leaving, or new ones coming on board. Alderperson Jirschele stated Valley Transit may not be around in a year, and asked about the three year notification process before a funding partner can withdraw. Ms. Voelzke commented the current legislation for Valley Transit to continue running is good for two years. When Congress addresses the next surface transportation bill prior to the end of 2014, they would actually have to remove the language that was added to MAP-21 to take away federal operating funds from Valley Transit. The establishment of a RTA would provide stability of funding for Valley Transit. Commissioner Mewhorter commented on some of the local efforts to support the establishment of a RTA.

A motion to approve the revised contingency policy which would establish a contingency fund for Valley Transit with the uses and restrictions as delineated in the attached policy was approved (5/1 Vonck).

INFORMATION ITEMS

Expansion of Fox Cities Transit Commission

Ms. Voelzke stated as Valley Transit looks forward to the possible formation of a RTA, one of the recommendations is to look at the makeup of the Commission, and consider the possibility of adding more seats. After meeting with Mayor Hanna, General Manager Deborah Wetter put together a few options, with which Ms. Voelzke believes there might be a slight preference in option #3 or #4. Mr. Vonck asked why each municipality is not just assigned one seat. Chairman Rundquist talked about actual representation versus virtual representation and is very leery of a huge commission and how much could actually be accomplished in one hour. Alderperson Konetzke pointed out there are currently nine seats on the commission but the county is currently not participating, and only 7 seats are filled. Alderperson Konetzke asked if the Mayor has any

intention of filling the one open Appleton position. Alderperson Konezke asked if we can allocate the open county seat to some other municipality like Buchanan or Harrison. Mr. LaPuma believes the Mayor is interested in having all or most of the communities represented as we move toward an RTA. Ms. Voelzke has heard repeatedly from the City and Town of Menasha, that they would like a regular seat on the Transit Commission. Alderperson Jirschele asked why we don't look at what the RTA representation would be. Commissioner Vonck asked about the possibility of getting some non-voting citizens on the Commission to participate. Alderperson Jirschele commented Valley Transit needs an RTA to survive, so why not head in that direction with the Commission, and then make the state aware of those intentions. He further asked if there were any guidelines to follow for the formation of the Commission based on a RTA. Ms. Voelzke said the options drafted came from suggestions of population or payment based membership. Commissioner Erickson asked how others have done it. Ms. Voelzke said there are a lot of other models to follow, but most of them are county-based RTA's. Alderperson Jirschele stated with an eye toward a taxing authority, he is leaning toward option #4 so that everyone is represented. The City of Appleton would have a big stake in the Commission because of their contribution. If you are going to impose a tax, then you have to work with your community members and represent them. Commissioner Vonck commented the maximum number of members would be the number of municipalities participating. If they chose not to participate, then the seat is left vacant. Commissioner Erickson thought the City of Appleton would need about six seats. Alderperson Jirschele would like to know how others have formed their commissions. Vice Chairperson asked if there are any written guidelines. Ms. Voelzke states the bill leaves it up to the RTA. Commissioner Vonck wonders if in the next Census cycle, the RTA might end up encompassing Oshkosh or even Green Bay as a region. Ms. Voelzke stated Valley Transit will be bringing back more research to the Commission.

August Ridership and Revenue

Assistant General Manager Sal La Puma stated overall rides were down 1.7% as compared to August 2011, but appear to be starting to level out. Year-to-Date ridership is up 2.9%. Route #12 Fox Valley Tech. is back on route, and ridership appears to be increasing again. Evening ridership continues to be very strong. Year-to-date cash revenue is up .7%.

August Financials

Ms. Ebben pointed out that the Holiday Pay issue has still not been fixed and is related to two software programs not talking to each other. Tech Services and Finance are working to resolve it. The financials show a large credit under insurance which was the budgeted surplus refund received from Transit Mutual Insurance. Miscellaneous equipment is over budget due to ordering some schedule holders but will be reimbursed 100% through the ARRA grant. Other Contracts and Obligations are high because of some arbitrations resulting from grievances, and a street light Valley Transit had to repair due to a bus accident. FMD charges and materials are always running a month behind but are at about 58%. Overall Valley Transit is at about 63%, and the usual for this time of year is 66%.

Preliminary Budget Discussion

Ms. Ebben reminded everyone budget Saturday is 11/3/12, that the public hearing will be held 11/7/12, and the budget gets approved on 11/14/12. Valley Transit is working very hard to make sure that the municipalities will be paying about the same as in 2012 with the exception of

Appleton which may see an increase of \$16,000-\$20,000 due to the increase of The Link service to Eagle Flats. Valley Transit will send out a copy of the proposed budget with the next packets. Valley Transit is not anticipating the need to make any significant service changes to balance the budget, but will continue to investigate changes to improve route efficiencies and on time performance.

Marketing Update

Ms. Voelzke state Octoberfest is this Saturday, September 29th, 2012. Valley Transit will once again be offering \$0.25 fare, and the usual Park-N-Ride locations of Valley Packaging on Roemer Road, Fox Valley Technical College, Goodwill in Menasha, and Appleton East High School. Octoberfest is the largest ridership day for Valley Transit each year. Last year 12,000 rides were provided.

Legislative Update

Mr. La Puma stated there is nothing new to report.

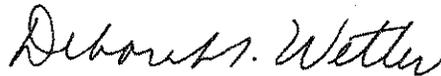
Pending Items

Mr. La Puma stated Valley Transit will be bringing budget information to the next Transit Commission meeting on October 10th, 2012.

ADJOURNMENT

The next scheduled meeting will be at 3:00 p.m. on Wednesday, October 10th, 2012. The meeting adjourned at 4:10 p.m.

Respectfully submitted,



Ms. Deborah Wetter
Secretary

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, October 1, 2012
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Capt. Halverson, FC Auxier, DPW Radtke,
CDD Keil, C/T Stoffel, PRD Tungate, LD Lenz, Randy Much, Roger Voigt, Kathy Bauer,
Clerk Galeazzi and the Press.
DEPT. HEAD EXCUSED: PHD Nett

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Wally Bergstrom, 382 Lake Road, Menasha. Support fence at Heckrodt Wetland Reserve; need to protect wild life in reserve.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 9/17/12
- b. Board of Public Works, 9/17/12
- c. Board of Health, 8/8/12
- d. Committee on Aging, 8/9/12
- e. Information Technology Steering Committee, 9/19/12
- f. NM Fire Rescue, Joint Finance & Personnel Committee, 9/25/12
- g. NM Sewerage Commission, 8/28/12
- h. NM Sewerage Commission, 9/18/12; Special
- i. Parks and Recreation Board, 9/10/12, 9/25/12
- j. Police Commission, 9/6/12
- k. Safety Committee, 8/2/12; City Hall
- l. Safety Committee, 8/28/12; Public Works/parks

Communications:

- m. Ald. Sevenich, 9/26/12; Water & Light Commission Vacancy
- n. Comp. Stoffel, 9/27/12; 2013 Operations/Capital Budget Calendar
- o. Dept. of the Army; 9/24/12; interagency meeting concerning regulation of outflows from Lake Winnebago
- p. Heckrodt Wetland Reserve volunteer opportunities, October 2012
- q. Mayor Merkes, 9/17/12; Recognition by Fox Cities Cycling Association
- r. Menasha Historical Society Newsletter of October 2012 and informational brochure
- s. PHD Nett, 9/18/12; Senior Center open house
- t. PRD Tungate, 9/12/12; 2012 Pool attendance and Duck Drop revenues
- u. Proclamation for Scott Grade, 9/27/12
- v. WI DNR, 9/19/12; Notice of an Air Pollution Permit Application (SCA Tissue-190 3rd St.)
- w. WI DNR, 9/20/12; Notification of proposed withdrawal from coverage under a registration permit (RR Donnelley's Curtis Reed Facility)

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS, cont'd

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Moved by Ald. Sevenich, seconded by Ald. Langdon to receive Minutes and Communications A-W

Discussion: Ald. Taylor-Min. I (Parks & Recreation Board), comments on recommend possible fence location along a portion of the friendship Trail on the west boundary of the Heckrodt Wetland Reserve.

Ald. Sevenich-Comm. M (Water & Light Commission Vacancy), let public know of vacancy.

Ald. Langdon-Min. D (Community of Aging) commends Senior Center for increase in attendance.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 9/17/12

Board of Public, 9/17/12; recommends:

2. Denial of request to Eliminate Street Light at 608 Eighth Street

3. Approval of authorization to Execute Inter-Municipal Agreement with the Town of Menasha regarding Midway Road Concrete Walk Construction

Parks and Recreation Board, 9/17/12; recommends approval of:

4. Placement of a fence for Heckrodt Wetland Reserve security and habitat preservation along the east side of the Friendship Trail north of the railroad tracks to near Plank Road (as described on attached map). The fence line would become the designated boundary between city park land and property under control of Heckrodt Wetland Reserve, Inc. The cost to install and maintain the fence would be the responsibility of the Heckrodt Wetland Reserve, Inc.

Ald. Sevenich requested to remove item 4 (Placement of fence for Heckrodt Wetland Reserve) from Consent Agenda. Ald. Taylor requested to remove item 3 (Inter-Municipal Agreement with Town of Menasha) from Consent Agenda.

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve Consent Agenda Items 1 & 2.

Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Ald. Taylor stated DPW Radtke has informed him that Town of Menasha has not responded to the Inter-Municipal Agreement.

Moved by Ald. Taylor, seconded by Ald. Sevenich to table Consent Agenda item 3, Inter-Municipal Agreement with Town of Menasha.

Motion carried on roll call 8-0.

Moved by Ald. Sevenich, seconded by Ald. Langdon for discussion of Consent Agenda item 4, Placement of a fence for Heckrodt Wetland Reserve.

Discussion ensued on amendment to the current lease agreement between City and Heckrodt Wetland Reserve.

Moved by Ald. Sevenich, seconded by Ald. Taylor to recommend placement of a fence for Heckrodt Wetland Reserve security and habitat preservation along the east side of the Friendship Trail north of the railroad tracks to near Plank Road. The cost to install and maintain the fence would be the responsibility of the Heckrodt Wetland Reserve, Inc.

