

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
November 17, 2014
6:45 PM
or immediately following the Administration Committee
AGENDA**

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. [October 6, 2014](#)
2. [October 20, 2014](#)

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – FirstEve; Wednesday, December 31, 2014; 10:30 PM – 12:30 AM \(DIDC/Community Forward, Inc.\)](#)
2. [Payment – MCC, Inc.; Contract Unit No. 2014-02; Street Reconstruction – London Street, Lakecrest Drive, Sunset Drive, Emily Street, Ninth Street, DePere Street, Parkview Place; \\$308,225.57 \(Payment No. 3\)](#)
3. [Request to Extend No Parking Areas along the South Side of Ninth Street from Ida Street to Arthur Street \(Ald. Keehan\)](#)

E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
October 6, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 8:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PHD McKenney, Sanitarian Drew, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [September 15, 2014](#)

Moved by Ald. Langdon, seconded by Ald. Taylor to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – Hometown Halloween; Thursday, October 30, 2014; 4:00 PM – 6:00 PM \(City of Menasha Farm Fresh Market\)](#)

CA/HRD Captain explained for insurance purposes this event is covered under CVMIC as this is a City sponsored event.

Move by Ald. Taylor, seconded by Ald. Englebert to recommend to Common Council Street Use Application for Hometown Halloween, Thursday October 30, 2014, 4:00 p.m. 6:00 p.m. (City of Menasha Farm Fresh Market)

Motion carried on voice vote.

2. [Request to Remove Parking Along the West Side of De Pere Street North and South of Fifth Street](#)

DPW Radtke explained over the years there have been a few minor accidents at the intersection of DePere Street and Fifth Street due to limited sight distance because of parking on DePere Street. Staff is recommending a 90 day trial of eliminating two parking stalls on DePere Street, one north of Fifth Street and one south of Fifth Street to help vision clearance.

Move by Ald. Taylor, seconded by Ald. Langdon to conduct a 90 day trial period to prohibit parking along the west side of DePere Street north and south of Fifth Street.

General discussion ensued on how far restrictive parking should be from corners, speed control in that area, special pedestrian crossing.

Moved by Ald. Taylor, seconded by Ald. Langdon to amend to prohibit parking along the west side of DePere Street 25 feet north and south of Fifth Street.

Motion on amendment carried on roll call 7-1. Ald. Sevenich voted no.

Original motion as amended carried on roll call 8-0.

3. [Recommendation to Award; Senior Center Renovation; \\$319,100; Commonwealth Construction](#)

Sanitarian Drew explained four bids were received for renovation work at the Senior Center. Commonwealth Construction was the lowest bidder and they meet all the qualifications. The amount of \$350,000 is budgeted. Staff is recommending awarding the Senior Center renovation project to Commonwealth Construction.

Move by Ald. Taylor, seconded by Ald. Langdon to recommend to Common Council Recommendation to Award Senior Center Renovation in the amount of \$319,100 to Commonwealth Construction.

Motion carried on roll call 8-0.

4. [Proposal by Volunteer Resident Group to Operate Tayco Street Bridge Tower Museum](#)

Mayor Merkes stated details of the responsibilities and programming or services need to be worked out before entering into an agreement. He will work with the volunteer group to work out the details.

5. [Update on Racine Street Pavement Project \(Ald. Sevenich\)](#)

DPW Radtke explained the work on the eastern portion of Racine Street between Eighth and Ninth Streets will include milling and asphalt resurfacing. The project is scheduled for the week of October 13th.

6. [Update on London Street Pavement Project \(Ald. Sevenich\)](#)

DPW Radtke explained London Street utility work is completed and there have been some delays with street reconstruction. The final curb and gutter work is completed. A single layer of paving should be applied shortly with final paving to be completed by the end of the month. DPW Radtke stated the contractor has 60 days from when the contract was signed to complete the project. They are still within that time frame.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Keehan to adjourn at 8:37 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
October 20, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 9:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert

EXCUSED: Alderman Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PHD McKenney, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [October 6, 2014](#)

No action.

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – Fox Cities Jingle Bell Run; Saturday, November 15; 9:00 AM – 11:30 AM \(Arthritis Foundation\)](#)

DPW Radtke explained the applicant will be submitting the insurance before the Common Council meeting.

Moved by Ald. Taylor, seconded by Ald. Keehan to recommend to Common Council Street Use Application for Fox Cities Jingle Bell Run, Saturday November 15, 2015, 9:00 AM-11:30 AM (Arthritis Foundation)

Motion carried on voice vote

2. [Payment – MCC, Inc.: Contract Unit No.2014-02; Street Reconstruction – London Street, Lakecrest Drive, Sunset Drive, Emily Street, Ninth Street, DePere Street, Parkview Place; \\$189,710.03 \(Payment No. 2\)](#)

DPW Radtke explained work on London Street is almost complete. Lakecrest Drive and Emily Street will be next followed by Ninth Street and DePere Street.

Moved by Ald. Taylor, seconded by Ald. Langdon to recommend to Common Council Payment to MCC, Inc., Contract Unit No. 2014-02 for Street Reconstruction of London Street, Lakecrest Drive, Sunset Drive, Emily Street, Ninth Street, DePere Street, Parkview Place in the amount of \$189,710.03 (Payment No. 2)

Motion carried on roll call 7-0.

3. [Authorization to Execute WisDOT Third Street Bridge Replacement Project Engineering Services Agreement](#)

DPW Radtke explained the agreement is with DOT and Ayres Associates, the consultant, for the design work for the replacement of the bridge on Third Street over the Lake Winnebago Slough. There is no cost to the City associated with this agreement. The project is expected to be completed in 2016.

