

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday August 20, 2012**

**6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 8/6/12](#)
 - b. [Board of Public Works, 8/6/12](#)
 - c. [Landmarks Commission, 8/8/12](#)
 - d. [Plan Commission, 8/7/12](#)
 - e. [Redevelopment Authority, 5/1/12](#)
 - f. [Winnebago County Joint Review Board, 8/7/12](#)Communications:
 - g. [Comp Stoffel, 8/15/12; Statement of Equalized values for 2011-2012](#)
 - h. [Heckrodt Wetland Reserve, 8/9/12; Letter regarding vandalism and rule violations at the reserve](#)
 - i. [PC Styka, 8/15/12; Elementary Police School Liaison Position](#)
 - j. [WI Dept. of Administration, 8/10/12; Preliminary Estimate of January 1, 2012 population-Win. & Cal. Cnty](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. [Common Council, 8/6/12](#)
Administration Committee, 8/6/12; recommends approval of:
 2. [Promissory Note to WPPI \(final external expenses WPPI sale-leaseback transaction\)](#)
Board of Public Works, 8/6/12; recommends approval of:
 3. [Street Use Application – Labor Day Parade; Monday, September 3, 2012; 9:30 AM – 11:30 AM; \(Fox Valley Area Labor Council & Labor Temple Coop Association\)](#)
 4. [Change Order – Terra Engineering & Construction Corporation; City of Menasha Wastewater Collection System Rehabilitation Improvements, Phase 4 Project; Sanitary Sewer Rehabilitation; Contract E145-11-01A; 60-Day Time Extension to Complete Punch List Items and Provide Project Close-Out/Documentation \(Change Order No. 7\)](#)
 5. [Payment – MCC, Inc.; Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; \\$41,280.66 \(Payment No. 1\)](#)
Plan Commission, 8/7/12; recommends approval of:
 6. [The Arroyo Certified Survey Map on Abbey Avenue](#)
- H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 8/9/12 to 8/16/12 in the amount of \\$4,597,577.15](#)
2. [Request of Nauts Landing, Inc to change the trade name on the "Class B" liquor license from Nauts Landing to Aspen Landing for the 2012-2013 licensing year.](#)

J. ORDINANCES AND RESOLUTIONS

1. [R-33-12 - Resolution adopting amendment #2 to the project plan for city of Menasha Tax Incremental District #1 for the purpose of designating TID #1 as a distressed Tax Incremental District \(As recommended by Plan Commission\)](#)

K. APPOINTMENTS

1. Mayor's reappointments to the Redevelopment Authority
 - a. Alderman Jim Englebert, 1209 Greendale St. for the term of August 31, 2012 to August 31, 2017
 - b. Bob Stevens, 360 1st Street, for the term of August 31, 2012 to August 31, 2017

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. RECESS TO ADMINISTRATION COMMITTEE, BOARD OF PUBLIC WORKS AND PERSONNEL COMM.

P. Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Petition for the Proposed Incorporation for the Village of Harrison, 12-CV-28; and Notice of injury and circumstances of claim - Town of Harrison, Celine Romenesko, Rick Kindschi)

Q. May reconvene into Open Session to act on items discussed in Closed Session

R. ADJOURN

MEETING NOTICE

Common Council – TUESDAY, September 4, 2012

Common Council - 6:00 pm

Administration Committee – 6:30 p.m.

Board of Public Works – 7:00 p.m.

DRAFT

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
August 6, 2012
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 7:28 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Englebert, Benner, Klein, Taylor, Sevenich, Krueger, Zelinski

EXCUSED: Alderman Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, C/T Stoffel, PP Homan,
Eng Supv. Montour, Clerk Galeazzi and the Press

C. MINUTES TO APPROVE

1. Administration Committee, 7/16/12

Moved by Ald. Krueger, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Promissory Note to WPPI (final external expenses WPPI sale-leaseback transaction)

CA/HRD Captain explained this Promissory Note is for the final legal expenses incurred from the sale to WPPI.

Moved by Ald. Englebert, seconded by Ald. Benner to recommend to Common Council Promissory Note to WPPI.

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Englebert, seconded by Ald. Benner to adjourn at 7:31 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
August 6, 2012
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:34 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Englebert, Benner, Klein, Taylor, Sevenich, Krueger, Zelinski

EXCUSED: Alderman Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, C/T Stoffel, PP Homan,
Eng Supv. Montour, Clerk Galeazzi and the Press

C. MINUTES TO APPROVE

1. July 16, 2012

Moved by Ald. Klein, seconded by Ald. Englebert to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Street Use Application – Labor Day Parade; Monday, September 3, 2012; 9:30 AM – 11:30 AM; (Fox Valley Area Labor Council & Labor Temple Coop Association)

Moved by Ald. Englebert, seconded by Ald. Krueger to recommend to Common Council Street Use Application for Labor Day Parade.

Motion carried on voice vote.

2. Change Order – Terra Engineering & Construction Corporation; City of Menasha Wastewater Collection System Rehabilitation Improvements, Phase 4 Project; Sanitary Sewer Rehabilitation; Contract E145-11-01A; 60-Day Time Extension to Complete Punch List Items and Provide Project Close-Out /Documentation (Change Order No. 7)

Eng. Supv. Montour explained the change order is for an extension of the final close out date. Special close out documentation is required since the project is supported by a Safe Drinking Water Loan. They are waiting for all the documentation from subcontractors.

Moved by Ald. Klein, seconded by Ald. Krueger to recommend to Common Council Change Order for Terra Engineering & Construction Corp.

Motion carried on voice vote.

3. Payment – MCC, Inc.; Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; \$41,280.66 (Payment No. 1)

Eng. Supv. Montour explained the payment is for curb and gutter for the Woodland Hills and Kelly Drive area.

Moved by Ald. Benner, seconded by Ald. Zelinski to recommend to Common Council payment to MCC, Inc.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Sevenich to adjourn at 7:40 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor, City Hall – 140 Main Street
August 8, 2012
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Ald. Sevenich at 4:31 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Mary Nebel, Debra Gorell, James Taylor, Tom Grade, Kristi Lynch, Ald. Stan Sevenich

LANDMARKS MEMBERS EXCUSED: Commissioner Peg Docter

LANDMARKS MEMBERS ABSENT: None

OTHERS PRESENT: PP Homan, Greg Curtiss, 220 Main Street and Jeff Maroszek, 180 Main Street

C. MINTUES TO APPROVE

1. Minutes of the July 11, 2012 Landmarks Commission Meeting

Comm. Nebel requested that the spelling of her name be corrected in the minutes.

Moved by Comm. Grade, seconded by Comm. Taylor to approve the minutes, as corrected, of the July 11, 2012 Landmarks Commission meeting.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. COMMUNICATIONS

1. None

F. ACTION ITEMS

1. Sign Application – Ash & Ember

PP Homan explained that this is a window sign installed on the exterior of the window. The business owner did not know that this required approval, so the application is beings submitted after installation. Any approval would be retroactive.

Moved by Comm. Lynch, seconded by Comm. Grade to approve the Ash & Ember Sign Application as presented.

The motion carried.

2. Project Application – 220-226 Main Street – Wreath Factory

Greg Curtiss presented the Wreath Factory's proposed shed to replace the deteriorating tent that is located at the rear of their property. The new shed will be 10' x 20', with an opaque corrugated roof to allow natural light in, and be clad in either barn boards or 4x8 sheets of siding, and painted in a pre-approved red color. The shed will be used much as the current tent is; e.g. for potting in the spring, and storage of wreath greens during the holidays.

Commissioner Taylor indicated he has concerns with the quality of drawings that were submitted, and desired something more formal to be submitted to the Commission. Comm. Taylor expressed that he is not in favor of substructures in the downtown district, and inquired about whether masonry

would be required for the structure.

PP Homan indicated that accessory structure are allowed in the district, and that it was her understanding that masonry is only required for the principal structure, and any additions or alterations done to that structure. This is an accessory structure that will not have a permanent foundation. PP Homan indicated that a building permit is still required, which involves full zoning review. She would confirm these items with CDD Keil prior to signing off on the building permit.

Other Commissioners discussed the appropriateness of the submission, and ability to visualize what is being proposed.

Moved by Comm. Nebel, seconded by Comm. Grade to approve the proposed Wreath Factory shed, as presented.

The motion carried on a roll call vote, 4 ayes, 1 nay (Comm. Taylor), 1 abstain (Comm. Gorell).

G. DISCUSSION ITEMS

1. Landmarks Commission Recognition/Awards

Comm. Grade indicated that he has the logo and will have an illustration of what the plaque will look like at the next meeting.

2. Status of Façade Improvement 180 Main Street

Jeff Maroszek, owner of Aspen, provided an overview of his plans for his building at 180 Main St. This includes a façade rehabilitation, new roof, an in-house coffee roasting on the second floor, and providing an outdoor patio area that could be joint with Wild Apple Studio. He intends to differentiate this coffee house from his other locations, by specializing in organic, local, and healthy foods and drinks. He cited other Aspen location expansions and issues with building code/sprinkling requirements for the delay in renovating the building. Regarding future steps, Mr. Maroszek cited the need to finalize financing, architectural drawings, and discuss with Community Development staff the potential for façade improvement loans/grants and historic preservation tax credits.

Commissioners had a general discussion regarding the importance of this project to the downtown district, and advised staff to continue working with Mr. Maroszek regarding city and other assistance that may be available.

3. Façade Improvement Program Grant/Loan Balance

PP Homan stated the façade loan balance remains unchanged at approximately \$11,000, as was reported at the last meeting.

4. Future Landmarks Commission Activities/Projects

Future activities and projects identified were:

- Reviewing the city's historic district plans in relation to creating a new landmark for the city.
- Exploring how the city can and should regulate private artwork in the historic district.

5. Bridge Tower Museum Update

PP Homan provided commissioners with updated information regarding the cost and maintenance of installing an automatic locking system, and also indicated a "temporarily closed" sign was placed on the building.

Comm. Taylor discussed how a new sign could be designed and affixed to the building.

Comm. Nebel expressed the need for pricing, a timetable, and more details before deciding whether to proceed.

Ald. Sevenich discussed the importance of the museum and the City's obligation to maintain it due to ISTEAF funds that helped create it. He indicated he has had discussions with the mayor on the importance of reopening the museum.

Commissioners discussed next steps for the museum, which included:

- The need to update the video & explore whether the School District or University can assist.
- Getting the Mayor on board with the project and inviting him to the next meeting.
- Determining where the original sign bracket is; Comm. Taylor volunteered to look for this.

6. **Ordinance Regarding Non-Profit/Non-Tax Paying Entities Purchasing in Historic/Retail Districts – Comm. Nebel**

Comm. Nebel expressed her concerns for allowing non-profits to own property in downtown, detracting from the tax base potential of the commercial district.

Commissioners discussed the feasibility of regulating such activity, and directed PP Homan to discuss this matter with City Attorney Captain.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Moved by Comm. Lynch, seconded by Comm. Grade to adjourn at 5:51 PM.

The motion carried.

Respectfully submitted by PP Homan.

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
August 7, 2012
DRAFT MINUTES

3:30 PM Informal Public Hearing – Proposed City of Menasha Year 2030 Comprehensive Plan Future Land Use Map Amendment

Mayor Merkes opened the informal public hearing at 3:35 PM.

PP Homan explained that the comprehensive plan amendment was being pursued to ensure the Future Land Use Map was consistent with the City's proposed Tax Incremental District #13 Project Plan, as required by state statutes. She indicated that the entire Alliance industries site, as well as most of the surrounding parcels, was already zoned for Industrial, but the future land use map currently designates this area for Community Commercial. The proposed future land use map change would update the map to show a proposal for future Industrial.

Doug & Jill Werch, owners of 600 Third Street, provided the following comments related to the proposed Comprehensive Plan Amendment:

- How does the future land use designation differ than the zoning of the current property.
- Inquired about what residential homes along Third Street are designated for future commercial & which ones are currently zoned for commercial.

PP Homan provided an explanation of the purpose of the Future Land Use Map, and how that differs from a zoning designation. She also discussed current zoning along third street, and future land use designations.

Mayor Merkes closed the public hearing at 3:45 PM.

3:30 PM Public Hearing – TID #13 Project Plan and Boundary

Mayor Merkes opened the public hearing at 3:45 PM.

PP Homan provided an overview of the TID #13 boundary, the proposed Alliance expansion, and highlighted some of the TID projects contained within the plan.

Doug & Jill Werch, owners of 600 Third Street, provided the following comments related to the proposed TID #13 Project Plan:

- Wanted to know whether Alliance Industries was a 3-shift or 2-shift company.
- Expressed concerns about how the proposed expansion may affect property values of neighboring residences.
- Expressed concerns regarding how close a new addition could be constructed to their lot line.
- Given the powder coating that Alliance does, had worries about environmental issues such as VOC's, water and waste.
- Had questions about how the company will address loading issues that currently exist on the site.

PP Homan explained that the City has provisions in its code that would require a transitional area, consisting of dense vegetation or other screening of 20 feet between new industrial construction and residential districts. The proposed addition would provide for a series of loading docks, which would help alleviate the on-street parking of semi's. She also indicated that WDNR monitors emissions and waste streams for the company, but that the City Sanitarian may have more information on how these sites are monitored.

Mayor Merkes closed the public hearing at 4:04 PM.

3:30 PM *Public Hearing – Amendment #2 of TID #1 for the Purpose of Designating TID #1 as a Distressed Tax Increment District*

Mayor Merkes opened the public hearing at 4:04 PM.

No one spoke.

Mayor Merkes closed the public hearing at 4:05 PM.

A. CALL TO ORDER

The meeting was called to order at 4:05 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Commissioner Sturm and Schmidt, DPW Radtke and Ald. Benner.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Cruickshank

PLAN COMMISSION MEMBERS ABSENT: None

OTHERS PRESENT: PP Homan, Doug & Jill Werch (600 Third Street), Steve DeJong (Meridian Surveying), Tom Kispert (McMahon), Michael King (Post Crescent), Dave Allen (1920 E. Apple Creek, Appleton).

C. MINUTES TO APPROVE

1. **Minutes of the July 3, 2012 Plan Commission Meeting**

Motion by Comm. Sturm, seconded by Ald. Benner to approve the July 3, 2012 Plan Commission meeting minutes as presented.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. None

ACTION ITEMS

1. **Certified Survey Map – Arroyo – Abbey Avenue**

PP Homan described that the Arroyo's had acquired the property next door and had removed the home that had existed there. They desired to combine the property to consolidate tax bills and stormwater utility charges.

Steve DeJohn, Meridian Surveying, noted that the Arroyo's also desired to construct a new garage that would cross the lot line that currently exists between the two properties.

General discussion on whether a new garage could be constructed given that a garage already exists. PP Homan explained that the code has limitations on the number of garages and accessory structures that can be on a property and this would all be reviewed prior to any building permit being issued for a new garage.

Motion by Ald. Benner, seconded by DPW Radtke to recommend approval of the Arroyo CSM on Abbey Avenue as presented.

The motion carried.

2. **Site Plan Review – Neenah-Menasha Sewage Treatment Facility – 101 Garfield Avenue**

PP Homan provided an overview the proposed site plan, and indicated that there was no official

CITY OF MENASHA
Redevelopment Authority
Council Chambers, 3rd Floor, City Hall – 140 Main Street
May 1, 2012
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 5:08 p.m. by Vice-Chairman Bob Stevens.

B. ROLL CALL/EXCUSED ABSENCES

REDEVELOPMENT AUTHORITY MEMBERS PRESENT: Ald. Jim Englebert, Bob Stevens, Kip Golden and Susan Schrage

REDEVELOPMENT AUTHORITY MEMBERS EXCUSED: Linda Kennedy, Gail Popp and Kim Vanderhyden

OTHERS PRESENT: CDD Keil, PP Homan, Ald. Klein, Dave Wuestenberg and Comp Stoffel.

C. MINTUES TO APPROVE

1. Minutes of the February 29, 2012 Redevelopment Authority Meeting

Motion by Ald. Jim Englebert, seconded by Kip Golden to approve the February 29, 2012 Redevelopment Authority meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

(five (5) minute time limit for each person)

No one spoke.

E. COMMUNICATION

1. Menasha Redevelopment Authority Bylaws

CDD Keil discussed the provisions of the bylaws related to the election of officers.

F. DISCUSSION

1. Update on Lake Park Villas Branding/Marketing

PP Homan reported that Ark Media had met with the commercial and residential brokers to gain insight as to the issues to be confronted in marketing Lake Park Villas and how the brokers were planning on directing their approach to marketing the properties. Additional interviews will be conducted with existing LPV businesses and residents to learn what brought them to LPV and what they see as opportunities to make marketing the development more successful.

2. Redevelopment Authority Responsibility as may be Related to the Lake Park Villas Phase II Homeowners Association

CDD Keil reviewed the obligations that the City of Menasha has as the majority owner in the LPV homeowners association and indicated that these obligations would now be those of the RDA as the result of the land transfer from the city to the RDA. The RDA will now need to name a representative to attend LPV HOA monthly board meetings and to create a budget to fund its 58% share of the HOA common area maintenance expenses.

F. ACTION ITEMS

1. Election of Officers

a. Chairman

Ald. Jim Englebert made, and Kip Golden seconded a motion nominating Kim Vanderhyden as Chairman. Acting Chairman Bob Stevens called for additional nominations, and there being none, Ald. Englebert made and Kip Golden seconded a motion to close the nominations and cast a unanimous ballot for Kim Vanderhyden as Chairman. The motion carried.

b. Vice Chairman

Ald. Jim Englebert made, and Kip Golden seconded a motion nominating Bob Stevens as Vice-Chairman. Acting Chairman Bob Stevens called for additional nominations, and there being none, Kip Golden made and Ald. Englebert seconded a motion to close the nominations and cast a unanimous ballot for Bob Stevens as Vice-Chairman. The motion carried.

2. Amendment to Listing Agreement – Grubb & Ellis / Pfefferle

CDD Keil stated that he had a conversation with Pat Connor, one of the commercial brokers with Grubb & Ellis/Pfefferle, regarding the amount of commission earned on lot sales at amounts less than the asking price. Grubb & Ellis/Pfefferle is now proposing that the minimum commission earned would be based on 80% of the asking price.

The consensus of the members present was to have the proposal referred to the City Attorney to draft as an amendment to the Listing Agreement, and be subject to the approval of the RDA chairman.

ADJOURNMENT

Motion by Ald. Jim Englebert, seconded by Kip Golden to adjourn at 5:40 p.m.

The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director.

CITY OF MENASHA
Winnebago County Joint Review Board
1st Floor Conference Room, City Hall – 140 Main Street
August 7, 2012
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 2:05 PM by Acting Chairman Wally Bergstrom.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Faith Scheidermayer, D. Wally Bergstrom, Mark VanDerZee and Mayor Merkes

MEMBERS EXCUSED: Joe Hotynski

MEMBERS ABSENT: None

OTHERS PRESENT: CDD Keil, PP Homan, CT Stoffel and Mike King of *The Post-Crescent* (2:35 PM)

C. MINUTES TO APPROVE

1. **Minutes of the August 26, 2008 Joint Review Board Meeting**

Motion by Mayor Merkes, seconded by Faith Scheidermayer to approve the August 26, 2008 Joint Review Board meeting minutes as presented.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **Review Tax Increment District #13 Project Plan and Boundary**

PP Homan summarized the proposed TID #13 Project Plan and Boundary. The primary purpose of the plan is to facilitate the expansion of Alliance industries, which will create new jobs and expand the tax base. The plan proposes developer-financed financial incentives for Alliance Industries, improvements to Appleton Street to improve logistics, landscaping and other enhancements to the Fourth Street and Racine Street and DePere Street corridors, possible electric distribution system upgrades of industries in the Fourth Street corridor, and the creation of a housing improvement program to facilitate the rehabilitation of housing stock within one-half mile of the proposed TID #13 district boundary.

Board members discussed:

- The need for jobs and work force stability.
- The positive impacts of maintain/rehabilitating housing stock and on neighborhoods.
- Project timetable.

2. **Review Amendment #2 to Tax Increment District #1 Project Plan**

PP Homan described the Common Council action to declare TID #1 a Distressed Tax Incremental District. This declaration was made based on the finding that the revenues to be generated by TID #1 within its un-extended statutory life were insufficient to cover project expenditures. If the amendment to the project plan is approved, the life of TID #1 would be extended up to 10 years to enable the recovery of project costs. Based upon projections of TID # 1 revenues, all the unrecovered projects costs will be captured within three years, at which time TID #1 will be closed.

Board members discussed:

- The basis of the initial financial projections for the district, and the changes that had taken place that have adversely affected revenues generated within the district.
- The prevalence of distressed TIF districts in other communities due to changes in real estate values and related conditions.

3. **Schedule Next Joint Review Board Meeting**

The next meeting of the Joint Review Board will be Thursday, September 6, 2012 at 2:00 PM.

ACTION ITEMS

1. **None**

G. ADJOURNMENT

Motion by Mark VanDerZee, seconded by Mayor Merkes to adjourn at 2:44 p.m.

The motion carried.

Minutes respectfully submitted by CDD Greg Keil.

site plan on file for the Neenah-Menasha Sewage Treatment Facility, hence the need for this Site Plan approval. She noted that additional landscaping would need to be added to buffer the parking lot along Mathewson Street, given they will be completely repaving it; a lighting plan will need to be submitted as well. Lastly, she advised that this site is located in the I-2 district, where “public utility structures” are a permitted use requiring “conditional site plan approval,” which allows the Plan Commission to place conditions on the approval beyond what the city’s site plan regulations may require as a minimum. She advised that any additional condition should have a rational nexus between it and the negative externality it would address.

Tom Kispert, McMahon, provided Commissioners with a sample of the brick that will be utilized for the new building on the site. It was picked to match the brick used throughout the campus. He also noted that much of the site will be re-paved after construction is completed, as it is at the end of its life span. Lighting will be upgraded throughout the site as well. He noted that they are working with Public Works to review and approve all stormwater and erosion control provisions for the site.

Motion by DPW Radtke, seconded by Ald. Benner to approve the Neenah-Menasha Sewage Treatment Facility Site Plan at 101 Garfield Avenue, with the following conditions:

- Submittal of lighting plan to Community Development Staff for review and approval.
- Submittal to Community Development Staff of amended landscaping plan to include provisions for parking lot buffer along Mathewson Street for review and approval.

Motion by Comm. Sturm, seconded by Ald. Benner, to amend the motion to add the following condition:

- Request that the fence surrounding the parking lot along Mathewson Street be removed, if not necessary for site security or other safety reasons.

The motion, as amended, carried.

3. **Recommendation of Acquisition of Parcel #7-00011-08 – Manitowoc Road**

PP Homan stated that staff has been working with Emanona, LLC to contemplate a landswap that would trade this property for one owned by the city, just north of Stone Toad. She directed the Plan Commission to only consider whether acquisition of this property would be advantageous to the city, as terms and conditions of any real estate transaction would be debated by the Administration Committee and Common Council.

PP Homan indicated that this parcel would help facilitate development of two adjacent city-owned parcels that would be difficult to develop if not consolidated with this one. The Markway property would be the final property that would complete the property assembly if acquired in the future.

A general discussion occurred regarding the status of the Markway Building.

Motion by Ald. Benner, Seconded by Comm. Schmidt to recommend acquisition of Parcel #7-00011-08 with the following findings:

- Acquisition will be advantageous to the City.
- Acquisition will better implement the Comprehensive Plan’s future land use element.
- Acquisition will provide the City with an ability to control the use and development of the area when combined with the existing city-owned parcels.

The motion carried.

4. **Plan Commission Resolution 1-2012 Recommending Approval of an Amendment to the City of Menasha Year 2030 Comprehensive Plan Future Land Use Map**

PP Homan re-caped the overview of the Comprehensive Plan Amendment that was provided during the Public Hearing. The proposed change would change the future land use designation from Community Commercial to Industrial to facilitate the creation of TID #13. She indicated that all local and state regulations pertaining to notification and publication requirements have been followed in initiating this Comprehensive Plan Amendment.

Motion by Comm. Schmidt, seconded by Comm. Sturm, to approve Plan Commission Resolution 1-2012, recommending to Common Council the approval of the proposed Comprehensive Plan Amendment.

The motion carried.