Discussion ensued on the request of Heckrodt Wetland Reserve of placing a fence to protect the reserve; where fence would be place in association to Friendship Trail

Motion carried on roll call 8-0.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 9/20/12 to 9/27/12 in the amount of \$793,553.68
Moved by Ald. Klein, seconded by Ald. Krueger to approve accounts payable and payroll except
Check #34883.

Discussion: Ald. Taylor stated he will be abstaining from voting on check #34883.

Motion carried on roll call 8-0.

Moved by Ald. Klein, seconded by Ald. Krueger to approve check #34883.

Motion carried on roll call 7-0. Ald. Taylor-abstained

2. Amendment to approval of City of Menasha participation in Neenah-Menasha Sewerage Commission
building project on September 17, 2012

Moved by Ald. Sevenich, seconded by Ald. Englebert to amend approval of City of Menasha participation
in Neenah-Menasha Sewerage Commission building project to increase the dollar amount to \$6,300,000.
Unanimous consent to hear from Randy Much, NMSC.

Mr. Much stated the amount of \$6,300,000 would cover the increase.

Discussion ensued on how the increase in usage was calculated; what numbers the NMSC used to
determine how much each community is to borrow from Clean Water Fund

DPW Radtke explained the increase is mostly in suspended solids.

Mr. Much stated NMSC has worked with City and consultants on flow meter stations to make readings more
accurate. There has been a decrease in suspended solids between 2011 and 2012 to date. Negotiations
continue with Sonoco on a guarantee. If the request to increase the dollar amount to borrow from Clean
Water Fund is not approved the NMSC would need to look at alternate funding which would increase the
cost to NMSC rate payers.

Motion carried on roll call 5-4.

Ald. Taylor, Sevenich, Englebert, Benner, Mayor Merkes - yes

Ald. Klein, Langdon, Krueger, Zelinski - no

Adjourn into Closed Session pursuant to Wisconsin Statutes 19.85(1)(e) Deliberating or negotiating the
purchasing of public properties, the investing of public fund or conducting other specified public business,
whenever competitive or bargaining reasons require a closed session (US Sonoco)

Not necessary.

3. Motion to reconvene into Open Session

Not necessary.

J. ORDINANCES AND RESOLUTIONS

None

K. APPOINTMENTS

1. Mayor's appointments to the Parks and Recreation Board:

a. Reappointment of Lisa Hopwood, 1028 Manitoba St., for the term of October 1, 2012 –
October 1, 2015

b. Appointment of Cindy Schaefer Kemps, 732 Appleton St., for the term of October 1, 2012 –
October 1, 2015

Moved by Ald. Sevenich, seconded by Ald. Langdon to approve appointments of Lisa Hopwood and
Cindy Schaefer Kemps to Parks and Recreation Board.

Motion carried on voice vote.

L. HELD OVER BUSINESS

None

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

Kathy Bauer, 708 Lincoln Street, Menasha. Thanked Council for approving request from NMSC.

O. ADJOURN

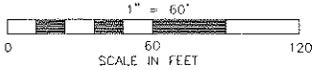
Moved by Ald. Sevenich, seconded by Ald. Englebert to adjourn at 7:10 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC

CERTIFIED SURVEY MAP NO. _____

**PART OF FRACTIONAL LOT 1 OF SECTION 23, TOWNSHIP 20 NORTH,
RANGE 17 EAST, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.**

BEARINGS ARE REFERENCED TO THE WINNEBAGO COUNTY COORDINATE SYSTEM, IN WHICH THE WEST LINE OF FRACTIONAL LOT 1, SECTION 23, ASSUMED TO BEAR N 00°04'07" W

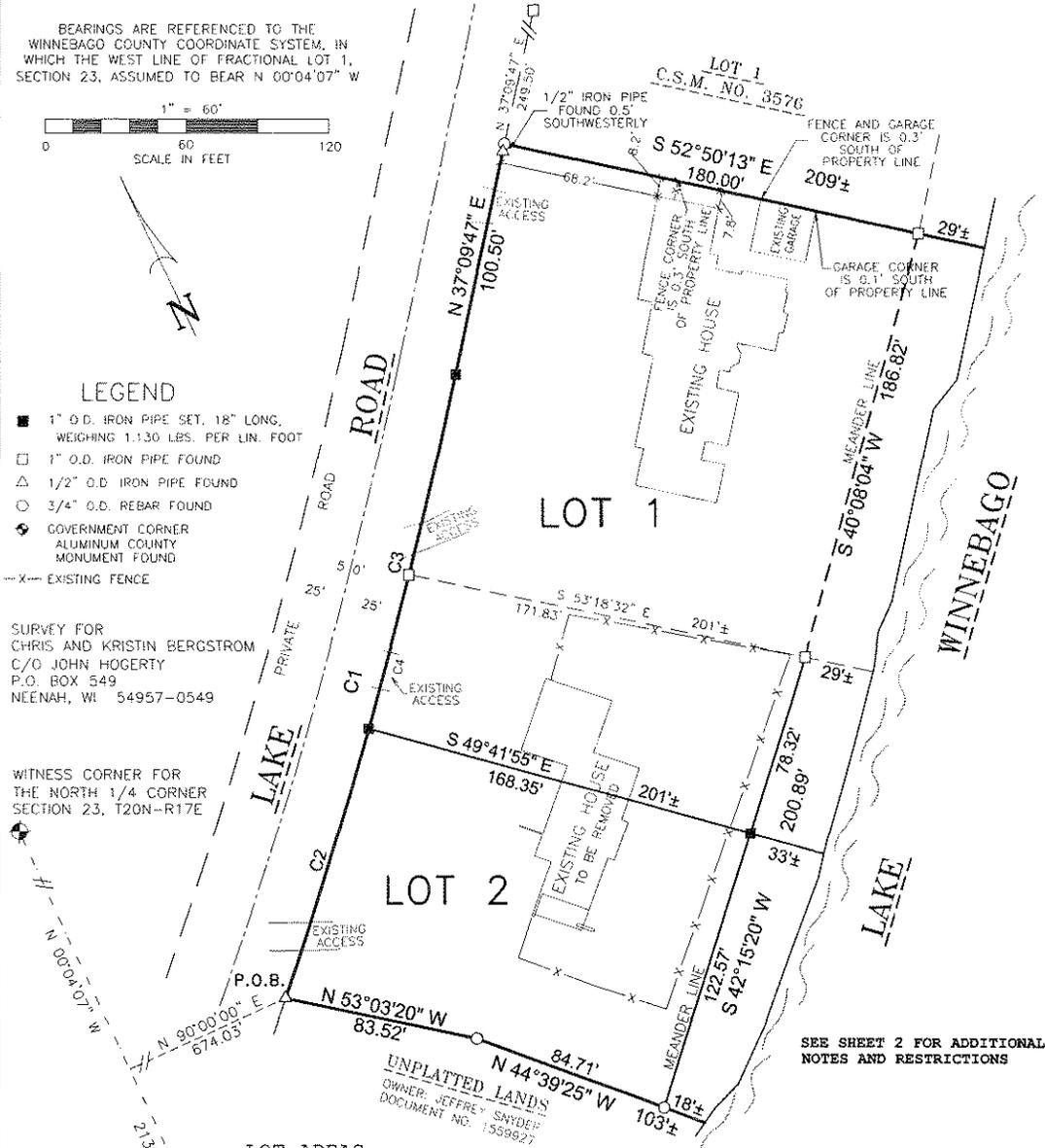


LEGEND

- 1" O.D. IRON PIPE SET, 18" LONG, WEIGHING 1.130 LBS. PER LIN. FOOT
- 1" O.D. IRON PIPE FOUND
- △ 1/2" O.D. IRON PIPE FOUND
- 3/4" O.D. REBAR FOUND
- ◆ GOVERNMENT CORNER ALUMINUM COUNTY MONUMENT FOUND
- X- EXISTING FENCE

SURVEY FOR
CHRIS AND KRISTIN BERGSTROM
C/O JOHN HOGERTY
P.O. BOX 549
NEENAH, WI 54957-0549

WITNESS CORNER FOR
THE NORTH 1/4 CORNER
SECTION 23, T20N-R17E



LOT AREAS

LOT 1			
LOT	45,207 SQ.FT.	1.037 ACRES	
MEANDER	7,837 SQ.FT.±	0.180 ACRES±	
TOTAL	53,044 SQ.FT.±	1.217 ACRES±	
LOT 2			
LOT	19,803 SQ.FT.	0.455 ACRES	
MEANDER	3,653 SQ.FT.±	0.084 ACRES±	
TOTAL	23,456 SQ.FT.±	0.539 ACRES±	

CURVE TABLE

Curve	Radius	Delta	Length	Chord Bearing	Chord
1	2537.25'	006°12'34"	274.98'	N 40°16'03.0" E	274.84'
2	2537.25'	002°42'37"	120.02'	N 42°01'01.5" E	120.01'
3	2537.25'	003°29'57"	154.96'	N 38°54'44.5" E	154.93'
4	2537.25'	001°48'35"	80.14'	N 40°02'37.5" E	80.14'

Martenson & Eisele, Inc.



1377 Midway Road
Menasha, WI 54952
www.martenson-eisele.com
info@martenson-eisele.com
920.731.0381 1.800.236.0381

Planning
Environmental
Surveying
Engineering
Architecture

PROJECT NO. 1-0017-003
FILE 1-0017-003pos SHEET 1 OF 3
THIS INSTRUMENT WAS DRAFTED BY: A.Sedor

CERTIFIED SURVEY MAP NO. _____

NOTES AND RESTRICTIONS:

LOTS 1 AND 2 MAYBE SUBJECT TO A 75' BUILDING SETBACK FROM THE ORDINARY HIGH WATER MARK OF LAKE WINNEBAGO. PRIOR TO ANY BUILDING, AN OFFICIAL DETERMINATION OF THE ORDINARY HIGH WATER MARK MUST BE MADE BY AN AUTHORIZED PERSON.