Moved by Ald. Taylor, seconded by Ald. Langdon, to recommend to Common Council Authorization to Execute WisDOT Third Street Bridge Replacement Project Engineering Services Agreement.

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Keehan to adjourn at 9:15 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



STREET USE APPLICATION

Event: FIRST EVE

Sponsored by: DDDC/COMMUNITY FORWARD INC

Responsible Person: JAMES TAYLOR

Address: 340 BROAD ST.

Email Address: jamestaylor04@tds.net Phone: 725-4857

Street Route: CURTIS REED SQUARE (ON FILE)
Description of Use (attach map)

Street Use Date:	<u>12-31-14</u>
Start Time:	<u>10:30 PM</u>
End Time:	<u>12:30 AM</u>
Number of Units:	_____
(Parades)	

Liability Insurance has been secured in the amount of \$ _____ with the City of Menasha named as the additional insured. This is primary insurance.

Insurance Company _____ Policy No. _____
(Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured)

Date: 10-31-14 Applicant's Signature: James Taylor

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25.00. Please make checks payable to City of Menasha.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised February 4, 2013)

Scheduled Park & Recreation Board Review Date: _____

Not Required: Approved: _____ Denied: _____

Scheduled Common Council Review Date: 12-1-14

Approved: _____ Denied: _____

APPROVAL:

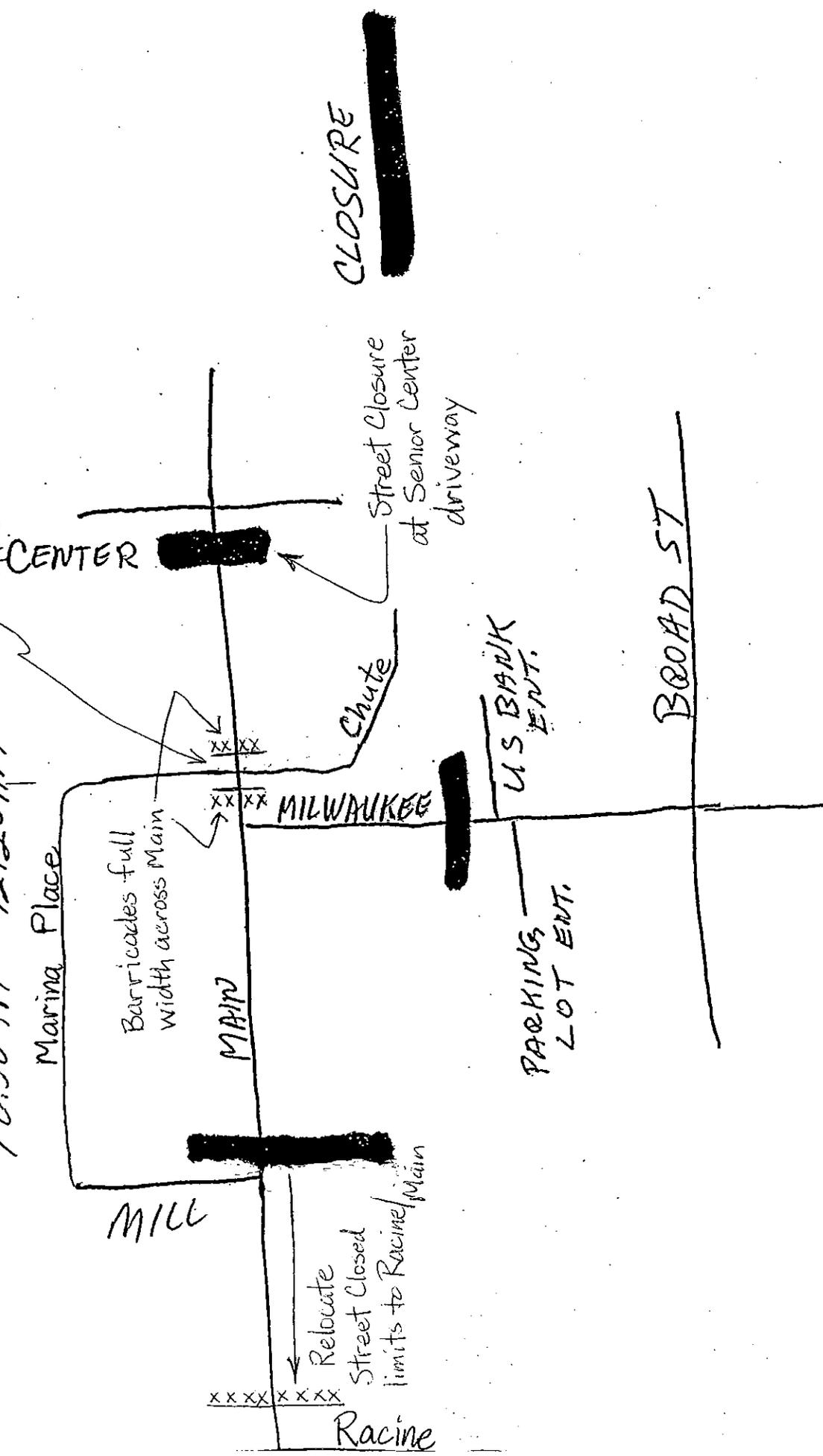
Police Dept. [Signature] Fire Dept. [Signature] Public Works Dept. MR City Attorney _____

1977 FIRST EVE FOX CITIES

207X

12-31-13
10:30 PM - 12:20 AM

Chute Marina Place open to traffic (across Main only)



CLOSURE

Certificate of Payment

Date: November 12, 2014

Payment Request: 3 (Three)

Contractor: MCC, Inc.

