

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
April 19, 2016  
MINUTES

A. CALL TO ORDER

Clerk Galeazzi called the meeting to order at 6:43 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Krautkramer, Collier, Keehan, Zelinski, Spencer, Benner.

ALSO PRESENT: Mayor Merkes, PC Styka, DFC Voss, DPW Radtke, ASD Steeno, PRD Tungate, PHD McKenney, AP Englebert, Attorney Ellen Totzke, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [Administration Committee, 3/21/16](#)

Moved by Ald. Keehan seconded by Ald. Benner to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. Election of Chairman

Moved by Ald. Keehan seconded by Ald. Benner to nominate Ald. Nichols as Chairman.

Having no other nominations Clerk Galeazzi closed the nominations and cast unanimous ballot for Ald. Nichols as Chairman.

Ald. Nichols took over as Chairman.

2. Election of Vice-Chairman

Moved by Ald. Benner seconded by Ald. Zelinski to nominate Ald. Spencer as Vice-Chairman.

Having no other nominations Ald. Nichols closed the nominations and instructed the Clerk to cast unanimous ballot for Ald. Spencer as Vice-Chairman.

E. ADJOURNMENT

Moved by Ald. Benner seconded by Ald. Keehan to adjourn at 6:46 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC  
City Clerk