

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, November 2, 2009  
6:00 PM  
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
  1. Mayor Merkes & Gold Cross – Special Recognition of Library Staff
  2. Mark Brown, Associated Appraisal – Presentation on Property Assessment Procedure
  3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 10/19/09](#)
- b. [Board of Public Works, 10/19/09](#)
- c. Committee on Aging, [7/9/09](#), [8/13/09](#), [9/10/09](#)
- d. Landmarks Commission, [9/16/09](#), [10/14/09](#)
- e. [NM Fire Rescue, Joint Finance & Personnel Committee, 10/27/09](#)
- f. [NM Sewerage Commission, 9/22/09](#)
- g. NM Sewerage Commission, [9/22/09](#), [9/25/09](#); Closed Session
- h. [Parks & Recreation Board, 10/12/09](#)
- i. [Personnel Committee, 10/19/09](#)
- j. [Sustainability Board, 9/15/09](#)
- k. [Water & Light Commission, 9/23/09](#)

Communications:

- l. [Thedacare press release, 10/7/09; Thedacare behavioral health renovating clinic](#)
- m. [Thedacare press release, 10/26/09; New state-of-the-art thedastar arrives](#)
- n. [U.S. EPA, 9/28/09; Federal Administrative Order to Waverly Sanitary District](#)
- o. [The Wire newsletter, 10/09; Customers First! Publication](#)
- p. [WPPI energy Press Release, 9/18/09; Menasha Utilities employee Dick Sturm recognized for community service](#)
- q. [WPPI energy Press Release, 9/18/09; Dave Rodriguez receives recognition for outstanding contributions to benefit municipal utilities](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 at least 24 hours in advance of the meeting for the City to arrange special accommodations."

## G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action in the "Items removed from the Consent Agenda" section. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

### Minutes to approve:

1. [Common Council, 10/19/09](#)
2. [Special Common Council, 10/22/09](#)

### Administration Committee, 10/5/09 – Recommends Approval of:

3. [Accept 2008 City of Menasha Audit Report](#)

### Board of Public Works, 10/5/09 – Recommends Approval of:

4. [Payment – Vinton Construction Company; Contract Unit No. 2009-01; Midway Business Park Concrete Street and Walk Construction; \\$19,293.47 \(Payment No. 4\)](#)

### NM Fire Rescue Joint Finance & Personnel Committee, 10/27/09 – Recommends Approval of:

5. The purchase of the Drager Thermal Imaging Camera for a total of \$8,850.00 and the purchase of a Panasonic Toughbook for a total of \$4,240.00
6. The FEMA Firefighter Assistance construction grant for a total of \$1,208,522.00 with the City of Menasha's matching funds of \$132,452.00 plus decorative landscaping
7. The RFP for 2010 physicals for a total cost of \$29,907.90 with the City of Neenah's portion being \$ 17,863.99 and the City of Menasha's portion being \$12,03.91

## H. ITEMS REMOVED FROM CONSENT AGENDA

### I. ACTION ITEMS

1. [Accounts payable and payroll for the term 10/20/09-10/29/09 in the amount of \\$829,062.75](#)
2. ["Class A" Liquor License Application, Walgreen Co., Mike Jacklin, Agent for the premises at 305 Racine Street, Menasha, for the 2009-2010 licensing year.](#)
3. [Amendment #1 to Agreement with Menasha Joint School District \(School Health Aides\)](#)

### J. ORDINANCES AND RESOLUTIONS

1. [O-19-09 – An Ordinance Relating to All Night Parking Regulated, Prohibited Parking and Two Hour Parking Regulated. \(Introduced by Ald. Wisneski\)](#)
2. [R-25-09 – A Resolution Adopting a Natural Hazards Mitigation Plan \(Introduced by Mayor Merkes\)](#)
3. [R-27-09 – Resolution Authorizing Redemption of a Portion of the Taxable General Obligation Promissory Notes \(Steam Utility Project\), dated August 22, 2007 \(Introduced by Mayor Merkes\)](#)

### K. APPOINTMENTS

1. Mayor's Appointments to the Ad-Hoc Sustainability Board
  - a. [Jill Enos, 732 Nicolet Blvd, Menasha](#)

L. CLAIMS AGAINST THE CITY

1. A motion is in order for the Common Council to issue a formal notice of disallowance for the claim for the following and that they be advised of their statutory rights pursuant to Wis. Statute § 893.80

[a. Ron Vander Zanden](#)

[b. Lucille Edwards](#)

[c. David Birling](#)

[d. Leah Williams](#)

M. HELD OVER BUSINESS

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

O. ADJOURNMENT

**MEETING NOTICE**

**Budget Review Session**

**Thursday, November 5, 2009 – 5:00 PM**  
**(IT, Finance, Mayor/Council, Public Works)**

**Monday, November 9, 2009 – 5:00 PM**  
**(Fire, Health/Senior Center, Attorney/Personnel, Clerk/Elections)**

**Thursday, November 12, 2009 – 5:00 PM**  
**(Library, Police, Community Development, Parks/Rec/Forestry)**

**Monday, November 16, 2009 - Council Chambers**  
**Common Council – 6:00 PM**  
**Administration Committee – to be determined**  
**Board of Public Works – to be determined**

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 19, 2009  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:47 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski  
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, CDD Keil, C/T Stoffel,  
PRD Tungate, PWS Jacobson, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. Administration Committee, 10/5/09

Moved by Ald. Pack, seconded by Ald. Hendricks to approve minutes.  
Motion carried on voice vote

D. ACTION ITEMS

1. Review and accept 2008 City of Menasha Audit Report (Dave Maccoux, Schenck)

Dave Maccoux from Schenck presented the 2008 audit report. He did an overview of the audit. He explained some recommendations as discussed with management.

Moved by Ald. Pack, seconded by Ald. Zelinski to recommend approval to Common Council.  
Motion carried on voice vote.

2. R-25-09 – A Resolution Adopting a Natural Hazards Mitigation Plan  
(Introduced by Mayor Merkes)

CDD Keil explained this was prepared by Winnebago County Emergency Management. It is a countywide mitigation plan in conformation with state and federal guidelines. The City must have an approved natural hazards mitigation plan in place to receive Federal grant funds.

Moved by Ald. Benner, seconded by Ald. Hendricks to recommend approval to Common Council.  
Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Hendricks to adjourn at 7:11 p.m.  
Motion carried on voice vote.

Respectfully submitted by  
Deborah A. Galeazzi, WCMC  
City Clerk

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 19, 2009  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:12 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski  
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, CDD Keil, C/T Stoffel,  
PRD Tungate, PWS Jacobson, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. October 5, 2009

Moved by Ald. Zelinski, seconded by Ald. Wisneski, to approve minutes.  
Motion carried on voice vote.

D. ACTION ITEMS

1. O-19-09 – An Ordinance Relating to All Night Parking Regulated, Prohibited  
Parking and Two Hour Parking Regulated. (Introduced by Ald. Wisneski)  
(Held 10/5/09)

PC Stanke explained the Parking Committee discussed the parking situation around the Marina. The Parking Committee endorsed the amendment of adding allowing parking for more than two consecutive hours on the south side of Center Street from the cul de sac to 420 feet east.

Chairman Taylor asked Harbormaster Diane Schabach to speak.

Harbormaster Schabach explained many boaters spend the weekends on their boat. Therefore there is a demand for overnight parking in the Marina area. Allowing overnight parking on all of Center Street would help the extra parking needs.

Discussion ensued on the clarification of the parking on Center Street. This ordinance makes no significant change in the current parking. Overnight parking on Center Street is currently allowed. It falls under the same even/odd parking schedule as enforced throughout the rest of the City. This has not been enforced on Center Street for past few years making boaters think overnight parking on both sides of Center Street had been allowed. Other parking options for boaters were discussed.

Moved by Ald. Zelinski, seconded by Ald. Englebert to recommend approval to Common Council  
Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Wisneski to adjourn at 7:40 p.m.  
Motion carried on voice vote.

Respectfully submitted by  
Deborah A. Galeazzi, WCMC  
City Clerk

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha**

**July 09, 2009  
7:45 AM**

**MINUTES**

**A. CALL TO ORDER**

Meeting called to order at 7:46am

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Joyce Klundt, Bob Jankowski, Roy Rogers, Mary Lueke, Lee Murphy, Sue Steffen, Sue Nett, Sylvia Bull, Jean Wollerman

**C. MINUTES TO APPROVE**

1. Motion made by M. Lueke, seconded by S. Steffen to approve June 11, 2009 minutes.

**D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS**

1. Commission on Aging – The program was J.C.L. Mediation Services, Judith Levin. The main focus of her service is on the needs and issues that arise surrounding the care of seniors. Her role is to remain neutral and listen to the issues as she facilitates communication and resolution between family members
2. Financial Report – Nothing to report at this time.
3. Senior Center Supervisor
  - a. A number of trips have been cancelled due to low registration.
  - b. Wii is catching on – very slowly.
  - c. Healthy Steps with Val Davis, 60+ Nurse, ends the last Thursday in July. It has been well attended.
  - d. Lakeland long-term care district meeting information was distributed for members.

**E. DISCUSSION**

1. Rental fee increase – Committee members believe that it is now time to plan for rental fee increases begin in 2010. The facility rental fees can be differentiated between resident and non-resident. Members asked for information for discussion at the next meeting. S. Bull and S. Steffen volunteered to prepare materials.

**F. HELD OVER BUSINESS**

1. Behavioral Policy – S. Nett suggested that the name of the policy be changed. Members agreed. Motion made by B. Jankowski, seconded by R. Rogers to call this policy the Menasha Senior Center "Code of Conduct".

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2. Fundraising options – Committee members suggested that both committee members and staff, over the next several months, work at developing ideas for funding for the senior center. This includes promoting the need to increase “utility” fee for all regular activities and differentiating between resident and non-resident. S. Bull said she’d put a list together suggesting the areas where this can easily be done.

#### G. ADJOURNMENT

Motion made by L. Murphy, seconded by B. Jankowski to adjourn at 9:15am.

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha**

**August 13, 2009  
7:45 AM**

**MINUTES**

**A. CALL TO ORDER**

Meeting called to order at 7:47am.

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Joyce Klundt, Bob Jankowski, Roy Rogers, Mary Lueke, Lee Murphy, Sue Nett, Sue Steffen, Jean Wollerman, Sylvia Bull

**C. MINUTES TO APPROVE**

1. Motion made by Bob Jankowski, seconded by Joyce Klundt to approve July 9, 2009 minutes. Carried.

**D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS**

1. **Commission on Aging** – J. Klundt reported that the speaker was Jean Long, owner of Long's Senior Transitions. They offer a variety of moving and moving related services to seniors and their families.
2. **Financial Report** – S. Nett reported that the 2010 budget figures are due by the end of August, hopefully reflecting a \$5,000 reduction in the bottom figure. There will be a 1% increase in wages, an 8% increase in insurance, and increases in electricity and water. S. Nett shared with Committee members the Mayor's "suggested new efforts to explore" for 2010: review cost/benefit of services provided, review grant and fundraising opportunities, consider resident non-resident fees.
3. **Senior Center Supervisor** – A) S. Bull shared with Committee members a letter from the Menasha Rotary asking for volunteers for their annual SeafoodFest in September. MSC did receive a \$150.00 donation from the Menasha Rotary – a good reason to help them out. B) After the last rental, puzzle pieces were found strewn all over. Apparently the kids got into the seniors puzzle. Committee members said that this is a good example where we can cash the deposit for the messy premises left by the renters. C) S. Bull asked committee members for their thoughts on how to handle bingo. Sterling House has cancelled their first Thursday bingo. And on Tuesdays, the most at any bingo game is 6 or 8 people, with 4 being the consistent number. And it isn't always easy finding a caller. The committee directed S. Bull to discontinue the regular weekly bingos, and instead, offer a least 4 (quarterly) special bingo parties throughout the year. d) MSC arranged for two casino trips for interested seniors (there have been inquiries for this). One day trip and the other an overnight with Nationwide Travelers. They will stop for a pick up at the Menasha Senior Center IF we have 10 people signed up.

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#### E. DISCUSSION

1. S. Bull submitted a rental request. Motion made by Lee Murphy, seconded by Joyce Klundt to accept a rental request from the Sikh Temple/Amarjit Kaleka. Carried

#### F. HELD OVER BUSINESS

1. Rental fee increases – Committee members suggested further study on facility rental possibilities, including with or without kitchen. S. Bull recommended not starting the new rental structure until 2010.
2. Funding options – Continue studying possibilities.
3. "Activity user" fee – Committee members directed S. Bull to increase the activity user fee to \$.50 for all activities starting October 1, 2009. A resident and non-resident fee schedule for some programs at the center was discussed. Cost for residents plus \$1.00 for non-residents was the general consensus. Members thought this fee should also begin in October. Further discussion is needed.

#### G. ADJOURNMENT

Motion made by L. Murphy, seconded by B. Jankowski to adjourn. Carried. 9:56am

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha**

**September 10, 2009  
7:45 AM**

**MINUTES**

**A. CALL TO ORDER**

Meeting called to order 7:50am

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Joyce Klundt, Bob Jankowski, Mary Lueke, Sue Nett, Lee Murphy and Sylvia Bull.  
Excused: Roy Rogers, Jean Wollerman, Sue Steffen.

**C. MINUTES TO APPROVE**

1. August 13, 2009

**D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS**

1. Commission on Aging – Joyce Klundt stated that the Oshkosh Meals on Wheels was the guest presenter at this meeting.
2. Financial Report – soon the new computer program will be ready.
3. Senior Center Supervisor – A. The new program for the city's budget will be user friendly – S. Bull will have access for reports and the activities on a day-to-day basis. B. A community business asked about the type of flyer they could include in our newsletter – if they were an advertiser. S. Bull asked the Committee for clarification. Committee members reiterated that a paid advertiser in the *Senior Chatter* could include a flyer in the newsletter. They would have to supply copies of the flyer and pay for additional postage required (weight). In addition, the flyer/promotion should be directed to the senior population (& public) with no specials, sales, tours, etc.

**E. DISCUSSION**

1. Rental cancellations – One renter cancelled their Sunday event late on a Friday. It was too late to readjust the temperature controls, so the air conditioner was on all day Sunday. S. Bull asked the Committee on Aging to establish guidelines attending to this. Motion made by B. Jankowski, seconded by J. Klundt to add the following to the rental policy: "Renters wishing to cancel must contact Menasha Senior Center by 10:00am on Friday before their weekend rental; by 10:00am on the day of their week-day evening rental." Carried.
2. Living Well After 50 Fair – This fair, located in Oshkosh, will be on Saturday, October 3. We will require volunteers to assist if it is felt necessary to have Menasha Senior Center booth at this event. S. Nett said that we would discuss attending this event in 2010.

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#### F. HELD OVER BUSINESS

1. Activity/program fee structure – discussion continued on this subject. A notice has been posted at the center and placed in the *Senior Chatter* about increasing the activity user fee to \$.50 starting in October with additional fee schedule changes beginning in 2010. It was recommended that staff and committee members record comments made about this change and share with the Committee at the next meeting.
2. Friends of ... exploration – S. Bull will invite a senior center director in to discuss their Friends group operation.

#### G. ADJOURNMENT

Motion made by L. Murphy, seconded by B. Jankowski. Carried. 9:21am

**CITY OF MENASHA**  
**Landmarks Commission**  
**Council Chambers, City Hall – 140 Main Street**  
September 16, 2009  
**MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Joe Weidert at 4:34 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Mary Nebel, Joe Weidert, Alderman Mike Taylor, Bernie Zimmerman and Patti Rudolph

LANDMARKS MEMBERS EXCUSED: Charlie Cross and Kristi Lynch

OTHERS PRESENT: CDD Keil

**C. MINUTES TO APPROVE**

1. **Minutes of the August 25, 2009 Landmarks Commission Meeting**

Moved by Alderman Taylor, seconded by Patti Rudolph to approve the minutes of the August 25, 2009 Landmarks Commission meeting.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION**

1. No one spoke.

**E. ACTION ITEMS**

1. **Certificate of Appropriateness Form Approval**

Commissioners reviewed a sample Certificate of Appropriateness form. Commissioners discussed:

- The types of alterations for which a certificate of appropriateness would be required
- Coordination with building permit applications
- Establishing a one year time limitation for completing approved work
- A process for changes/amendments

Joe Weidert volunteered to revise the form to reflect these considerations.

2. **Line Items for Landmarks Commission Budget**

Commissioners discussed current and projected expenditures for travel, printing, recognition/signage, and publishing a landmarks commission guidebook. The consensus was to maintain the current overall budget amount. It is the commission's intention to prepare and publish the commission guidebook in 2009.

3. **Approval of Turret Color – 186 Main Street**

Color photos of the restored turrets were presented to the landmarks commission.

Moved by Bernie Zimmerman, seconded by Patti Rudolph to approve the turret color.

The motion carried.

**F. DISCUSSION**

1. **Status Report on Grant/Loan/Project Tracking**

Mary Nebel reported on the review of grant and loan project files she and Patti Rudolph had undertaken and distributed several forms and a checklist she had developed. These included

- contact sheet – address/business name

- project check list
- loan review/approval

Mary and Patty will continue working on a project filing system.

**G. PUBLIC COMMENT ON ANY ITME OF CONCERN ON THIS AGENDA**

1. No one spoke

**H. ADJOURNMENT**

Moved by Alderman Taylor, seconded by Bernie Zimmerman to adjourn at 4:52 PM.

The motion carried.

**CITY OF MENASHA**  
**Landmarks Commission**  
**Council Chambers, City Hall – 140 Main Street**  
October 14, 2009  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Joe Weidert at 4:35 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Alderman Mike Taylor, Mary Nebel, Joe Weidert and Charlie Cross

LANDMARKS MEMBERS EXCUSED: Patti Rudolph, Kristi Lynch and Bernie Zimmerman

OTHERS PRESENT: CDD Keil, Joe De Rose, Paul Brunette, Eric Brem, Bob Ramsey, Nancy Barker, George Ker, Katie LaMore, Lori Prosser, Jean Chew, Joan Reinke, John and Sherry Weidner, Jim and Shauna Peters, Terri Dahlhe, Cory Ulbrich, Sheryl Ruedebusch, Al and Sharyl LaFaive and Bob and Darlene Stevens

**C. MINTUES TO APPROVE**

1. **Minutes of the September 16, 2009 Landmarks Commission Meeting**

Moved by Alderman Taylor, seconded by Mary Nebel to approve the minutes of the September 16, 2009 Landmarks Commission meeting.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITME RELATED TO THE RESPONSIBILITES OF THE LANDMAKRS COMMISSION**

1. No one spoke.

**E. ACTION ITEMS**

1. **Approval of Conceptual Design – Front Façade – 230 Main Street**

- Paul Brunette reviewed the original design of the structure and presented photographs.
- Bob Ramsey described the purpose for a brick and cedar façade, and the use of larger windows.
- Commissioners discussed the following:
  - use of wood siding.
  - windows – arched top vs. proposed square top with transoms
  - shape – the stepped top vs. a regular window pattern with all windows at the same top elevations
  - picture windows vs. divided lites

There was consensus that the Commissioners preferred the arched top in a regular pattern. CDD Keil is to inform the building owner of the Commissioner's preference.

**5:00 PM – Public Information Session – Historical and Architectural Resources Survey**

Joe De Rose of the State Historical Society presented an overview of the survey process. Traci Schnell of Heritage Research, LLC presented the survey results and described the criteria that were utilized in identifying properties.

Persons from the gallery raised questions about the process and effects of having a property/district listed on the National Register. They also had questions about how survey criteria were applied to specific properties.

Traci Schnell stated that final copies will be printed in the next several weeks. Copies of the report are to be made available to the public for \$7.00, or the actual cost of production, whichever is greater.

2. **Acceptance of Certificate of Approval Form**  
This item was held.

**H. ADJOURNMENT**

Moved by Mary Nebel, seconded by Alderman Taylor to adjourn at 6:43 PM.

The motion carried.

Neenah-Menasha Fire Rescue  
Finance & Personnel Committee Meeting  
Tuesday, October 27, 2009 – 5:30 p.m.  
3<sup>rd</sup> Floor Council Chambers – City of Menasha

Ald. Stevenson called the meeting to order at 5:30 p.m.

Present: Stevenson, Ahles, Hendricks, Benner and Lange.

Excused: Ald. Wisneski

Also Present: Acting Chief DeLeeuw, Director Stoffel and Administrative Assistant Theisen.

