

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

CITY OF MENASHA
Administration Committee
140 Main Street, 3rd Floor Council Chambers

May 5, 2008

6:20 PM

AGENDA

 [← Back](#)  [Print](#)

1. CALL TO ORDER

A. Call to Order

2. ROLL CALL/EXCUSED ABSENCES

A. Roll Call

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. Administration Committee Minutes, 4/21/08

[Attachments](#)

4. DISCUSSION

A. License (6-month): Class "B" application of Menasha Athletic Association (MACs) to sell fermented malt beverages, Koslo Park Concession, May 6, 2008-Oct. 31, 2008, Paul S. Johnson, agent.

[Attachments](#)

B. License (6-month): Class "B" application of Menasha Twins Baseball (Legion Team) to sell fermented malt beverages, Koslo Park Concession, May 6, 2008-Oct. 31, 2008, Debbie Chew, agent.

[Attachments](#)

C. Agreement between The Board of Regents of the University of Wisconsin System on Behalf of the University of Wisconsin Oshkosh and Menasha Health Dept. for the conduct of a Clinical Education Program, June 1, 2008-May 31, 2011, and authorize signature

[Attachments](#)

D. Program Memorandum between University of Wisconsin-Oshkosh College of Nursing and Menasha Health Dept., June 1, 2008-May 31, 2011, and authorize signature

[Attachments](#)

E. Approval of fees for the licensing period July 1, 2008-June 30, 2009; 1) DHFS Agent of the State; 2) Tattoo Parlor/Body Piercing Establishments; 3) DATCP Agent of the State (Recommendation of Board of Health)

[Attachments](#)

F. Approval of Mobile Home Parks fee for the licensing period July 1, 2008-June 30, 2010 (Recommendation of Board of Health)

[Attachments](#)

G. Request of Wiseguys Pizzeria & Pub to serve alcohol beverages and food on their outside patio from May 5 - Nov. 1, 2008

[Attachments](#)

- H. **O-5-08 An Ordinance Relating to Operators' Licenses** [Attachments](#)
- I. **O-6-08 An Ordinance Relating to Site, Architectural, Landscaping and Lighting Plan Review.** [Attachments](#)
- J. **R-10-08 Proclamation for Municipal Clerks Week, May 4-May 10, 2008** [Attachments](#)
- K. **R-11-08 Designating May 11-May 17, 2008 National Police Week and May 15, 2008 Peace Officers' Memorial Day** [Attachments](#)
- L. **Accounts payable and payroll for 4/23/08-5/1/08 in the amount of \$1,713,709.37** [Attachments](#)

5. **ADJOURNMENT**

A. **Adjournment**

"Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Menasha City Clerk at 967-3600 24 hours in advance of the meeting so special accommodations can be made."

CITY OF MENASHA
Administration Committee
140 Main Street, 3rd Floor Council Chambers
April 21, 2008

MINUTES

 + [Back](#)  [Print](#)

1. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:36 p.m.

2. ROLL CALL/EXCUSED ABSENCES

A. Roll Call

PRESENT: Ald. Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner, Taylor,
ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PHD Nett, PRD Tungate, PWS Jacobson,
Clerk Galeazzi, and the Press.

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. Administration Committee Minutes, 4/7/08 & 4/15/08

Moved by Alderman Taylor, seconded by Alderman Michalkiewicz to approve Administration Committee Minutes, 4/7/08 & 4/15/08

Motion Carried on voice vote

Results:

4. DISCUSSION

A. Application of Wiseguys Pizzeria & Pub LLC, 1440 S. Oneida Street, Menasha, Brenda Jorgensen, agent for Reserve Class B Liquor License for the 2007-2008 licensing year.

No Questions or Discussion

B. Authorization to request funds from Winnebago County Commission on Aging for 2009: 1) Senior Center Activity Coordinator; 2) Senior Center Supervisor; 3) 60+ Health Program, and authorize signatures.

PHD Nett explained the contracts are the same as in previous years. Only change is the amount of funds being requested.

C. Approval of Declaration of Official Intent to Advance Funds, Water Main and Service Replacement on Third Street prior to DOT project.

No Questions or Discussion

D. R-7-08 Resolution Continuing Appropriations

C/T Stoffel explained this resolution is to transfer funds that were budgeted in 2007 to be used in 2008.

E. R-8-08 Resolution Transferring/Appropriating Funds

C/T Stoffel explained the resolution is to cover those individual accounts which exceeded their 2007 budgeted amount or to appropriate revenues received, but not budgeted.

F. R-9-08 - Resolution Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town or

School District Moneys

C/T Stoffel explained the resolution is to allow the new Mayor the authority of the City accounts at the First National Bank-Fox Valley

G. Accounts payable and payroll for 4/10/08 - 4/17/08 in the amount of \$1,892,933.36

Ck. #16472-Beck Electric-\$3,264.66 - Marina repairs
Ck. #16486-Emmons Business Interiors-\$7,173.26 - new chairs at Senior Center (budgeted item)
Ck. #16491-Friends of High Cliff-\$33.00 - donation for nature pin, Park & Rec and Heckrodt
Ck. #16501-Laydwel Carpet One-\$200.00 - new molding for Health Dept.
Ck. #16510-Miller & Assoc.-\$1,221.00 - park bench donated by Ald. Wisneski
Ck. #16573-Manderfield Bakery-\$47.70 - buns & sheet cake for Senior Center April party

5. ADJOURNMENT

A. Adjournment

Moved by Alderman Michalkiewicz, seconded by Alderman Pack to adjourn at 6:55 p.m.

Motion Carried on voice vote

Results:

Deborah A. Galeazzi

Respectfully submitted by Deborah A. Galeazzi, City Clerk

RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning May 1, 2008; ending Oct 31, 2008

TO THE GOVERNING BODY of the: Town of Village of City of } MENASHA

County of WINNEBAGO Aldermanic Dist. No. _____ (if required by ordinance)

CHECK ONE Individual Partnership Limited Liability Company
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company Menasha Athletic Assn.
 Address of Corporation/Limited Liability Company (if different from licensed premises) P.O. Box 342, Menasha 54952
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>John F. Galeazzi</u>	<u>1025 Melissa St.</u>	<u>Menasha 54952</u>
Vice President/Member	<u>Donald R. Kerehl</u>	<u>838 Milwaukee St.</u>	<u>Menasha 54952</u>
Secretary/Member	<u>Joan H. Smogoleski</u>	<u>1306 Dunning St.</u>	<u>Menasha 54952</u>
Treasurer/Member	<u>Gary L. Coopman</u>	<u>1248 Meadowview Dr.</u>	<u>Menasha 54952</u>
Agent	<u>Paul S. Johnson</u>	<u>1312 Lakeshore Dr.</u>	<u>Menasha 54952</u>

C. 1. Trade Name Menasha Macs Business Phone Number _____
 2. Address of Premises Koslo Park - Geneva Road Post Office & Zip Code Menasha, WI 54952

3. Is agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Koslo Park concession stand - coolers

5. Legal description (omit if street address is given above): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any municipality? If yes, complete reverse side Yes No

b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side Yes No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? Yes No

If yes, explain. Officer change - President, Agent change

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? Yes No
 If not, explain.

9. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown under Section A or B above? [phone (608) 266-2776] Yes No

10. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME
 this 7th day of April, 2008
Deborah A. Maliazzi
(Clerk/Notary Public)
 My commission expires 8/10/08

John Galeazzi
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)
Joan H. Smogoleski
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>4/7/08</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Applicant's Wisconsin Seller's Permit Number: <u>243456</u>	
Federal Employer Identification Number (FEIN): <u>39-6175099</u>	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ 50.00
<input type="checkbox"/> Wholesale beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ 25.00
TOTAL FEE	\$ 75.00
Post Office & Zip Code	

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town/Village/City of MENASHA County of WINNEBAGO

The undersigned duly authorized officer(s)/members/managers of MENASHA ATHLETIC ASSOCIATION
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

MENASHA MACS
(trade name)

located at KDSL0 PARK

appoints PAUL S. JOHNSON
(name of appointed agent)

1312 LAKE SHORE DR MENASHA 54952
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?
 Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 20.5 YRS

Place of residence last year MENASHA, WI 54952, 1312 Lakeshore Drive

For: Menasha Athletic Assn. (Maes)
(name of corporation/organization/limited liability company)

By: _____
(signature of Officer/Member/Manager)

And: Joan H. Amogheshi
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, PAUL S. JOHNSON
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

PSJ
(signature of agent)

3/27/08
(date)

Agent's age [REDACTED]

1312 LAKE SHORE DR MENASHA WI 54952
(home address of agent)

Date of birth [REDACTED]

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on April 23, 2008 by [Signature]
(date) (signature of proper local official)

Title Police Chief
(town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

INDIVIDUAL'S FULL NAME (Please Print) (Last Name)		(First Name)	(Middle Name)	SOCIAL SECURITY NUMBER	
JOHNSON		PAUL	S.	[REDACTED]	
HOME ADDRESS (Street/Route)			POST OFFICE	STATE	ZIP CODE
1312 LAKESHORE DR			MENASHA	WI	54952
HOME PHONE NUMBER	AGE	DATE OF BIRTH		PLACE OF BIRTH	
920 727 9150	[REDACTED]	[REDACTED]		ROCKFORD, IL	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- MEMBER of MENASHA ATHLETIC ASSOCIATION
(Officer/Director/Member/Manager/Agent) (NAME OF CORPORATION, LIMITED LIABILITY COMPANY OR NONPROFIT ORGANIZATION)
 which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 20.5 YRS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality? . Yes No
(If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending.) (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any municipality? Yes No
(If yes, describe status of charges pending.)
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
(If yes, identify.) (NAME, LOCATION AND TYPE OF LICENSE/PERMIT)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer license, brewery permit or wholesale liquor permit in the State of Wisconsin? Yes No
(If yes, identify.) (NAME OF WHOLESALE LICENSEE OR PERMITTEE) (ADDRESS BY CITY AND COUNTY)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	From	To
HOME DEPOT	653 N. Westhill Blvd Grandchute WI 54914	1/99	7/99
TECUMSEH	1604 Michigan Ave New Holstein WI 53061	3/93	7/98

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 27th day of March, 2008
Lindsey Muegauer
(CLERK/NOTARY PUBLIC)



[Signature]
(SIGNATURE OF NAMED INDIVIDUAL)

My commission expires 10/16/2011

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

INDIVIDUAL'S FULL NAME (Please Print) (Last Name)		(First Name)	(Middle Name)	SOCIAL SECURITY NUMBER	
Galeazzi		John	F	[REDACTED]	
HOME ADDRESS (Street/Route)		POST OFFICE		STATE	ZIP CODE
1025 Melissa Street		Menasha		WI	54952
HOME PHONE NUMBER	AGE	DATE OF BIRTH		PLACE OF BIRTH	
920-722-0635	[REDACTED]	[REDACTED]		Neenah, WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Officer - President of Menasha Athletic Assn.
(Officer/Director/Member/Manager/Agent) (NAME OF CORPORATION, LIMITED LIABILITY COMPANY OR NONPROFIT ORGANIZATION)
 which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 49 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality? . Yes No
 (If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending.) (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any municipality? Yes No
 (If yes, describe status of charges pending.)
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 (If yes, identify.) _____
(NAME, LOCATION AND TYPE OF LICENSE/PERMIT)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer license, brewery permit or wholesale liquor permit in the State of Wisconsin? Yes No
 (If yes, identify.) _____
(NAME OF WHOLESALE LICENSEE OR PERMITTEE) (ADDRESS BY CITY AND COUNTY)
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	Employed To
Miller Electric mfg.		8/1977	Present
Menasha Post Office		8/1976	8/1977

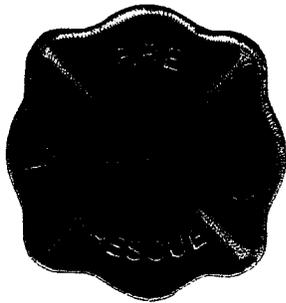
The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 18th day of March, 2008
Deborah A. Galeazzi
(CLERK/NOTARY PUBLIC)

John Galeazzi
(SIGNATURE OF NAMED INDIVIDUAL)

My commission expires 8/10/08



Memorandum

TO: Debbie Galeazzi, City of Menasha Clerk

FROM: Assistant Chief/Fire Marshall Al Auxier

DATE: April 25, 2008

RE: Liquor License, Menasha Athletic Association

I did a walk through of the concession stand at Koslo Park-Geneva Road and found the building in a condition that would allow me to approve the liquor license request for this occupancy/organization.

If you have any questions or concerns please email or give me a call.