Address: P.O. Box 1137, Appleton, WI 54912-1137

Contract Unit No.: 2014-02

Project Description: Street Reconstruction
Concrete Curb & Gutter – Asphalt Pavement – Concrete Sidewalk

Original Contract Amount \$ 554,283.77

Change Order No.: _____ Amount: \$ _____

Previous Change Order(s): \$ _____

Total Contract Amount (Including Change Orders) \$ 554,283.77

Total Earned to Date (Summary Attached) \$ 532,874.98

Less Retainage \$ 1,000

Amount Due \$ 531,874.98

Previous Payments \$ 223,649.41

Amount Due this Payment \$ 308,225.57

Estimate Period from October 16, 2014 to November 12, 2014

I certify that all bills for labor, equipment, materials and services are paid for which previous certificates for payment were issued.

Date: _____ By: _____

Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment. Affidavit of Compliance with Prevailing Wage Rates shall accompany Request for Final Payment.

Recommended for Payment

Director of Public Works: Mark Raddler Date: 11/13/14

Common Council Approval Date: _____

Finance Department

Account Number	Budget	Charge to Account
	\$	
	\$	
	\$	
	\$	

Itemized Bid Tabulation
City of Menasha Contract Unit No. 2014-02
Street Reconstruction - Concrete Curb & Gutter - Asphalt Pavement - Concrete Sidewalk
Various Streets

Payment No. 3 (Three)

ITEM	QUANTITY	DESCRIPTION	BASE BID		YTD	
			UNIT PRICE	ITEM TOTAL	QUANTITY	ITEM TOTAL
1	15,479	Pavement / Base Pulverizing	\$ 0.31	\$ 4,798.49	15091.00	\$ 4,678.21
2	1,919	Unclassified Excavation/Pulverized Material	\$ 7.28	\$ 13,970.32	1864.00	\$ 13,569.92
3	2,089	Unclassified Excavation	\$ 7.16	\$ 14,957.24	2013.00	\$ 14,413.08
4	79	Backfilling Abandoned Street Section (London Street)	\$ 11.58	\$ 914.82	79.00	\$ 914.82
5	1	Abandon Storm Sewer Including Inlet Removal	\$ 3,823.21	\$ 3,823.21	1.00	\$ 3,823.21
6	20,024	Fine Grading and Compaction	\$ 1.10	\$ 22,026.40	20024.00	\$ 22,026.40
7	1,891	3" Crushed Stone Base Course	\$ 13.76	\$ 26,020.16	1216.39	\$ 16,737.53
8	547	Pulverized Stone Placement	\$ 6.77	\$ 3,703.19	518.00	\$ 3,506.86
9	277	30" Concrete Curb & Gutter	\$ 15.59	\$ 4,318.43	248.00	\$ 3,866.32
10	658	30" Concrete Curb & Gutter-Remove & Replace	\$ 24.90	\$ 16,384.20	844.00	\$ 21,015.60
11	1,020	30" Mountable (Roll Back) Concrete Curb & Gutter	\$ 15.59	\$ 15,901.80	993.00	\$ 15,480.87
12	390	No. 4 Epoxy Coated Rebar	\$ 1.21	\$ 471.90	0.00	\$ -
13	64	Utility Adjustment	\$ 174.03	\$ 11,137.92	10.00	\$ 1,740.30
14	31	Water Valve Adjustment	\$ 116.02	\$ 3,596.62	0.00	\$ -
15	1,069	Sawcut	\$ 1.08	\$ 1,154.52	688.00	\$ 743.04
16	1,268	Asphalt Binder Course Pavement 2 1/4" Thick	\$ 51.92	\$ 65,834.56	1154.76	\$ 59,955.14
17	984	Asphalt Surface Course Pavement 1 3/4" Thick	\$ 57.08	\$ 56,166.72	1154.43	\$ 65,894.86
18	1,766	Asphalt Binder Course Pavement 3" Thick	\$ 50.44	\$ 89,077.04	1726.57	\$ 87,088.19
19	1,177	Asphalt Surface Course Pavement 2" Thick	\$ 56.48	\$ 66,476.96	1320.94	\$ 74,606.69
20	1,198	3" Thick Asphalt Driveway Remove and Replace	\$ 3.40	\$ 4,073.20	425.44	\$ 1,446.50
21	1,408	6" Thick Concrete Driveway Remove and Replace	\$ 4.53	\$ 6,378.24	1299.00	\$ 5,884.47
22	15	7" Thick Gravel Driveway	\$ 24.39	\$ 365.85	0.00	\$ -
23	955	4" Thick Concrete Sidewalk Remove and Replace	\$ 4.02	\$ 3,839.10	738.75	\$ 2,969.78
24	960	4" Thick Concrete Sidewalk	\$ 3.87	\$ 3,715.20	942.25	\$ 3,646.51
25	385	6" Thick Concrete Handicap Ramp Remove and Replace	\$ 4.53	\$ 1,744.05	602.67	\$ 2,730.10
26	1	Street Rehabilitation on Plank Road (S.T.H. "114)	\$ 4,451.15	\$ 4,451.15	1.00	\$ 4,451.15
27	1,211	Terrace and Lawn Restoration	\$ 6.79	\$ 8,222.69	1027.00	\$ 6,973.33
28	1	Erosion Control	\$ 716.72	\$ 716.72	1.00	\$ 716.72
29	1	Traffic Control	\$ 2,118.34	\$ 2,118.34	1.00	\$ 2,118.34
30	1	Construction Mobile/Demobile; Project Coordination; all incidental utility and miscellaneous roadway work; and all other project work area restoration and clean-up to an equal and/or better preconstruction condition, as required and related to the overall Project.	\$ 1,676.72	\$ 1,676.72	1.00	\$ 1,676.72
Total Base Bid (Items 1-30)			\$	\$ 458,035.76	\$	\$ 442,674.65

Alternate Bid - De Pere Street from Fox River to Third Street

1a.	5,367	Pavement/Base Pulverizing	\$	0.44	\$	2,361.48	0.00	\$	-
2a.	660	Unclassified Excavation/Pulverized Material	\$	7.42	\$	4,897.20	0.00	\$	-
3a.	5,367	Fine Grading and Compaction	\$	1.17	\$	6,279.39	5367.00	\$	6,279.39
4a.	195	Asphalt Binder Course Pavement 2 1/4" Thick	\$	52.23	\$	10,184.85	195.00	\$	10,184.85
5a.	151	Asphalt Surface Course Pavement 1 3/4" Thick	\$	59.22	\$	8,942.22	151.00	\$	8,942.22
6a.	666	Asphalt Binder Course Pavement 3" Thick	\$	50.44	\$	33,593.04	646.01	\$	32,584.74
7a.	444	Asphalt Surface Course Pavement 2" Thick	\$	56.49	\$	25,081.56	512.33	\$	28,941.52
8a.	8	Utility Adjustment	\$	174.03	\$	1,392.24	2.00	\$	348.06
9a.	1	Water Valve Adjustment	\$	151.33	\$	151.33	0.00	\$	-
10a.	307	Sawcut	\$	1.45	\$	445.15	0.00	\$	-
11a.	1	Erosion Control	\$	1,075.08	\$	1,075.08	1.00	\$	1,075.08
12a.	1	Traffic Control	\$	1,006.11	\$	1,006.11	1.00	\$	1,006.11
13a.	1	Construction Mobile/Demobile; Project Coordination; all incidental utility and miscellaneous roadway work; and all other project work area restoration and clean-up to an equal and/or better preconstruction condition, as required and related to the overall Project.	\$	838.36	\$	838.36	1.00	\$	838.36
Alternate Bid Totals (Items 1a-13a)			\$		\$	96,248.01		\$	90,200.34
Total Contract (Base Bid & Alternate Bid Items)			\$		\$	554,283.77		\$	532,874.98



Memorandum

DATE: November 13, 2014

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Request to Extend No Parking Areas along the South Side of Ninth Street at Ida Street and Arthur Street

At its July 7th meeting, in response to a concern from a resident, the Board of Public Works directed the Public Works Department to paint the curb yellow reinforcing the 'No Parking' requirement within 15 feet of a crosswalk along the south side of Ninth Street from Ida Street to Arthur Street. Additionally, the curb was painted along Ida Street, John Street and Arthur Street south of Ninth Street within 15 feet of the crosswalks. Copies of the July meeting packet are enclosed for your information.

Recently, Ald. Keehan was contacted by a resident requesting that the no parking zone be extended further from the crosswalks because of the limited sight distance with vehicles parked tight to the limit of the existing no parking zone. Because of that request, the Police Department and Engineering Department conducted reviews of the traffic condition along Ninth Street from Ida Street to Arthur Street.

The Police Department monitored this area for approximately a week, especially during school drop off and pick up times. A memo from Chief Styka is enclosed indicating that additional parking restrictions are not warranted at this time.

The Engineering Department also conducted field monitoring and performed an accident history review of the entire corridor (enclosed). Our field monitoring substantiated the Police Department's findings that there were rarely vehicles parked close to the no parking zones at the involved intersections. The accident history reveals the occurrence of three accidents that may have been caused by poor sight distance since 1994. Two of those accidents occurred at Ida Street (1994, 2001) and the other occurred at John Street in 1996.

Because of the lack of warrants and the desire to not unnecessarily limit on street residential parking, we recommend that no additional parking restrictions be placed along this corridor at this time.

Enclosures

M:\word\BPW memo re Ninth-Ida parking_11-12-14.docx



City of Menasha • Police Department
Police Chief Timothy J. Styka
tstyka@ci.menasha.wi.us

To: Mark Radtke, Director of Public Works

From: Tim Styka, Police Chief 

Date: November 13, 2014

RE: 9th Street Parking by Clovis Grove School

Last week you informed me of the concerns about vehicles parking too close to the crosswalks and/or sight vision issues on 9th Street near Clovis Grove School. Since that time we have had our personnel check during drop off and pick up times around the school. We have not observed any issues or vehicles being parked illegally on 9th Street. We did observe a few issues with people turning onto one of the side streets and parking too close to the crosswalks on the side streets, but not 9th Street.

In addition, we have checked the dispatch records for the past two years for both crashes and parking complaints. There have been zero parking complaints. We did have one crash in the area, but this was in the parking lot of the school.

Based upon this information, we do not believe that any additional parking restrictions are necessary at this time.

ROUTE: Ninth St.

LOCATION: Ida St.

MUNICIPALITY: Menasha

COUNTY: Winnebago

TIME PERIOD COVERED:

REFERENCE MARKERS / NODES

REMARKS: All Accidents

DATE: 11/11/2014

TIME OF DAY	# ACC	%	DIRECTION	# ACC	%	DIRECTION	# ACC	
6 AM - 10 AM	2	50.0%	North	3	37.5%	Northeast	0	0.0%
10 AM - 4 PM	2	50.0%	South	1	12.5%	Northwest	0	0.0%
4 PM - 7 PM	0	0.0%	East	3	37.5%	Southeast	0	0.0%
7 PM - 12 AM	0	0.0%	West	1	12.5%	Southwest	0	0.0%
12 AM - 6 AM	0	0.0%				Unspecified	0	0.0%
Unspecified	0	0.0%						
Total	4		Total	8				

