

**CITY OF MENASHA
SUSTAINABILITY BOARD
Third Floor Council Chambers
140 Main Street, Menasha
Tuesday, October 14, 2008**

Minutes

A. CALL TO ORDER

Meeting called to order at 6:35 by Roger Kanitz

B. ROLL CALL/EXCUSED ABSENCES

Present: Mike Dillon, Becky Bauer, Roger Kanitz

Excused: Trevor Frank, Linda Stoll

Others Present: CDD Greg Keil, Mayor Merkes

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)**

No one spoke

D. MINUTES TO APPROVE

Motion made by Becky Bauer, seconded by Mike Dillon to approve minutes of 9/16/08 as amended.

Motion Carried.

E. COMMUNICATIONS

1. Citizen input session-East Central Wisconsin Regional Planning Commission and Valley Transit at Menasha library – POSTPONED

The rescheduled date for this event has not been set yet.

F. DISCUSSION ITEMS

1. 2025 Resolution and Grant Proposal
Staff is to prepare a draft resolution for the next sustainability board meeting and coordinate with the City of Neenah and Town of Menasha.
2. Presentation to the Menasha Joint School Board and report on coordination of activities with the school district.
Becky Bauer reported on the meeting with Superintendent Keith Fuchs regarding the coordination of activities with the Menasha School District. He is o.k. with communications and participation by students in the baseline study for the Menasha Pool. Chad Bruechert will assist with the pool user survey and future presentations by the sustainability Board to the School Board. Questions to consider for the pool survey are frequency of use, demographics, satisfaction, cost, method of transportation to the pool and safety. Becky Bauer will coordinate with Chad Bruechert and PRD Brian Tungate.
3. Lt. Governor's Climate Change conference – Menasha Team
Mayor Merkes is working on putting a group together from Menasha to participate.

4. City Department TNS Presentations/Sustainability Policy
The Board discussed the coordination of training with the Town of Menasha. Mike Dillon will identify the potential schedule. Becky Bauer suggested conducting TNS summary sessions as part of the board. The need for additional Sustainability Board members was also discussed. The following persons were identified as possible recruits: Joy Davy, Bill Beachkofski and Phil Grishaber.
5. Pool Baseline Study-Approach and Timetable
The timeline is as follows: 12/15/08 the baseline study will be finished, 3/15/09 identification of options to be considered, 5/15/09 is the scheduled implementation. More information will be gathered for the November sustainability board.
6. Stormwater/Water quality demonstration projects
CDD Keil reported that he and Mike Dillon met with East Central Wisconsin Regional Planning Commission staff to discuss installing a rain garden at ECWPRC's 400 Ahnaip Street office as a demonstration project. A preliminary design has been completed. Mike Dillon raised questions about monitoring the effectiveness of the rain garden and how this project will be promoted.
7. Walking & Bike Audit
Mike Dillon will be assembling a working group.

G. ACTION ITEMS

1. Set next meeting date
Next meeting is set for November 18, 2008 at 6:30pm

There is a request to add the Neighborhood Electric Vehicle ordinance to the next agenda.

H. REPORT OF COMMISSIONERS

1. Recap of the Menasha Utilities Energy Fair (Roger Kanitz)
Roger Kanitz reported that 467 people participated in the fair.
2. Natural Step Study Circles-Roger Kanitz reported that work is underway to form a Neenah-Menasha study circle, but there have been some scheduling problems. Roger also announced that the ECOS-FV meeting on Nov. 6, 2008 will have representatives from several sustainability boards and other organizations concerned with sustainability issues in attendance. An invited board members to attend.

I. ADJOURNMENT

Motion made by Becky Bauer, seconded by Mike Dillon to adjourn at 8:48 PM.

Respectfully submitted by CDD Greg Keil