5. **Plan Commission Resolution 2-2012 Recommending Approval of the Project Plan and Boundary of Tax Increment District #13**

PP Homan provided additional detail regarding the proposed TID #13 project plan. In particular, she highlighted the following projects within the plan:

- Infrastructure improvements, including closure of Appleton Street and electrical upgrades for Alliance Industries and Intertape Polymer Group.
- Streetscaping/landscaping upgrades along Racine St, Fourth Street, De Pere Street and Plank Road.
- Provisions for developer incentive to encourage the expansion of Alliance Industries.
- Capitalization of a Housing Rehabilitation Revolving Loan fund to service targeted neighborhoods within a ½ mile radius of TID #13.

Doug & Jill Werch, owners of 600 Third Street, commented on the closure of Appleton Street, and the pros and cons of doing so. They also expressed concerns for street trees on the West side of their property, which were damaged during the reconstruction of Third Street. One was blown over in 2011 during a severe storm, and the other is declining.

Mayor Merkes indicated that he would discuss this matter with City Forester Maas.

Motion by DPW Radtke, seconded by Comm. Sturm to approve Plan Commission Resolution 2-2012, conditioned on the adoption by the Common Council of the Year 2030 Comprehensive Plan Future Land Use Map amendment, as recommended in Plan Commission Resolution 1-2012.

The motion carried.

6. **Plan Commission Resolution 3-2012 Recommending Amendment #2 of TID #1 for the Purpose of Designating TID #1 as a Distressed Tax Increment District**

PP Homan indicated that the proposed amendment to TID #1 is to designate the TID as "distressed." State statutes provide cities the ability to "distress" TIDs that have project costs that will not be recovered by TID revenues prior to the expiration date for the district. TID #1, which was created to revitalize the downtown district, will close at the end of 2012 if not extended via distressed designation.

By distressing the TID, the city is allowed to extend the TID up to 10 additional years to recoup project costs via TID increment. The city anticipated TID #1 expenditures will be paid within 3 years, at which point it would be retired. No additional projects or boundary changes can occur once a TID is distressed.

Motion by Comm. Schmidt, seconded by Ald. Benner to approve Plan Commission Resolution 3-2012.

The motion Carried.

G. ADJOURNMENT

Motion by Comm. Schmidt, seconded by DPW Radtke to adjourn at 5:35 p.m.

The motion carried.

Minutes respectfully submitted by PP Homan.

Change in Equalized Value and New Construction-2012

Update: 08/16/12

Compiled by: Mayor Merkes

	2011 Total Equalized Value	2012 Total Equalized Value	Total Change in Equalized Value	New Construction 2011-2012	
Appleton	\$4,797,103,500	\$4,651,408,600	(\$145,694,900)	\$30,194,200	0.63%
Menasha	\$1,028,857,200	\$992,831,200	(\$36,026,000)	\$4,828,100	0.47%
Little Chute	\$690,335,000	\$665,478,600	(\$24,856,400)	\$1,662,800	0.24%
Kaukauna	\$932,227,600	\$898,369,100	(\$33,858,500)	\$4,758,600	0.51%
Town of Grand Chute	\$2,314,203,800	\$2,228,378,500	(\$85,825,300)	\$20,624,100	0.89%
Neenah	\$1,916,768,500	\$1,840,562,900	(\$76,205,600)	\$16,479,600	0.86%
Town of Buchanacan	\$567,757,800	\$544,575,000	(\$23,182,800)	\$1,614,900	0.28%
Combined Locks	\$273,357,200	\$261,869,400	(\$11,487,800)	\$2,862,300	1.05%
Town of Menasha	\$1,436,584,600	\$1,370,537,600	(\$66,047,000)	\$7,449,100	0.52%
Town of Harrison	\$857,963,600	\$815,148,900	(\$42,814,700)	(\$210,400)	-0.02%
Kimberly	\$478,658,000	\$447,348,500	(\$31,309,500)	\$7,719,100	1.61%

Statement of Equalized Values for 2011-2012

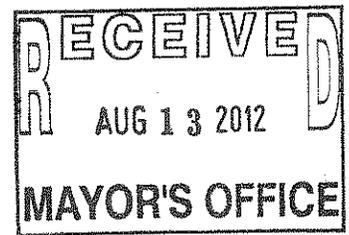
Update: 08/15/2012

Compiled by: City Comptroller/Treasurer

	<u>2011</u>	<u>2012</u>	<u>DOLLAR</u> <u>CHANGE</u>	<u>PER CENT</u> <u>CHANGE</u>
WINNEBAGO COUNTY				
Residential	\$ 570,239,100	\$ 536,598,400	\$ (33,640,700)	-5.90%
Commercial	176,903,100	179,816,500	2,913,400	1.65%
Manufacturing	68,684,800	68,078,000	(606,800)	-0.88%
Forest	68,600	68,600	-	0.00%
Personal Property	<u>23,425,400</u>	<u>22,913,900</u>	<u>(511,500)</u>	<u>-2.18%</u>
TOTAL	\$ 839,321,000	\$ 807,475,400	\$ (31,845,600)	-3.79%
CALUMET COUNTY				
Residential	\$ 163,516,000	\$ 159,091,000	\$ (4,425,000)	-2.71%
Commercial	23,867,100	24,156,800	289,700	1.21%
Manufacturing	70,800	70,800	-	0.00%
Agricultural	23,000	22,300	(700)	-3.04%
Undeveloped	39,100	39,100	-	0.00%
Forest	68,600	58,800	(9,800)	-14.29%
Personal Property	<u>1,951,600</u>	<u>1,917,000</u>	<u>(34,600)</u>	<u>-1.77%</u>
TOTAL	\$ 189,536,200	\$ 185,355,800	\$ (4,180,400)	-2.21%
COMBINED COUNTIES				
Residential	\$ 733,755,100	\$ 695,689,400	\$ (38,065,700)	-5.19%
Commercial	200,770,200	203,973,300	3,203,100	1.60%
Manufacturing	68,755,600	68,148,800	(606,800)	-0.88%
Agricultural	23,000	22,300	(700)	-3.04%
Undeveloped	39,100	39,100	-	0.00%
Forest	137,200	127,400	(9,800)	-7.14%
Personal Property	<u>25,377,000</u>	<u>24,830,900</u>	<u>(546,100)</u>	<u>-2.15%</u>
TOTAL	\$ 1,028,857,200	\$ 992,831,200	\$ (36,026,000)	-3.50%
G.O. Debt Limit	\$ 51,442,860	\$ 49,641,560	\$ (1,801,300)	

August 9, 2012

Mayor Don Merkes
Brian Tungate
City of Menasha
140 Main Street
Menasha, WI 54952



1305 Plank Road

Menasha, WI

54952-0554

Phn: 920.720.9349

Fax: 920.720.2393

Subject: An update (from HWR's perspective) regarding HWR seeking City of Menasha cooperation in resolving multi-year, worsening problems on the west side of the Reserve with vandalism, HWR rule violations, habitat destruction and people intruding into the (relatively remote) wildlife sanctuary area of the Reserve.

Note: Agreement was not reached about this issue at a June 29, 2012 meeting. No conclusions were reached during a site visit involving B. Tungate, R. Sturm and J. Bartz on August 6, 2012, prior to a City Park Board Meeting scheduled for August 13, 2012, at which time the issue will be discussed.

Dear Mayor Merkes and Brian Tungate:

Please convey the information in this letter to members of your Park Board during a discussion of this subject on August 13, 2012.

The subject problems are very serious, and HWR's Site Committee will soon make recommendations to the HWR Board to proceed with construction of a fence along the entire west side of the Reserve. A trial situation involving posting No Trespassing signs and increased City of Menasha police patrols failed to solve the problems.

No one, including City officials involved to date, can propose an alternative way to solve the problems that HWR is experiencing. A City proposed compromise possibility to build segments of fence at the main problem areas and then add fence segments as needed over the next 5-10 years does not provide a solution to the problems. HWR's experience in dealing with unauthorized entry problems (i.e. barricading such entry places) hasn't worked - Intruders simply relocate their entry locations.

Significant problems along the west line began after the City constructed the bike trail (over 5 years ago). As more and more of the dense underbrush originally in the area was removed (that originally formed a barrier to people), the subject problems have increased. The remoteness of the bike trail loop near the southern portion of the west line attracts law and rule breakers because it is a difficult area for the City Police Department and HWR to police and control. The HWR staff spends dozens of hours annually dealing with the frustrating subject problems.

After the bike trail was installed, the City built an 8'-high chain link fence with barbed wire on top along the west side of the bike trail to protect its assets. Why is it not reasonable for HWR to build a 6'-foot high chain link fence (similar to the City's fence near the bike trail railroad crossing but without barbed wire on top) along the east side of the bike trail to protect HWR's assets from the same problems that the City apparently had or they wouldn't have built their fence ?

HWR is **NOT** a park. It is a reserve. One third of HWR's mission is to preserve the Reserve, which includes maintaining the vegetation (plants - trees, shrubs, grasses, etc.) and maintaining the natural habitat for wildlife. Recent reports of fewer sightings of wildlife in the subject area may well be attributed to constant intrusion by people and by people unleashing their dogs and letting them run free unto the Reserve. With fewer wild animals around, the attraction value for Reserve visitors is diminished, and HWR's nature-oriented programs are compromised (i.e. HWR's winter animal tracking programs need animals to make tracks).

Old correspondence indicates that a condition of the Lopas property acquisition was that the property be used for reserve purposes (versus it being a park).

*****Specifically, HWR is seeking to get City approval for HWR to extend the City's fence from the bike trail railroad crossing area around the bike trail loop to the first yellow property line marker.** The end of the City's fence is about 4' from the edge of the bike trail. The proposed new fence would taper out to be about 15'-18' from the edge of the trail around the loop (about where the existing No Trespassing signs are). This segment of the fence would be constructed on City controlled property, just as the long segment of the bike trail on the north end of the west side is constructed on HWR controlled property.

HWR will continue the fence from the above mentioned yellow post on HWR controlled property, paralleling the east-west portion of the bike trail and along the west side to tie-in with the existing split rail fence near the northwest corner of the Reserve.

*****Please respond to the following:** If the City will provide HWR with about 10-12 used, cedar utility poles for splitting, HWR will extend the existing split-rail fence about even with the northeast corner of the City's chain link fence on the opposite side.

HWR needs the fence (costly as it will be) to protect HWR's assets from a very small segment of the (local) population that choose to disregard laws and rules. Thousands of City of Menasha residents think highly of HWR, its family orientation and its value to the community. The vast majority of HWR's visitors come from the Fox Cities Region and beyond, and they appreciate and respect HWR's rules regarding no bikes, no pets, no smoking, no drugs, no alcohol, etc. Note: HWR draws most of its visitors from beyond Menasha, and many of them patronize local merchants while they are in the area.

HWR has high expectations that the City of Menasha cares about thwarting vandalism, drinking parties, drug dealing, and gang activities wherever they occur in the City of Menasha. **HWR needs the fence.**

Chain link fences do not stop anyone from seeing what's on the other side of it. From the bike trail, one can see the City's operations through the fence, just as anyone on the bike trail will be able to see through the fence that HWR needs on the east side of the trail. Another example: If you sit behind home plate at a baseball game, it is likely that you look through a chain link fence to watch the game, without your thinking about the fence being there for your own protection.

With the proposed HWR fence set back 15'-18' around the bike trail loop, the City could let the grass grow long or plant shrubs in front of the fence (not recommended for safety reasons) if they so chose.

HWR's schedule is to complete the fence before the onset of winter, which is about November 15, 2012. The fence issue will be discussed/acted upon at HWR Board Meetings on August 22 and September 26, 2012, which allows for at least 6 weeks to implement the Board's directives. Hopefully, Brian Tungate (an HWR Director) will be available to attend those important meetings.

In closing, HWR will appreciate the City's cooperation in helping HWR solve the serious subject problems by approving the proposed HWR fence in a timely manner. Thank you.

Respectfully,



James E. Bartz, Chairman, Heckrodt Wetland Reserve

Cc: Tracey Koenig, Executive Director
HWR Board Members and F. Heckrodt



City of Menasha • Police Department
Police Chief Timothy J. Styka
tstyka@ci.menasha.wi.us

To: Members of the Common Council

From: Chief Tim Styka

Date: August 15, 2012

RE: Elementary Police School Liaison Position

On behalf of the Police Department and the Menasha Area School District I am pleased to announce that Officer Jeff Jorgenson has been chosen to become the first officer assigned to the Menasha Elementary Schools.

Jeff began his career in 1996, after graduating from the University of Wisconsin – Oshkosh and working for the Department as a Community Service Officer. He has spent the majority of his career as the Crime Reduction Officer, where he created and managed countless community programs. Jeff has also worked as a Field Training Officer and a Crisis Response Team Member.

We are very excited for the opportunity Jeff has before him and wish him the best of luck in this position.



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR

MIKE HUEBSCH
SECRETARY

Division of Intergovernmental Relations
Post Office Box 8944
Madison, WI 53708-8944
Voice (608) 266-0288
Fax (608) 267-6917

DEBORAH A. GALEAZZI
CLERK, CITY OF MENASHA
140 MAIN ST
MENASHA, WI 54952 - 3190

August 10, 2012

PRELIMINARY ESTIMATE OF JANUARY 1, 2012 POPULATION

Dear Municipal Clerk:

The Demographic Services Center's preliminary estimate of the January 1, 2012 population for the CITY OF MENASHA in WINNEBAGO County is **15,129**. This represents a change of - 15 persons (-0.1 percent) since the 2010 Census.

Wisconsin's total population is estimated at 5,703,500 which is a change of 16,514 persons and 0.3 percent.

Following is a summary of the data we used in estimating your population:

	2010 Census Count	2012 Preliminary Estimate
2010 U.S. Census Count	15,144	
January 1, 2012 Estimate		15,129
Motor vehicles registered	18,496	18,158
Percent of vehicles in State	0.352	0.353
Income tax filers	10,899	10,695
Percent of filers in State	0.300	0.310
Filers plus dependents	14,764	14,389
Percent of Filers plus dependents in State	0.300	0.310
Income tax returns	7,982	7,894
Percent of income tax returns in State	0.313	0.323
Institutional Population	0	0

In addition, in response to our housing survey that we sent you earlier this year, your municipality reported a net change of -2 housing units for calendar year 2011. (If we did not receive a survey from you, we estimated your change in housing stock or used other sources.)

Approximately 11,539 of the estimated population for the CITY OF MENASHA are of voting age. This courtesy estimate helps you to comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the census proportion of persons over 18 to the preliminary January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population. Please note that, if you have an adult correctional facility in your municipality, its population is included in this voting-age estimate.

If you believe that your Census 2010 population count may be in error, please contact the Demographic Services Center's staff. We can assist you with the Census Bureau's Count Question Resolution Program.

Contact person:

Philip Wells, 608-266-1927, philip.wells@wisconsin.gov



WISCONSIN DEPARTMENT OF
ADMINISTRATION

SCOTT WALKER
GOVERNOR
MIKE HUEBSCH
SECRETARY

Division of Intergovernmental Relations
Post Office Box 8944
Madison, WI 53708-8944
Voice (608) 266-0288
Fax (608) 267-6917

DEBORAH A. GALEAZZI
CLERK, CITY OF MENASHA
140 MAIN ST
MENASHA, WI 54952 - 3190

August 10, 2012

PRELIMINARY ESTIMATE OF JANUARY 1, 2012 POPULATION

Dear Municipal Clerk:

The Demographic Services Center's preliminary estimate of the January 1, 2012 population for the CITY OF MENASHA in CALUMET County is **2,278**. This represents a change of 69 persons (3.1 percent) since the 2010 Census.

Wisconsin's total population is estimated at 5,703,500 which is a change of 16,514 persons and 0.3 percent.

Following is a summary of the data we used in estimating your population:

	2010 Census Count	2012 Preliminary Estimate
2010 U.S. Census Count	2,209	
January 1, 2012 Estimate		2,278
Motor vehicles registered	2,236	2,434
Percent of vehicles in State	0.043	0.048
Income tax filers	1,499	1,580
Percent of filers in State	0.042	0.046
Filers plus dependents	2,139	2,190
Percent of Filers plus dependents in State	0.044	0.048
Income tax returns	937	1,021
Percent of income tax returns in State	0.037	0.042
Institutional Population	0	0

In addition, in response to our housing survey that we sent you earlier this year, your municipality reported a net change of 21 housing units for calendar year 2011. (If we did not receive a survey from you, we estimated your change in housing stock or used other sources.)

Approximately 1,609 of the estimated population for the CITY OF MENASHA are of voting age. This courtesy estimate helps you to comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the census proportion of persons over 18 to the preliminary January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population. Please note that, if you have an adult correctional facility in your municipality, its population is included in this voting-age estimate.

If you believe that your Census 2010 population count may be in error, please contact the Demographic Services Center's staff. We can assist you with the Census Bureau's Count Question Resolution Program.

Contact person:

Philip Wells, 608-266-1927, philip.wells@wisconsin.gov

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday August 6, 2012
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Englebert, Benner, Klein, Taylor, Sevenich, Krueger, Zelinski

EXCUSED: Alderman Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, C/T Stoffel, PRD Tungate, LD Lenz, PP Homan, Eng Supv. Montour, Clerk Galeazzi and the Press.

DEPT HEAD EXCUSED: PHD Nett

D. PUBLIC HEARING

1. Proposed Resolution Relating to the Designation of Tax Incremental District #1 as a Distressed Tax Incremental District

PP Homan gave a brief history and current status of TID #1.

No one spoke.

2. Proposed Final Resolution Authorizing Public Improvements and Levying Special Assessments Against Benefited Property (Midway Road)

Eng. Supv Montour explained where the sidewalks will be installed along Midway Road. Its expected construction to begin in September.

Cal Watters, 1303 Midway Road, Menasha. Sidewalks not necessary on both sides of Midway Rd.

George Reddin, 1233 Midway Road, Menasha. Installing sidewalks only on north side of Midway Rd.

Mark Veley, 1381 Midway Road, Menasha. Opposed to sidewalks on south side of Midway Rd.

Dan Betters, 895 Midway Road, Menasha. Only install sidewalks on north side of Midway Rd.

Tom Walsh, Fox Cities Greenways. Support sidewalks on both sides of Midway Rd.

Letter from formerly Alderman Sue Wisneski supporting sidewalks.

Eng. Supv Montour addressed questions asked during public hearing.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Tom Walsh, Fox Cities Greenways. Supports Council adopting Open Space and Recreational Facility Plan.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Winnebago County Emergency Management Director Linda Kollmann – Presentation of Disaster Relief Check

Linda Kollmann, Winnebago County Emergency Management presented a check to the City in the amount of \$59,323.62 from the Wisconsin Disaster Fund for expenses incurred during a severe storm in April 2011.

2. FC Auxier – Presentation of Executive Fire Officer Program Certificate to Victor Voss

FC Auxier presented Captain Victor Voss with a certificate from the National Fire Academy for completing the Senior Fire Officer Executive Program.

DRAFT

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS, cont'd.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 7/16/12
- b. Board of Public Works, 7/16/12
- c. Committee on Aging, 6/14/12
- d. Landmarks Commission, 7/11/12
- e. Library Board, 7/19/12
- f. NM Fire Rescue, Joint Finance & Personnel Committee, 7/24/12
- g. NM Sewerage Commission, 6/26/12
- h. NM Sewerage Commission, 7/6/12, 7/16/12; Special Meeting
- i. Personnel Committee, 7/16/12

Communications:

- j. CA/HRD Captain, 7/31/12; Health Insurance Workshop
- k. Comp. Stoffel, 8/2/12; Information request regarding TIF 1
- l. Notice of Public Hearing, July 31, 2012 re: Proposed Incorporation of Portions of the Towns of Harrison and Buchanan, Calumet and Outagamie Counties, WI, as a Village. Calumet County Circuit Court Case #12-CV-28
- m. PC Styka, 8/1/12; Vehicle Purchases
- n. PP Homan, 8/2/12; Response from FP One, LLC to the City's Counter Offer for NMFR Station 36
- o. Resident and Former Alderman Sue Wisneski, 7/31/12; Midway Road sidewalks

Moved by Ald. Sevenich, seconded by Ald. Benner to receive Minutes and Communications A-O.

Discussion: Ald. Krueger, Comm. M. (PC Styka memo on vehicle purchase). General discussion ensued on the Police Dept. budget

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 7/16/12
2. Special Joint Common Council and Town of Harrison, 7/30/12

Administration Committee, 7/16/12; recommends approval of:

3. Advanced Tooling Specialists Loan Extension

Board of Public Works, 7/16/12; recommends approval of:

4. Street Use Application – Twisted Pistons Cruise In; Thursday, August 16, 2012; 1:00 PM – 10:00 PM; (Menasha Action Council)

5. Authorization to Execute Agreement with Menasha Utilities for Use of Communications Equipment on Existing Tower at the Public Works Facility Property

Personnel Committee, 7/16/12; recommends approval of:

6. Position changes and employee pay rate schedule for positions that were formerly covered by collective bargaining agreement, including Bridge Tenders and Park Casual and incorporate into the Personnel Policy Handbook including paragraphs 17 and 21 on Attachment 1

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve Consent Agenda items 1-6.

Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 7/19/12 to 8/2/12 in the amount of \$987,581.09

Moved by Ald. Klein, seconded by Ald. Krueger to approve accounts payable and payroll.

Discussion on expenditures.

Motion carried on roll call 7-0.

I. ACTION ITEMS, cont'd.

2. Alcohol Beverage License Application, Class A Beer, Dolgencorp, LLC, d/b/a Dollar General Store, 1135 Appleton Road, Menasha, Ted Druckrey, agent, for the 2012-2013 licensing year
Moved by Ald. Klein, seconded by Ald. Englebert to approve Class "A" Beer license for Dolgencorp LLC.
Motion carried on roll call 7-0.

J. ORDINANCES AND RESOLUTIONS

1. R-30-12 Resolution for the adoption of the Open Space and Recreation Facilities Plan(Held 7/16/12)
Moved by Ald. Sevenich, seconded by Ald. Englebert to adopt R-30-12.

Discussion: PRD Tungate explained the plan is direction for staff for future projects and budgets.

Moved by Ald. Benner, seconded by Ald. Englebert to amend the plan to include population trends and projections for Calumet County.

Motion on amendment carried on voice vote.

Motion as amended carried on roll call 7-0.

2. R-31-12 A Resolution Relating to the Designation of City of Menasha Tax Incremental District #1 as a Distressed Tax Incremental District

Moved by Moved by Ald. Sevenich, seconded by Ald. Englebert to adopt R-31-12.

Discussion ensued on TID procedures.

Motion carried on roll call 7-0.

3. R-32-12 A Final Resolution Authorizing Public Improvements and Levying Special Assessments Against Benefited Property (Midway Road sidewalks)

Moved by Ald. Taylor, seconded by Ald. Sevenich to adopt R-32-12.

Motion carried on roll call 7-0.

K. APPOINTMENTS

1. Mayor's appointment to the AD-HOC Sustainability Board

- a. Danielle Handler, 2 Sherman Place, Appleton, WI 54911-UW Fox Valley, Students for Sustainability

Moved by Ald. Sevenich, seconded by Ald. Benner to approve appointment of Danielle Handler.

Motion carried on voice vote.

L. HELD OVER BUSINESS

1. Alliance Industries expansion project (Held 7/16/12):

- a. Business Loan Agreement
 - b. Redevelopment Agreement

Moved by Ald. Taylor, seconded by Ald. Krueger to table.

Motion carried on roll call 7-0.

2. City of Menasha Open Space and Recreation Facilities Plan 2012-2016 (Held 7/16/12)

No action required.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. RECESS TO ADMINISTRATION COMMITTEE AND BOARD OF PUBLIC WORKS

Moved by Ald. Benner, seconded by Ald. Englebert to recess at 7:25 p.m. to Administration Committee and Board of Public Works

Motion carried on voice vote.

Reconvened at 7:45 p.m.

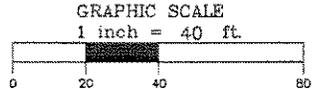
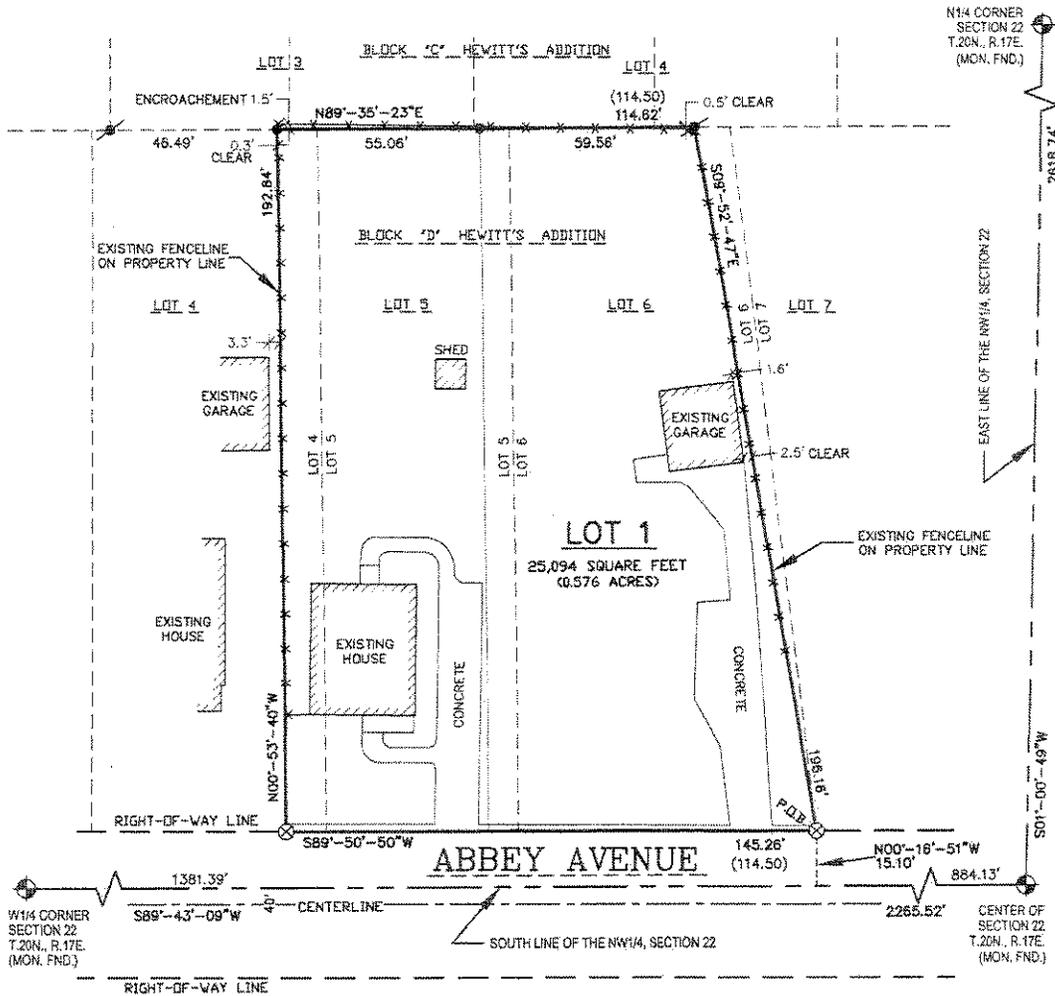
DRAFT

- P. Moved by Ald. Benner, seconded by Ald. Zelinski to Adjourn at 7:45 p.m. into Closed Session pursuant To Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Petition for the Proposed Incorporation for the Village of Harrison, 12-CV-28; and Notice of injury and circumstances of claim - Town of Harrison, Celine Romenesko, Rick Kindschi and PCB Litigation)
Motion carried on roll call 7-0.
- Q ADJOURN
Moved by Ald. Sevenich, seconded by Ald. Klein to adjourn at 8:45 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CERTIFIED SURVEY MAP NO. _____

A PART OF THE SE1/4 OF THE NW1/4 OF SECTION 22, T.20N., R.17E., AND BEING A PART OF LOT 4 AND ALL OF LOT 5 AND PART OF LOT 6, BLOCK "D", HEWITT'S ADDITION, 3RD WARD OF THE CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN



—LEGEND—

- = 1" X 18" IRON PIPE SET (1.130 LB./FT.)
- = 1" IRON PIPE FOUND
- ⚡ = 3/4" REBAR FOUND
- ⊗ = CHISELED "X" FOUND
- ⊗ = CHISELED "X" SET
- () = RECORDED INFORMATION
- ⊕ = COUNTY MONUMENT FOUND

BEARINGS REFERENCED TO THE WINNEBAGO COUNTY COORDINATE SYSTEM AND THE SOUTH LINE OF THE NW1/4, SECTION 22, T.20N., R.17E., WHICH BEARS: S89°-43'-09" W

MERIDIAN SURVEYING, LLC N8774 Firelane 1 Menasha, WI 54952 Office: 920-993-0881 Fax: 920-273-8037	DRAWN BY: J.D.	FIELD WORK DATE: 7-11-12	SURVEYED FOR: MIGUEL ARROYO 218 ABBEY AVENUE NEENAH, WI 54956
	CHECKED BY: S.C.D.	FIELD BOOK: M-23, PG. 65	
	JOB NO.: 6858-A125	SHEET 1 of 3	

STATE OF WISCONSIN) SS
WINNEBAGO COUNTY)

CERTIFIED SURVEY MAP NO. _____

SHEET 2 OF 3

SURVEYOR'S CERTIFICATE:

I, Steven C. De Jong, Wisconsin Registered Land Surveyor of Meridian Surveying, LLC., certify that I surveyed, combined and mapped under the direction of Miguel Arroyo, a parcel of land located in the Southeast Quarter (SE1/4) of the Northwest Quarter (NW1/4) of Section Twenty-Two (22), Township Twenty (20) North, Range Seventeen (17) East, and being a part of Lot Four (4) and all of Lot Five (5) and part of Lot Six (6), Block D, Hewitt's Addition, Third Ward, City of Menasha, Winnebago County, Wisconsin containing 25,094 square feet (0.576 acres) of land and being described by:

Commencing at the North Quarter Corner of said Section 22; thence S01°-00'-49"W 2618.74 feet along the East line of the NW1/4 of said Section 22 to the Southeast corner thereof, said point also being the Center 1/4 Corner of said Section 22; thence S89°-43'-09"W 884.13 feet along the South line of said NW1/4; thence N00°-16'-51"W 15.10 feet to the North line of Abbey Avenue and the point of beginning; said point also being the Southeast corner of said Lot 6 of Block D, Hewitt's Addition; thence S89°-50'-50"W 145.26 feet along said North line of Abbey Avenue; thence N00°-53'-40"W 192.84 feet to the North line and as extended of said Lots 4, 5, and 6; thence N89°-35'-23"E 114.62 feet along said North; thence S09°-52'-47"E 196.16 feet to the point of beginning, being subject to any and all easements and restrictions of record.

That such is a correct representation of all the exterior boundaries of the land surveyed and the subdivision thereof made.

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Land Subdivision Ordinance of the City of Menasha in surveying, combining and mapping the same.

Dated this _____ day of _____, 2012

Wisconsin Registered Land Surveyor, S-2791
Steven C. De Jong

Owners of Record: Miguel and Maria S. Arroyo
This Certified Survey Map is contained wholly within the properties described in: Document No. 1590190 and Document No. 1597008
This Certified Survey Map is contained in Tax Parcel Numbers: 730064400 & 730064500

CITY OF MENASHA APPROVAL

This Certified Survey Map was approved by the City of Menasha on this _____ day of _____, 2012.

Mayor – Donald Merkes

City Clerk – Deborah A. Galeazzi

STATE OF WISCONSIN) SS
WINNEBAGO COUNTY)

CERTIFIED SURVEY MAP NO. _____

SHEET 3 OF 3

A part of the Southeast Quarter (SE1/4) of the Northwest Quarter (NW1/4) of Section Twenty-Two (22), Township Twenty (20) North, Range Seventeen (17) East, and being a part of Lot Four (4) and all of Lot Five (5) and part of Lot Six (6), Block D, Hewitt's Addition, Third Ward, City of Menasha, Winnebago County, Wisconsin

OWNER'S CERTIFICATE

As owner I hereby certify that I have caused the land on this Certified Survey Map to be surveyed, combined & mapped as represented on this map.

In the presence:

Miguel Arroyo Martinez

Maria Socorro Arroyo

Personally came before me this _____ day of _____ 2012.

The above named individual, known to me the person who executed the foregoing instrument and acknowledged the same.

Notary Public _____ Wisconsin

CITY TREASURER'S CERTIFICATE

I, being duly elected, qualified and acting Treasurer of the City of Menasha, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of _____ affecting the lands included in this Certified Survey Map.

Date

City Treasurer

COUNTY TREASURER'S CERTIFICATE

I, being duly elected, qualified and acting Treasurer of the County of Winnebago, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of _____ affecting the lands included in this Certified Survey Map.

Date

County Treasurer

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 8/9/12-8/16/12 Checks # 34382-34540	\$4,405,712.20
Payroll Checks for 8/9/12-8/14/12	<u>191,864.95</u>
Total	\$4,597,577.15

Medical Expense Reimbursement Trust-Retirement Pay Out

Menasha Employees Credit Union-Employee Deductions

United Way-Employee Donations

Wisconsin Support Collections-Child/Spousal Support

WI SCTF-Child Support Annual Fee

**A gap in check numbers is due to more invoices being paid than fits on one check stub. In that case the last check stub used for that vendor is the check number that will show on the check register.

AP Check Register
Check Date: 8/9/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
AAA SANITATION INC	34382	8/9/2012	177532	100-0703-553.20-09	115.00	Toilets
		8/9/2012	177533	100-0703-553.20-09	115.00	Toilets
			Total for check: 34382		230.00	
ACCENT BUSINESS SOLUTIONS INC	34383	8/9/2012	29409	743-0403-513.29-01	970.00	Copier Contract
				100-0918-531.24-01	970.00	Copier Contract
			Total for check: 34383		1,940.00	
ACCURATE	34384	8/9/2012	1210432	731-1022-541.29-04	90.31	Alignment/Sway Bar
			Total for check: 34384		90.31	
ADAMSON INDUSTRIES CORP	34385	8/9/2012	110751	100-0801-521.29-05	137.38	Switch Control
			Total for check: 34385		137.38	
APPLETON ELECTRONICS SUPPLY LLC	34386	8/9/2012	7352	100-0704-552.20-04	52.50	Timer Relay
			Total for check: 34386		52.50	
APPLETON SCHOOL DISTRICT	34387	8/9/2012		100-0000-203.05-00	70,878.99	2011 Tax Collections
			Total for check: 34387		70,878.99	
APPLETON STEEL INC	34388	8/9/2012	29802	731-1022-541.30-18	36.60	Cut Sheets
			Total for check: 34388		36.60	
BADGER HIGHWAYS CO INC	34389	8/9/2012	157557	625-1010-541.30-18	204.01	Asphalt Surface Course
				100-1004-541.30-18	3,177.34	Asphalt Surface Course
			Total for check: 34389		3,381.35	

AP Check Register
Check Date: 8/9/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description		
BADGER LAB & ENGINEERING INC	34390	8/9/2012	INV000049729	601-1020-543.21-02	306.00	Whiting Paper Wastewaters		
				Total for check: 34390	306.00			
BECK ELECTRIC INC	34391	8/9/2012	JL2512COMP9	100-0703-553.24-03	65.00	Overhead Light-Jefferson		
				8/9/2012	JY2712COMED6	100-1008-541.24-04	195.00	Accident #2012-9
				8/9/2012	MJU2312-COM-CG4	731-1022-541.24-03	211.14	Gate-City Garage
			Total for check: 34391		471.14			
BERGSTROM	34392	8/9/2012	121190	731-1022-541.38-03	35.23	Handle		
				Total for check: 34392	35.23			
BUBRICK'S	34393	8/9/2012	618975	100-0801-521.30-10	2.41	Office Supplies		
				Total for check: 34393	2.41			
CALUMET COUNTY TREASURER	34394	8/9/2012		100-0000-203.01-00	49,261.39	2011 Tax Collections		
				100-0000-203.08-00	2,101.01	2011 Tax Collections		
				Total for check: 34394	51,362.40			
CAREW CONCRETE & SUPPLY CO INC	34395	8/9/2012	908777	625-1003-541.30-18	393.75	Ida & Clovis		
				8/9/2012	908778	100-0703-553.30-18	56.25	
				8/9/2012	908917	625-1003-541.30-18	562.50	Concrete & Supplies
			Total for check: 34395		1,510.50	Lincoln & Grove Jefferson & Grove		
CIB CONFERENCE	34396	8/9/2012		100-0801-521.34-02	600.00			
				Total for check: 34396	600.00			