WEATHER	# ACC	%	ACCIDENT TYPE	# ACC	%	ACCIDENT TYPE	# ACC	%
Clear	0	0.0%	Rear End	0	0.0%	Pedestrian	0	0.0%
Cloudy	4	100.0%	Overtake	0	0.0%	Bicycle	0	0.0%
Rain	0	0.0%	Right Angle	2	50.0%	Parked Vehicle	1	25.0%
Snow	0	0.0%	Left Turn	0	0.0%	Backing	0	0.0%
Sleet/Hail/Freezing Rain	0	0.0%	Right Turn	0	0.0%	Run Off The Road	0	0.0%
Fog/Smog/Smoke	0	0.0%	Fixed Object	0	0.0%	Animal	0	0.0%
Unspecified	0	0.0%	Head On	0	0.0%	Other	0	0.0%
			Sideswipe	1	25.0%	Unspecified	0	0.0%
Total	4		Total	4				

SURFACE	# ACC	%
Dry	3	75.0%
Wet	0	0.0%
Mud/Slush	0	0.0%
Snow/Ice	1	25.0%
Unspecified	0	0.0%
Total	4	

ACCIDENT SEVERITY	# ACC	%
Fatal	0	0.0%
Injury	0	0.0%
Property Damage	4	100.0%
Non-Reportable	0	0.0%
Total	4	

TIME OF YEAR	# ACC	%
Winter (Dec-Feb)	2	50.0%
Spring (Mar-May)	1	25.0%
Summer (Jun-Aug)	1	25.0%
Fall (Sep-Nov)	0	0.0%
Total	4	

TYPE OF VEHICLE	# ACC	%
Passenger Cars	3	75.0%
Commercial Vehicles	1	25.0%
Total	4	

DAY OF WEEK	# ACC	%
Sunday	0	0.0%
Monday	1	25.0%
Tuesday	0	0.0%
Wednesday	1	25.0%
Thursday	0	0.0%
Friday	2	50.0%
Saturday	0	0.0%
Total	4	

LIGHT CONDITION	# ACC	%
Daylight	2	50.0%
Dawn/Dusk	0	0.0%
Night	0	0.0%
Unspecified	2	50.0%
Total	4	

SUMMARY OF ACCIDENT SEVERITY BY YEAR:	
Fatal Accidents	0
Injury Accidents	0
Property Damage Accidents	0
Non-Reportable Accidents	0
Total Accidents	0

DETAILS OF ACCIDENT HISTORY

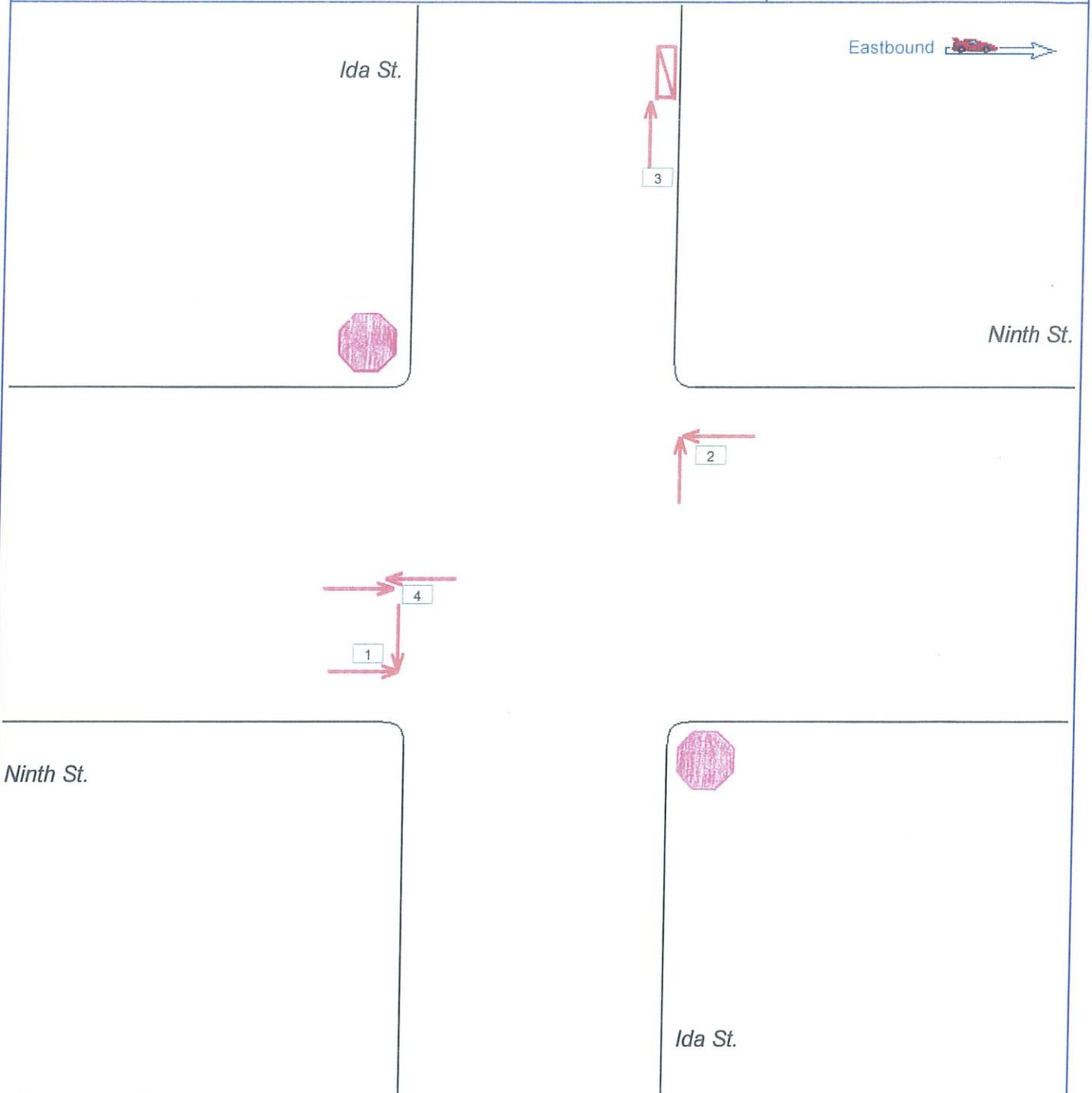
PERIOD STUDIED: FROM: TO:		0 MONTHS		# VEHICLES		S E V E R I T Y	L I G H T C O N D	R O A D C H A R	S U R F A C E	W E A T H E R	ROUTE NUMBER/STREET NAME: Ninth St. LOCATION: Ida St. MUNICIPALITY: Menasha COUNTY: Winnebago REFERENCE MARKERS / NODES:			CASE No. FILE: ninth_ida BY: cr DATE: 11/11/2014		
No.	DATE	TIME									CONTRIB. FACTORS	ACC. TYPE	ACCIDENT DESCRIPTION			KEY #
1	12/30/1994	8:41			PDO				1	2		RAN				
2	8/2/2001	9:12			PDO				1	2		RAN				
3	12/12/2005	15:16	2		PDO		1	1	4	2	19 66	Park	veh. 2 turned on to Ida, slid on snow/ice, struck parked bus			
4	4/20/2012	12:00	2		PDO		1	1	1	2	13	Side	veh 2 passed veh 1 on right, veh 1 & 2 made right turn			

COLLISION DIAGRAM

Key Number = _____

MUNICIPALITY: Menasha COUNTY: Winnebago
 INTERSECTION: Ninth St.
 PERIOD: 0 YEARS 0 MONTHS FROM _____ TO _____

FILE: ninth_ida
 CASE # : _____
 BY: cr DATE: 11/11/2014



SYMBOLS

- | | | | |
|--|-----------------|---|--------------|
| | MOVING VEHICLE | P | PEDESTRIAN |
| | TURNING VEHICLE | B | BICYCLIST |
| | BACKING VEHICLE | A | ANIMAL |
| | PARKED VEHICLE | | FIXED OBJECT |
| | RECORD NUMBER | | Fatal |

MANNER OF COLLISION

- | | | | |
|--|----------------|--|-------------|
| | REAR END | | HEAD ON |
| | LEFT TURN | | RIGHT TURN |
| | LEFT TURN | | RIGHT TURN |
| | OVERTAKE | | RIGHT ANGLE |
| | OUT OF CONTROL | | SIDE SWIPE |

ROUTE: Ninth St.

LOCATION: John St.

MUNICIPALITY: Menasha

COUNTY: Winnebago

TIME PERIOD COVERED:

REFERENCE MARKERS / NODES

REMARKS: All Accidents

DATE: 11/11/2014

TIME OF DAY	# ACC	%	DIRECTION	# ACC	%	DIRECTION	# ACC	%
6 AM - 10 AM	1	11.1%	North	3	16.7%	Northeast	0	0.0%
10 AM - 4 PM	6	66.7%	South	0	0.0%	Northwest	0	0.0%
4 PM - 7 PM	2	22.2%	East	6	33.3%	Southeast	0	0.0%
7 PM - 12 AM	0	0.0%	West	6	33.3%	Southwest	1	5.6%
12 AM - 6 AM	0	0.0%				Unspecified	2	11.1%
Unspecified	0	0.0%						
Total	9		Total	18				

WEATHER	# ACC	%	ACCIDENT TYPE	# ACC	%	ACCIDENT TYPE	# ACC	%
Clear	6	66.7%	Rear End	3	33.3%	Pedestrian	0	0.0%
Cloudy	3	33.3%	Overtake	0	0.0%	Bicycle	0	0.0%
Rain	0	0.0%	Right Angle	1	11.1%	Parked Vehicle	0	0.0%
Snow	0	0.0%	Left Turn	1	11.1%	Backing	1	11.1%
Sleet/Hail/Freezing Rain	0	0.0%	Right Turn	0	0.0%	Run Off The Road	0	0.0%
Fog/Smog/Smoke	0	0.0%	Fixed Object	2	22.2%	Animal	0	0.0%
Unspecified	0	0.0%	Head On	1	11.1%	Other	0	0.0%
			Sideswipe	0	0.0%	Unspecified	0	0.0%
Total	9		Total	9				

SURFACE	# ACC	%	ACCIDENT SEVERITY	# ACC	%
Dry	8	88.9%	Fatal	0	0.0%
Wet	0	0.0%	Injury	4	44.4%
Mud/Slush	0	0.0%	Property Damage	5	55.6%
Snow/Ice	1	11.1%	Non-Reportable	0	0.0%
Unspecified	0	0.0%			
Total	9		Total	9	

TIME OF YEAR	# ACC	%	TYPE OF VEHICLE	# ACC	%
Winter (Dec-Feb)	0	0.0%	Passenger Cars	4	100.0%
Spring (Mar-May)	1	11.1%	Commercial Vehicles	0	0.0%
Summer (Jun-Aug)	7	77.8%			
Fall (Sep-Nov)	1	11.1%	Total	4	
Total	9				

DAY OF WEEK	# ACC	%	LIGHT CONDITION	# ACC	%
Sunday	0	0.0%	Daylight	2	22.2%
Monday	2	22.2%	Dawn/Dusk	0	0.0%
Tuesday	1	11.1%	Night	0	0.0%
Wednesday	1	11.1%	Unspecified	7	77.8%
Thursday	1	11.1%			
Friday	1	11.1%	Total	9	
Saturday	3	33.3%			
Total	9				

SUMMARY OF ACCIDENT SEVERITY BY YEAR:	
Fatal Accidents	0
Injury Accidents	0
Property Damage Accidents	0
Non-Reportable Accidents	0
Total Accidents	0

DETAILS OF ACCIDENT HISTORY

PERIOD STUDIED:		ROUTE NUMBER/STREET NAME: Ninth St.		CASE No.	
FROM:	TO:	LOCATION: John St.	MUNICIPALITY: Menasha	COUNTY: Winnebago	FILE: ninth_john
0 MONTHS	0 MONTHS	REFERENCE MARKERS / NODES: -	BY: cr		
DATE	TIME	CONTRIB. FACTORS	ACC. TYPE	DATE: 11/11/2014	
No.	DATE	TIME	ACC. TYPE	KEY #	
1	9/24/1996	16:15	RAN	W 1	
5	6/9/1999	14:45	REN	E 1	
4	6/11/1999	15:01	LTRN	A 1	
3	6/12/1999	10:22	REN	T 2	
2	6/12/1999	10:22	REN	H 2	
6	6/14/1999	10:09	FIXO	E 1	
7	6/21/1999	16:35	FIXO	A 1	
8	3/21/2002	7:00	Back	R 1	unit 2 backed out of driveway into path of unit 1
9	6/8/2002	13:06	HdOn	L 1	unit 1 went left of center line and struck unit 2 head on

COLLISION DIAGRAM

Key Number = _____

MUNICIPALITY: Menasha COUNTY: Winnebago
 INTERSECTION: Ninth St.
 PERIOD: 0 YEARS 0 MONTHS FROM _____ TO _____

FILE: ninth_john
 CASE #: _____
 BY: cr DATE: 11/11/2014

Eastbound →



Ninth St.



Ninth St.

John St.

4 6 7

SYMBOLS

MANNER OF COLLISION

- | | | | |
|--|-----------------|---|--------------|
| | MOVING VEHICLE | P | PEDESTRIAN |
| | TURNING VEHICLE | B | BICYCLIST |
| | BACKING VEHICLE | A | ANIMAL |
| | PARKED VEHICLE | | FIXED OBJECT |
| | RECORD NUMBER | | Fatal |

- | | | | |
|--|----------------|--|-------------|
| | REAR END | | HEAD ON |
| | LEFT TURN | | RIGHT TURN |
| | LEFT TURN | | RIGHT TURN |
| | OVERTAKE | | RIGHT ANGLE |
| | OUT OF CONTROL | | SIDE SWIPE |



Memorandum

DATE: July 2, 2014

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Request to Prohibit Parking along the South Side of Ninth Street at Ida Street and Arthur Street

A request has been submitted to consider prohibiting parking along the south side of Ninth Street east of Ida Street. Alderman Keehan also requested that we review the need to do likewise at the Ninth Street intersection with Arthur Street.

The request is to remove parking, possibly only on school days, from the Ida Street intersection to an existing power pole approximately 80 feet east of Ida Street, space for up to 3 legally parked vehicles when considering the existing crosswalk location. Similarly, at Arthur Street, the logical section to consider for prohibiting parking would be from the intersection to the existing driveways east and west of the intersection. These segments are also approximately 80 feet in length.

Parking is in high demand in this vicinity due to the proximity of Clovis Grove School. I have observed vehicles parked tight to the crosswalks along the south side of Ninth Street, especially at student drop off and pick up times. While this does create a more difficult vision situation for vehicles approaching Ninth Street from a side street, to prohibit parking will likely result in these vehicles parking on other neighborhood streets that are narrower than Ninth Street, creating other safety concerns. It also limits on street parking options for affected residents along Ninth Street.

The request only seeks removal of parking for the segment east of Ida Street. As Ald. Keehan suggests in his email, other sections of Ninth Street have similar parking characteristics as the Ida Street area. The intersections at John Street and Arthur Street also warrant a review of the need for parking regulation revisions. Parked vehicles are commonplace both east and west of these intersections during peak school drop off/pick up times, creating vision concerns in both directions. To prohibit parking both east and west of John Street and Arthur Street would result in very little remaining parking space, in the middle of the blocks, along the south side of Ninth Street. There is a crossing guard at the John Street intersection, but only at limited school departure and arrival times.

State statutes prohibit parking within 15 feet of the near side of a crosswalk. As I previously indicated, I have observed vehicles parking tight to the crosswalk during student drop off/pick up times. In order to approach this issue in a more measured way, I would recommend that the City initially mark the curbs yellow within the prescribed 15 foot distance from the crosswalks in this area. This will afford some added vision perspective for approaching vehicles at the intersections, while preserving most of the existing parking on the wider Ninth Street.

Enclosures

From: Tim Styka
Sent: Wednesday, July 02, 2014 4:34 PM
To: Mark Radtke
Subject: RE: Ninth Street parking (Ida-Arthur)

Mark,

Yes I did have a chance to review the request. There is nothing that would support the removal of parking on 9th St from a crash perspective. I would agree that if the curb would be painted to reflect the distance parking is not allowed that would likely help and accomplish what is being requested, better visibility at the intersection. The distance would be 15 feet from the crosswalk (346.53) and I think this would be the best option.

Tim

From: Mark Radtke
Sent: Wednesday, July 02, 2014 4:09 PM
To: Tim Styka
Subject: Ninth Street parking (Ida-Arthur)

Hi Tim,

Have you had a chance to review the request to remove parking along the south side of Ninth Street east of Ida and east of Arthur? If so, do you have any comments that we could include in our report? Usually, I would have Tim Montour investigate the accident history but Tim is on vacation this week, and I don't know where he accesses this information. Do you have a resource I could access for accident history?