Approval of Minutes: The Committee reviewed the minutes from September 22, 2009.  
**MSC Lange/Hendricks to approve the minutes of September 22, 2009, all voting aye.**

Month End Budget Report: The Committee reviewed the September 2009 month end budget report. **MSC Lange/Hendricks to approve and place on file the September month end budget report, all voting aye.**

Monthly Activity Report: The Committee reviewed the September 2009 monthly activity report. **MSC Lange/Hendricks to approve and place on file the September 2009 month end activity report, all voting aye.**

Approval to Purchase a Drager Thermal Imaging Camera and Panasonic Toughbook MDC: The Committee reviewed the quotes for the thermal imaging camera and the toughbook. These are budgeted purchases for 2009. Ald. Benner questioned what the old ones are used for. Chief DeLeeuw noted that we keep the old ones for training and we are not able to make any money from selling them. **MSC Ahles/Lange recommend the Common Council's approve the purchase of the Drager Thermal Imaging Camera for a total of \$8,850.00, all voting aye. MSC Ahles/Lange Panasonic Toughbook for a total of \$4,240.00, all voting aye.**

Station 32 Basement Repair Work: Chief DeLeeuw discussed the issues with the current contract with Abraham Basement Repair. He said he spoke with CA Godlewski and he advised that we should take the next bid we feel comfortable with and that is reasonable. The Committee directed Chief DeLeeuw and Pat Fischer to go back to the other quotes and contact those contractors. Ald. Ahles asked what was budget. AC DeLeeuw said it comes out of the building maintenance fund. AC DeLeeuw said a carry forward was done from 2008 to have the project completed in 2009. The Committee acknowledged there may need to be another carry forward since it is so late in the year and the work may not be able to be completed this year. **MSC Lange/Ahles to approve up to \$4,950 for the wall repair work at Station 32, all voting aye.**

FEMA Firefighter Assistance Station Grant: **MSC Benner/Hendricks recommend the City of Menasha Common Council approve the FEMA Firefighter Assistance**

**construction grant for a total of \$1,208,522.00 with the City of Menasha's matching funds of \$132,452.00 plus decorative landscaping, all voting aye.**

**MSC Benner/Ahles to start the bid process for the construction grant, following the FEMA construction grant guidelines, all voting aye.**

RFP for 2010 Physicals: Ald. Stevenson said he is concerned about the timing of this since the 2010 budgets have not been approved. Chief DeLeeuw said it is in L275's contract that NMFR has to offer annual physicals. Ald. Stevenson said it is not a State statute but we acknowledge the existence of the need for it. Ald. Ahles said we are under obligation under the current contract that we have to fund this. Ald. Stevenson asked if we could go to a 2-year physical time period to save money. Ald. Ahles said this provides a benefit to both communities as this does catch things early and personnel can work on issues to correct. Ald. Stevenson said he is not comfortable with allocating 2010 budget dollars that the Councils have not approved yet. Chief DeLeeuw will get out a copy of the contract information. **MSC Lange/Ahles to the Common Council's approve the RFP for 2010 physicals for a total cost of \$29,907.90 with the City of Neenah's portion being \$ 17,863.99 and the City of Menasha's portion being \$12,03.91 all voting aye, Hendricks and Stevenson voting nay.**

**MSC Hendricks/Benner to adjourn at 6:20 p.m., all voting aye.**

Respectfully Submitted,

Steve DeLeeuw  
Acting Fire Chief

SD/tt

# NEENAH-MENASHA SEWERAGE COMMISSION

## Public Hearing & Regular Meeting

Tuesday September 22, 2009

Meeting was called to order by Commission President W. Zelinski at 8:00 a.m.

**Present:** Commissioners R. Zielinski, D. Youngquist, W. Helein, K. Bauer, G. Falck, W. Zelinski; Manager Much, Accountant Voigt, Attorney Gunz.

**Excused:** Commissioner T. Hamblin.

**Also Present:** Paul Much, Rob Franck (MCO); Mike Sambs (Waverly); Chad Olsen (McMahon); Attorney John Thiel.

President W. Zelinski opened the Public Hearing to receive comments on the proposed 2010 NMSC Budget.

Manager Much discussed the Replacement Fund and the need to consider the replacement of the SCADA computer control system. The system is now 24-years old and we cannot buy new computer boards to replace the boards that break down. We are currently able to get these boards repaired as they break down. The total cost for design and replacement of the current SCADA system is looking to cost \$825,000. The design portion should get under way to get us ready for the time when the system should be replaced. The design portion is estimated to cost \$165,000. Further discussion ensued; after discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer to increase the proposed 2010 Replacement Fund 20% over the 2009 Budget amount to \$288,000. Motion carried.

Hearing no further questions or comments on the proposed 2010 NMSC Budget, moved by Commissioner R. Zielinski, seconded by Commissioner W. Helein to adjourn the Public Hearing and reconvene into Regular Open Session. Motion carried unanimously. Public Hearing adjourned at 8:12 am.

Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve the minutes of the Regular Meeting of August 25, 2009. Motion carried unanimously.

### Correspondence

There was no correspondence to be discussed:

### Budget, Finance, Personnel

Accountant Voigt presented the preliminary financial statements for the month of August 2009. After discussion, motion made by Commission D. Youngquist, seconded by Commissioner R. Zielinski to accept the financial statements for the month of August and place it on file. Motion carried unanimously.

Attorney Gunz addressed the Commission and introduced Attorney John Thiel. Attorney Thiel briefed the Commission on his legal background and 23 years of experience. Attorney Thiel started in Missouri and came to Wisconsin in 1988. He worked in the municipal section with Mulcahy & Wherry; then with Godfrey & Kahn; and then opened his own office. His billing rate to the Commission will be \$200 per hour; which is a discounted rate from his normal billing rate. Attorney Thiel sees no conflict of interest in any of the NMSC current business. Motion by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to request a written fee agreement from Attorney John Thiel. After discussion, Commissioner D. Youngquist withdrew his second, Commissioner R. Zielinski with his motion. After further discussion, motion by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to bring Attorney John Thiel on board as the Commission Attorney subject to an approved fee agreement. Motion carried unanimously.

Manager Much presented and discussed the proposed 2010 NMSC Budget. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve the proposed 2010 NMSC Budget with the additional increase in the Replacement Fund as approved in the Public Hearing. Motion carried unanimously on a roll call vote.

Accountant Voigt presented MCO Invoices #13863, #13912, and #13913 in the amounts of \$118,252.31, \$56.24, and \$835.83. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve for payment MCO Invoices #13863, #13912, and #13913 and to pay the invoices after October 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of August. The money market rates have continued to decrease. MCO generated \$3,049 in income to the Commission in August. A copy of the customer summary statement of the funds placed into the CDARS program was provided. The certificate of deposit that is maturing will probably be deposited into the money market account. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to accept the Accountants Report for the month of August 2009. Motion carried unanimously.

Accountant Voigt presented for payment McMAHON invoice #47666 in the amount of \$1,241.20. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve for payment invoice #47666. Motion carried unanimously.

### **Operations, Engineering, Planning**

Manager Much presented and discussed the operating report for the month of August 2009. The plant is running well; painting has been performed in the chlorine contact tank. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to accept the operating report for the month of August 2009. Motion carried unanimously.

Manager Much reported to the Commission on the 230kW Biogas engine. The unit will be tested today to check it over prior to contacting the technician in Germany.

### **Old Business**

Interceptor ownership. Manager Much reported that he has no new information to report at this time.

Biosolids Management. Chad Olsen reported he contacted the city regarding any concerns with locating a building on the county landfill site; no response has yet been received from this request. A site survey is scheduled to be completed today or tomorrow at the landfill site. Chad Olsen distributed maps of various options for locating a storage building. If the park site were used, approximately 105 homes would be located within 1,000 feet of the building. The Potratz building used for the City of Oshkosh has no homes within 1,000 feet of the building; it would need additional buildings erected to serve both the NMSC and Oshkosh. If the NMSC is interested in purchasing this building, it may not be available for purchase until the contract between Oshkosh and Gizmo is completed. It was requested that Attorney Gunz should obtain a copy of the Oshkosh hauling contract. Gizmo Farms indicated they would be willing to extend the NMSC contract until 2015. Chad also reported they met with a farmer in the Reedsville area and discussed with him our sludge hauling and storage needs. This option would be similar to our current setup with Gizmo Farms. Chad also reported a letter was sent to Veolia requesting feedback on availability of land in the Oshkosh area for spreading. One of the next items we need to do is to contact the City of Oshkosh and the Winnebago County Landfill and to also contact Gizmo Farms regarding the purchase of land next to the Oshkosh storage building. Commissioner K. Bauer questioned if we should contact the Winnebago County Planning & Zoning or East Central Regional Planning Commission if there are any issues with the areas we are looking at. It was reported the advantage of working with the City of Oshkosh is the economy of scale by working together on a storage building project.

HVAC System Update. The HVAC update for the lab is being worked on.

Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to convene into closed session under Section 19.85(1)(g) and 19.85(1)(e) of the Wisconsin Statutes to confer with legal counsel concerning strategy to be adopted by the NMSC with respect to their joint defense with the Cities of Neenah and Menasha in connection with potential liability arising from the Lower Fox River/Green Bay Natural Resource Damage Assessment, Lower Fox River and Green Bay remediation issues, and related potential litigation and to discuss strategies for negotiations with representatives of the United States of America and the State of Wisconsin on compromise settlement of potential CERCLA liability, indemnification, contribution protection and municipal entities infrastructure concerns with respect to the Lower Fox River/Green Bay. Meeting entered into closed session at 9:05 am.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to adjourn the closed session and return in regular open session. Motion carried unanimously. The Commission returned to Regular open session at 9:18 am.

**Vouchers**

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve operating and payroll fund vouchers #131170 through #131221 in the amount of \$443,456.86 for the month of August. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:20 a.m.

  
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President

  
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Secretary

**THE NEXT REGULAR MEETING IS ON TUESDAY October 27<sup>th</sup> 2009.**

# NEENAH-MENASHA SEWERAGE COMMISSION

Closed Session  
Tuesday September 22, 2009

Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to convene into closed session under Section 19.85(1)(g) and 19.85(1)(e) of the Wisconsin Statutes to confer with legal counsel concerning strategy to be adopted by the NMSC with respect to their joint defense with the Cities of Neenah and Menasha in connection with potential liability arising from the Lower Fox River/Green Bay Natural Resource Damage Assessment, Lower Fox River and Green Bay remediation issues, and related potential litigation and to discuss strategies for negotiations with representatives of the United States of America and the State of Wisconsin on compromise settlement of potential CERCLA liability, indemnification, contribution protection and municipal entities infrastructure concerns with respect to the Lower Fox River/Green Bay.

The Closed Session was called to order by Commission President W. Zielinski at 9:05 a.m.

**Present:** Commissioners R. Zielinski, G. Falck, K. Bauer, W. Helein, D. Youngquist, W. Zielinski; Manager Much, Attorney Gunz, Accountant Voigt.

**Also Present:** Paul Much (MCO); Attorney Brandt (Menasha); Attorney Godzlewski (Neenah); Attorney Thiel (NMSC).

Fox River/PCB Issue – Attorney Gunz reported on the insurance company movement in this issue. Payments have been received from Bituminous Insurance Company; payments are expected soon from General Casualty; and, Employers has agreed to go back to June 2008 in covering legal costs. Approximately \$450,000 - \$470,000 has been received. General Casualty originally sued the Commission saying there was no coverage but has since agreed to dismiss the lawsuit with a tolling agreement. \$40,000 was spent to have an expert come in to reconstruct from records who the insurance carriers were for the Commission in the 1950's to 1980's. Davis & Kuelthau will now bill the insurance companies directly. Hartford Insurance has not yet agreed to participate in the costs and it is felt they may be proposing a lump sum settlement. Litigation is scheduled to start December 1; it may be moved back to January. Once the litigation starts, the attorney bills will become enormous. Commissioner R. Zielinski questioned who devised the formula as to what amounts do the insurance companies pay? It is believed that some type of cost sharing agreement has been reached between the insurance companies. They have agreed to pay 100% of the bills.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to adjourn the closed session and return in regular open session. Motion carried unanimously. The Commission returned to Regular open session at 9:18 am.

  
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President

  
\_\_\_\_\_  
Secretary

# NEENAH-MENASHA SEWERAGE COMMISSION

Closed Session  
Tuesday August 25, 2009

Motion made by Commissioner T. Hamblin, seconded by Commissioner W. Helein to convene into closed session under Section 19.85(1)(g) and 19.85(1)(e) of the Wisconsin Statutes to confer with legal counsel concerning strategy to be adopted by the NMSC with respect to their joint defense with the Cities of Neenah and Menasha in connection with potential liability arising from the Lower Fox River/Green Bay Natural Resource Damage Assessment, Lower Fox River and Green Bay remediation issues, and related potential litigation and to discuss strategies for negotiations with representatives of the United States of America and the State of Wisconsin on compromise settlement of potential CERCLA liability, indemnification, contribution protection and municipal entities infrastructure concerns with respect to the Lower Fox River/Green Bay AND under Section 19.85(1)(e) of the Wisconsin Statutes to confer with legal counsel for the purpose of deliberating the Town of Neenah Sanitary District capital prepayment. Motion carried unanimously. Meeting entered into closed session at 9:42 am.

The Closed Session was called to order by Commission President W. Zielinski at 9:42 am.

**Present:** Commissioners R. Zielinski, T. Hamblin, G. Falck, K. Bauer, W. Helein, D. Youngquist, W. Zielinski; Manager Much, Attorney Gunz, Accountant Voigt.

**Also Present:** Paul Much (MCO).

Fox River/PCB Issue – Attorney Gunz reported there is some movement from the seven insurance carriers that provided coverage from 1951 – 1984. There is the movement of looking towards contributing to the defense costs. So far there are roughly 6 million documents; a paralegal firm has been hired to summarize the documents; there are still issues regarding the lost insurance policies; they would be helpful to the Cities of Neenah and Menasha. December 1 is the start of the trial; this will be phase 1 of 4 phases. The discovery portion of the lawsuit is almost done. Davis & Kuelthau has sent out a proposal as to why we should not be involved in the lawsuit. We are trying to meet face-to-face with Spector in Washington D.C. The trial will be held in Milwaukee due to the large amount of attorneys involved and having a room large enough for everyone. We are looking for a settlement option in the next several months. Commissioner G. Falck questioned how this involves the Towns. The Towns were not a part of the Sewerage Commission at the time of the PCB issues. Commissioner T. Hamblin questioned about having a potential settlement with the DNR. They are looking at entities such as the Sewerage Commission that will be here in perpetuity for river monitoring. This could be problematic for NMSC and Appleton. It will depend on what they want in in-kind service to be performed. So far the working relationships with the Neenah and Menasha attorneys have been very good. There is nothing in a concrete form for a settlement. Commission President W. Zielinski questioned if Attorney Gunz will be dissolving himself of everything related to this action when he retires. Attorney Gunz will not, he will continue to make himself available.

Town of Neenah Capital Prepayment Issue – Attorney Gunz reported they met with the Town about a month ago. He indicated he kept out of the issue until now because he was heavily involved in the development of the resolution in 1984. Attorney Gunz reported on the history – The final actual costs of the project were not to be known for several months. In the 1970's the City of Neenah borrowed money for the purpose of payment of the plant project originally planned in the 1970's. The Ordinance/Contract was drafted specifically indicating the City of

Neenah could prepay their costs for the project. In calculating the prepayment splits, Neenah, Menasha, and the Town of Menasha had flow and loading data. There was no loading data for the Town of Neenah and Waverly Sanitary District. The Town of Neenah attorney interpreted Sanitary District law that if a Town Sanitary District had debt, they could not be annexed. This was in part the reason for the Town of Neenah wanting to prepay the capital costs of the project. The City of Neenah did not want to prepay due to the risk of fluctuations in loadings between the communities. Attorney Gunz further reviewed the history of what brought this issue to an ordinance. Attorney Gunz indicated he feels the Commission made the correct decision. The Commission further discussed the issue. Commissioner D. Youngquist suggested that out of fairness, should the NMSC possibly consider offering 1/2 of the amount to be paid back to the Town of Neenah over 2 – 3 years? Attorney Gunz reported he feels the NMSC is correct on legal grounds, though he does feel the Town of Neenah has some merit in its request – the issue of keeping track and reporting the difference on the financial statements. It was questioned if the NMSC should wait and see what happens or should the NMSC propose a settlement. Attorney Gunz reported the Commission does not need to take any further action beyond what they have done already; it's a political issue. Further discussion ensued on the issue of offering a settlement option. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner G. Falck that the four municipalities that would owe to make an offer to the Town of Neenah to pay them 1/2 of the amount over a three year period with no interest. Voting aye: Commissioners G. Falck, D. Youngquist, K. Bauer. Voting nay: Commissioners W. Helein, R. Zielinski, T. Hamblin. Motion tied. President W. Zielinski voting nay – Motion failed.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to adjourn the closed session and return in regular open session. Motion carried unanimously. The Commission returned to Regular open session at 11:00 am.

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President

Katherine D. Bauer  
Secretary

**CITY OF MENASHA**  
**PARKS AND RECREATION BOARD**  
Council Chambers, City Hall – 140 Main Street  
October 12, 2009  
DRAFT MINUTES

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**A. CALL TO ORDER**

Meeting called to order by Chr. D. Sturm at 6:01 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Tom Konetzke, Ron Suttner, George Korth

MEMBERS EXCUSED: Nancy Barker, two vacant positions

OTHERS PRESENT: Ald. Michael Taylor, Ald. Joanne Roush, PRD Tungate, PS Maas

**C. MINUTES TO APPROVE**

**1. Minutes of the August 10, 2009 Park Board Meeting**

Moved by T. Konetzke, seconded by G. Korth to approve the minutes of the August 10, 2009 Park Board meeting. September meeting was postponed due to a lack of quorum. Motion carried 4-0.

**D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute limit for each person.

**1. E-mails in Support of the Pool**

The Board acknowledged receipt of four e-mails in support of the Menasha Pool.

- 2.** Ald. M. Taylor spoke in favor of adding 8" cleats to the top of the shorewall at Jefferson Park. Two areas he suggested were in front of where Jazzfest is set up and near the main pavilion.

**E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS**

**1. Park Project Update and Vandalism Report – PS Maas**

PS Maas reported on four vandalism incidents. Three individual very minor graffiti, the last was damage to the Tayco Street fountain with a repair estimate of \$725.00

PS Maas also reported on several park projects including: capping the well at Hart Park, Smith Park pavilion repair, staining the Harborhouse, skatepark ramp repair (current and future). Also, meetings with engineers to comply with federal pool drain mandates, meetings with field users at both Koslo and Jefferson parks regarding ways to improve the facilities and begin a sponsorship program to improve operational funding at Koslo Park. Future fall projects include Koslo Park parking lot repair and inside work on Marina pier decking.

**2. Consider Large Tree Removals at Municipal Beach, Memorial Building, Resthaven Cemetery and Smith Park – PS Maas**

PS Maas described several large park trees recommended for removal. Pictures were presented to the Board. Four trees at the cemetery, two at Municipal Beach and six at Smith Park were discussed. Removal of the ivy at the Memorial Building also was discussed. The ivy can seriously damage the mortar between the bricks. Motion by R. Suttner, seconded by T. Konetzke to recommend Park Staff take the necessary action to remove the described trees and Memorial Building ivy as soon as practicable. Motion carried 4-0.

**F. DISCUSSION ITEMS**

**1. Update on 2010 Park and Recreation Budget – PRD Tungate**

PRD Tungate gave an overview of all 2010 Parks and Recreation budgets. A set of narrative pages was distributed. Board members asked questions and gave input on each budget.

**2. Update on Regional Park and Trail Update – PRD Tungate, G. Korth**

PRD Tungate summarized recent work that has been made regarding the regional park with Appleton and Town of Harrison. An appraisal of the interested property and a wetland

determination will be performed by two separate companies. The fee for services will be split between the three communities. This work is needed in order to apply for a DNR Land Acquisition Grant in 2010. PRD Tungate stated that the city portion of the acquisition cost is earmarked to come from the non-levy Park Dedication fund.

A Friendship Trail update was also provided by PRD Tungate. City officials have recently met with the DNR Regional Trail Coordinator about a trail alignment north of HWY 10/114. City staff will investigate property owner interest along this route and continue working the DNR on acquiring land for the trail.

3. **Estimated Charges for ThedaCare Picnic – PRD Tungate**

Charges for the ThedaCare picnic were discussed. Fees are to be \$2,100. An additional garbage collection fee will be calculated and added to their invoice. PS Maas and Asst. Street Superintendent Jeff Nieland will be investigating a method to handle recycling for large park events.

4. **High School Students on Park Board – G. Korth**

PRD Tungate has been in contact with the principal at Menasha High School about recruiting a student to serve in some capacity on the Board. N. Barker provided a nice handout put out by UW-Extension about youth serving on city/county boards and commissions. This topic will be placed on the November agenda.

**G. ACTION ITEMS**

1. **2010 Fees for Parks and Recreation Services**

Suggested fee changes for 2010 were distributed. Some discussion was held but no action was taken. This topic will appear again next month.

**H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person.

1. None

**I. ADJOURNMENT**

Moved by R. Suttner, seconded by G. Korth to adjourn at 8:41 PM. Motion carried 4-0.

# DRAFT

CITY OF MENASHA  
PERSONNEL COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 19, 2009  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Englebert at 7:42 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski,  
Mayor Merkes

ALSO PRESENT: CA/HRD Captain, PC Stanke, CDD Keil, C/T Stoffel, PRD Tungate,  
PWS Jacobson, Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. Personnel Committee, 9/21/09

Moved by Ald. Pack, seconded by Ald. Hendricks to approved minutes.  
Motion carried on voice vote.

D. ACTION ITEMS

1. Selection of Vice-Chairman

Chairman Englebert opened the floor for nominations for Vice-Chairman.

Moved by Ald. Taylor, seconded by Ald. Pack to nominate Ald. Zelinski.  
Having no other nominations, Ald. Englebert closed the nominations.

Motion carried on voice vote for Ald. Zelinski as Vice-Chairman.

E. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Hendricks to adjourn at 7:44 p.m.  
Motion carried on voice vote.

Respectfully submitted by  
Deborah A. Galeazzi, WCMC  
City Clerk

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha**

**Tuesday, September 15, 2009**

**MINUTES**

**A. CALL TO ORDER**

Meeting called to order at 6:40 p.m. by Linda Stoll.

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Mike Dillon, Sadie Schroeder, Linda Stoll

Excused: Trevor Frank, Becky Bauer

Also Present: Jill Enos, CDD Greg Keil

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD (five (5) minute time limit for each person)**

No one spoke.

