

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, October 5, 2009
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 9/21/09](#)
 - b. [Board of Public Works, 9/21/09](#)
 - c. Complete Count Committee, [7/14/09](#), [8/4/09](#)
 - d. [IT Steering Committee, 9/16/09](#)
 - e. [Library Board, 9/17/09](#)
 - f. [NMFR, 9/22/09; Finance & Personnel Committee](#)
 - g. [NM Sewerage Commission, 8/25/09](#)
 - h. [Personnel Committee, 9/21/09](#)
 - i. [Plan Commission, 9/15/09, 9/29/09](#)
 - j. [Safety Committee, 8/25/09; Public Works and Parks](#)

 - Communications:
 - k. [CVMIC to City Sanitarian Todd Drew, 9/16/09; 2009 Significant Awards Program selection](#)
 - l. [DPW to residents, 8/28/09; refuse collection on Third Street](#)
 - m. [IT Supv. Patrick James, 10/1/09; Phone line issues at the bridge towers](#)
 - n. [Menasha Historical Society Newsletter, 10/09](#)
 - o. [Menasha Utilities Co-GM, Dick Sturm, 10/1/09; Decommissioning plan for Steam Plant](#)
 - p. [Public Works Dept., 10/1/09; October 2009 Medication Collection](#)
 - q. [Public Works Engineering Supervisor Tim Montour, 9/30/09; Town of Menasha Utility District Water Main Reconstruction – Manitowoc Rd.](#)
 - r. [Alderman Wisneski, 9/30/09; Wisneski's Words Newsletter, Fall 2009](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action in the "Items removed from the Consent Agenda" section. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 9/21/09](#)

Personnel Committee, 9/21/09 – Recommends Approval of:

2. [Tentative Agreement between City of Menasha and Menasha City Employees Union AFSCME, AFL-CIO, Local 1035](#)
3. [Tentative Agreement between City of Menasha and Menasha City Employees Union AFSCME, AFL-CIO, Local 1035 B](#)

Administration Committee, 9/21/09 – Recommends Approval of:

4. [Listing Contract with Core Development, Inc. for Lake Park Square](#)

NMFR Finance & Personnel Committee, 9/22/09 – Recommends Approval of:

5. [The tentative agreement with IAFF Local 275 for the labor contract reopener and extension through 2011](#)

Plan Commission, 9/29/09 – Recommends Approval of:

6. [Extraterritorial CSM at Tayco Road and Forkin Streets with the condition that the City of Menasha be added to the ownership note for Outlot 1 and to the note dedicating storm sewer and storm water easements, and that the City Attorney approve the form and content of the CSM.](#)
7. [The extraterritorial condominium plat on Spring Valley Road](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term 9/21/09-10/1/09 in the amount of \\$ 1,241,457.30](#)

J. ORDINANCES AND RESOLUTIONS

1. [O-20-09 – an Ordinance relating to the Undesignated Fund Balance of the General Fund \(Introduced by Mayor Merkes\)](#)

K. APPOINTMENTS

1. Mayor's Appointment to the Plan Commission
[Kara Homan, 3086 Winnipeg St., for the term of October 6, 2009 – May 1, 2011 \(To replace Norm Sanders\)](#)
2. Mayor's Reappointments to the Parks & Recreation Board
 1. Ronald Suttner, 1230 Appleton St., for the term of October 1, 2009 – October 1, 2012

L. CLAIMS AGAINST THE CITY

M. HELD OVER BUSINESS

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE

**Monday, October 19, 2009 - Council Chambers
Common Council – 6:00 PM
Administration Committee – to be determined
Board of Public Works – to be determined**

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
September 21, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:29 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Wisneski, Pack, Hendricks, Zelinski, Englebert, Taylor

EXCUSED: Ald. Benner

ALSO PRESENT: Mayor Merkes, Atty. Rich Carlson, PC Stanke, DPW Radtke,
CDD Keil, C/T Stoffel, Clerk Galeazzi, and the Press

B. MINUTES TO APPROVE

1. Administration Committee, 9/8/09

Moved by Ald. Pack, seconded by Ald. Taylor to approve minutes.

Motion carried on voice vote

C. ACTION ITEMS

1. Listing Contract with Core Development, Inc. for Lake Park Square

CDD Keil explained the listing contract with Bomier Properties for the Lake Park Square had expired and staff was looking for other options for selling lots. The members of Core Development, Fritz Jaeger and Kim Pischke are the owners of Sliders Bar & Grill and have an interest to get more development in that area.

Mr. Jaeger explained a few ideas of attracting new development by erecting new signage. This may require some assistance from the City.

Moved by Ald. Pack, seconded by Ald. Hendricks to recommend approve to
Common Council

Motion carried on voice vote

2. O-20-09 – an Ordinance relating to the Undesignated Fund Balance of the
General Fund (Introduced by Mayor Merkes)

C/T Stoffel recommends the City retain 6% of General Fund Expenditures in the undesignated General Fund Balance. The proposed change from 10% to 6% would allow the city use of funds to pay for the expenses associated with the shutdown of the steam plant. He would like to see in the future it be returned to the original 10% level.

Moved by Ald. Taylor, seconded by Ald. Pack to recommend approval to Common
Council

Motion carried on voice vote

D. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Pack to adjourn at 7:44 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

DRAFT

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
September 21, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:45 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Wisneski, Pack, Hendricks, Zelinski, Englebert, Taylor,

EXCUSES: Ald. Benner

ALSO PRESENT: Mayor Merkes, Atty. Rich Carlson, PC Stanke, DPW Radtke,
CDD Keil, C/T Stoffel, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. September 8, 2009

Moved by Ald. Pack, seconded by Ald. Wisneski to approve minutes.

Discussion: Ald. Zelinski mentioned Jefferson School is glad the stop signs were
installed.

Motion carried on voice vote.

D. ACTION ITEMS

1. None

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Wisneski to adjourn at 7:47 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

**CITY OF MENASHA
AD-HOC COMPLETE COUNT COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
July 14, 2009
6:00 PM**

Minutes

A. CALL TO ORDER

1. 6:10PM

B. ROLL CALL/EXCUSED ABSENCES

Present: Nancy Barker, Elena Leon, Ken Kubiak, Jan Davey, Mary Crawmer, Keng Xiong, Mayor Don Merkes, Mary Bach, and Susan Nett

C. ACTION ITEMS

1. Election of Chairman/Vice-Chairman/Secretary
 - a. Co-Chairman- Mary Crawmer
 - b. Co-Chairman- Keng Xiong
 - c. Secretary-Elena Leon

D. DISCUSSION ITEMS

1. Committee Responsibility and Concepts for Action
 - a. Ideas
 - I. Setting up booths at community events
 - II. Handing out information at St. Joe's Food Pantry
 - III. Handing out information during school registration days
 - IV. Advertisement/Media
 - a. City's News Letter
 - b. Senior News Letter
 - c. Businesses- posting signs
 - d. Inserts or announcements in utility and property tax bills
 - e. Creating a Census banner to hang
 - f. Church Bulletin- announcement
 - b. Target Points
 - I. Focus on targeting groups that have been undercounted in the past
 - c. Community Events
 - I. Come up with a list of potential community events at which we can promote the 2010 Census
 - d. Materials to obtain
 - I. Talk to Dale in regards to handout literature and other materials to give away at events.

- e. Current Plans
 - I. Set up an information booth at the elementary school registration days (08/11/09 and 08/12/09)
 - II. Set up a booth at the middle school and high schools during registration days (08/18/09 and 8/19/09)
 - III. Handout information at St. Joe's Food Pantry (Any week in August)
- f. Responsibilities
 - I. All- Come up with a list of community events that we can possibly be at to hand out information
 - II. Keng Xiong- Making contact with Hmong American Partnership in regards to setting up a booth at the Hmong Celebration held on Labor Day.
 - III. Elena Leon- Make contact with Town of Menasha, City of Appleton, City of Neenah, Calumet County, and Outagamie County Complete Count Committees to investigate possible events that we could work together in.
 - IV. Sue Nett- Making contact with Dale
 - a. Ask about possible grants and if grants are available when the dead line is?
 - b. Funding available?
 - c. Obtain materials to hand out at elementary registration (3000) and hand outs for St. Joes (1000)

E. ADJOURNMENT

- 1. 7:15PM

City of Menasha
AD-HOC Complete Count Committee
Third Floor Council Chambers
August 4, 2009
7 AM

Minutes

- A. Call to Order
 - 1. 7:04AM

- B. Roll Call/Excused Absences
 - 1. Present: Gina Grogan, Ken Kubiak, Jan Davey, Keng Xiong, Mary E. Bach, Dale McNamee, Sue Nett, Mary Crawmer, Elena Leon

- C. Minutes- July 14,2009

- D. Discussion Items
 - 1. Community Events
 - i. Calendar to be emailed by Mary Crawmer
 - ii. Additional events
 - 1. Flu Shots Clinic (TBA)
 - 2. Lao Hmong Festival- September 5th and 6th in Oshkosh
 - 3. Jazz Fest- September 5th and 6th
 - 4. St. Joe's Food Pantry- Week of November 16th
 - 5. St. Therese Patronal Feast- September 13th
 - 6. Lady of Guadalupe- December 12th

 - 2. Community Contacts
 - i. Hmong American Partnership- We are able to set up a table at the Lao Hmong Festival free of charge. The Partner ship would appreciate a donation if possible.

 - 3. Clerk Contacts
 - i. Neenah- Chris Haese chaese@ci.neenah.wi.us 886-6127
 - ii. Town of Menasha- no committee yet
 - iii. Appleton- Clerk Cindi Hesse Cindi.Hesse@appleton.org
 - 1. Elena- contact about working together on St. Therese Patronal Feast and Lady of Guadalupe
 - iv. Calumet County- Will not be forming an official committee.

 - 4. Available Supplies
 - i. School Registration Days: August 11th and 12th , August 18th and 19th

1. 5000 pencils(English), 2000 pencils(Spanish), 500 pens(English), 200 pens(Spanish), 200 notepads, post it notes(200), coffee mugs
 - ii. Similar supplies have been ordered for all September Events: Lao Hmong Festival, Jazz Fest, Sea Food Fest, St Therese Feast
5. Media/Newsletter Information
 - i. Dale McNamee- Is working on creating a statement to write in the Senior Center Newsletter and creating a link to the Census website from the City's homepage.
6. Next steps
 - i. Next meeting on September 23, 2009 at 7AM

E. Adjournment

1. 8:20AM

**City of Menasha
Information Technology Steering Committee
Gegan Room
Menasha Public Library
Wednesday September 16, 2009
8:15 A.M.
Minutes**

A. Call to Order

Meeting called to order at 8:15 AM by CHAIRMAN Wisneski.

B. Roll Call/Excused Absences

Present: CHAIRMAN Wisneski, AP Kester, COMP Stoffel, HR Specialist Taubel, ITMgr Lacey and PL Brunn

Excused: PC Stanke and PWS Jacobson

Also Present: ITSupv James, Admin Asst. Dworshok and Mr. Larry Schmitz of Common Sense Solutions LLC.

C. Minutes to Approve – Approval of Minutes of July 29, 2009 IT Steering Committee meeting.

Motion by HR Specialist Taubel, seconded by ITMgr Lacey to approve the minutes of the July 29, 2009 IT Steering Committee meeting as submitted. Motion carried.

D. Public Comments on any matter of concern to this Agenda – Five (5) minute time limit for each person

None.

E. Report of Department Heads/Staff/Consultants – Committee monthly update on status of projects/operations/costs

ITMgr Lacey updated the Committee on work performed in the previous month: HTE Budget software and printing issues were resolved, all IT equipment installed at the swimming pool has been removed and a season-ending wrap-up meeting was held. ITSupv James is working on the charting software for the health Department to track students and home visits and is being assisted by

Peggy De Leeuw of the Finance Department. This software, once developed, has the potential to be sold to other Health Departments looking for the same information base and could be adapted to be used in the City to track complaints.

F. ACTION ITEMS – (1) Committee discussion and recommendation of 2010 IT Department Budget Request

ITMgr Lacey distributed and explained his budget request for 2010 to the committee. One of the major items will be converting to Microsoft 2007. Motion by ITMgr Lacey, seconded by HR Specialist Taubel to recommend for approval the 2010 IT Department request to the Mayor and Common Council. Motion carried.

ACTION ITEMS – (2) Committee discussion on pros and cons of upgrading to Microsoft 2007

This will be City-wide and will require Departments to plan for training for their staffs when they are least busy during the year and then implementation following training. This will be scheduled over several months so everyone has as long a training and initial use period as needed. The City waited this long to make sure that all the Microsoft program bugs were resolved before it was deployed to City staff.

ACTION ITEMS – (3) Committee discussion on consolidation of information on the property tax roll as it relates to delivery of recycling carts

Admin Asst. Dworshok open the discussion by stating that the recycling carts will be distributed by the vendor in December of this year. She keeps information currently on where refuse carts are deployed and many times the number of carts located at an address does not match up with the zoning of the property. One family that are two families, and two families that are only one. AP Kester thought it was very important for Community Development to be made aware of these irregularities so they could be addressed in the future. Zoning classifications are set up by the Community Development Department and so if a property is being used for a different purpose than currently zoned, it must be addressed.

The Committee then went on to discuss the need for all City information on a parcel of property to be in one data base. This would include building information and complaints in Community Development, calls for service by the Police Department, Utility billing information, calls for service by the Health Department and property description, valuation and property taxes from the Assessor and

Finance Departments. While a worthy goal, this would be a long term project for the IT Department to work on. For now the goal will be to share information between departments better than in the past so the correct services or necessary intervention can be accomplished. This topic will be reviewed again in six months.

ACTION ITEMS – (3) Committee discussion on next IT Steering Committee meeting date – October 21st, 2009 - third Wednesday

After discussion, by consensus of the Committee members present, the next Information Technology Steering Committee meeting will be held on Wednesday, October 21st, at 8:15 AM in the Gegan Room of the Menasha Public Library.

G. ADJOURNMENT

Motion by ITMgr Lacey, seconded by PL Brunn to adjourn. Motion carried. Meeting adjourned at 9:22 AM.

Respectfully submitted,

Thomas Stoffel
Committee Secretary

	Budget \$	YTD \$	% used YTD
Total Budget	\$348,510	\$211,139	60.58%

January 2009 through August 2009

**I.T. Department
Projects
July 29, 2009 through September 15, 2009**

Open Requests/Projects

- **Hardware**
 - Research Police Video Surveillance project.
 - Research Hardware for future City IT projects.
 - Research Printer/Copier replacement for PD.
- **Software**
 - Website updates
 - Health Charting
 - PWF Excavation Billing Module

Current Requests/Projects

- **Software**
 - Tax file updates
 - Assist Assessor Dept with reporting.
- **Hardware**
 - Tayco Bridge phone conversion
 - Configuring Backup systems for longer retention.
 - Configuring Police Squad Laptop
- **Application**
 - Testing Windows 7 for application compatibility.

Completed Requests/Projects

- **Application**
 - Installed HTE Budget application and HTE printers on budget creator's PCs.
 - Assisted with Cell Phone voicemail global changes.
- **Hardware**
 - Deployed PCs to City Hall and PWF.
 - Tore down City Pool's IT resources.

D R A F T
MINUTES OF REGULAR MEETING
ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES
September 17, 2009

Call to order at 4:03 p.m. by President Enos

Present: Carlson, Derouin, Eisen, Enos, Nebel, Werley, Wicikowski, Wisneski

Also present: Director Saecker, J. Bongers (Head of Adult & Technical Services), K. Seefeldt (Administrative Assistant)

Authorization of Bills

1. Motion to authorize payment of the September list of bills from the 2009 budget by Carlson, seconded by Eisen, and carried unanimously.

Consent Business

2. Approve minutes from the Board meeting of August 20, 2009.

Motion

Motion to approve minutes from the August 20, 2009 Board meeting, by Eisen, seconded by Nebel, and carried unanimously.

Director's Report/Information Items

3. Statistics. Circulation increased 19.8% overall from September 2008. Lending of adult books increased by 10.4% and children's books by 14.4%. DVDs, CDs and Books on CD also showed significant increases. Dir. Saecker commended staff for continuing to provide excellent customer service during the busy summer months.
4. Endowment Quarterly Report. Dir. Saecker reported that our Endowment account shrank considerably this past year due to the poor economy and that we currently are spending conservatively from this account. Our recent quarterly report from the Community Foundation showed some recovery.
We are in the process of merging some of our CD investments at First National Bank so that they total approximately \$10,000 each. This allows us to get slightly better investment rates. We will always have the option of splitting them again or removing funds as needed when they come due.
5. 2010 Library Budget. A 2010 budget draft was provided as an information item to the Board. The Finance Committee will meet to finalize the lines of the budget. Their recommendations will then be presented to the full Board.
6. WLA Conference. The Wisconsin Library Association Conference is scheduled to be held in Appleton October 20-23. Board members were encouraged to attend. The Library will pay for their registration and meal costs.

Werley joined the meeting at 4:08 p.m.

7. Used Book Sale. The Friends of the Library will hold their semi-annual Book Sale September 25-28.

8. Summer Reading Programs. Kathy Beson, Head of Children's Services, and Vanessa Taylor, Teen Librarian, provided reports detailing the outcome of our summer reading programs. In-house numbers for children's were up slightly, though the school/daycare program fell by almost half. Teen and adult programs saw a significant decline in registrations. This may be due to the fact that the new Teen Librarian was hired right at the time program information should have been released. We will continue to look for ways to make these programs more appealing and successful next year.
9. Fall Presentations. Dir. Saecker is scheduled for some speaking engagements this fall, including a staff meeting at Appleton Public Library and several WLA conference workshops. Also, in November she will be doing an online webinar for South Western Library System on Library 2.0.
10. Wisconsin Center for the Book. Dir. Saecker has been asked to join the Board of the Wisconsin Center for the Book.
11. Director's Performance Review. Werley noted that last year's Personnel Committee created an effective evaluation tool. Director Saecker will be distributing copies of that to all Board members. Recommendations for changes to the evaluation form should be sent to Board President Jill Enos. The Board will be asked to approve the evaluation tool at their October meeting. Everyone was asked to please sign their completed forms this year. Werley inquired if library staff would have input into this year's evaluation. It was determined last year that staff input would be included every 3-5 years. Completed evaluation forms should be sent directly to Kathy Wicichowski, Personnel Committee chair, who will compile the results.

Discussion/Action Items

Trustee Essential #11. Jill Enos reviewed Trustee Essential #11 *Planning for the Library's Future*. She noted that all Board members should have copies of the Library's 2008-2012 Long Range Plan. Eisen, a member of the Long Range Planning Committee, stated that the planning process was greatly enhanced by our Director's leadership and that credit goes to the director and her staff for fulfilling the plan's goals. Nebel asked for a copy of the list of members of the Long Range Planning Committee.

Announcements

At the October meeting, Rick Carlson will briefly review Robert's Rules of Order. The Board will not review a chapter in Trustee Essentials at this meeting.

Adjournment

Motion to adjourn the meeting at 4:28 p.m. by Nebel, seconded by Wisneski, and carried unanimously.