ALL BUILDING SETBACKS AND OTHER LAND USE REQUIREMENTS SHOULD BE VERIFIED BY THE CITY OF MENASHA ZONING DEPARTMENT PRIOR TO ANY CONSTRUCTION OR OTHER LAND USE ACTIVITY.

SURVEYOR'S CERTIFICATE:

I, GARY A. ZHRINGER, LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, MAPPED, AND DIVIDED AT THE DIRECTION OF CHRISTOPHER AND KRISTIN BERGSTROM, PART OF FRACTIONAL LOT 1, SECTION 23, TOWNSHIP 20 NORTH, RANGE 17 EAST, WINNEBAGO COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID FRACTIONAL LOT 1; THENCE NORTH 00 DEGREES 04 MINUTES 07 SECONDS WEST, ALONG THE WEST LINE OF SAID FRACTIONAL LOT 1, A DISTANCE OF 812.02 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 674.03 FEET TO THE POINT OF BEGINNING; THENCE ALONG THE EAST RIGHT-OF-WAY LINE OF LAKE ROAD, 274.98 FEET ALONG AN ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 2537.25 FEET AND A CHORD THAT BEARS NORTH 40 DEGREES 16 MINUTES 03.0 SECONDS EAST, 274.84 FEET; THENCE NORTH 37 DEGREES 09 MINUTES 47 SECONDS EAST, CONTINUING ALONG THE EAST RIGHT-OF-WAY LINE OF LAKE ROAD, 100.50 FEET; THENCE SOUTH 52 DEGREES 50 MINUTES 13 SECONDS EAST, ALONG THE SOUTHERLY LINE OF CERTIFIED SURVEY MAP NO. 3576, A DISTANCE OF 180.00 FEET TO A MEANDER CORNER, SAID MEANDER CORNER BEING NORTH 52 DEGREES 50 MINUTES 13 SECONDS WEST, 29 FEET MORE OR LESS FROM THE WATERS' EDGE OF LAKE WINNEBAGO; THENCE SOUTH 40 DEGREES 08 MINUTES 04 SECONDS WEST, ALONG A MEANDER LINE, 186.82 FEET TO MEANDER CORNER, SAID CORNER BEING NORTH 53 DEGREES 18 MINUTES 32 SECONDS WEST, 29 FEET MORE OR LESS FROM THE WATERS' EDGE OF LAKE WINNEBAGO; THENCE SOUTH 42 DEGREES 15 MINUTES 20 SECONDS WEST, ALONG A MEANDER LINE, 200.89 FEET TO A MEANDER CORNER, SAID CORNER BEING NORTH 44 DEGREES 39 MINUTES 25 SECONDS WEST, 18 FEET MORE OR LESS FROM THE WATERS' EDGE OF LAKE WINNEBAGO; THENCE NORTH 44 DEGREES 39 MINUTES 25 SECONDS WEST, 84.71 FEET; THENCE NORTH 53 DEGREES 03 MINUTES 20 SECONDS WEST, 83.52 FEET TO THE POINT OF BEGINNING. CONTAINING 76,500 SQUARE FEET MORE OR LESS [1.756 ACRES +/-]. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND WITH THE CITY OF MENASHA SUBDIVISION ORDINANCE IN SURVEYING, DIVIDING AND MAPPING THE SAME.

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

GIVEN UNDER MY HAND THIS _____ DAY OF SEPTEMBER, 2012.

GARY A. ZHRINGER, REG. WI LAND SURVEYOR S-2098

COMMON COUNCIL RESOLUTION:

RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MENASHA, THAT THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED.

DATED THIS _____ DAY OF _____, 2012.

MAYOR

CITY CLERK

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LANDS SHOWN HEREON.

CITY TREASURER

DATE

COUNTY TREASURER

DATE

THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS

OWNERS OF RECORD:
CHRISTOPHER A. AND KRISTIN F. BERGSTROM
JULIA S. WAITE

RECORDING INFORMATION:
DOCUMENT NO. 1395744
DOCUMENT NO. 1505850

PARCEL NUMBER:
703-00008
703-00007

CERTIFIED SURVEY MAP NO. _____

OWNER'S CERTIFICATE:

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT WE CAUSED THE LAND ABOVE DESCRIBED TO BE SURVEYED, DIVIDED, AND MAPPED, ALL AS SHOWN AND REPRESENTED ON THIS MAP.

DATED THIS _____ DAY OF _____, 2012.

CHRISTOPHER A. BERGSTROM

KRISTIN F. BERGSTROM

STATE OF WISCONSIN)
)SS
WINNEBAGO COUNTY)

PERSONALLY CAME BEFORE ME ON THE _____ DAY OF _____, 2012, THE ABOVE OWNER(S) TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN
MY COMMISSION (IS PERMANENT) (EXPIRES: _____)

OWNER'S CERTIFICATE:

I, THE UNDERSIGNED, HEREBY CERTIFY THAT WE CAUSED THE LAND ABOVE DESCRIBED TO BE SURVEYED, DIVIDED, AND MAPPED, ALL AS SHOWN AND REPRESENTED ON THIS MAP.

DATED THIS _____ DAY OF _____, 2012.

JULIA A. WAITE

STATE OF WISCONSIN)
)SS
WINNEBAGO COUNTY)

PERSONALLY CAME BEFORE ME ON THE _____ DAY OF _____, 2012, THE ABOVE OWNER(S) TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN
MY COMMISSION (IS PERMANENT) (EXPIRES: _____)



MEMORANDUM

To: Mayor and Common Council

From: PRD Tungate *BT*

Date: October 10, 2012

RE: Park Board Action on Marina 2013 Seasonal Boat Slip Rental Rate

On October 8, 2012, the Parks and Recreation Board recommended the seasonal slip rate at the Marina be raised from \$37.75 to \$38.00 per foot for 2013. The following is a summary of the Board's discussion and action.

Staff informed the Board that Harbormaster Schabach annually requests next year's rate during the fall so she can send out correspondence to her renters before the end of the year. A \$0.25 increase would mark the third consecutive year the rate will increase by \$0.25 to \$38.00 per foot. Fond du Lac Marina is at \$32.00 per foot. High Cliff is at \$31.00 per foot. It is felt Menasha has more to offer its renters and its downtown location sets Menasha apart from other marinas and justifies the recommended rate. The Marina continues to be full. Motion by Lisa Hopwood, seconded by Ald. Kevin Benner, to recommend to the Common Council to approve increasing the seasonal slip rental rate at the Marina from \$37.75 per foot to \$38.00 per foot for 2013. Motion carried unanimously.

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 10/4/12-10/11/12 Checks # 35027-	\$ 518,795.73
Payroll Checks for 10/4/12	<u>167,646.63</u>
Total	\$ 686,442.36

Medical Expense Reimbursement Trust-Retirement Pay Out

Menasha Employees Credit Union-Employee Deductions

United Way-Employee Donations

Wisconsin Support Collections-Child/Spousal Support

WI SCTF-Child Support Annual Fee

**A gap in check numbers is due to more invoices being paid than fits on one check stub. In that case the last check stub used for that vendor is the check number that will show on the check register.

AP Check Register
Check Date: 10/4/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
AAA SANITATION INC	35027	10/4/2012	178975	100-0703-553.20-09	38.30	Handicap Portable Toilets
		10/4/2012	178976	100-0703-553.20-09	115.00	Handicap Portable Toilets
			Total for check: 35027		153.30	
ACCURATE	35028	10/4/2012	1213626	731-1022-541.30-18	79.34	Pipe Taps
			Total for check: 35028		79.34	
JF AHERN CO	35029	10/4/2012	169390	731-1022-541.21-06	113.65	Fire Extinguisher
			Total for check: 35029		113.65	
ALL-SPORT TROPHY	35030	10/4/2012	46149	100-0702-552.30-18	11.50	Grunski
			Total for check: 35030		11.50	
ARING EQUIPMENT CO INC	35031	10/4/2012	398206	731-1022-541.38-03	125.01	Filters
			Total for check: 35031		125.01	
ARK MEDIA GROUP	35032	10/4/2012	1973	492-0304-562.21-10	6,949.25	Phase One Job #1900
		10/4/2012	1974	492-0304-562.21-10	4,059.00	Phase Two Partial Job #2024
			Total for check: 35032		11,008.25	
BAYCOM INC	35033	10/4/2012	70857	100-0801-521.29-05	66.00	Radio Mount/Bracket
			Total for check: 35033		66.00	
BERGSTROM	35034	10/4/2012	122219	731-1022-541.38-03	67.37	Tank
			Total for check: 35034		67.37	
BLACKBURN MFG CO	35035	10/4/2012	0424167-IN	625-1002-541.30-18	174.06	Storm Sewer Flags
			Total for check: 35035		174.06	

AP Check Register
Check Date: 10/4/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BMO HARRIS BANK NA	35036	10/4/2012	4028670	100-0202-512.21-06	260.00	Monthly Fees
			Total for check: 35036		260.00	
BOARDMAN & CLARK LAW FIRM LLP	35037	10/4/2012	9916	100-0202-512.21-01	503.50	Legal
			Total for check: 35037		503.50	
BRAZEE ACE HARDWARE	35038	10/4/2012	019386	100-0903-531.30-13	16.97	Refill Pad & Cleaner
			Total for check: 35038		16.97	
BRUCE MUNICIPAL EQUIPMENT INC	35039	10/4/2012	5122667	731-1022-541.38-03	65.05	Fuel Tank Strap
			Total for check: 35039		65.05	
CAREW CONCRETE & SUPPLY CO INC	35040	10/4/2012	915208	100-0703-553.24-03	146.82	Eucocrete
		10/4/2012	917138	731-1022-541.24-06	187.50	Bag-11-AE
			Total for check: 35040		334.32	
CDW GOVERNMENT INC	35041	10/4/2012	Q277858	100-0801-521.30-18	40.35	Thumb Drive/Traffic Video
		10/4/2012	Q413124	743-0403-513.30-15	49.90	ENET Switch
			Total for check: 35041		90.25	
AMY COOK	35042	10/4/2012	EXPENSE	100-0801-521.34-03	23.14	September Expense
			Total for check: 35042		23.14	
CRESCENT ELECTRIC SUPPLY COMPANY	35043	10/4/2012	087-408391-00	100-1012-541.30-18	126.77	Pull Box on Center Street
			Total for check: 35043		126.77	
D&D UNIFORMS INC	35044	10/4/2012	543119	100-0801-521.19-03	314.75	Uniform/Tony Edwards
			Total for check: 35044		314.75	

