

CITY OF MENASHA

140 Main Street, 3rd Floor Council Chambers

140 Main Street, Menasha

June 4, 2007

MINUTES

 [+ Back](#)  [Print](#)

I. CALL TO ORDER

A. [Call to Order](#)

Item Action:
None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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Meeting called to order by Chairman Wisneski at 6:00 p.m.

II. ROLL CALL/EXCUSED ABSENCES

A. [Roll Call](#)

Item Action:
None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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PRESENT: Ald. Pack, Hendricks, Eckstein, Michalkiewicz, Chase, Merkes, Taylor, Wisneski.

Comments

ALSO PRESENT: Mayor Laux, CA/HRD Brandt, PC Stanke, CDD Keil, C/T Stoffel, PWS Jacobson, Officer Jeff Jorgenson, Doug Young, Clerk Galeazzi and the Press.

III. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Administration Committee, 5/21/07.](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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move	to approve Administration Committee minutes, 5/21/07	Alderman Pack	Alderman Eckstein	Passed
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Motion carried on voice vote.

IV. DISCUSSION

A. [Update on Steam Utility Project and Water Treatment Plant Project \(Discussion Only\)](#)

Item Action:
None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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MUGM Young reported on Steam Utility Project: Operations are running smoothly. They are still working on the high moisture and low BTUs with the old coal vendor. They are starting to receiving coal from the new vendor, which is a much dryer coal. The Utilities

Commission hired a consultant to check the coal receiving process. A recommendation was presented to the Commission to install dust suppression equipment and remove the vibratory feeder which will be implemented soon. The April financial report was discussed. A representative from the manufacture of the bag house fan will be on-site on June 13 to address the noise issue. Sargent and Lundy will have a draft copy the workout plan available for staff review the week of June 11. The back pressure turbine repair work begins June 7 and will be off-line for about 16 days. Mr. Young answered questions from the Council.

Comments

Water Treatment Plant: Exterior is completely up and roofing is on. The ash silo is being installed and the large crane has been removed from the site. They continue to install the piping and electrical, and are painting the walls. Staff is working on the control system. Broad Street is closed to regular traffic and crews are starting the excavating for the underground connections. The installation work on the piping from the channel to the lake will be starting. The project is still on schedule with the landscaping and paving remaining.

B. [City of Menasha Electronic Communications & Information Systems Policy.](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

CA/HRD Brandt explained the police dept. has made some recommendations for changes to the policy along with some language changes.

move	to refer back to IT Steering Committee	Alderman Wisneski	Alderman Merkes	Passed
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Motion carried on voice vote.

C. [Consulting Agreement with McClone Insurance Group, July 1, 2007 to June 30, 2008, and authorized signature.](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

CA/HRD Brandt explained this is a renewal contract. RFPs have been sent out in past years and McClone has always come in with the lowest bid.

D. [Presentation of grant to the Police Department by Wal-Mart Company.](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

PC Stanke explained the Police Dept. was made aware of a grant available from Wal-Mart Company from a City resident that is also an employee of Wal-Mart. Officer Jeff Jorgenson applied for and received a \$1,000 grant from Wal-Mart. Jim Shelp Human Resource manager for Wal-Mart's Distribution Center in Beaver Dam presented the check to Officer Jorgenson, who accepted on behalf of the Police Dept.

E. [Licenses: Renewal liquor and malt beverage applications on file for the licensing year July 1, 2007-June 30, 2008.](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

Clerk Galeazzi explained four businesses (The Vault, Franky's of Menasha, Hank's Tavern, Solea Mexican Grill) have outstanding financial obligations to the City that will need to be paid in full before the liquor license can be issued. Action on these applications should be held over until the June 18 meeting.

F. [Accounts payable and payroll from 5/24/07-5/31/07 in the amount of \\$819,408.88.](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

Ck. #12590-AMT-\$150.00 – garnishments; Ck. #12614-Elan Cardmember Service-\$65.48 – cell phone chargers/IT Dept and \$32.60 – Horse & Plow Restaurant/CA Brandt; Ck. #12624-Larson Engineering-\$2,365.00 – final payment for Foundation Rpt; Ck. #12651-Snowmobile Renewal Processing-\$30.00 – registration of snowmobile/Parks Dept.; Ck. #12657-Stone Toad Bar-Grill-\$1,007.00 –

luncheon/Senior Center; Ck. #12686-Allied Glove & Safety Products-\$120.20 – leather driving gloves/PW Dept; Ck. #12734-Waverly Beach Supper Club-\$70.00 – wrong vendor/check voided; Ck. #12741-Zarnoth Brush Works-\$118.00 – dirt shoes-equipment for street sweeper/PW Dept.

V. ADJOURNMENT

A. [Adjournment](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to adjourn at 6:35p.m.	Alderman Taylor	Alderman Michalkiewicz	Passed
	Motion carried on voice vote.			
	Comments			
	Comments			
	Comments			

Respectfully submitted by Deborah A. Galeazzi, City Clerk