Menasha

City of Menasha • Department of Community Development

To: Debbie Galeazzi
From: Building Inspection Department
Date: 4/28/08

RE: Liquor License Inspection

MENASHA MACS.

Address: GEVUA. KOLSO PARK

The premise at the above address has been inspected for compliance with State and Local Building Codes and found to be:

COMPLIANT

NON - COMPLIANT
Recommend delaying license approval until all
Violations are corrected.

Respectfully submitted

Dennis Jansen

City of Menasha Building Inspector

Dan Coffey

City of Menasha Building Inspector



City of Menasha • Health Services

Date: May 1, 2008

To: City of Menasha Common Council

From: Todd Drew, R.S. – Sanitarian 
City of Menasha Health Department

Re: Liquor License Inspection for Menasha Twins / MACs at Koslo Park

An inspection was conducted at Koslo Park Concession Stand, Menasha, WI for liquor license applications filled by Menasha Twins / MAC Baseball.

The health inspection conducted in this establishment included standard sanitation, equipment condition, food safety, plumbing, employee hygiene, toilet and hand washing facilities, insect and rodent control and general condition using Wisconsin Administrative Code and the Wisconsin Food Code (Food Establishment Code) as a basis for inspection procedures.

The inspection conducted at this location did not cite any health-related violations which would necessitate a recommendation to hold this liquor license application.

If you should have any questions regarding this information, please do not hesitate to contact me.

AN ORDINANCE RELATING TO SITE, ARCHITECTURAL, LANDSCAPING, AND LIGHTING PLAN REVIEW

Introduced by Alderman Kevin Benner

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Section 13-1-12(h)(5) is repealed and recreated as follows:

- (5) Outdoor Lighting Intensity Standards. When outdoor lighting is proposed or required, the following standards in the table on the following page shall apply and the “activities” as described in the table shall be assigned and evaluated by the Menasha Police Department and Community Development Department based on the type of use, the hours of operation and the area in which the use is located.

Light Use	Minimum Horizontal Foot-Candles	Maximum Horizontal Foot-Candles	Additional Regulations
Parking Lot	0.5	5.0	(1) Areas used for parking or vehicle storage shall be illuminated in accordance with the requirements for parking lot lighting. (2) Parking lot lighting shall have a Color Rendition Index (CRI) of 50 or higher.
Outdoor display and sales	-	5.0	-
Canopies and drive through facilities	5.0	20.0	(1) Luminaires mounted on or under canopy ceilings shall be full cutoff, unless indirect lighting is used whereby light is directed upward and then reflected down from the ceiling of the structure. In this case, luminaires must be shielded so that direct illumination is focused exclusively on the ceiling of the structure. (2) Parking lot lights shall not be mounted on the top or sides of a canopy and the sides of a canopy shall not be internally illuminated. Canopy sides may, however, utilize full-cutoff downlighting. (3) Lighting for drive-through facilities must be fully shielded. (4) Canopy and bay lighting shall have a Color Rendition Index (CRI) of 50 or higher
Outdoor activity facility	All outdoor entertainment or recreational/sports facility lighting will be reviewed for compliance with minimum site lighting criteria and light trespass criteria and with		

	regard to the intent of these exterior lighting standards to minimize the impact of light trespass and glare on all surrounding properties and public rights-of-way.		
High Risk Activity (e.g. bank deposit night drop or ATM)	4.0	5.0	Lighting shall have a Color Rendition Index (CRI) of 50 or higher
Medium Risk Activity (e.g. convenience store open 24 hours)	2.0	4.0	Lighting shall have a Color Rendition Index (CRI) of 50 or higher
Low Risk Activity (e.g. place of worship, office)	0.5	2.0	Lighting shall have a Color Rendition Index (CRI) of 50 or higher

SECTION 2: This Ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____, 2008.

Donald Merkes, Mayor

ATTEST: _____
Deborah A. Galeazzi, City Clerk

ATTORNEY'S NOTE:

RESOLUTION NO. R-10-08

**MUNICIPAL CLERKS WEEK
MAY 4 – May 10, 2008**

Introduced by Mayor Merkes

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels and

WHEREAS, Municipal Clerks have pledged to be ever mindful of the neutrality and impartiality, rendering equal service to all, and

WHEREAS, the Municipal Clerk services as the information center on functions of local government and community, and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and annual meetings of their state, province, country and international professional organizations, and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I, Donald Merkes, Mayor of the City of Menasha with the Council concurring do recognize the week of May 4 – May 10, 2008 as Municipal Clerks Week, and further extend appreciate to our Municipal Clerk, Deborah A. Galeazzi and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Passed and Approved this 5th day of May, 2008.

Donald Merkes, Mayor

**MENASHA CITY COUNCIL
RESOLUTION NO. R-11-08**

**DESIGNATING MAY 11TH THROUGH MAY 17ST, 2008
NATIONAL POLICE WEEK
AND MAY 15TH, 2008**

PEACE OFFICERS' MEMORIAL DAY

Introduced by Mayor Merkes

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police week; and
WHEREAS, the members of law enforcement community within the City of Menasha play an essential role in safeguarding the rights and freedoms of our citizens; and
WHEREAS, it is important that citizens recognize and appreciate the duties, hazards, and sacrifices of law enforcement personnel; and
WHEREAS, members of our law enforcement agencies honor their duty to serve the people by safeguarding life and property, by protecting citizens against violence, disorder, and deception and by protecting the weak against oppression; and
WHEREAS, the men and women of the Menasha Police Department continuously provide a vital public service;
NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Menasha with the Mayor concurring proclaim May 11 through May 17, 2008 to be;

NATIONAL POLICE WEEK

in the City of Menasha

BE IT FURTHER RESOLVED that May 15th, 2008 is observed as

PEACE OFFICERS' MEMORIAL DAY

in the City of Menasha, in honor of those law enforcement officers throughout our nation, who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of those fallen heroes.

APPROVED THIS 5TH DAY OF MAY, 2008.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, Clerk

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 4/23/08-5/1/08 Checks # 16604-16785	\$1,561,074.56
Payroll Checks for 4/24/08-5/1/08 Checks # 38147-38369	<u>152,634.81</u>
Total	\$1,713,709.37

**Gaps in the sequence of accounts payable check numbers may be caused by: voiding checks at the start of a new check run to set up printing of the checks correctly, having a large number of invoices on a particular vendor which causes the payment to be printed on more than one accounts payable check , incorrect alphabetizing of a vendor causing the accounts payable check to appear out of sequence or software/printer problems which result in accounts payable checks being printed incorrectly and needing to be discarded.

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

AMT-Garnishments

Date: Wednesday, April 23, 2008
 Time: 12:15PI
 User: JSASSMAN

CITY OF MENASHA
Check Register - w/Alternate Description

Page: 1 of 6
 Report: 03630Alt.rpt
 Company: 31100

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00128 3M	OF32210	31100	55	06-101-243	3,756.00	ANNUAL CONTRACT AGREEMENT
	Check Date 4/23/2008	Check Nbr 016604			Check Total: 3,756.00	
01160 ALLIANCE ENTERTAINMENT CORP	PJB30793279	31100	55	06-101-314	105.90	LIBRARY MATERIALS
	PJB30691428	31100	55	06-101-314	1,338.44	LIBRARY MATERIALS
	PJB30937298	31100	55	06-101-314	64.40	LIBRARY MATERIALS
	PJB30951309	31100	55	06-101-314	395.72	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr 016605			Check Total: 1,904.46	
01529 AMAZON	809437303292	31100	55	06-101-314	70.36	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr 016606			Check Total: 70.36	
01729 APPLE BOOKS	83170	31100	55	06-101-314	99.49	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr 016607			Check Total: 99.49	
01805 ARROW AUDIO	3650	31100	55	06-101-315	2,864.07	EQUIPMENT
	Check Date 4/23/2008	Check Nbr 016608			Check Total: 2,864.07	

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02115 BAKER & TAYLOR INC	5008818398	31100	55	06-101-314	25.17	LIBRARY MATERIALS
	H28051040	31100	55	06-101-314	139.51	LIBRARY MATERIALS
	H29180340	31100	55	06-101-314	40.28	LIBRARY MATERIALS
	H29358580	31100	55	06-101-314	14.39	LIBRARY MATERIALS
	H29358581	31100	55	06-101-314	1,105.65	LIBRARY MATERIALS
	H29768810	31100	55	06-101-314	32.35	LIBRARY MATERIALS
	H29840000	31100	55	06-101-314	10.79	LIBRARY MATERIALS
	H30154630	31100	55	06-101-314	220.90	LIBRARY MATERIALS
	H30417700	31100	55	06-101-314	17.96	LIBRARY MATERIALS
	2020536153	31100	55	06-101-314	386.17	LIBRARY MATERIALS
	2020553090	31100	55	06-101-314	531.90	LIBRARY MATERIALS
	2020557591	31100	55	06-101-314	506.99	LIBRARY MATERIALS
	2020572451	31100	55	06-101-314	646.30	LIBRARY MATERIALS
	2020577991	31100	55	06-101-314	605.35	LIBRARY MATERIALS
	2020586317	31100	55	06-101-314	714.78	LIBRARY MATERIALS
	2020603260	31100	55	06-101-314	660.42	LIBRARY MATERIALS
	2020608085	31100	55	06-101-314	536.65	LIBRARY MATERIALS
	2020629487	31100	55	06-101-314	266.95	LIBRARY MATERIALS
	2020645868	31100	55	06-101-314	368.91	LIBRARY MATERIALS
	2020674681	31100	55	06-101-314	310.05	LIBRARY MATERIALS
2020683316	31100	55	06-101-314	543.63	LIBRARY MATERIALS	
2020718763	31100	55	06-101-314	442.27	LIBRARY MATERIALS	
2020710246	31100	55	06-101-314	316.54	LIBRARY MATERIALS	
2020731124	31100	55	06-101-314	599.99	LIBRARY MATERIALS	
2020738965	31100	55	06-101-314	407.15	LIBRARY MATERIALS	
Check Date	4/23/2008	Check Nbr	016611	Check Total:	9,451.05	
02335 BECK ELECTRIC INC	E47	31100	55	06-101-240	34.12	REPAIR & MAINTENANCE
	Check Date	4/23/2008	Check Nbr	016612	Check Total:	34.12

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02473 BETTER CONTAINERS MFG CO INC	198564	31100	55	06-101-300	115.32	DEPARTMENT SUPPLIES
	Check Date 4/23/2008	Check Nbr	016613		Check Total:	115.32
02628 JOSEPH BONGERS	04172008	31100	55	06-101-331	136.86	MILEAGE REIMBURSEMENT
	04202008	31100	55	06-101-333	456.11	MEAL REIMBURSEMENT
	04222008	31100	55	06-101-334	26.00	PARKING REIMBURSEMENT
	Check Date 4/23/2008	Check Nbr	016614		Check Total:	618.97
02635 BOOK WHOLESALERS INC	M195464A	31100	55	06-101-314	227.35	LIBRARY MATERIALS
	M211113A	31100	55	06-101-314	47.14	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr	016615		Check Total:	274.49
03115 CAPSTONE PRESS	CI10081061	31100	55	06-101-314	484.45	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr	016616		Check Total:	484.45
03265 CENTER POINT LARGE PRINT	701084	31100	55	06-101-314	38.94	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr	016617		Check Total:	38.94
03375 CHILD'S WORLD	NA95271	31100	55	06-101-314	385.00	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr	016618		Check Total:	385.00
04195 DEMCO INC	3171333	31100	55	06-101-300	223.03	DEPARTMENT SUPPLIES
	Check Date 4/23/2008	Check Nbr	016619		Check Total:	223.03
05111 ELISHA D SMITH PUBLIC LIBRARY	04172008	31100	55	06-101-316	155.00	PROGRAM EXPENSE
	Check Date 4/23/2008	Check Nbr	016620		Check Total:	155.00
06315 FOCOL	04172008	31100	55	06-101-320	25.00	MEMBERSHIP FEE
	Check Date 4/23/2008	Check Nbr	016621		Check Total:	25.00