**D. MINUTES TO APPROVE**

1. Motion made by Mike Dillon, seconded by Sadie Schroeder to approve Sustainability Board Minutes of 8/18/09  
The motion carried.

**E. COMMUNICATIONS**

None

**F. DISCUSSION ITEMS**

1. City of Menasha Redevelopment/Vision Plan

Linda Stoll described the "First Impressions" program and discussed potential reciprocal communities. Mike Dillon asked about expected outcomes. CDD Keil inquired about the steps to be taken after the impressions are gathered. Linda Stoll said she would contact Wis. Rapids to inquire about intent.

Commissioners also discussed conducting a community needs assessment, creating library displays, and conducting targeted surveys. Greg Keil is to provide the LPV survey and analysis as an example. Mike Dillion stated that he would be able to distribute aa CFL bulb as a reward for those retuning completed surveys. .

2. Proposing an initiative to work together with local Credit Unions to provide Energy Efficient Mortgages (Sadie Schroeder)  
Sadie Schroeder –reported that she had come across information regarding financial institutions offering incentives to customers for to increase affordability energy efficiency upgrades. Greg Keil is to contact Chip Coenen at Lakeview Credit Union and Menasha Utilities to discuss initiating a pilot program.

3. City codes related to sustainability  
Greg Keil reported that this was among the goals established in the city's Comprehensive Plan and suggested that this could be something that the Sustainability Board could work on in the next year.
4. Wind Energy Ordinance  
Mike Dillon reported that the Town of Menasha recently adopted an ordinance related to wind energy and suggested that this would be a good prototype for the city. SCA Tissue is intending to conduct a wind energy site assessment in the city. Greg Keil is to obtain a copy from the ordinance from the Town of Menasha. To be discussed at next month's meeting.
5. Department TNS presentations/Sustainability training  
Greg Keil reported on the last session conducted by Mike Dillon and Bill Beachkofski. He reported that the session was well received and that the Police Department had initiated an energy assessment of its building in response. The next session is to address green procurement.
6. Board presentations to Common Council  
Report to Common Council on Sustainability Board accomplishments and needs. Linda Stoll will make 5-10 minute presentation at next council meeting.

#### G. ACTION ITEMS

1. Sustainability Board Budget  
Commissioners discussed potential expenditures for the farm market, community surveys, and planning meetings. They also discussed creating a communication plan. Jill Enos suggested that more money was needed for promoting sustainability initiatives.
2. Booth at the energy fair at the UW thru Cumulus Broadcasting  
Commissioners discussed Sustainability Board participation in the event.
3. Set next meeting date  
Meeting set for October 20, 2009

#### H. REPORT OF COMMISSIONERS & STAFF

1. Valley Transit Update (Roger Kanitz)  
Roger Kanitz reported on potential route restructuring/extensions. Mike Dillon reported on the light rail initiative.
2. Report on Demonstration projects - Stormwater/Water quality, natural landscaping  
Greg Keil reported that design work had been completed on the rain garden demonstration project and that installation was imminent.
3. Report on Walking & Bike Audit  
  
Greg Keil reported that the initial inventory work was nearing completion. Jill Enos commented on difficulties in safely accessing the entire community by bicycle.
4. Report on Neighborhood Electric Vehicle Ordinance  
Greg Keil reported that he had spoke with representatives of the regional planning commission and Town of Harrison. The RPC has prepared a map of the Fox Cities indicating where it is permissible to operate NEV's. The Town of Harrison is receptive to creating an NEV ordinance, but it is not seen as a priority at this time.

5. Status of the "Sustainability Action Summit" and the additional TNS event  
Roger Kanitz reported on the planning for this upcoming event.

I. ADJOURNMENT

Motion made by Mike Dillon and seconded by Sadie Schroeder to adjourn at 8:25 p.m.  
Motion carried.

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

September 23, 2009

**Draft**

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 7:35 A.M., with Commissioners Bob Fahrback and Don Merkes present on roll call. Also present were Melanie Krause, Manager of Business Operations; Dick Sturm, Manager of Engineering and Operations; Steve Grenell, Project Engineer; Kristin Hubertus, Business Operations Accountant; Lonnie Pichler, Electric and Water Distribution Supervisor; Dave Rodriguez, Customer and Utility Services Manager; John Teale, Technical Services Engineer; and the Press.

In the absence of Commission Secretary Watson, Commission President Allwardt appointed Comm. Merkes as Acting Secretary for this meeting.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Fahrback, seconded by Comm. Merkes, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of August 26, 2009, and minutes of the Special Meeting of September 14, 2009.
- B. Minutes of the Closed Session of August 26, 2009 (Bargaining Contract Negotiations & Personnel Issues).
- C. Approve and warrant payments summarized by checks dated August 27, and Sept. 3 - 23, 2009, which includes Net Payroll Voucher Checks, Void O & M Check #038373, and Operation and Maintenance Voucher Checks for a total of \$879,376.43, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting.
- D. Correspondence, as listed.

Copy of minutes from May 15, 2009 MEUW Board of Directors meeting

Copy of letter dated August 20 to Mayor Don Merkes, from WI DNR Section Chief, Steven Sisbach, re: Referral to Department of Justice

Copy of Notice to Bondholders dated August 24, 2009

Copy of Material Event Notice dated August 24, 2009

Copy of letter dated August 25 to Menasha Utilities, from Diane Bishop, Community Clothes Closet, re: Being Cool for School donation.

Copy of Certificate and Authorization Regarding Material Event Notice dated Sept. 1, 2009

Copy of Notice to Bondholders dated September 16, 2009

Copy of letter received Sept. 16 to Menasha Utilities, from Peter Pfundtner and Carol Sturm, Menasha Joint School District, re: Contribution

Copy of Project Share Fund bill insert for October, 2009

Item IV. August Financial and Operations Statement – Manager of Business Operations Krause reported consumption was down 9% on the electric income statement compared to the prior year. Again on the water income statement we are under the three year average in sales driven by the economy, and less water consumption by the Steam Plant. The water treatment costs are under budget for the month although the actual chemical portion was \$4,000 more than budget. The steam financial statement reflects less steam purchased than budgeted, and there were no MISO sales again this month. Additional time was charged to Telco than budgeted due to work on rates and the strategic plan.

After discussion, the Commission accepted the August Financial and Operations Statement as presented.

Item V. Claims Against The Utility – Mrs. Krause reviewed the claim filed by Jeremy and Jamie Olszewski, 1238 Darlene Drive, regarding damage to their driveway.

Mayor Merkes requested this item be tabled until the next meeting due to the Olszewskis being out of town and not able to attend this meeting.

The motion by Comm. Merkes, seconded by Comm. Fahrback, was unanimously approved to table this item until the next regular meeting.

Item VI. There were no Purchase Orders over \$10,000.00 issued since the last Commission meeting.

Item VII. Unfinished Business, Proposed Steam Utility Closing Schedule Essential Items and Costs – Mrs. Krause stated the cost sheet was presented at the Joint Council and Commission meeting held September 14. Manager of Engineering and Operations Sturm added there have not been any revisions since that time.

Mayor Merkes added the City is working to accommodate those numbers within the 2009 and 2010 budgets.

Mr. Sturm reported Project Engineer Grenell is working on a staff timeline schedule for the next Council meeting on October 5.

Item VIII. New Business, Manitowoc Tower Inspection Report – Mr. Grenell gave a verbal update on the inspection. Deterioration of the tower is what was expected, and a formal report will be coming from McMahan Associates.

Mr. Sturm added Phase 2 of this project was the maintenance of the existing tower and now has its need identified. Phase 3 of the study will review a long-range plan that will also determine whether or not it is in the optimum location in the City along with other needs relating to the age of the tower. This will be added to the 2011 or 2012 budget.

Job Title Change – Comm. President Allwardt requested a title change for the Manager of Business Operations and the Manager of Engineering and Operations in order to better reflect their current dual leadership responsibilities.

The motion by Comm. Merkes, seconded by Comm. Fahrbach, was unanimously approved to change the job descriptions and organizational chart to Co-General Manager/Business Operations and Co-General Manager/Engineering and Operations.

ATC Notice of Voluntary Additional Capital Contribution – Mrs. Krause reported on the additional contribution request and the past practice of allowing WPPI Energy to make the contribution on our behalf.

The motion by Comm. Merkes, seconded by Comm. Fahrbach, was unanimously approved on roll call not to participate on the voluntary call and to authorize WPPI Energy to make the contribution if they so choose.

Item IX. Project Reports – there were no project reports for this meeting.

Item X. Staff Reports, Manager of Engineering and Operations/Steam Utility - Mr. Sturm reported the #3 boiler was taken off line on Monday due to an economizer leak, which was an item on the deferred maintenance list. Cost estimates will be obtained to make the minimum repair.

Electric and Water Distribution/Safety Report – Electric and Water Distribution Supervisor Pichler gave an update on the progress of the City's street lighting project. Mrs. Krause added stimulus funds were released and applications are due by the middle of November. Mr. Pichler stated nine lights have been added on Third Street corridor.

Water Plant – Mr. Grenell reported work is continuing on the soda ash pumps; the system appears to be working well.

Comm. Allwardt asked about the progress of the UV certification. Mr. Grenell stated all the information has been submitted and the DNR is still evaluating the certification process.

Project Engineer – Comm. Fahrbach question the PLCs shutting down at the Water Plant during a power outage and whether there was a battery back-up. Mr. Grenell stated each of the PLCs contains only a small battery UPS system, and a centralized UPS system would be ideal. This is an item that needs further investigation.

Telecommunications & Substations – Technical Services Engineer Teale reported ATC has completed the first round of switching and through the end of October they will be doing more switching and upgrading of their relay panels.

Business Operations – Mrs. Krause added the Department of Workforce Development was brought in to meet with Steam Plant employees to give an overview of their services.

In response to Comm. Fahrbach's question, Mrs. Krause gave an update on a meeting held in August to discuss electrical costs and the PCAC with Whiting Paper.

Customer and Utility Services/Key Accounts – Manager of Customer and Utility Services Rodriguez gave an update on the status of the rental property on Broad Street.

After discussion of potential future needs, the Commission recommended consideration of selling or demolishing the Broad Street property before any further capital expenditures are made.

Item XI. No one from the Gallery to be heard on any items discussed at this Meeting.

Item XII. The motion by Comm. Fahrbach, seconded by Comm. Merkes, was unanimously approved on roll call at 8:35 a.m. to convene into Closed Session pursuant to Section 19.85 (1) (e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and (c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Bargaining Contract Negotiations & Personnel Issues

And pursuant to Section 19.85 (1) (g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Re: Potential Litigation

The motion by Comm. Fahrbach, seconded by Comm. Merkes was unanimously approved to adjourn from Closed Session (Potential Litigation) and to reconvene into Open Session of the Water and Light Commission meeting at 9:39 a.m. There was no discussion on the Closed Session regarding Bargaining Contract Negotiations and Personnel Issues.

There being no further business, the motion by Comm. Fahrbach, seconded by Comm. Allwardt, was unanimously approved to adjourn at 9:40 a.m.

By: MARK L. ALLWARDT  
President

DONALD MERKES  
Acting Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.



**NEWS FROM THEDACARE™**

**FOR IMMEDIATE RELEASE:**

**October 7, 2009**

**THEDACARE BEHAVIORAL HEALTH RENOVATING CLINIC**

*Fox Cities Outpatient Services Being Consolidated at Midway Road site*

ThedaCare Behavioral Health is consolidating its Fox Cities outpatient services to better serve the needs of patients and their families by renovating its Midway Road campus.

The Midway Road remodeling project includes creating an easy-to-navigate registration area, moving waiting areas closer to providers, and building a comfortable café area where family members can wait while their loved ones receive treatment. Some offices will also be remodeled to create work cells, allowing providers to communicate easier.

Once the \$330,000 remodeling project is complete, ThedaCare Behavioral Health will move its psychiatry, neuro-psychology and Alzheimer's Center for Excellence from a clinic on Westhill Boulevard in Grand Chute and the mental health day treatment center at Theda Clark Medical Center in Neenah to the Midway Road location.

The consolidation creates one location in the Fox Cities for all of ThedaCare Behavioral Health's outpatient services, said Mary Downs, executive director of ThedaCare Behavioral Health.

"Bringing our outpatient services to one location will improve the experience for our patients since we will have one central registration area and one process for pre-authorizations," she said. "They will also need to travel to only one location for their outpatient mental healthcare needs."

The consolidation will free up time for patients to pick up their paper prescriptions from providers. In addition, patients seeing a psychiatrist at Theda Clark will now be able to do so at the Midway office, Downs said.

"Many patients have family members waiting for them while they are in a therapy session or undergoing testing and we also wanted to provide a more comfortable, welcoming environment for them, and all of our customers," she said.

The Midway Road expansion is part of ThedaCare's plan to expand its mental health services, said Rose Crow, senior vice president of ThedaCare Behavioral Health and Senior Services. For example, ThedaCare Behavioral Health recently hired Peter M. Fischer, MD, a psychiatrist who will see patients at Theda Clark. Also new is Daniel Condit, MD, a neuropsychologist who will see patients at ThedaCare Behavioral Health's outpatient clinic. Dr. Fischer specializes in the treatment of mood and psychotic disorders, obsessive compulsive disorders and the effects of trauma while Dr. Condit will perform performing neuropsychological evaluations and consultations on adult patients.

"ThedaCare is committed to providing the best care possible for our patients whether they are dealing with a physical ailment or a mental health problem or are battling an addiction. This expansion will allow us to improve the overall care provided to patients," Crow said.

# THEDA CARE™

The renovation project begins Oct. 12 and will be completed by mid-January. Once construction is complete, staff members from psychiatry, neuro-psychology and Alzheimer's Center for Excellence will move from their rented space in Grand Chute to the Midway office.

ThedaCare Behavioral Health is the largest behavioral medicine provider in Northeast Wisconsin, providing inpatient and outpatient mental health and AODA treatment to more than 8,000 individual patients. It offers services at locations in Menasha, New London, Neenah, Oshkosh, and Waupaca.

ThedaCare ([www.thedacare.org](http://www.thedacare.org)) is a community-owned health system consisting of Appleton Medical Center, Theda Clark Medical Center, New London Family Medical Center, Riverside Medical Center in Waupaca, ThedaCare Physicians, and other health care services. ThedaCare is the largest employer in Northeast Wisconsin with nearly 5,400 employees.

For more information, media may contact Megan Wilcox ([megan.wilcox@thedacare.org](mailto:megan.wilcox@thedacare.org)), corporate and public relations specialist for ThedaCare, at (920) 830-5847.

###

# THEDACARE™

## NEWS FROM THEDACARE™

### FOR IMMEDIATE RELEASE:

October 26, 2009

## NEW STATE-OF-THE-ART THEDASTAR ARRIVES *Aircraft Features Latest Safety Technology for Patients, Crew Members*

The new ThedaStar helicopter featuring the latest collision avoidance technology flew into service today improving passenger and crew safety.

Based at the Level II Trauma Center at Theda Clark Medical Center, ThedaStar responds directly to accident/trauma scenes and also transports patients between facilities 24 hours a day, seven days a week. Painted red, white and blue, the new ThedaStar can carry two patients, one pilot and two flight nurses.

“We’re excited to welcome the new ThedaStar and its new technology. The new collision technology makes take-offs and landings safer for patients and crew members” said ThedaStar Supervisor Gary Stromberg. “The aircraft also uses night vision goggles that will improve flight safety at night and satellite tracking so dispatchers can track ThedaStar via satellite instead of via radio. These improvements make ThedaStar safer for patients and crew members and allow us to reach our destination as quickly and as safely as possible.”

Theda Clark staff members, emergency medical service providers, and officials from area communities served by ThedaStar attended a ceremony today welcoming the twin-engine Eurocopter E-135, which is among the world’s first air ambulance to use the Honeywell Collision Avoidance Technology. The crowd then bid the current ThedaStar farewell as it flew over the hospital, entering retirement.

The new ThedaStar will be the third helicopter based at Theda Clark since its air medical helicopter program began in 1986. ThedaStar’s primary coverage area is a 40-mile radius around Neenah, but it also transports patients to Marshfield, Upper Michigan, Milwaukee and Madison. The craft’s twin engines also mean it can fly over large bodies of water, such as Lake Winnebago, which speeds up response time.

“When someone is injured in an accident or has a stroke, time is of the essence. The new ThedaStar will help us get patients to the care they need more quickly and in a safe, reliable manner,” Stromberg said.

In June, ThedaCare announced plans to lease the \$6 million helicopter from PHI Inc., a Lafayette, La., company that supplies the pilots and mechanics who work on ThedaStar. Leasing the helicopter instead of buying a new one is more cost effective since there is a fixed monthly fee and PHI will pay maintenance costs, said Jill Case-Wirth, vice president of Theda Clark Medical Center and Appleton Medical Center.

“The helicopter we sent off to retirement today has served us well for 9 years, but it’s time for a new aircraft and we couldn’t be happier,” she said. “We continue to see an increased need for medical air transports and the new helicopter will allow us to better serve our local communities, EMS crews and area hospitals that rely on us for life-saving care.”

- More -

Theda Clark Medical Center is a 166-bed acute care hospital founded in 1909. In addition to general medical and surgical care, specialized services include a birth center, Children’s Hospital of Wisconsin -

122 E College Ave. • P.O. Box 8025 • Appleton, WI • 54912-8025 • Tel: 920-735-5560 • Fax: 920-830-5895

[www.thedacare.org](http://www.thedacare.org)

# THEDA CARE™

Fox Valley, the region's only American College of Surgeons Verified Level II Trauma Center, the Aylward Outpatient Surgery Center and ThedaStar Air Medical Helicopter. Theda Clark Medical Center also offers comprehensive neuroscience care and the Theda Clark Stroke Center was the first stroke center in Northeast Wisconsin to be certified as a Primary Stroke Center by The Joint Commission. The Bariatric Program at Theda Clark, along with Midwest Bariatric Solutions and its surgeons, have jointly received two Bariatric Surgery Center of Excellence designations by the American College of Surgeons and the American Society for Bariatric Surgery.

ThedaCare ([www.thedacare.org](http://www.thedacare.org)) is a community-owned health system consisting of Appleton Medical Center, Theda Clark Medical Center, New London Family Medical Center, Riverside Medical Center in Waupaca, ThedaCare Physicians, and other health care services. ThedaCare is the largest employer in Northeast Wisconsin with nearly 5,400 employees.

For more information, media may contact Megan Wilcox ([megan.wilcox@thedacare.org](mailto:megan.wilcox@thedacare.org)), corporate and public relations specialist for ThedaCare, at (920) 830-5847 or pager at (920) 554-0730.

###



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 5  
77 WEST JACKSON BOULEVARD  
CHICAGO, IL 60604-3590

REPLY TO THE ATTENTION OF:

WG-15J

**SEP 28 2009**

The Honorable Donald Merkes  
Mayor, City of Waverly  
377 Nassau Street  
Menasha, Wisconsin 54952

Subject: Federal Administrative Order to Waverly Sanitary District  
PWS Identification Number: WI4080076

Dear Mayor Merkes:

I am writing to provide you with notice that the U.S. Environmental Protection Agency (EPA) is planning to issue the above-referenced public water system an Administrative Order under Section 1414(g) of the Safe Drinking Water Act (SDWA), 42 U.S.C. § 300g-3(g). EPA believes that the above-referenced drinking water system violated the Stage 2 Disinfectants and Disinfection Byproducts Rule (Stage 2 DBPR) at 40 Code of Federal Regulations (C.F.R.) Part 141, Subpart U and V, by failing to monitor according to its standard monitoring plan.

Under Section 1414(a)(2)(A) of the SDWA, 42 U.S.C. § 300g-3(a)(2)(A), EPA is authorized to issue an administrative order to a public water system which is found to be in violation of applicable requirements under the SDWA where the State does not have primary enforcement responsibility. While the State of Wisconsin administers the Public Water System Supervision Program pursuant to Section 1413 of the SDWA, EPA has retained primary responsibility for enforcing the Stage 2 DBPR.

This letter is intended to provide the required notice to you as an appropriate local elected official pursuant to SDWA Section 1414(a)(2)(B). The administrative order will require the above referenced public water system to take specified actions to remedy its SDWA violations.

If you or anyone on your staff has any questions, please call Denise Young at (312) 886-4241.

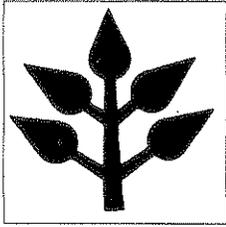
Sincerely,

A handwritten signature in black ink, appearing to read "Tinka G. Hyde". The signature is written in a cursive style with a long horizontal flourish extending to the right.

for Tinka G. Hyde  
Director, Water Division

Enclosure

cc: (sent via e-mail)  
Lee Boushon, WDNR  
Carol A. McCurry, WDNR



## Waverly Sanitary District

N8722 County Road LP

Menasha, WI 54952 • Phone: (920)731-0002 • Fax: (920)731-2955

October 23, 2009

OCT 28 2009

City of Menasha  
Mayor Don Merkes  
140 Main Street  
Menasha, WI 54952

Re: Notice to Waverly Sanitary District Customers, Mail Date: October 26, 2009

Dear Mayor Merkes:

A copy of the notice that Bob Krueger, Waverly Sanitary District systems operator, discussed with you previously is enclosed for your information and reference. The notice will be mailed from Waverly Sanitary District to its customers on Monday, October 26, 2009.

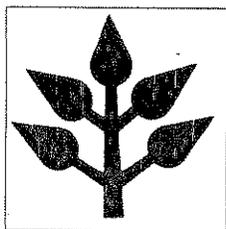
Bob requested a copy of the notice be provided to you before they are mailed to WSD's customers.

Any questions or concerns, please contact Bob Krueger at 585-6864 or 731-0002.

Sincerely,

Susan A. Hallock  
Administrative Assistant

Enclosure



## Waverly Sanitary District

N8722 County Road LP

Menasha, WI 54952 • Phone: (920)731-0002 • Fax: (920)731-2955

### **IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER**

#### **Monitoring and Reporting Requirements Not Met for Waverly Sanitary District**

Our water system is required to conduct a system evaluation to characterize disinfection by-products (DBPs) in our distribution system and identify the best places to monitor. We recently failed to collect the correct number of drinking water samples required for this evaluation. Although this incident was not an emergency, as our customers, you have a right to know what happened and what we did to correct this situation.

We routinely monitor for the presence of drinking water contaminants. During November 2008, our system failed to collect the required number of DBP samples for total trihalomethanes (TTHMs) in our drinking water distribution system.

#### **What should I do?**

You do not need to boil your water or take other corrective actions. You may continue to drink the water. If a situation arises where the water is no longer safe to drink, you will be notified within 24 hours.

#### **What was done?**

TTHMs and HAA5s are a group of chemicals that are formed when chlorine or other disinfectants used to control microbial contaminants in drinking water react with naturally occurring organic and inorganic matter in water. We are working to minimize the formation of TTHMs and HAA5s while ensuring an adequate level of disinfection to protect customers from exposure to bacteria.

We are revising our monitoring plan and will be taking these samples on November 16, 2009. For more information, please contact Robert Krueger of Waverly Sanitary District at (920) 585-6864.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by Waverly Sanitary District  
Water System ID#: *WI4080076*.

Sent: October 27, 2009

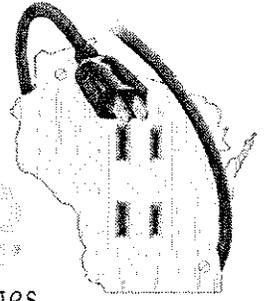
Dedicated to the Environment

A Coalition  
to preserve  
Wisconsin's  
Reliable and  
Affordable  
Electricity

# Customers First!

## The Wire

Plugging you in to electric industry changes



608/286-0784 • P.O. Box 54 • Madison, WI 53701 • [www.customersfirst.org](http://www.customersfirst.org) • OCTOBER 2009 • Vol. 14, No. 10

## See you later, aggregator

Aggregation of retail electric customers to take advantage of volume-buying capability was one aspect of the 1990s restructuring mania that actually showed promise and recorded a few successes, notably among municipalities in Ohio.

But more recently, customer aggregation has been caught up in a situation that could have aggregators operating at cross-purposes with the policy goals of energy efficiency and conservation programs. It traces back to a position taken by federal regulators.

Last year, the Federal Energy Regulatory Commission (FERC) issued an order requiring regional and independent transmission system operators to permit an aggregator of retail customers (ARC) to bid demand response on behalf of retail customers directly into the transmission systems' wholesale power markets.

In other words, when a utility's demand-response program succeeded in shaving peak demand and thus reducing the power generation that would have otherwise been needed, instead of simply saving that surplus capacity and not running as much generation—the object of the whole demand-response exercise—an aggregator could capture the unneeded generation capacity and sell it into the wholesale market to be used somewhere else within the region.

Luckily, the FERC order had a safety valve: It said aggregators had to be allowed to bid surplus capacity into the market *unless the practice was explicitly prohibited by state regulators*.

Last month the matter was decided—at least for the time being—by Wisconsin's Public Service Commission (PSC). The commissioners acted to prohibit third parties from collecting extra generation capacity from retail electricity customers' demand-response programs and selling that capacity into the Midwest Independent System Operator's (MISO) wholesale market.

The PSC agreed with the views presented by utility and customer groups, including the *Customers First!* Coalition. The groups made the argument that it would be premature right now to allow ARCs to operate in Wisconsin.

Concerns about system reliability, impacts on customers not participating in demand-response programs, and uncertainty about how ARC participation fits in with the MISO's tariff rules convinced commissioners they need more time to come up with a clear idea of what the full impact of ARCs on Wisconsin retail electricity customers would be.

Comments on the issue filed with the PSC by the *Customers First!* Coalition are available for viewing online at <http://www.customersfirst.org/pscw.html#> 

## Wind advocates challenge interconnection rule

The American Wind Energy Association (AWEA) has filed a protest with federal regulators, calling "unjust, unreasonable, and unduly discriminatory" a revision of cost allocations proposed by the Midwest Independent System

Operator (MISO) for transmission system interconnections.

The MISO says the proposed change would be temporary, and would be replaced

Continued on page 3...

## Wind-siting bill passed

In the September edition of *The Wire*, we noted that statewide standards for siting wind-energy projects were making steady progress through the Wisconsin Legislature.

By press time for this month's edition, the relevant legislation had passed both houses and was awaiting Governor Doyle's signature.

Once signed, the bill will set the Public Service Commission in motion, devising the actual standards with the help of an advisory panel and, after they pass legislative review, incorporating them into the state's administrative code.

The September votes in the two legislative houses came after more than two years of discussion characterized by crowded and lengthy public hearings. Once finalized, the rules to be developed by the commission will limit the ability of counties and local municipalities to create their own unique standards for wind projects with less than 100 megawatts capacity—an



Vickerman

authority wind developers and advocates say has been used to impose overly restrictive conditions.

For projects with capacities greater than 100 megawatts, the PSC's jurisdiction already supersedes local authority under current law.

Michael Vickerman, executive director of the wind advocacy group RENEW Wisconsin, said the wind energy industry will see passage of the bill as "an invitation to locate and do business in Wisconsin." 

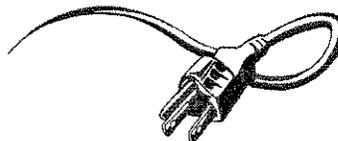
THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



## KEEPING CURRENT

With CFC Executive Director Matt Bromley



It is expected that the Wisconsin State Legislature will soon consider policy changes to reduce greenhouse gas emissions in Wisconsin recommended by the Governor's Task Force on Global Warming. The *Customers First!* Coalition (CFC) supports the implementation of the policy recommendations as a whole package and encourages legislators to follow the open, bipartisan, consensus-driven approach used by the Task Force in developing the recommendations.

Taken as a whole, the recommendations offer a comprehensive and balanced strategy to reduce greenhouse gas emissions in ways that mitigate costs and protect and enhance the economy. Particularly, the CFC believes the recommendations address the following priorities:

**Economy-Wide Response**—The CFC strongly believes that the most effective solution to reducing greenhouse gas emissions requires the participation of all sectors of our economy. Electricity customers should not have to disproportionately bear the burden of this enormous challenge. Therefore, climate-change legislation must include the emission reduction strategies recommended by the Task Force that are not only targeted toward the power sector, but also the transportation, manufacturing, agriculture and forestry sectors.



Bromley

**Inclusive and Balanced Strategies**—The Task Force appropriately recognized that a comprehensive and balanced approach is critical to achieve greenhouse gas emission reductions without undue harm to the state's economy and citizens. The CFC agrees, and calls for climate change legislation and regulatory policies that include all the diverse recommendations proposed by the Task Force. Legislation that advances only certain recommendations could jeopardize the broad support for climate change legislation and harm the cost effectiveness of the emission reduction measures.

**Cost Concerns**—The CFC commends the Task Force for its emphasis on cost mitigation. Many of the near-term recommendations, such as increased conservation and efficiency and enhanced building codes and appliance standards, are important least-cost action strategies that provide the foundation for the success of many other Task Force recommendations. The CFC is committed to working with policy makers and stakeholders to enact climate-change policies that ensure reasonably priced energy for customers.

The issue of climate change is important and will transform the energy industry. As our state and nation move forward to meet this challenge, it is imperative that we do so with clear objectives based firmly on what's achievable and affordable for consumers. The package of recommendations offered by the Task Force on Global Warming deserves support. 💡

## MN-WI transmission proposed

Utilities backing the CapX2020 transmission initiative have picked Alma, in Buffalo County, Wisconsin, as their preferred site to cross the Mississippi River with a new 345-kilovolt transmission line. La Crosse and Winona were also considered.

The CapX2020 initiative, which includes WPPI Energy, Dairyland Power Co-op, and Xcel Energy among its 11 sponsoring utilities, would span Minnesota with three new large transmission lines—by far the biggest transmission build-out for Minnesota in three decades—and bring shorter segments into Wisconsin to connect with

existing facilities at La Crosse.

The rationale for this project is to meet system reliability needs; provide sufficient capacity to serve load growth in the La Crosse and Rochester, Minnesota, areas; and to accommodate wind generation needed to meet renewable portfolio standards.

The CapX 2020 utilities are expected to formally file their routing request with the Minnesota Public Utility Commission later this year. The commission has already approved the need for the projects and will determine the final route for the power lines. 💡

## Renewable firms to get state loans

More than \$22 million in federal stimulus money will fund low-interest state loans to companies that want to produce renewable energy or help others do so here in Wisconsin.

The announcement from the U.S. Department of Energy included word that the state Department of Commerce would establish a revolving loan fund to make available low-interest loans for the actual production of renewable energy or to manufacture components needed for renewable energy production.

Wind or solar energy or components, biofuels, and advanced battery technologies are among the targets for the 2-percent loans, to be awarded through competitive bidding.

Details on the program can be found by going to the Commerce Department web site, <http://commerce.wi.gov/>. 

## Wind interconnection rule

Continued from front page...

upon Federal Energy Regulatory Commission (FERC) approval of a new long-range cost allocation plan now under development and likely to be filed less than a year from now.

But in the meantime, the MISO is asking FERC to allow replacement of a policy that typically assigns the owner of a new generation facility half the cost of an interconnection with one making the generation owner as much as 100-percent responsible, depending on the voltage class of the interconnection.

Generation owners now pay the cost of upgrades and in most areas served by the MISO are eligible to have half the cost refunded once it's shown the generator serves MISO customers or is designated a "network resource." The remaining half of the cost is spread among all transmission owners on the MISO system.

The proposed interim rule would allocate 90 percent of the cost to the interconnection customer for upgrades in a voltage class exceeding 345 kilovolts, with the remaining 10 percent spread over all transmission owners.

For upgrades below 345 kv, the interconnection customer (generation owner) would be responsible for the entire cost.

The AWEA said the change would make the Midwest "less friendly for the wind business" and that it would affect "not only wind development but manufacturing and supply chain jobs throughout the region."

In its formal protest filed in mid-August, the organization said FERC had previously found that even if a transmission upgrade is necessitated by generation built to serve load outside the MISO area, those within it "will receive offsetting benefits from upgrades to the transmission grid and from a more competitive generation market." 

## Scam Alert: Know whom you're talking to

Utilities across the country are warning customers about phony utility employees probing for information that will be used for identity theft.

Multiple reports indicate people posing on the telephone as representatives of local utilities have threatened disconnection of electrical service if a payment is not made immediately. They then helpfully offer to take down the customer's credit card number to accomplish the "payment" and prevent disconnection.

Some scam artists have even suggested federal economic stimulus money will be made

available to help pay a customer's utility bill—if only the customer will give the caller his or her personal financial information in order to properly direct the payment.

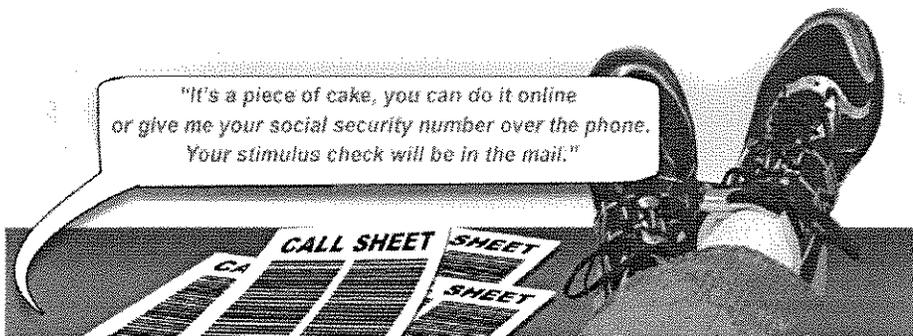
Elderly persons should be especially wary of these scams, as reports seem to indicate they are singled out as targets.

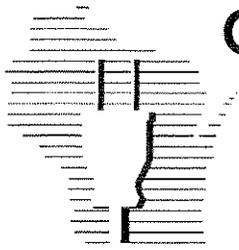
Utilities, and businesses in general, warn customers never to divulge credit card numbers or other personally identifiable information unless they initiated the contact themselves and know they're really dealing with someone with whom they intend to do business.

While all the recent reports involve telephone scams, it's also important to remember that any legitimate utility employee who comes to the door should be carrying appropriate identification showing what company he or she works for and should be asked to display it. 

### Energy saver tip

Another heating season is here and if you haven't had your furnace checked out in recent years, a professional inspection could pay dividends in safety and efficiency. A proper inspection examines pilot light and burner function; lubrication of blowers, pumps, and motors; the chimney (free of bird's nests, insulation, or other obstructions); and ensuring the vent pipe is free of defects that could allow a carbon monoxide leak. A technician should inspect all belts, controls, and filters; service them if necessary; and check all safety and control settings. 



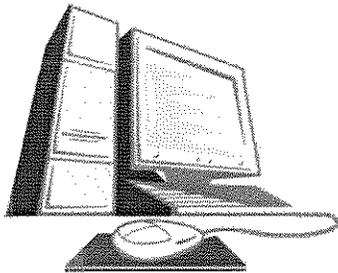


# Customers First!

P.O. Box 54  
Madison, WI 53701

A **Coalition**  
to preserve  
Wisconsin's  
Reliable  
and Affordable  
Electricity

Be sure  
to check out the  
Customers First!  
web site at



**[www.customersfirst.org](http://www.customersfirst.org)**



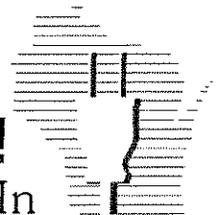
## Quotable Quotes

“The changes will be expensive, yes. The question is who pays for it and how it gets done.”

—Midwest Independent System Operator Vice President David Hadley reflecting on the coming renewable energy and transmission build-out, at the *WisPolitics* Energy and Climate Forum, Madison, September 10, 2009

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

**Customers First!**  
Plugging Wisconsin In





The way energy should be

1425 Corporate Center Drive  
Sun Prairie, WI 53590  
P: 608.834.4500 F: 608.837.0274  
[www.wppienergy.org](http://www.wppienergy.org)

## NEWS

FOR IMMEDIATE RELEASE

September 18, 2009

Contact: Patty Schenker, 608.834.4598

### **Menasha Utilities employee recognized for community service**

MADISON, WIS., September 18 – WPPI Energy recognized Dick Sturm from Menasha Utilities for his community service efforts with the Volunteer Power! Award. WPPI Energy presented Sturm with the Volunteer Power! Award at its annual meeting on September 17 in Green Lake.

Sturm has demonstrated exceptional leadership through his volunteer efforts with Menasha's Park and Recreation Board and the City of Menasha Planning Commission. He has served as a member of the Park and Recreation Board since 1990 and as the chairman of the board since 1993. Sturm has been an active member of the City of Menasha Planning Commission since 1993.

As a dedicated and active community leader, Sturm is also a current member and past secretary and treasurer for the Wisconsin Board of Examining Engineers for the National Institute for Uniform Licensing of Power Engineers and for the American Society of Power Engineers. He was also an examining engineer for both organizations.

Sturm is also active on several committees for the City of Menasha. He has contributed to the Menasha Joint School District, served on the Winnebago County UW-Extension Strategic Planning Commission, and volunteered as a Winnebago County 4H Leader.

"Dick's dedication and hard work demonstrate his genuine interest in his community," said Roy Thilly, WPPI Energy president and chief executive officer. "We are proud to recognize his achievements and efforts to serve Menasha in so many ways."

Sturm is the manager of engineering and operations for Menasha Utilities. He currently serves as an alternate representing Menasha Utilities on the Board of Directors for WPPI Energy, the community's nonprofit power supplier.

###

*WPPI Energy is a regional power company serving 51 customer-owned electric utilities. Through WPPI Energy, these public power utilities share resources and own generation facilities to provide reliable, affordable electricity to more than 192,000 homes and businesses in Wisconsin, Upper Michigan and Iowa. Visit online at <http://www.wppienergy.org>.*

*Photo caption: President and CEO Roy Thilly presented Dick Sturm with the WPPI Energy Volunteer Power! Award for his community service efforts.*



1425 Corporate Center Drive  
Sun Prairie, WI 53590  
P: 608.834.4500 F: 608.837.0274  
[www.wppienergy.org](http://www.wppienergy.org)

## NEWS

FOR IMMEDIATE RELEASE

September 18, 2009

Contact: Patty Schenker, 608.834.4598

### **Dave Rodriguez receives recognition for outstanding contributions to benefit municipal utilities**

MADISON, WIS., September 18 – Menasha Utilities Customer and Utility Services Manager Dave Rodriguez was recognized by the utility’s nonprofit power supplier, WPPI Energy, for his commitment and dedication to the success of municipal utilities. WPPI Energy presented Rodriguez with the Individual Achievement Award at its annual meeting on September 17 in Green Lake.

Rodriguez has been a dedicated employee of the community-owned utility since 1981. Since 1996, Rodriguez has been an active member of WPPI Energy’s Energy Services Advisory Group (ESAG), contributing to its growth and development while encouraging and supporting energy efficiency programs. He has also contributed to WPPI Energy through his work on numerous committees, programs and events, and has regularly attended WPPI Energy regional meetings and board meetings

“We are pleased to recognize Dave for his longstanding efforts and commitment to the success of Menasha Utilities and WPPI Energy,” said Roy Thilly, WPPI Energy president and chief executive officer. “Dave’s dedication and hard work demonstrate his genuine interest in his community.”

At Menasha Utilities, Rodriguez has been involved with the Conservation Expo during Public Power Week, championing the public power cause. His continued support and staff involvement has helped Menasha Utilities develop innovative programs and excellent service for customers.

Menasha Utilities has provided electric service to the community since 1906, providing service to more than 9,000 customers.

###

*WPPI Energy is a regional power company serving 51 customer-owned electric utilities. Through WPPI Energy, these public power utilities share resources and own generation facilities to provide reliable, affordable electricity to more than 192,000 homes and businesses in Wisconsin, Upper Michigan and Iowa. Visit online at <http://www.wppienergy.org>.*

*Photo caption: Dave Rodriguez of Menasha Utilities is pictured with WPPI Energy President and CEO Roy Thilly. Rodriguez received the WPPI Energy Individual Achievement Award in recognition of his commitment and dedication to the success of municipal utilities.*

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, October 19, 2009  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski.

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, CDD Keil, C/T Stoffel, PHD Nett,  
PRD Tungate, PWS Jacobson, Lt. Schultz, Clerk Galeazzi and the Press

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Mary Nebel, 713 First Street. Questioned WPPI Energy offer; Council needs to make sure all questions are answered and terms in order before accepting offer.

Chris Klein, 730 Keyes Street. Wage increase for union employees and wage freeze for non-represented employees; should be same for all employees; need to implement new ideas.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Lt. Dan Schultz, NM Fire Rescue – Update on Fire Station 36 project

Lt. Schultz of NM Fire Rescue updated the Council on the federal grant from FEMA for the construction of a new fire station on the east side of the City. The new fire station will replace Station #36 on Airport Road. The facility on Airport Road is in constant need of repairs and needs upgrading to meet ADA requirements. The City of Menasha will need to contribute approximately \$135,000. Funds will come from the Capital Facilities Fund.

Lt. Schultz gave a brief history starting from 2005 when the project was first discussed and plans prepared. When the Council officially accepts the federal grant, Requests for Proposals for the architectural work can be sent out.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 10/5/09
- b. Board of Public Works, 10/5/09

Communications:

- c. Atty. Carlson, 10/9/09; Memo regarding the approval of agreement between Wisconsin Division of Public Health of the Dept. of Health Services and Menasha Health Dept., July 31, 2009-July 30, 2010 for Public Health Emergency Response
- d. Dept. of Administration, 10/10/09; Final Estimate of 2009 Population
- e. Town of Menasha Utility Commission minutes; 9/14/09, 9/28/09
- f. Waverly Sanitary District minutes, 9/15/09

Ald. Benner: Comm F-questioned what issues Woodland Hills developer has with DNR. CDD Keil answered he was not aware of any issues, but would look into it.

# DRAFT

## G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action in the "Items removed from the Consent Agenda" section. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

### Minutes to approve:

1. Common Council, 10/5/09
2. Special Common Council, 10/5/09

### Administration Committee, 10/5/09 – Recommends Approval of:

3. Agreement between Wisconsin Division of Public Health of the Dept. of Health Services and Menasha Health Dept., July 31, 2009 – July 30, 2010 for Public Health Emergency Response (H1N1)
4. Agreement with Stern Brothers & Co.

### Board of Public Works, 10/5/09 – Recommends Approval of:

5. Payment – Vinton Construction Company; Contract Unit No. 2009-01; Midway Business Park Concrete Street and Walk Construction; \$19,293.47 (Payment No. 4)

Moved by Ald. Wisneski, seconded by Ald. Hendricks to approve all items on Consent Agenda.  
Motion carried on roll call 8-0.

## H. ITEMS REMOVED FROM CONSENT AGENDA

None

## I. ACTION ITEMS

1. Accounts payable and payroll for the term 10/8/09-10/15/09 in the amount of \$404,783.99

Moved by Ald. Wisneski, seconded by Ald. Hendricks to approve accounts payable and payroll.  
Discussion  
Motion carried on roll call 8-0

2. Change of Agent to Frederick H. Jaeger for the Bar at Lake Park, d/b/a Sliders, 890 Lake Park Road, Menasha

Moved by Ald. Hendricks, seconded by Ald. Benner to approve Change of Agent  
Motion carried on voice vote

## J. ORDINANCES AND RESOLUTIONS

None

## K. APPOINTMENTS

1. Mayor's Appointments to Parks & Recreation Board
  - a. Alderman Joanne Roush for the term Oct. 20, 2009-April 19, 2010 (replace Jason Pamerter)

Moved by Ald. Taylor, seconded by Ald. Benner to approve appointment  
Motion carried on voice vote

## L. CLAIMS AGAINST THE CITY

None

## M. HELD OVER BUSINESS

None

## N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

## O. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Benner to adjourn at 6:45 p.m.  
Motion carried on voice vote.

Respectfully submitted by  
Deborah A. Galeazzi, WCMC  
City Clerk

CITY OF MENASHA  
Special Common Council  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 22, 2009  
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 5:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Benner, Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski, Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, C/T Stoffel,  
MUGM Sturm, Clerk Galeazzi and the Press

D. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minutes time limit for each person)

No one spoke

E. DISCUSSION/ACTION ITEMS

1. R-26-09 – Resolution Approving and Authorizing an Application to the Board of Commissioners of Public Lands, State of Wisconsin, for a Loan of Six Million Nine Hundred Thirty Thousand (\$6,930,000) and Levying Upon all the Taxable Property in the City, a Direct Annual Tax Sufficient in Amount to Pay the Loan.

Moved by Ald. Wisneski, seconded by Ald. Pack to adopt R-26-09

Discussion: C/T Stoffel explained the City has \$13.9 million in GO debt coming due on September 1, 2010 for the Steam Utility project. The City did applied for and was granted approval from the Board of Commissioners of Public Lands the borrowing of \$7 million. The City has not executed that borrowing yet. This Resolution is to authorize the City to make application to the Board of Commissioners of Public Lands for the remaining \$6,930,000. Two conditions would be the \$7 million would need to be drawn by Dec. 1, 2009 and the \$6,930,000 be drawn between March 16, 2010 and March 31, 2010. If this borrowing does not occur, the balance would have to go onto the tax levy.

Questions were asked how this borrowing affects the recent Claim Against the City. CA Captain referred these questions to be discussed in closed session

Moved by Ald. Roush, seconded by Ald. Hendricks to postpone action on R-26-09 until after Closed Session.

Motion to postpone carried on roll call 8-0.

(Clerk's note: refer to under Item F4 for final vote on adopting R-26-09)

## F. CLAIMS AGAINST THE CITY

1. LaFayette Life Insurance Company, et al vs City of Menasha et al,  
Case #4:09CV0064 (U.S. District Court, Indiana)

CA/HRD Captain explained the claim that was served to the City Clerk on Oct. 21, 2009. The original claim was filed in Indiana in Sept., 2009. There are 12 counts that need a response in 20 days from the day it was served. Attorney Andrew Kintzinger from Hunton & Williams is available via the telephone to answer questions.

2. Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Claim against the City)

Moved by Ald. Wisneski, seconded by Ald. Pack to adjourn into Closed Session  
Motion carried on roll call 8-0.

3. Return into Open Session

Moved by Ald. Pack, seconded by Ald. Englebert to return into Open Session  
Motion carried on voice vote.

4. Actions if any needed as a result of the Closed Sessions Discussion

Moved by Ald. Wisneski, seconded by Ald. Pack to authorize City Attorney Captain  
To engage litigation counsel in order to respond to the complaint.  
Motion carried on roll call 8-0.

Referred back to Item E1

Pending motion to adopt R-26-09 carried on roll call 8-0.

## G. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Englebert to adjourn at 7:00 p.m.  
Motion carried on voice vote.

Respectfully submitted by  
Deborah A. Galeazzi, WCMC  
City Clerk

## CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 10/20/09-10/29/09 Checks # 23139-23319	\$ 674,857.22
Payroll Checks for 10/22/09-10/29/09	<u>154,205.53</u>
Total	\$ 829,062.75

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

AMT-Garnishments

\*\*A gap in check numbers is due to more invoices being paid than fits on one check stub. In that case the last check stub used for that vendor is the check number that will show on the check register.

**AP Check Register**  
**Check Date: 10/20/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ADT SECURITY SERVICES INC	23139	10/20/2009	02018557	100-0601-551.24-03	80.00	BLDG REPAIR & MAINTENANCE
	Total for check: 23139				<b>80.00</b>	
AMAZON	23140	10/20/2009	047591657266	100-0601-551.30-14	(0.50)	CREDIT
		10/20/2009	047595904363	100-0601-551.30-14	250.88	LIBRARY MATERIALS
		10/20/2009	047596089492	100-0601-551.30-14	13.49	LIBRARY MATERIALS
		10/20/2009	047596126512	100-0601-551.30-14	680.01	LIBRARY MATERIALS
		10/20/2009	047596396298	100-0601-551.30-14	117.41	LIBRARY MATERIALS
		10/20/2009	047598023591	100-0601-551.30-14	9.99	LIBRARY MATERIALS
		10/20/2009	047598394327	100-0601-551.30-14	19.98	LIBRARY MATERIALS
		10/20/2009	095300005815	100-0601-551.30-14	57.48	LIBRARY MATERIALS
		10/20/2009	095305187967	100-0601-551.30-14	105.46	LIBRARY MATERIALS
		10/20/2009	095306553918	100-0601-551.30-14	83.95	LIBRARY MATERIALS
		10/20/2009	095308192012	100-0601-551.30-14	(1.50)	CREDIT
		10/20/2009	095309420407	100-0601-551.30-14	(0.50)	CREDIT
		10/20/2009	264460084870	100-0601-551.30-14	39.98	LIBRARY MATERIALS
		10/20/2009	264463357397	100-0601-551.30-14	(3.00)	CREDIT
		10/20/2009	264464720618	100-0601-551.30-14	98.95	LIBRARY MATERIALS
Total for check: 23140				<b>1,472.08</b>		
AT&T ADVERTISING & PUBLISHING	23141	10/20/2009	10152009	100-0601-551.22-01	151.80	YELLOW PAGE ADVERTISING
	Total for check: 23141				<b>151.80</b>	
AUTOMATIC ENTRANCES OF WI INC	23142	10/20/2009	1885745	100-0601-551.24-03	137.00	BLDG REPAIR & MAINTENANCE
	Total for check: 23142				<b>137.00</b>	
BAKER & TAYLOR INC	23145	10/20/2009	2023612969	100-0601-551.30-14	94.97	LIBRARY MATERIALS
		10/20/2009	2023616287	100-0601-551.30-14	509.62	LIBRARY MATERIALS
		10/20/2009	2023620181	100-0601-551.30-14	220.88	LIBRARY MATERIALS
		10/20/2009	2023631442	100-0601-551.30-14	414.42	LIBRARY MATERIALS
		10/20/2009	2023645451	100-0601-551.30-14	5.02	LIBRARY MATERIALS
		10/20/2009	2023648382	100-0601-551.30-14	219.85	LIBRARY MATERIALS

**AP Check Register**  
**Check Date: 10/20/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BAKER & TAYLOR INC...	23145...	10/20/2009	2023654747	100-0601-551.30-14	336.12	LIBRARY MATERIALS
		10/20/2009	2023659717	100-0601-551.30-14	209.35	LIBRARY MATERIALS
		10/20/2009	2023660778	100-0601-551.30-14	522.29	LIBRARY MATERIALS
		10/20/2009	2023665952	100-0601-551.30-14	516.49	LIBRARY MATERIALS
		10/20/2009	2023672726	100-0601-551.30-14	31.00	LIBRARY MATERIALS
		10/20/2009	2023685005	100-0601-551.30-14	315.26	LIBRARY MATERIALS
		10/20/2009	2023685210	100-0601-551.30-14	307.06	LIBRARY MATERIALS
		10/20/2009	2023690156	100-0601-551.30-14	404.03	LIBRARY MATERIALS
		10/20/2009	2023696632	100-0601-551.30-14	19.55	LIBRARY MATERIALS
		10/20/2009	2023701171	100-0601-551.30-14	319.14	LIBRARY MATERIALS
		10/20/2009	2023707910	100-0601-551.30-14	636.60	LIBRARY MATERIALS
		10/20/2009	2023714423	100-0601-551.30-14	201.77	LIBRARY MATERIALS
		10/20/2009	2023716607	100-0601-551.30-14	18.83	LIBRARY MATERIALS
		10/20/2009	2023719420	100-0601-551.30-14	245.15	LIBRARY MATERIALS
		10/20/2009	2023719420DUP	100-0601-551.30-16	104.78	PROGRAM SUPPLIES
		10/20/2009	2023721154	100-0601-551.30-14	111.51	LIBRARY MATERIALS
		10/20/2009	2023733887	100-0601-551.30-16	97.41	PROGRAM SUPPLIES
		10/20/2009	2023733887DUP	100-0601-551.30-14	334.50	LIBRARY MATERIALS
		10/20/2009	2023739853	100-0601-551.30-14	37.75	LIBRARY MATERIALS
		10/20/2009	2023742866	100-0601-551.30-14	160.47	LIBRARY MATERIALS
		10/20/2009	2023742866DUP	100-0601-551.30-16	220.11	PROGRAM SUPPLIES
		10/20/2009	5010340142	100-0601-551.30-14	163.59	LIBRARY MATERIALS
		10/20/2009	5010367578	100-0601-551.30-14	62.82	LIBRARY MATERIALS
		10/20/2009	H84627100	100-0601-551.30-14	56.79	LIBRARY MATERIALS
		10/20/2009	H85608450	100-0601-551.30-14	19.42	LIBRARY MATERIALS
		10/20/2009	H85959270	100-0601-551.30-14	37.42	LIBRARY MATERIALS
		10/20/2009	H86308810	100-0601-551.30-14	21.59	LIBRARY MATERIALS
		10/20/2009	H86929710	100-0601-551.30-14	19.40	LIBRARY MATERIALS
		10/20/2009	H86929720	100-0601-551.30-14	14.37	LIBRARY MATERIALS
		10/20/2009	H87059980	100-0601-551.30-14	20.15	LIBRARY MATERIALS
		10/20/2009	H87313470	100-0601-551.30-14	19.40	LIBRARY MATERIALS
		10/20/2009	H87410670	100-0601-551.30-14	17.96	LIBRARY MATERIALS
		10/20/2009	H87557410	100-0601-551.30-14	76.29	LIBRARY MATERIALS
		10/20/2009	H87646880	100-0601-551.30-14	38.14	LIBRARY MATERIALS

**AP Check Register**  
**Check Date: 10/20/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BAKER & TAYLOR INC...	23145...	10/20/2009	S79000920	100-0601-551.30-14	14.36	LIBRARY MATERIALS
			<b>Total for check: 23145</b>		<b>7,195.63</b>	
BBC AUDIOBOOKS AMERICA	23146	10/20/2009	371516	100-0601-551.30-14	215.94	LIBRARY MATERIALS
			<b>Total for check: 23146</b>		<b>215.94</b>	
BECK ELECTRIC INC	23147	10/20/2009	F192	100-0601-551.24-03	96.00	BLDG REPAIR & MAINTENANCE
			<b>Total for check: 23147</b>		<b>96.00</b>	
BRAZEE ACE HARDWARE	23148	10/20/2009	006580	100-0601-551.24-03	4.48	BLDG REPAIR & MAINTENANCE
			<b>Total for check: 23148</b>		<b>4.48</b>	
BRILLIANCE AUDIO INC	23149	10/20/2009	IN0515348	100-0601-551.30-14	249.05	LIBRARY MATERIALS
		10/20/2009	IN0516044	100-0601-551.30-14	162.74	LIBRARY MATERIALS
		10/20/2009	IN0516333	100-0601-551.30-14	49.48	LIBRARY MATERIALS
		10/20/2009	IN0516602	100-0601-551.30-14	53.88	LIBRARY MATERIALS
			<b>Total for check: 23149</b>		<b>515.15</b>	
CDW GOVERNMENT INC	23150	10/20/2009	QJT1182	100-0601-551.30-10	125.45	OFFICE SUPPLIES
			<b>Total for check: 23150</b>		<b>125.45</b>	
COSTUME SPECIALISTS INC	23151	10/20/2009	10152009	100-0601-551.30-16	140.00	PROGRAM SUPPLIES
		10/20/2009	10162009	100-0601-551.30-16	140.00	PROGRAM SUPPLIES
			<b>Total for check: 23151</b>		<b>280.00</b>	
FOX CINEMA	23152	10/20/2009	10152009	100-0601-551.30-16	60.00	PROGRAM SUPPLIES
			<b>Total for check: 23152</b>		<b>60.00</b>	

**AP Check Register**  
**Check Date: 10/20/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
FOX RIVER NEWS DISTRIBUTORS	23153	10/20/2009	10152009	100-0601-551.30-14	162.50	LIBRARY MATERIALS
			Total for check: 23153		<u>162.50</u>	
MICHAEL FREDERICK	23154	10/20/2009	272014	100-0601-551.30-14	50.00	LIBRARY MATERIALS
			Total for check: 23154		<u>50.00</u>	
GALE	23155	10/20/2009	16478835	100-0601-551.30-14	38.93	LIBRARY MATERIALS
			Total for check: 23155		<u>38.93</u>	
HIGHSMITH	23156	10/20/2009	1014092747	100-0601-551.30-18	164.16	DEPT SUPPLIES
			1014216450	100-0601-551.30-18	89.31	DEPT SUPPLIES
			Total for check: 23156		<u>253.47</u>	
INGRAM LIBRARY SERVICES	23158	10/20/2009	45630131	100-0601-551.30-14	16.87	LIBRARY MATERIALS
			45630132	100-0601-551.30-14	33.40	LIBRARY MATERIALS
			45630133	100-0601-551.30-14	34.77	LIBRARY MATERIALS
			45844015	100-0601-551.30-14	16.61	LIBRARY MATERIALS
			45844016	100-0601-551.30-14	53.63	LIBRARY MATERIALS
			45844017	100-0601-551.30-14	19.26	LIBRARY MATERIALS
			45934310	100-0601-551.30-14	83.60	LIBRARY MATERIALS
			45934311	100-0601-551.30-14	16.62	LIBRARY MATERIALS
			46053703	100-0601-551.30-14	56.93	LIBRARY MATERIALS
			46053704	100-0601-551.30-14	17.10	LIBRARY MATERIALS
			46113044	100-0601-551.30-14	16.54	LIBRARY MATERIALS
			46113045	100-0601-551.30-14	47.77	LIBRARY MATERIALS
			46113046	100-0601-551.30-14	35.78	LIBRARY MATERIALS
			46165870	100-0601-551.30-14	34.54	LIBRARY MATERIALS
			46165871	100-0601-551.30-14	32.82	LIBRARY MATERIALS
		46165872	100-0601-551.30-14	53.68	LIBRARY MATERIALS	
		Total for check: 23158		<u>569.92</u>		

**AP Check Register**  
**Check Date: 10/20/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
KITZ & PFEIL INC	23159	10/20/2009	0915140247	100-0601-551.30-13	13.93	HOUSEKEEPING SUPPLIES
		10/20/2009	0917140072	100-0601-551.30-13	29.27	HOUSEKEEPING SUPPLIES
			<b>Total for check: 23159</b>		<b>43.20</b>	
KONE INC	23160	10/20/2009	220221025	100-0601-551.24-03	362.22	BLDG REPAIR & MAINTENANCE
			<b>Total for check: 23160</b>		<b>362.22</b>	
LAPPEN SECURITY PRODUCTS INC	23161	10/20/2009	LSPQ14967	100-0601-551.24-04	221.25	REPAIR/MAINT - SPEC EQUIP
			<b>Total for check: 23161</b>		<b>221.25</b>	
LERNER PUBLISHING GROUP	23162	10/20/2009	934094	100-0601-551.30-14	929.12	LIBRARY MATERIALS
		10/20/2009	934101	100-0601-551.30-14	289.50	LIBRARY MATERIALS
			<b>Total for check: 23162</b>		<b>1,218.62</b>	
MARSHALL CAVENDISH CORP	23163	10/20/2009	R826100	100-0601-551.30-14	808.95	LIBRARY MATERIALS
		10/20/2009	R826109	100-0601-551.30-14	165.85	LIBRARY MATERIALS
		10/20/2009	R826411	100-0601-551.30-14	69.95	LIBRARY MATERIALS
			<b>Total for check: 23163</b>		<b>1,044.75</b>	
MIDWEST TAPE	23164	10/20/2009	1978462	100-0601-551.30-14	185.89	LIBRARY MATERIALS
		10/20/2009	1978463	100-0601-551.30-14	12.99	LIBRARY MATERIALS
		10/20/2009	1983994	100-0601-551.30-14	163.90	LIBRARY MATERIALS
		10/20/2009	1990077	100-0601-551.30-14	88.96	LIBRARY MATERIALS
		10/20/2009	1995158	100-0601-551.30-14	23.99	LIBRARY MATERIALS
		10/20/2009	2000583	100-0601-551.30-14	208.89	LIBRARY MATERIALS
		<b>Total for check: 23164</b>		<b>684.62</b>		
MINITEX	23165	10/20/2009	62768	100-0601-551.30-18	296.00	DEPT SUPPLIES
			<b>Total for check: 23165</b>		<b>296.00</b>	

**AP Check Register**  
**Check Date: 10/20/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MODERN BUSINESS MACHINES	23166	10/20/2009	26200060	100-0601-551.24-04	292.01	REPAIR/MAINT - SPEC EQUIP
	Total for check: 23166				292.01	
NATIONAL ELEVATOR INSPEC SERVICES	23167	10/20/2009	446039	100-0601-551.24-03	80.00	BLDG REPAIR & MAINTENANCE
	Total for check: 23167				80.00	
MARK POLLARD	23168	10/20/2009	1015209	100-0601-551.30-14	14.50	LIBRARY MATERIALS
	Total for check: 23168				14.50	
RANDOM HOUSE INC	23169	10/20/2009	1087205809	100-0601-551.30-14	75.00	LIBRARY MATERIALS
	1087244576	10/20/2009	100-0601-551.30-14	225.00	LIBRARY MATERIALS	
	1087246844	10/20/2009	100-0601-551.30-14	195.00	LIBRARY MATERIALS	
	1087257820	10/20/2009	100-0601-551.30-14	37.50	LIBRARY MATERIALS	
	1087304389	10/20/2009	100-0601-551.30-14	127.50	LIBRARY MATERIALS	
	1087306907	10/20/2009	100-0601-551.30-14	80.00	LIBRARY MATERIALS	
	1087337426	10/20/2009	100-0601-551.30-14	75.00	LIBRARY MATERIALS	
	1087368061	10/20/2009	100-0601-551.30-14	232.50	LIBRARY MATERIALS	
	1187368061	10/20/2009	100-0601-551.30-14	24.00	LIBRARY MATERIALS	
	Total for check: 23169				1,071.50	
SCHOLASTIC LIBRARY	23170	10/20/2009	11318939	100-0601-551.30-14	148.20	LIBRARY MATERIALS
	Total for check: 23170				148.20	
SHOWCASES	23171	10/20/2009	248837	100-0601-551.30-18	134.78	DEPT SUPPLIES
	Total for check: 23171				134.78	
SUPERIOR CHEMICAL CORP	23172	10/20/2009	3757	100-0601-551.30-13	207.55	HOUSEKEEPING SUPPLIES
	Total for check: 23172				207.55	
UNIQUE BOOKS INC	23173	10/20/2009	348165	100-0601-551.30-14	2,651.70	LIBRARY MATERIALS

**AP Check Register**  
**Check Date: 10/20/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
UNIQUE BOOKS INC...	23173...	10/20/2009	348166	100-0601-551.30-14	684.35	LIBRARY MATERIALS
		10/20/2009	348167	100-0601-551.30-14	375.65	LIBRARY MATERIALS
		10/20/2009	348168	100-0601-551.30-14	224.75	LIBRARY MATERIALS
		10/20/2009	348169	100-0601-551.30-14	1,451.79	LIBRARY MATERIALS
		10/20/2009	348211	100-0601-551.30-14	245.28	LIBRARY MATERIALS
				<b>Total for check: 23173</b>	<b>5,633.52</b>	
UNIQUE MANAGEMENT SERVICES INC	23174	10/20/2009	188037	100-0000-441.19-00	349.05	COLLECTION AGENCY FEE
			<b>Total for check: 23174</b>	<b>349.05</b>		
US POSTAL SERVICE	23175	10/20/2009	10152009	100-0601-551.30-11	405.00	POSTAGE
			<b>Total for check: 23175</b>	<b>405.00</b>		
WINDMILL BOOKS	23176	10/20/2009	482635	100-0601-551.30-14	163.00	LIBRARY MATERIALS
			<b>Total for check: 23176</b>	<b>163.00</b>		
JULIE WING	23177	10/20/2009	10152009	100-0601-551.30-18	11.67	DEPT SUPPLIES
			<b>Total for check: 23177</b>	<b>11.67</b>		
WINNEFOX LIBRARY SYSTEM	23178	10/20/2009	3506	100-0601-551.30-14	43.75	LIBRARY MATERIALS
			<b>Total for check: 23178</b>	<b>43.75</b>		
					<b>23,833.54</b>	

**AP Check Register**  
**Check Date: 10/22/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACCENT FLORAL & GIFTS LLC	23179	10/22/2009	378	100-0408-552.30-16	42.00	T STOFFEL FATHER-IN-LAW
			Total for check: 23179		42.00	
ACCURATE ALIGNMENT INC	23180	10/22/2009	9015514	731-1022-541.29-04	733.46	REPLACE CONTROL ARM
			Total for check: 23180		733.46	
ACCURATE SUSPENSION WAREHOUSE	23181	10/22/2009	9015746	731-1022-541.30-18	27.36	FOR OIL DRAIN PAN
			Total for check: 23181		27.36	
ADVANTAGE POLICE SUPPLY INC	23182	10/22/2009	970	100-0801-521.30-18	341.20	POWER BARRICADE LIQ
			Total for check: 23182		341.20	
AIRGAS NORTH CENTRAL	23183	10/22/2009	105865704	731-1022-541.38-03	194.72	AIR SHIELDS
		10/22/2009	105895061	100-0703-553.30-15	34.20	ACETYLENE/ARGON/OXYGEN CYLINDERS
		10/22/2009	105895062	731-1022-541.21-06	57.60	ACETYLENE/ARGON/OXYGEN CYLINDERS
			Total for check: 23183		286.52	
ASSOCIATED APPRAISAL CONSULTANTS	23184	10/22/2009	8153	100-0402-513.21-09	4,775.00	PROFESSIONAL SERVICES
				100-0402-513.30-11	3.96	POSTAGE
		10/22/2009	8154	100-0402-513.21-04	59.34	INTERNET POSTING 593 PARCELS
			Total for check: 23184		4,838.30	
AT&T	23185	10/22/2009	920R09453010	100-1001-514.22-01	99.90	MONTHLY SERVICE OCT 4 THRU NOV 3
				601-1020-543.22-01	272.30	MONTHLY SERVICE OCT 4 THRU NOV 3
			Total for check: 23185		372.20	
AVASTONE TECHNOLOGIES LLC	23186	10/22/2009	106097-A	100-0403-513.21-04	71.25	WEBSITE SUPPORT
			Total for check: 23186		71.25	

**AP Check Register**  
**Check Date: 10/22/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BADGER HIGHWAYS CO INC	23187	10/22/2009	147431	731-1022-541.24-03	1,315.61	HOTMIX ASPHALT COURSE
	<b>Total for check: 23187</b>				<b>1,315.61</b>	
JEFFREY BRANDT	23188	10/22/2009	100109	601-1020-543.21-01	2,750.00	PROFESSIONAL SERVICES SEPT 11-28, 2009
				100-0202-512.21-01	150.00	PROFESSIONAL SERVICES SEPT 11-28, 2009
	<b>Total for check: 23188</b>				<b>2,900.00</b>	
BRAZEE ACE HARDWARE	23189	10/22/2009	006666	100-0703-553.24-03	14.97	PAINT
	<b>Total for check: 23189</b>				<b>14.97</b>	
CAREW CONCRETE & SUPPLY CO INC	23190	10/22/2009	823911	100-1003-541.30-18	173.00	POLONIA OFF 3RD ST CONCRETE
				100-1009-541.30-18	86.50	POLONIA OFF 3RD ST CONCRETE
				100-1008-541.30-18	86.50	POLONIA OFF 3RD ST CONCRETE
	<b>Total for check: 23190</b>				<b>346.00</b>	
CHRIS SMITH	23191	10/22/2009	SMITH	601-1020-543.21-02	575.54	REIMBURSE SUMP PUMP/PIT
	<b>Total for check: 23191</b>				<b>575.54</b>	
CUMMINS NPOWER LLC	23192	10/22/2009	802-85254	731-1022-541.38-03	39.98	FUEL SUPPLY & DRAIN TUBES
	<b>Total for check: 23192</b>				<b>39.98</b>	
DIGICORPORATION	23193	10/22/2009	94694	100-0920-531.29-01	216.00	SENIOR CHATTER NEWSLETTER
	<b>Total for check: 23193</b>				<b>216.00</b>	
EZ GLIDE GARAGE DOORS AND OPENERS	23194	10/22/2009	0112925-IN	100-0501-522.24-03	292.30	REPAIR DOOR STATION 35
	<b>Total for check: 23194</b>				<b>292.30</b>	

**AP Check Register**  
**Check Date: 10/22/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
FERRELLGAS	23195	10/22/2009	1029530697	266-1027-543.30-18	130.40	LIQUEFIED PETROLEUM GAS
					<b>130.40</b>	
Total for check: 23195						
FOX VALLEY TECHNICAL COLLEGE	23196	10/22/2009	EC49783	100-0801-521.34-02	85.00	CRISIS NEGOTIATION CLASS
					<b>85.00</b>	
Total for check: 23196						
FOX VALLEY TRUCK	23197	10/22/2009	485653	731-1022-541.38-03	414.19	BRK VALVE
					<b>414.19</b>	
Total for check: 23197						
GUNDERSON UNIFORM & LINEN RENTAL	23198	10/22/2009	1325041	100-0801-521.30-13	33.59	TOWEL/MAT SERVICE
					<b>33.59</b>	
Total for check: 23198						
HUB INTERNATIONAL	23199	10/22/2009	JAZZ	733-0000-201.03-00	2,311.41	SPECIAL EVENT INSURANCE JAZZ CORNER SOCIETY
					<b>2,311.41</b>	
Total for check: 23199						
INFRATECH	23200	10/22/2009	PR90598	601-1020-543.82-02	4,463.30	MANHOLE MANOFORM REHABILITATION
					<b>4,463.30</b>	
Total for check: 23200						
KAEMPFER & ASSOCIATES INC	23201	10/22/2009	15048	601-1020-543.21-02	172.57	IND DISC REG PROGRAM DISC PERMIT REVIEW
					706.32	IND DISC REG PROGRAM SEWER USER MONITORING
					343.73	WW COLL SYS REHAB IMPROV PHASE 3 SEWER REHAB
					783.03	WET WEATHER FLOW BYPASS OVERFLOW ISSUES
					4,636.24	LIFT STATION IMPROV PHASE 1 SSES
342.70	WW COLL SYS IMPROV					
Total for check: 23201					<b>6,984.59</b>	
KRUEGER TRUE VALUE	23202	10/22/2009	914139	100-0701-533.30-18	19.33	GALV PIPE RESTHAVEN WATER LINE
					6.29	DOOR STOP
10/22/2009 K13620 100-0920-531.24-03						

**AP Check Register**  
**Check Date: 10/22/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
KRUEGER TRUE VALUE...	23202...	10/22/2009...	K13620...	100-1001-514.30-13	10.15	FLUO BULB
	Total for check: 23202				<u>35.77</u>	
KUNDINGER FLUID POWER INC	23203	10/22/2009	50068817	731-1022-541.38-03	39.85	HOSE
		10/22/2009	50068919	731-1022-541.38-03	19.45	STOCK
		10/22/2009	50069075	731-1022-541.38-03	93.35	COMPRESSION BUSHING/ SLEEVE/HOSE
		10/22/2009	50069271	731-1022-541.38-03	85.71	CONNECTORS/BUSHINGS/STOCK
Total for check: 23203				<u>238.36</u>		
LAKE PARK VILLAS HOMEOWNERS ASSN	23204	10/22/2009	093009	100-0703-553.21-06	1,010.71	POND SOLUTIONS
				100-0703-553.22-03	1,261.15	UTILITIES
				100-1012-541.22-03	32.26	LIGHTS
	Total for check: 23204				<u>2,304.12</u>	
LAWSON PRODUCTS INC	23205	10/22/2009	8540063	731-1022-541.30-18	376.08	STOCK SUPPLIES
	Total for check: 23205				<u>376.08</u>	
LEVENHAGEN CORPORATION	23206	10/22/2009	036823A-IN	207-0707-552.24-03	189.55	SERVICE CALL/PUMPS
		10/22/2009	69111	207-0707-552.38-01	3,028.06	LEAD FREE GAS
	Total for check: 23206				<u>3,217.61</u>	
MAPLEWOOD MIDDLE SCHOOL	23207	10/22/2009	H1N1	100-0910-531.30-11	775.00	MAILING FOR H1N1 INFO
	Total for check: 23207				<u>775.00</u>	
MATTHEWS TIRE & SERVICE CENTER	23208	10/22/2009	31261	731-1022-541.38-02	231.34	TIRES/FLAT REPAIR
		10/22/2009	31296	731-1022-541.30-18	23.40	SHOP SUPPLIES
		10/22/2009	31300	731-1022-541.38-02	56.39	FOAM FILL TIRES MOUNT/DISMOUNT
	Total for check: 23208				<u>311.13</u>	

**AP Check Register**  
**Check Date: 10/22/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA EMPLOYEES CREDIT UNION	23209	10/22/2009	20091022	100-0000-202.05-00	18,696.00	PAYROLL SUMMARY
			<b>Total for check: 23209</b>		<b>18,696.00</b>	
	23210	10/22/2009	20091022	100-0000-202.10-00	9.23	PAYROLL SUMMARY
			<b>Total for check: 23210</b>		<b>9.23</b>	
MENASHA EMPLOYEES LOCAL 1035	23211	10/22/2009	20091022	100-0000-202.06-00	310.00	PAYROLL SUMMARY
			<b>Total for check: 23211</b>		<b>310.00</b>	
	23212	10/22/2009	20091022	100-0000-202.07-00	260.13	PAYROLL SUMMARY
			<b>Total for check: 23212</b>		<b>260.13</b>	
MENASHA POLICE DEPARTMENT	23213	10/22/2009	101509	100-0801-521.30-11	18.92	POSTAGE
				100-0801-521.30-18	40.17	SUPPLIES
				100-0801-521.34-03	45.67	TRAINING/MEALS/LODGING
			<b>Total for check: 23213</b>		<b>104.76</b>	
POSTMASTER	23214	10/22/2009	HORIZON	266-1027-543.30-11	1,537.01	BULK MAILING
			<b>Total for check: 23214</b>		<b>1,537.01</b>	
	23215	10/22/2009	25YR	100-0408-552.30-16	150.00	SAVINGS BOND/DOOR PRIZES 25 YR DINNER
			<b>Total for check: 23215</b>		<b>150.00</b>	
MENASHA UTILITIES	23216	10/22/2009	092309	100-0703-553.22-03	8.48	KOSLO FIELD
			100609	100-1008-541.22-03	234.77	TRAFFIC LIGHTS/SIGN SHOP
				100-1008-541.22-05	45.13	TRAFFIC LIGHTS/SIGN SHOP
				601-1020-543.22-03	21.52	LIFT STATIONS
				100-0704-552.22-03	1,447.81	SWIM POOL
				100-0704-552.22-05	344.25	SWIM POOL
			731-1022-541.22-03	1,045.57	PWF	

**AP Check Register**  
**Check Date: 10/22/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA UTILITIES...	23216...	10/22/2009...	100609...	731-1022-541.22-05	372.52	PWF
				731-1022-541.22-06	997.75	RECYCLING
				266-1028-543.22-03	8.48	RECYCLING CENTER
				266-1028-543.22-06	1,995.50	RECYCLING CENTER
				100-0801-521.22-03	1,832.24	POLICE DEPT
				100-0801-521.22-05	255.46	POLICE DEPT
				100-0801-521.22-06	81.52	POLICE DEPT
				100-0000-123.00-00	1,326.80	FIRE DEPT
				100-0000-123.00-00	184.98	FIRE DEPT
				100-0000-123.00-00	59.04	FIRE DEPT
				100-0000-123.00-00	3,549.99	LIBRARY
				100-0601-551.22-03	617.44	LIBRARY
				100-0601-551.22-05	134.87	LIBRARY
				207-0707-552.22-05	32.85	MARINA
				100-1019-552.22-03	174.07	LIFT BRIDGES
100-1019-552.22-05	3.47	LIFT BRIDGES				
100-0000-123.00-00	4.26	TRAFFIC LIGHTS				
100-0703-553.22-03	1,503.29	PARKS				
100-0703-553.22-05	20.41	PARKS				
100-0703-553.22-06	213.69	PARKS				
<b>Total for check: 23216</b>					<b>16,516.16</b>	
MODERN BUSINESS MACHINES	23217	10/22/2009	26198378	100-0801-521.24-01	50.65	PARTS,LABOR, TONER
				100-1001-514.24-01	39.88	PARTS,LABOR, TONER
				100-0801-521.24-01	47.74	PARTS,LABOR, TONER
				100-1001-514.24-01	36.19	PARTS,LABOR, TONER
				100-0801-521.24-03	54.03	PARTS,LABOR, TONER
<b>Total for check: 23217</b>					<b>256.31</b>	
DAVID MOORE	23218	10/22/2009	100309DM	100-0702-552.20-03	175.00	MEASURE GRUNSKI COURSE
				<b>Total for check: 23218</b>		

**AP Check Register**  
**Check Date: 10/22/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description		
MORTON SAFETY	23219	10/22/2009	429755	731-1022-541.30-18	23.70	EAR PLUGS		
				<b>Total for check: 23219</b>	<b>23.70</b>			
N&M AUTO SUPPLY	23220	10/22/2009	285618	731-1022-541.30-18	50.28	SHOP SUPPLIES		
				10/22/2009	285734	731-1022-541.30-18	30.28	SHOP SUPPLIES
				10/22/2009	285735	731-1022-541.30-18	60.56	SHOP SUPPLIES
				10/22/2009	285861	731-1022-541.30-18	36.57	SHOP SUPPLIES
<b>Total for check: 23220</b>	<b>177.69</b>							
NATIONAL ELEVATOR INSPEC SERVICES	23221	10/22/2009	446038	100-1001-514.20-04	83.00	ROUTINE INSPECTION 140 MAIN ST		
				10/22/2009	446040	100-0801-521.24-03	80.00	ROUTINE INSPECTION 430 FIRST ST
				<b>Total for check: 23221</b>	<b>163.00</b>			
NEENAH-MENASHA MUNICIPAL COURT	23222	10/22/2009	BOND	100-0000-201.03-00	213.00	BOND		
				100-0000-201.03-00	108.80	BOND		
				<b>Total for check: 23222</b>	<b>321.80</b>			
NEWSC	23223	10/22/2009	487	625-1010-541.32-01	1,500.00	MEMBERSHIP 2010		
				<b>Total for check: 23223</b>	<b>1,500.00</b>			
NIELSON COMMUNICATIONS	23224	10/22/2009	FV09-24536	100-1019-552.21-06	230.00	REPAIR RADIO RACINE ST BRIDGE		
				<b>Total for check: 23224</b>	<b>230.00</b>			
OFFICE DEPOT	23225	10/22/2009	274397	100-0920-531.30-10	46.30	OFFICE SUPPLIES		
				<b>Total for check: 23225</b>	<b>46.30</b>			
OSHKOSH FIRE & POLICE EQUIPMENT INC	23226	10/22/2009	133934	100-0801-521.29-05	119.25	TAILLIGHTS		
				<b>Total for check: 23226</b>	<b>119.25</b>			

**AP Check Register**  
**Check Date: 10/22/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
PACKER CITY INTERNATIONAL	23227	10/22/2009	3292680011	731-1022-541.30-18	16.06	UNIVERSA
			Total for check: 23227		16.06	
JOSEPH A POLZIEN	23228	10/22/2009	100709	100-0803-521.34-03	114.00	AACE CONFERENCE MEALS
			Total for check: 23228		114.00	
ROCK COUNTY CLERK OF COURTS	23229	10/22/2009	BOND	100-0000-201.03-00	500.00	BOND
			Total for check: 23229		500.00	
PAUL SCHEPPF	23230	10/22/2009		100-0801-521.34-03	278.58	HOTEL/MEALS
				100-0801-521.34-04	17.05	FUEL
			Total for check: 23230		295.63	
SHOPKO STORES INC	23231	10/22/2009	50364	100-0801-521.30-18	25.76	USB MEMORY STICKS
			Total for check: 23231		25.76	
SIRCHIE	23232	10/22/2009	0526793-IN	100-0801-521.24-04	1,424.50	HEPA/CARBON FILTER
			Total for check: 23232		1,424.50	
R A SMITH NATIONAL INC	23233	10/22/2009	95814	100-1003-541.21-02	15,234.56	PROFESSIONAL SERVICES
			Total for check: 23233		15,234.56	AUG 23-SEPT 26, 2009
SUNGARD PUBLIC SECTOR INC	23234	10/22/2009	8509	100-0403-513.34-04	32.00	M YECK FUEL
			Total for check: 23234		32.00	
SWIDERSKI EQUIPMENT INC	23235	10/22/2009	022164	731-1022-541.38-03	33.57	SPACER
			Total for check: 23235		33.57	

**AP Check Register**  
**Check Date: 10/22/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
UNIFIRST CORPORATION	23236	10/22/2009	097 0054633	731-1022-541.20-01	102.23	102.23 MAT/MOP/CLOTHING SERVICE
			Total for check: 23236		<u>102.23</u>	
UNIFORM SHOPPE	23237	10/22/2009	182694	100-0804-521.30-18	46.95	46.95 TROUSER-POMEROY
			Total for check: 23237		<u>46.95</u>	
UNITED WAY FOX CITIES	23238	10/22/2009	20091022	100-0000-202.09-00	76.00	76.00 PAYROLL SUMMARY
			Total for check: 23238		<u>76.00</u>	
US OIL CO INC	23239	10/22/2009	183270	100-0000-131.00-00	7,920.16	7,920.16 NO LEAD GAS
		10/22/2009	183271	100-0000-131.00-00	14,692.12	14,692.12 FUEL OIL
		10/22/2009	183356	100-0000-141.00-00	(641.00)	(641.00) CONTRACT PREPAY
		10/22/2009	183357	100-0000-141.00-00	(961.80)	(961.80) CONTRACT PREPAY
			Total for check: 23239		<u>21,009.48</u>	
VEOLIA ES SOLID WASTE MIDWEST	23240	10/22/2009	B40000242662	100-0000-123.00-00	117.92	117.92 BROAD ST RECYCLING
			Total for check: 23240		<u>117.92</u>	
VISION NSURANCE PLAN OF AMERICA	23241	10/22/2009	77619	100-0000-204.10-00	1,096.40	1,096.40 EMPLOYEES
			Total for check: 23241		<u>1,096.40</u>	
WARNING LITES OF APPLETON INC	23242	10/22/2009	0809-139	100-1008-541.30-18	165.00	165.00 REPLACE OVERHEAD SIGN MAIN/RACINE
			Total for check: 23242		<u>165.00</u>	
WE ENERGIES	23243	10/22/2009	100609	100-0703-553.22-03	8.12	8.12 2170 PLANK RD
			Total for check: 23243		<u>8.12</u>	
WI ENVIRONMENTAL IMPROVEMENT FUND	23244	10/22/2009	9487	601-0410-571.61-02	37,127.24	37,127.24 ENVIRON IMPROV FUND

**AP Check Register**  
**Check Date: 10/22/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WI ENVIRONMENTAL IMPROVEMENT FUND...	23244...	10/22/2009...	9487...	601-0000-122.02-00	140,090.82	ENVIRON IMPROV FUND
			<b>Total for check: 23244</b>		<b>177,218.06</b>	
WI FBINNA	23245	10/22/2009	FBINAA	100-0801-521.34-03	50.00	BUSINESS MEETING REG STANKE/BONNEVILLE
			<b>Total for check: 23245</b>		<b>50.00</b>	
WINNEBAGO COUNTY CLERK OF COURTS	23246	10/22/2009	BOND	100-0000-201.03-00	411.00	BOND
				100-0000-201.03-00	285.00	BOND
				100-0000-201.03-00	150.00	BOND
			<b>Total for check: 23246</b>		<b>846.00</b>	
WINNEBAGO COUNTY TREASURER	23247	10/22/2009	SHJ100484	100-0805-521.25-01	462.00	JAIL DIVISION
			<b>Total for check: 23247</b>		<b>462.00</b>	
WISCONSIN SUPPORT COLLECTIONS	23248	10/22/2009	20091022	100-0000-202.03-00	1,152.15	PAYROLL SUMMARY
				100-0000-202.04-00	138.40	PAYROLL SUMMARY
			<b>Total for check: 23248</b>		<b>1,290.55</b>	
INDEPENDENT INSPECTIONS LTD	23249	10/22/2009	303066	100-0301-523.21-06	5,477.98	PERMITS FOR SEPTEMBER
			<b>Total for check: 23249</b>		<b>5,477.98</b>	
					<b>300,332.35</b>	

**AP Check Register**  
**Check Date: 10/23/2009**

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
LOWE'S BUSINESS ACCOUNT	23250	10/23/2009		100-0703-553.30-18	51.11	PROFINISH QUICKRETE MISC SUPPLIES
				100-0704-552.30-18	59.66	DUCT TAPE/POOL
				100-0703-553.30-15	2.75	POOL SUPPLIES
				100-0703-553.30-18	(8.60)	RETURN
				100-0703-553.30-15	(2.00)	RETURN
					<u>102.92</u>	

Total for check: 23250

102.92

**AP Check Register**  
**Check Date: 10/29/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACCURATE SUSPENSION WAREHOUSE	23251	10/29/2009	9015823	731-1022-541.29-04	37.19	INSTALL NEW SPRING
			9016096	731-1022-541.38-03	481.43	SPRING ASSY/NUTS & BOLTS
				731-1022-541.38-03	10.58	BALL JOINT
				<b>Total for check: 23251</b>	<b>529.20</b>	
ANN ANDERSON	23252	10/29/2009	102309	100-0801-521.34-03	75.44	SCHOOL SAFETY CONFERENCE MEALS
				<b>Total for check: 23252</b>	<b>75.44</b>	
CITY OF APPLETON	23253	10/29/2009	187118	100-0302-542.25-01	43,752.00	VALLEY TRANSIT 4TH QTR
				<b>Total for check: 23253</b>	<b>43,752.00</b>	
BADGER HIGHWAYS CO INC	23254	10/29/2009	147550	100-1003-541.30-18	86.54	HOTMIX ASPHALT COURSE
				<b>Total for check: 23254</b>	<b>86.54</b>	
BECK ELECTRIC INC	23255	10/29/2009	F212	100-1012-541.24-04	277.12	CENTER ST LT KNOCK DOWN
			F248	100-1008-541.24-04	433.38	THIRD/RACINE NEW LT POLE
			F249	100-1012-541.24-04	353.53	ONEIDA/MANITOWOC TRF LT
			F251	100-1008-541.24-04	397.37	SCHOOL CROSSING LIGHTS APPLETON/THIRD
			F255	100-1012-541.24-04	297.81	WIRING NEW STREET LIGHTS THIRD/DE PERE
				<b>Total for check: 23255</b>	<b>1,759.21</b>	
BERGSTROM	23256	10/29/2009	241130	731-1022-541.38-03	72.41	ACTUATOR
				<b>Total for check: 23256</b>	<b>72.41</b>	
BRAZEE ACE HARDWARE	23257	10/29/2009	006727	100-0703-553.30-18	2.99	ANTI-FREEZE TRESTLE RESTROOM
			006744	100-1001-514.30-15	15.99	FLASHLIGHT ROOF PENTHOUSE
			006885	100-0703-553.24-03	(1.80)	CAULK RETURN CONCRT SEALR
				<b>Total for check: 23257</b>	<b>17.18</b>	

**AP Check Register**  
**Check Date: 10/29/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CESA #6	23258	10/29/2009	5446	100-0903-531.34-02	90.00	NURSE NETWORK REGISTRATION/S NETT
				<b>Total for check: 23258</b>	<b>90.00</b>	
DAVIES WATER #1476	23259	10/29/2009	0055458	625-1010-541.30-18	65.00	FLAP GATE VALVE PVC
				0058002	732.00	CURB/GUT GRATE FORMS
				CM005748	(144.60)	FLAP GATE CREDIT
	<b>Total for check: 23259</b>			<b>652.40</b>		
DAVIS & KUELTHAU SC	23260	10/29/2009	01358	100-0202-512.21-01	58.56	DECLARATORY RUL PETITION
				310936	6,107.48	PROFESSIONAL SERVICES CONTRACT NEGOTIATIONS
				<b>Total for check: 23260</b>	<b>6,166.04</b>	
DIGICORPORATION	23261	10/29/2009	94910	266-1027-543.29-01	759.04	NO COLLECTION NOTICES
				<b>Total for check: 23261</b>	<b>759.04</b>	
DUMKE & ASSOCIATES &	23262	10/29/2009	NOV2009	100-0903-531.29-06	2,977.75	316 RACINE ST RENT
				<b>Total for check: 23262</b>	<b>2,977.75</b>	
CARDMEMBER SERVICE	23266	10/29/2009	0007	100-0000-201.03-00	10.78	MIDWEST SUGA CONFERENCE EMPLOYEE PAID
				100-0401-513.34-03	20.00	MIDWEST SUGA CONFERENCE MEAL
				100-0000-201.11-00	47.82	FIN N FEATHERWINNECONNE SENIOR TRIP
				100-0601-551.33-02	1,479.00	WIS LIBRARY ASSN
				100-0801-521.30-12	40.82	DIGITAL INTELLIGENCE
				100-0000-201.03-00	50.00	MIVA MEDIA CHARGE WILL BE CREDITED
				100-0803-521.34-04	50.00	CAB SERVICES DALLAS TX
				100-0920-531.33-03	144.00	RADISSON/MILWAUKEE WASC CONFERENCE
				100-0803-521.34-04	59.00	DFW EXPRESS TAXI TX
				100-0403-513.30-15	8.50	OCESA MANUF REPLACE TRACKBALL BLKBRY
				100-0801-521.34-03	30.51	BWW/OAK CREEK
				100-0304-562.33-02	165.00	PAYPAL LEAGUEWISCO
				100-0000-201.11-00	641.65	AL JOHNSON'S SENIOR TRIP

**AP Check Register**  
**Check Date: 10/29/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CARDMEMBER SERVICE...	23286...	10/29/2009	0582	100-0703-553.34-03	109.89	KALAHARI RESORTS
		10/29/2009	0776	100-0801-521.30-13	22.79	RESTOCKIT/OFFICESUPPLY AIR FRESHENERS
		10/29/2009	0802	100-0403-513.24-04	948.00	BARRACUDA NETWORKS SPAM FILTER MAINT
		10/29/2009	0884	100-0702-552.30-18	83.43	MILLS FLEET FARM VIDEO CONVERSION SOFTWARE
		10/29/2009	1120	100-0403-513.30-15	127.24	AVANGATE.COM
		10/29/2009	1385	100-0703-553.34-02	300.00	WIS PARK & REC
		10/29/2009	1430	100-0801-521.32-02	80.49	AMAZON.COM
		10/29/2009	2589	100-0000-201.03-00	736.90	DELL SALES INSPIRON NOTEBOOK
		10/29/2009	2739	100-0703-553.30-18	772.43	ONLINESTORES.COM FLAGS FLAGS
		10/29/2009	2853	100-1001-514.30-18	428.23	ONLINESTORES.COM FLAGS
		10/29/2009	3135	100-0903-531.30-18	115.18	BREVISCOROP TEACHING SUPPLIES
		10/29/2009	3177	100-0000-201.03-00	121.33	DELL SALES CORDLESS MOUSE
		10/29/2009	3674	100-0403-513.34-04	12.95	EXPERTS EXCHANGE LLC ONLINE TECH RESOURCE DAT
		10/29/2009	3928	100-0403-513.34-02	50.00	HTE USERS GROUP CONFERENCE REGISTRATION
		10/29/2009	4009	827-0920-531.30-18	101.71	ORIENTAL TRADING CANDY/HALLOWEEN EVENT
		10/29/2009	4181	100-0000-201.11-00	133.84	WILSON RESTAURANT SENIOR TRIP
		10/29/2009	5434	100-0601-551.30-14	22.36	PAYPAL
		10/29/2009	5620	100-0801-521.24-02	1,546.00	BALBOA CHECK PROTECTOR PO 5615
		10/29/2009	5869	100-0801-521.29-05	75.71	GALLS INC
		10/29/2009	5901	100-0304-562.33-02	99.00	UWSP CONTINUING EDU
		10/29/2009	6207	100-0000-201.11-00	63.00	CANDLEWORKS SENIOR TRIP
		10/29/2009	7350	207-0707-552.29-05	494.61	AERIAL WORK PLATFORMS
		10/29/2009	7422	100-0703-553.30-18	91.35	PROPET DISTRIBUTORS LITTER PICK UP BAGS
	10/29/2009	7785	100-0801-521.34-03	20.64	MKE NONNAS REST MILWAUKEE	
	10/29/2009	7831	100-0101-511.33-02	165.00	PAYPAL LEAGUEWISCO	
	10/29/2009	8209	100-0801-521.32-02	48.99	AMAZON.COM	
	10/29/2009	8239	100-0803-521.34-03	20.05	MANNY'S UPTOWN/ADISON TX	
	10/29/2009	9143	100-0803-521.34-03	229.76	CROWNE PLAZA HOTEL ADDISON TX	
	10/29/2009	9307	100-0000-201.13-00	79.37	ORIENTAL TRADING CLASS MATERIALS	
	10/29/2009	9651	100-0401-513.34-03	451.36	DOUBLETREE HOTEL/IL MIDWEST SUGA CONFERENCE	
	10/29/2009	9669	100-0403-513.34-03	439.02	DOUBLETREE HOTEL CONFERENCE LODGING	
	10/29/2009	9776	207-0707-552.24-02	11.19	NAPA AUTO PARTS FUEL FILTER	
	10/29/2009	9893	100-0801-521.32-02	199.56	AMAZON.COM	
	10/29/2009	9900	100-0801-521.34-03	456.40	STAYBRIDGE HOTEL/FRANKLIN	

**AP Check Register**  
**Check Date: 10/29/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CARDMEMBER SERVICE...	23266...	10/29/2009	9991	100-0403-513.34-03	45.32	CHEESECAKE/OAK BROOK CONFERENCE MEAL
			Total for check: 23266		11,450.18	
EVANS TITLE COMPANIES	23267	10/29/2009	925-650136533	100-0304-562.21-09	45.00	LETTER REPORT NATURES WAY
			Total for check: 23267		45.00	
FAMILY THERAPY & ANXIETY CENTER	23268	10/29/2009	102209	100-0801-521.21-05	567.50	PROFESSIONAL SERVICES OCT 1-OCT 15, 2009
			Total for check: 23268		567.50	
FASTENAL COMPANY	23269	10/29/2009	WINEE47945	100-1008-541.30-18	282.76	1/4 QCK RIS CLAMP
			Total for check: 23269		282.76	
FOX CINEMA	23270	10/29/2009	102809	100-0000-201.15-00	150.00	ADS FOR TRICK OR TREAT
			Total for check: 23270		150.00	
FOX STAMP SIGN & SPECIALTY	23271	10/29/2009	176110	100-0405-513.30-18	42.50	SIGNS/NAMEPLATES JOANNE ROUSH
				100-0201-512.30-18	11.00	SIGNS/NAMEPLATES PAMELA CAPTAIN
			Total for check: 23271		53.50	
COREY GORDON	23272	10/29/2009	102809	100-1002-541.34-03	12.00	TRAINING MEAL
			Total for check: 23272		12.00	
GRAIG BOYLE	23273	10/29/2009	BOYLE	100-0702-552.30-18	193.59	PERKINS RESTAURANT REIMBURSEMENT
			Total for check: 23273		193.59	
GUNDERSON UNIFORM & LINEN RENTAL	23274	10/29/2009	1326161	100-1001-514.20-01	15.76	MOP/MAT SERVICE
				100-0920-531.30-13	3.48	MOP/MAT SERVICE

**AP Check Register**  
**Check Date: 10/29/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
GUNDERSON UNIFORM & LINEN RENTAL...	23274...	10/29/2009...	1326161...	100-0703-553.30-13	3.47	MOP/MAT SERVICE
			Total for check: 23274		<u>22.71</u>	
PUERTA HERMOSA OUTREACH CENTER	23275	10/29/2009	101609	100-0801-521.34-02	495.00	CLASS MATERIALS LAW ENFORCEMENT SPANISH
			Total for check: 23275		<u>495.00</u>	
JOAN JENSEN	23276	10/29/2009	JENSEN	100-0000-201.11-00	25.00	REIMBURSE TRIP PAYMENT
			Total for check: 23276		<u>25.00</u>	
KUNDINGER FLUID POWER INC	23277	10/29/2009	50069636	731-1022-541.38-03	268.33	FLANGE/HOSE ASSY
			50069855	731-1022-541.38-03	12.93	DYNAFLEX PVC
			Total for check: 23277		<u>281.26</u>	
LACROSSE AMERICA INC	23278	10/29/2009	6/199CC	100-0000-441.25-00	420.00	PROGRAM INSTRUCTION
			Total for check: 23278		<u>420.00</u>	
LINCOLN CONTRACTORS SUPPLY INC	23279	10/29/2009	10530420	100-1003-541.30-15	270.76	FORGED BOW RAKE
			10530740	100-1003-541.30-15	20.07	WOOD TAPERED HANDLE
			Total for check: 23279		<u>290.83</u>	
MALONEY LANDSCAPING & PAVING INC &	23280	10/29/2009	CDBG	263-0306-562.70-01	675.00	CDBG REHAB PROGRAM
			Total for check: 23280		<u>675.00</u>	
MCNEILUS TRUCK & MFG COMPANY	23281	10/29/2009	1134041	731-1022-541.38-03	130.54	STOCK SUPPLIES
			Total for check: 23281		<u>130.54</u>	
MENARDS-APPLETON EAST	23282	10/29/2009	6594	100-0703-553.24-03	28.07	PAINT/SUPPLIES

**AP Check Register**  
**Check Date: 10/29/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENARDS-APPLETON EAST...	23282...	10/29/2009	6649	100-0703-553.24-03	18.62	DRAINAGE KITS
			<b>Total for check: 23282</b>		<b>46.69</b>	
MENASHA EMPLOYEES CREDIT UNION	23283	10/29/2009	20091029	100-0000-202.05-00	2,187.00	PAYROLL SUMMARY
			<b>Total for check: 23283</b>		<b>2,187.00</b>	
MENASHA EMPLOYEES LOCAL 1035	23284	10/29/2009	20091029	100-0000-202.06-00	310.00	PAYROLL SUMMARY
			<b>Total for check: 23284</b>		<b>310.00</b>	
MENASHA JOINT SCHOOL DISTRICT	23285	10/29/2009	MOBILEHOME	100-0000-412.00-00	5,915.74	MOBILE HOME TAX
			<b>Total for check: 23285</b>		<b>5,915.74</b>	
TOWN OF MENASHA POLICE DEPARTMENT	23286	10/29/2009	BOND	100-0000-201.03-00	252.40	BOND
			<b>Total for check: 23286</b>		<b>252.40</b>	
MENASHA UTILITIES	23287	10/29/2009	BILLING#1	100-1008-541.22-03	299.57	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-0000-123.00-00	12.40	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-0403-513.21-04	1,827.50	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				207-0707-552.22-03	1,210.03	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				207-0707-552.22-05	30.91	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				207-0707-552.22-06	33.31	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				207-0707-552.22-06	8.12	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-0703-553.22-03	1,446.73	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-0703-553.22-05	835.72	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-0703-553.22-06	207.99	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-1001-514.22-03	1,454.56	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-1001-514.22-05	267.20	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-1019-552.22-03	1.82	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-0920-531.22-03	307.84	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
			100-0920-531.22-05	77.24	ELEC OR WATER OR STORM OR OUTSIDE SERVICES	
			100-0408-552.22-03	228.98	ELEC OR WATER OR STORM OR OUTSIDE SERVICES	

**AP Check Register**  
**Check Date: 10/29/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
MENASHA UTILITIES...	23287...	10/29/2009...	BILLING#1...	100-1013-541.22-06	269.74	ELEC OR WATER OR STORM OR OUTSIDE SERVICES	
				601-1020-543.22-03	22.56	ELEC OR WATER OR STORM OR OUTSIDE SERVICES	
				100-1019-552.22-05	4.37	ELEC OR WATER OR STORM OR OUTSIDE SERVICES	
				100-1013-541.22-03	43.07	ELEC OR WATER OR STORM OR OUTSIDE SERVICES	
				100-1012-541.22-03	75.16	ELEC OR STORM	
				100-1013-541.22-06	51.18	ELEC OR STORM	
				100-0305-562.22-06	19.50	ELEC OR STORM	
				100-1014-543.22-06	16.25	ELEC OR STORM	
				100-0703-553.22-06	25.17	ELEC OR STORM	
				100-1013-541.22-03	8.48	ELEC OR STORM	
			<b>Total for check: 23287</b>		<b>8,785.40</b>		
NATIONWIDE TRAVELERS	23288	10/29/2009	CASINO	100-0000-201.11-00	190.00	CASINO TRIP	
					<b>Total for check: 23288</b>	<b>190.00</b>	
NEENAH-MENASHA MUNICIPAL COURT	23289	10/29/2009	BOND	100-0000-201.03-00	323.00	BOND	
				100-0000-201.03-00	197.00	BOND	
					<b>Total for check: 23289</b>	<b>520.00</b>	
CITY OF NEENAH	23290	10/29/2009	FIRE RESCUE	100-0501-522.25-01	241,716.00	N-M FIRE RESCUE NOV 2009	
					<b>Total for check: 23290</b>	<b>241,716.00</b>	
NETWORK HEALTH SYSTEM INC	23291	10/29/2009	245726	100-0202-512.21-05	108.00	DRUG SCREENING	
					<b>Total for check: 23291</b>	<b>108.00</b>	
NEUMAN POOLS INC	23292	10/29/2009	0036998-IN	100-0704-552.82-02	30.22	RELIEF VALVE/HYDRO TUBE	
				10/29/2009	0037019-IN	58.84	HYDRO VALVE
					<b>Total for check: 23292</b>	<b>89.06</b>	

**AP Check Register**  
**Check Date: 10/29/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
NEWMAN TRAFFIC SIGNS	23293	10/29/2009	T1-0214793	100-1008-541.30-18	123.10	SAFETY SIGNS	
				<b>Total for check: 23293</b>	<b>123.10</b>		
ORIENTAL TRADING CO INC	23294	10/29/2009	634199189-01	100-0000-201.15-00	122.22	FARM MARKET	
				<b>Total for check: 23294</b>	<b>122.22</b>		
PACKER CITY INTERNATIONAL	23295	10/29/2009	3292740087	731-1022-541.38-03	19.50	CORE RETURN ADJ	
				3292750010	731-1022-541.38-03	123.20	AIR/LUBE FILTERS
				<b>Total for check: 23295</b>	<b>142.70</b>		
PIGGLY WIGGLY MIDWEST LLC	23296	10/29/2009	9584	827-0920-531.30-18	51.35	HALLOWEEN PARTY	
				<b>Total for check: 23296</b>	<b>51.35</b>		
PRO-X SYSTEMS LAWNCARE	23297	10/29/2009	98228	100-0703-553.20-06	199.83	WINTERIZATION	
				<b>Total for check: 23297</b>	<b>199.83</b>		
REDI-WELDING CO	23298	10/29/2009	13929	731-1022-541.30-18	138.18	SHELF/PLATES	
				<b>Total for check: 23298</b>	<b>138.18</b>		
J A SEXAUER	23299	10/29/2009	210799623	100-1001-514.24-03	56.27	STEEL CAN/TOILET SEAT BLDGS	
				100-0703-553.24-03	143.70	EMERGENCY LIGHT MEMORIAL BLDG	
				731-1022-541.24-03	174.99	ENTRY GRADE	
				100-0601-551.30-13	38.75	STEEL SAFETY CAN	
<b>Total for check: 23299</b>	<b>413.71</b>						
SHAWANO CO CLERK OF COURTS	23300	10/29/2009	BOND	100-0000-201.03-00	492.60	BOND	
				<b>Total for check: 23300</b>	<b>492.60</b>		

**AP Check Register**  
**Check Date: 10/29/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description		
DR TERESA SHOBERG	23301	10/29/2009	NOV2009	100-0903-531.21-05	150.00	CITY PHYSICIAN NOV 2009		
				<b>Total for check: 23301</b>	<b>150.00</b>			
SIDNEY KROEGER	23302	10/29/2009	KROEGER	100-0000-201.15-00	75.00	PUMPKINS		
				<b>Total for check: 23302</b>	<b>75.00</b>			
SILTON SEIFERT CARLSON SC	23303	10/29/2009	106424	100-0201-512.21-01	6,641.25	PROFESSIONAL SERVICES		
				<b>Total for check: 23303</b>	<b>6,641.25</b>			
ST MARY'S CATHOLIC CHURCH	23304	10/29/2009	STMARY	733-0206-512.79-01	3,587.36	CLAIM AGAINST CITY		
				<b>Total for check: 23304</b>	<b>3,587.36</b>			
ROBERT STANKE	23305	10/29/2009	101209	100-0801-521.34-03	220.00	MEALS		
				100-0801-521.34-04	50.00	TRANSPORTATION		
				<b>Total for check: 23305</b>	<b>270.00</b>			
STAPLES BUSINESS ADVANTAGE	23306	10/29/2009	3125606652	100-0801-521.30-10	162.64	OFFICE SUPPLIES/PAPER		
				10/29/2009	8013576481	100-0702-552.30-10	24.26	OFFICE SUPPLIES
						100-1002-541.30-10	40.25	OFFICE SUPPLIES
						100-1001-514.30-10	13.66	OFFICE SUPPLIES
						100-0304-562.30-10	22.34	OFFICE SUPPLIES
						10/29/2009	8013632233	100-0702-552.30-10
				100-0304-562.30-10	(3.87)	OFFICE SUPPLIES CREDIT		
<b>Total for check: 23306</b>	<b>255.41</b>							
STUMPF CREATIVE LANDSCAPES	23307	10/29/2009	102609	100-0706-561.30-18	75.00	AUTUMN BLAZE MAPLE		
				<b>Total for check: 23307</b>	<b>75.00</b>			

**AP Check Register**  
**Check Date: 10/29/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
SUNGARD PUBLIC SECTOR INC	23308	10/29/2009	9860	100-0403-513.21-04	2,438.00	NOV 1 - NOV 30, 2009
				Total for check: 23308		2,438.00
SWIDERSKI EQUIPMENT INC	23309	10/29/2009	022245	731-1022-541.38-03	76.09	BUSHING/PIN
				Total for check: 23309		76.09
TRI-COUNTY OVERHEAD DOOR INC	23310	10/29/2009	23459	731-1022-541.24-03	966.75	OVERHEAD DOOR/LABOR
				Total for check: 23310		966.75
UNIFIRST CORPORATION	23311	10/29/2009	097 0054916	731-1022-541.20-01	101.66	MAT/MOP/CLOTHING SERVICE
				Total for check: 23311		101.66
VALLEY SURVEYING INSTRUMENTS	23312	10/29/2009	18013	100-1002-541.30-18	16.20	ROLLS PINK RIBBON
				Total for check: 23312		16.20
WE ENERGIES	23313	10/29/2009	102209	100-0000-123.00-00	32.06	BILL TO N-M FIRE
				100-1001-514.22-04	225.77	CITY HALL
				100-0801-521.22-04	44.28	POLICE
				100-0920-531.22-04	25.30	SENIOR CENTER
				100-0601-551.22-04	32.84	LIBRARY
				100-0703-553.22-04	100.55	PARKS
				100-0704-552.22-04	25.50	POOL
				207-0707-552.22-04	26.67	MARINA
				731-1022-541.22-04	80.53	GARAGE
				Total for check: 23313		593.50
WILLIAM MARKS	23314	10/29/2009	MARKS	100-0000-441.13-00	17.50	DUMPSTER REFUND
				Total for check: 23314		17.50
WINNEBAGO COUNTY CLERK OF COURTS	23315	10/29/2009	BOND	100-0000-201.03-00	285.00	BOND

**AP Check Register**  
**Check Date: 10/29/2009**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WINNEBAGO COUNTY CLERK OF COURTS...	23315...	10/29/2009...	BOND...	100-0000-201.03-00	150.00	BOND
			<b>Total for check: 23315</b>		<b>435.00</b>	
WINNEBAGO COUNTY REGISTER OF DEEDS	23316	10/29/2009	704-0586	263-0306-562.21-08	11.00	MORTGAGE SATISFACTION G NELSON
		10/29/2009	705-0231	263-0306-562.21-08	11.00	MORTGAGE SATISFACTION T BEYER
			<b>Total for check: 23316</b>		<b>22.00</b>	
WISCONSIN DEPT OF JUSTICE	23317	10/29/2009	L7101T	100-0801-521.21-06	0.91	NAME SEARCHES
				100-0801-521.21-06	90.09	NAME SEARCHES
			<b>Total for check: 23317</b>		<b>91.00</b>	
WISCONSIN SUPPORT COLLECTIONS	23318	10/29/2009	20091029	100-0000-202.03-00	440.23	PAYROLL SUMMARY
				100-0000-202.04-00	138.40	PAYROLL SUMMARY
			<b>Total for check: 23318</b>		<b>578.63</b>	
ZARNOTH BRUSH WORKS INC	23319	10/29/2009	0125076-IN	625-1005-541.30-15	362.00	BROOM REFILL
			<b>Total for check: 23319</b>		<b>362.00</b>	
					<b>350,588.41</b>	



October 28, 2009

To: Common Council  
From: Debbie Galeazzi, Clerk  
Subject: Walgreen Co.  
305 Racine Street

A "Class A" application to deal in liquor and fermented malt beverages for the 2009-2010 licensing year has been filed by Walgreen Co. for the premises at 305 Racine Street

The Police Dept. has done background checks on the appropriate applicants and finds no reason to deny a license. The Fire Dept., Health Dept., and Building Inspectors have inspected the property and find the property is in compliances with City codes. All financial obligations to the City are current.

I see no reason to withhold action on this license.

# ORIGINAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning \_\_\_\_\_ 20\_\_\_\_; ending 6/30 \_\_\_\_\_ 2010

TO THE GOVERNING BODY of the:  Town of  Village of  City of } Menasha

County of Winnebago Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): WALGREEN CO.

Applicant's Wisconsin Seller's Permit Number: <u>004-0000455404-01</u>	
Federal Employer Identification Number (FEIN): <u>36-1924025</u>	
LICENSE REQUESTED	
TYPE	FEE
<input checked="" type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Wholesale beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$
<b>TOTAL FEE</b>	<b>\$</b>

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	See attached corporate rider		
Vice President/Member	Vice President John W. Spina	21191 Creekside Dr, Kildeer, IL	60047
Secretary/Member	Assistant Secretary Margarita E. Kellen	845 Wagner Road, Glenview, IL	60025
Treasurer/Member			
Agent	Store Manager - MIKE JACKLIN		
Directors/Managers			

3. Trade Name Walgreens # 03851 Business Phone Number 920-722-4759  
 4. Address of Premises 305 Racine Street Post Office & Zip Code Menasha, WI 54952

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No  
 6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
 7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No  
 8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  
 (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
 (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No

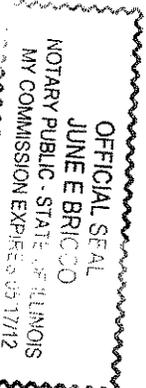
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Retail Drug Store w/Sundries in a One story building of 13, 905 square feet  
 10. Legal description (omit if street address is given above): \_\_\_\_\_  
 11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
 (b) If yes, under what name was license issued? \_\_\_\_\_  
 12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No  
 13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]  Yes  No  
 14. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME  
 this 8th day of OCTOBER, 2009  
[Signature]  
 (Clerk/Notary Public)  
 My commission expires 5/17/2012

Margarita Kellen (Margarita E. Kellen)  
 (Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)  
 \_\_\_\_\_ (Officer of Corporation/Member/Manager of Limited Liability Company /Partner)  
 \_\_\_\_\_ (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)



TO BE COMPLETED BY CLERK			
Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

INDIVIDUAL'S FULL NAME (Please Print) (Last Name)		(First Name)	(Middle Name)	SOCIAL SECURITY NUMBER	
Spina		John	W.		
HOME ADDRESS (Street/Route)			POST OFFICE	STATE	ZIP CODE
21191 Creekside Dr.			Kildeer	IL	60047
HOME PHONE NUMBER	AGE	DATE OF BIRTH		PLACE OF BIRTH	
847-914-2500					

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Officer of WALGREEN CO.  
(Officer/Director/Member/Manager/Agent) (NAME OF CORPORATION, LIMITED LIABILITY COMPANY OR NONPROFIT ORGANIZATION)  
which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? n/a
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality? . Yes  No   
(If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending.) (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any municipality? . . . . Yes  No   
(If yes, describe status of charges pending.)
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? . . . . . Yes  No   
(If yes, identify.) Walgreen Co. currently holds an interest in hundreds of liquor licenses in various jurisdictions nationwide  
(NAME, LOCATION AND TYPE OF LICENSE/PERMIT)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer license, brewery permit or wholesale liquor permit in the State of Wisconsin? . . . . . Yes  No   
(If yes, identify.) \_\_\_\_\_  
(NAME OF WHOLESALE LICENSEE OR PERMITTEE) (ADDRESS BY CITY AND COUNTY)
- Named individual must list in chronological order last two employers.  

Employer's Name	Employer's Address	From	Employed To
Walgreen Co.	200 Wilmot Rd., Deerfield, IL 60015		Present

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

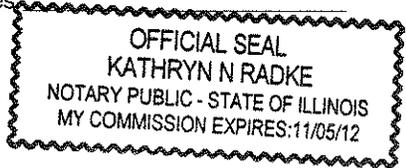
Subscribed and sworn to before me

this 13th day of October, 2009

Kathryn Radke  
(CLERK/NOTARY PUBLIC)

John W. Spina  
(SIGNATURE OF NAMED INDIVIDUAL)  
John W. Spina

My commission expires \_\_\_\_\_



**AUXILIARY QUESTIONNAIRE  
ALCOHOL BEVERAGE LICENSE APPLICATION**

Submit to municipal clerk.

INDIVIDUAL'S FULL NAME (Please Print) (Last Name)		(First Name)	(Middle Name)	SOCIAL SECURITY NUMBER	
Kellen		Margarita	Evelyn		
HOME ADDRESS (Street/Route)			POST OFFICE	STATE	ZIP CODE
845 Wagner Road			Glenview	IL	60025
HOME PHONE NUMBER		AGE	DATE OF BIRTH	PLACE OF BIRTH	
847-914-2500					

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Officer of WALGREEN CO.  
(Officer/Director/Member/Manager/Agent) (NAME OF CORPORATION, LIMITED LIABILITY COMPANY OR NONPROFIT ORGANIZATION)  
which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? N/A
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality? . Yes  No   
(If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending.) (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any municipality? . . . . Yes  No   
(If yes, describe status of charges pending.)
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? . . . . . Yes  No   
(If yes, identify.) Walgreen Co. currently holds an interest in hundreds of liquor licenses in various jurisdictions nationwide  
(NAME, LOCATION AND TYPE OF LICENSE/PERMIT)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer license, brewery permit or wholesale liquor permit in the State of Wisconsin? . . . . . Yes  No   
(If yes, identify.) \_\_\_\_\_  
(NAME OF WHOLESALE LICENSEE OR PERMITTEE) (ADDRESS BY CITY AND COUNTY)
6. Named individual must list in chronological order last two employers.  

Employer's Name	Employer's Address	From	Employed To
<u>Walgreens</u>	<u>200 Wilmot Road, Deerfield, IL 60015</u>	<u>1999</u>	<u>Present</u>

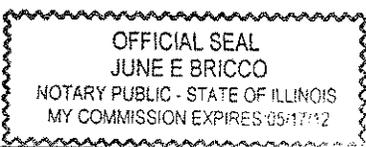
The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me  
 this 8<sup>th</sup> day of OCTOBER, 2009  
[Signature]  
(CLERK/NOTARY PUBLIC)  
 My commission expires 5/17/12

[Signature]  
(SIGNATURE OF NAMED INDIVIDUAL)  
 Margarita E. Kellen

AT-103 (R. 01-01)

Printed on Recycled Paper  
 Wisconsin Department of Revenue



**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town/Village/City of Menasha County of Winnebago

The undersigned duly authorized officer(s)/members/managers of WALGREEN CO.  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Walgreens #03851  
(trade name)

located at 305 Racine Street, Menasha, WI 54952

appoints MICHAEL GORDON JACKLIN  
(name of appointed agent)  
3121 Twin Willow Ct, Appleton, WI 54914  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?  
 Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

is applicant agent subject to completion of the responsible beverage server training course?  Yes  No  
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 40 yrs

Place of residence last year 3121 Twin Willow Ct, Appleton, WI 54914

For: WALGREEN CO.  
(name of corporation/organization/limited liability company)  
By: Margarita E. Keleah  
(signature of Officer/Member/Manager)  
Margarita E. Keleah, Assistant Secretary  
And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

MICHAEL GORDON JACKLIN  
(print/type agent's name) hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

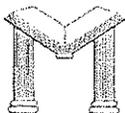
Michael Gordon Jacklin 9/1/2009 Agent's age \_\_\_\_\_  
(signature of agent) (date)  
3121 Twin Willow Ct, Appleton, WI 54914 Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY**  
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 10/16/09 by [Signature] Title Chief of Police  
(date) (signature of proper local official) (town chair, village president, police chief)





**Menasha Joint School District** (www.mjsdk12.wi.us)

Business & Personnel Services

328 Sixth Street, P.O. Box 360  
Menasha, WI 54952

Ph: (920) 967-1410  
Fx: (920) 751-5038  
vanderzeem@mjsd.k12.wi.us

**DATE:** October 26, 2009  
**TO:** Susan Nett RN MPA  
Public Health Director  
C/Menasha Health Department  
**FROM:** Mark Van Der Zee, Director  
**SUBJECT:** Amendment to School Health Aids Contract

---

It is the intent of the Menasha Joint School District to:

AMEND THE HEALTH SERVICE AIDES INTER-MUNICIPAL GOVERNMENT 66.0301 AGREEMENT BETWEEN MENASHA JOINT SCHOOL DISTRICT AND THE CITY OF MENASHA dated January 31<sup>st</sup>, 2001 AS FOLLOWS:

1. In the first WHEREAS clause, delete "at Nicolet, Jefferson, Clovis Grove, Butte des Morts, and Gegan Elementary Schools, and Maplewood Middle School" and replace with "for the Menasha Joint School District."
2. In paragraph #1, change 2,340 hours to 2925 hours.

It is anticipated that the amended agreement will be presented and recommended for approval by the Board of Education at their next regular meeting scheduled for November 9, 2009.

Please expedite the any requests for staffing as soon as possible.

Thank you.

MARK VAN DER ZEE  
Director of Business & Personnel Services

**"Reaching Every Student Every Day"**

**HEALTH SERVICE AIDES**  
Inter-Municipal Government  
66.30 0301 Agreement

**WHEREAS**, the Menasha Joint School District (hereinafter "District") and the City of Menasha (hereinafter "City") desire to share in the personnel and costs necessary to provide Health Aide Services at Nicolet, Jefferson, Clovis Grove, Butte des Morts, and Gegan Elementary Schools, and Maplewood Middle School for the District; and

**WHEREAS**, both parties desire through this agreement to enter into an intergovernmental agreement pursuant to Section 66.30, Wisconsin Statutes;

**NOW, THEREFORE**, the parties, by their signatures, do hereby agree as follows:

1. **Personnel** - The City and the District hereby agree that the City of Menasha Health Department shall provide health aide services to the District on an annual basis not to exceed ~~2,340~~ 2925 hours in aggregate. The health aides shall be named and employed by the City in consultation with representatives from the District. Should the district disagree with the selection of the health aides, the sole remedy for the district is to terminate this agreement pursuant to paragraph 3.
2. **Rate of Pay** - The rate of pay shall include such wages and other fringe benefits determined by the City in consultation with representatives from the District. Should the district disagree with the rate of pay of the health aides, the sole remedy for the district is to terminate this agreement pursuant to paragraph 3.
3. **Term of Agreement** - The term of this agreement shall be for a period of six (6) months, from January 1, 2001 through June 30, 2001 and shall continue on an annual basis from July 1, 2001 unless either party gives sixty (60) days advance notice of non-renewal.
4. **Supervision** - The City shall verify that 100% of the health aide work schedules will be assigned to serve the District as part of this agreement. The City shall be responsible for supervision of the health aides in consultation with representatives from the District. All health aides shall be obligated to comply with all appropriate school policies. The District shall provide the City with a copy of these policies. The City, in consultation with the District, shall have all right to determine whether compliance with school policies is in order and all right to determine consequences, if necessary, in the event of non-compliance.
5. **Insurance** - The City shall provide liability insurance coverage for its employees covered by this agreement. The District's liability insurance shall be extended to cover the District for medical malpractice claims.
6. **Payments** - The District agrees to reimburse the City 100% of the actual expenditures incurred by the City of Menasha Health Department to provide health aide services at the schools indicated above, less any related government aid received. Actual expenditures shall include wages, social

security, and workers compensation. Reimbursement for expenditures other than those identified above shall have prior approval by the District. The City shall invoice the District semi-annual basis. The City shall invoice the District on December 15<sup>th</sup> for 50% of the estimated cost and the balance of the actual cost on June 15<sup>th</sup>.

7. **Maximum hours** - No health aide may work on an average more than 15 hours/week, and may not work 600 hours annually. Any other employment by either the City or the District must be included for purposes of this paragraph. In no event may any health aide be scheduled such that the health aide is eligible for overtime pay. The City will establish the specific hours of work in consultation with representatives of the District.
8. **Materials** -The District shall supply any materials necessary for the health aides. The District shall also provide necessary space for the health aide to perform the responsibilities of the position, including but not limited to office and desk space.
9. **Training** - Any training costs are the responsibility of the District. No compensation shall be given to the City for any training provided by City employees without a separate agreement.
10. **Absences** - In the event any health aide is unavailable to provide health aide services on any particular occasion, the District shall be responsible to provide other staff to perform those duties temporarily.
11. **Transportation** - It is expected that any health aide shall be assigned on a daily basis to a particular school. Neither the District nor the City shall require a health aide to move from one school to another during any particular day. However, a health aide may be reassigned to another school on any given day.
12. **Hiring procedures** - Each party is responsible to pay for any pre-employment testing which it requires.

IN WITNESS WHEREOF, the parties have executed this agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2000.

**MENASHA JOINT SCHOOL DISTRICT**, by:

\_\_\_\_\_  
President

\_\_\_\_\_  
Clerk

**CITY OF MENASHA**, by:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

RESOLUTION NO. R-27-09

RESOLUTION AUTHORIZING REDEMPTION OF A PORTION OF THE TAXABLE  
GENERAL OBLIGATION PROMISSORY NOTES (STEAM UTILITY PROJECT),  
DATED AUGUST 22, 2007

Introduced by Mayor Merkes:

WHEREAS, the City of Menasha, Calumet and Winnebago Counties, Wisconsin (the "City") has heretofore issued its Taxable General Obligation Promissory Notes (Steam Utility Project), dated August 22, 2007 (the "Notes");

WHEREAS, the City has found and determined that it is in the best interest of the City to refund \$6,900,000 in principal amount of the Notes with proceeds of a State Trust Fund Loan; and

WHEREAS, the City hereby finds that it is necessary and desirable to call \$6,900,000 in principal amount of the Notes (the "Refunded Notes") for redemption on December 4, 2009.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Call of the Refunded Notes. The Refunded Notes shall be called for redemption on December 4, 2009 at the price of par plus accrued interest to the date of redemption.

Section 2. Call Notice to the Depository. The City Clerk is hereby authorized and directed to work with Wisconsin Public Finance Professionals, LLC ("WFPF") to cause notice of the call of the Refunded Notes to be given by providing a notice thereof, in substantially the form attached hereto as Exhibit A, by registered or certified mail, overnight express delivery, facsimile transmission or electronic transmission to The Depository Trust Company, New York, New York (the "Depository") not less than thirty (30) days nor more than sixty (60) days prior to December 4, 2009. Such notice to the Depository must be given no later than November 4, 2009. All such actions taken by the City or WFPF are hereby approved in all respects.

Section 3. Additional Call Notice for the Refunded Notes. In addition to the official notice of redemption provided for in Section 2 hereof, the City Clerk is hereby authorized and directed to work with WFPF to cause further notice of the redemption of the Refunded Notes to be provided to the Municipal Securities Rulemaking Board. Such further notice shall contain the information set forth in the Notice of Call provided on Exhibit A.

Adopted and recorded this 2nd day of November, 2009.

\_\_\_\_\_  
Donald Merkes  
Mayor

ATTEST:

(SEAL)

\_\_\_\_\_  
Deborah A. Galeazzi  
City Clerk

EXHIBIT A

NOTICE OF PARTIAL CALL\*

Regarding

CITY OF MENASHA  
CALUMET AND WINNEBAGO COUNTIES, WISCONSIN  
\$13,930,000 TAXABLE GENERAL OBLIGATION PROMISSORY NOTES  
(STEAM UTILITY PROJECT),  
DATED AUGUST 22, 2007

NOTICE IS HEREBY GIVEN that the Notes of the above-referenced issue which mature on the date and in the amount; bear interest at the rate; and have a CUSIP No. as set forth below have been called by the City for prior payment on December 4, 2009 at the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
09/01/10	\$6,900,000**	5.60%	586464A90

The City shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before December 4, 2009.

Said Notes will cease to bear interest on December 4, 2009.

By Order of the  
Common Council  
City of Menasha  
City Clerk

Dated \_\_\_\_\_

\* To be provided by registered or certified mail, overnight express delivery, facsimile transmission or electronic transmission to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 55 Water Street, 50<sup>th</sup> Floor, New York, NY 10041-0099, not less than thirty (30) days nor more than sixty (60) days prior to December 4, 2009 and to the MSRB.

\*\* If the Notes are subject to the continuing disclosure requirements of SEC Rule 15c2-12 effective July 3, 1995, this Notice should be filed with the MSRB through the Electronic Municipal Market Access (EMMA) System website at [www.emma.msrb.org](http://www.emma.msrb.org).

\*\*Represents a portion of the principal amount outstanding of this maturity.

## Don Merkes

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**From:** Jill Enos [jillenos@yahoo.com]  
**Sent:** Friday, October 23, 2009 1:40 PM  
**To:** Don Merkes  
**Subject:** Sustainability Board

Mr. Merkes,

I am writing to request consideration to serve on the Menasha Sustainability Board. I am a resident of the city and am both concerned and excited about its future. The Sustainability Board provides an important forward-looking component to the city's government, and I would be pleased to be a part of it.

My career experience in strategic planning and business management has ranged from high growth companies to non-profit organizations. I've also had the benefit of living in a variety of places, including very urban and rural communities. All of these experiences would enable me to provide additional skills and perspective to the city's sustainability board.

Thank you for your consideration,

Jill Enos  
[jillenos@yahoo.com](mailto:jillenos@yahoo.com)  
920.967.4127

## CLAIMS ISSUED TO THE CITY:

NAME	DATE OF INCIDENT	DATE OF CLAIM	PROPERTY PERSONAL OR OTHER	REQUESTED DAMAGES	LOCATION	ATTORNEY RECOMMENDATION
<b>Ron Vander Zanden</b>	8/17/2009	8/21/2009	Both	\$100/combined	Jefferson Park Boat Launch	Deny
	<i>Weeds: Slipped off Trailer into water. Wet cell phone and wallet.</i>					
<b>Lucille Edwards</b>	8/4/2009	8/10/2009	Property	\$1,220.92	McDonald's - Third St.	Deny
<i>Third St. Construction Project: Referring to responsible party; WI DOT Green Bay office</i>						
<b>David Birling</b>	7/17/2009	10/16/2009	Personal	\$4,621.50	Corner of Third St. & DePere St.	Deny
<i>Third St. Construction Project: Referring to responsible party; WI DOT Green Bay office</i>						
<b>Leah Williams</b>	9/5/2009	9/25/2009	Property	\$73.00	Express Gas Station; Third St.	Deny
<i>Third St. Construction Project: Referring to responsible party; WI DOT Green Bay office</i>						
<b>St. Mary's Catholic Church</b>	3/24/2009	6/24/2009	Property	50% of Claim \$3587.36	212 Appleton St. Parish Rectory	Approved for 50% of Claim
<i>Sewer backup into Rectory</i>						