

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, August 17, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:01 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Englebert, Benner, Pamenter, Taylor, Wisneski, Pack, Hendricks.

ALSO PRESENT: Mayor Merkes, Att. Rich Carlson, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, PHD Nett, Clerk Galeazzi and the Press.

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Michael Austin, 141 River Street, Apt. B. Consider getting quotes for outsourcing single stream recycling

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. PHN Nett - Presentation from State of Wisconsin to Health Dept. for Level 3 certification award

Dennis Hibrat from State of Wisconsin Division of Public Health recognized the Menasha Health Dept. for achieving the status of a Level 3 Health Dept. The State evaluates health departments every five years for their qualifications. Achieving the status of a Level 3 Health Dept. entitles the health department to receive additional funding from the State. PHD Nett, Mayor Merkes, and Ald. Hendricks accepted the award.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 8/3/09](#)
- b. [Board of Public Works, 8/3/09](#)
- c. [Committee on Aging, 7/9/09](#)
- d. [Parking Committee, 6/24/09](#)
- e. [Parks & Recreation Board, 8/10/09](#)
- f. [Plan Commission, 8/4/09](#)
- g. [Police Commission, 7/16/09](#)
- h. [Sustainability Board, 7/21/09](#)
- i. [Water & Light Commission, 7/22/09](#)

Communications:

- j. [Clerk Galeazzi, 8/12/09; League of WI Municipalities Annual Conference](#)
- k. [DPW Radtke to residents; 8/6/09; SSES Foundation Drain and Sump Pump Inspections](#)
- l. [McClone Insurance to Landmarks Comm., 8/12/09; 230 & 232 Main St. renovation](#)
- m. [RBC Capital Markets, 7/27/09; Commitment to City of Menasha & Steam plant work out plan](#)
- n. [Public Works Facility, 8/09; Disposal Violations for June & July 2009](#)
- o. [Wis. Dept of Ag., Trade & Cons. Protection; 7/28/09; Emerald Ash Borer](#)
- p. [Wis. Dept. of Administration; 8/10/09; Preliminary estimate of January 1, 2009 population for Winnebago & Calumet Counties](#)
- q. [Town of Menasha Utility Commission minutes; 6/22/09, 7/13/09, 7/27/09](#)

Ald. Zelinski: Minutes D (Parking Comm.), questioned temporary stop signs being installed. DPW Radtke explained it was for a 90-day trial period.

Ald. Pack: Minutes G (Police Comm.), does not support pursuing hiring an additional police officer. PC Stanke reported the City of Menasha did not receive the grant to hire the additional officer.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action in the "Items removed from the Consent Agenda" section. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 8/3/09](#)

Administration Committee, 8/3/09 – Recommends Approval of:

2. [Asbestos compliance Inspection Contract Agreement between Wisconsin Department of Natural Resources and City of Menasha Health Department, and authorize signature](#)
3. [Agreement between the Fox Cities Convention & Visitors Bureau and the City of Menasha for wayfinding signage](#)

Administration Committee, 8/17/09 – Recommends Approval of:

4. [Review proposals for municipal building lighting fixture upgrades](#)

Board of Public Works, 8/3/09 – Recommends Approval of: (continued)

5. [Street Use Application – Menasha High School Homecoming Parade; Friday, October 2, 2009; 5:30 PM – 6:10 PM](#)
6. [Street Use Application – St. Mary's Central High School Homecoming Parade; Friday, October 9, 2009; 5:00 PM – 6:00 PM](#)
7. [Consideration of Initiating Single Stream Recycling Operations](#)

Parks & Recreation Board, 8/10/09 – Recommends Approval of:

8. [Permanent closure of the well at Hart Park](#)

Ald. Zelinski requested Item 7 be removed from the Consent Agent

Moved by Ald. Hendricks, seconded by Ald. Pamerter to approve Items 1-6 & 8 of Consent Agenda.

Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Taylor, seconded by Ald. Hendricks to approve Item 7 of Consent Agenda (Consideration of Initiating Single Stream Recycling Operations).

Discussion: Ald. Zelinski suggested getting quotes from private vendors for collection of recyclables.

Moved by Ald. Zelinski to table this item. No second, motion dies.

Motion to approve Item 7 carried on roll call 7-1. Ald. Zelinski – no.

I. ORDINANCES AND RESOLUTIONS

1. [O-17-09 An Ordinance Relating to Illicit Discharge and Connection \(Recommended by the Board of Public Works, Introduced by Ald. Taylor\)](#)

Moved by Ald. Taylor, seconded by Ald. Wisneski to adopt O-17-09

Motion carried on roll call 8-0.

2. [O-18-09 An Ordinance Repealing and Recreating Sections 9-4-8\(1\) and 9-4-9\(1\) & \(3\) of the Menasha Code of Ordinances\(Recommended by the Board of Public Works, Introduced by Ald. Pack\)](#)

Moved by Ald. Pack, seconded by Ald. Hendricks to adopt O-18-09

Motion carried on roll call 8-0.

J. ACTION ITEMS

1. [Accounts payable and payroll for the term 8/6/09-8/13/09 in the amount of \\$3,700,363.79](#)

Moved by Ald. Wisneski, seconded by Ald. Pamerter to approve accounts payable and payroll.

Motion carried on roll call 8-0

2. [Reserve "Class B" Liquor License Application, Americanos Drum & Bugle Corps, Inc for the premises at 1615 Drum Corp. Drive, Sandra Barlow, Agent, August 18, 2009- June 30, 2010](#)

Moved by Ald. Wisneski, seconded by Ald. Pack to approve Reserve "Class B" Liquor License

Discussion

Motion carried on roll call 8-0.

J. ACTION ITEMS, Cont'd.

3. [Accept letter of resignation from Ald. Pamerter and plan to fill vacancy](#)

Moved by Ald. Hendricks, seconded by Ald. Benner to accept letter of resignation and instruct the Clerk to advertise to fill the vacancy.

Discussion ensued on past practice of filling vacancy; questioned if it is required by State Statute to advertise.

Moved by Ald. Pack, seconded by Ald. Wisneski to amend to only advertise to fill vacancy if required by State Statute.

Motion on amendment carried on voice vote

Motion as amended carried on voice vote.

K. APPOINTMENTS

None

L. CLAIMS AGAINST THE CITY

None

M. HELD OVER BUSINESS

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke

O. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Benner to adjourn at 6:39 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk