

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha
Tuesday, February 17, 2009**

MINUTES

A. CALL TO ORDER

Meeting called to order by Linda Stoll 6:30 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Linda Stoll, Becky Bauer, Roger Kanitz, Mike Dillon, Trevor Frank

ALSO PRESENT: Mayor Merkes, CDD Greg Keil, Sadie Schroeder, Kristin Sewall

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD (five (5) minute time limit for each person)

No one spoke

D. MINUTES TO APPROVE

1. Sustainability Board Minutes, 1/20/09

Motion made by Mike Dillon, seconded by Becky Bauer to approve the minutes.

Motion carried.

E. COMMUNICATIONS

None

F. DISCUSSION ITEMS

1. City Department TNS Presentations/Sustainability Policy

The "Toward a Sustainable Community" toolkit is to be used as the framework for department head/supervisor sustainability training. The training is to focus on the the first four elements for adapting local governmental functions (energy, buildings, transportation/mobility, & procurement). It was suggested the waste management be added to the list.

The expected outcome of the training is that sustainability principles will be incorporated into departmental goal setting, planning, budgeting, management and implementation of departmental functions.

2. Pool Baseline Study

Greg Keil reported that the technology and costs for implementing solar water heating at the pool are still under consideration. Sustainability Board involvement in the broader baseline study is on hold pending hiring of a replacement for former Parks Superintendent Bob Huss.

3. Menasha's Farm Fresh Market

Kristin Sewall reported on the planning status of the 2009 market. She summarized the rules and regulations and reported that the Farm Market budget has a balance of \$173.00. The Farm Market is presently posted to five websites. There will be an article in the spring city newsletter. Several suggestions were advanced together with specific actions as follows:

- Distribute informational flyer to Menasha schools (Becky Bauer)
- Distribute informational flyer to Menasha Senior Center (Linda Stoll)
- Contact the Stone Cellar about selling root beer (Trevor Frank)
- Approach Mary Jo Weidert about hosting an arts and crafts booth for kids
- Create an email list with automatic Farm Market reminders
- Focus marketing efforts on families during summer school vacation
- Add the Farm Market to the Marina event listing
- Determine whether vendors accept food stamps
- Introduce a "Growing Local" cookbook into the market
- Set-up one stall for local/sustainable businesses to share
- Produce an article for "On the Water" magazine
- Create an opportunity for Master Gardeners to set up a display
- Host one main event (including entertainment) during the season
- Increase cross-cultural aspects of the Farmers Market
- Solicit support from health care providers and other potential sponsors-Marina and Master Gardeners

4. Demonstration projects - Stormwater/Water quality, natural landscaping
No new activities were reported.

5. Walking & Bike Audit

Greg Keil reported that Linda Stoll furnished the template for conducting the "Livable Communities Analysis". Community Development Department staff will be entering information into the model and conducting the analysis. Becky Bauer and Mike Kading are to be contacted to obtain support from the schools and Fox Cities Greenways, respectively.

6. Neighborhood Electric Vehicle Ordinance

CDD Keil reported that he requested assistance from the East Central Wisconsin Regional Planning Commission to evaluate inter-community connections and put together a map of the Fox Cities designating where NEV use is permissible.

7. Sub-committee formation

Consensus was to use the sub committee list previously developed to create a list of categories and/or areas of interest and email it Sustainability Board members for review/comment. Following review, a general invitation will be distributed through the city newsletter this spring to develop a list of contacts/resource people for the Sustainability Board to draw upon for future initiatives.

8. Green Scene Art Show

Titled "Slow the Flow", the event will be held in July of 2009, and feature "hands-on" setups related to how various activities impact surface and groundwater. Becky Bauer will provide a stream flow model. – July 2009.

G. ACTION ITEMS

1. Set next meeting date

The next meeting is set for March 17 at 6:30 p.m. in the Common Council Chambers, City Hall

H. REPORT OF COMMISSIONERS

1. Report on ECOS-FV meeting (Roger Kanitz)
Roger reported that the meeting has been scheduled for Tuesday, March 10 at Heckrodt Wetland Reserve from 6:30-8:00 PM. The purpose of the meeting is to introduce the city and town of Menasha Sustainability Boards to the broader community and encourage citizen participation in sustainability initiatives.
2. Report on Natural Step Study Circle (Mike Dillon)
Mike reported that 8-12 persons have been attending the meetings held weekly at Heckrodt. Sadie Schroeder stated that she is a very enthusiastic participant.
3. Report on Wild Ones Conference
Roger Kanitz reported on the Wild Ones "Toward Harmony with Nature" conference held on January 24.
4. Wisconsin Conservation Voters Forum- Madison
Roger Kanitz announced that the forum is to be held on February 25th, and a contingent from ECOS Fox Valley will be attending.
5. Valley Transit Update
Roger Kanitz stated that a meeting is to be arranged with Valley Transit to discuss routes and potential service improvements. A date has yet to be determined.

ADJOURNMENT

Motion made by Mike Dillon, seconded by Trevor Frank to adjourn at 8:40 p.m.
Motion carried

Respectfully submitted by,
CDD Greg Keil