AP Check Register
Check Date: 10/4/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
DIGICORPORATION	35045	10/4/2012	125273	266-1027-543.29-01	2,332.59	In the Works Newsletter
				100-0405-513.29-01	2,050.00	Horizon Newsletter
				Total for check: 35045	4,382.59	
FAHRNER ASPHALT SEALERS LLC	35046	10/4/2012	2012 CHIP SEAL	100-1003-541.20-10	30,273.60	2012 Chip Seal
				Total for check: 35046	30,273.60	
FOX VALLEY HUMANE ASSOCIATION	35047	10/4/2012		100-0806-532.25-01	1,977.36	1,977.36 August 2012
				Total for check: 35047	1,977.36	
GRIESBACH READY-MIX LLC	35048	10/4/2012	1042	625-1003-541.30-18	525.00	Grove Street
		10/4/2012	1066	625-1003-541.30-18	846.00	Kernan Street
				Total for check: 35048	1,371.00	
GUNDERSON UNIFORM & LINEN RENTAL	35049	10/4/2012	1472797	100-0801-521.30-13	31.57	Supply Cleaning
		10/4/2012	1474495	100-0801-521.30-13	31.74	Towels/Mats
				Total for check: 35049	63.31	
EDMUND J JELINSKI	35050	10/4/2012	210	100-0201-512.21-01	600.00	Professional Services
				Total for check: 35050	600.00	
JX ENTERPRISES INC	35051	10/4/2012	G-222510019	731-1022-541.38-03	56.80	Mudflaps
				Total for check: 35051	56.80	
KAEMPFER & ASSOCIATES INC	35052	10/4/2012	16599	601-1020-543.21-02	192.78	Project E145-01.07 Industrial Discharger Reg
		10/4/2012	16600	601-1020-543.21-02	3,140.14	Project E145-08.03 Ninth St Sewage Lift St
		10/4/2012	16601	601-1020-543.21-02	2,373.78	Project E145-08.04 Ninth St Sewage Lift St
		10/4/2012	16602	601-1020-543.21-02	173.50	Project E145-10.01 Phase 4 SSES

AP Check Register
Check Date: 10/4/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
KAEMPFFER & ASSOCIATES INC...	35052...	10/4/2012	18603	601-1020-543.21-02	310.00	Project E145-10.09 Phase 4 SSES
				Total for check: 35052	6,190.20	
KRISTIN SCHEUER	35053	10/4/2012	SCHEUER	100-0000-201.10-00	100.00	Deposit Return/Exc Permit #11122
				Total for check: 35053	100.00	
LAKE PARK VILLAS HOMEOWNERS ASSN	35054	10/4/2012		501-0703-553.21-06	2,084.11	
				501-0703-553.22-03	223.63	
				501-1012-541.22-03	36.82	
				501-1010-541.22-03	751.26	
				Total for check: 35054	3,095.82	
LEARNING SHOP	35055	10/4/2012	101-1225401	100-0702-552.30-18	47.15	Rec Supplies
				Total for check: 35055	47.15	
LUNIAK PAINT & SUPPLY INC	35056	10/4/2012	6613	731-1022-541.30-18	51.00	Sand
				Total for check: 35056	51.00	
MARTENSON & EISELE INC	35057	10/4/2012	49450	100-1009-541.82-02	2,150.00	Midway Walk Easements
				Total for check: 35057	2,150.00	
MATTHEWS TIRE & SERVICE CENTER	35058	10/4/2012	399613	731-1022-541.38-02	293.92	Tires
		10/4/2012	399614	731-1022-541.38-02	106.92	Tire
		10/4/2012	44756	731-1022-541.38-02	348.93	Tire & Hardware
		10/4/2012	44772	731-1022-541.38-02	389.98	Tires
		10/4/2012	44838	731-1022-541.38-02	827.68	Replace tires
			Total for check: 35058	1,967.43		
MENARDS-APPLETON EAST	35059	10/4/2012	4899	100-0703-553.24-03	181.18	Paint & Tape

AP Check Register
Check Date: 10/4/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENARDS-APPLETON EAST...	35059...	10/4/2012	4970	100-0703-553.30-18	47.48	Lumber
	Total for check: 35059				<u>228.66</u>	
MENASHA EMPLOYEES CREDIT UNION	35060	10/4/2012	20121004	100-0000-202.05-00	13,955.00	PAYROLL SUMMARY
	Total for check: 35060				<u>13,955.00</u>	
MENASHA EMPLOYEES CREDIT UNION	35061	10/4/2012	20121004	100-0000-202.10-00	131.39	PAYROLL SUMMARY
	Total for check: 35061				<u>131.39</u>	
TOWN OF MENASHA POLICE DEPARTMENT	35062	10/4/2012		100-0000-201.03-00	144.00	Bond
	Total for check: 35062				<u>144.00</u>	Report #12-3072
MENASHA UTILITIES	35063	10/4/2012		100-1012-541.22-03	16,375.23	Street Lighting
	Total for check: 35063				<u>16,375.23</u>	
MENASHA-NEENAH MUNICIPAL COURT	35064	10/4/2012		100-0000-201.03-00	186.20	Bond
	Total for check: 35064				<u>255.20</u>	Report #12-281 Report #MP12-000387
N&M AUTO SUPPLY	35065	10/4/2012	415489	731-1022-541.38-03	(67.39)	Oil Cooler Lines/Connect Credit
		10/4/2012	416222	731-1022-541.38-03	18.72	Air Filter
		10/4/2012	416306	731-1022-541.38-03	11.79	Fuel Filler
		10/4/2012	416513	731-1022-541.38-03	9.12	Oil Filter
		10/4/2012	416530	731-1022-541.38-03	57.20	Air Filter/Circuit Kit
		10/4/2012	416577	731-1022-541.38-03	31.66	Serpentine Belt
		10/4/2012	416694	731-1022-541.38-03	3.18	Valve Stems
		10/4/2012	417317	731-1022-541.38-03	379.76	Alternator & Core Deposit
		10/4/2012	417733	731-1022-541.38-03	246.02	Brake Rotor/Pad Axle Kit
		10/4/2012	417820	731-1022-541.38-03	9.47	Filter/Plug
		10/4/2012	417914	731-1022-541.38-03	31.17	Halogen Capsule
		10/4/2012	417972	731-1022-541.38-03	63.34	Filters

AP Check Register
Check Date: 10/4/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
N&M AUTO SUPPLY...	35065...	10/4/2012	417997	731-1022-541.38-03	174.55	Coolant Fan Relay	
			Total for check: 35065			968.59	
	NEENAH-MENASHA SEWERAGE COMMISSION	35066	10/4/2012	2012-145	601-1021-543.21-01	102,356.80	Fox River
			10/4/2012	2012-149	601-1021-543.25-01	67,948.88	October Wastewater
		10/4/2012	2012-155	601-1021-543.25-01	23,656.00	Oct Interest & Debt	
		Total for check: 35066			193,961.68		
NETWORK HEALTH PLAN	35067	10/4/2012	00504593	100-0000-204.08-00	111,757.63	October Health Premiums	
				100-0000-204.11-00	9,666.75	October Health Premiums	
				100-0000-204.08-00	1,997.28	October Health Premiums	
			Total for check: 35067			123,421.66	
OFFICEMAX INC	35068	10/4/2012	308532	100-1002-541.30-10	34.52	Supplies	
				100-1001-514.30-10	16.72	Supplies	
			Total for check: 35068			51.24	
OMNNI ASSOCIATES INC	35069	10/4/2012	60083	100-1003-541.21-02	460.50	2012 Paving	
			Total for check: 35069			460.50	
PACKER CITY INTERNATIONAL	35070	10/4/2012	3-222490086	731-1022-541.38-03	9.26	MDL 26R	
		10/4/2012	3-222500035	731-1022-541.38-03	66.68	Filters	
		10/4/2012	3-222500057	731-1022-541.30-18	25.58	Fluid	
		10/4/2012	3-222520005	731-1022-541.38-03	65.24	Flasher & Lamp	
		10/4/2012	3-222540009	731-1022-541.38-03	16.52	Clamp	
		10/4/2012	3-222620043	731-1022-541.38-03	31.11	Air Filter/F W Sepr	
		10/4/2012	3-222620046	731-1022-541.38-03	99.27	Filters/Fluid	
		10/4/2012	3-222630012	731-1022-541.38-03	12.22	Air Filter	
		Total for check: 35070			325.88		

AP Check Register

Check Date: 10/4/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
PITNEY BOWES	35071	10/4/2012	4842044-SP12	100-1001-514.24-04	316.47	Rental Term
				Total for check: 35071	316.47	
DAVE POWELL	35072	10/4/2012	MILEAGE	100-1001-514.33-01	41.76	June-Sept Mileage
				Total for check: 35072	41.76	
DENISE QUICK	35073	10/4/2012	MILEAGE	100-1001-514.33-01	22.95	September Mileage
				Total for check: 35073	22.95	
RED	35074	10/4/2012	B168662B	824-0801-521.21-05	300.56	Uniform Items
				Total for check: 35074	300.56	
REDI-WELDING CO	35075	10/4/2012	14425	731-1022-541.30-18	73.01	Rod/Bar/Plate
				Total for check: 35075	73.01	
REINDERS INC	35076	10/4/2012	1401056-00	731-1022-541.38-03	678.36	Tine Coring
				Total for check: 35076	678.36	
ROCKET TOWING	35077	10/4/2012		100-0801-521.29-05	65.00	Towing
				Total for check: 35077	65.00	
SANOFI PASTEUR INC	35078	10/4/2012	900568267	100-0903-531.30-18	92.30	Tubersol Test
				Total for check: 35078	92.30	
DIANE SCHABACH	35079	10/4/2012		207-0707-552.24-03	413.75	Facility Supplies
				Total for check: 35079	413.75	
J A SEXAUER	35080	10/4/2012	272991308	100-0703-553.24-03	229.00	Door Opener/Locks

AP Check Register
Check Date: 10/4/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
J A SEXAUER...	35080...	10/4/2012	273165167	100-0703-553.24-03	197.17	Door Opener/Locks
			Total for check: 35080		426.17	
SMT MANUFACTURING & SUPPLY	35081	10/4/2012	0019752-IN	731-1022-541.38-03	40.32	Bearings
			Total for check: 35081		40.32	
STEEP EQUIPMENT COMPANY	35082	10/4/2012	313485	731-1022-541.38-03	(27.24)	Credit
		10/4/2012	754659	731-1022-541.38-03	68.31	Rubber Pad
			Total for check: 35082		41.07	
STEVE STUMPF LANDSCAPING	35083	10/4/2012	2751	100-0703-553.30-18	290.00	Bark mulch
			Total for check: 35083		290.00	
TREEO'S TREE SERVICE INC	35084	10/4/2012	3398	100-0706-561.20-06	500.00	Emergency Tree Removal 385 Naymut St
			Total for check: 35084		500.00	
UNIFIRST CORPORATION	35085	10/4/2012	097 0121288	731-1022-541.20-01	125.67	Uniform & Supply Cleaning
			Total for check: 35085		125.67	
UNITED WAY FOX CITIES	35086	10/4/2012	20121004	100-0000-202.09-00	27.48	PAYROLL SUMMARY
			Total for check: 35086		27.48	
US PETROLEUM EQUIPMENT	35087	10/4/2012	196452	731-1022-541.24-06	95.20	18" Manhole
			Total for check: 35087		95.20	
WE ENERGIES	35088	10/4/2012		100-0703-553.22-03	37.50	Conservancy Lighting
			Total for check: 35088		37.50	

AP Check Register
Check Date: 10/4/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WE ENERGIES	35089	10/4/2012		267-0102-581.22-04	9.25	
			Total for check: 35089		<u>9.25</u>	
WERNER ELECTRIC SUPPLY CO	35090	10/4/2012	S3654450.003	100-0703-553.30-11	155.24	Lamps
			Total for check: 35090		<u>155.24</u>	
WINNEBAGO COUNTY CLERK OF COURTS	35091	10/4/2012		100-0000-201.03-00	650.00	Bond
			Total for check: 35091		<u>650.00</u>	Report #12-3077
WISCONSIN SUPPORT COLLECTIONS	35092	10/4/2012	20121004	100-0000-202.03-00	2,555.05	PAYROLL SUMMARY
			Total for check: 35092		<u>2,555.05</u>	
ZARNOTH BRUSH WORKS INC	35093	10/4/2012	0140657	625-1005-541.30-15	1,629.00	Broom Refill & Broom
			Total for check: 35093		<u>1,629.00</u>	
					<u>424,724.63</u>	

AP Check Register
Check Date: 10/11/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACCURATE	35094	10/11/2012	1213845	731-1022-541.30-18	167.40	Brakleen
		10/11/2012	1214018	731-1022-541.30-18	72.44	Nuts/Clamps/Ties
		10/11/2012	1214077	731-1022-541.30-18	48.26	Nuts/Bolts/Washers
				Total for check: 35094	288.10	
ADAMSON INDUSTRIES CORP	35095	10/11/2012	112033	100-0801-521.29-05	269.03	8 Switch Panel
				Total for check: 35095	269.03	
AIRGAS NORTH CENTRAL	35096	10/11/2012	9008734287	731-1022-541.30-18	62.79	Oxygen
				Total for check: 35096	62.79	
APPLETON SIGN COMPANY	35097	10/11/2012	5172	100-0803-521.29-05	295.00	Code Enforcement Vehicle Graphics
				Total for check: 35097	295.00	
AUTOMOTIVE SUPPLY COMPANY	35098	10/11/2012	011231093	731-1022-541.30-18	45.92	Truck Bed Coating
				Total for check: 35098	45.92	
BADGER HIGHWAY CO INC	35099	10/11/2012	158152	100-1003-541.82-02	48,004.74	Asphalt
				Total for check: 35099	48,004.74	
BADGER LAB & ENGINEERING INC	35100	10/11/2012	INV000050270	601-1020-543.21-02	600.00	Report #1207914
		10/11/2012	INV000050271	601-1020-543.21-02	301.00	Report #1207861
		10/11/2012	INV000050272	601-1020-543.21-02	776.00	Report #1207912
		10/11/2012	INV000050273	601-1020-543.21-02	971.00	Report #1207915
		10/11/2012	INV000050274	601-1020-543.21-02	776.00	Report #1207913
		10/11/2012	INV000050342	601-1020-543.21-02	690.00	Report #1208138
			Total for check: 35100	4,114.00		

AP Check Register
Check Date: 10/11/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BERGSTROM FORD OF NEENAH	35101	10/11/2012	218138	731-1022-541.29-04	257.00	Repair Speaker Wire
			Total for check: 35101		<u>257.00</u>	
BLACK CREEK POLICE DEPARTMENT	35102	10/11/2012		100-0000-201.03-00	101.80	Bond Report #MP12-3131
			Total for check: 35102		<u>101.80</u>	
BUBRICK'S	35103	10/11/2012	643754	100-0801-521.24-01	349.80	Chair
			Total for check: 35103		<u>349.80</u>	
CALLUMET COUNTY REGISTER OF DEEDS	35104	10/11/2012	4002894	100-0203-512.21-08	30.00	Recording Fees
			Total for check: 35104		<u>30.00</u>	
CAREW CONCRETE & SUPPLY CO INC	35105	10/11/2012	917952	100-1004-541.30-18	525.00	Bag-11-AE
			Total for check: 35105		<u>525.00</u>	
CASPER'S TRUCK EQUIPMENT INC	35106	10/11/2012	61356	731-1022-541.38-03	254.37	Supersprings
			Total for check: 35106		<u>254.37</u>	
CDW GOVERNMENT INC	35107	10/11/2012	Q734048	743-0403-513.29-01	479.28	Color Toner for Maplewood Middle School
			Total for check: 35107		<u>479.28</u>	
FIRST NATIONAL BANK FOX VALLEY	35108	10/11/2012		100-0401-513.21-03	42.00	Safe Deposit Box
			Total for check: 35108		<u>42.00</u>	
FOX VALLEY ANIMAL REFERRAL CENTER	35109	10/11/2012	76966	824-0801-521.21-06	113.40	Gomez
			Total for check: 35109		<u>113.40</u>	

AP Check Register
Check Date: 10/11/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
FUN PROS LLC	35110	10/11/2012	2008-579	100-0000-201.15-00	250.00	Farm Market
			Total for check: 35110		<u>250.00</u>	
GALLS LLC	35111	10/11/2012	000038976	100-0803-521.29-05	33.07	Mounting Kit
			Total for check: 35111		<u>33.07</u>	
GANNETT WISCONSIN MEDIA	35112	10/11/2012	000662536	100-0405-513.29-02	30.92	
			Total for check: 35112		<u>30.92</u>	
GAT SUPPLY INC	35113	10/11/2012	00010393	100-1009-541.30-18	18.75	Roller Cover
			Total for check: 35113		<u>18.75</u>	
KARA HOMAN	35114	10/11/2012		100-0304-562.30-11	48.43	Jan-August 2012 Expenses
				100-0304-562.33-04	36.00	Jan-August 2012 Expenses
				100-0304-562.33-03	42.22	Jan-August 2012 Expenses
				100-0304-562.34-01	151.20	September 2012 Expenses
				100-0304-562.33-01	37.80	September 2012 Expenses
				100-0304-562.33-03	20.00	September 2012 Expenses
			Total for check: 35114		<u>335.65</u>	
HOME DEPOT CREDIT SERVICES	35115	10/11/2012	3032519	100-0601-551.30-13	79.88	4x8 Panel
		10/11/2012	5032129	100-0703-553.30-18	41.31	Step/Zipwheels
			Total for check: 35115		<u>121.19</u>	
HOTSYS CLEANING SYSTEMS INC	35116	10/11/2012	0080724-IN	731-1022-541.30-18	330.00	Panel Wash
			Total for check: 35116		<u>330.00</u>	
KITZ & PFEIL INC	35117	10/11/2012	082203-0001	100-0706-561.30-18	17.50	Saw Chain
		10/11/2012	082214-0165	100-0703-553.30-18	6.60	Misc Hardware
		10/11/2012	082309-0010	100-1001-514.30-18	6.28	Putty

AP Check Register
Check Date: 10/11/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
KITZ & PFEIL INC...	35117...	10/11/2012	082414-0099	100-1001-514.30-18	(3.14)	Putty/Credit
		10/11/2012	082414-0101	100-0801-521.30-13	21.58	Rubber Casters
		10/11/2012	083014-0006	731-1022-541.30-18	8.54	Watch Batteries
		10/11/2012	083114-0062	100-0703-553.30-13	7.19	Graffiti Remover
		10/11/2012	090409-0037	100-0601-551.24-03	14.90	Jack Plug & Line Cords
		10/11/2012	090714-0110	625-1010-541.30-18	2.51	Vent Elbow/Lake Pk Villas
		10/11/2012	091414-0095	100-0801-521.30-18	2.00	Double-Sided Key
		10/11/2012	091814-0070	100-0703-553.30-18	4.31	Deep Socket
		10/11/2012	092009-0014	100-0703-553.24-03	5.71	Wall Plates/Misc Hardware
					Total for check: 35117	93.98
MANAWA TELEPHONE CO	35118	10/11/2012		743-0403-513.22-01	39.95	IT Cabin Internet
			Total for check: 35118		39.95	
MATTHEWS TIRE & SERVICE CENTER	35119	10/11/2012	44670	731-1022-541.38-02	73.48	Replace Tire
			Total for check: 35119		73.48	
MENARDS-APPLETON EAST	35120	10/11/2012	5293	100-0703-553.24-03	22.92	Slide Lock/Lift Handles
			Total for check: 35120		22.92	
MENASHA UTILITIES	35121	10/11/2012		100-1008-541.22-03	197.73	Electric
				100-0703-553.22-03	586.16	Electric
				100-0703-553.22-05	1,476.55	Water/Sewer
				100-0703-553.22-06	118.26	Storm
				100-0903-531.22-03	166.75	Electric
				100-0903-531.22-05	54.18	Water/Sewer
				100-0000-123.00-00	9.09	Electric
				100-0305-562.22-06	7.50	Storm
				601-1020-543.22-03	59.05	Electric
				525-0401-513.25-01	1,478.60	August Stormwater

AP Check Register
Check Date: 10/11/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description		
MENASHA UTILITIES...	35121...	10/11/2012	003948	601-0401-513.25-02	17,831.53	August Sewer		
				Total for check: 35121				
				21,985.40				
MENASHA-NEENAH MUNICIPAL COURT	35122	10/11/2012	100-0000-201.03-00	286.00	Bond	Report #12-223		
			100-0000-201.03-00	328.00	Bond	Report #12-419		
			100-0000-201.03-00	178.00	Bond	Report #12-420		
			Total for check: 35122					
792.00								
N&M AUTO SUPPLY	35123	10/11/2012	731-1022-541.38-03	(82.50)				
			731-1022-541.30-18	8.73	Cleaner			
			731-1022-541.30-18	41.16	Truck Bed Coating			
			731-1022-541.30-18	20.58	Truck Bed Coating			
			731-1022-541.30-18	8.98	Replacement			
			731-1022-541.30-18	2.90	Adhesive			
			731-1022-541.38-03	11.91	Gas Cap			
			731-1022-541.38-03	37.47	Pin/Ball			
			731-1022-541.30-18	45.48	Oil			
			731-1022-541.38-03	31.17	Headlight Bulb			
			Total for check: 35123					
			125.88					
OFFICE DEPOT	35124	10/11/2012	100-0201-512.30-10	6.47	Supplies			
			100-0202-512.30-10	120.80	Supplies			
			100-0101-511.30-10	6.47	Supplies			
			100-0204-512.30-10	41.56	Supplies			
			100-0405-513.30-10	32.58	Supplies			
			100-0203-512.30-10	6.47	Supplies			
Total for check: 35124								
214.35								
PACKER CITY INTERNATIONAL	35125	10/11/2012	731-1022-541.30-18	25.58	Fluid			
			Total for check: 35125					
25.58								

AP Check Register
Check Date: 10/11/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
POSTAL ANNEX	35126	10/11/2012	192126	100-0801-521.30-11	8.11	
		10/11/2012	192138	100-0904-531.30-11	11.11	
		10/11/2012	192427	100-0801-521.30-11	11.91	
		10/11/2012	192453	100-0904-531.30-11	9.90	
		10/11/2012	192620	731-1022-541.30-11	7.70	
			Total for check: 35126		48.73	
PSS WORLD MEDICAL INC	35127	10/11/2012	83672002	100-0905-531.30-18	16.58	Supplies
		10/11/2012	83723822	100-0903-531.30-18	9.06	Supplies
			Total for check: 35127		25.64	
PSYCHOLOGICAL CONSULTANTS	35128	10/11/2012		100-0801-521.21-05	450.00	Assess/Officer Candidate
			Total for check: 35128		450.00	
RENS NURSERY RETAIL	35129	10/11/2012		100-0701-533.30-18	549.65	
				625-0706-561.30-18	1,439.33	
			Total for check: 35129		1,988.98	
LIZ ROSIN	35130	10/11/2012		100-0903-531.33-01	23.04	September Mileage
				100-0914-531.34-04	1.65	September Mileage
			Total for check: 35130		24.69	
SCHAEFFER MFG CO	35131	10/11/2012	UL5298-INV1	731-1022-541.30-18	618.00	Lubricants
			Total for check: 35131		618.00	
SERVICEMASTER BUILDING MAINTENANCE	35132	10/11/2012	2191	100-0801-521.20-01	1,395.00	Janitorial Services
		10/11/2012	2221	100-0801-521.20-01	50.00	Janitorial Services
			Total for check: 35132		1,445.00	Garage

AP Check Register
Check Date: 10/11/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
SHERWIN INDUSTRIES INC	35133	10/11/2012	SS047937	100-1008-541.30-18	300.00	Grind Lazer Rental
			Total for check: 35133		<u>300.00</u>	
STAPLES ADVANTAGE	35134	10/11/2012	8023069606	100-0702-552.30-10	23.97	Supplies
				100-0702-552.30-18	37.99	Supplies
			Total for check: 35134		<u>61.96</u>	
SUPERIOR CHEMICAL CORP	35135	10/11/2012	4073	731-1022-541.30-18	131.65	
			Total for check: 35135		<u>131.65</u>	
TOYS FOR TRUCKS	35136	10/11/2012	7534	100-0803-521.29-05	1,306.00	
		10/11/2012	7535	100-0803-521.29-05	545.00	
			Total for check: 35136		<u>1,851.00</u>	
UNIFIRST CORPORATION	35137	10/11/2012	097 0121778	731-1022-541.20-01	128.57	Uniform & Supply Cleaning
			Total for check: 35137		<u>128.57</u>	
US CELLULAR	35138	10/11/2012	200267787-103	100-0201-512.22-01	32.57	Phone Charges/Captain
				100-0202-512.22-01	15.74	Phone Charges/Brunc
				100-0401-513.22-01	11.59	Phone Charges/Stoffel
				100-1019-552.22-01	16.85	Phone/Bridges
				743-0403-513.22-01	98.47	Phone/IT Dept
				100-0801-521.22-01	477.56	Phone/Police
				100-0803-521.22-01	9.56	Phone/CSO
				100-0919-531.22-01	10.32	Phone/Health Dept
				100-0904-531.22-01	45.74	Phone/Health - Drew
				100-1002-541.22-01	131.42	Phone/Engineering
				100-0702-552.22-01	50.51	Phone/Tungate
			100-0703-553.22-01	139.18	Phone/Park Dept	
			100-0304-562.22-01	169.37	Phone/Comm Dev	
			731-1022-541.22-01	76.88	Phone/Public Works	

AP Check Register
Check Date: 10/11/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
US CELLULAR...	35138...	10/11/2012...	200267787-103...	100-1008-541.22-01	13.73	Phone/Sign Shop
				601-1020-543.22-01	5.18	Phone/Sewer Truck
				601-1020-543.22-01	5.18	Phone/Confined Space
				Total for check: 35138		1,309.85
US PETROLEUM EQUIPMENT	35139	10/11/2012	196595	731-1022-541.24-06	2,051.67	Truck Mileage/Manway Cvr DSL/NL J Box
				Total for check: 35139		2,051.67
US VENTURE	35140	10/11/2012	L45176	731-1022-541.21-06	72.00	Samples
				Total for check: 35140		72.00
VERIZON WIRELESS	35141	10/11/2012	2805541313	743-0403-513.24-04	439.93	Broadband Charges
				Total for check: 35141		439.93
WE ENERGIES	35142	10/11/2012		100-1012-541.22-03	2,218.25	Street Lights
				100-1008-541.22-04	9.74	455 Baldwin
				100-0701-533.22-03	8.13	North Street
				100-0701-533.22-03	9.20	North Street
				Total for check: 35142		2,245.32
WIL-KIL PEST CONTROL	35143	10/11/2012	2116549	731-1022-541.20-07	64.00	Public Works Facility
		10/11/2012	2117714	100-1019-552.21-06	26.00	Racine St Tender House
		10/11/2012	2118174	100-1019-552.21-06	104.00	Racine/Tayco Bridge Cams
			Total for check: 35143		194.00	
WINNEBAGO COUNTY CLERK OF COURTS	35144	10/11/2012		100-0000-201.03-00	150.00	Bond
				100-0000-201.03-00	500.00	Bond
				Total for check: 35144		650.00

AP Check Register
Check Date: 10/11/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WINNEBAGO COUNTY TREASURER	35145	10/11/2012	3468	100-0805-521.25-01	308.76	Inmate Charges
			Total for check: 35145		308.76	
					94,071.10	



STREET USE APPLICATION

Event: Hometown Halloween: Downtown Trick-or-Treat

Sponsored by: Menasha Farm Fresh Market

Responsible Person: Kristin Sewall - City of Menasha

Address: 140 Main St.
Menasha, WI 54952

Phone: 917-3600

Email Address: ksewall@ci.menasha.wi.us

Street Use Date:	<u>10/25/12</u>
Start Time:	<u>3:00 pm</u>
End Time:	<u>6:30 pm</u>
Number of Units:	<u>NA</u>
(Parades)	

Street Route: (Attach Map) _____
Description of Use: Fire truck parking, police car parking

Liability Insurance has been secured in the amount of \$ _____ with the City of Menasha named as the additional insured. This is primary insurance.

Insurance Company: CVMIC Policy No. _____
(Attached is a copy of the certificate of insurance and endorsement, each naming the City of Menasha as additional insured).

Date: 10/10/12 Applicant's Signature: Kristin Sewall

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25. Please make checks payable to City of Menasha in the amount of \$50.00.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised January 16, 2012)

Scheduled Park & Recreation Board Review Date: _____
Not Required: _____ Approved: _____ Denied: _____

Scheduled Common Council Review Date: _____
Approved: _____ Denied: _____

APPROVAL:

Police Dept. [Signature] Fire Dept. [Signature] Public Works Dept. MR City Attorney [Signature]

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.





To: Members of the Common Council

From: Chief Tim Styka

Date: October 9, 2012

RE: OWI Task Force

Over the past few months representatives from the Wisconsin Department of Transportation, the Oshkosh, Neenah, Town of Menasha Police Departments and the Winnebago County Sheriff Department have been meeting to establish an OWI Task Force for Winnebago County. The model for this program has been in place for the past few years in other surrounding counties, most notably Brown County. The concept behind the project is to reduce intoxicated driving within the area by having a coordinated effort with all police agencies within Winnebago County.

The way the task force operates is that a few officers from each participating agency will go to a targeted area within the County for the purpose of identification of intoxicated drivers. The area which is selected will vary from event to event but the task force will be present in all of the communities which have officers participating. These task forces have been successful because of providing the time and resources for officers to specifically target this issue without being responsible for routine calls.

This program is set up for the State to cover 100% of the officer's wages and benefits when working as a part of the task force. The Winnebago County Sheriff's Office has agreed to serve as the fiscal agent for the project. As a result, we will be submitting our costs to their office and they will be reimbursing us. While the value of this project will vary based upon the actual number of hours worked, we are projecting approximately \$14,000 in reimbursement for participating.

I am excited for this program as it is an example of how multiple agencies can work together on a solution to a problem that impacts the community as a whole. While there is no direct cost to Menasha from a monetary perspective, there are some indirect costs, such as administration and recordkeeping. As a result, I am requesting the Council to approve our participation in the Winnebago County OWI Task Force.



MEMO

To: Common Council

From: Debbie Galeazzi, City Clerk

Subject: O-15-12 Ward Description *dg*

Date: October 11, 2012

Due to the new Assembly District lines, Wards 1 and 5 will need to be split. The attached Ordinance (O-15-12) sets the new legal description of the newly created wards, Ward 1A, 1B, 5A and 5B.

City of Menasha boundaries run to the west shore line of Little Lake Butte Des Morts. The Assembly District (AD) line separating AD 55 & AD 57 runs down the middle of Little Lake Butte Des Morts, so part of the City is in AD 55 and part in AD 57. The majority of the City lies within AD 57.

Ward 1A/Aldermanic District 1 and Ward 5A/Aldermanic District 4 are in AD 57, and Ward 1B/Aldermanic District 1 and Ward 5B/Aldermanic District 4 are in AD 55.

All of Wards 1B and 5B run from the middle of Little Lake Butte Des Morts to the west shoreline.

ORDINANCE O-15-12

AN ORDINANCE AMENDING SECTION 2-1-1 OF THE MUNICIPAL CODE
(WARD BOUNDARIES)

Introduced by Mayor Merkes

Section I: Amend Title 2, Chapter 1 of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

CHAPTER 1

City Government; Elections

SEC. 2-1-1 WARD BOUNDARIES.

Ward 1

~~All that part of the City of Menasha bounded on the west by the eastern shore of Little Lake Butte des Morts and the Government Canal; bounded on the south by Nicolet Boulevard; bounded on the east by a line commencing at the intersection of the centerlines of Nicolet Boulevard and Walnut Street; thence north along the centerline of Walnut Street to the intersection with the centerline with Ahnaip Street; thence northeast along the centerline of Ahnaip Street to the intersection with the centerline of Racine Street; thence northwest along the centerline of Racine Street to the intersection with the centerline of Main Street; thence west along the centerline of Main Street to the intersection with the centerline of Chute Street; thence north and west along the centerline of Chute Street to the intersection with the centerline of Lush Street; thence south along the centerline of Lush Street to the intersection with the centerline of Kaukauna Street; thence northwest along the centerline of Kaukauna Street to the intersection with the centerline of Broad Street; thence west along the centerline of Broad Street to its intersection with the Government Canal; thence north along the west shore of the Government Canal to Little Lake Butte des Morts.~~

Ward 1A

All that part of the City of Menasha commencing at the intersection of Walnut Street and Anhaip Street, the point of beginning, thence southerly along the centerline of Walnut Street to the southerly corporate limits of the City of Menasha, thence westerly along said corporate limits to a point coincident with the westerly boundary of Census Block 1007 of Census Tract 30, thence northerly along the westerly boundary of said Block 1007 to a point coincident with the southwest corner of Census Block 1004 of said Tract 30, thence northerly along the westerly boundary of said Block 1004 to a point coincident with the southerly boundary of Census Tract 29 and the southwest corner of Census Block 1001 of said Tract 29, thence northerly along the westerly line of said Block 1001 to the northerly line of said Tract 29, thence easterly along the northerly line of said Tract 29 to a point on the east shoreline of Little Lake Butte des Morts, thence extending southerly along said shoreline to a point coincident with the northeast corner of Census Block 1009 of said Tract 29, thence continuing westerly along the northerly and westerly line of said Block 1009 to a point coincident with the northerly line of Census Block 1014 of Census Tract 30, thence easterly along the northerly line of said Block 1014 to a point coincident with the southwest corner of Census Block 1013 of said Tract 29, thence northerly along the westerly line of said Block 1013 to a point coincident with the centerline of Broad Street, thence continuing easterly along said centerline to its intersection with the centerline of Kaukauna Street, thence easterly along said centerline to its intersection with the centerline of Chute Street, thence easterly along said centerline to its intersection with the centerline of Main Street,

thence easterly along said centerline to its intersection with the centerline of Racine Street, thence southerly along said centerline to its intersection with the centerline of Anhaip Street, thence westerly along said centerline to the point of beginning.

Ward 1B

All that part of the City of Menasha commencing at the centerline of Frederick Street extended to the east shoreline to Little Lake Butte des Morts and the northwest corner of Census Block 1000 of Census Tract 29, thence westerly along the northerly line of said Tract 29 to the northwest corner of Block 1001 of said Tract 29, thence southerly along the westerly line of said Block 1001 to a point coincident with the southerly boundary of Census Tract 29, the point of beginning, thence westerly along the southerly boundary of said Tract 29 to the westerly corporate limits of the City of Menasha, thence continuing southerly along said westerly corporate limit to a point coincident with the northerly corporate limits of the City of Neenah, thence easterly along the southerly corporate limits of the City of Menasha to a point coincident with the easterly boundary of Census Block 1006 of Census Tract 30, thence northerly along the easterly line of said Block 1006 to the southeast corner of Block 1005 of said Tract 30, thence northerly along the easterly line of said Block 1005 to a point coincident with the southerly line of said Tract 29 and the point of beginning.

.....

Ward 5

All that part of the City of Menasha described as follows; beginning at a point of intersection with the centerline of Lake Street and the east shore of Little Lake Butte des Morts; this point to be known as the point of beginning; thence east along the centerline of Lake Street to the intersection with the centerline of Tayco Street; thence north along the centerline of Tayco Street to the intersection with the centerline of Sixth Street; thence east along the centerline of Sixth Street to the intersection with the centerline of Milwaukee Street; thence north along the centerline of Milwaukee Street to the intersection with the City of Menasha corporate boundary line; thence west following along the City of Menasha corporate boundary to the intersection with the east shore of Little Lake Butte des Morts; thence south along the east shore of Little Lake Butte des Morts to the point of beginning.

Ward 5A

All that part of the City of Menasha commencing at the center of the intersection of Milwaukee Street and Ninth Street, the point of beginning, thence westerly along the northerly corporate limits of the City of Menasha to a point coincident with the westerly boundary of Census Block 1012 of Census Tract 27, thence southerly along the westerly boundary of said Block 1012 to a point coincident with the southerly boundary of Census Tract 27, thence easterly along the southerly boundary of Census Tract 27 to a point on the east shoreline of Little Lake Butte des Morts, thence southerly along said shoreline to a point coincident with the centerline of Lake Street, extended, thence easterly along the centerline of Lake Street to the centerline of Tayco Street, thence northerly along the centerline of Tayco Street to the centerline of Sixth Street, thence easterly along the centerline of Sixth Street to the centerline of Milwaukee Street, thence northerly along the centerline of Milwaukee Street to the point of beginning.

Ward 5B

All that part of the City of Menasha commencing at the intersection of the centerline of Ninth Street, extended, and the east shoreline of Little Lake Butte des Morts, thence westerly along the northerly corporate limits of the City of Menasha to a point coincident with the easterly boundary of Census Block 1013 of Census Tract 27, the point of beginning, thence westerly along the northerly corporate limits of said city to a point on the west shoreline of said lake, thence continuing southerly along the westerly corporate limits of said city to a point coincident with the southerly boundary of Census Tract 29, thence easterly along the southerly boundary of said Tract 29 to a point coincident with the easterly boundary of Census Block 1003 of said Tract 29, thence northerly along the easterly boundary of said Block 1003 to a point coincident with the southerly boundary of Census Tract 27, thence northerly along the easterly boundary of Block 1013 of said Tract 27 to the point of beginning.

.....

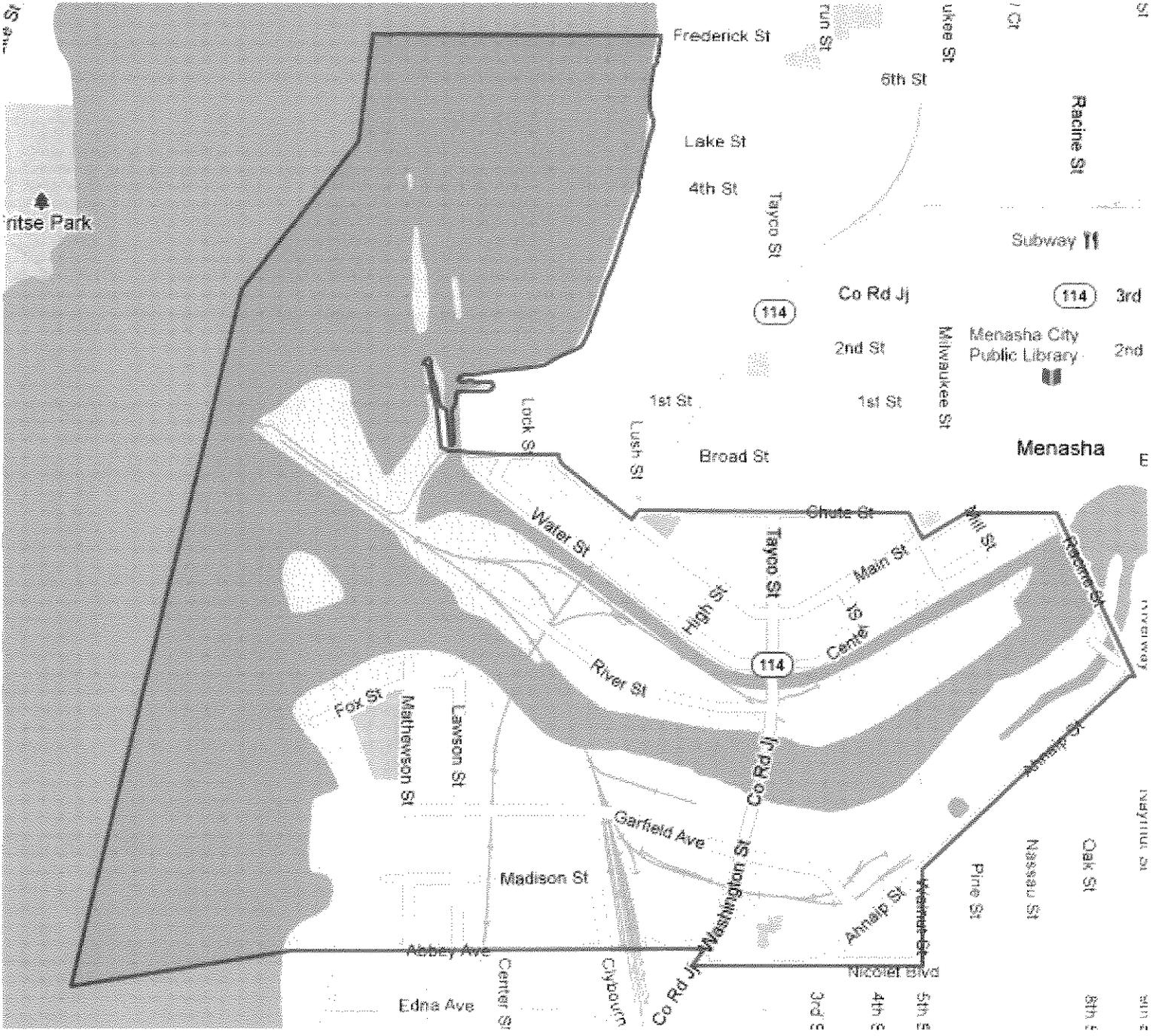
Section 2: This Ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this day of , 2012.

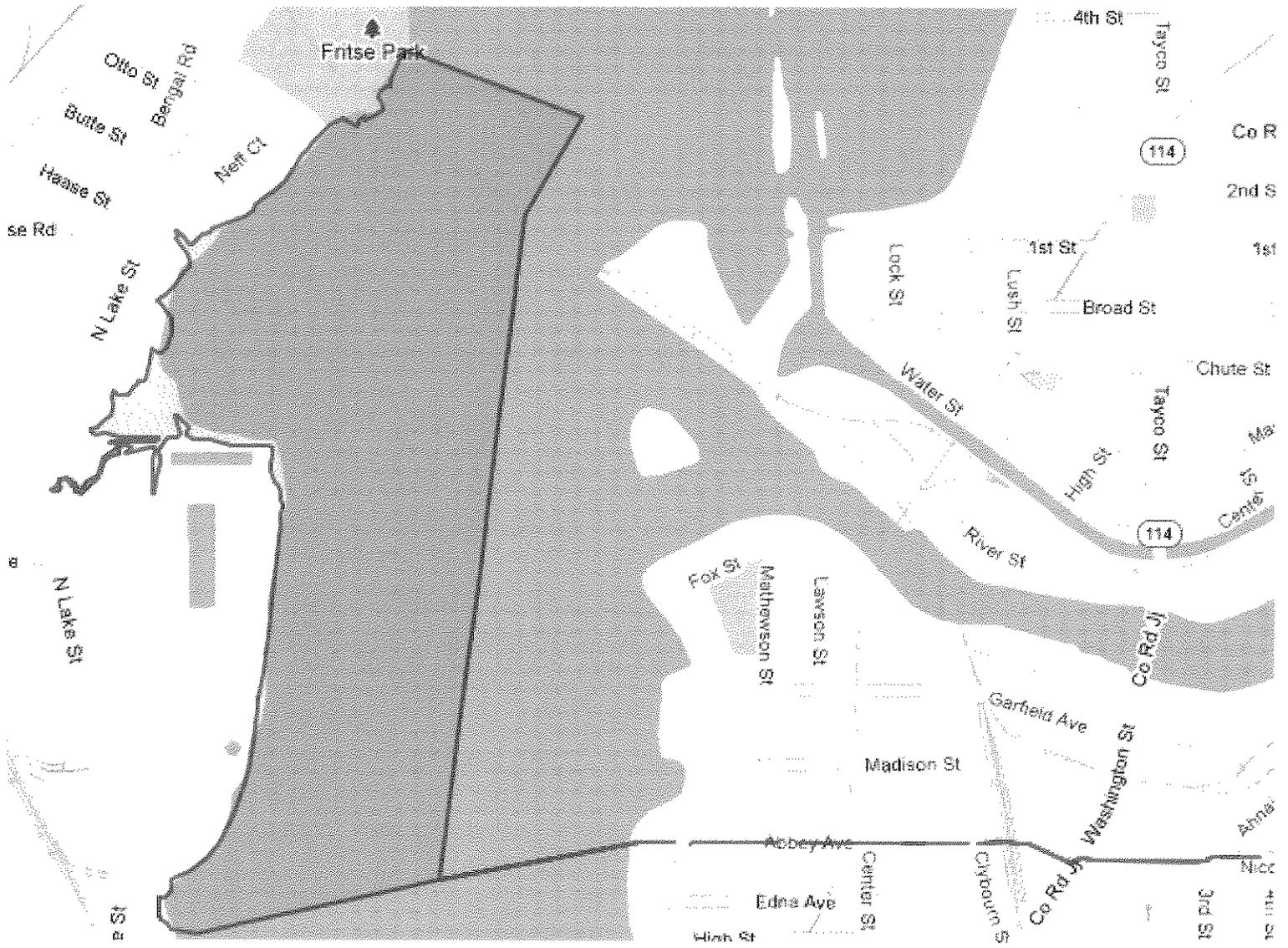
Donald Merkes, Mayor

ATTEST:

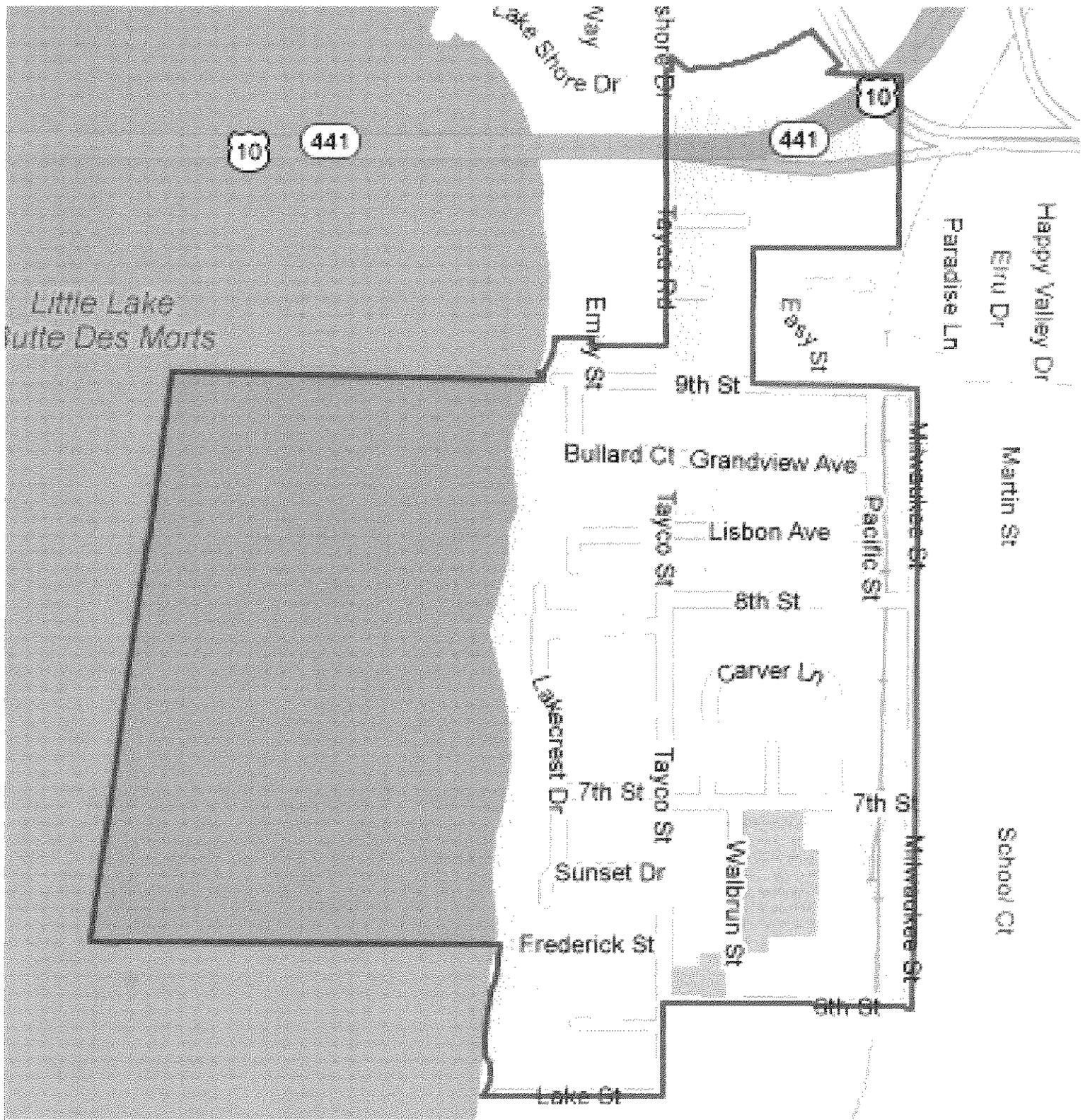
Deborah A. Galeazzi, City Clerk



Ward 1A - Ald. 1
Assembly 57



Ward 1B - Ald. 1
Assembly 55



Ward 5A - Ald. 4
Assembly 57



Ward 5B - Aid 4.
Assembly 55