AP Check Register

Check Date: 8/9/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CLEAR WATER CAR WASH	34397	8/9/2012	510	100-0801-521.29-05	29.98	29.98 July Car Wash
				Total for check: 34397	29.98	
DANIEL COONEN	34398	8/9/2012	COONEN	100-0000-441.13-00	44.64	44.64 Refund Refuse Cart Fee 5-154
				Total for check: 34398	44.64	
DRAINAGE INDUSTRIES	34399	8/9/2012	219790-00	625-1010-541.30-18	193.65	193.65 Supplies/Grove St
				Total for check: 34399	193.65	
GORDON ECKRICH	34400	8/9/2012	ECKRICH	100-0402-513.10-07	50.00	50.00 2012 Board of Review
				Total for check: 34400	50.00	
FABCO EQUIPMENT INC	34401	8/9/2012	209229	731-1022-541.38-03	12.57	12.57 Plug/Cup
				Total for check: 34401	12.57	
FERGUSON ENTERPRISES #448	34402	8/9/2012	0772575	100-0703-553.24-03	23.55	23.55
		8/9/2012	0780442	100-0704-552.24-04	97.32	PVC
				Total for check: 34402	120.87	
FERGUSON WATERWORKS #1476	34403	8/9/2012	0115527	625-1010-541.30-18	86.60	86.60 PVC Coup
				Total for check: 34403	86.60	
FERRELLGAS	34404	8/9/2012	1071886585	266-1027-543.21-06	49.80	49.80 Cylinders
				Total for check: 34404	49.80	
FOX VALLEY AREA LABOR COUNCIL	34405	8/9/2012		100-0408-552.30-16	250.00	250.00 Donation Labor Day Parade
				Total for check: 34405	250.00	

AP Check Register
Check Date: 8/9/2012

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
FOX VALLEY OVERHEAD DOOR INC	34406	8/9/2012	00042938	731-1022-541.24-03	229.00	Circuit Board/DPW Gate
			Total for check: 34406		229.00	
FOX VALLEY TECHNICAL COLLEGE	34407	8/9/2012		100-0000-203.04-00	294,707.65	2011 Tax Collection
			Total for check: 34407		294,707.65	
GANDRUD CHEVROLET INC	34408	8/9/2012		741-0000-193.00-00	26,166.50	Chev Silverado
			Total for check: 34408		26,166.50	
GANNETT WISCONSIN MEDIA	34409	8/9/2012	0006523734	100-0405-513.29-02	752.66	Legals
				100-0203-512.29-02	50.33	Liquor License
			Total for check: 34409		802.99	
GOPHER SPORT	34410	8/9/2012	8491572	100-0702-552.30-18	206.04	Rec Equipment
		8/9/2012	8499712	100-0702-552.30-18	106.95	Tennis Balls
		8/9/2012	8501825	100-0702-552.30-18	1,135.13	Rec Equipment
			Total for check: 34410		1,448.12	
JILL GRAMBOW	34411	8/9/2012	GRAMBOW	100-0000-441.13-00	48.36	Remove addit'l refuse cart2-311
			Total for check: 34411		48.36	
GUNDERSON UNIFORM & LINEN RENTAL	34412	8/9/2012	1465433	100-0801-521.30-13	31.39	Towel/Mat Cleaning
			Total for check: 34412		31.39	
HAWKINS INC	34413	8/9/2012	3363620	100-0704-552.30-18	3,623.71	Pool Chemicals
			Total for check: 34413		3,623.71	

AP Check Register
Check Date: 8/9/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
STEWART JACKSON	34414	8/9/2012		743-0403-513.33-01	9.90	July Expenses
				Total for check: 34414	9.90	
JX ENTERPRISES INC	34415	8/9/2012		G-222000004 731-1022-541.38-03	803.04	Water Pump/Core
				Total for check: 34415	803.04	
KEYPER SYSTEMS	34416	8/9/2012		53743 100-0801-521.30-15	82.62	Panel Strip & Equipment
				Total for check: 34416	82.62	
ROY KORDUS	34417	8/9/2012		KORDUS 100-0402-513.10-07	50.00	2012 Board of Review
				Total for check: 34417	50.00	
KUSTOM SIGNALS INC	34418	8/9/2012		465951 100-0801-521.29-05	34.00	Shipping
				Total for check: 34418	34.00	
LEE RECREATION LLC	34419	8/9/2012		9113 100-0703-553.30-18	535.53	Accessible Swing Seat
				Total for check: 34419	535.53	
MANAWA TELEPHONE CO	34420	8/9/2012		743-0403-513.22-01	39.95	Internet
				Total for check: 34420	39.95	
MARSHALL & ILSLEY TRUST COMPANY NA	34421	8/9/2012		4026871 100-0202-512.21-06	260.00	Monthly Fees
				Total for check: 34421	260.00	
MATTHEWS TIRE & SERVICE CENTER	34422	8/9/2012		397272 731-1022-541.38-02	351.28	Tires
				43962 731-1022-541.38-02	576.00	Tires & Hardware
				Total for check: 34422	927.28	

AP Check Register
Check Date: 8/9/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MCCLONE INSURANCE GROUP	34423	8/9/2012	93751	100-0801-521.32-01	30.00	Notary Bond
	Total for check: 34423					30.00
MENASHA EMPLOYEES CREDIT UNION	34424	8/9/2012	20120809	100-0000-202.05-00	14,351.00	PAYROLL SUMMARY
	Total for check: 34424					14,351.00
MENASHA EMPLOYEES CREDIT UNION	34425	8/9/2012	20120809	100-0000-202.10-00	131.39	PAYROLL SUMMARY
	Total for check: 34425					131.39
MENASHA JOINT SCHOOL DISTRICT	34426	8/9/2012		100-0000-203.03-00	1,534,366.21	2011 Tax Collections
	Total for check: 34426					1,534,366.21
TOWN OF MENASHA POLICE DEPARTMENT	34427	8/9/2012		100-0000-201.03-00	144.00	Bond
	Total for check: 34427					144.00
MENASHA TREASURER	34428	8/9/2012	GRUNKSI	100-0000-103.08-00	250.00	Petty Cash/Grunski Runski
	8/9/2012	HEALTH	100-0903-531.33-01	18.32	Expense Reports	
			100-0914-531.33-01	7.74	Expense Reports	
			100-0904-531.30-18	10.49	Expense Reports	
			100-0903-531.33-02	28.00	Expense Reports	
Total for check: 34428					314.55	
MENASHA UTILITIES	34429	8/9/2012		100-1008-541.22-03	199.93	Electric
				100-0703-553.22-03	551.21	Electric
				100-0703-553.22-05	158.70	Water/Sewer
				100-0703-553.22-06	91.25	Storm
				100-0903-531.22-03	202.50	Electric
				100-0903-531.22-05	43.88	Water/Sewer
				100-0000-123.00-00	9.11	Electric
			100-0305-562.22-06	2.50	Storm	
			601-1020-543.22-03	63.76	Electric	

AP Check Register
Check Date: 8/9/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA UTILITIES...	34429...	8/9/2012	003921	601-0401-513.25-01	1,364.18	June Storm Charge
		8/9/2012	003922	601-0401-513.25-02	17,655.70	June Sewer Charge
			Total for check: 34429		20,342.72	
MIDWEST DESIGN HOMES INC	34430	8/9/2012		100-0000-201.03-00	40.00	Refund Overpayment 1020 Tana
			Total for check: 34430		40.00	
MORTON SAFETY	34431	8/9/2012	699494	100-0702-552.30-18	171.81	First Aid Supplies
			Total for check: 34431		171.81	
NEENAH-MENASHA MUNICIPAL COURT	34432	8/9/2012		100-0000-201.03-00	139.00	Bond/MEPD 12-308
				100-0000-201.03-00	252.80	Bond Report #12-322 & 323
			Total for check: 34432		391.80	
NETWORK HEALTH SYSTEM INC	34433	8/9/2012	289114	100-0202-512.21-05	220.00	New Employee Drug Screen/Ear Exam
			Total for check: 34433		220.00	
JEFF NICHOLS	34434	8/9/2012		100-0402-513.10-07	50.00	2012 Board of Review
			Total for check: 34434		50.00	
NORTHEAST WISCONSIN TECHNICAL	34435	8/9/2012	SFT0000063870	100-0801-521.34-02	60.00	
			Total for check: 34435		60.00	
JIM PALMER	34436	8/9/2012		100-0000-441.13-00	45.00	Refund Dumpster Rental 700 Midway Road
			Total for check: 34436		45.00	
PSYCHOLOGICAL CONSULTANTS	34437	8/9/2012		100-0801-521.21-06	450.00	Officer Assessment
			Total for check: 34437		450.00	

AP Check Register
Check Date: 8/9/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
PATRICIA RUDOLPH	34438	8/9/2012	RUDOLPH	100-0402-513.10-07	50.00	2012 Board of Review
				Total for check: 34438		50.00
DIANE SCHABACH	34439	8/9/2012	SCHABACH	207-0707-552.30-18	516.99	Marina Supplies
				207-0707-552.30-11	111.60	Postage
				207-0707-552.21-06	11,063.00	Contract Payment (3rd)
				207-0707-552.30-13	138.41	Housekeeping
Total for check: 34439		11,830.00				
SMT MANUFACTURING & SUPPLY	34440	8/9/2012	0019030-IN	731-1022-541.38-03	72.96	Bearings
				Total for check: 34440		72.96
SPEEDTECH LIGHTS INC	34441	8/9/2012	S54508	100-0801-521.29-05	367.30	Lights & Brackets
				Total for check: 34441		367.30
SPORTS GRAPHICS	34442	8/9/2012	0712-050	824-0801-521.30-18	222.00	t-shirts
				Total for check: 34442		222.00
KATE SURPRISE	34443	8/9/2012	SURPRISE	100-0000-441.25-00	12.00	Refund Swim Lesson
				Total for check: 34443		12.00
SWIDERSKI EQUIPMENT INC	34444	8/9/2012	IF13154	731-1022-541.38-03	98.51	Filters/Circuit Breaker
				Total for check: 34444		98.51
TAPCO	34445	8/9/2012	I398999	100-1008-541.24-04	2,590.00	Cabinet Filter/Maint Cont
				Total for check: 34445		2,590.00

AP Check Register
Check Date: 8/9/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
UNIFIRST CORPORATION	34446	8/9/2012	097 0117413	731-1022-541.20-01	116.56	Clothing Cleaning Service
			Total for check: 34446		116.56	
UNITED PAPER CORPORATION	34447	8/9/2012	53112	100-0000-132.00-00	3,935.73	Paper & Soap Products
			Total for check: 34447		3,935.73	
UNITED TRANSLATORS	34448	8/9/2012	12000368	100-0801-521.21-06	52.50	
			Total for check: 34448		52.50	
UNITED WAY FOX CITIES	34449	8/9/2012	20120809	100-0000-202.09-00	27.48	PAYROLL SUMMARY
			Total for check: 34449		27.48	
US CELLULAR	34450	8/9/2012	200267787-101	100-0201-512.22-01	37.17	Cell Phone/Captain
				100-0202-512.22-01	17.15	Cell Phone/Brunn
				100-0401-513.22-01	11.69	Cell Phone/Stoffel
				100-1019-552.22-01	53.94	Cell Phone/Racine Bridge
				743-0403-513.22-01	332.73	Cell Phone/IT
				601-1020-543.22-01	5.39	Cell Phone/Confined Space
				100-0801-521.22-01	746.18	Cell Phone/PD
				100-0803-521.22-01	8.68	Cell Phone/CSO
				100-0919-531.22-01	17.81	Cell Phone/Health
				100-0904-531.22-01	44.31	Cell Phone/Drew
				100-1002-541.22-01	119.08	Cell Phone/Engineering
				100-0702-552.22-01	79.94	Cell Phone/Tungate
				100-0703-553.22-01	121.95	Cell Phone/Parks
				100-0304-562.22-01	12.46	Cell Phone/Keil
			731-1022-541.22-01	77.86	Cell Phone/PW	
			100-1008-541.22-01	9.03	Cell Phone/Bursack	
			601-1020-543.22-01	5.39	Cell Phone/Sewer Truck	
			Total for check: 34450		1,700.76	

