

CITY OF MENASHA
Administration Committee
140 Main Street, 3rd Floor Council Chambers
June 16, 2008

MINUTES

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1. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:38 p.m.

2. ROLL CALL/EXCUSED ABSENCES

A. [Roll Call](#)

PRESENT: Ald. Michalkiewicz, Benner, Pamerter, Taylor, Wisneski, Pack, Hendricks, Zelinski
ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PRD
Tungate, Clerk Galeazzi, and the Press.

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Administration Committee Minutes, 6/2/08](#)

Moved by Alderman Pack, seconded by Alderman Michalkiewicz to approve minutes

Motion Carried on voice vote

Results:

4. DISCUSSION

A. [Police Award Pin Recognition: Chuck Sahr and Larry Bonneville, Education Pins \(Masters Degrees\). Matt Albrecht and Paul Scheppf, Field Training Officer Certification.](#)

PC Stanke presented Police Award Pin Recognition to the following police officers for the recent accomplishments. Officer Matt Albrecht and Officer Paul Scheppf - Field Training Officer Certification; Lt. Larry Bonneville-Education Pin for Master Degree in Business Administration; Lt. Chuck Sahr-Education Pin for Master Degree in Criminal Justice

B. [License: Class A Renewal Application for Gurpal Wisconsin Station LLC/Bulk Petroleum, Buddi Sagar Subedi, Agent for the premises at 209 Racine Street for the July 1, 2008-June 30, 2009 licensing year.](#)

Discussion ensued on the condition of the property, Community Enforcement Officer has been dealing with issues. CA/HRD Brandt explained the Council's role on approving renewal liquor license applications and new liquor license applications. The renewal application was submitted late as there was a potential sale the did not happen.

C. [Petition of Stephanie A. Hendricks to house 2 more dogs than allowed by City Code.](#)

CA/HRD Brandt explained as required by ordinance, Ms. Hendricks has obtained the signatures of the neighbors to allow for more than four pets per household. The Council has approved similar request in the past. Ald. Hendricks gave a brief background on the foster care program that he and his wife are a part of. He will be

abstaining on voting on this issue.

D. Motion to clear and landscape 81-87 Racine Street including: removal of five pine trees, split rail fence, gravel base and concrete lamp bases, add topsoil and seed (Ald. Taylor)

Discussion ensued on what would need to be done to make the property marketable. The plan would cover all 3 parcels.

Friendly amendment by Ald. Wisneski to include 504 Broad Street as part of the plan.

Mayor Merkes explained budgeted funds will be used to clean up and landscapate the parcels. Ald. Wisneski and Michalkiewicz recommended leaving the trees as part of the landscape.

E. O-9-08 An Ordinance Relating to City Government and Elections

CA/HRD Brandt explained this ordinance is a cleanup of the City Code to be in line with the current practice.

F. Accounts payable and payroll for 6/5/08 - 6/12/08 in the amount of \$1,532,707.36

Ck. #17208-Security Fence & Supply-\$1,151.07-poles for fences and traffic signs.

Ck. #17248-Great Lakes TV Seal Inc-\$1,752.95-cost for looking for connections in sewer system.

Ck. #17147-Beck Electric-\$1,123.18-heavy duty pressure washer.

Ck. #17197-Ogden Plumbing-\$5,209.63-replace water heater at Public Safety Building

Ck. #17225-Wiseguys Pizzeria-\$8,000-Reserve License Grant (CA/HRD Brandt explained the procedure for receiving the reserve license grant)

5. ADJOURNMENT

A. Adjournment

Moved by Alderman Pack, seconded by Alderman Taylor to adjourn at 7:30 p.m.

Motion Carried on voice vote

Results:

Respectfully submitted by Deborah A. Galeazzi, City Clerk