

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha**

**Tuesday, October 20, 2009**

**Minutes**

**A. CALL TO ORDER**

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Linda Stoll, Becky Bauer, Mike Dillon, Roger Kanitz, Sadie Schroeder

Excused: Trevor Frank

Others Present: Paul Burdon, CDD Greg Keil, Jill Enos

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD  
(five (5) minute time limit for each person)**

Paul Burdon, a guest of Roger Kanitz spoke on Sustainability initiatives in the United Kingdom.

Specific topics included:

- Volume/weight based trashed collection fees
- reclamation/repair/reuse of unwanted items
- home delivery services reducing reliance on automobiles
- minimizing packaging/disposable bagging of consumer goods
- vehicle licensing based on Carbon dioxide emissions
- required wind power generation for large scale commercial development
- elimination of zoning requirements for residential wind/solar installations
- community gardens

**D. MINUTES TO APPROVE**

1. Sustainability Board minutes, 9/15/09

Motion made by Mike Dillon and seconded by Becky Bauer to approve minutes as amended.  
The motion carried.

**E. COMMUNICATIONS**

1. [Sustainability in Your Community, WPPI Energy](#)
2. [VHBA invite to Green building meeting \(Linda Stoll\)](#)  
CDD Keil to attend event on November 17, 2009.

**F. DISCUSSION ITEMS**

1. Downtown Market, Marina Place Market & Farm Market Surveys

Board members suggested changing question #4 on the Farm Market Survey from a 5 to a 4 point rating system. Mike Dillon will distribute CFL's to those who complete Farm Market Survey. Becky Bauer offered to assist with the survey administration.

Board members reviewed the prototype Downtown Market and Marina Place Market Surveys created by the Wisconsin Main Street Program and discussed potential changes. Staff is to prepare draft surveys specific to the Marina Place Development and Downtown for the board's future consideration.

## 2. Wind Energy Ordinance

CDD Keil reported that wind energy systems are permitted as a special use under the existing zoning ordinance. Commissioners discussed elimination of permit requirements for “small” systems and the comparability of the City of Menasha and Town of Menasha ordinances.

Mike Dillon reported that the installation of four 20 KW turbines was approved at SCA’s Town of Menasha site and that SCA is doing a wind assessment at SCA’s City of Menasha site.

## 3. Salt usage for deicing city streets (Sadie Schroeder)

Public Works Director Mark Radtke prepared a memo concerning the City’s salt use practices and the DPW’s initiatives to reduce the utilization of road salt. Commissioners expressed interest in making Geomelt available for purchase by city residents.

## 4. [MJSD Sustainability Proposal \(Becky Bauer\)](#)

Becky Bauer reviewed a memo she had prepared requesting school board to adopt a sustainability committee. She will continue to work with the administration in putting together a “Green Team” to develop a sustainable plan.

## G. ACTION ITEMS

### 1. Set next meeting date

Next meeting date set for November 17<sup>th</sup> at 6:30 p.m.

## H. REPORT OF COMMISSIONERS & STAFF

### 1. Valley Transit Update (Roger Kanitz)

Roger Kanitz reported that Valley Transit hired a planner to develop and evaluate route options. A new furnace was installed in the transit garage.

### 2. Report on Demonstration projects - Stormwater/Water quality, natural landscaping

CDD Keil reported that the rain garden at the ECWRPC site had been excavated and that the engineered soil had been placed. Commissioners discussed installation of plant materials.

### 3. [Report on Walking & Bike Audit \(CDD Keil\)](#)

CDD Keil reported that the mapping for the walking and biking audit had been completed. Commissioners discussed engaging the school district in this initiative.

### 4. Report on Neighborhood Electric Vehicle Ordinance (CDD Keil)

Nothing to report.

### 5. Status of the “Sustainability Action Summit”

Roger Kanitz reported that 31 people have registered for the event to be held at Heckrodt Wetland Reserve at 6:00 on October 22.

### 6. Department TNS presentations/Sustainability training

CDD Keil reported that green procurement had been selected as the topic for department head training on November 5, 2009 at 8:30 a.m. Mike Dillon volunteered to lead these discussions using SCA’s green procurement policy as a prototype.

### 7. Board presentation to Common Council

Linda Stoll stated that the next presentation to the council will be on January 18, 2009.

### 8. Energy Efficient Mortgages

CDD Keil is to make contact with financial institutions to determine if there is any interest.

### 9. “First Impressions” program (Linda Stoll)

No progress

10. "Answers to your Energy Questions" at the UW- Fox Valley (Roger Kanitz/ Mike Dillon)  
Roger Kanitz reported on the event held on October 15, 2009.

I. ADJOURNMENT

Motion to adjourn made by Becky Bauer and seconded by Mike Dillon at 8:55 p.m.  
Motion Carried.

Respectfully submitted by  
Greg Keil