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06669 FRIENDS OF HIGH CLIFF STATE PK	04172008	31100	55	06-101-316	33.00	PROGRAM EXPENSE
	Check Date 4/23/2008	Check Nbr	016622		Check Total:	33.00
07044 GALE	15644559	31100	55	06-101-314	726.08	LIBRARY MATERIALS
	15649026	31100	55	06-101-314	138.16	LIBRARY MATERIALS
	15651964	31100	55	06-101-314	48.72	LIBRARY MATERIALS
	15653645	31100	55	06-101-314	38.93	LIBRARY MATERIALS
	15661007	31100	55	06-101-314	55.12	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr	016623		Check Total:	1,007.01
07075 GANNETT NEWSPAPERS	04172008	31100	55	06-101-314	374.40	SUBSCRIPTION RENEWAL
	Check Date 4/23/2008	Check Nbr	016624		Check Total:	374.40
08087 KATHY HANNAH	04172008	31100	55	06-101-314	91.93	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr	016625		Check Total:	91.93
09135 INGRAM LIBRARY SERVICES	34849652	31100	55	06-101-314	82.97	LIBRARY MATERIALS
	35079110	31100	55	06-101-314	84.81	LIBRARY MATERIALS
	35273242	31100	55	06-101-314	230.07	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr	016626		Check Total:	397.85
11155 KITZ & PFEIL INC	03-14-090028	31100	55	06-101-313	21.58	HOUSEKEEPING SUPPLIES
	03-19-090003	31100	55	06-101-313	7.66	HOUSEKEEPING SUPPLIES
	Check Date 4/23/2008	Check Nbr	016627		Check Total:	29.24
12510 MARGE LOCH-WOUTERS	04172008	31100	55	06-101-316	42.34	PROGRAM EXPENSE
	04182008	31100	55	06-101-331	299.97	MILEAGE REIMBURSEMENT
	04192008	31100	55	06-101-332	60.00	REGISTRATION FEE
	04212008	31100	55	06-101-333	177.28	LODGING REIMBURSEMENT
	Check Date 4/23/2008	Check Nbr	016628		Check Total:	579.59

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13045 MANDERFIELD BAKERY	289564	31100	55	06-101-316	30.00	PROGRAM EXPENSE
	Check Date 4/23/2008	Check Nbr	016629		Check Total:	30.00
13073 MARIS ASSOCIATES	5812	31100	55	06-101-314	58.80	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr	016630		Check Total:	58.80
13610 MIDWEST TAPE	1591141	31100	55	06-101-314	68.97	LIBRARY MATERIALS
	1594764	31100	55	06-101-314	52.97	LIBRARY MATERIALS
	1591337	31100	55	06-101-314	92.34	LIBRARY MATERIALS
	1594763	31100	55	06-101-314	49.32	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr	016631		Check Total:	263.60
13710 MISTER ANDERSON'S COMPANY	106420	31100	55	06-101-314	648.08	LIBRARY MATERIALS
	106419	31100	55	06-101-316	39.79	PROGRAM EXPENSE
	Check Date 4/23/2008	Check Nbr	016632		Check Total:	687.87
17050 QUALITY BOOKS INC	117799	31100	55	06-101-314	169.43	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr	016634		Check Total:	169.43
18094 RANDOM HOUSE INC	1084497487	31100	55	06-101-314	18.71	LIBRARY MATERIALS
	1084497488	31100	55	06-101-314	159.20	LIBRARY MATERIALS
	1084529571	31100	55	06-101-314	160.00	LIBRARY MATERIALS
	1084560099	31100	55	06-101-314	32.00	LIBRARY MATERIALS
	1084585957	31100	55	06-101-314	279.20	LIBRARY MATERIALS
	1084618375	31100	55	06-101-314	18.75	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr	016635		Check Total:	667.86
18480 ROURKE PUBLISHING GROUP	INV056899	31100	55	06-101-314	51.30	LIBRARY MATERIALS
	Check Date 4/23/2008	Check Nbr	016636		Check Total:	51.30

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19019 TASHA SAECKER	04172008	31100	55	06-101-331	149.48	MILEAGE REIMBURSEMENT
	04212008	31100	55	06-101-333	319.29	LODGING REIMBURSEMENT
	04232008	31100	55	06-101-331	142.92	MILEAGE REIMBURSEMENT
	Check Date 4/23/2008	Check Nbr	016637		Check Total:	611.69
19140 SCHARPF'S OFFICE PRODUCTS INC	383785	31100	55	06-101-310	25.99	OFFICE SUPPLIES
	383838	31100	55	06-101-310	154.49	OFFICE SUPPLIES
	Check Date 4/23/2008	Check Nbr	016638		Check Total:	180.48
21054 UNIQUE MANAGEMENT SERVICES INC	172265	31100	46	04-171-000	232.70	COLLECTION AGENCY FEE
	Check Date 4/23/2008	Check Nbr	016639		Check Total:	232.70
21060 UNITED PAPER CORPORATION	59509	31100	55	06-101-313	51.05	HOUSEKEEPING SUPPLIES
	Check Date 4/23/2008	Check Nbr	016640		Check Total:	51.05
23229 JULIE WING	04172008	31100	55	06-101-300	16.50	DEPARTMENT SUPPLIES
	Check Date 4/23/2008	Check Nbr	016641		Check Total:	16.50
23286 WINNEFOX AUTOMATED LIBRARY	995	31100	55	06-101-310	162.89	OFFICE SUPPLIES
	Check Date 4/23/2008	Check Nbr	016642		Check Total:	162.89
23293 WINNEFOX LIBRARY SYSTEM	2988	31100	55	06-101-314	28.25	LIBRARY MATERIALS
	2988DUP	31100	55	06-101-316	404.65	PROGRAM EXPENSE
	Check Date 4/23/2008	Check Nbr	016643		Check Total:	432.90
14234 THE YEARBOOK STORE	80223	31100	55	06-101-300	179.56	DEPARTMENT SUPPLIES
	Check Date 4/23/2008	Check Nbr	016633		Check Total:	179.56
Grand Total:					26,809.40	

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01315 AIRGAS NORTH CENTRAL	105713979	31731	54	10-149-300	96.28	ACETYLENE/OXYGEN CYLINDERS
	105718529	31731	54	10-149-315	-250.00	PRODUCT TRADE IN
	105755283	31731	54	10-149-242	62.70	OXYGEN
	105755282	31731	54	10-149-242	26.97	ACETYLENE/ARGON/OXYGEN CYL
	Check Date 4/24/2008	Check Nbr 016644			Check Total: -64.05	
01430 LW ALLEN INC	082373	31201	54	10-301-300	82.09	FILTER ELEMENT
		Check Date 4/24/2008	Check Nbr 016645		Check Total: 82.09	
01525 ALWAYS READY SERVICES	88118	31100	13	04-106-000	117.66	MOP SUPPLIES
		Check Date 4/24/2008	Check Nbr 016646		Check Total: 117.66	
01600 AMERICAN MILLWORK & HARDWARE	109508	31100	54	10-121-315	1,100.70	SHOVELS/SPADES/FORKS/HOES
		Check Date 4/24/2008	Check Nbr 016647		Check Total: 1,100.70	
01675 AMT		31100	21	04-299-022	150.00	
		Check Date 4/24/2008	Check Nbr 016648		Check Total: 150.00	
01763 APPLETON SIGN COMPANY	129	31100	52	08-106-295	559.00	VEHICLE GRAPHICS/LETTERING
		Check Date 4/24/2008	Check Nbr 016649		Check Total: 559.00	
01842 ASSOCIATED APPRAISAL	6024	31100	51	04-107-219	4,708.33	PROFESSIONAL SERVICES MARCH
	6024	31100	51	04-107-310	12.54	POSTAGE/SUPPLIES/ENV/PHONE/FAX
		Check Date 4/24/2008	Check Nbr 016650		Check Total: 4,720.87	
01920 AVASTONE TECHNOLOGIES LLC	71677-A	31100	51	04-109-214	42.50	ASSISTANCE WITH ACCESS REPORT
	71676-A	31100	51	04-109-214	21.25	ASSISTANCE WITH ACCESS REPORT
		Check Date 4/24/2008	Check Nbr 016651		Check Total: 63.75	

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03247 CDW GOVERNMENT INC	JWJ3504	31100	51	04-109-315	21.06	SPEAKERS/INVESTIGATORS
	Check Date 4/24/2008	Check Nbr	016653		Check Total:	21.06
03418 HAN CHU	042208	31100	46	04-175-000	80.00	PARK CANCELLATION
	Check Date 4/24/2008	Check Nbr	016654		Check Total:	80.00
04275 DIGICORPORATION	52720	31100	13	04-113-000	-74.75	
	52720	31100	53	09-102-291	150.75	HEALTH ENVELOPES
	52737	31100	51	04-101-291	1,958.04	HORIZON NEWSLETTER
	52737	31266	54	10-307-291	1,413.00	IN THE WORKS NEWSLETTER
	Check Date 4/24/2008	Check Nbr	016655		Check Total:	3,447.04

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05100 ELAN CARDMEMBER SERVICE	041408	31100	13	04-106-000	339.34	FLAGS
	041408	31100	13	04-106-000	43.95	STOCK SUPPLIES
	041408	31100	48	04-319-000	16.20	E-BAY EXPENSE
	041408	31100	51	01-102-312	26.49	BLACKBERRY SUPPLIES
	041408	31100	51	02-103-312	26.48	BLACKBERRY SUPPLIES
	041408	31100	51	02-117-310	24.78	ELECTION LABELS
	041408	31100	51	04-109-312	70.36	COMPRESSED AIR
	041408	31100	51	04-109-315	52.97	BLACKBERRY SUPPLIES
	041408	31100	51	04-109-338	22.88	TRAINING MEALS
	041408	31100	51	04-109-338	12.30	TRAINING MEALS
	041408	31100	51	04-109-338	164.36	TRAINING LODGING
	041408	31100	51	10-115-240	179.68	COUNCIL SOUND/TV
	041408	31100	52	08-101-242	653.00	REPAIR HANDHELDS/TICKETS
	041408	31100	52	08-101-295	4.00	AUTOZONE FROM LAST MONTH
	041408	31100	52	08-101-300	309.00	CAD ZONE
	041408	31100	52	08-101-300	64.90	LEXARMEDIA
	041408	31100	52	08-101-315	194.70	DASH MEDICAL GLOVES
	041408	31100	52	08-101-333	93.00	HOLIDAY INN
	041408	31100	52	08-101-333	93.00	HOLIDAY INN
	041408	31100	52	08-101-337	500.00	PERSONNEL EVALUATION
	041408	31100	52	08-101-337	350.00	AEGIS PROTECTION GROUP
	041408	31100	52	08-101-337	50.00	WCADV
	041408	31100	52	08-101-338	11.07	CULVERS
	041408	31100	52	08-101-338	5.06	CULVER'S
	041408	31100	52	08-101-338	31.13	BRANDED STEER
	041408	31100	52	08-101-338	12.99	CULVER'S
	041408	31100	52	08-101-338	1.89	CULVER'S
	041408	31100	52	08-106-300	156.83	J&R SOUND
	041408	31100	53	09-103-320	78.00	STATE DEPT OF REG/MADISON
	041408	31100	55	06-101-310	225.84	TIGERDIRECTING
	041408	31100	55	06-101-316	14.76	FESTIVAL FOODS
	041408	31100	55	06-101-332	60.00	WLA
	041408	31100	55	06-101-333	28.00	WLA

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	041408	31100	56	03-202-214	19.95	REMOTE ACCESS FOR GOVERN TECH
	Check Date 4/24/2008	Check Nbr	016656		Check Total: 3,936.91	
06075 FASTENAL COMPANY	WINEE32954	31100	55	07-202-315	9.54	BLOW TIPS/SAFETY COMPLIANT
	WINEE33001	31100	55	07-202-315	66.76	BLOW TIPS/SAFETY COMPLIANT
	Check Date 4/24/2008	Check Nbr	016657		Check Total: 76.30	
06225 FIRST SUPPLY LLC	7271117-01	31100	52	08-101-240	8.75	FOUNTAIN SUPPLIES
	7271117-00	31100	52	08-101-240	14.39	FOUNTAIN SUPPLIES
	Check Date 4/24/2008	Check Nbr	016658		Check Total: 23.14	
06565 FOX VALLEY HUMANE ASSOCIATION	041408	31100	53	08-115-250	1,320.29	23 ANIMALS MARCH 2008
	Check Date 4/24/2008	Check Nbr	016659		Check Total: 1,320.29	
07345 GRAINGER INC	9603409799	31731	54	10-149-300	77.00	CARDBOARD BIN BOX
	Check Date 4/24/2008	Check Nbr	016660		Check Total: 77.00	
09150 INSITUFORM TECHNOLOGIES USA	PR-1450701A-01	31201	19	04-540-000	195,844.00	WASTEWATER COLLECTION SYS
	PR-1450701A-01	31201	21	04-205-000	-9,792.20	WASTEWATER COLLECTION SYS
	Check Date 4/24/2008	Check Nbr	016661		Check Total: 186,051.80	
09290 INTERSTATE BATTERY OF GREEN BA	70012075	31731	54	10-149-383	47.95	BATTERY
	Check Date 4/24/2008	Check Nbr	016662		Check Total: 47.95	
10320 JEFF JORGENSON	040908	31100	52	08-101-320	159.00	ROTARY DUES
	Check Date 4/24/2008	Check Nbr	016663		Check Total: 159.00	
10335 JX ENTERPRISES INC	D280880061	31731	54	10-149-383	63.44	LED RED LIGHT
	Check Date 4/24/2008	Check Nbr	016664		Check Total: 63.44	

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11191 KNIGHTS OF COLUMBUS	042108	31100	21	04-229-000	25.00	REFUND OVERPAYMENT
	Check Date 4/24/2008	Check Nbr 016665			Check Total: 25.00	
11365 KUNDINGER FLUID POWER INC	5010966	31731	54	10-149-383	101.70	HOSES/FITTINGS/O-RINGS
	1009963	31731	54	10-149-383	40.69	AUTO LUBE PARTS/STOCK
	5010490	31731	54	10-149-383	67.47	AUTO LUBE PARTS/STOCK
	1010417	31731	54	10-149-383	41.93	AUTO LUBE PARTS/STOCK
	Check Date 4/24/2008	Check Nbr 016666			Check Total: 251.79	
12035 CHERYL LAABS	033108	31100	53	09-102-331	11.36	MILEAGE
	033108	31100	53	09-118-331	29.80	MILEAGE
	033108	31100	53	09-118-336	8.08	MILEAGE
	Check Date 4/24/2008	Check Nbr 016667			Check Total: 49.24	
12092 LAKE PARK VILLAS HOMEOWNERS	033108	31100	54	10-143-223	32.75	UTILITIES
	033108	31482	55	07-202-216	605.23	POND
	033108	31482	55	07-202-223	63.10	UTILITIES
	Check Date 4/24/2008	Check Nbr 016668			Check Total: 701.08	
12110 LAMERS BUS LINES INC	042208	31100	21	04-269-000	105.00	BUS TRIP
	Check Date 4/24/2008	Check Nbr 016669			Check Total: 105.00	
13149 MATTHEWS COMMERCIAL TIRE CTR	024785	31731	54	10-149-382	151.30	TIRE SERVICE
	Check Date 4/24/2008	Check Nbr 016670			Check Total: 151.30	
13345 MENARDS-APPLETON EAST	49441	31100	55	07-203-240	34.12	REPAIRS/POOL
	Check Date 4/24/2008	Check Nbr 016671			Check Total: 34.12	

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13360 MENASHA ELECTRIC & WATER UTILI	002984	31100	53	09-102-214	1,685.00	INSTALL FIBER/HEALTH DEPT
	041608	31100	12	04-399-000	15.80	TRAFFIC LIGHTS
	041608	31100	51	04-109-214	763.00	DARK FIBER CONNECT/140 MAIN
	041608	31100	51	10-115-223	1,395.98	CITY BUILDINGS
	041608	31100	51	10-115-225	259.93	CITY BUILDINGS
	041608	31100	53	09-212-223	285.86	SENIOR CENTER
	041608	31100	53	09-212-225	77.24	SENIOR CENTER
	041608	31100	54	10-131-223	278.63	TRAFFIC LIGHTS
	041608	31201	54	10-301-223	36.95	LIFT STATION
	041608	31100	55	04-221-223	8.48	CURTIS REED SQUARE
	041608	31100	55	07-202-223	478.89	PARKS
	041608	31100	55	07-202-225	194.63	PARKS
	041608	31207	55	07-205-223	385.40	MARINA
	041608	31207	55	07-205-225	26.54	MARINA
	041608	31100	55	10-215-223	253.79	LIFT BRIDGES
	032008	31100	12	04-399-000	6.90	901 AIRPORT RD
	032008	31100	54	10-131-223	20.69	901 AIRPORT RD
Check Date	4/24/2008	Check Nbr	016672	Check Total:	6,173.71	
13370 MENASHA EMPLOYEES CREDIT UNION		31100	21	04-299-020	1,860.00	
			31100	21	04-299-020	17,158.00
Check Date	4/24/2008	Check Nbr	016673	Check Total:	19,018.00	
13375 MENASHA EMPLOYEES LOCAL 1035		31100	21	04-299-031	241.00	
Check Date	4/24/2008	Check Nbr	016674	Check Total:	241.00	
13377 MENASHA EMPLOYEES LOCAL 1035B		31100	21	04-299-032	248.16	
Check Date	4/24/2008	Check Nbr	016675	Check Total:	248.16	
13400 MENASHA JOINT SCHOOL DISTRICT	041508	31100	41	04-103-000	5,929.00	APRIL MOBILE HOME TAX
Check Date	4/24/2008	Check Nbr	016676	Check Total:	5,929.00	

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13755 MORTON SAFETY	251549	31100	55	07-202-215	21.99	MEDICAL SUPPLIES
	251548	31731	54	10-149-215	104.92	MEDICAL SUPPLIES
	Check Date 4/24/2008	Check Nbr	016677		Check Total:	126.91
14010 N&M AUTO SUPPLY	212145	31731	54	10-149-315	57.81	SHOP SUPPLIES
	212047	31731	54	10-149-383	13.82	HANDLE
	212225	31731	54	10-149-383	58.46	DISCONNECT SWITCH
	Check Date 4/24/2008	Check Nbr	016678		Check Total:	130.09
14131 NATIONWIDE TRAVELERS	2024	31100	21	04-269-000	8,946.00	REDWING MN TRIP
	Check Date 4/24/2008	Check Nbr	016679		Check Total:	8,946.00
14205 CITY OF NEENAH TREASURER	042108	31100	52	05-201-250	234,310.00	N/M FIRE RESCUE MAY 2008
	Check Date 4/24/2008	Check Nbr	016680		Check Total:	234,310.00
14215 NEENAH-MENASHA MUNICIPAL COURT	042108	31100	21	04-229-000	331.00	BOND
	042108	31100	21	04-229-000	449.00	BOND
	042108	31100	21	04-229-000	560.00	BOND
	042108	31100	21	04-229-000	394.00	BOND
	042108	31100	21	04-229-000	87.50	BOND
	042108	31100	21	04-229-000	308.00	BOND
	Check Date 4/24/2008	Check Nbr	016681		Check Total:	2,129.50
14270 NETWORK HEALTH PLAN	00366217	31100	21	04-619-003	111,498.29	EMPLOYEES
	00366217	31100	21	04-650-000	9,589.79	RETIREEES/COBRA
	Check Date 4/24/2008	Check Nbr	016682		Check Total:	121,088.08
15080 OFFICEMAX INC	085928	31731	54	10-149-310	78.75	OFFICE SUPPLIES
	085928	31100	55	07-202-310	44.43	OFFICE SUPPLIES
	Check Date 4/24/2008	Check Nbr	016683		Check Total:	123.18

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16025 PACKER CITY INTERNATIONAL	3280910051	31731	54	10-149-383	-286.00	GEAR RETURN
	3280870001	31731	54	10-149-383	129.96	ELEMENT
	3280870014	31731	54	10-149-383	30.12	AIR/FUEL FILTERS
	3280910017	31731	54	10-149-383	7.26	LIGHT
	3280880037	31731	54	10-149-383	140.19	AIR FILTS/LUBEFILTS/LIGHTS
Check Date	4/24/2008	Check Nbr	016685		Check Total:	21.53
16262 PG GOVERN	MN00000061	31100	51	04-109-243	4,395.00	SOFTWARE MAINTENANCE
	Check Date	4/24/2008	Check Nbr	016686	Check Total:	4,395.00
18200 REINDERS INC	845020-00	31100	55	07-202-300	27.42	MULCH
	Check Date	4/24/2008	Check Nbr	016687	Check Total:	27.42
18370 RIESTERER & SCHNELL INC	487001	31731	54	10-149-383	40.93	OIL FILTER/CAP
	Check Date	4/24/2008	Check Nbr	016688	Check Total:	40.93
18400 ROAD EQUIPMENT	482027	31731	54	10-149-383	57.11	LASHING RING/SAFETY CHAIN
	Check Date	4/24/2008	Check Nbr	016689	Check Total:	57.11
19230 SCHROTH WHOLESALE SUPPLY CO	248318	31100	55	07-202-300	33.70	FLOWERS
	Check Date	4/24/2008	Check Nbr	016690	Check Total:	33.70
19370 DR TERESA SHOBERG	042108	31100	53	09-102-215	150.00	CITY PHYSICIAN
	Check Date	4/24/2008	Check Nbr	016691	Check Total:	150.00
19725 STREICHERS PROF POLICE EQUIPME	CM223816	31100	52	08-101-315	-970.00	CREDIT/PISTOLS
	511404	31100	52	08-101-315	100.99	SLIMLINE HOLSTER
	Check Date	4/24/2008	Check Nbr	016692	Check Total:	-869.01

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20145 THEDACARE	9825938	31100	52	08-101-215	441.60	VENIPUNCTURE
	Check Date 4/24/2008	Check Nbr	016693		Check Total:	441.60
20330 TRAFFTECH INC	634	31100	54	10-131-300	1,531.00	ON SITE CUTTER/PLOTTER
	Check Date 4/24/2008	Check Nbr	016694		Check Total:	1,531.00
20405 TRI-COUNTY OVERHEAD DOOR INC	20570	31100	54	10-124-244	493.10	CABLES/SALT SHED
	Check Date 4/24/2008	Check Nbr	016695		Check Total:	493.10
21045 UNIFIRST CORPORATION	0970030051	31731	54	10-149-201	80.58	MAT/MOP/CLOTHING SERVICE
	Check Date 4/24/2008	Check Nbr	016696		Check Total:	80.58
21060 UNITED PAPER CORPORATION	59741	31100	13	04-106-000	114.90	FOAM ANTIBAC
	Check Date 4/24/2008	Check Nbr	016697		Check Total:	114.90
21095 UNITED WAY FOX CITIES		31100	21	04-299-021	100.75	
	Check Date 4/24/2008	Check Nbr	016698		Check Total:	100.75
21227 US OIL CO INC	L33694	31731	54	10-149-242	12.00	SAMPLE
	Check Date 4/24/2008	Check Nbr	016699		Check Total:	12.00
15191 VEOLIA ES TECHNICAL SOLUTIONS	042208	31266	54	10-307-209	237.00	HAZARDOUS WASTE COLLECTION
	Check Date 4/24/2008	Check Nbr	016684		Check Total:	237.00
22430 VISION INSURANCE PLAN OF AMERI	58977	31100	21	04-619-005	1,079.30	EMPLOYEES
	Check Date 4/24/2008	Check Nbr	016700		Check Total:	1,079.30
23023 WAI	041708	31100	52	08-101-320	120.00	MEMBERSHIP DUES (6 @ \$20)
	Check Date 4/24/2008	Check Nbr	016701		Check Total:	120.00

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23122 WAVE BAR AND BALLROOM	042208	31100	21	04-269-000	567.00	DORF KAPELLE TICKETS
	Check Date 4/24/2008	Check Nbr	016702		Check Total:	567.00
03225 WC INDUSTRIAL SUPPLY COMPANY	0000581-IN	31731	54	10-149-383	95.27	STOCK
	0000543-IN	31731	54	10-149-383	108.85	OIL SEALS/BEARINGS
	0000583-IN	31731	54	10-149-383	18.20	V-BELT
	Check Date 4/24/2008	Check Nbr	016652		Check Total:	222.32
23152 WE ENERGIES	040708	31100	55	07-202-224	370.07	2170 PLANK RD
	042108	31100	12	04-399-000	1,574.48	N M FIRE
	042108	31100	51	10-115-224	2,174.43	CITY HALL
	042108	31100	52	08-101-224	2,174.28	POLICE
	042108	31100	53	09-212-224	269.77	SENIOR CENTER
	042108	31731	54	10-149-224	7,120.65	GARAGE
	042108	31100	55	06-101-224	3,563.35	LIBRARY
	042108	31100	55	07-202-224	1,126.85	PARKS
	042108	31100	55	07-203-224	403.06	POOL
	042108	31207	55	07-205-224	50.41	MARINA
	Check Date 4/24/2008	Check Nbr	016703		Check Total:	18,827.35
23209 SCOTT WHITTEMORE	041608	31100	45	04-403-000	25.00	REFUND PARKING CITATION
	Check Date 4/24/2008	Check Nbr	016704		Check Total:	25.00
23348 WISCONSIN DEPARTMENT OF ADMIN	032808	31100	56	03-202-300	1,255.00	BUILDING PERMIT SEALS
	Check Date 4/24/2008	Check Nbr	016705		Check Total:	1,255.00
23455 WISCONSIN SUPPORT COLLECTIONS		31100	21	04-299-015	436.31	
		31100	21	04-299-016	138.40	
		31100	21	04-299-015	894.60	
	Check Date 4/24/2008	Check Nbr	016706		Check Total:	1,469.31

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26200 ZARNOTH BRUSH WORKS INC	116360	31100	54	10-123-315	404.00	MAIN BROOM REFILL
	116360	31731	54	10-149-383	409.00	BROOM REFILL
	116313	31100	54	10-123-315	1,409.55	CONVEYOR BELTS/ROLLER/BUSHING
Check Date	4/24/2008	Check Nbr	016707	Check Total:	2,222.55	

Grand Total: 634,470.55

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01053 ACCENT BUSINESS SOLUTIONS INC	212122	31100	53	09-118-315	9,139.00	COPY MACHINE
	Check Date 5/1/2008	Check Nbr	016708		Check Total:	9,139.00
01060 ACCURATE ALIGNMENT INC	8005042	31731	54	10-149-294	3,343.75	LABOR & PARTS
	Check Date 5/1/2008	Check Nbr	016709		Check Total:	3,343.75
01075 ACCURATE SUSPENSION WAREHOUSE	8005635	31100	54	10-304-315	87.36	RENTAL-DUMPSTER CASTERS
	8005766	31731	54	10-149-294	339.57	VEHICLE SPRING ASSEMBLY
	Check Date 5/1/2008	Check Nbr	016710		Check Total:	426.93
01450 ALLIED GLOVE & SAFETY PRODUCTS	1/730770	31201	54	10-301-300	52.95	FLASHLIGHT BATTERIES
	Check Date 5/1/2008	Check Nbr	016711		Check Total:	52.95
01600 AMERICAN MILLWORK & HARDWARE	109648	31100	54	10-121-300	70.90	MARKING PAINT
	109648	31100	54	10-122-300	70.89	MARKING PAINT
	Check Date 5/1/2008	Check Nbr	016712		Check Total:	141.79
01630 AMERICAN RED CROSS OF NEENAH-	1816	31731	54	10-149-215	155.00	FIRST AID/CPR/AED COURSES
	1816	31100	55	07-202-215	45.00	FIRST AID/CPR/AED COURSES
	Check Date 5/1/2008	Check Nbr	016713		Check Total:	200.00
01775 CITY OF APPLETON	174377	31100	54	03-204-250	43,541.00	VALLEY TRANSIT 2ND QTR
	Check Date 5/1/2008	Check Nbr	016714		Check Total:	43,541.00
01805 ARROW AUDIO	3666	31100	51	10-115-240	70.00	SOUND SYSTEM CHECK/COUNCIL CHM
	Check Date 5/1/2008	Check Nbr	016715		Check Total:	70.00
02040 BADGER HIGHWAYS CO INC	139923	31100	54	10-121-300	85.26	COLD MIX
	139923	31201	54	10-301-300	282.00	COLD MIX
	Check Date 5/1/2008	Check Nbr	016716		Check Total:	367.26

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02335 BECK ELECTRIC INC	E63	31100	52	05-201-240	76.85	SOFFIT LIGHTS
	E63	31100	52	08-101-240	149.18	SOFFIT LIGHTS
	Check Date	5/1/2008	Check Nbr	016717	Check Total:	226.03
02355 DAN BEHM	042308	31827	53	09-212-205	150.00	ENTERTAINMENT SPRING BANQUET
	Check Date	5/1/2008	Check Nbr	016718	Check Total:	150.00
02410 BERGSTROM	220205	31731	54	10-149-383	87.93	SHAFT
	Check Date	5/1/2008	Check Nbr	016719	Check Total:	87.93
02565 BOARDMAN LAW FIRM	175022	31100	51	02-103-211	112.32	CABLE TV FRANCHISE RENEWAL
	Check Date	5/1/2008	Check Nbr	016721	Check Total:	112.32
02796 BUBRICK'S	119637	31100	52	08-101-310	292.73	OFFICE SUPPLIES
	Check Date	5/1/2008	Check Nbr	016722	Check Total:	292.73
03075 CAMERA CORNER	0374125-IN	31100	51	04-101-805	14,540.28	VIDEO CAMERA EQUIPMENT
	Check Date	5/1/2008	Check Nbr	016723	Check Total:	14,540.28
03145 CAREW CONCRETE & SUPPLY CO INC	759549	31100	54	10-134-300	350.00	724 LAKECREST
	Check Date	5/1/2008	Check Nbr	016724	Check Total:	350.00
03247 CDW GOVERNMENT INC	JXR3347	31100	52	08-101-310	142.38	TONER FOR POLICE
	Check Date	5/1/2008	Check Nbr	016726	Check Total:	142.38
03851 CUMINS ELECTRIC INC &	00062385-IN	31263	56	03-207-701	2,000.00	CDBG REHAB PROGRAM
	Check Date	5/1/2008	Check Nbr	016727	Check Total:	2,000.00

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04005 D&M INTERIORS	026428	31100	52	08-101-240	75.60	FLOORING
	Check Date 5/1/2008	Check Nbr	016728		Check Total:	75.60
04275 DIGICORPORATION	52805	31100	13	04-113-000	-6.58	ADJUSTMENT
	52805	31100	53	09-102-291	50.58	BUSINESS CARDS/JOY MILLER
	Check Date 5/1/2008	Check Nbr	016729		Check Total:	44.00
06065 FAMILY THERAPY & ANXIETY CTR	041708	31100	52	08-101-215	225.00	SERVICES PROVIDED POLICE DEPT
	Check Date 5/1/2008	Check Nbr	016730		Check Total:	225.00
06075 FASTENAL COMPANY	WINEE33142	31100	55	07-202-315	40.32	AIR HOSE
	Check Date 5/1/2008	Check Nbr	016731		Check Total:	40.32
06115 FERRELLGAS	1021645933	31266	54	10-307-216	100.17	LIQUEFIED PETROLEUM GAS
	1021653079	31731	54	10-149-300	63.22	LIQUEFIED PETROLEUM GAS
	Check Date 5/1/2008	Check Nbr	016732		Check Total:	163.39
06225 FIRST SUPPLY LLC	7303805-00	31100	55	07-202-240	4.78	REPAIRS/JEFFERSON EAST
	7303805-01	31100	55	07-202-240	16.80	REPAIRS/OPENING FOR SEASON
	7301941-00	31100	55	07-202-240	102.14	COSTS FOR OPENING BLDGS SEASON
	7317022-00	31100	55	07-203-240	400.45	BALL VALVE REPAIR/POOL
	Check Date 5/1/2008	Check Nbr	016733		Check Total:	524.17
06520 FOX STAMP SIGN & SPECIALTY	153493	31100	51	02-105-310	20.72	UPDATE STAMP MAYORS SIGNATURE
	153493	31100	51	04-106-300	20.73	UPDATE STAMP MAYORS SIGNATURE
	153288	31100	51	10-115-240	18.60	DIRECTORY SIGNS
	Check Date 5/1/2008	Check Nbr	016734		Check Total:	60.05
06680 FRONTLINE UNIFORM	2291	31100	52	08-109-300	29.30	POLICE AUXILIARY
	Check Date 5/1/2008	Check Nbr	016735		Check Total:	29.30

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07055 GALL'S INC	5935359900018	31100	52	08-101-315	79.47	MACE CASE/FLASHLIGHT CASE
	Check Date 5/1/2008	Check Nbr	016736		Check Total:	79.47
07057 GALLS INCORPORATED	5935359900026	31100	52	08-106-300	56.12	RIGID LONG ARM KIT
	5935359900034	31100	52	08-101-193	88.85	TACTICAL GEAR
	Check Date 5/1/2008	Check Nbr	016737		Check Total:	144.97
07195 GERDAU AMERISTEEL	4712020726	31100	54	10-121-300	190.00	EPOXY TIE BAR/200
	Check Date 5/1/2008	Check Nbr	016738		Check Total:	190.00
07455 GREAT LAKES UNDERGROUND EQUIP	14394	31731	54	10-149-383	262.00	8" BULK/FOOT
	Check Date 5/1/2008	Check Nbr	016739		Check Total:	262.00
07580 GUNDERSON UNIFORM & LINEN RENT	1250674	31100	52	08-101-313	31.70	TOWEL/MAT SERVICE
	1248499	31100	52	08-101-313	32.07	TOWEL/MAT SERVICE
	1249529	31100	51	10-115-201	11.29	MOP/MAT/BRUSH SERVICE
	1249529	31100	53	09-212-313	3.46	MOP/MAT/BRUSH SERVICE
	1249529	31100	55	07-202-313	3.46	MOP/MAT/BRUSH SERVICE
	Check Date 5/1/2008	Check Nbr	016740		Check Total:	81.98
07583 GUNSLINGERS LLC	464079	31100	52	08-101-315	835.00	RRA AR15 PATROL RITE
	Check Date 5/1/2008	Check Nbr	016741		Check Total:	835.00
08495 HORN PRECAST	2063	31100	54	10-134-300	937.00	BASIN/RISERS
	Check Date 5/1/2008	Check Nbr	016742		Check Total:	937.00
08505 HORST DISTRIBUTING INC	446380	31741	19	04-530-000	41,982.00	JACOBSEN ROTARY MOWER
	450980	31731	54	10-149-383	226.95	WHLSPINDLE/ROLLER BEARING
	450981	31731	54	10-149-383	22.27	BUSHING
	Check Date 5/1/2008	Check Nbr	016743		Check Total:	42,231.22

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09140 INLAND POWER GROUP INC	2104674-00	31731	54	10-149-294	1,585.40	TRUCK REPAIR
	Check Date	5/1/2008	Check Nbr	016744	Check Total:	1,585.40
09290 INTERSTATE BATTERY OF GREEN BA	90044707	31731	54	10-149-383	85.95	STOCK
	Check Date	5/1/2008	Check Nbr	016745	Check Total:	85.95
09330 IOD INCORPORATED	0022-AG-34390	31100	52	08-101-216	31.11	RETRIEVE FEE
	Check Date	5/1/2008	Check Nbr	016746	Check Total:	31.11
10225 JOE'S POWER CENTER	67422	31100	55	07-202-315	594.91	2 STRING TRIMMERS
	Check Date	5/1/2008	Check Nbr	016747	Check Total:	594.91
11040 KAUKAUNA POLICE DEPARTMENT	042808	31100	21	04-229-000	172.00	BOND
	Check Date	5/1/2008	Check Nbr	016748	Check Total:	172.00
12170 LAPPEN SECURITY PRODUCTS INC	27909	31731	54	10-149-240	189.50	SALT SHED DOOR
	Check Date	5/1/2008	Check Nbr	016749	Check Total:	189.50
12250 LAWSON PRODUCTS INC	6698724	31731	54	10-149-300	262.40	STOCK PARTS
	Check Date	5/1/2008	Check Nbr	016750	Check Total:	262.40
13127 MAS MODERN MARKETING	MMI054011	31100	52	08-101-300	251.00	BADGE STICKER POLICE SHIELD
	Check Date	5/1/2008	Check Nbr	016751	Check Total:	251.00
13149 MATTHEWS COMMERCIAL TIRE CTR	024851	31731	54	10-149-382	350.02	ALUM TRAILERS/MOWERS
	024863	31731	54	10-149-382	101.79	TIRE SERVICE
	Check Date	5/1/2008	Check Nbr	016752	Check Total:	451.81

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
13195 BILL MCBRIDE	042908	31100	55	07-201-203	429.25	GOLF INSTRUCTOR
	Check Date 5/1/2008	Check Nbr 016753			Check Total: 429.25	
13255 KATIE MCLAIN	042408	31100	46	04-175-000	45.00	PARK CANCELLATION REFUND
	Check Date 5/1/2008	Check Nbr 016754			Check Total: 45.00	
13270 MCNEILUS TRUCK & MFG COMPANY	699477	31731	54	10-149-383	385.12	VEHICLE PARTS
	Check Date 5/1/2008	Check Nbr 016755			Check Total: 385.12	
13360 MENASHA ELECTRIC & WATER UTILI	040808	31100	54	10-143-223	15,245.90	PUBLIC STREET LIGHTING
	002991	31201	54	10-301-300	961.53	SEWER CLEANING MARCH 2008
	032708	31100	55	07-202-223	8.48	572 RIVERWAY
	Check Date 5/1/2008	Check Nbr 016756			Check Total: 16,215.91	
13370 MENASHA EMPLOYEES CREDIT UNION		31100	21	04-299-020	2,060.00	
	Check Date 5/1/2008	Check Nbr 016757			Check Total: 2,060.00	
13375 MENASHA EMPLOYEES LOCAL 1035		31100	21	04-299-031	257.00	
	Check Date 5/1/2008	Check Nbr 016758			Check Total: 257.00	

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
13460 MENASHA TREASURER	042808	31100	12	04-399-000	0.41	POSTAGE/MACHINE BROKEN
	042808	31100	51	02-104-311	0.41	POSTAGE/MACHINE BROKEN
	042808	31100	51	02-105-311	2.05	POSTAGE/MACHINE BROKEN
	042808	31100	51	04-106-311	6.97	POSTAGE/MACHINE BROKEN
	042808	31100	51	10-115-313	5.98	SANITATION BAGS
	042808	31100	52	09-307-300	13.00	TIMING DEVICE INSPECTIONS
	042808	31100	53	09-102-310	19.62	WALL CALENDAR
	042808	31100	53	09-113-300	23.26	DRY ICE FOR CLINIC
	042808	31731	54	10-149-311	0.41	POSTAGE/MACHINE BROKEN
	042808	31266	54	10-307-311	2.05	POSTAGE/MACHINE BROKEN
	042808	31100	55	04-221-310	12.57	FRAMES
	042808	31100	55	07-201-311	0.41	POSTAGE/MACHINE BROKEN
	042808	31100	56	03-202-311	1.23	POSTAGE/MACHINE BROKEN
	Check Date	5/1/2008	Check Nbr	016759		Check Total:
13580 MID-AMERICAN RESEARCH CHEMICAL	0357451-IN	31731	54	10-149-300	69.00	GLASS CLEANER
	0357451-IN	31201	54	10-301-300	131.50	FOAMING ROOT CONTROL
	0357542-IN	31731	54	10-149-300	163.40	INDUSTRIAL SOLVENT
Check Date	5/1/2008	Check Nbr	016760		Check Total:	363.90
13597 MIDWEST LAW ENFORCEMENT	11328-IN	31100	52	08-101-315	1,570.00	FIRST CHOICE ARMOR
Check Date	5/1/2008	Check Nbr	016761		Check Total:	1,570.00
13605 MIDWEST SIGN & SCREEN PRINTING	2500946-00	31100	53	09-102-240	366.09	SIGN
	2504325-00	31100	54	10-131-300	541.35	VEHICLE SUPPLIES
Check Date	5/1/2008	Check Nbr	016762		Check Total:	907.44
13755 MORTON SAFETY	280613	31731	54	10-149-300	34.65	SUPPLIES
	279670	31731	54	10-149-300	25.12	SUPPLIES
Check Date	5/1/2008	Check Nbr	016763		Check Total:	59.77

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
15030 OCONTO COUNTY CLERK OF COURTS	042808	31100	21	04-229-000	500.00	BOND
	Check Date 5/1/2008	Check Nbr	016764		Check Total:	500.00
16025 PACKER CITY INTERNATIONAL	3280940050	31731	54	10-149-383	24.56	AIR FILT/LUBEFILT
	3280940027	31731	54	10-149-383	4.24	LUBEFILT
	3280990037	31731	54	10-149-383	81.10	CRIMP
	Check Date 5/1/2008	Check Nbr	016765		Check Total:	109.90
16300 PIGGLY WIGGLY #24	8049	31100	53	09-104-300	42.19	WELLNESS SCREENING
	Check Date 5/1/2008	Check Nbr	016766		Check Total:	42.19
16462 MARTY PORTO	042308	31827	53	09-212-205	30.00	ENTERTAINMENT SPRING BANQUET
	Check Date 5/1/2008	Check Nbr	016767		Check Total:	30.00
18160 REDI-WELDING CO	13685	31100	55	07-202-240	115.25	REPAIR SIGNS @ KOSLO
	Check Date 5/1/2008	Check Nbr	016768		Check Total:	115.25
18200 REINDERS INC	1194737-00	31731	54	10-149-383	84.46	CASTER FORK ASM
	845125-00	31100	55	07-202-300	367.27	50# BAGS
	Check Date 5/1/2008	Check Nbr	016769		Check Total:	451.73
19477 SPORT SUPPLY GROUP INC	92640882	31100	55	07-202-300	1,027.05	BASKETBALL/TENNIS NETS/STRAPS
	Check Date 5/1/2008	Check Nbr	016771		Check Total:	1,027.05
02430 STANLEY SECURITY SOLUTIONS INC	WI-473475	31100	55	07-202-244	62.61	ELECTRIC LOCKS/SMITH/JEFFERSON
	WI-473258	31100	55	07-202-244	1,763.93	ELECTRIC LOCKS/SMITH/JEFFERSON
	Check Date 5/1/2008	Check Nbr	016720		Check Total:	1,826.54
19650 STATE CHEMICAL MFG CO	93755101	31100	13	04-106-000	231.63	SOAP
	Check Date 5/1/2008	Check Nbr	016772		Check Total:	231.63

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
20405 TRI-COUNTY OVERHEAD DOOR INC	20659	31731	54	10-149-300	137.75	TOUCH PLATE CARDS
	20644	31100	52	08-101-240	1,554.98	REPAIRS/PD
	Check Date 5/1/2008	Check Nbr	016773		Check Total:	1,692.73
21045 UNIFIRST CORPORATION	0970030414	31731	54	10-149-201	80.58	MAT/MOP/CLOTHING SERVICE
	Check Date 5/1/2008	Check Nbr	016774		Check Total:	80.58
21205 US CELLULAR	040108	31100	51	01-102-221	91.86	LAUX
	040108	31100	51	01-102-221	252.36	MERKES
	040108	31100	51	02-103-221	-92.18	BRANDT
	040108	31100	51	02-117-221	51.47	ELECTION
	040108	31100	51	04-106-221	212.55	FINANCE
	040108	31100	51	04-106-221	7.12	STOFFEL
	040108	31100	51	04-109-221	510.49	JAMES/LACEY
	040108	31100	51	10-115-221	95.79	ALIX
	040108	31100	52	08-101-221	764.92	STANKE/POLICE
	040108	31100	53	09-103-221	55.95	DREW
	040108	31100	53	09-119-221	75.56	NETT/HEALTH
	040108	31100	54	10-111-221	332.78	RADTKE/DPW
	040108	31100	54	10-131-221	19.53	CARD
	040108	31731	54	10-149-221	221.40	JACOBSON/PWF
	040108	31201	54	10-301-221	4.52	CONFINED SPACE
	040108	31201	54	10-301-221	7.97	SEWER TRUCK
	040108	31100	55	06-101-221	8.01	POWELL
	040108	31100	55	07-201-221	84.04	TUNGATE
	040108	31100	55	07-202-221	202.20	HUSS/PARK
	040108	31100	55	07-203-221	105.79	POOL
040108	31100	56	03-202-221	16.55	KEIL/BECKENDORF	
	Check Date 5/1/2008	Check Nbr	016777		Check Total:	3,028.68

Date: Thursday, May 01, 2008
 Time: 10:23AM
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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
21207 US CHARMADE ACCESSORIES INC	1476	31100	52	08-101-300	176.75	MOUTHPIECES FOR ASIII PBT'S
	Check Date 5/1/2008	Check Nbr	016778		Check Total:	176.75
21175 UW-EXTENSION	042408	31100	51	04-107-337	25.00	BOARD OF REVIEW TRAINING REG
	Check Date 5/1/2008	Check Nbr	016776		Check Total:	25.00
21160 UW-FOX VALLEY	08-22143	31100	51	04-101-218	2,985.00	VIDEOTAPING CITY COUNCIL MTGS
	Check Date 5/1/2008	Check Nbr	016775		Check Total:	2,985.00
19185 WAUSAU EQUIPMENT COMPANY INC	130589	31100	54	10-124-300	72.69	STOCK
	Check Date 5/1/2008	Check Nbr	016770		Check Total:	72.69
03225 WC INDUSTRIAL SUPPLY COMPANY	0000612-IN	31731	54	10-149-383	50.54	OIL SEALS/TRANSCOM KIT
	Check Date 5/1/2008	Check Nbr	016725		Check Total:	50.54
23152 WE ENERGIES	041808	31100	54	10-143-223	1,989.89	STREET LIGHTS
	Check Date 5/1/2008	Check Nbr	016779		Check Total:	1,989.89
23250 WINNEBAGO COUNTY CLERK OF COUR	042808	31100	21	04-229-000	292.00	BOND
	042808	31100	21	04-229-000	350.00	BOND
	042808	31100	21	04-229-000	150.00	BOND
	042808	31100	21	04-229-000	150.00	BOND
	Check Date 5/1/2008	Check Nbr	016780		Check Total:	942.00
23297 WINS	0730.08	31100	53	09-114-320	37.50	NEWSLETTER RENEWAL
	Check Date 5/1/2008	Check Nbr	016781		Check Total:	37.50
23305 WISCOLIFT INC	110808	31100	55	07-202-315	22.54	NYLON SLINGS FOR #10
	Check Date 5/1/2008	Check Nbr	016782		Check Total:	22.54

Date: Thursday, May 01, 2008
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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
23415 WISCONSIN HISTORICAL SOCIETY	042408	31100	56	03-202-320	65.00	MEMBERSHIP RENEWAL
	Check Date 5/1/2008	Check Nbr	016783		Check Total:	65.00
23455 WISCONSIN SUPPORT COLLECTIONS		31100	21	04-299-015	536.31	
		31100	21	04-299-016	138.40	
	Check Date 5/1/2008	Check Nbr	016784		Check Total:	674.71
23530 THOMAS WOODWARD	042908	31100	21	04-229-000	50.00	PARKING TICKET OVERPAYMENT
	Check Date 5/1/2008	Check Nbr	016785		Check Total:	50.00
Grand Total:					163,341.56	

RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning May, 2008; ending Oct 31, 2008

TO THE GOVERNING BODY of the: Town of } MENASHA
 Village of }
 City of }

County of WINNEBAGO Aldermanic Dist. No. _____ (if required by ordinance)

CHECK ONE Individual Partnership Limited Liability Company
 Corporation Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name)

Home Address

Applicant's Wisconsin Seller's Permit Number:	
Federal Employer Identification Number (FEIN):	
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ 50.00
<input type="checkbox"/> Wholesale beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ 25.00
TOTAL FEE	\$ 75.00

Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company ▶ Menasha Twins Baseball
 Address of Corporation/Limited Liability Company (if different from licensed premises) ▶ _____

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>Jeff Chew</u>	<u>1308 Ninth</u>	<u>Menasha, 54952</u>
Vice President/Member	<u>Debbie Chew</u>	<u>1308 Ninth</u>	<u>Menasha, 54952</u>
Secretary/Member	<u>Scott Milligan</u>	<u>949 Ninth</u>	<u>Menasha 54952</u>
Treasurer/Member	<u>Brian Julius</u>	<u>1300 Dunning</u>	<u>Menasha 54952</u>
Agent ▶	<u>Debbie Chew</u>	<u>1308 Ninth St</u>	<u>Menasha 54952</u>

C. 1. Trade Name ▶ Menasha Twins Business Phone Number _____
 2. Address of Premises ▶ Geneva Road Post Office & Zip Code ▶ Menasha 54952

3. Is agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) CONCESSION STAND
5. Legal description (omit if street address is given above): _____
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any municipality? If yes, complete reverse side Yes No
- b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side Yes No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? Yes No
 If yes, explain. _____
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? Yes No
 If not, explain. _____
9. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown under Section A or B above? [phone (608) 266-2776] Yes No
10. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME
 this 9th day of April, 2008
Deborah A. Saleazzo
 (Clerk/Notary Public)
 My commission expires 8/10/08

Jeffrey J. Chew
 (Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)
Debbie Chew
 (Officer of Corporation/Member/Manager of Limited Liability Company /Partner)

 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK		
Date received and filed with municipal clerk <u>4/9/08</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk



Memorandum

TO: Debbie Galeazzi, City of Menasha Clerk

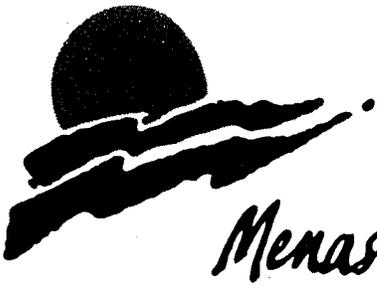
FROM: Assistant Chief/Fire Marshall Al Auxier

DATE: April 25, 2008

RE: Liquor License, Menasha Twins Baseball

I did a walk through of the concession stand at Koslo Park-Geneva Road and found the building in a condition that would allow me to approve the liquor license request for this occupancy/organization.

If you have any questions or concerns please email or give me a call.



City of Menasha • Department of Community Development

To: Debbie Galeazzi
From: Building Inspection Department
Date: 4/20/08

RE: Liquor License Inspection

MENASHA TWINS BASEBALL

Address: GENEVA ST. KOLSO PARK
CONCESSION

The premise at the above address has been inspected for compliance with State and Local Building Codes and found to be:

COMPLIANT

NON - COMPLIANT
Recommend delaying license approval until all
Violations are corrected.