Future meeting dates

The next regular Board meeting will be held in the Gegan Room on Thursday, October 15, 2009 at 4:00 p.m.

Respectfully submitted,
Paul Eisen, Secretary
Kris Seefeldt, Recording Secretary

Neenah-Menasha Fire Rescue
Finance & Personnel Committee Meeting
Tuesday, September 22, 2009 – 5:30 p.m.
Hauser Room – City of Neenah

Ald. Wisneski called the meeting to order at 5:30 p.m.

Present: Ald. Wisneski, Stevenson, Ahles, Hendricks, Stevenson and Lange.

Excused: Ald. Benner

Also Present: Chief Vander Wyst, Director Easker, City Attorney Godlewski and Administrative Assistant Theisen.

Approval of Minutes: The Committee reviewed the minutes from August 25, 2009. **MSC Ahles/Lange to approve the minutes of August 25, 2009, all voting aye.**

Month End Budget Report: The Committee reviewed the August 2009 month end budget report. Ald. Ahles asked about maintenance of motor vehicles. **MSC Stevenson/Lange to approve and place on file the August month end budget report, all voting aye.**

Monthly Activity Report: The Committee reviewed the August 2009 monthly activity report. **MSC Lange/Hendricks to approve and place on file the August 2009 month end activity report, all voting aye.**

Consideration of Tentative Agreement with IAFF Local 275: CA Godlewski said he asked all unions to re-open their contracts to discuss options due to the issues with the 2010 budget. He said he was appointed to negotiate with L275 on behalf of both of the Cities of Neenah and Menasha. The Committee reviewed the memo from CA Godlewski that outlined the changes that were tentatively agreed upon. Ald. Ahles asked how close this came for the budget numbers that the City needed to see. Director Easker said the negotiations came in close to what they needed because they were able to negotiate the contract through 2011. Ald. Stevenson felt that the negotiations did not meet the objective to what the Neenah Council set. Director Easker said in dollar figures the City ended up with about half it, however, ultimately it was captured but over a two-year period. Ald. Stevenson said we lost half of the dollar amount for 2010 and we also lost the last amount of leverage, which would be lay-offs. He also noted that this would limit our negotiations with other bargaining units for what they can negotiate. Director Easker said that we did take the contract and split it into two years versus only a one-year contract. CA Godlewski said he wanted to stress the importance of this union re-opening a contract and coming to a negotiation is an important thing and has not been done in the past by any unions. Director Easker said the agreement precludes layoffs but not through attrition.

Ald. Hendricks asked about the no lay off policy and now that it is re-instated if it was set aside at anytime. CA Godlewski said there was language in the previous contracts and it expired on December 31, 2008. He did make it clear that this would be extended through

2011 but it is not something that will automatically continue in the future. Ald. Hendricks said it is historic that they did do this but he felt like this was having their "hands tied", especially with the state of City of Menasha's budget. CA Godlewski said that it was felt that this was a "no cost" give. Chief Vander Wyst said right now our department is not over staffed and if layoffs happened this would be not only a public safety concern but also a concern with the firefighters. If we reduced firefighter positions there would be safety issues for the firefighters if there were a structure fire.

CA Godlewski said he recognized some of the issues with this but he also said this is the best he could get for a contract re-negotiation. The only other alternative would be to layoff people if this would be rejected. Chief Vander Wyst noted we should look at the fact that they did agree to a lower raise than what the current contract language and the union rose to the challenge.

MSC Ahles/Lange to recommend the Common Councils of Neenah and Menasha approve the tentative agreement with IAFF Local 275 for the labor contract re-opener and extension through 2011, Ald. Wisneski, Hendricks, Lange and Ahles voting aye and Ald. Stevenson voting nay.

Drager Thermal Imaging Camera: Chief Vander Wyst asked that the Committee not act on this. We have been waiting for a quote on a new MDC and we do not have it at this time. We have \$15,000 budgeted and he would like to see what the quotes come in at and review it in October.

The Committee recognized Chief Vander Wyst for his work as Chief with NMFR and thanked him for all of his hard work. They wished him well in his new position.

MSC Hendricks/Stevenson to adjourn at 6:35 p.m., all voting aye.

Respectfully Submitted,

Len Vander Wyst
Chief

LV/tt

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday August 25, 2009

Meeting was called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, T. Hamblin, D. Youngquist, W. Helein, K. Bauer, G. Falck, W. Zelinski; Manager Much, Accountant Voigt, Attorney Gunz.

Also Present: Paul Much (MCO); Mike Sambs (Waverly); Chad Olsen (McMahon); Jan DeKeyser, Don Verbrick, Steve Spanbauer, Attorney John St. Peter (Town of Neenah S.D. 2).

Motion made by Commissioner R. Zielinski, seconded by Commissioner K. Bauer to approve the minutes of the Regular Meeting of July 28, 2009. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

- A. August 14, 2009 email from Roger Voigt, NMSC to Mark Radtke, City of Menasha.
RE: Request for reduction in stormwater ERU's for utility charges.
- B. August 20, 2009 email from Mark Radtke, City of Menasha to Roger Voigt, NMSC.
RE: Reduction of stormwater utility ERU's from 115.9 to 69.7.
- C. August 17, 2009 notice from WE Energies to the NMSC.
RE: Notice of removal of 7 steel lattice towers from Little Lake Butte des Morts.
- D. July 1, 2009 letter from Don Verbrick, President Town of Neenah S.D. 2 to Randall Much, NMSC Manager.
RE: Plant capacity allocation.

Presentation by Town of Neenah S.D. 2 regarding 1984 prepayment capital allocation. Don Verbrick addressed the Commission indicating he has an obligation to their users in making the request for the adjustment. Attorney John St. Peter addressed the Commission; the Sanitary District is looking for an adjustment in the amount of \$37,436. He has met with staff and Attorney Gunz and now the Sanitary District is being given this chance to present their argument. Attorney St. Peter read NMSC Resolution 84-9 and discussed wording in the resolution. He also reminded the Commission that the balance was carried in the financial statements for 20 years. The Sanitary District is asking for relief for up to 10 years in either cash payment or billing credits.

Budget, Finance, Personnel

Accountant Voigt presented the preliminary financial statements for the month of July 2009. After discussion, motion made by Commission D. Youngquist, seconded by Commissioner R.

Zielinski to accept the financial statements for the month of July and place it on file. Motion carried unanimously.

Attorney Gunz addressed the Commission indicating he will retire at year end. He has individuals in mind who would be very competent and who would not be in conflict by representing other communities involved with the Commission. Commissioner G. Falck questioned if he (Attorney Gunz) would spend time bringing the new attorney up to speed. Attorney Gunz reported the plan would be to spend 1 – 2 months working together. President W. Zielinski questioned the Commissioners if it would be okay to bring in one attorney and talk with him to become comfortable with this person. It was the consensus of the Commission to have Manager Much contact the attorney and ask him to come to the next meeting.

Accountant Voigt presented MCO Invoices #13786, #13822, and #13819 in the amounts of \$118,252.30, \$724.10, and \$196.69. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve for payment MCO Invoices #13786, #13822, and #13819 and to pay the invoices after September 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of July. The money market rates have continued to decrease. MCO generated \$3,290 in income to the Commission in July. A copy of the customer summary statement of the funds placed into the CDARS program was provided. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner G. Falck to accept the Accountants Report for the month of July 2009. Motion carried unanimously.

Accountant Voigt presented for payment McMAHON invoice #47186 in the amount of \$451.50. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve for payment invoice #47186. Motion carried unanimously.

Manager Much presented the draft 2010 NMSC Budget. Discussion ensued; items discussed included the Replacement Fund and upcoming projects, Commission employing an intern and or summer help, electric and natural gas budget amounts. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner G. Falck to increase the 2010 Replacement Fund by 10% over the 2009 budget amount. Voting aye: Commissioners W. Helein, K. Bauer, G. Falck, T. Hamblin, D. Youngquist. Voting nay: Commissioner R. Zielinski. Motion carried. The Commission discussed holding the Public Hearing for the 2010 NMSC Budget. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer to schedule a Public Hearing on September 22, 2009 prior to the Regular Meeting for the purpose of hearing public input on the proposed 2010 NMSC Budget. Motion carried unanimously.

Accountant Voigt presented proposed rates for the 4th quarter 2009 for the flow, BOD, and Suspended Solids. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner T. Hamblin to approve the rates for the 4th quarter 2009 as proposed for the flow, BOD, and Suspended Solids. Motion carried unanimously. The rates for the 4th quarter 2009 will be: Flow - \$198.16/MG, BOD - \$0.3026/pound, SS - \$0.1353/pound.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of July 2009. There are no issues with the plant this past month. Commissioners questioned and discussion ensued regarding the mercury testing and the results reported; the test results are not consistent and the numbers keep bouncing around – high test results in one community one month and then high test results in another community the next month. After discussion, motion by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to accept the operating report for the month of July 2009. Motion carried unanimously.

Manager Much reported to the Commission on the 230kW Biogas engine. The past three weeks of work included pulling cables and wire for connecting the unit; working with Menasha Utility on how to connect on the grid; and working with Pieper Electric on connecting the unit. Hopefully by next month the unit will be up and running.

Chad Olsen presented and discussed the McMAHON proposal for engineering services for evaluation of various plant processes and equipment. Commissioner T. Hamblin questioned if this proposal is for a preliminary study only. Chad responded yes, it is a preliminary study. Commissioner T. Hamblin then asked how much would the final study cost. Chad responded the preliminary study would be a guide for how and when we want to do upgrades. The study would be completed by February 2010; it would be updated as tasks are completed. Commissioner R. Zielinski questioned how he arrived at the \$32,000 for these services. Chad responded it is based on time and expense and an estimate on how long it will take to perform each task. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer to approve and authorize President W. Zielinski to enter into the agreement with McMAHON for evaluations of the NMSC based on the scope of services. Motion carried unanimously.

Old Business

Interceptor ownership. Manager Much reported that Menasha city staff has been busy and no second meeting between the City and Town of Menasha has been set-up. There is no new information to report at this time.

Biosolids Management. Manager Much reported a meeting was held with the County Landfill staff last week Friday and with City of Oshkosh staff. There is a potential site that we feel could be considered for a building. Attorney Gunz questioned if there are any zoning codes in the city. Manager Much replied they are working with the City Administrator to address this issue. Commissioner D. Youngquist questioned if the NMSC would own the land. Manager Much indicated this would need to be worked out; we would prefer to own the land. Chad Olsen distributed an aerial photograph depicting where the site is located at the landfill. Chad reported he can check with Veolia and other firms for their feelings on finding spreading sites around the Oshkosh area. We should also get a survey of the site in the landfill to verify the placing of the building. Manager Much indicated this could be our best option. Manager Much will be meeting today with a farmer near Reedsville to discuss site hauling and building options. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to proceed with a survey of the area in the landfill site. Motion carried unanimously. Commissioner G. Falck suggested the Commission should also consider purchasing land for

spreading of solids and the potential of leasing out the land. The Commission will need to decide if they want to purchase land. Commissioner K. Bauer questioned using a different alternative to treating the sludge. Manager Much reported that alternatives to land spreading are very expensive. One alternative would be to landfill the sludge; this would see an increase of 30% in our current hauling costs. Commissioner D. Youngquist suggested the Commission should look at additional alternatives such as buying the neighboring park and adjacent properties to achieve necessary setback requirements.

HVAC System Update. The \$8,000 option provided by the consultant will not hold temperatures to lab specs. Johnson Controls was contacted to provide an option to hold the room temperature in the lab to within lab specs of 1 – 2 degrees fluctuation. The cost to bring the lab to operate within lab specs is \$66,000. Commissioner T. Hamblin questioned if there were any other options available. Manager Much reported that other firms were contacted and they were not able to offer any other options. Commissioner R. Zielinski questioned if the lab testing could be sent out to private laboratories. Manager Much indicated this would add \$160,000 - \$200,000 per year to the Commission budget. The DNR is aware we are looking at this issue and making plans to correct the situation. After discussion, motion made by Commissioner G. Falck, seconded by Commissioner K. Bauer to proceed with the estimate provided by Johnson Controls for \$66,000. Motion carried unanimously.

Motion made by Commissioner T. Hamblin, seconded by Commissioner W. Helein to convene into closed session under Section 19.85(1)(g) and 19.85(1)(e) of the Wisconsin Statutes to confer with legal counsel concerning strategy to be adopted by the NMSC with respect to their joint defense with the Cities of Neenah and Menasha in connection with potential liability arising from the Lower Fox River/Green Bay Natural Resource Damage Assessment, Lower Fox River and Green Bay remediation issues, and related potential litigation and to discuss strategies for negotiations with representatives of the United States of America and the State of Wisconsin on compromise settlement of potential CERCLA liability, indemnification, contribution protection and municipal entities infrastructure concerns with respect to the Lower Fox River/Green Bay AND under Section 19.85(1)(e) of the Wisconsin Statutes to confer with legal counsel for the purpose of deliberating the Town of Neenah Sanitary District capital prepayment. Motion carried unanimously. Meeting entered into closed session at 9:42 am.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to adjourn the closed session and return in regular open session. Motion carried unanimously. The Commission returned to Regular open session at 11:00 am.

Vouchers

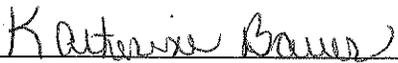
Questions were asked regarding the payments to Latham & Watkins and Romenesko Lock. Latham & Watkins were paid a retainer for the joint defense fund, this was authorized at the July meeting; Romenesko Lock made repairs to locks, closers, and door handles throughout the plant. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to approve operating and payroll fund vouchers #131112 through #131169 in the amount of \$510,509.56 for the month of July. Motion carried unanimously.

August 25, 2009
Regular Meeting
Page 5

Motion made by Commissioner G. Falck, seconded by Commissioner R. Zielinski to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 11:03 a.m.



President



Secretary

THE NEXT REGULAR MEETING IS ON TUESDAY September 22nd 2009.

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
September 21, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Englebert at 7:06 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Wisneski, Pack, Hendricks, Zelinski, Englebert, Taylor, Mayor Merkes

EXCUSED: Ald. Benner

ALSO PRESENT: Atty. Rich Carlson, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel,
Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. Personnel Committee, 4/21/09

Moved by Ald. Pack, seconded by Ald. Wisneski to approve minutes.

Motion carried on voice vote

D. ACTION ITEMS

1. Tentative Agreement between City of Menasha and Menasha City Employees Union
AFSCME, AFL-CIO, Local 1035

Chairman Englebert explained the ongoing negotiation with the unions. The Mayor initiated conversation with the union to help prevent going into arbitration.

The Mayor explained the terms that were acceptable to both sides. It will save the City money and preserve jobs.

Discussion ensued on what terms were agreed to; terms of firefighters' contract; budget impacts.

Moved by Ald. Wisneski, seconded by Mayor Merkes to recommend approve to Common Council

Motion carried on roll call 6-1. Ald. Zelinski – no.

2. Tentative Agreement between City of Menasha and Menasha City Employees Union
AFSCME, AFL-CIO, Local 1035 B

Mayor Merkes explained the terms agreed upon by both sides. Discussion ensued on the Stand by Pay provision.

Moved by Mayor Merkes, seconded by Ald. Wisneski to recommend approve to Common Council

Motion carried on roll call 6-1. Ald. Zelinski – no

E. ADJOURNMENT

Moved by Ald. Wisneski, seconded by Ald. Hendricks to adjourn at 7:27 p.m.

Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
September 15, 2009
MINUTES

A. CALL TO ORDER

The meeting was called was called to order at 4:38 p.m. by Mayor Donald Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner, Catherine Cruickshank, Dick Sturm and David Schmidt

PLAN COMMISSION MEMBERS EXCUSED: DPW Radtke and Norm Sanders

OTHERS PRESENT: Ken Syring, Jason Daye, Stan Raemaker, and Mike King

C. MINTUES TO APPROVE

1. Minutes of the Minutes of the August 4, 2009 Plan Commission Meeting

Moved by Ald. Benner, seconded by Comm. Cruickshank to approve the August 4, 2009 Plan Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. None

G. ACTION ITEMS

1. Site Plan Amendment - Mission Village

CDD Keil provided an overview of the project and stated the most significant change to the project from the plan that was conditionally approved as part of the Special Use Permit conditionally approved by the Common Council in January was the relocation of the access drive from Terrace Avenue on the west side of the site to a private drive on the east side of the site. The stormwater pond was also relocated west to east. Staff recommends the approval of the site plan amendment with the following conditions:

- That the drainage and stormwater management plan be approved by the Engineering Dept.
- That additional landscaping be added around the stormwater pond and in proximity to the entrance to the main body of the site.
- That sidewalk be extended to the Terrace Ave. Street ROW
- That the landscaping plan be modified to reflect greater diversity in the types of canopy trees
- That the density of transitional areas plantings may be reduced to that proposed in the landscaping plan due to the compatibility of the site with neighboring residential land uses.

Commissioners discussed adjoining land use, fire department review and approval of the project, the use of mountable vs. upright curbing, transitional areas on the west and southern

portions of the site, and the extension of sidewalk in the Terrace Ave. ROW to Fatima Street.

Ken Syring commented on the compatibility of the development with neighboring land uses and noted the availability of supporting commercial facilities and services in proximity to the site.

Motion by Comm. Cruickshank, seconded by Comm. Sturm to approve the site plan amendment for the Mission Village development with the conditions recommended by staff.

The motion carried.

H. ADJOURNMENT

Moved by Comm. Schmidt, seconded by Comm. Cruickshank to adjourn at 4:00 p.m.

The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director

**CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
September 29, 2009
DRAFT MINUTES**

A. CALL TO ORDER

The meeting was called was called to order at 3:39 p.m. by Mayor Donald Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, DPW Radtke, Ald. Benner and Commissioners Cruickshank and Sturm.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Schmidt

OTHERS PRESENT: CDD Keil, Ken Syring

C. MINTUES TO APPROVE

1. Minutes of the September 15, 2009 Plan Commission Meeting

Moved by Comm. Sturm, seconded by Ald. Benner to approve the September 15, 2009 Plan Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. None

G. ACTION ITEMS

1. Extraterritorial CSM – Tayco Road and Forkin Street

CDD Keil explained that this CSM creates the parcel for the joint City of Menasha/Town of Menasha storm water management facility. The city has a majority ownership interest in the parcel. Commissioners discussed extraterritorial plat/csm review authority and procedures and notations on the CSM relative to ownership of land and dedication of storm water management easements.

Moved by Ald. Benner, seconded by Comm. Cruickshank to recommend approval of the Extraterritorial CSM at Tayco Road and Forkin streets with the condition that the City of Menasha be added to the ownership note for Outlot 1 and to the note dedicating storm sewer and storm water easements, and that the City Attorney approve the form and content of the CSM. The motion carried.

2. Extraterritorial Condominium Plat Review – Spring Valley Road

CDD Keil explained that the proposed condominium plat, located in the Town of Harrison, divides an existing parcel along a common wall of an attached dwelling. There would be no discernable impact on the City of Menasha.

Moved by DWP Radtke, seconded by Ald. Benner to recommend approval of the extraterritorial condominium plat on Spring Valley Road. The motion carried.

H. ADJOURNMENT

Moved by Comm. Sturm, seconded by DPW Radtke to adjourn at 3:49 p.m.
The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director



**Public Works/Parks Safety Committee Meeting
Minutes
August 25, 2009**

Meeting called to order at 9:10 AM.

Present: Jeff Nieland, Adam Alix, Corey Gordon, Sue Nett, Todd Drew, Mark Radtke, Ken Popelka, Bill Basler Sr. Tim Jacobson, Brian Tungate, Jim Julius, Vince Maas

Absent: None

A. Approval of Minutes – Motion to approve minutes C. Gordon second B. Basler

B. Old Business

1. EOEP Maps – Garage plan completed Pool, Memorial Building, and Health Dept. in process.
2. EOEP Storm Drill – S. Nett stated participation was very poor. Only 2 employees called in, others stayed in the break room others were not aware of procedures or that a drill was occurring. Drill was announced over radios. Additional clarification to be conducted with V. Maas Parks Department. B. Basler and T. MacDonald given Preparedness Packs for their participation.
3. B. Basler stated that DPW had acquired the aluminum tow motor ramp and that is was installed. Old ramp was demolished. Agreement regarding cost for ramp is pending.

C. New Business

1. Monthly safety topic distributed and discussed. Topic this month "Posture – Safety begins by being in the right position!" Covers proper ergonomics for performing job duties.
2. Injury Review – No injuries reported. A bee sting was reported to have occurred prior to the meeting involving an employee who is allergic. No report available.
3. CVMIC Work Site Activity Report – CVMIC report from August 5, 2009 visit was reviewed. Isolated issues such as equipment 4 way flashers, safety shoes (lawn mowing) and ANSI approved high visibility were noted. No major safety issues had been cited. Issues have been addressed with employees noted in the report.

D. Training

1. Driver Training – Delayed until spring due to CVMIC schedule.
2. Confined space review to be scheduled with M. Sippin at the Neenah Training site. September 2009.
3. T. Drew to check into dates for Chop Saw (Quickie) saw training which was scheduled at the Menasha Library. T. Drew will contact B. Rank.
T. Drew will also research providers for Chain Saw Training for Parks and DPW.

E. Motion to adjourn made by V. Mass second A. Alix. Meeting adjourned at 9:40 AM. Next meeting September 22, 2009 @ 9:00 AM.

*Cities & Villages Mutual Insurance Company
1250 S. Sunnyslope Road
Brookfield, WI 53005
Phone (262) 784-5666
Fax (262) 784-5599*

September 16, 2009

Todd Drew
Health Department
City of Menasha

This letter is sent in response to your submission for the 2009 Significant Awards Program. I am pleased to inform you that your program was selected for an award this year. The seven award winning programs are listed in alphabetical order by municipality below.

- Worker's Compensation Informational Brochure for Injured Employees - City of Appleton
- Documentation of Confined Space Entry Classifications and Re-Classifications - City of Appleton
- Basics of HAZWHOPER – Awareness Training for Employees - City of Beloit
- Snow and Ice Operations Safety, Training and Environmental Safety - City of Beloit
- Vehicle/Small Engine Lockout-Tagout Program - City of Menasha
- Private Property Entry Policy - City of Onalaska
- Graffiti Abatement Program - City of West Allis PD

By receiving this award your community is eligible for reimbursement of up to \$1000 for the purchase of an item to support your risk management, safety or loss control efforts. This item must be directly related to one of these three purposes to ensure that the item you purchase meets our requirements. We do recommend that you contact us before making final purchase arrangements. In some cases we are able to make the payment directly on your behalf.

I would like to thank you for taking the time to submit your program for consideration. As you can see, the winning programs address a wide range of issues. All submissions were reviewed by the Risk Management Focus Group. Their recommendations were forwarded to the Board of Directors for review at their meeting on September 9, 2009.

In addition to the \$1000 item, you will receive a plaque. That plaque will be awarded to your entity's designated representative at our Annual Membership Meeting on October 3, 2009 at the Blue Harbor Resort in Sheboygan.

It is our goal to share the information regarding the program you developed with other CVMIC members in the hope that some can implement a similar program in their community. For this reason, we thank you for your efforts and initiative and again would like to congratulate you for your accomplishment.

Ken Horner
Director of Operations

cc: Robert Stanke

September 28, 2009

Dear Resident,

As the construction on Third Street comes to an end we are happy to inform you that we will soon be able to operate our refuse and recycling trucks on Third Street. This means we will resume collection from your curbside area this next week beginning with Monday's collection on October 5th.

During this construction period you have helped us service your neighborhood by transporting your refuse and recycling to the designated locations. Unfortunately, it is known that not all residents used these collection sites as designated and others have used the collection site for disposal of items illegally. During the construction period, it was necessary for us to service the collection areas more often, and absorb the disposal fee for items left at the sites illegally.

Again, we would like to thank you for your cooperation and patience. You can now begin using your refuse cart again. We look forward to resuming collection from your residence beginning next week.

Should you have any questions, please contact our office 920-967-3620, Monday through Friday, 7:00 am until 3:00 pm.

Sincerely

Department of Public Works
City of Menasha

Cc: Mayor Merkes
Common Council



Re: Phone Line issues at the Bridge towers.

We have repeatedly had broken line issues at the Bridges over the past few years from AT&T. In addition to the physical line issues there was the request to get a cordless phone that had a range to be able to walk the entire length of the bridge for inspecting.

With the above two issues and the most recent physical line failure at Tayco street we have come up with the following solution that rectifies these two issues and SAVES MONEY also.

The bridge towers have been converted to cellular phones with additional desktop battery chargers. This allows for a charged battery to always be available. The initial cost of the phones and the additional battery chargers and other supplies have been charged to the Bridge accounts.

The cost savings:

- The cellular monthly cost and being part of a pooling plan on minutes give a set cost on the Racine street location and Tayco (no attendant on duty) the phone is just the base charge and 5¢ per minute used.
 - a. Racine will be \$32.69 Monthly
 - b. Tayco will be \$4.80 plus minutes \$1.00 (estimated to be 0 to 20 minutes a month)

State -- Estimated Savings:

Current Monthly Land Line charges – Approximately	\$55.00 X 12 = \$660.00
Monthly Cellular Phones charges – Approximately	\$40.00 X 12 = \$480.00

States Estimated Annual Savings = \$180.00

City -- Estimated Savings:

We will be able to take one of the Police Department Phones off the Pooling plan saving the City the difference between the Pooling plan and a base phone plus minutes.

Current Monthly Pooling plan charges	\$33.00 X 12 = \$396.00
Estimated base and minutes charge plan	\$15.00 X 12 = \$180.00

City of Menasha Estimated Annual Savings = \$216.00



MENASHA CITY SQUARE 1888

MENASHA HISTORICAL SOCIETY NEWSLETTER OCTOBER, 2009

GOOD START!

How good it was to gather together again. Over 30 of us joined in enjoying tempting food and good company. It was exciting to have several relatives of our meeting subject, Frank Bayer, broom maker, with us. Thanks to Nancy Barker for her presentation and display boards.

OCTOBER MEETING -Thursday, October 10 - 7:00 p.m. Museum/Resource Center
We have several display boards at the Center that feature the Clovis and Grove families, early business people in Menasha. In 1978 and 1983 the Menasha Historical Society presented skits featuring these families. We decided to update those skits to the year 2008. Come to learn as we feature two early community families.

DUES

Did you turn in your \$10.00 dues to Nancy Spindler? If not, bring it to the October meeting or send to Nancy Spindler at 1845 Eagle Drive, Neenah, WI 54956.

FUTURE

November will remind us of Veteran's Day and the Isle of Valor. Our veterans will provide us with a program based on their experiences. It is a time to remember.

BY-LAWS

We have made some changes in our by-laws and policies to bring us up to date. Because of financial costs we are not sending you copies of the changes, but they will be posted and presented at the October meeting. Copies will be available at the Resource Center before the meeting. Proposed changes will be voted on at the October meeting.

Over

(Could this be the fore-runner of our broom maker, Frank Bayer?)

From The Menasha Press - June 1898 - Centennial Edition

Anton Walbrun, Caning Factory

One of the many smaller manufactories which collectively have been doing Menasha a world of good during the past five years is the caning factory of Anton Walbrun, located on the corner of Tayco and Seventh streets. This plant was established in 1892 in a building erected especially for this purpose by Mr. Walbrun. The product is cane bottoms for chairs of which 1,500 are made per day. Fifteen hands are given steady employment, and much of the work is shipped to chair manufacturing points. Mr. Walbrun was born near Milwaukee, but has lived in Menasha since boyhood and for many years prior to the removal of the Wester chair factory from this city had charge of the caning department. Orders for local custom work are filled, and Mr. Walbrun also sells chairs in considerable quantities for the Webster Manufacturing Co. of Superior.

MEMO

Date: October 1, 2009

To: Common Council

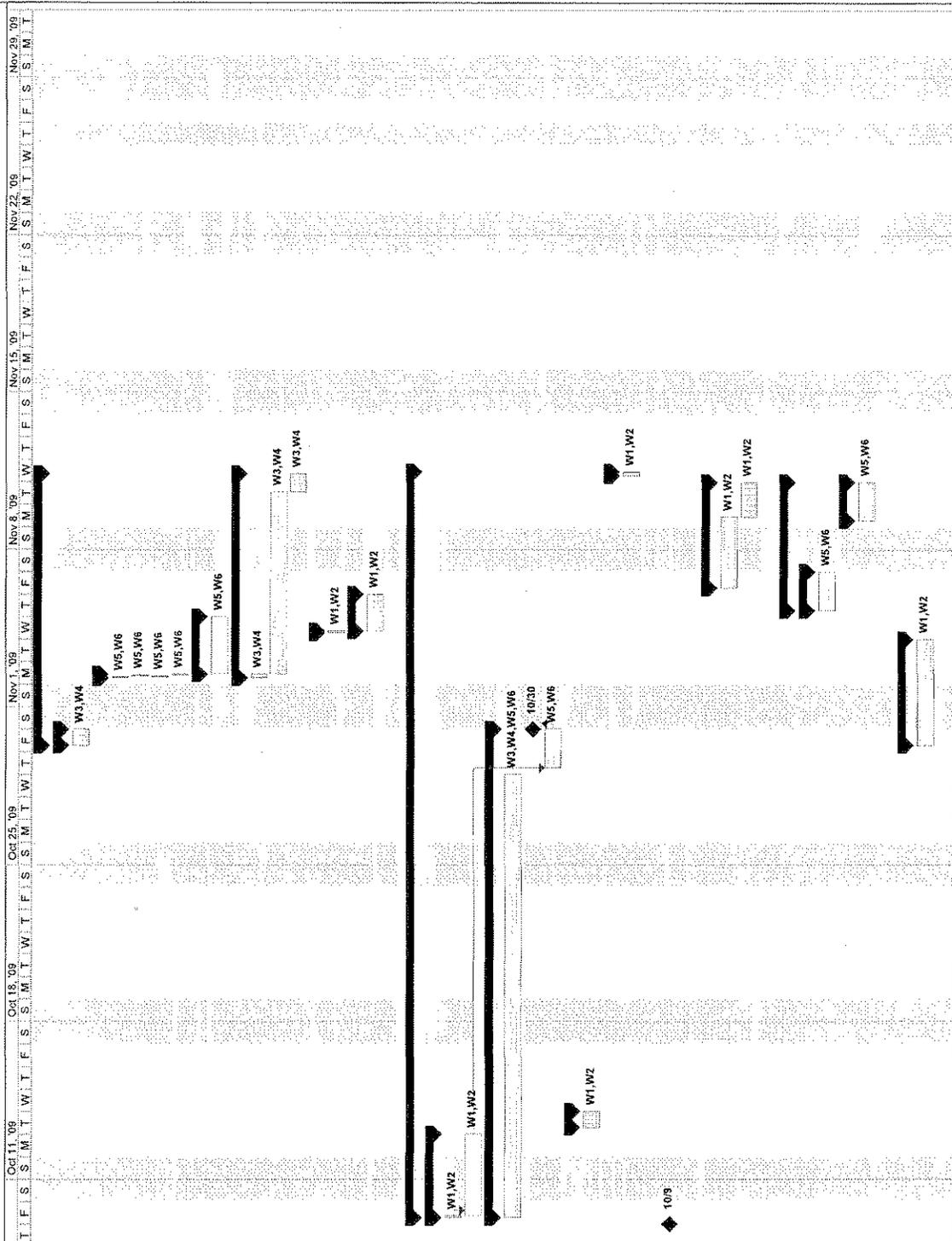
Fr: Co-General Manager of Menasha Utilities, Dick Sturm

Re: Decommissioning plan for Steam Plant

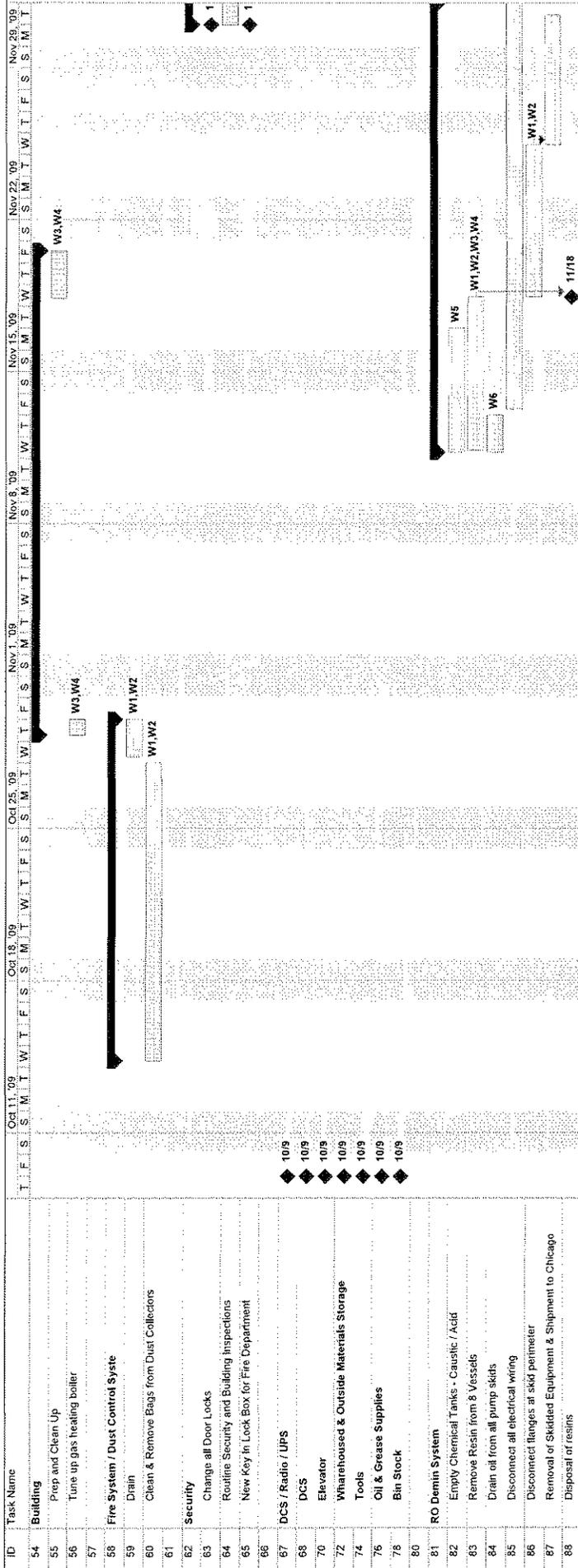
The following items remain open and do not have a final estimated price included in the decommissioning plan due to a not having a final determination of consumption.

- Monthly electrical after decommissioning
- Monthly sewer charges after decommissioning.
- Monthly Storm Water Utility charges after decommissioning
- Monthly water charges after decommissioning
- Snow removal if required for fire protection
- Additional security devices beyond what currently exists

Steam Plant Decommissioning



Steam Plant Decommissioning





MEDICATION COLLECTION October 2009



Calumet, Outagamie, Waupaca, & Winnebago Counties

WHAT:

Unwanted HUMAN AND PET prescription and over-the-counter medications including pills, capsules, liquids, creams, ointments, inhalers.

HOW:

Keep medications in their original container. Do not mix medications. Keep label on bottle. You may cross off your name and address.

This program is FREE to households. If you are a business or institution, please contact one of the Counties listed below for more information on your disposal options.

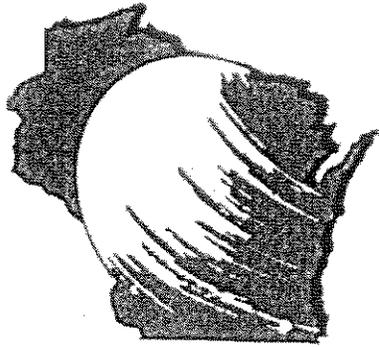
Calumet County <http://calumet.uwex.edu> 920-849-1450

Outagamie County www.co.outagamie.wi.us/sw/pharmaceutical.htm 920-832-5277

Waupaca County www.waupacacountyrecycling.com 715-258-6240

Winnebago County www.co.winnebago.wi.us 920-232-1850

MEDICATION COLLECTION LOCATIONS				
<i>Calumet, Outagamie, Waupaca, and Winnebago county residents can use any of the following locations.</i>				
County	City	Date	Time	Location and Address
Calumet County Sites	Brillion	Fri. 10/16	10am-1pm	O'Connor Pharmacy, 109 S. Main St.
	Appleton	Sat. 10/17	10am-Noon	Aurora Pharmacy, 1919 E. Calumet St.
Outagamie County Sites	Kaukauna	Fri. 10/09	11am-1pm	Aurora Pharmacy, 2700 Crooks Ave.
	Seymour	Sat. 10/10	10am-Noon	Seymour Public Works, 445 Municipal Dr.
	Appleton	Fri. 10/23	Noon-3pm	Thompson Community Ctr., 820 W. College Ave.
	Appleton	<i>(See other Appleton site under Calumet County listing)</i>		
Waupaca County Sites	Clintonville	Wed. 10/14	11am-1pm	Clintonville City Hall, 50 10th St.
	Fremont	Wed. 10/14	11am-1pm	Fremont Village Hall, 317 Wolf River Dr.
	Iola	Wed. 10/14	11am-1pm	Iola Village Hall, 180 S. Main St.
	Manawa	Wed. 10/14	11am-1pm	Manawa City Hall, 500 S. Bridge St.
	Marion	Wed. 10/14	11am-1pm	Marion City Hall, 217 N. Main St.
	New London	Wed. 10/14	11am-1pm	New London Police Dept., 700 Shiocton St.
	Weyauwega	Wed. 10/14	11am-1pm	Weyauwega City Hall, 109 E. Main St.
	Waupaca	Thurs. 10/15	9am-1pm	Waupaca County Courthouse, 811 Harding St.
Winnebago County Sites	Winneconne	Wed. 10/14	9am-11am	Vil of Winneconne Municipal Ctr, 30 S. First St.
	Oshkosh	Thur. 10/15	8am-Noon	Oshkosh Senior Center North, 234 N. Campbell



Wisconsin Ag Clean Sweep

Comes to Outagamie and Winnebago Counties

Two-day event for farmers and qualifying businesses.

FREE disposal for farmers!

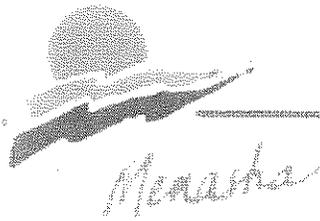
DISCOUNTED disposal for qualifying businesses!

PRE-REGISTRATION IS REQUIRED!

Monday, October 19, 2009
Omro Fire Department
502 W. Huron Street
Omro
920-232-1850

Monday, October 20, 2009
Outagamie Cty Hwy Dept
440 Municipal Drive
Seymour
920-832-2031

Sponsored by the Outagamie and Winnebago County Recycling and the Dept. of
Agriculture, Trade and Consumer Protection.



Memorandum

Date: September 30, 2009

To: Menasha Common Council

From: Tim Montour, Engineering Supervisor 

RE: Town of Menasha Utility District Water Main Reconstruction – Manitowoc Road

The Town of Menasha Utility District 2009 Water Main Reconstruction project involves facilities on Manitowoc Road from Harold Drive to the southwest of Meadowview Drive.

The Pre-Construction Meeting was held on September 30, 2009 at the Town of Menasha Utility District office. Don Hietpas and Sons, Inc. of Little Chute is the General Contractor for the project. See attached contact phone numbers for Hietpas. McMahon Associates (920-751-4200) are the Project Engineers for the Town Utility District. Traffic Control for the project will be provided by Warning Lites of Appleton (920-725-0757).

Manitowoc Road will be "Closed to Thru Traffic" with the detour utilizing Oneida Street and Plank Road. Warning Lites will set up the detour. Manitowoc Road will be open to "Local Traffic Only" for the duration of the water main reconstruction. They anticipate closing the street only in the block where they are actively working. Traffic in that block will be detoured to the north on the respective streets, around the construction and then back to Manitowoc Road.

Hietpas and Sons have a copy of the City of Menasha Safety Manual (regarding excavation, etc.) and a Contact List (see attached) for work within the public right of way. The Town Utility District will notify all affected property owners of project timing, etc. Any project related questions should be directed to Jeff Roth – Town of Menasha Utility District (920-720-7100).

The anticipated start date is October 5, 2009 and will take approximately six weeks to complete.

EMERGENCY PHONE NUMBERS

OFFICE	788-2568
SHOP	788-9012
STU HIETPAS	450-0700
STEVE HIETPAS	450-0705
SCOTT HIETPAS	450-0708
JAY HIETPAS	858-0726
BRAD HIETPAS	450-0704
PATRICK HIETPAS	450-8242
CHARLIE HIETPAS	450-0709
SAM HIETPAS	450-0702

E-MAIL

STU @ D.H.S. CONST.COM.
SCOTT @ D.H.S. CONST. COM
STEVE @ D.H.S. CONST. COM

TRAFFIC CONTROL WARNING LITES OF APPLETON

OFFICE	725-0757
LANCE MAHL	378-0048
ERNI SHOP FOREMAN	378-0049



Menasha

December 5, 2007

Contact List for Work Within Public Road or Street Right of Way in City of Menasha

City of Menasha - Department of Public Works/Engineering	(920) 967-3610
City of Menasha - Public Works Facility (Municipal Garage)	(920) 967-3620
City of Menasha Police Department (Non-emergency)	(920) 967-3500
Neeah-Menasha Fire Rescue (Non-emergency)	(920) 886-6200
Menasha Utilities	(920) 967-3400
Gold Cross Ambulance Service	(920) 727-3020
U.S. Post Office	(800) 275-8777
Lamers Bus Lines, Inc.	(920) 832-8800
Valley Transit	(920) 832-5800



Thank you!

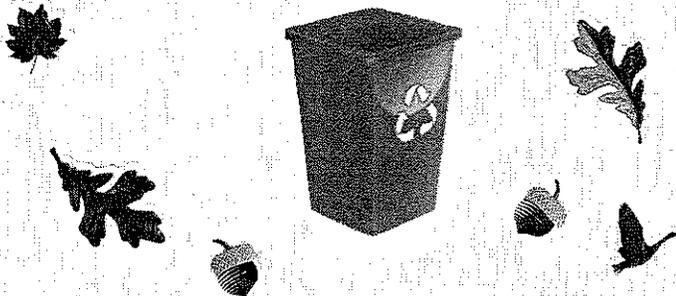


I want to thank all of you for your vote of confidence by re-electing me to represent you on the City Council for the next two (2) years. Remember, I AM HERE TO SERVE YOU. If you have a concern or question, please contact me. My phone number is 725-6826. Use phone, mail, or the internet.

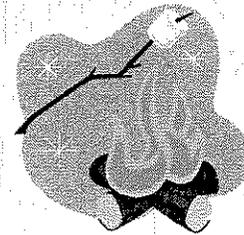
MISCELLANEOUS INFORMATION

Here are some various pieces of information I want to share with you. In no particular order, they are:

- There is a City Ordinance requiring the **blue garbage containers** to be stored behind the front line wall of your home. Don't let the containers sit out in front of your house; put them in the back, on the side or beyond the front wall, IF they don't fit in your garage.
- In 2010, we will be able to mix up all our **recyclables**, instead of separating them. It's called *single-stream recycling*. The carts will be delivered in December. More info will be coming from the DPW about when and how to start the use of the new carts. Watch for it!



- When you rake your leaves, be sure to keep them on the terrace for pick-up, **NOT ON THE STREET**. The vacuum will come around as often as schedules permit.
- Brush collection is the first full week of the month, on the day of (or possibly the day after) the first garage collection of that month. If you are confused about this, call the DPW at 697-3620.
- Please try to keep **leaves, grass clippings and lawn debris** from the gutter to be washed down the sewers. We had to establish a Stormwater Utility and take some precautions that are **MANDATED** in order to clean up America's water. One of them is keeping grass/leaves etc. from the sewers as much as possible. Clean the debris away from the sewers whenever you can.
- You must have a **recreational fire permit** from the Clerk's office **BEFORE** you burn. The permit is \$15.00 for the year. You must get a new permit **EACH** year.



- The railroad quiet zone is once again being enforced for two specific areas in the City. If you have questions about it, call PWD Mark Radtke at 967-3611.
- On Thursday afternoons, from 2:30-6:30PM, in downtown Menasha are **Farm Fresh Market** sale days. Fresh veggies and fruits are offered. This will run through October.
- We have received a stimulus award to re-surface Tayco Street from Third to Ninth Streets in 2010. We are making plans for it now.



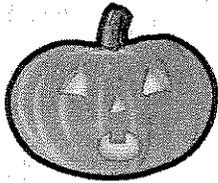


Awards

The Menasha Senior Center was recognized for achieving statewide accreditation through the Wisconsin Association of Senior Centers. This is a detailed, involved process of setting up and maintaining specific standards that cover everything from storage areas to programming to rules and regulations and hours of operations. This is quite an honor for the Senior Center which has only TWO employees and many volunteers. Congratulations!

Chief Stanke recently honored several members of the Menasha Police Department at a Common Council meeting. Awards were given for meritorious service, life saving and scholastic excellence. Well done, officers!

We're proud of our accomplishments in Menasha.



Trick or Treating is on Saturday, October 31, from 4 PM to 7 PM.

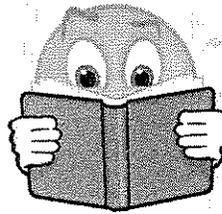
IMPORTANT 1-2-3

The 2010 Federal census planning is underway. Menasha has a Census Count committee. Make sure you are counted in the census. It is *vitaly* important for Federal funding for Menasha.

Welcome

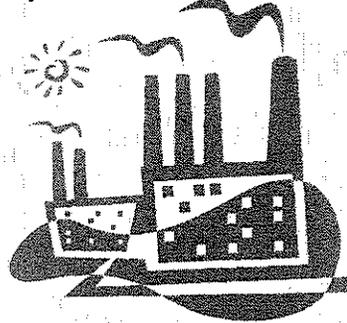


Our new City Attorney & Human Relations Director, Pamela Captain, joins our ranks beginning October 1st. She replaces Jeff Brandt, who retired in May. Welcome aboard!



Reading

Many of our local schools have need of mentors for their literacy programs. If you love to read, teach someone else that love of books. I mentor, and I'm proud of it. Come teach someone to read! Just call any of the schools, or stop by.



The Steam Plant will cease operations on October 9, 2009, at which time the Decommissioning Team of eight (8) employees will shut it down, clean it up, block off all the connections to the customer mills, and prepare to lock up the plant. We are hoping *someone* will be interested in buying it and converting it to another form of electricity production. It didn't work for us, but the idea remains a good one and can work for someone else.



CALL IT IN

If you notice a street light out in your neighborhood, please call it in to the Menasha Utilities office so it can be replaced. That number is 967-3400.

Long grass and weed complaints can be called in to Joe Polzien at the PD at 967-3548 or to Dorothy at the Public Works facility at 967-3620. (As winter and snow arrive, keep these numbers handy as this is also where you will report snow shoveling that needs to be done.)

Have some very Happy Holidays, whether it is Thanksgiving, Christmas or the New Year.

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, September 21, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

A moment of silence for Norm Sanders who passed away on Sept. 20. Poll worker 1990-2004; Board of Appeals 1984-2009; Board of Review 1986-2009; Plan Commission 1990-2009

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Wisneski, Pack, Hendricks, Zelinski, Englebert, Taylor

EXCUSED: Ald. Benner

ALSO PRESENT: Mayor Merkes, Atty. Rich Carlson, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, Pk Supt. Maas, Clerk Galeazzi and the Press

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Police Chief Stanke – Awards to Officers

PC Stanke presented a Life Saving Award to Officer Pete Sawyer for assisting Calumet County in rescuing a person on Lake Winnebago; Masters Degrees in Law Enforcement to Lt. Tim Styka and Officer Nick Oleszak; Special Olympics Volunteer of the Year to Officer Mark Mauthe; Wisconsin Crime Prevention Officer of the Year to Officer Jeff Jorgenson.

2. CDD Keil – Sustainability Board report/update by Board Chair Linda Stoll

CDD Keil introduced Linda Stoll, chairperson of the Sustainability Board. Linda gave a brief history on the the Sustainability Board that was created in Nov. 2007. She explained there are two parts to the Sustainability Board, working internally with City staff to make projects more sustainable and externally in educating the public on the importance of the environment. The Board would like to have a baseline study done for a starting point on prioritizing projects. They are looking for volunteers to be on sub-committees.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 9/8/09
- b. Board of Public Works, 9/8/09
- c. Board of Health, 6/10/09
- d. NMFR Joint Fire Commission, 9/10/09
- e. Safety Committee, Public Works and Parks; 6/23/09, 7/28/09
- f. Water & Light Commission, 8/26/09
- g. Water & Light Commission, 9/14/09; Special meeting

Communications:

- h. Chief Stanke, 9/9/09; Bartender Licensing Procedure
- i. Council President Hendricks, 9/17/09; District 1 Alderman Appointment
- j. Dept. of Health Services, 9/10/09; H1N1 influenza vaccination funding
- k. Jeff Brandt, 9/17/09; Fox River PCB Cleanup
- l. Menasha Steam Utility, 9/17/09; Estimated shutdown and decommissioning costs
- m. Town of Menasha Utility Commission minutes, 8/24/09
- n. Waverly Sanitary District minutes, 8/11/09

DRAFT

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS, cont'd

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Ald. Wisneski: Minutes E-PRD Tungate & Pk Supt Maas should be attending safety meetings

Ald. Pack: Comm. H-create committee to discuss guidelines for issuing bartender licenses;

Discussion ensued if a policy should be discussed by the Admin. Committee or a sub-committee,

Ald. Wisneski, Hendricks and Englebert volunteered to be on sub-committee.

Ald. Englebert: Minutes F-support Mayor Merkes' recommendation of not considering any capital projects for Utilities that would increase rates

Ald. Hendricks: Comm. I-thanked the six candidates for their interest in the Dist 1 Alderman position and thanked the council for their understanding on holding the appointment to when all aldermen can participate.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action in the "Items removed from the Consent Agenda" section. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 9/8/09

2. Joint Common Council & Menasha Utilities Commission, 9/14/09

Board of Public Works, 9/8/09 – Recommends Approval of:

3. Payment – Vinton Construction Company; Contract Unit No. 2009-01; Midway Business Park Concrete Street and Walk Construction: \$93,797.03(Payment No. 3)

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve all items on Consent Agenda
Motion carried on roll call 6-0

H. ITEMS REMOVED FROM CONSENT AGENDA

None

I. ACTION ITEMS

1. Accounts payable and payroll for the term 9/10/09-9/17/09 in the amount of \$622,692.08

Moved by Ald. Wisneski, seconded by Ald. Pack to approve accounts payable and payroll.

Discussion

Motion carried on roll call 6-0.

2. Approval of Change of Agent, Glen L. Femal, Piggly Wiggly Midwest, 1151 Midway Road

Moved by Ald. Wisneski, seconded by Ald. Hendricks to approve change of agent

Discussion

Motion carried on voice vote

3. Approval of Investment Banking Agreement with RBC Capital Markets Corporation

Moved by Ald. Pack, seconded by Ald. Englebert to approve Investment Banking Agreement with RBC Capital Markets Corp.

Discussion: Steve Yanisch from RBC was present via telephone to answer questions from the Council. RBC would be acting as an investment banker, not a financial advisor. There was concern of conflict of interest on steam plant issues. Mr. Yanisch stated outside legal counsel advised there should not be a conflict of interest.

Motion carried on roll call 5-1

Ald. Taylor, Wisneski, Pack, Hendricks, Englebert – yes

Ald. Zelinski – no

J. ORDINANCES AND RESOLUTIONS

1. R-23-09 – Implementing Community-Wide Energy Program (Introduced by Mayor Merkes)

Moved by Ald. Wisneski, seconded by Ald. Hendricks to adopt R-23-09.

Discussion: Mayor Merkes explained the resolution is required when applying to WPPI for grant funds

Motion carried on voice vote

DRAFT

J. ORDINANCES AND RESOLUTIONS, Cont'd

2. R-24-09 – Supporting the Wis. DNR – Urban Forestry Grant Emerald Ash Borer Management Plan and Tree Inventory (Introduced by Mayor Merkes)

Moved by Ald. Taylor, seconded by Ald. Wisneski to adopt R-24-09.

Discussion: Pk Supt Maas and PRD Tungate explained the DNR grant and what the funds would be used for. This is a matching grant. The grant is an important step in preparing the City for the inevitable arrival of EAB. Discussion ensued if some of the work could be preformed by Park staff.

Motion carried on roll call 4-2.

Ald. Taylor, Wisneski, Hendricks, Englebert – yes

Ald. Pack, Zeliński – no

K. APPOINTMENTS

1. Council President Hendricks' recommendation for Council appointment to the Utilities Commission:

- a. Reappointment of Mark Aliwardt, 1401 Jennie St., for the term of October 1, 2009-October 1, 2014

Moved by Ald. Hendricks, seconded by Ald. Pack to approve reappointment.

Discussion

Motion carried on voice vote

L. CLAIMS AGAINST THE CITY

None

M. HELD OVER BUSINESS

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke

O. ADJOURNMENT

Moved by Ald. Wisneski, seconded by Ald. Hendricks to adjourn at 7:03 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk



CITY OF NEENAH
CITY OF MENASHA

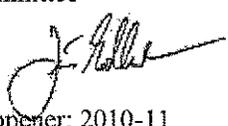


Office of the City Attorney / Personnel Department
Third Floor, Menasha City Hall
140 Main Street • Menasha WI 54952
Phone (920) 967-5117 • Fax: (920) 967-5273

City Attorney / Personnel Director

Dept. of Legal & Administrative Services
Office of the City Attorney
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-751-4606 • e-mail: jgodlewski@ci.neenah.wi.us
JAMES G. GODLEWSKI
City Attorney / HR Director

TO: Joint Fire Finance & Personal Committee

FROM: City Attorney Jim G. Godlewski 

SUBJECT: TA with Local 275 – Contract Reopener: 2010-11

DATE: September 17, 2009

A tentative agreement has been reached with Local 275 IAFF for a collective bargaining agreement extension for the years 2009-2011. The Cities sought to reopen the 2009-10 contract to gain wage concessions in an effort to ameliorate the current budget crisis. A copy of the tentative agreement is attached for your perusal.

The highlights are as follows (these highlights are changes from the previously approved 2009-2010 contract):

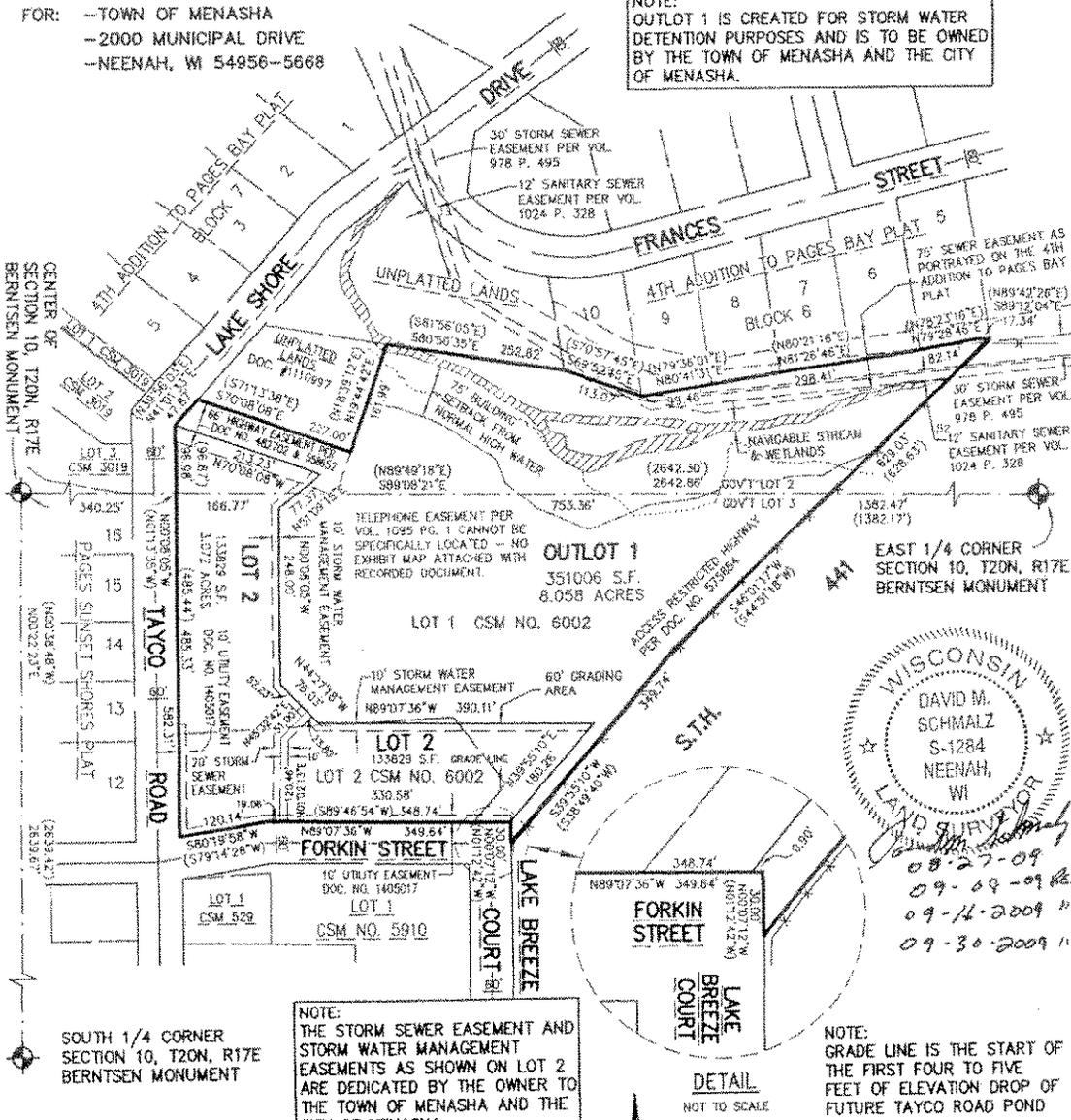
1. Three-year contract (1/1/2009-12/31/2011).
2. Wages are increase by 2%/1% in January and July 2009 (no change); and 1%/0.5% in January and July of 2010 and 2011. Effectively, the union agreed to spread the previously approved 2010 increase over 2010 & 2011.
3. Health & Dental Insurance will remain as negotiated for 2010 and continue in 2011 (no change from 2010 program previously approved).
4. Disciplinary proceedings: added language that affirms that discipline must be done under just cause. The contract will also reference the 7 steps of just cause listed in the statutes. At the same time,
5. Employees will receive one additional personal holiday for a total of three (3) personal days.
6. Employees eligible for 6 vacation days (after 1 year of employment) will be allowed to bank 3 days to the succeeding year.
7. No lay-off policy has been reinstated through 12/31/2011.
8. Residency requirements eliminated for all union employees. However, the union agreed that emergency call-ins may be done at the discretion of the administration, not based on seniority.
9. Sideletter agreement to not to request contract reopener through 12/31/2011.

