

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Tuesday, April 19, 2016
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:03 p.m.

B. PLEDGE OF ALLEGIANCE

Pledge of Allegiance recited. Moment of Silence was observed for business owner, Mike Prokash who passed away on April 10, 2016.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krautkramer, Keehan, Zelinski, Spencer (6:07pm), Benner, Nichols, Taylor.

EXCUSED: Alderman Olszewski.

ALSO PRESENT: Mayor Merkes, PC Styka, DFC Voss, DPW Radtke, ASD Steeno, PRD Tungate, PHD McKenney, LD Lenz, AP Englebert, Attorney Ellen Totzke, Clerk Galeazzi

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Board of Public Works 4/4/16](#)
- b. [Committee on Aging 3/10/2016](#)
- c. [Park and Rec 3/18/16](#)
- d. [Water and Light Commission 3/23/2016](#)

Communications:

- e. [Arbor day memo](#)

Moved by Ald. Taylor seconded by Ald. Zelinski to receive Minutes and Communications a-e.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council 4/4/16.](#)

Board of Public Works, 4/4/16—Recommends the Approval of:

2. [Street Use Application – Memorial Day Parade; Monday, May 30, 2016; 9:00 AM - 10:00 AM \(American Legion & VFW\)](#)
3. [Street Use Application – Diablo Cycling Criterium; Saturday, May 14, 2016; 7:30 AM – 8:30 PM \(Diablo Cycling Club\)](#)

Moved by Ald. Taylor seconded by Ald. Krautkramer to approve Consent Agenda items 1-3.

Motion carried on roll call 6-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

None.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 4/1/2016-4/14/2016 in the amount of \\$2,202,920.30](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.

Motion carried on roll call 6-0.

Ald. Spencer arrived at 6:07 p.m.

2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license application as listed in memo dated 4/14/16.

Motion carried on roll call 7-0.

J. HELD OVER BUSINESS

1. [Remove from the Table—R-9-16 A Resolution Approving a 2016 Capital Improvement Budget Adjustment for the Purpose of Installing Infrastructure in the Second addition to Woodland Hills Subdivision and the Accompanying Borrowing to be Included with the 2016 Capital Improvement Borrowing \(Ald. Nichols\)](#)

Moved by Ald. Nichols seconded by Ald. Zelinski to remove from the table R-9-16 A Resolution Approving a 2016 Capital Improvement Budget Adjustment for the Purpose of Installing Infrastructure In the Second Addition to Woodland Hills Subdivision and the Accompanying Borrowing to be included with the 2016 Capital Improvement Borrowing.

Motion carried on roll call 7-0.

Moved by Ald. Nichols seconded by Ald. Keehan to approve R-9-16 A Resolution Approving a 2016 Capital Improvement Budget Adjustment for the Purpose of Installing Infrastructure in the Second Addition to Woodland Hills Subdivision and the Accompanying Borrowing to be included with the 2016 Capital Improvement Borrowing.

Motion carried on roll call 7-0.

K. ORDINANCES AND RESOLUTIONS

1. [O-2-16 An Ordinance Regarding Construction Site Erosion Control as Recommended by the Board of Public Works](#)

Moved by Ald. Taylor seconded by Ald. Krautkramer to approve O-2-16 Ordinance Regarding Construction Site Erosion Control.

Motion carried on roll call 7-0.

2. [O-3-16 An Ordinance Regarding Post-Construction Storm Water Management as Recommended by the Board of Public Works](#)

DPW Radtke explained Sec. 6-7-7(3)(a)1a Total Phosphorus Percent Reduction for New Development of the Lower Fox River should be changed from 60% to 41%.

Moved by Ald. Taylor seconded by Ald. Keehan to approve O-3-16 An Ordinance Regarding Post-Construction Storm Water Management.

Moved by Ald. Taylor seconded by Ald. Keehan to amend, Sec. 6-7-7(3)(a)1a Total Phosphorus Percent Reduction for New Development of the Lower Fox River from 60% to 41%.

Motion on amendment carried on voice vote.

Original motion as amended carried on roll call 7-0.

3. [R-10-16 Resolution Continuing Appropriations \(2015 Fund Balance Reservations\) \(Introduced by Mayor Merkes\)](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve R-10-16 Resolution Continuing Appropriations (2015 Fund Balance Reservations).
Motion carried on roll call 7-0.

4. [R-11-16 Resolution Transferring/Appropriating 2015 Budget Funds\(Introduced by Mayor Merkes\)](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve R-11-16 Resolution Transferring/Appropriating 2015 Budget Funds.
Motion carried on roll call 7-0.

5. [R-12-16 Resolution to Approve the Cancellation of Outstanding Checks; and the Write-off of General Uncollectible Accounts Receivables and Delinquent Personal Property Receivables \(Introduced by Mayor Merkes\)](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approved R-12-16 Resolution to Approve the Cancellation of Outstanding Checks; and the Write-off of General Uncollectible Accounts Receivables and Delinquent Personal Property Receivables.
Motion carried on roll call 6-1. Ald. Zelinski voted no.

L. APPOINTMENTS

None

M. CLAIMS AGAINST THE CITY

None

N. PRESENTATION TO OUTGOING COMMITTEE/BOARD/COMMISSION MEMEBERS

1. Joanne Roush—Water and Light Commission
2. Ronald Duuck—Police Commission
3. Cindy Schaefer Kemps—Park and Recreation Board
4. Roy Kordus—Board of Review
5. Tami Lee—Sustainability Board
6. Mary Lueke—Committee on Aging

Mayor Merkes thanked the outgoing Committee members for their service and presented them with a Proclamation. Joanne Roush and Roy Kordus were present.

O. PRESENTATION TO OUTGOING ALDERMEN

1. Alderman Tina Olszewski—District 4
2. Alderman Dan Zelinski—District 6

Mayor Merkes presented Ald. Zelinski with a plaque and thanked him for his service to the City. Mayor Merkes thanked Ald. Olszewski for her service to the City. He will make arrangement to for Ald. Olszewski to receive her plaque.

Ald. Zelinski thanked Council and Staff.

P. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)
No one spoke.

Q. ADJOURNMENT SINE DIE

Moved by Ald. Zelinski seconded by Ald. Spencer to adjourn sine die at 6:21 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk