

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
March 17, 2014
6:45 PM**

or immediately following the Administration Committee

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [March 3, 2014](#)
- D. DISCUSSION/ACTION ITEMS
 - 1. [Reconfiguration of London Street/Plank Road Intersection](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
March 3, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:15 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon

ALSO PRESENT: Mayor Merkes, PC Styka, DPW Radtke, CDD Keil ASD Steeno, Scott Mauer (Water Dept.), Clerk Galeazzi

C. MINUTES TO APPROVE

1. [February 17, 2014](#)

Moved by Ald. Englebert, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Recommendation to Award; London Street Watermain Replacement Project M0002-940117; Donald Hietpas & Sons, Inc.; \\$ 274,220.00 \(Menasha Utilities\)](#)

Scott Mauer from Water Department explained London Street from Plank Road to Ninth Street will be reconstructed and Utilities will be replacing the water main in that area. The lowest bidder was Donald Hietpas & Sons.

Moved by Ald. Nichols, seconded by Ald. Langdon to recommend to Common Council Recommendation to Award, London Street Water Main Replacement Project M0002-940117 to Donald Hietpas & Sons, Inc., \$274,220.00 (Menasha Utilities)

Motion carried on roll call 8-0.

2. [Reconfiguration of London Street/Plank Road Intersection](#)

DPW Radtke explained London Street from Plank Road to Ninth Street will be reconstructed so staff is recommending reconfiguring the London Street/Plank Road intersection at the same time.

General discussion ensued on the two configuration options presented. Topics discussed: safety for motorists, bicyclists and pedestrians, City owned green space created by reconfiguration, one lane vs. two lanes with a right turn only lane.

Staff was directed to bring back more information on the two configuration options.

E. ADJOURNMENT

Moved by Ald. Sevenich, seconded by Ald. Keehan to adjourn at 7:45 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



Memorandum

DATE: March 12, 2014

TO: Board of Public Works

From: Tim Montour, Engineering Supervisor *lgm*

RE: Reconfiguration of London Street/Plank Road Intersection Follow Up

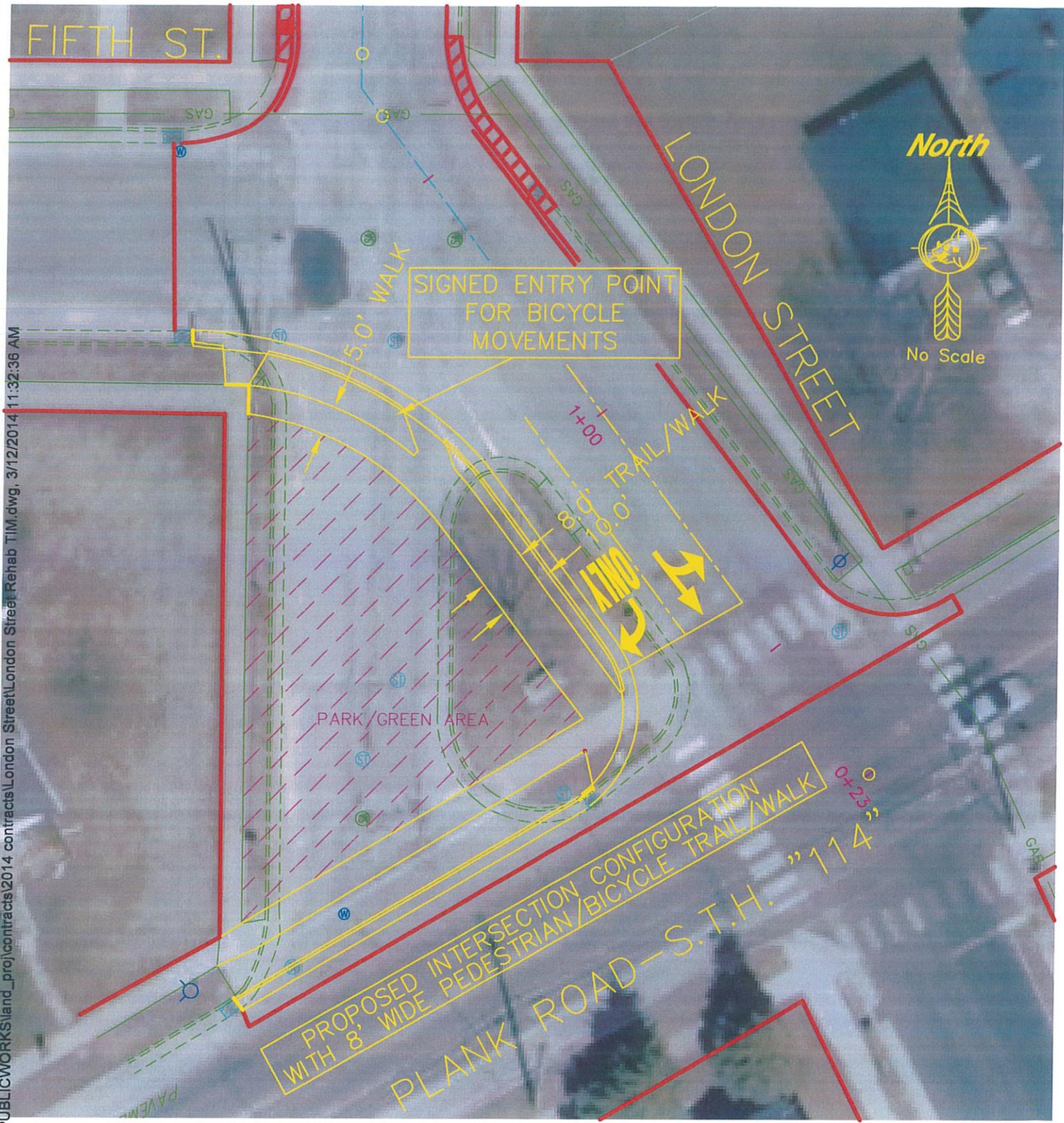
Due to the concerns voiced at the Board of Public Works meeting held on Monday, March 3, 2014 regarding potential bicycle conflicts at the "Right Turn Only" movement of the concept recommended in the February 27, 2014 correspondence, we have added a pedestrian/bicycle sidewalk/trail for southbound bicycle traffic. This new concept will utilize a bicycle entrance off of London Street leading to an eight (8) foot wide concrete sidewalk/trail for bicycle/pedestrian traffic. Please refer to the enclosed drawing for the previously submitted alignment and pavement markings with the new sidewalk/trail configuration. This entrance/configuration is similar to what is used at traffic roundabouts to get bicycles off of the roadway and utilizing the sidewalk crossings in the roundabout.

It is estimated that the additional three (3) feet of concrete sidewalk/trail will increase the cost of the proposed reconfiguration \$550.

The Engineering Division observed traffic movements and performed vehicle/pedestrian counts at the intersection of London Street and Plank Road on Monday, March 10, 2014 from 7:00am to 8:30am and from 2:30pm to 4:00pm. We determined these times to be when the volume of traffic would be increased due to rush hour and school start and school dismissal. The traffic counts do not indicate large volumes of traffic during those times but because of the traffic volume along Plank Road at certain times, we are recommending that the alignment and traffic markings as proposed in the February 27, 2014 correspondence along with the eight (8) foot wide concrete sidewalk/trail be adopted. We also would recommend a landscaping plan similar to that of the Third Street/Plank Road traffic island for the City owned green space resulting from the intersection reconfiguration, as proposed in the February 27, 2014 correspondence.

Enclosures

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