This is a significant development in the Cities' labor relations with IAFF 275 and demonstrates their team spirit in helping to address the Cities' fiscal issues. By agreeing to reopen a previously settled contract, and agreeing to spread the wage increase over two years, the union reduced the budget impact of their wage increase by 50% and saves the cities almost \$61,000 for 2010. The wage increase for 2011 compares very favorably with wage settlements by other comparable municipalities. I believe that this is a very fair agreement and strongly recommend its ratification. Please contact me for any questions.

ALL OF LOTS ONE (1) AND TWO (2) OF CERTIFIED SURVEY MAP NO. 6002 AS RECORDED IN VOLUME 1 OF MAPS ON PAGE 6002, BEING PART OF GOVERNMENT LOTS 2 AND 3 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 17 EAST, TOWN OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.

FOR: --TOWN OF MENASHA
--2000 MUNICIPAL DRIVE
--NEENAH, WI 54956-5668

NOTE:
OUTLOT 1 IS CREATED FOR STORM WATER DETENTION PURPOSES AND IS TO BE OWNED BY THE TOWN OF MENASHA AND THE CITY OF MENASHA.



08-27-09
09-09-09 Rev. 20
09-16-2009
09-30-2009

NOTE:
THE STORM SEWER EASEMENT AND STORM WATER MANAGEMENT EASEMENTS AS SHOWN ON LOT 2 ARE DEDICATED BY THE OWNER TO THE TOWN OF MENASHA AND THE CITY OF MENASHA.

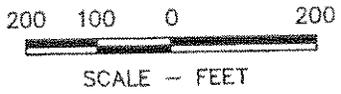
NOTE:
GRADE LINE IS THE START OF THE FIRST FOUR TO FIVE FEET OF ELEVATION DROP OF FUTURE TAYCO ROAD POND

LEGEND

- - 3/4" x 24" ROUND IRON REBAR WEIGHING 1.5 lbs./lineal ft. SET
- ✕ - 1 1/4" ROUND STEEL REBAR FOUND
- ✕ - 3/4" ROUND STEEL REBAR FOUND
- - 1" PIPE FOUND (1.315" O.D.)
- ⊙ - CERTIFIED LAND CORNER WINNEBAGO COUNTY
- () - RECORDED BEARING AND/OR DISTANCE
- S.F. - SQUARE FEET
- - EXISTING FENCE
- - ACCESS RESTRICTED HIGHWAY PER DOC. #575854
- ▨ - WETLAND AREA DELINEATED BY STUART BOERST P.S., P.H. DATED NOV. 24TH, 2008

DETAIL
NOT TO SCALE

BEARINGS ARE REFERENCED TO THE NORTH LINE OF GOVERNMENT LOT 3 OF SECTION 10, T20N, R17E, WHICH BEARS S89°08'21"E PER WINNEBAGO COUNTY COORDINATE SYSTEM.



McMAHON
ENGINEERS ARCHITECTS

1445 McMAHON DRIVE NEENAH, WI 54958
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
www.mcmgrp.com

DRAFTED BY: DOUG WOELZ, RLS

ALL OF LOTS ONE (1) AND TWO (2) OF CERTIFIED SURVEY MAP NO. 6002 AS RECORDED IN VOLUME 1 OF MAPS ON PAGE 6002, BEING PART OF GOVERNMENT LOTS 2 AND 3 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 17 EAST, TOWN OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, David M. Schmalz, Wisconsin Registered Land Surveyor S-1284, certify that I have surveyed, divided and mapped all of Lots One (1) and Two (2) of Certified survey Map No. 6002 as Recorded in Volume 1 of Maps on Page 6002, Being part of Government Lots Two (2) and Three (3) of Section 10, Township 20 North, Range 17 East, Town of Menasha, Winnebago County, Wisconsin containing 484,835 square feet (11.130 acres) of land.

I further certify that this map is a correct representation of the exterior boundary lines of the land surveyed and the division of that land, and that I have complied with section 236.34 of the Wisconsin Statutes, Winnebago County and Town of Menasha Subdivision Ordinance in surveying, dividing and mapping the same.

Given under my hand and seal this 27th day of August, 2009.
09-09-09 REVISED
09-16-09
09-23-09

David M. Schmalz
David M. Schmalz, Reg. WI Land Surveyor S-1284



NOTES:

- THIS CSM IS ALL OF TAX PARCEL No.s: 008029814, 008031001 & 1390593.
- THE PROPERTY OWNERS OF RECORD ARE: KENNETH C. SYRING, TOWN OF MENASHA & CITY OF MENASHA
- THIS CSM IS CONTAINED WHOLLY WITHIN LANDS DESCRIBED IN DOCUMENT No.s: 1417043 & 1518234.

CERTIFICATE OF TOWN BOARD

We hereby certify that the Town of Menasha Board of Supervisors adopted Resolution No. _____ at their regular meeting of _____, approving the Certified Survey Map with/without conditions as stated in the resolution.

Town Chairperson
Arden Tews

Date

Town Clerk
Karen J. Backman

Date

CERTIFICATE OF TREASURERS

I, being the duly elected, qualified and acting Treasurer, do hereby certify that in accordance with the records in my office there are no un-paid taxes or un-paid special assessments on any of the lands included in this Certified Survey Map as of:

Town Finance Director
Myra R. Piergrossi

Date

County Treasurer
Mary Krueger

Date

CERTIFIED SURVEY MAP NO. _____

PAGE 3 OF 4

ALL OF LOTS ONE (1) AND TWO (2) OF CERTIFIED SURVEY MAP NO. 6002 AS RECORDED IN VOLUME 1 OF MAPS ON PAGE 6002, BEING PART OF GOVERNMENT LOTS 2 AND 3 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 17 EAST, TOWN OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.

CERTIFICATE OF PLANNING AGENCY

Pursuant to the Land Subdivision Regulations of Winnebago County, Wisconsin, all the requirements for approval have been fulfilled. This minor subdivision was approved by the Winnebago County Planning and Zoning Committee.

Authorized Signature

Date

Printed Name

COMMON COUNCIL RESOLUTION (EXTRATERRITORIAL)

Resolved, this Certified Survey Map in the City of Menasha is hereby approved by the Common Council on this _____ day of _____, 20____.

Mayor
Donald Merkes

Dated

City Clerk
Deborah Galeazzi

Dated

OWNER'S CERTIFICATE

Kenneth C. Syring, As Owner of Lot 2 of this CSM, I hereby certify that I caused the land described on this map to be surveyed, divided, mapped and the dedicating of easements as represented on this Certified Survey Map. Dated this _____ day of _____, 20____.

Kenneth C. Syring (Owner)

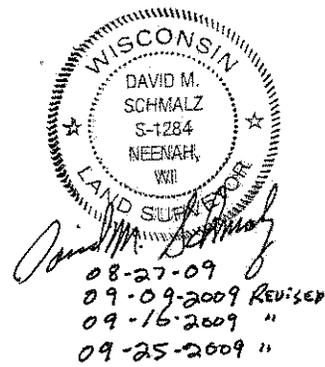
State of Wisconsin)
)ss
_____ County)

Personally appeared before me on the _____ day of _____, 20____, the above named person(s) to me known to be the person(s) who executed the foregoing instrument, and acknowledged the same.

Notary Public

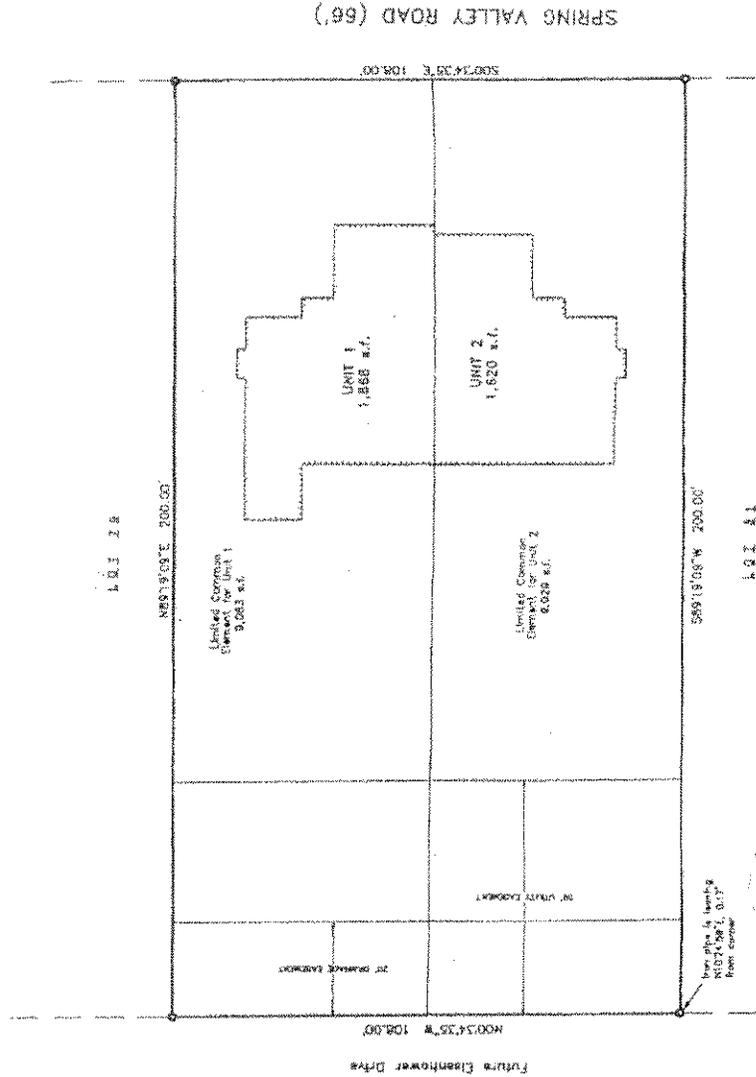
_____ County, _____

My commission expires _____



N19047 - N19049 Spring Valley Road Condominium

Lot 50, Woodland Trails II, Town of Harrison, Calumet County, Wisconsin



North is referenced to the east line of Lot 50, Woodland Trails II, and is recorded to bear S00°24'35"E



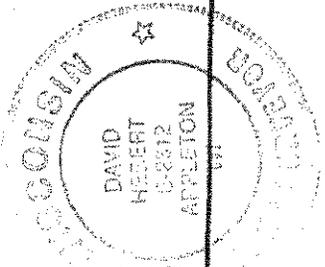
LEGEND

⊙ - Found 1" i.d. iron pipe

I, David Hebert, Registered Wisconsin Land Surveyor, do hereby certify that this plot is a correct representation of the actual conditions and measurements and location of each unit and the common elements as determined from the plot.

David Hebert 5-20-09

DAVID HEBERT 0018



HAI Hebert Associates, Inc.
Land Surveying • Soil Testing

110 W. Wisconsin Ave.
Appleton, WI 54911
920-734-8373
Fax: 920-734-3825

Sheet 1 of 1 Plot 1 OR035N01

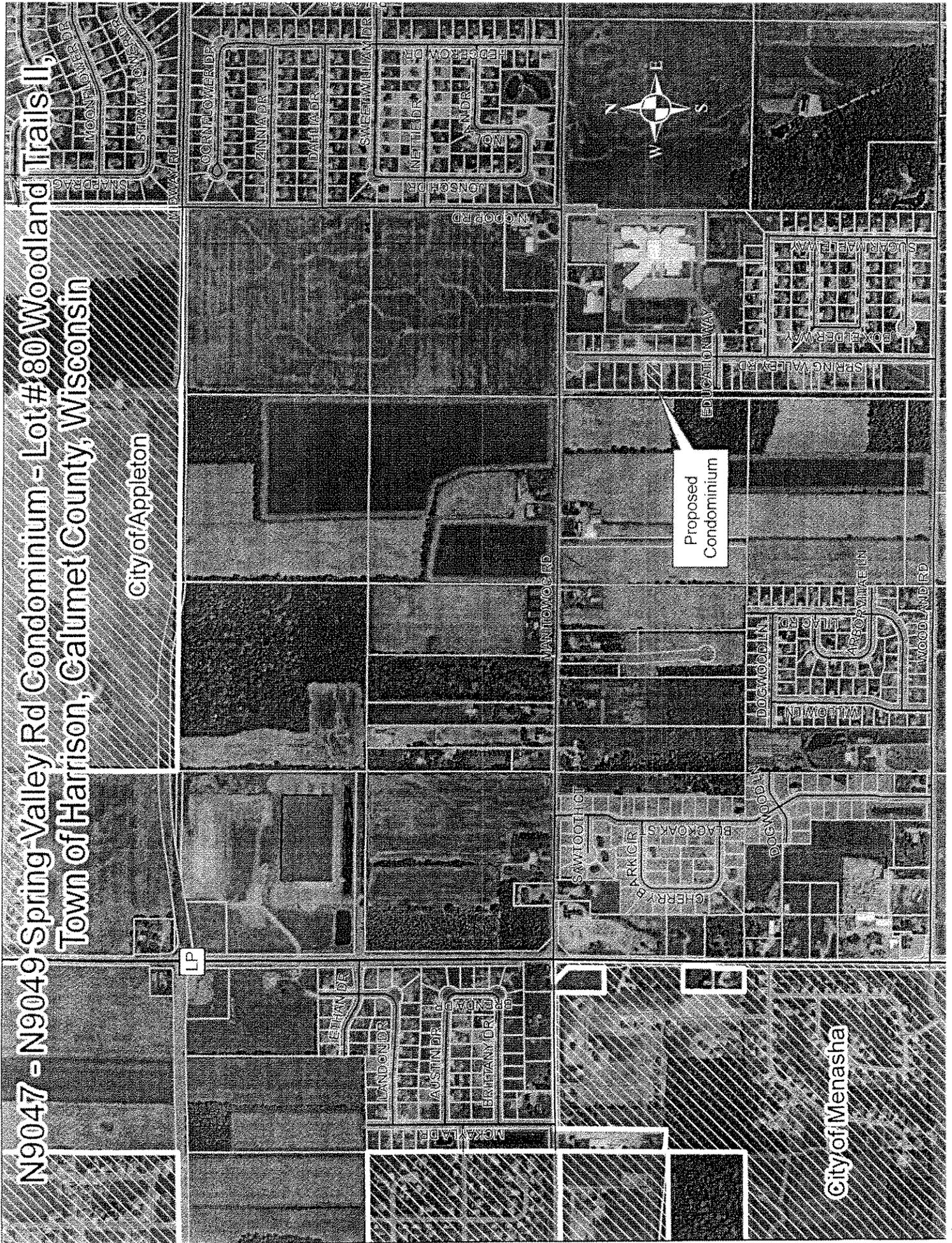
N9047 - N9049 Spring Valley Rd Condominium - Lot # 80 Woodland Trails II,
Town of Harrison, Calumet County, Wisconsin

City of Appleton

City of Menasha

LP

Proposed
Condominium



CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 9/21/09-10/1/09 Checks # 22781-22949	\$ 1,080,053.74
Payroll Checks for 9/24/09-10/1/09	<u>161,403.56</u>
Total	\$ 1,241,457.30

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

AMT-Garnishments

**A gap in check numbers is due to more invoices being paid than fits on one check stub. In that case the last check stub used for that vendor is the check number that will show on the check register.

AP Check Register

Check Date: 9/21/2009

Date: 9/25/2009

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ALL-SPORT TROPHY	22781	9/21/2009	41714	100-0601-551.30-16	7.00	PROGRAM SUPPLIES
			Total for check: 22781		7.00	
AMAZON	22783	9/21/2009	095304942283	100-0601-551.30-14	55.48	LIBRARY MATERIALS
		9/21/2009	110120183050	100-0601-551.30-14	(0.50)	CREDIT
		9/21/2009	172041575322	100-0601-551.30-14	(4.00)	CREDIT
		9/21/2009	185289243883	100-0601-551.30-14	(3.00)	CREDIT
		9/21/2009	264461218871	100-0601-551.30-14	54.39	LIBRARY MATERIALS
		9/21/2009	264465372340	100-0601-551.30-14	546.60	LIBRARY MATERIALS
		9/21/2009	264466391070	100-0601-551.30-14	15.49	LIBRARY MATERIALS
		9/21/2009	264467147897	100-0601-551.30-14	224.62	LIBRARY MATERIALS
		9/21/2009	264468159479	100-0601-551.30-14	48.74	LIBRARY MATERIALS
		9/21/2009	264468891871	100-0601-551.30-14	62.96	LIBRARY MATERIALS
		9/21/2009	274191209452	100-0601-551.30-14	487.65	LIBRARY MATERIALS
		9/21/2009	274191777727	100-0601-551.30-14	(3.00)	CREDIT
		9/21/2009	274193422238	100-0601-551.30-14	94.45	LIBRARY MATERIALS
		9/21/2009	274195985357	100-0601-551.30-14	30.48	LIBRARY MATERIALS
		9/21/2009	274199657035	100-0601-551.30-14	125.44	LIBRARY MATERIALS
		9/21/2009	274199961241	100-0601-551.30-14	201.89	LIBRARY MATERIALS
		9/21/2009	764393797187	100-0601-551.30-14	169.93	LIBRARY MATERIALS
		9/21/2009	788833051190	100-0601-551.30-14	65.47	LIBRARY MATERIALS
		9/21/2009	809868802279	100-0601-551.30-14	(2.00)	CREDIT
		9/21/2009	829698599936	100-0601-551.30-14	(1.00)	CREDIT
		9/21/2009	84123657175	100-0601-551.30-14	(2.00)	CREDIT
		9/21/2009	870466377396	100-0601-551.30-14	69.48	LIBRARY MATERIALS
		9/21/2009	937611593536	100-0601-551.30-14	(1.00)	CREDIT
		9/21/2009	962838549403	100-0601-551.30-14	162.91	LIBRARY MATERIALS
		9/21/2009	975602087529	100-0601-551.30-14	(4.00)	CREDIT
		9/21/2009	978217678890	100-0601-551.30-14	23.99	LIBRARY MATERIALS
		9/21/2009	988007683781	100-0601-551.30-14	(2.00)	CREDIT
			Total for check: 22783		2,417.47	

BAKER & TAYLOR INC

22786

9/21/2009

2023497490

100-0601-551.30-14

8.15 LIBRARY MATERIALS

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BAKER & TAYLOR INC...	22786...	9/21/2009	2023501982	100-0601-551.30-14	203.02	LIBRARY MATERIALS
		9/21/2009	2023505158	100-0601-551.30-14	39.07	LIBRARY MATERIALS
		9/21/2009	2023513953	100-0601-551.30-14	218.26	LIBRARY MATERIALS
		9/21/2009	2023514115	100-0601-551.30-14	568.59	LIBRARY MATERIALS
		9/21/2009	2023518637	100-0601-551.30-14	259.05	LIBRARY MATERIALS
		9/21/2009	2023522183	100-0601-551.30-14	28.48	LIBRARY MATERIALS
		9/21/2009	2023522581	100-0601-551.30-14	78.50	LIBRARY MATERIALS
		9/21/2009	2023526348	100-0601-551.30-14	96.33	LIBRARY MATERIALS
		9/21/2009	2023530886	100-0601-551.30-14	255.67	LIBRARY MATERIALS
		9/21/2009	2023537403	100-0601-551.30-14	285.67	LIBRARY MATERIALS
		9/21/2009	2023542349	100-0601-551.30-14	278.59	LIBRARY MATERIALS
		9/21/2009	2023547362	100-0601-551.30-14	228.40	LIBRARY MATERIALS
		9/21/2009	2023553871	100-0601-551.30-14	84.03	LIBRARY MATERIALS
		9/21/2009	2023556680	100-0601-551.30-14	226.71	LIBRARY MATERIALS
		9/21/2009	2023565196	100-0601-551.30-14	110.68	LIBRARY MATERIALS
		9/21/2009	2023565927	100-0601-551.30-14	33.37	LIBRARY MATERIALS
		9/21/2009	2023566134	100-0601-551.30-14	364.08	LIBRARY MATERIALS
		9/21/2009	2023571609	100-0601-551.30-14	21.02	LIBRARY MATERIALS
		9/21/2009	2023581192	100-0601-551.30-14	113.30	LIBRARY MATERIALS
		9/21/2009	2023584978	100-0601-551.30-14	19.55	LIBRARY MATERIALS
		9/21/2009	2023589668	100-0601-551.30-14	229.35	LIBRARY MATERIALS
		9/21/2009	2023595552	100-0601-551.30-14	262.38	LIBRARY MATERIALS
	9/21/2009	2023600406	100-0601-551.30-14	333.75	LIBRARY MATERIALS	
	9/21/2009	2023610812	100-0601-551.30-14	44.05	LIBRARY MATERIALS	
	9/21/2009	2023616361	100-0601-551.30-14	6.26	LIBRARY MATERIALS	
	9/21/2009	5010281940	100-0601-551.30-14	298.97	LIBRARY MATERIALS	
	9/21/2009	5010312276	100-0601-551.30-14	66.61	LIBRARY MATERIALS	
	9/21/2009	H82225740	100-0601-551.30-14	37.42	LIBRARY MATERIALS	
	9/21/2009	H82334200	100-0601-551.30-14	21.56	LIBRARY MATERIALS	
	9/21/2009	H82334201	100-0601-551.30-14	19.43	LIBRARY MATERIALS	
	9/21/2009	H82385800	100-0601-551.30-14	24.61	LIBRARY MATERIALS	
	9/21/2009	H82385810	100-0601-551.30-14	39.59	LIBRARY MATERIALS	
	9/21/2009	H82644340	100-0601-551.30-14	41.02	LIBRARY MATERIALS	
	9/21/2009	H83064570	100-0601-551.30-14	12.23	LIBRARY MATERIALS	
	9/21/2009	H84212390	100-0601-551.30-14	21.59	LIBRARY MATERIALS	

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BAKER & TAYLOR INC...	22786...	9/21/2009	H84447870	100-0601-551.30-14	10.76	LIBRARY MATERIALS
		9/21/2009	H84447880	100-0601-551.30-14	61.11	LIBRARY MATERIALS
	Total for check: 22786				5,051.21	
	Total for check: 22786				72.87	
BBC AUDIOBOOKS AMERICA	22787	9/21/2009	36791	100-0601-551.30-14	59.96	LIBRARY MATERIALS
		9/21/2009	36792A	100-0601-551.30-14	195.88	LIBRARY MATERIALS
	Total for check: 22787				255.84	
	Total for check: 22787				255.84	
THOMAS BOUREGY & CO INC	22788	9/21/2009	57693A	100-0601-551.30-14	139.50	LIBRARY MATERIALS
	Total for check: 22788				139.50	
	Total for check: 22788				139.50	
	Total for check: 22788				139.50	
BRILLIANCE AUDIO INC	22789	9/21/2009	IN0510413	100-0601-551.30-14	281.48	LIBRARY MATERIALS
		9/21/2009	IN0511550	100-0601-551.30-14	53.88	LIBRARY MATERIALS
	Total for check: 22789				335.36	
	Total for check: 22789				335.36	
CDW GOVERNMENT INC	22790	9/21/2009	PXQ1613	100-0601-551.30-10	181.51	OFFICE SUPPLIES
		9/21/2009	QBH9498	100-0601-551.30-18	365.82	DEPARTMENT SUPPLIES
		9/21/2009	QBH9498DUP	100-0601-551.30-10	120.99	OFFICE SUPPLIES
	Total for check: 22790				668.32	
CENTER POINT LARGE PRINT	22791	9/21/2009	791505	100-0601-551.30-14	62.31	LIBRARY MATERIALS
	Total for check: 22791				62.31	
	Total for check: 22791				62.31	
	Total for check: 22791				62.31	
CHILD'S WORLD	22792	9/21/2009	NA104053	100-0601-551.30-14	245.30	LIBRARY MATERIALS
	Total for check: 22792				245.30	
	Total for check: 22792				245.30	
	Total for check: 22792				245.30	
JAKE CROWE	22793	9/21/2009	09172009	100-0601-551.20-05	100.00	PROGRAM FEE
	Total for check: 22793				100.00	
	Total for check: 22793				100.00	
	Total for check: 22793				100.00	

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GALE	22794	9/21/2009	16429729	100-0601-551.30-14	38.93	LIBRARY MATERIALS
		9/21/2009	16430711	100-0601-551.30-14	56.72	LIBRARY MATERIALS
		9/21/2009	16436206	100-0601-551.30-14	57.52	LIBRARY MATERIALS
		9/21/2009	16447885	100-0601-551.30-14	27.16	LIBRARY MATERIALS
			Total for check: 22794		180.33	
ALAN GEAR	22795	9/21/2009	09172009	100-0601-551.20-05	100.00	PROGRAM FEE
			Total for check: 22795		100.00	
ANN HARDGINSKI	22796	9/21/2009	09172009	100-0601-551.30-16	15.98	PROGRAM SUPPLIES
			Total for check: 22796		15.98	
INGRAM LIBRARY SERVICES	22797	9/21/2009	45076349	100-0601-551.30-14	49.35	LIBRARY MATERIALS
		9/21/2009	45076350	100-0601-551.30-14	16.74	LIBRARY MATERIALS
		9/21/2009	45076351	100-0601-551.30-14	18.43	LIBRARY MATERIALS
		9/21/2009	45219300	100-0601-551.30-14	35.40	LIBRARY MATERIALS
		9/21/2009	45219301	100-0601-551.30-14	67.24	LIBRARY MATERIALS
		9/21/2009	45219302	100-0601-551.30-14	34.50	LIBRARY MATERIALS
			Total for check: 22797		221.66	
KITZ & PFELL INC	22798	9/21/2009	0731140105	100-0601-551.24-03	4.37	BLDG REPAIRS & MAINTENANC
		9/21/2009	0804140157	100-0601-551.30-13	2.99	HOUSEKEEPING SUPPLIES
		9/21/2009	0812140019	100-0601-551.30-13	7.18	HOUSEKEEPING SUPPLIES
		9/21/2009	0814140019	100-0601-551.30-13	12.98	HOUSEKEEPING SUPPLIES
			Total for check: 22798		27.52	
AIMEE KNUPPEL	22799	9/21/2009	09172009	100-0601-551.30-14	22.00	LIBRARY MATERIALS
			Total for check: 22799		22.00	

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MARSHALL CAVENDISH CORP	22800	9/21/2009	R823469	100-0601-551.30-14	117.52	LIBRARY MATERIALS
	Total for check: 22800				117.52	
MIDWEST TAPE	22801	9/21/2009	1956245	100-0601-551.30-14	91.96	LIBRARY MATERIALS
		9/21/2009	1956246	100-0601-551.30-14	14.99	LIBRARY MATERIALS
		9/21/2009	1962089	100-0601-551.30-14	19.99	LIBRARY MATERIALS
		9/21/2009	1962090	100-0601-551.30-14	16.99	LIBRARY MATERIALS
		9/21/2009	1967824	100-0601-551.30-14	159.89	LIBRARY MATERIALS
		9/21/2009	1967825	100-0601-551.30-14	45.98	LIBRARY MATERIALS
Total for check: 22801				1973473	293.82	LIBRARY MATERIALS
MOTION PICTURE LICENSING CORP	22802	9/21/2009	12584070	100-0601-551.20-05	159.00	MOVIE LICENSING FEE
	Total for check: 22802				159.00	
NOFFKE LUMBER INC	22803	9/21/2009	090720520069	100-0601-551.24-03	29.78	BLDG REPAIRS & MAINTENANC
	Total for check: 22803				29.78	
CASSANDRA PAYNE	22804	9/21/2009	09172009	100-0601-551.30-16	75.81	PROGRAM SUPPLIES
		9/21/2009	09172009DUP	100-0601-551.33-01	23.65	MILEAGE REIMBURSEMENT
	Total for check: 22804				99.46	
PROQUEST LLC	22805	9/21/2009	60100213	100-0601-551.30-14	2,426.55	LIBRARY MATERIALS
	Total for check: 22805				2,426.55	
QUALITY BOOKS INC	22806	9/21/2009	133683	100-0601-551.30-14	27.90	LIBRARY MATERIALS
	Total for check: 22806				27.90	
RANDOM HOUSE INC	22807	9/21/2009	1087018379	100-0601-551.30-14	262.50	LIBRARY MATERIALS
		9/21/2009	1087071351	100-0601-551.30-14	75.00	LIBRARY MATERIALS

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RANDOM HOUSE INC...	22807...	9/21/2009	1087155470	100-0601-551.30-14	18.71	LIBRARY MATERIALS
		9/21/2009	1187071351	100-0601-551.30-14	60.80	LIBRARY MATERIALS
		9/21/2009	1187155470	100-0601-551.30-14	150.00	LIBRARY MATERIALS
		9/21/2009	1287155470	100-0601-551.30-14	56.00	LIBRARY MATERIALS
			Total for check: 22807			623.01
RHYME BUSINESS PRODUCTS	22808	9/21/2009	04290A	100-0601-551.30-10	65.44	OFFICE SUPPLIES
			Total for check: 22808		65.44	
TASHA SAECKER	22809	9/21/2009	09172009	100-0601-551.33-01	209.00	MILEAGE REIMBURSEMENT
		9/21/2009	09172009DUP	100-0601-551.33-02	190.00	REGISTRATION REIMBURSEMENT
		9/21/2009	09172009DUP2	100-0601-551.33-03	1,004.00	LODGING REIMBURSEMENT
			Total for check: 22809		1,403.00	
			Total for check: 22809		1,403.00	
UNIQUE MANAGEMENT SERVICES INC	22810	9/21/2009	187035	100-0000-441.19-00	214.80	COLLECTION AGENCY FEE
			Total for check: 22810		214.80	
UPSTART	22811	9/21/2009	1013984122	100-0601-551.30-18	13.95	DEPARTMENT SUPPLIES
			Total for check: 22811		13.95	
JULIE WING	22812	9/21/2009	09172009	100-0601-551.30-10	2.97	OFFICE SUPPLIES
		9/21/2009	09172009DUP	100-0601-551.30-18	3.89	DEPARTMENT SUPPLIES
			Total for check: 22812		6.86	
			Total for check: 22812		6.86	
WINNEFOX LIBRARY SYSTEM	22813	9/21/2009	3499	100-0601-551.30-14	45.00	LIBRARY MATERIALS
			Total for check: 22813		45.00	
					15,725.69	

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ACCENT BUSINESS SOLUTIONS INC	22814	9/24/2009	224726	100-1001-514.24-01	524.18	MAINTENANCE CONTRACT COLOR PRINTER/ENG
			Total for check: 22814		524.18	
ACCENT FLORAL & GIFTS LLC	22815	9/24/2009	21777	100-0408-552.30-16	40.00	SYMPATHY DISH GARDEN ALD ZELINSKI/FATHER
			21870	100-0408-552.30-16	37.00	SYMPATHY PLANT DICK MUENCH/FATHER
			Total for check: 22815		77.00	
AFFINITY OCCUPATIONAL HEALTH	22816	9/24/2009	244788	100-0202-512.21-05	5.00	MEMBER CHANGE
			Total for check: 22816		5.00	
AIRGAS NORTH CENTRAL	22817	9/24/2009	105777802	100-0703-553.24-02	35.34	ACETYLENE/ARGON/OXY CYL.
			105777803	731-1022-541.21-06	59.52	ACETYLENE/ARGON/OXYGEN CYLINDERS
			Total for check: 22817		94.86	
ALL-SPORT TROPHY	22818	9/24/2009	41619	100-0702-552.30-18	510.00	MEDALS/PLAQUES/GRUNSKI
			41699	100-0408-552.30-16	49.50	PLAQUE/J PAMENTER
			Total for check: 22818		559.50	
AMERICAN RED CROSS NEEHAH-MENASHA	22819	9/24/2009	2570	100-0000-123.00-00	5.00	CPR/AED TRAINING
			Total for check: 22819		5.00	
AMY BORREE	22820	9/24/2009	BOFREE	100-0000-441.25-00	50.00	SCHEDULE CONFLICT REFUND
			Total for check: 22820		50.00	
ASSOCIATED APPRAISAL CONSULTANTS	22821	9/24/2009	8038	100-0402-513.21-09	4,775.00	PROFESSIONAL SERVICES/ POSTAGE
			8039	100-0402-513.30-11	6.23	PROFESSIONAL SERVICES/ POSTAGE
				100-0402-513.21-04	59.34	INTERNET POSTING 6593 PARCELS
			Total for check: 22821		4,840.57	

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AT&T	22822	9/24/2009	920R09453009	601-1020-543.22-01	272.30	MONTHLY SERVICE 9/4-10/3
				100-1001-514.22-01	99.90	MONTHLY SERVICE 9/4-10/3
	Total for check: 22822				372.20	
AVERY ALEXANDER	22823	9/24/2009	ALEXANDER	601-1020-543.21-02	1,350.00	REIMBURSE SUMP PUMP/PIT
	Total for check: 22823				1,350.00	
BADGER HIGHWAYS CO INC	22824	9/24/2009	146915	100-1004-541.30-18	2,413.38	HOTMIX ASPHALT SURFACE
		9/24/2009	146925	100-1004-541.30-18	552.00	TACK COAT B
		9/24/2009	146999	100-1003-541.30-18	349.43	HOTMIX ASPHALT SURFACE
		9/24/2009	147045	100-1004-541.30-18	1,748.69	HOTMIX ASPHALT SURFACE
		9/24/2009		100-1004-541.30-18	3,039.33	HOTMIX ASPHALT SURFACE
Total for check: 22824				8,102.83		
BATTERIES PLUS-502	22825	9/24/2009	238348	100-1002-541.30-18	36.96	6V HD IND LANTERN SPRING
	Total for check: 22825				36.96	
BECK ELECTRIC INC	22826	9/24/2009	F193	100-1008-541.21-06	80.00	REPAIR RED FLASHING LIGHTAIRPORT/ELMWOOD
	Total for check: 22826				80.00	
BERGSTROM	22827	9/24/2009	107817	731-1022-541.38-03	21.24	INDICAT
	Total for check: 22827				21.24	
BERGSTROM	22828	9/24/2009	239691-1	731-1022-541.38-03	35.18	CABLE
	Total for check: 22828				35.18	
BOELTER COMPANIES	22829	9/24/2009	92800549	100-0920-531.30-18	185.72	GLOVES/CUPS/NAPKINS
	Total for check: 22829				185.72	

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JEFFREY BRANDT	22830	9/24/2009	090109	100-0201-512.21-01	2,373.40	PROFESSIONAL SERVICES			
				Total for check: 22830				2,373.40	
BRAZEE ACE HARDWARE	22831	9/24/2009	006298	100-0703-553.30-18	2.29	PAINT			
				100-0703-553.24-03	3.79	GLUE EPOXY			
				207-0707-552.24-02	7.80	FASTENERS			
				207-0707-552.24-02	5.20	FASTENERS			
				100-0703-553.24-03	11.28	TOILET REPAIR/TRESTLE			
Total for check: 22831				30.36					
BROOKS TRACTOR	22832	9/24/2009	D98229	731-1022-541.38-03	345.79	ELEC COIL/RETAINER KIT			
				Total for check: 22832				345.79	
BUBRICKS	22833	9/24/2009	261748	100-0801-521.30-10	141.13	OFFICE SUPPLIES			
				Total for check: 22833				141.13	
CASCADE ENGINEERING	22834	9/24/2009	10167045	100-1016-543.30-15	8,475.00	CARTS			
				Total for check: 22834				8,475.00	
COMBINED LOCKS POLICE DEPARTMENT	22835	9/24/2009	BOND	100-0000-201.03-00	129.00	BOND			
				Total for check: 22835				129.00	
COMDATA	22836	9/24/2009	08071427	100-0702-552.30-18	129.23	REC SUPPLIES			
				Total for check: 22836				129.23	
DAVIES WATER #1476	22837	9/24/2009	0055188	625-1010-541.30-18	114.80	SWR PIPE			
				Total for check: 22837				114.80	BUTTE DES MTS STORM LINE

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DIGICORPORATION	22838	9/24/2009	94218	100-0920-531.29-01	225.00	REVENUE FORMS
			Total for check: 22838		225.00	
DINNER HELPERS	22839	9/24/2009	3755-50	100-0702-552.20-05	64.00	SPECIAL EVENT
			Total for check: 22839		64.00	
DUMKE & ASSOCIATES &	22840	9/24/2009	OC12009	100-0903-531.29-06	2,977.75	316 RACINE ST RENT
			Total for check: 22840		2,977.75	
FAMILY THERAPY & ANXIETY CENTER	22841	9/24/2009	091709	100-0801-521.21-05	345.00	SERVICES PROVIDED POLICE
			Total for check: 22841		345.00	
HOME DEPOT CREDIT SERVICES	22842	9/24/2009	5992485	100-0920-531.24-03	11.95	EDGING/METAL STAKES
			Total for check: 22842		11.95	
JP GRAPHICS INC	22843	9/24/2009	50613	100-0702-552.29-01	1,397.00	FALL ACTIVITY GUIDE
			Total for check: 22843		1,397.00	
KAEMPFER & ASSOCIATES INC	22844	9/24/2009	14980	601-1020-543.21-02	689.00	IND DISC REG PROG SEWER MONITORING
			14981	601-1020-543.21-02	256.98	IND DISC REG PROG SUC NEENAH PROP DAMAGE
			14982	601-0000-196.00-00	656.48	WW COLL SYS REHAB IMPROV PHASE 3
			14983	601-1020-543.21-02	343.20	LIFT STATION IMPROV PHASE 1 SSES
			Total for check: 22844		1,945.66	
LAWSON PRODUCTS INC	22845	9/24/2009	8407566	731-1022-541.30-18	271.67	STOCK SUPPLIES
			8430554	731-1022-541.30-18	51.74	SANDING DISC ASSEMBLY PAD
			Total for check: 22845		323.41	

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LEVENHAGEN CORPORATION	22847	9/24/2009		68204	207-0707-552.38-01	2,687.93 LEAD FREE GAS				
				68824	207-0707-552.38-01	1,916.20 LEAD FREE GAS				
				68825	207-0707-552.38-01	3,806.73 LEAD FREE GAS				
				68913	207-0707-552.38-01	1,650.17 LEAD FREE GAS				
				68918	207-0707-552.38-01	4,298.14 LEAD FREE GAS				
				68919	207-0707-552.38-01	4,324.93 LEAD FREE GAS				
				68921	207-0707-552.38-01	4,664.98 LEAD FREE GAS				
				68926	207-0707-552.38-01	4,245.99 LEAD FREE GAS				
				Total for check: 22847					27,595.07	
				MATTHEWS TIRE & SERVICE CENTER	22848	9/24/2009		350392	731-1022-541.38-03	431.48 TIRES
Total for check: 22848								431.48		
MCMAHON	22849	9/24/2009		47565	100-0704-552.21-02	1,650.00 VGBA DRAIN COMPLIANCE				
				Total for check: 22849					1,650.00	
MICHELLE MEIER	22850	9/24/2009		091809	822-0413-554.30-16	250.00 HATTIE MINOR SCHOLARSHIP				
				Total for check: 22850					250.00	
MENASHA EMPLOYEES CREDIT UNION	22851	9/24/2009		20090924	100-0000-202.05-00	18,657.00 PAYROLL SUMMARY				
				Total for check: 22851					18,657.00	
MENASHA EMPLOYEES LOCAL 1035	22852	9/24/2009		20090924	100-0000-202.06-00	310.00 PAYROLL SUMMARY				
				Total for check: 22852					310.00	

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MENASHA EMPLOYEES LOCAL 1095B	22853	9/24/2009	20090924	100-0000-202.07-00	260.13	PAYROLL SUMMARY
				Total for check: 22853	260.13	
MENASHA UTILITIES	22854	9/24/2009	083109	100-1012-541.22-03	14,855.87	PUBLIC STREET LIGHTING
				Total for check: 22854	14,855.87	
MORTON SAFETY	22855	9/24/2009	423032	100-0703-553.30-18	44.40	EAR PLUGS
				Total for check: 22855	44.40	
N&M AUTO SUPPLY	22856	9/24/2009	281595	731-1022-541.38-03	30.28	SEALER CARTRIDGE
		9/24/2009	282134	731-1022-541.30-18	8.34	SHOP SUPPLIES
				Total for check: 22856	38.62	
NEENAH-MENASHA MUNICIPAL COURT	22857	9/24/2009	BOND	100-0000-201.03-00	1,342.00	BOND
				Total for check: 22857	1,342.00	
NEENAH-MENASHA SEWERAGE COMMISSION	22858	9/24/2009	2009-109	601-1020-543.21-01	50,054.15	LEGAL REIMBURSEMENT
		9/24/2009	2009-112	601-1020-543.21-01	1,841.94	LEGAL REIMBURSEMENT
		9/24/2009	2009-134	601-1020-543.21-01	83,755.50	LEGAL REIMBURSEMENT
		9/24/2009	2009-141	601-1020-543.21-01	91,563.80	LEGAL REIMBURSEMENT
		9/24/2009	2009-143	601-1020-543.21-01	10,414.17	LEGAL REIMBURSEMENT
		9/24/2009	2009-145	601-1020-543.21-01	25,000.00	LEGAL REIMBURSEMENT
		9/24/2009	2009-152	601-1020-543.21-01	75,286.59	LEGAL REIMBURSEMENT
		9/24/2009	2009-155	601-1020-543.21-01	1,742.08	LEGAL REIMBURSEMENT
				Total for check: 22858	339,658.23	
CITY OF NEENAH	22859	9/24/2009	NM FIRE RESCUE	100-0501-522.25-01	241,716.00	NM FIRE RESCUE
				Total for check: 22859	241,716.00	
NOFFKE LUMBER INC	22860	9/24/2009	090820520366	100-0703-553.30-18	25.58	PRIMEGUARD

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NOFFKE LUMBER INC...	22860...	9/24/2009	090820818357	100-0703-553.30-18	54.24	4X8
		9/24/2009	090820818418	100-0703-553.30-18	30.19	2X6
		9/24/2009	090820818548	207-0707-552.24-03	32.96	ROUGH SAWN CEDAR
		9/24/2009	090820818721	100-0703-553.30-18	232.82	ROUGH SAWN CEDAR
		9/24/2009	090920521544	100-1003-541.30-18	10.83	FORMS
			Total for check: 22860		386.62	
OFFICE DEPOT	22861	9/24/2009	179447	100-0920-531.30-10	50.30	OFFICE SUPPLIES
			Total for check: 22861		50.30	
ORION ENERGY SYSTEMS INC	22862	9/24/2009	0105983-IN	731-1022-541.24-03	7,609.20	SWITCH CONNECTION
			Total for check: 22862		7,609.20	
PACKER CITY INTERNATIONAL	22863	9/24/2009	3292390048	731-1022-541.38-03	254.21	AIR FILT/HYDRAULI
			Total for check: 22863		254.21	
PIGGLY WIGGLY MIDWEST LLC	22864	9/24/2009	9550	100-0702-552.30-18	89.51	EVENT SUPPLIES
			Total for check: 22864		89.51	
SAM'S CLUB	22865	9/24/2009	090809	100-0702-552.30-18	172.39	CARNIVAL SUPPLIES
			Total for check: 22865		172.39	
SCHENCK BUSINESS SOLUTIONS	22866	9/24/2009	370445	100-0401-513.21-03	5,700.00	PROFESSIONAL SERVICES
			Total for check: 22866		5,700.00	
DR TERESA SHOBERG	22867	9/24/2009	OCT2009	100-0903-531.21-05	150.00	CITY PHYSICIAN
			Total for check: 22867		150.00	

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SHOPKO STORES INC	22868	9/24/2009	50319	100-0702-552.30-18	7.96	WHISTLES
			Total for check: 22868		7.96	
SILTON SEFFERT CARLSON SC	22869	9/24/2009	106202	100-0201-512.21-01	2,424.75	INTERIM CITY ATTY
			Total for check: 22869		2,424.75	
R A SMITH NATIONAL INC	22870	9/24/2009	95400	100-1003-541.21-02	2,676.00	PROFESSIONAL SERVICES
			Total for check: 22870		2,676.00	
SNAP-ON TOOLS	22871	9/24/2009	191692	731-1022-541.30-15	749.95	IMPACT WRENCH
			Total for check: 22871		749.95	
EMILY STRAW	22872	9/24/2009	091809	822-0413-554.30-16	250.00	HATTIE MINOR SCHOLARSHIP
			Total for check: 22872		250.00	
SUNGARD PUBLIC SECTOR INC	22873	9/24/2009	6904	100-0403-513.34-04	3,009.33	REIMBURSE TRAINER
			Total for check: 22873		3,009.33	
TRADER PLUMBING	22874	9/24/2009	33468	100-1001-514.24-03	1,265.00	WATER HEATER
			Total for check: 22874		1,265.00	
UNIFIRST CORPORATION	22875	9/24/2009	097 0053516	731-1022-541.20-01	102.15	MATMOP/CLOTHING SERVICE
			Total for check: 22875		102.15	
UNITED WAY FOX CITIES	22876	9/24/2009	20090924	100-0000-202.09-00	76.00	PAYROLL SUMMARY
			Total for check: 22876		76.00	

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UNITRENDS SOFTWARE CORPORATION	22877	9/24/2009	34749	100-0403-513.24-04	2,633.00	UPGRCS
	Total for check: 22877				2,633.00	
US PETROLEUM EQUIPMENT	22878	9/24/2009	174499	731-1022-541.30-18	467.17	FILL RING/SENSOR CABLE
	Total for check: 22878				467.17	
VALERIE HALL	22879	9/24/2009	HALL	601-1020-543.21-02	675.00	REIMBURSE SUMP PUMP/PT
	Total for check: 22879				675.00	
VINTON CONSTRUCTION COMPANY	22880	9/24/2009	2009-01(3)	457-1009-541.82-02	21,214.07	STREET/WALK CONSTRUCTION MIDWAY BUSINESS PARK
				457-1003-541.82-02	74,496.79	STREET/WALK CONSTRUCTION MIDWAY BUSINESS PARK
				457-0000-201.04-00	(1,913.83)	STREET/WALK CONSTRUCTION MIDWAY BUSINESS PARK
	Total for check: 22880				93,797.03	
WALMART COMMUNITY	22881	9/24/2009	090309	100-0702-552.30-18	49.57	CARNIVAL SUPPLIES
	Total for check: 22881				49.57	
WC INDUSTRIAL SUPPLY COMPANY	22882	9/24/2009	0005855-IN	731-1022-541.38-03	44.72	CX55 BELT
		9/24/2009	0005878-IN	731-1022-541.38-03	53.04	BELT
	Total for check: 22882				97.76	
WE ENERGIES	22883	9/24/2009	090309	100-0703-553.22-03	35.86	HWY 10 & 114
		9/24/2009	090709	100-0703-553.22-03	8.96	2170 PLANK RD
	Total for check: 22883				44.82	
WIL-KIL PEST CONTROL	22884	9/24/2009	1524489	100-1019-552.21-06	25.00	RAT/MOUSE/SPIDERS
	Total for check: 22884				25.00	

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WINNEBAGO COUNTY CLERK OF COURTS	22885	9/24/2009	BOND	100-0000-201.03-00	135.00	BOND
			Total for check: 22885		<u>135.00</u>	
WINNEBAGO COUNTY TREASURER	22886	9/24/2009	SHJ100480	100-0805-521.25-01	660.00	JAIL DIVISION
			Total for check: 22886		<u>660.00</u>	
WISCONSIN DEPT OF JUSTICE	22887	9/24/2009	L7101T	100-0801-521.21-06	182.00	NAME SEARCHES
			Total for check: 22887		<u>182.00</u>	
WISCONSIN SUPPORT COLLECTIONS	22888	9/24/2009	20090924	100-0000-202.03-00	1,230.49	PAYROLL SUMMARY
				100-0000-202.04-00	138.40	PAYROLL SUMMARY
			Total for check: 22888		<u>1,368.89</u>	
2009 CIB TECHNOLOGY CONFERENCE	22889	9/24/2009	2009TC-39	100-0801-521.34-02	150.00	CRIME INFO CONFERENCE BEV SAWYER
			Total for check: 22889		<u>150.00</u>	
					<u>807,711.13</u>	

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AFFINITY OCCUPATIONAL HEALTH	22890	10/1/2009	243968	100-0202-512.21-05	54.00	DRUG SCREENING
		10/1/2009	244677	100-0202-512.21-05	101.00	PRE PLACEMENT PHYSICAL
			Total for check: 22890		155.00	
BADGER HIGHWAYS CO INC	22891	10/1/2009	147138	100-1004-541.30-18	3,265.35	HOTMIX ASPHALT SURFACE
		10/1/2009	147139	625-1010-541.30-18	388.62	HOTMIX ASPHALT SURFACE
				100-0703-553.30-18	12.47	SCREENINGS
			Total for check: 22891		3,666.44	
BAY REPORTING SERVICE INC	22892	10/1/2009	33654	100-0201-512.21-07	227.40	PROFESSIONAL SERVICES
			Total for check: 22892		227.40	ARBITRATION SERVICES
BECK ELECTRIC INC	22893	10/1/2009	F188	207-0707-552.24-03	80.00	INSTALL PHOTO EYEMARINA
		10/1/2009	F198	100-0703-553.24-03	64.00	LIGHT TIMER/HART PARK
		10/1/2009	F214	100-0703-553.24-03	195.48	BULBS
		10/1/2009	F232	100-0703-553.30-18	179.04	BULBS
			Total for check: 22893		518.52	
BERGSTROM	22894	10/1/2009	107954	731-1022-541.38-03	40.39	LOCK
			Total for check: 22894		40.39	
BERGSTROM	22895	10/1/2009	237748-1	731-1022-541.38-03	144.96	ELEMENT/FLASHER/CLIP
			Total for check: 22895		144.96	
BRAZEE ACE HARDWARE	22896	10/1/2009	006395	207-0707-552.24-02	2.49	BLANK COVER ROUND GRAY
		10/1/2009	006451	100-0703-553.30-18	27.46	SPNG/BOLT/DOOR SWEEP
			Total for check: 22896		29.95	SMITH PAVILION
BUBRICKS	22897	10/1/2009	259105	100-0801-521.30-10	113.43	OFFICE SUPPLIES
		10/1/2009	259149	100-0801-521.30-10	225.00	HI BACK CHAIR

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BUBRICKS...	22897...	10/1/2009	259152	100-0801-521.30-10	(348.27)	CHAIR CREDIT
		10/1/2009	259158	100-0801-521.30-10	299.00	TASK CHAIR
			Total for check: 22897		289.16	
SYL VIA BULL	22898	10/1/2009	091809	100-0920-531.33-01	171.75	MILEAGE
				100-0920-531.33-03	19.01	MEALS
			Total for check: 22898		190.76	
CASPERS TRUCK EQUIPMENT INC	22899	10/1/2009	40183	731-1022-541.38-03	12.60	STOCK
			Total for check: 22899		12.60	
COMMUNITY HOUSING COORDINATOR	22900	10/1/2009	125	263-0306-562.21-06	1,800.00	HOUSING PLAN
			Total for check: 22900		1,800.00	
CRAWFORD COUNTY CLERK OF COURTS	22901	10/1/2009	CRAWFORD	100-0000-201.03-00	250.00	BOND
			Total for check: 22901		250.00	
DAVIES WATER #1476	22902	10/1/2009	0056011	625-1010-541.30-18	1,200.00	W/TITE SLD HDPE PIPE
		10/1/2009	0056052	625-1010-541.30-18	366.00	CURB INL FRM TYPE A
		10/1/2009	0056324	625-1010-541.30-18	188.66	SWR PIPE
			Total for check: 22902		1,754.66	
DAVIS & KUELTHAU SC	22903	10/1/2009	310087	601-1020-543.21-01	44.00	PROFESSIONAL SERVICES
			Total for check: 22903		44.00	INSURANCE MATTER
CARDMEMBER SERVICE	22906	10/1/2009	0003	824-0801-521.30-18	80.96	PET SUPPLIES
		10/1/2009	0008	100-0702-552.30-18	106.05	DOLRTREE
		10/1/2009	0017	100-0703-553.30-18	1,703.20	BUYSKATELITE.COME
		10/1/2009	0031	100-0801-521.34-02	470.00	AMERICAN CODE ASSN
	10/1/2009	0059	100-0601-551.33-03	39.00	WIS LIBRARY ASSN	

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CARDMEMBER SERVICE...	22906...	10/1/2009	0065	100-0601-551.33-03	68.00	WIS LIBRARY ASSN
		10/1/2009	0579	100-0403-513.34-04	12.95	EXPERTS EXCHANGE ON LINE TECH RESOURCE
		10/1/2009	0675	100-0801-521.34-03	13.00	APPLEBEES MEALS
		10/1/2009	0760	100-0801-521.34-03	20.96	FAVZES MEALS
		10/1/2009	0837	100-0801-521.30-15	19.94	CELLPHONESHOP/NET CAR CHARGERS/SQUADS
		10/1/2009	0927	100-0801-521.34-03	14.80	BMW MEALS
		10/1/2009	0972	731-1022-541.30-10	24.97	OFFICE MAX ADDRESS LABELS
		10/1/2009	1687	100-0920-531.30-15	34.99	BEST BUY DVD PLAYER
		10/1/2009	1813	100-0703-553.30-15	52.96	TARGET BATTERIES/MISC
		10/1/2009	2388	100-0801-521.30-15	68.78	TOOLTOPA LOCKOUT TOOL KIT
		10/1/2009	2616	100-0801-521.34-03	13.81	MANNY MEXICAN MEALS
		10/1/2009	2816	100-0918-531.30-18	221.14	RED CROSS STORE EMERGENCY KIT
		10/1/2009	3111	100-0801-521.30-15	58.02	GALLS OFFICE SUPPLIES
		10/1/2009	3129	100-0801-521.30-15	47.28	GALLS OFFICE SUPPLIES
		10/1/2009	3137	100-0801-521.30-15	32.24	GALLS OFFICE SUPPLIES
		10/1/2009	3201	100-1001-514.20-01	72.00	WATER RIGHT
				100-0801-521.30-13	18.00	WATER RIGHT
				731-1022-541.30-13	18.00	WATER RIGHT
		10/1/2009	3765	100-0403-513.30-15	34.44	OFFICE MAX IT SUPPLIES
		10/1/2009	5372	100-0401-513.21-03	360.00	DTC DEPOSITORY TRUST
		10/1/2009	6449	731-1022-541.38-03	151.99	MILLS FLEET FARM PTO SHAFT
		10/1/2009	6907	100-0801-521.34-04	379.39	MIDWEST AIR POLZIEN
		10/1/2009	7105	100-0903-531.32-01	123.00	WI REG & LIC DRL RENEWAL
		10/1/2009	7990	100-0903-531.30-10	82.89	ADVANCE IMAGE MANUFACT FAX MACHINE TONER
		10/1/2009	8410	100-0801-521.29-05	20.00	EXXONMOBILE
		10/1/2009	8504	100-0801-521.30-18	26.95	PEAVEY CORP CART
		10/1/2009	8700	100-1001-514.22-01	15.48	PAYPAL GTCCELLPHONE
		10/1/2009	8774	100-0601-551.30-13	126.40	WW GRAINGER EMERGENCY BULBS
		10/1/2009	8804	100-0801-521.30-18	154.25	PEAVEY CORP MEDIA CART
		10/1/2009	9021	100-0801-521.34-03	78.03	BEST WESTERN
		10/1/2009	9809	100-0801-521.34-03	7.80	PANDA EXPRESS MEALS
Total for check: 22906					4,771.67	

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GERDAU AMERISTEEL	22907	10/1/2009	4712027730	100-1003-541.30-18	87.00	EPOXY TIE BARS
			Total for check: 22907		87.00	
GUNDERSON UNIFORM & LINEN RENTAL	22908	10/1/2009	1322046	100-1001-514.20-01	15.76	MAT/MOP SERVICE
				100-0920-531.30-13	3.48	MAT/MOP SERVICE
				100-0703-553.30-13	3.47	MAT/MOP SERVICE
				100-0801-521.30-13	33.97	TOWEL/MAT SERVICE
			Total for check: 22908		56.68	
INTERSTATE BATTERY OF GREEN BAY	22909	10/1/2009	90054976	731-1022-541.38-03	171.90	STOCK
			Total for check: 22909		171.90	
JEFF JORGENSEN	22910	10/1/2009	SEPT	100-0801-521.34-03	70.00	WC/PPA CONFERENCE
			Total for check: 22910		70.00	LODGING
JAMMAL KAWAR	22911	10/1/2009	SEPT	100-0801-521.30-15	78.75	SWAT EQUIPMENT
			Total for check: 22911		78.75	
LAWSON PRODUCTS INC	22912	10/1/2009	8448618	731-1022-541.30-18	109.72	MAINT PAINT
			Total for check: 22912		109.72	
LEVENHAGEN CORPORATION	22913	10/1/2009	68845	207-0707-552.38-01	1,545.34	LEAD FREE GAS
			Total for check: 22913		1,545.34	
LINCOLN CONTRACTORS SUPPLY INC	22914	10/1/2009	10522730	100-1003-541.30-15	278.00	MULTI PURPOSE BLADE
			Total for check: 22914		278.00	
MANDERFIELD BAKERY	22915	10/1/2009	312394	827-0920-531.30-18	30.00	SEPT PARTY CAKE
			312528	827-0920-531.30-18	14.15	SEPT PARTY BRAT BUNS

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MANDERFIELD BAKERY...	22915...	10/1/2009	323018	100-0702-552.30-18	44.20	GRUNSKI RUNSKI COOKIES
	Total for check: 22915				88.35	
	<hr/>					
MARSHALL & ILSLEY TRUST COMPANY NA	22916	10/1/2009	5128177	100-0202-512.21-06	260.00	MONTHLY FLEX BENEFIT FEE
	Total for check: 22916				260.00	
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MATTHEWS TIRE & SERVICE CENTER	22917	10/1/2009	30980	731-1022-541.38-02	81.12	TIRE SERVICE
		10/1/2009	31011	731-1022-541.38-02	64.98	TIRE SERVICE
		10/1/2009	31073	731-1022-541.38-02	46.32	TIRE REPAIR
		10/1/2009	31081	731-1022-541.38-02	599.34	MICHELIN TIRES
	Total for check: 22917				791.76	
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MENASHA EMPLOYEES CREDIT UNION	22918	10/1/2009	20091001	100-0000-202.05-00	2,148.00	PAYROLL SUMMARY
	Total for check: 22918				2,148.00	
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MENASHA EMPLOYEES LOCAL 1035	22919	10/1/2009	20091001	100-0000-202.06-00	310.00	PAYROLL SUMMARY
	Total for check: 22919				310.00	
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MENASHA POLICE DEPARTMENT	22920	10/1/2009	PETTYCASH	100-0801-521.30-11	17.60	POSTAGE
				100-0801-521.34-04	34.61	TRAINING
				100-0801-521.29-05	58.07	VEHICLE ACCOUNT
	Total for check: 22920				110.28	
<hr/>						
POSTMASTER	22921	10/1/2009	092509	100-0920-531.30-11	50.00	POSTAGE
	Total for check: 22921				50.00	NOV NEWSLETTER
<hr/>						
MENASHA PUBLIC WORKS FACILITY	22922	10/1/2009	092509	731-1022-541.21-06	40.90	REPAIR BREAKROOM VCR
				100-1011-541.30-18	5.80	STONE/BROAD ST WALK

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA PUBLIC WORKS FACILITY...	22922...	10/1/2009...	092509...	266-1027-543.30-11	16.62	POSTAGE
				Total for check: 22922	63.32	
MENASHA SENIOR CENTER	22923	10/1/2009	092409	100-0000-201.11-00	100.00	DOOR CO TRIP TIP
				Total for check: 22923	100.00	
MENASHA UTILITIES	22924	10/1/2009	BILLING#1			
				100-1008-541.22-03	287.30	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-0000-123.00-00	12.93	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-0403-513.21-04	1,827.50	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				207-0707-552.22-03	1,414.70	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				207-0707-552.22-05	35.28	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				207-0707-552.22-06	22.75	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-0703-553.22-03	1,520.53	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-0703-553.22-05	1,144.39	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-0703-553.22-06	207.99	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-1001-514.22-03	1,841.87	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-1001-514.22-05	267.20	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				207-0707-552.22-06	33.31	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-1019-552.22-03	143.80	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-1019-552.22-05	30.87	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-0920-531.22-03	347.56	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-0920-531.22-05	77.24	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-0408-552.22-03	260.72	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-1013-541.22-06	255.11	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				601-1020-543.22-03	24.81	ELEC/OR WATER/OR STORM OR OUTSIDE SERVICES
				100-1012-541.22-03	74.16	ELEC/OR STORM
				100-1013-541.22-06	51.18	ELEC/OR STORM
				100-0305-562.22-06	19.50	ELEC/OR STORM
				100-1014-543.22-06	16.25	ELEC/OR STORM
				100-0703-553.22-06	25.17	ELEC/OR STORM
				100-1013-541.22-03	8.48	ELEC/OR STORM
				Total for check: 22924	9,950.60	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
METEORLOGIX	22925	10/1/2009	2830185	100-0403-513.24-04	2,196.00	WEATHER INFO SERVICE
			Total for check: 22925		2,196.00	
MODERN BUSINESS MACHINES	22926	10/1/2009	16096709	100-0801-521.24-02	93.19	TONER
			Total for check: 22926		93.19	
NEENAH-MENASHA MUNICIPAL COURT	22927	10/1/2009	BOND	100-0000-201.03-00	122.00	BOND
			Total for check: 22927		122.00	
NETWORK HEALTH PLAN	22928	10/1/2009	00405841	100-0000-204.08-00	123,095.97	EMPLOYEES
				100-0000-204.11-00	8,975.63	RETIREES/COBRA
			Total for check: 22928		132,071.60	
NORTHEAST ASPHALT INC	22929	10/1/2009	977405	100-1004-541.30-18	2,002.16	COMMERCIAL GRADE
			Total for check: 22929		2,002.16	
PACKER CITY INTERNATIONAL	22930	10/1/2009	3292470051	731-1022-541.38-03	182.31	STOCK
			Total for check: 22930		182.31	
PARTS ASSOCIATES INC	22931	10/1/2009	PA10875958	731-1022-541.30-18	172.96	STOCK
			Total for check: 22931		172.96	
PESHIGO POLICE DEPT	22932	10/1/2009	PESHIGO	100-0000-201.03-00	184.40	BOND
			Total for check: 22932		184.40	
PIGGLY WIGGLY MIDWEST LLC	22933	10/1/2009	1473	827-0920-531.30-18	49.18	SEPT PARTY SUPPLIES
			Total for check: 22933		49.18	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
PITNEY BOWES	22934	10/1/2009	4842044-SP09	100-1001-514.24-04	375.00	MAILING SYSTEM RENTAL
			Total for check: 22934		375.00	
DENISE QUICK	22935	10/1/2009	092109	100-1001-514.33-01	30.80	MILEAGE
			Total for check: 22935		30.80	
REDWELDING CO	22936	10/1/2009	13925	731-1022-541.30-18	769.66	TUBING STOCK
			Total for check: 22936		769.66	
CHARLES SAHR	22937	10/1/2009	091809	100-0801-521.34-03	28.00	CONFERENCE MEALS
			Total for check: 22937		28.00	
SCOTT CONSTRUCTION INC	22938	10/1/2009	M0003-990136(1)	100-1003-541.20-10	36,504.40	CHIP SEAL PROGRAM
			Total for check: 22938		36,504.40	
SHOPKO STORES INC	22939	10/1/2009	50275	100-0702-552.30-18	29.17	PROGRAM SUPPLIES
			50291	100-0702-552.30-18	27.43	EVENT SUPPLIES
			Total for check: 22939		56.60	PAST DUE
SUNGARD PUBLIC SECTOR INC	22940	10/1/2009	8066	100-0403-513.24-04	2,438.00	MAINTENANCE
			Total for check: 22940		2,438.00	
UNIFIRST CORPORATION	22941	10/1/2009	097 0053796	731-1022-541.20-01	100.68	MAT/MOP/CLOTHING SERVICE
			Total for check: 22941		100.68	
US CELLULAR	22942	10/1/2009	200267787-065	100-0801-521.22-01	380.19	MONTHLY SERVICE
			200267787-067	100-0101-511.22-01	69.30	MONTHLY SERVICE
				100-0204-512.22-01	5.01	MONTHLY SERVICE
				100-0201-512.22-01	66.19	MONTHLY SERVICE
						BRANDT

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description			
US CELLULAR...	22942...	10/1/2009...	200267787-067...	100-0401-513.22-01	22.07	MONTHLY SERVICE STOFFEL			
				100-1019-552.22-01	50.03	MONTHLY SERVICE BRIDGES			
				100-0403-513.22-01	111.15	MONTHLY SERVICE JAMESLACEY			
				601-1020-543.22-01	4.80	MONTHLY SERVICE CONFINED SPACE			
				100-1001-514.22-01	40.80	MONTHLY SERVICE ALIX/QUICK			
				100-0601-551.22-01	6.56	MONTHLY SERVICE POWELL			
				100-0801-521.22-01	609.29	MONTHLY SERVICE POLICE			
				100-0919-531.22-01	40.41	MONTHLY SERVICE HEALTH			
				100-0904-531.22-01	32.69	MONTHLY SERVICE T DREW			
				100-1002-541.22-01	120.52	MONTHLY SERVICE RADTKE/ENG			
US OIL CO INC	22943	10/1/2009	L37415	100-0702-552.22-01	32.80	MONTHLY SERVICE TUNGATE			
				100-0703-553.22-01	139.01	MONTHLY SERVICE MAAS/PARK			
				100-0304-562.22-01	17.28	MONTHLY SERVICE KELL			
				100-1022-541.22-01	117.68	MONTHLY SERVICE JACOBSON/PWF			
				731-1022-541.22-01	8.36	MONTHLY SERVICE CARD			
				100-1008-541.22-01	16.40	MONTHLY SERVICE SEWER TRUCK			
				601-1020-543.22-01	1,890.54				
				Total for check: 22942				1,890.54	
				Total for check: 22943				12.00	
				Total for check: 22943				12.00	
VISION NSURANCE PLAN OF AMERICA	22944	10/1/2009	76567	100-0000-204.10-00	1,068.20	PREMIUM OCTOBER 2009			
				Total for check: 22944				1,068.20	
				Total for check: 22944				1,068.20	
WC INDUSTRIAL SUPPLY COMPANY	22945	10/1/2009	0005992-JN	731-1022-541.38-03	149.42	CUP/CONE			
				0006010-JN	254.79	BEARING/FLANGE BLOCK			
				Total for check: 22945				404.21	
				Total for check: 22945				404.21	
WE ENERGIES	22946	10/1/2009	092109	100-0000-123.00-00	26.07	BILL TO N-M FIRE			
				100-0801-521.22-04	36.01	POLICE			
				100-0920-531.22-04	10.00	SENIOR CENTER			
				100-0601-551.22-04	30.49	LIBRARY			

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WE ENERGIES...	22946...	10/1/2009...	092109...	100-0703-553.22-04	53.56	PARKS
				207-0707-552.22-04	30.13	MARINA
				731-1022-541.22-04	76.25	GARAGE
				100-1001-514.22-04	44.05	CITY HALL
				100-0704-552.22-04	3,423.49	POOL
			Total for check: 22946		3,730.05	
WINNEBAGO COUNTY CLERK OF COURTS	22947	10/1/2009		BOND	150.00	BOND
				100-0000-201.03-00	500.00	BOND
					650.00	
			Total for check: 22947			
WISCONSIN DEPT OF TRANSPORTATION	22948	10/1/2009		L02330	2,825.72	STATE PROJ 4065-12-00 3RD/TAYCO/RACINE
				L02331	14,593.91	STATE PROJ 4065-12-71 3RD/TAYCO/RACINE
				L02332	3,016.16	STATE PROJ 4065-13-00 3RD/RACINE/MANITOWOC
				L02333	20,305.35	STATE PROJ 4065-13-71 3RD/RACINE/MANITOWOC
					40,741.14	
			Total for check: 22948			
WISCONSIN SUPPOT COLLECTIONS	22949	10/1/2009	20091001	100-0000-202.03-00	440.23	PAYROLL SUMMARY
				100-0000-202.04-00	138.40	PAYROLL SUMMARY
					578.63	
			Total for check: 22949			
					256,616.92	

KARA J. HOMAN

Address: 3086 Winnipeg St ♦ Menasha, WI 54952 ♦ Phone: (920) 735.5497

Email: kjhoman@gmail.com ♦ Cell Phone: (920) 382-2510

September 28, 2009

Mayor Don Merkes
City of Menasha
140 Main St
Menasha, WI 54952

Re: Offer to Serve on the Menasha Plan Commission

Dear Mayor Merkes:

I am writing to express my interest in serving on the Plan Commission for the City of Menasha. My strong educational background, planning-related work experience, and passion for community involvement and improvement should serve the city well.

I have enclosed my resume for your consideration. I look forward to your response. Please feel free to contact me if you have any questions, or need additional information.

Sincerely,

Kara J. Homan

Encl: (1)—Resume

KARA J. HOMAN

Address: 3086 Winnipeg Street ♦ Menasha, WI 54952 ♦ Phone: (920) 735-5497

Email: kjhoman@gmail.com ♦ Cell Phone: (920) 382-2510

EDUCATION	M.S. in Urban and Regional Planning The University of Iowa Emphasis in Land Use/Environmental Planning & Economic Development	May 2007 Iowa City, Iowa
	B.S. in Geography, with distinction The University of Wisconsin at Madison Environmental Studies Certificate accompanied degree	May 2005 Madison, Wisconsin

EXPERIENCE	Associate Planner <i>East Central Wisconsin Regional Planning Commission</i>	March 2007—Present Menasha, Wisconsin
	<ul style="list-style-type: none">▪ Currently working in a multi-faceted capacity on a variety of regional planning issues that require coordination and collaboration with a variety of stakeholders. These include managing a federally funded economic development program, leading two separate “Smart Growth” comprehensive planning initiatives (Town of Greenville and Village of Lohrville), and coordinating work efforts related to socioeconomic data.▪ Recently began providing interim planning services for the City of Waupaca, which requires staffing their Plan Commission, administering CDBG grants, and handling a variety of short- and long-term planning initiatives.	
	Planning and Zoning Intern <i>Planning and Zoning Department, The City of Pella</i>	May—August 2006 Pella, Iowa
	<ul style="list-style-type: none">▪ Lead several city-level initiatives, including a successful effort to join the National Flood Insurance Program, and the adoption of new regulations pertaining to design review districts.▪ Assisted planning staff on a variety of day-to-day planning activities, including zoning ordinance research and updates, site plan review activities, and providing staff opinions on variance requests.	
	Graduate Assistant <i>Urban and Regional Planning, The University of Iowa</i>	August 2005—May 2007 Iowa City, Iowa
	<u>Recruitment & Placement Assistant</u> , January —May 2007	
	<ul style="list-style-type: none">▪ Marketed and conducted recruitment visits to colleges and universities; Developed contacts with local governments and organizations to improve internship and job placement efforts	
	<u>Teaching Assistant</u> , August —December 2006	
	<ul style="list-style-type: none">▪ Assisted in teaching “Economics for Policy Analysis,” a graduate level course; Prepared and conducted twice weekly review sessions for problem sets and exams	
	<u>Research Assistant</u> , August 2005—December 2006	
	<ul style="list-style-type: none">▪ Conducted surveys pertaining to public participation at toxic waste sites—results published in <i>Journal of Planning Research</i> (Vol. 26, No. 4); Performed literature reviews for a variety of topics	
	Planning/GIS Intern <i>East Central Wisconsin Regional Planning Commission</i>	May—July 2005 Menasha, Wisconsin
	<ul style="list-style-type: none">▪ Assisted in the production of a new MPO Long Range Transportation and Land Use Plan for Fond du Lac, Wisconsin by creating map layouts, analyzing traffic patterns and developing GIS crash data	
	Library Assistant <i>Kleene Mathematics Library, The University of Wisconsin at Madison</i>	September 2002—May 2005 Madison, Wisconsin
	<ul style="list-style-type: none">▪ Compiled data for university-wide academic Journal Value Project▪ Aided patrons in book retrieval and checkout	

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- MEMBERSHIPS
- Fox Cities Greenways Board of Directors, January 2009—present
 - Community Gardens Partnership Steering & Land Development Committee, Dec. 2007—present
 - American Planning Association (APA), September 2005—present
 - Student Representative to Iowa APA Chapter Board, September 2006 –May 2007
 - APA Student Representative Council member for the University of Iowa, Sept. 2006 –May 2007
 - Phi Beta Kappa, inducted 2004
-

- AWARDS
- AICP Outstanding Student Award, University of Iowa, 2007
 - Outstanding Service Award, Iowa Chapter of the APA, 2007
 - American Planning Association Federal Planning Division Scholarship Recipient, 2006
 - Excellence of Scholarship in Geography, UW-Madison Department of Geography, 2004
-

- COMPUTER SKILLS
- Microsoft Office Suite (Word, Excel, PowerPoint, Access)
 - ArcGIS ESRI Package (ArcMap, ArcCatalog)
 - SPSS for Windows
-

- PRESENTATIONS
- 2009 WAPA Spring Conference, March; “Preparing for the 2010 Census”
 - 2009 NADO National Conference, September; “Engaging your Region in the CEDS”