AP Check Register
Check Date: 8/9/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
UW-FOX VALLEY	34451	8/9/2012	13-22003	100-0405-513.21-08	1,200.00	Videotaping Meetings
			Total for check: 34451			1,200.00
VALLEY CHEMICAL LLC	34452	8/9/2012	0038626-IN	100-0704-552.30-18	313.93	Filter Bags & Chemicals
			0038631-IN	100-0704-552.30-18	178.95	Filter Bags & Chemicals
			0038658-IN	100-0704-552.30-18	179.96	Filter Powder
			0038678-IN	100-0704-552.30-18	269.94	Filter Powder
Total for check: 34452			942.78			
VALLEY GRINDING & MANUFACTURING INC	34453	8/9/2012	162173	731-1022-541.21-06	92.00	Blade Sharpening
			Total for check: 34453			92.00
VERIZON WIRELESS	34454	8/9/2012	2777047736	743-0403-513.24-04	450.55	Broadband Charges
			Total for check: 34454			450.55
WAVERLY SANITARY DISTRICT	34455	8/9/2012	100-0000-203.07-00		7,445.81	2011 Tax Collections
			Total for check: 34455			7,445.81
WE ENERGIES	34456	8/9/2012	100-1012-541.22-03		2,218.25	Street Lights
			100-1008-541.22-04		9.14	455 Baldwin
			100-0703-553.22-03		37.50	US HWY 10 & STH 114
Total for check: 34456			2,264.89			
WILSCTF	34457	8/9/2012	20120809	100-0000-202.03-00	65.00	PAYROLL SUMMARY
			Total for check: 34457			65.00
WIL-KIL PEST CONTROL	34458	8/9/2012	53299	731-1022-541.20-07	64.00	Commercial Contract/DPW
			Total for check: 34458			64.00

AP Check Register
Check Date: 8/9/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WINNEBAGO COUNTY TREASURER	34459	8/9/2012		310-0409-571.61-01	1,166,960.71	ATS
				310-0410-571.61-02	3,160.52	ATS
				Total for check: 34459	1,170,121.23	
WINNEBAGO COUNTY TREASURER	34460	8/9/2012		100-0000-203.02-00	869,917.82	2011 Tax Collections
				100-0000-203.08-00	27,502.73	2011 Tax Collections
				Total for check: 34460	897,420.55	
WISCONSIN DELLS POLICE DEPARTMENT	34461	8/9/2012		100-0801-521.34-02	40.00	
				Total for check: 34461	40.00	
WISCONSIN DEPT OF FINANCIAL INSTIT	34462	8/9/2012		100-0801-521.32-01	20.00	Notary Application
				Total for check: 34462	20.00	
WISCONSIN DEPT OF JUSTICE-TIME	34463	8/9/2012		T13615	594.00	Terminal Maint/Access
				Total for check: 34463	594.00	
WISCONSIN SUPPORT COLLECTIONS	34464	8/9/2012		20120809	1,869.86	PAYROLL SUMMARY
				Total for check: 34464	1,869.86	
ZARNOTH BRUSH WORKS INC	34465	8/9/2012		0139898-IN	417.00	Broom Refill
				Total for check: 34465	417.00	
RAYMOND ZIELINSKI	34466	8/9/2012		100-0402-513.10-07	50.00	2012 Board of Review
				Total for check: 34466	50.00	
					4,136,914.91	

AP Check Register
Check Date: 8/16/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ABUSE MAGAZINE LLC	34467	8/16/2012	1219	100-0801-521.32-02	150.00	Display Ad
				Total for check: 34467	150.00	
ACC PLANNED SERVICE INC	34468	8/16/2012	8072	100-1001-514.24-03	975.90	
				Total for check: 34468	975.90	
ACCURATE	34469	8/16/2012	120984	731-1022-541.30-18	8.40	Shop Supplies
		8/16/2012	1210811	731-1022-541.30-18	36.41	Shop Supplies
		8/16/2012	1211030	731-1022-541.30-18	9.85	Shop Supplies
				Total for check: 34469	54.66	
ASSESSMENT TECHNOLOGIES LLC	34470	8/16/2012	3843	100-0402-513.21-04	90.00	Programer Support
				Total for check: 34470	90.00	
AT&T	34471	8/16/2012	920R09453008	100-1001-514.22-01	113.90	
				601-1020-543.22-01	292.50	
				Total for check: 34471	406.40	
BADGER HIGHWAYS CO INC	34472	8/16/2012	157619	100-1004-541.30-18	3,764.50	Asphalt
				Total for check: 34472	3,764.50	
BAYCOM INC	34473	8/16/2012	70142	100-0801-521.29-05	119.00	Armrest
		8/16/2012	70344	100-0801-521.29-05	109.00	GPS Antenna
		8/16/2012	70426	100-0801-521.29-05	234.50	GPS Antennas
				Total for check: 34473	462.50	
BECK ELECTRIC INC	34474	8/16/2012	AU0312-COM-ED6	100-1008-541.24-04	586.93	Traffic Light
						Oneida & Manitowoc

AP Check Register
Check Date: 8/16/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description		
BECK ELECTRIC INC...	34474...	8/16/2012	AU0712-COM-CG5	731-1022-541.24-03	101.76	Sign Shop Repair		
				Total for check: 34474	688.69			
BELLEVUE, TOWN OF	34475	8/16/2012	100-0000-201.03-00		303.00	Bond Report #12-2513		
				Total for check: 34475	303.00			
BERGSTROM	34476	8/16/2012	731-1022-541.38-03		167.07	Parts		
				8/16/2012	100-0801-521.29-05		119.90	Vehicle Repair
						Total for check: 34476	286.97	
BERGSTROM FORD OF NEENAH	34477	8/16/2012	741-0000-193.00-00		34,907.82	Ford F550		
				8/16/2012	741-0000-193.00-00		35,518.82	Ford F550
						Total for check: 34477	70,426.64	
BROAD SOLUTIONS LLC	34478	8/16/2012	100-0000-441.13-00		10.50	Refuse Cart Downgrade		
				Total for check: 34478	10.50			
BUBRICK'S	34479	8/16/2012	100-0801-521.30-10		37.44			
				Total for check: 34479	37.44			
CAROL STEPANSKI	34480	8/16/2012	100-0000-441.25-00		40.00	Refund Golf Lesson		
				Total for check: 34480	40.00			
CASPER'S TRUCK EQUIPMENT INC	34481	8/16/2012	741-0000-193.00-00		18,333.00	Dump Body		
				8/16/2012	731-1022-541.38-03		510.77	Actuator
						8/16/2012	731-1022-541.38-03	
				Total for check: 34481	19,331.27			

AP Check Register
Check Date: 8/16/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CDW GOVERNMENT INC	34482	8/16/2012	N225820	743-0403-513.24-04	540.00	Maintenance RSA
			Total for check: 34482		540.00	
COMMUNITY HOUSING COORDINATOR	34483	8/16/2012	165	100-0304-562.21-06	1,800.00	Comp Housing Plan
			Total for check: 34483		1,800.00	
DEBORAH COOPER	34484	8/16/2012	061812YM	100-0702-552.30-18	50.00	Language Services
			Total for check: 34484		50.00	
UNEMPLOYMENT INSURANCE	34485	8/16/2012	000003980611	625-1010-541.15-09	1,185.80	July 2012 DPW
				100-0706-561.15-09	206.19	July 2012 Park/Forestry
				100-0802-521.15-09	168.00	July 2012 X-Guards
			Total for check: 34485		1,559.99	
EARTHLINK BUSINESS	34487	8/16/2012		100-0402-513.22-01	6.89	Assessor
				100-0201-512.22-01	6.96	Attorney
				100-0000-123.00-00	14.69	Building Inspection
				100-0203-512.22-01	17.54	Clerk
				100-0304-562.22-01	29.43	Com Dev
				100-1001-514.22-01	75.87	City Hall
				100-0401-513.22-01	32.80	Finance
				731-1022-541.22-01	29.26	Garage
				100-0903-531.22-01	57.53	Health
				743-0403-513.22-01	17.26	IT
				100-0601-551.22-01	179.18	Library
				100-0101-511.22-01	9.78	Mayor
				100-0702-552.22-01	29.22	Recreation
				100-0703-553.22-01	47.49	Parks
				100-0202-512.22-01	17.26	Personnel
			100-0801-521.22-01	264.62	Police	
			100-1002-541.22-01	44.23	Engineering	
			100-0920-531.22-01	13.97	Senior	

AP Check Register
Check Date: 8/16/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
EARTHLINK BUSINESS...	34487...	8/16/2012...	...	100-1008-541.22-01	3.50	Sign
				100-0502-522.22-01	42.01	EOC
				207-0000-123.00-00	34.14	Marina
				100-0000-123.00-00	327.63	Menasha Utilities
				Total for check: 34487	1,301.26	
GORDON ECKRICH	34488	8/16/2012	BOARDOFREVIEW	100-0402-513.10-07	50.00	Board of Review 7/27/12
				Total for check: 34488	50.00	
DANIEL FERRIS	34489	8/16/2012		100-0000-201.10-00	100.00	Return Deposit Exc Permit #10785
				Total for check: 34489	100.00	
FOX VALLEY HUMANE ASSOCIATION	34490	8/16/2012		100-0806-532.25-01	1,382.07	June 2012
				Total for check: 34490	1,382.07	
GALLS LLC	34491	8/16/2012	512317797	100-0801-521.29-05	29.88	
				Total for check: 34491	29.88	
GOSS AUTO BODY INC	34492	8/16/2012	55599	100-0801-521.29-05	55.00	Flat Repair
				Total for check: 34492	55.00	
GUNDERSON CLEANERS	34493	8/16/2012	311517	100-0801-521.30-13	39.55	
				Total for check: 34493	39.55	
ZACH HAYES	34494	8/16/2012		100-0702-552.30-18	28.04	
				Total for check: 34494	28.04	
HOME DEPOT CREDIT SERVICES	34495	8/16/2012	1036481	100-0703-553.30-18	157.32	Paint/Screws/Lumber/Tape
		8/16/2012	2036282	100-0703-553.30-18	33.70	Tape/Misc

AP Check Register
Check Date: 8/16/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
HOME DEPOT CREDIT SERVICES...	34495...	8/16/2012	3034501	100-0703-553.30-18	23.08	Waterweld
		8/16/2012	9035173	100-1001-514.24-03	22.08	Screws/Lumber
			Total for check: 34495		236.18	
			Total for check: 34496		104.69	
IMPERIAL SUPPLIES LLC	34496	8/16/2012	J68056	731-1022-541.30-18	104.69	Gloves
INDEPENDENT INSPECTIONS LTD	34497	8/16/2012	306217	100-0301-523.21-06	8,867.44	July 2012
			Total for check: 34497		8,867.44	
			Total for check: 34498		12,312.91	
INFINITY TECHNOLOGY INC	34498	8/16/2012	481248	743-0403-513.30-15	9,797.91	Switches/Transceiver
		8/16/2012	482087	743-0403-513.21-04	2,515.00	20 Hr Technical Block Prepaid
KAUKAUNA POLICE DEPARTMENT	34499	8/16/2012		100-0000-201.03-00	114.00	Bond Report #12-2424
			Total for check: 34499		114.00	
			Total for check: 34501		21.53	Cable Ties
KITZ & PFEIL INC	34501	8/16/2012	062114-0122	100-0704-552.30-10	21.20	Misc Hardware
		8/16/2012	062214-0038	100-0704-552.24-03	6.28	Trigger Snaps
		8/16/2012	062214-0131	100-0703-553.24-03	10.09	Zinc Nozzle/Misc Hardware
		8/16/2012	062514-0176	100-0703-553.24-03	3.20	Misc Hardware
		8/16/2012	062709-0008	731-1022-541.38-03	33.29	Comp by Lopper
		8/16/2012	062714-0003	266-1028-543.30-18	3.82	Misc Hardware
		8/16/2012	062814-0116	100-0703-553.30-18	8.95	Snap Links
		8/16/2012	062814-0120	100-1001-514.30-13	11.69	Wtr Wand
		8/16/2012	062914-0034	100-0703-553.30-18	14.60	Hose Washer & Hose
		8/16/2012	062914-0107	100-0703-553.30-18	2.75	Grip-Str Rope
		8/16/2012	070203-0006	731-1022-541.38-03	112.32	Saw Chains
		8/16/2012	070203-0010	731-1022-541.38-03	33.98	Summer Bar Oil
		8/16/2012	070203-0014	266-1028-543.30-18	22.46	Clasps/Curbing Road Proj
		8/16/2012	070214-0061	625-1003-541.30-18		

AP Check Register
Check Date: 8/16/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
KITZ & PFEIL INC...	34501...	8/16/2012	070214-0189	100-1019-552.30-18	16.38	Lysol Wipes & Charmin
		8/16/2012	070214-0198	100-0801-521.29-05	19.92	Double-Sided Key
		8/16/2012	070314-0064	100-0501-522.24-03	13.55	Door Sweep & Hardware
		8/16/2012	070314-0078	100-0501-522.24-03	2.70	Door Sweeps
		8/16/2012	070909-0029	100-1004-541.30-18	9.89	Red Chalk
		8/16/2012	071014-0154	625-1010-541.30-18	4.94	Screws
		8/16/2012	071214-0051	100-1001-514.30-15	6.29	Torx Socket
		8/16/2012	071314-0041	100-1004-541.30-18	2.06	Coupler
		8/16/2012	071814-0025	100-0920-531.24-03	7.98	Light Bulbs/Hose Splicers
		8/16/2012	071814-0057	100-0601-551.24-03	4.56	Light Bulbs/Hose Splicers
		8/16/2012	071909-0003	100-0703-553.30-13	5.39	Light Bulbs/Hose Splicers
		8/16/2012	071914-0086	100-0703-553.30-18	25.99	Misc Hardware
		8/16/2012	071914-0141	207-0707-552.30-18	23.40	Titan Bit & Misc Hardware
	8/16/2012	072014-0072	207-0707-552.30-18	14.30	Connector & Sprinkler	
				1.50	Misc Hardware	
				4.42	Misc Hardware	
				9.89	Refl Bulb/PD	
			Total for check: 34501		479.32	
ROY KORDUS	34502	8/16/2012	BOARDREVIEW	100-0402-513.10-07	50.00	Board of Review 7/27/12
			Total for check: 34502		50.00	
KWIK TRIP INC	34503	8/16/2012		100-0801-521.29-05	724.60	Fuel
			Total for check: 34503		724.60	
LAKE PARK VILLAS HOMEOWNERS ASSN	34504	8/16/2012		100-0703-553.21-06	1,995.70	
				100-0703-553.22-03	36.70	
				100-1012-541.22-03	247.99	
				100-0305-562.51-03	437.32	
				625-1010-541.22-03	843.91	
			Total for check: 34504		3,561.62	

AP Check Register
Check Date: 8/16/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
LAMOND CARSON	34505	8/16/2012	CARSON	100-0000-441.25-00	80.00	Refund Golf Lessons
	Total for check: 34505				80.00	
LAURA JOHN	34506	8/16/2012	JOHN	100-0000-441.25-00	40.00	Refund Trip
	Total for check: 34506				40.00	
LECC TRAINING FUND	34507	8/16/2012		100-0801-521.34-02	30.00	
	Total for check: 34507				30.00	
LIFEGUARD MD INC	34508	8/16/2012	1650	100-0000-132.00-00	379.00	Battery
	Total for check: 34508				379.00	
LINCOLN CONTRACTORS SUPPLY INC	34509	8/16/2012	127793	100-1003-541.30-15	386.29	Asphalt Blade
		8/16/2012	128342	731-1022-541.38-03	24.72	Valve
	Total for check: 34509				411.01	
MATTHEWS TIRE & SERVICE CENTER	34510	8/16/2012	397372	731-1022-541.38-02	427.68	Tires
	Total for check: 34510				427.68	
MCNEILUS TRUCK & MFG COMPANY	34511	8/16/2012	1915427	741-0000-193.00-00	82,677.00	Front Loader
	Total for check: 34511				82,677.00	
MENASHA UTILITIES	34513	8/16/2012		100-1008-541.22-03	201.04	Electric
				100-1008-541.22-05	33.58	Water
				601-1020-543.22-03	23.79	Electric
				100-0704-552.22-03	3,442.20	Electric
				100-0704-552.22-05	6,753.40	Water
			731-1022-541.22-03	1,202.73	Electric	
			731-1022-541.22-05	732.70	Water	
			731-1022-541.22-06	830.00	Storm	

AP Check Register
Check Date: 8/16/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA UTILITIES...	34513...	8/16/2012...	...	266-1028-543.22-06	73.13	Storm
				100-0801-521.22-03	2,365.25	Electric
				100-0801-521.22-05	259.38	Water
				100-0801-521.22-06	62.72	Storm
				100-0000-123.00-00	1,712.77	Electric
				100-0000-123.00-00	187.82	Water
				100-0000-123.00-00	45.41	Storm
				100-0801-521.22-03	17.64	Electric
				100-0601-551.22-03	4,883.66	Electric
				100-0601-551.22-05	952.80	Water
				100-0601-551.22-06	103.75	Storm
				100-1019-552.22-03	(29.68)	Electric
				100-0000-123.00-00	6.98	Electric
				100-1001-514.22-03	16.16	Electric
100-1001-514.22-05	12.38	Water				
100-1001-514.22-06	6.25	Storm				
100-0703-553.22-03	2,055.48	Electric				
100-0703-553.22-06	280.64	Storm				
100-0305-562.22-06	5.00	Storm				
625-1010-541.22-03	7.49	Lake Park Villas Pond				
Total for check: 34513					26,244.47	
MENASHA UTILITIES	34514	8/16/2012	267-0102-581.22-03	915.09		
			267-0102-581.22-05	175.38		
			Total for check: 34514			
MINNESOTA LIFE INSURANCE COMPANY	34515	8/16/2012	100-0000-204.07-00	2,452.46	September 2012 Premium	
			Total for check: 34515			
N&M AUTO SUPPLY	34516	8/16/2012	411472	9.68	Sway Bar Kit	
			411560	9.96	Gas Cap	
			411717	11.70	Silicone	
			411936	80.13	Valve/Plugs/Filter Kit	

AP Check Register
Check Date: 8/16/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
N&M AUTO SUPPLY...	34516...	8/16/2012	412029	731-1022-541.38-03	5.94	Spark Plug
			Total for check: 34516		117.41	
JEFF NICHOLS	34517	8/16/2012	BOARDREVIEW	100-0402-513.10-07	50.00	Board of Review
			Total for check: 34517		50.00	
NIELSON COMMUNICATIONS	34518	8/16/2012	FV12-27602	731-1022-541.38-03	102.00	Antenna
			Total for check: 34518		102.00	
NORTHEAST ASPHALT INC	34519	8/16/2012	1159117	100-1003-541.82-02	2,084.78	
			Total for check: 34519		2,084.78	
OSHKOSH FIRE & POLICE EQUIPMENT INC	34520	8/16/2012	147543	100-0801-521.29-05	300.00	Light
			Total for check: 34520		300.00	
POSTAL ANNEX	34521	8/16/2012	190426	731-1022-541.30-11	17.26	
		8/16/2012	190505	100-0801-521.30-11	9.72	
		8/16/2012	190831	100-0000-201.03-00	8.07	
		8/16/2012	190851	100-0904-531.30-11	11.21	
		8/16/2012	190962	100-0904-531.30-11	8.39	
		8/16/2012	191055	100-0801-521.30-11	8.07	
	8/16/2012	191095	100-0801-521.30-11	7.78		
			Total for check: 34521		70.50	
DENISE QUICK	34522	8/16/2012		100-1001-514.33-01	15.30	July Mileage
			Total for check: 34522		15.30	

AP Check Register
Check Date: 8/16/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
RED	34523	8/16/2012	0B168439	100-0801-521.30-15	50.10	
			Total for check: 34523		50.10	
PATRICIA RUDOLPH	34524	8/16/2012	BOARDOFREVIEW	100-0402-513.10-07	50.00	Board of Review 7/27/12
			Total for check: 34524		50.00	
SERVICEMASTER BUILDING MAINTENANCE	34525	8/16/2012	1243	100-0801-521.20-01	1,395.00	Contract Janitorial Serv
		8/16/2012	1273	100-0801-521.20-01	50.00	Garage
			Total for check: 34525		1,445.00	
STAPLES ADVANTAGE	34526	8/16/2012	8022396353	100-0702-552.30-10	67.90	Supplies
				100-0304-562.30-10	31.81	Supplies
				100-1002-541.30-10	2.84	Supplies
			Total for check: 34526		102.55	
STATE BAR OF WISCONSIN	34527	8/16/2012		100-0201-512.32-02	549.00	Subscription Renewal
			Total for check: 34527		549.00	
STREICHER'S INC	34528	8/16/2012	1947226	100-0801-521.30-15	94.98	Holster
		8/16/2012	1947301	100-0801-521.30-15	286.93	Handcuffs/Holster
			Total for check: 34528		381.91	
UNIFIRST CORPORATION	34529	8/16/2012	097 0117930	731-1022-541.20-01	116.56	Mat/Mop/Clothing Service
			Total for check: 34529		116.56	
VALLEY CHEMICAL LLC	34530	8/16/2012	0038786-IN	100-0704-552.30-18	440.55	Pool Chemicals
		8/16/2012	0038813-IN	100-0704-552.30-18	47.88	Pool Chemicals
			Total for check: 34530		488.43	

AP Check Register
Check Date: 8/16/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
VALLEY POPCORN CO INC	34531	8/16/2012	124693	100-0703-553.24-03	481.75	Equipment Repair
	Total for check: 34531				481.75	
VERIZON WIRELESS	34532	8/16/2012	2780057948	100-0919-531.22-01	25.95	
	Total for check: 34532				25.95	
VISION INSURANCE PLAN OF AMERICA	34533	8/16/2012	116934	100-0000-204.10-00	1,065.70	September 2012
	Total for check: 34533				1,065.70	
WAHPC	34534	8/16/2012		100-0304-562.32-01	40.00	Membership
	Total for check: 34534				40.00	
WAVERLY SANITARY DISTRICT	34535	8/16/2012		100-0703-553.22-05	54.12	54.12 2170 Plank
	Total for check: 34535				54.12	
WBAY	34536	8/16/2012	469266	100-0000-201.15-00	780.00	Farm Market
	Total for check: 34536				780.00	
WE ENERGIES	34537	8/16/2012		100-0701-533.22-03	10.51	North Street
				100-0701-533.22-03	8.64	North Street
				100-0903-531.22-04	9.28	316 Racine Street
Total for check: 34537				28.43		
WINNEBAGO COUNTY CLERK OF COURTS	34538	8/16/2012		100-0000-201.03-00	150.00	Bond
	Total for check: 34538				150.00	Report #12-2456
WINNEBAGO COUNTY TREASURER	34539	8/16/2012	LF118739	100-1016-543.25-01	12,028.80	
				100-1017-543.25-01	3,167.04	
				266-1027-543.25-01	184.50	

AP Check Register
Check Date: 8/16/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WINNEBAGO COUNTY TREASURER...	34539...	8/16/2012...	LF118739...	266-1027-543.25-03	44.00	
		8/16/2012	LF118827	266-1027-543.25-01	526.35	July 2012 Recycling
			Total for check: 34539		15,950.69	
RAYMOND ZIELINSKI	34540	8/16/2012	BOARDOFREVIEW	100-0402-513.10-07	50.00	Board of Review 7/27/12
			Total for check: 34540		50.00	
					268,797.29	

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 1 Aug 20 20 12 ;
ending June 30 20 13

TO THE GOVERNING BODY of the: Town of }
 Village of } Menasha
 City of }

County of Winnebago Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's Wisconsin Seller's Permit Number: <u>456-0000473140-03</u>	
Federal Employer Identification Number (FEIN): _____	
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$
TOTAL FEE	\$ 10.00

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ▶ Nauts Landing, Inc

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Richard Brey</u>	<u>882 Bengal Rd.</u>	<u>Neenah, WI</u>
Vice President/Member	<u>Renee Brey</u>	<u>882 Bengal Rd.</u>	<u>Neenah, WI</u>
Secretary/Member	<u>Richard Brey</u>	<u>882 Bengal Rd.</u>	<u>Neenah, WI</u>
Treasurer/Member	<u>Renee Brey</u>	<u>882 Bengal Rd.</u>	<u>Neenah, WI</u>
Agent ▶	<u>Richard Brey</u>		
Directors/Managers			

3. Trade Name ▶ Aspen Landing Business Phone Number 920-725-7777
4. Address of Premises ▶ 124 Main St. Menasha Post Office & Zip Code ▶ PO Box 734 54956

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state Wisconsin and date 04/01/97 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Dining Room, Bar, outdoor seating, basement storage

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? Nauts Landing, Inc
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (808) 266-2776] Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 15th day of August, 20 12

Kristin R. Small
(City/Clerk/Public)

My commission expires 3-10-13

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
[Signature]
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK pd \$10.00

Date received and filed with municipal clerk <u>8/5/12</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	