Respectfully submitted

Dennis Jansen

City of Menasha Building Inspector

Dan Coffey

City of Menasha Building Inspector



City of Menasha • Health Services

Date: May 1, 2008

To: City of Menasha Common Council

From: Todd Drew, R.S. – Sanitarian 
City of Menasha Health Department

Re: Liquor License Inspection for Menasha Twins / MACs at Koslo Park

An inspection was conducted at Koslo Park Concession Stand, Menasha, WI for liquor license applications filled by Menasha Twins / MAC Baseball.

The health inspection conducted in this establishment included standard sanitation, equipment condition, food safety, plumbing, employee hygiene, toilet and hand washing facilities, insect and rodent control and general condition using Wisconsin Administrative Code and the Wisconsin Food Code (Food Establishment Code) as a basis for inspection procedures.

The inspection conducted at this location did not cite any health-related violations which would necessitate a recommendation to hold this liquor license application.

If you should have any questions regarding this information, please do not hesitate to contact me.

**AGREEMENT BETWEEN
THE BOARD OF REGENTS OF THE UNIVERSITY OF WISCONSIN SYSTEM
ON BEHALF OF THE UNIVERSITY OF WISCONSIN OSHKOSH
AND
MENASHA HEALTH DEPARTMENT
FOR THE CONDUCT OF A CLINICAL EDUCATION PROGRAM**

This agreement is between the Board of Regents of the University of Wisconsin System on behalf of the University of Wisconsin Oshkosh, College of Nursing (hereinafter referred to as "University") and MENASHA HEALTH DEPARTMENT, Menasha, Wisconsin, hereinafter referred to as "Facility").

In consideration of the mutual benefits to the respective parties, any and all departments of the University wishing to enter into a field placement with the Facility, and the Facility agree to the terms set forth below.

THE UNIVERSITY AGREES:

1. That each school or college of the University wishing to participate in a clinical education or field placement program with the Facility will provide the Facility with a Program Memorandum, detailing the academic content of the proposed program. Upon acceptance of this Program Memorandum as provided hereafter, it shall become a part of this agreement and shall be incorporated by reference. The Program Memorandum will include discussion of program concepts; the controls which the University and the Facility may exercise or are required to exercise; the rights of the Facility to send representatives to review the University's program; the number of students to be assigned, the qualifications of those students and the schedule of those students; and/or any other matters pertaining to the specific program proposed by the department.
2. To recognize within the extent and limitations of Secs. 895.46(1) and 893.82, Wis. Stats., that the State will pay judgments for damages and costs against its officers, employees and agents arising out of their activities while within the scope of their assigned responsibility in the program at the Facility.
3. To provide the Facility with a listing of students who will be participating under the program and to update that listing periodically.

THE FACILITY AGREES:

1. To review any Program Memorandum concerning a clinical education program, which is submitted by a school or college of the University. Upon review, the Facility will notify the school or college of its acceptance or rejection of the academic program proposal.
2. To satisfy the provisions contained in 45 CFR 46, existing for the protection of human subjects (*to the extent that such regulations are applicable*) to the respective program involved..
3. Not to accept students as participants in the program unless the student is certified as a program participant in writing by the appropriate field work coordinator of a particular University school or college.

THE UNIVERSITY AND THE FACILITY JOINTLY AGREE:

1. That there shall be no discrimination against students on the basis of the students' race, color, creed, religion, sex, national origin, disability, ancestry, age, sexual orientation, pregnancy, marital status or parental status.

2. That the State will indemnify University employees, officers, and agents (students in training required for a credit program and/or for graduation) against liability for damages arising out of their activity while acting within the scope of the respective employment or agency, pursuant to secs. 895.46(1) and 893.82, Stats.
3. That the Facility will indemnify its employees, officers and agents against liability for damages arising out of their activity while acting within the scope of their respective employment or agency, either by providing insurance or for political subdivisions of the State of Wisconsin pursuant to sec. 895.46, Stats.
4. By executing this agreement, neither the University nor the Facility waives any constitutional, statutory or common law defenses, nor shall the provisions of agreement create any rights in any third party.
5. This agreement shall be construed and governed by the laws of the State of Wisconsin.
6. See Affiliation Agreement Addendum attached for Caregiver Background Checks.

TERM OF AGREEMENT:

This agreement shall be for a term of three years, commencing June 1, 2008.

Program Memoranda presented by the University and accepted by the Facility shall be for a term of no longer than three years. They may be renewed upon mutual agreement. Such Program Memoranda do not require the further approval of either party provided they contain provisions relating solely to program arrangements and content.

All such Program Memoranda must be approved by the respective school or college within the University. Such Memoranda shall be effective for a period of three years.

All fully executed Program Memoranda shall be incorporated by reference and become a part of this agreement if not inconsistent in any manner with this agreement.

FOR THE BOARD OF REGENTS OF THE
UNIVERSITY OF WISCONSIN SYSTEM:

Tom Sonneleitner by 4/18/08
Tom Sonneleitner, Vice Chancellor Date
for Administrative Services

Rosemary Smith
Rosemary Smith, PhD, RN, APNP Date
Dean and Professor
College of Nursing

FOR THE FACILITY:
MENASHA HEALTH DEPARTMENT

Signature of Authorized Official Date

Name and Title (type or print) Date

Approved as to form

Jeffrey S. Brandt 4-22-08
Jeffrey S. Brandt, City Attorney

**AFFILIATION AGREEMENT ADDENDUM
FOR CAREGIVER BACKGROUND CHECKS
ON UNIVERSITY OF WISCONSIN STUDENTS**

University shall conduct a caregiver background check in accordance with the Caregiver Background Check statutes (Wis. Stats. §48.685 and §50.065) and regulations (Wis. Admin. Code Ch. HFS 12) for University students who have or are expected to have regular, direct contact with Facility's clients. University shall maintain completed Background Information Disclosure (BID) forms for those students, as well as the information that results from caregiver background checks. University will retain the BID form and caregiver background check results for inspection by the Department of Health and Family Services.

University agrees to notify Facility of any information contained on a BID form and/or caregiver background check results about a student that could bar, as that phrase is defined by the relevant regulations, that student from regular, direct contact, as that phrase is defined by the relevant regulations, with Facility's clients.

Facility shall make the final determination whether a student may have regular, direct contact with Facility's clients. Nevertheless, Facility shall consult with the appropriate University official before barring any such student from regular, direct contact with Facility's clients. If Facility determines a student may not have regular, direct contact with Facility's clients, University agrees not to permit that student to begin participation, or to continue participation that was properly allowed pending the results of the caregiver background check for up to 60 days, in the program created by this Agreement.

University agrees to inform Facility of allegations of caregiver misconduct as defined in Wis. Admin. Code Ch. HFS 13 that come to University's attention.

**UNIVERSITY OF WISCONSIN OSHKOSH
COLLEGE OF NURSING**

PROGRAM MEMORANDUM

- A. The University of Wisconsin Oshkosh College of Nursing hereinafter referred to as "The College."
- B. MENASHA HEALTH DEPARTMENT, Menasha, Wisconsin, hereinafter referred to as "The Agency."

WITNESSETH:

WHEREAS, The College must provide instruction in clinical areas of nursing for all students in order to achieve its objectives, and

WHEREAS, The Agency is willing to make its facilities available to The College for this instruction.

NOW, THEREFORE,

- 1. The College agrees to/that:
 - a. Assign the student to The Agency for the purpose of obtaining clinical experience in nursing as needed in agreement with both parties for the summer session and the fall and spring semesters.
 - b. Notify The Agency of the number of students which it expects to assign for Instruction by May 1 for the summer session, August 1 for the fall semester, and December 1 for the spring semester.
 - c. Assign students who have completed their pre-nursing program.
 - d. On contract with The University the instructors shall:
 - (1) Work in cooperation with The Agency's personnel in planning clinical experiences which are in conformity with The College's policies governing clinical experience.
 - (2) Accept the fact that the official channels of communication between The College and The Agency in the daily working relationships will be between the responsible faculty member and The Agency's Director of Nursing Services or designee. In matters of major policy, the official channel shall be between The College's Dean and The Agency's Director of Nursing Services.
 - (3) Be responsible for all The College's records, including copies which The Agency may wish to include in its files.
 - e. Assure that criminal background checks and background information disclosure forms are completed on all students at the time of admission into the clinical major of The College.
 - f. Maintain required files on all students in clinical experiences, including but not limited to, health information/immunization status, CPR certification and criminal background checks and background information disclosure forms. The College will provide The Agency with a statement verifying that all required documents are on file. The Agency may request copies of the actual documents and/or may review these documents in The College as necessary.
 - g. For purposes of compliance with the Health Insurance Portability and Accountability Act and associated privacy regulations (HIPAA), students shall be considered part of The Agency's "work force" as that term is defined in HIPAA to include trainees and students. Students are not considered work force or employees of The Agency for other purposes, including but not limited to, tax or employment law. The Agency shall provide the necessary training specific to HIPAA. University agrees to advise all students of the importance of complying with all relevant state and federal confidentiality laws, including HIPAA, and with The Agency's policies and procedure relating to HIPAA.

UNIVERSITY OF WISCONSIN OSHKOSH
COLLEGE OF NURSING
PROGRAM MEMORANDUM

2. The Agency agrees to:
 - a. Permit Agency personnel to participate in the program as follows:
 - (1) Joint conferences.
 - (2) Planned discussions with students as arranged by instructor and staff.
 - (3) Allowance of time for Head Nurse to plan jointly with the instructors for clinical assignments for students.
 - b. Provide space for faculty/students conferences and space for minor apparel items.
3. Student Responsibilities:
 - a. The student is expected to meet the requirements of the clinical experience as established by the faculty member and The College and observe The Agency's policy and regulations.
 - b. The student will wear the regulation uniform of The College and comply with The Agency's dress code.
 - c. The Agency has ultimate responsibility for the care of its clients.

GENERAL PROVISIONS

This agreement shall continue in force between the parties for a period of three years between June 1, 2008 to May 31, 2011, unless six months prior to the end of the year one of the parties hereto shall be given written notice of revision or termination whereupon this agreement shall be revised or terminated.

IN WITNESS WHEREOF, The College has executed this agreement which, when executed by the participating Agency, shall bind all parties to the terms thereof.

APPROVED FOR
UNIVERSITY OF WISCONSIN OSHKOSH

APPROVED FOR
MENASHA HEALTH DEPARTMENT

By Tom Sonnleitner
Tom Sonnleitner, Vice Chancellor
for Administrative Services

By _____
Susan Nett
Public Health Director

Date 4/8/08

Date _____

By Rosemary Smith
Rosemary Smith, PhD, RN, APNP
Dean
College of Nursing

By _____
Date _____

Approved as to form
Jeffrey S. Brandt 4-22-08
Jeffrey S. Brandt, City Attorney

DATCP Agent of the State Fees

<u>Category</u>	<u>Current</u>	<u>Proposed 2008</u>
Food sales \$1,000,000 + and process PHF with or without a full food service unit.	\$1086	\$1140
Food sales \$25,000 or more but less than \$1,000,000 and processes PHF.	\$357	\$375
Food sales \$25,000 + and processes non-PHF	\$257	\$270
Food sales less than \$25,000 and processes PHF or non-PHF	\$180	\$189
No food processing but engages in selling PHF or unpackaged food.	\$125	\$131
Mobile retail food unit	\$125	\$131
Temporary retail food unit	\$84	\$88
Pre-Inspection fee	\$225	\$225
Re-inspection fee	\$100	\$100
Late fee	\$100	\$100
Penalty Fee for Operating Without a Valid Permit	Double the per-establishment fee	

State:

Permit increasing for new establishments in 2008 and all the rest in 2009.

DHFS Agent of the State Fees

<u>Category</u>	<u>Current</u>	<u>Proposed 2008</u>
Full Food Service Simple	\$315	\$331
Full Food Service Moderate	\$371	\$390
Full Food Service Complex	\$428	\$449
Limited Food Service	\$185	\$194
No Food Service	\$144	\$151
Mobile Full Food Service Restaurant	\$315	\$331
Mobile Limited Food Service Restaurant	\$185	\$194
Mobile Full Food Service Serving Base	\$315	\$331
Mobile Limited Food Service Serving Base	\$185	\$194
School Food Service Base	\$126	\$132
School Food Service Satellite	\$95	\$100
Special Organization Serving Meals	\$155	\$163
Temporary Restaurant	\$89	\$93
Swimming Pool/Whirlpool	\$252	\$265
Additional Pool/Whirlpool	\$126	\$132
Swimming Pool With Waterslide	\$335	\$352
Pre-inspection Fee	\$225	Same
Re-inspection Fee	\$100	Same
Late Fee	\$100	Same
Penalty Fee for Operating Without a Valid Permit	Double the applicable Establishment fee.	

Tattoo Parlor/Body Piercing Establishments

<u>Category</u>	<u>Current</u>	<u>Proposed 2008</u>
Body Piercing	\$252	\$265
Tattooing	\$252	\$265
Combined Body Piercing/Tattooing	\$371	\$390
Temporary (per event)	\$252	\$265
Pre-inspection Fee	\$225	Same
Re-inspection Fee	\$100	Same
Late Fee	\$100	Same
Penalty Fee for Operating Without a Valid Permit	Double the appropriate per category fee.	Same

MINUTES DRAFT

 [Back](#)  [Print](#)

1. CALL TO ORDER

Meeting called to order by Chairman C. Rusin at 8:16 AM. Members present: Candyce Rusin, Dorothy Jankowski, Lori Asmus, Dr. Teresa Shoberg, Susan Nett.

2. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [March 12, 2008 Board of Health Meeting](#)

Moved by Dorothy Jankowski, seconded by Lori Asmus to approve Minutes

Motion Passed

Results:

3. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

A. [March 2008 Communicable Disease Report](#)

S.Nett gave a report on the communicable disease numbers for the month of March. All of the reportable diseases for this month were sexually transmitted diseases.

B. [School Based Clinics - Update](#)

The health department has scheduled immunization clinics in the schools during the month of April to help families meet the new vaccine requirements for the coming school year. To date, parental response on returns of consent forms has been low. A second memo will be sent out to parents before the end of the week.

C. [Fox Valley Consortia Preparedness Carry -Over Funds - Update](#)

S. Nett updated board members on the carry-over funds from the preparedness grant. The state has sent out an approved list of uses for the monies. The carry-over funds can be targeted toward the purchase of radios, updating the EOC, copiers/printers for making educational booklets and pamphlets to be distributed to the public, mass clinic supplies such as a portable lap top and portable printer as well as medical supplies, etc. As soon as the finance department verifies the amount for carry-over, we can begin to use the funds.

D. [2008 Burden of Diabetics in Wisconsin](#)

S. Nett shared a report recently received from the state on the burden of diabetes in Wisconsin. This report targeted the adult population and shows an increase in adults who have been diagnosed with diabetes.

E. [Special Populations Project Update](#)

An update on the special populations project for emergency preparedness in Winnebago County was given. To date, the special populations have been identified along with those groups who provide services to a specific special population. A database with contact information has been developed and distributed to each

health department in Winnebago County. In addition, pandemic flu information kits were assembled and distributed to the WIC population. The committee has approved the next distribution of kits to the elderly populations and will be distributed at the senior centers in the county and at the elderly meal sites. S. Nett was asked about the special populations for Calumet County. This will be the next part of the project to complete for Menasha.

F. [2007 WI Act 130](#)

S. Nett provided information to board members on the recently passed 2007 Wisconsin Act 130. This law will now allow the local health officer or designee to request a special inspection warrant if needed when investigating human health hazards. This law also allows state agency status for physicians who provide advisory services to a local health department.

G. [2007 WI Act 120](#)

S. Nett updated board members on the recently passed 2007 Wisconsin Act 120 which now allows public health nurses to certify individuals for disability permits from the Department of Transportation.

H. [2007 - 2008 Legislative Grid](#)

S. Nett shared with board members the 2007-08 Legislative Grid of Assembly and Senate bills pertaining to health and safety that were introduced and either passed or didn't.

4. ACTION ITEMS

A. [2009 Winnebago County Committee on Aging Grant](#)

The grant application for 2009 was received from Winnebago County this past week. A letter sent with the application requests there be no increase in grant funding based on 2008 approved grant funds. S. Nett related she had been in contact with a member of the County Committee on Aging and asked if the application would be rejected if an increase in funds for 2009 was requested. The answer was we can only award what funding we have available. Consensus of the board members was to ask for a 3% increase as that is normally the pay increase our staff receives.

B. [Election of Officers](#)

Moved by Dorothy Jankowski, seconded by Dr. Teresa Shoberg to move to nominate C. Rusin as chairman and L. Asmus as vice chairman

S. Nett volunteered to continue as secretary.

Motion Passed

Results:

5. HELD OVER BUSINESS

A. [Review of Mobile Home Parks Fees \(Licensing Period 7-1-08 to 6-30-10\)](#)

Moved by Lori Asmus, seconded by Dorothy Jankowski to recommend to the common council for approval mobile home park fees for the licensing period 7-1-08 to 6-30-10 (2 year license)

S. Nett explained this is a two year license with pass through fees to the Department of Commerce (\$370). The proposed fee shows a 5% increase to cover personnel increases related to salary and health insurance over the course of the next two years.

Motion Passed

Results:

B. Review of Agent of the State - DHFS Fees (Licensing Period 7-1-08 to 6-30-09)

Moved by Lori Asmus, seconded by Dorothy Jankowski to recommend to the common council for approval Agent of the State-DHFS Fees for the 7-1-08 to 6-30-09 licensing period

S. Nett reviewed the DHFS Agent of the State program with board members. Under this program all of the eating and drinking establishments, swimming and whirlpools are licensed and inspected on a regular basis to ensure compliance with state statutes. A portion of the license fee collected is reimbursed to the state per the agent contract. The health department was recently notified the reimbursement fee will double from 10% to 20% for fees collected during this licensing period payable in September 2009. S. Nett is recommending increasing the fees this licensing period 5% and then 5% for the next licensing period. L. Asmus asked how much time the sanitarian spends doing the required inspections and follow-ups. S. Nett related the time spent doing all food related and swimming pool etc. inspections has increased from 30% to 40% due to the increased complexity of the inspections and the need to assure safety for the public. S. Nett reminded the board members that if there were to be a communicable disease outbreak related to one of the food establishments, the cost to the business owner as well as the affected individuals can be quite extensive. In these situations, the business place is often closed until the outbreak is resolved and for the affected individuals, there is the time lost from work, treatment costs etc. The sanitarian carefully checks all food handling processes etc. utilizing a critical hazard analysis tool. D. Jankowski reminded board members that these fees are established to cover our time doing inspections and follow-up and the costs should not be put on the tax paying citizens of this city. Chairman C. Rusin agreed. She also felt an outbreak incident sometimes is enough to put a place out of business, and the more guidance we can provide the better. L. Asmus mentioned that these types of places serve not only the citizens of Menasha but others from surrounding communities. As for the 5% fee increase, T. Shoberg felt it was reasonable to do half of the increase now, and the remaining half at the next licensing period as a more reasonable accomodation for the businesses that are currently licensed. Board members were in consensus with this.

Motion Passed
Results:

C. Review of DHFS Agent of the State Tattoo Parlor Fees (Licensing Period 7-1-08 to 6-30-09)

Moved by Lori Asmus, seconded by Dorothy Jankowski to recommend to the common council for approval DHFS Agent of the State License Fees for Tattoo Parlors for 7-1-08 to 6-30-09 licensing period

S. Nett explained there is one tattoo/body piercing facility in Menasha currently licensed. The sanitarian is responsible for inspecting the facility for cleanliness, hygiene practices, and compliance with state regulations which includes assuring that no minors are being served without parental consent. The health department just licenses the facility. The tattoo artists/operators must have state certification to do body piercings and tattoos. As there is the potential for transmission of bloodborne pathogens at this type of establishment the sanitarian needs to spend time during the inspection observing the tattoo artist at work and also after when doing the equipment cleaning and sanitizing. The state reimbursement fee is increasing from 10% to 20% with the next licensing period. Board members had no questions or comments.

Motion Passed
Results:

D. Review of Agent of the State - Dept of Ag Fees (Licensing Period 7-1-08 to 6-30-09)

Moved by Lori Asmus, seconded by Dorothy Jankowski to recommend to the common council for approval Agent of the State- Department of Agriculture, Trade, and Consumer Protection license fees for 7-1-08 to 6-30-08 licensing period

Chairman C. Rusin requested an overview of this program as a review for board members. S. Nett explained this food inspection program is very similar to the eating and drinking establishment inspection program except this is to inspect all retail food places such as grocery stores, convenience stores, bakeries, etc. The sanitarian must check for expiration dates on food packages. A recent example of an expired product on a

food shelf was expired baby formula. The sanitarian ordered the item off the shelf and then needed to do follow-up to assure the product was replaced with current formula. Sometimes a repeat inspection shows the expired product is back out on the shelf. In the majority of the incidences, this is not done intentionally but rather is the result of a shelf stocker not paying attention to dates. The department also follows-up on complaints of old meat, moldy cheese etc. being sold. The DATCP is increasing their reimbursement fee from 10% to 20% with this licensing period for all new establishments and increasing the reimbursement for the existing businesses at the next licensing period. L. Asmus related she was in favor of the 5% increase now for the same reasons already stated. D. Jankowski reiterated the cost of these inspections needs to come from the businesses and not the taxpayers. Chairman C. Rusin asked if this inspection program was part of the 40% time previously mentioned. S. Nett confirmed it was.

Motion Passed
Results:

E. [Aurora Community Needs Assessment Review](#)

S. Nett discussed with board members the results of the community needs assessment by Aurora completed late last year. This survey showed the same needs as the LIFE study done in cooperation with the Fox Cities United Way in 2006. Lack of activity leading to increases in obesity, and cardiovascular problems remains a concern and is being addressed by the largely successful Walk To Win program. The health department along with the senior center, school district, and park and rec department has promoted a winter walking program at the high school, and a summer program where elementary students can earn a bike and all the safety accessories that go along with it (and an opportunity to bike with the senior citizens in their summer biking program). Access to dental care remains a big issue not only locally but statewide. The health department has successfully done a sealant program and a fluoride varnish program in the schools. Lack of access to appropriate mental health services is apparent and there are initiatives in the Fox Valley to address this situation. Board members requested updates as appropriate

6. ADJOURNMENT

A.

Moved by Dorothy Jankowski, seconded by Dr. Teresa Shoberg to move to adjourn at 9:20 AM

Motion Passed
Results:

Mobile Home Parks

Proposed Fees 2008-2010

<u>Number of Units</u>	<u>Current 2006-08 Fees</u>	<u>Proposed 2008-10 Fees</u>
1-20 Units in Park	\$380.00	\$399.00
21-50 Units in Park	\$575.00	\$604.00
51-100 Units in Park	\$845.00	\$887.00
101-175 Units in Park	\$1095.00	\$1150.00
> 175 Units in Park	\$1305.00	\$1370.00
Pre-Inspection Fee	\$200.00	Same
Re-Inspection Fee	\$100.00	Same
Change in Ownership (New)	\$100.00	Same
Late Fee	\$100.00	Same

NOTE: This is a 2 yr. permit and includes yearly 37% state reimbursement fees.

MINUTES DRAFT

 [← Back](#)  [Print](#)

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6. ADJOURNMENT

A.

Moved by Dorothy Jankowski, seconded by Dr. Teresa Shoberg to move to adjourn at 9:20 AM

Motion Passed
Results:

Wiseguys Pizzeria & Pub

1440 S. Oneida St. Suite J

Menasha, WI 54952

*Menasha City Council
140 Main St.
Menasha, WI 54952*

April 30, 2008

To: Menasha City Council

*We would like to request permission to serve food and alcoholic beverages on our outdoor patio from
May 5, 2008 to November 1, 2008.
Please call me at 920-277-9140 if you have any questions.*

*Thank you,
Brenda Jorgensen
Brenda Jorgensen, Owner
Wiseguys Pizzeria LLC*

ORDINANCE O - 5 - 08

AN ORDINANCE RELATING TO OPERATORS' LICENSES

Introduced by Alderman Wisneski

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Sec. 7 – 2 – 21(b) is repealed and recreated to read as follows:

An operator's license for retail Class "A" and "B" malt and liquor license premises pursuant to Sec. 125.17, Wis. Stats., may be issued by the Police Department to any person of legal drinking age who has been a citizen of the United States and a resident of this state continuously for no less than ten (10) days, prior to the date of the filing of the application, upon certification of the Menasha Police Department. The Menasha Police Department will run a criminal history check through the Wisconsin Criminal History Records Information database to determine the applicant's prior criminal history. When an applicant in this state has been convicted of a felony and has not been pardoned, such application shall be submitted to the City Attorney by the Police Department for further review.

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____, 2008.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

Attorney's Note: This ordinance allows the Police Department to access the database of the State and federal government in conducting the background check.