I'm thinking of recommending that we paint the curb yellow within 20 feet of the crosswalks which is what statutes prescribe I believe. If we remove parking per the request we would be prohibiting parking for 3 vehicles at each location, forcing those vehicles elsewhere in the neighborhood. Unless the accident history indicates a problem resulting from poor vision clearance, my recommendation will be to paint the curb within 20 feet of the crosswalk and monitor the situation. Any thoughts you have on this would be appreciated.

Thanks, Mark

Mark Radtke, P.E.
Director of Public Works
City of Menasha

From: Carol Porsche <cporsche28@gmail.com>
Subject: Parking SE corner of 9th st.
Date: June 2, 2014 9:26:07 AM CDT
To: Mark Radtke <mradtke@c1.menasha.wi.us>

Good morning Mark,

Re: our phone conversation this morning, Monday, June 2, 2014. A number of us Ida St. residents are concerned about the safety of driving North across 9th. st. at Ida st. and having to creep almost halfway into 9th st. to see any uncoming traffic from the East. Cars are parked to the corner, many times, obstructing the view. It would help tremendously if parking could be restricted from the corner of Ida and 9th to the telephone pole on the SE corner, a matter of 2 or 3 car lengths. I know now that school is almost out and the matter will be mostly eliminated but beginning the Fall term the issue will present itself again. Perhaps the restriction could be for school days only???

Thank you for anything you can do to help our cause.

Carol Porsche
820 Ida st.
Menasha

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
July 7, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 7:11 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Nichols
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke,
CDD Keil, ASD Steeno, PRD Tungate, LD Lenz, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [June 16, 2014](#)

Moved by Ald. Taylor, seconded by Ald. Langdon to approve minutes.
Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Motion to Remove from Table. Street Use Application – Two Wheel Tuesday; July 22, 2014; 6:00 PM – 9:00 PM \(The Locker Room\)](#)

Moved by Ald. Taylor, seconded by Ald. Zelinski to remove from table Street Use Application for Two Wheel Tuesday, July 22, 2014, 6:00 p.m.-9:00 p.m. (The Locker Room)
Motion carried on roll call 6-2.

Ald. Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski voted yes.

Ald. Englebert, Benner voted no.

Fred Schroeder representing the Locker Room explained the event and reason for the request to close the street. A non-profit group will be taking out a Temporary Class B (picnic) liquor license for the event on that day.

CA/HRD Captain explained different insurance is required based on the type of event.

PC Styka explained the issues that were encountered from previous events. Police are working with Mr. Schroeder to avoid these issues.

General discussion ensued on the event and special event procedures.

Moved by Ald. Taylor, seconded by Ald. Zelinski to recommend to Common Council Street Use Application for Two Wheel Tuesday, July 22, 2014, 6:00 p.m.-9:00 p.m. (The Locker Room)
Motion carried on roll call 6-2.

Ald. Taylor, Sevenich, Langdon, Zelinski, Englebert, Benner voted yes.

Ald. Nichols, Keehan voted no.

2. [Recommendation to Award – Contract Unit No. 2014-02; Street Rehabilitation – London Street, Emily Street, Ninth Street, Lakecrest Drive, Sunset Drive, Parkview Place and DePere Street; MCC Inc.; \\$557,893.91](#)

DPW Radtke explained the project and the bids came in under budget.

Moved by Ald. Taylor, seconded by Ald. Keehan to recommend to Common Council Recommendation to Award, Contract Unit No. 2014-02, Street Rehabilitation, London Street, Emily, Street, Ninth Street, Lakecrest Drive, Sunset Drive, Parkview Place and DePere Street to MCC Inc. for \$557,893.91
Motion carried on roll call 8-0.

3. Request to Prohibit Parking along the South Side of Ninth Street at Ida Street

DPW Radtke explained the request of residents and Ald. Keehan to review parking along the south side of Ninth Street from Ida Street to Arthur Street. It was noticed people parking within the required 15 feet from crosswalks at the intersections of Ninth Street and Ida, John and Arthur Streets. Staff recommends painting a yellow line along the curb 15 feet from crosswalks and by fire hydrants to indicate parking is prohibited in those areas. That should help with the blocking of the intersections.

General discussion ensued on the parking issues when school is in session; other options if people not following parking restrictions.

Tony Weinandt, 829 Ida Street, Menasha. Agrees with painting of lines to indicate prohibited parking; may want to also consider restricting parking in the area between 2:30-3:30pm on school days.

Lisa Rexses, 340 Lisbon Street, Menasha. Agrees with painting lines. Recommended extending the lines into the street.

It was the consensus of the members to have staff paint lines on curb and street to indicate prohibited parking in those areas.

4. Consideration of Options for the Terrace Area along Racine Street from Main Street to Third Street (Ald. Taylor)

Ald. Taylor explained his request to replace the daylilies on Racine Street as this is the corridor leading to the downtown area. He contacted staff for prices to plant daylilies in the blocks of the Post Office and Library. He suggested asking the volunteer gardening group to help plant and maintain.

General discussions ensued on the cost to plant and maintain daylilies versus installing and maintaining stamped concrete; where funding will come from.

Lisa Rexses, 340 Lisbon Street, Menasha. Commented on concrete versus flowers.

Moved by Ald. Taylor, seconded by Ald. Sevenich to recommend to Common Council approve planting daylilies at 2' spacing along Racine Street.

Motion carried on roll call 5-3.

Ald. Nichols, Taylor, Sevenich, Langdon, Englebert voted yes.

Ald. Keehan, Zelinski, Benner voted no.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Keehan to adjourn at 8:26 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

