

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Tuesday April 21, 2009
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 4/6/09](#)
- b. [Board of Public Works, 4/6/09](#)
- c. [Board of Canvass, 4/8/09](#)
- d. [Personnel Committee, 4/6/09](#)
- e. [Plan Commission, 4/7/09](#)
- f. [Sustainability Board, 3/17/09](#)

Communications:

- g. [CDD Keil, PRD Tungate, 4/15/09; NOAA Coastal Marine Habitat Restoration Project Grant Application](#)
- h. [Chief Stanke, 4/15/09; Training Seminar](#)
- i. [Lt. Mike Brunn, 4/15/09; DOJ Grants](#)
- j. [Mayor Merkes, 4/09; Theda Clark Auxiliary Day proclamation](#)
- k. [PRD Tungate, 4/15/09; Arbor Day Ceremony](#)
- l. [Waverly Sanitary District minutes, 2/10/09](#)
- m. [Winnebago County, 4/8/09; Property owned by Winnebago County](#)
- n. [Wisconsin Government Accountability Board, 4/8/09; incentive check](#)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

Minutes to approve:

1. [Common Council, 4/6/09](#)

Administration Committee, 4/6/09 – Recommends Approval of:

2. [Winnebago County Commission on Aging Project Proposal and Authorization to Request Funds for: a\) Senior Center Supervisor; b\) Senior Center Activity Coordinator c\) 60 Plus Health Program](#)
3. [Memorandum of Understanding for Tuberculosis Clinical Services, July 1, 2009 – June 30, 2010, and authorized signatures.](#)

Board of Public Works, 4/6/09 – Recommends Approval of:

4. [Approval of Fee Schedule for Construction Site Erosion and Sediment Control Permit](#)
5. [Authorization to Execute WisDOT Bridge Operation Agreement for Fiscal Year 2010](#)
6. [Street Use Application – National Night Out; Tuesday, August 4, 2009; 3:30 PM – 8:30 PM \(Trinity Lutheran Church\)](#)
7. [Street Use Application – Memorial Day Parade; Monday, May 25, 2009; 8:00 AM – 10:30 AM \(VFW Post 2126\)](#)
8. [Change Order – DeGroot, Inc.; Third Street Water Main Replacement Project; ADD: \\$10,500.00 \(Recommended by Utilities Commission 3/25/09\)](#)

Personnel Committee, 4/6/09 – Recommends Approval of:

9. [Precision Retirement Group as the post employment Health Plan \(Pelion\)](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ORDINANCES AND RESOLUTIONS

1. [O-11-09 An Ordinance Relating to Closing Hours for Class “B” Premises \(Introduced by Mayor Merkes, recommended by the Administration Committee\)](#)
2. [O-13-09 An Ordinance Relating to Common Council Procedure \(Introduced by Mayor Merkes, recommended by the Administration Committee\)](#)
3. [R-7-09 Resolution Helping Cities in Stress \(Introduced by Ald. Hendricks, recommended by the Administration Committee\)](#)
4. [R-8-09 Resolution on Wisconsin Department of Transportation Stimulus Funding \(Introduced by Mayor Merkes, recommended by the Administration Committee\)](#)

J. ACTION ITEMS

1. [Accounts Payable and Payroll for the term 4/9/09-4/16/09 in the amount of \\$1,963,699.80](#)

K. APPOINTMENTS

L. CLAIMS AGAINST THE CITY

M. HELD OVER BUSINESS

1. Motion to remove [O-12-09 An Ordinance Relating to Signs \(Introduced by Ald. Benner, recommended by the Plan Commission\)](#) from the table

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

O. PRESENTATION TO OUTGOING ALDERMEN and COMMITTEE MEMBERS

P. ADJOURNMENT- Sine Die

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 6, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Michalkiewicz, Benner, Pamerter, Taylor, Wisneski, Hendricks

EXCUSED: Ald. Pack

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, PHD Nett, PWS Jacobson, Clerk Galeazzi, and the Press

B. MINUTES TO APPROVE

1. [Administration Committee, 3/16/09](#)

Moved by Ald. Michalkiewicz, seconded by Ald. Hendricks to approve minutes.

Motion carried on voice vote

C. ACTION ITEMS

1. [Winnebago County Commission on Aging Project Proposal and Authorization to Request Funds for: a\) Senior Center Supervisor; b\) Senior Center Activity Coordinator c\) 60 Plus Health Program](#)

PHD Nett explained this is the annual request for funding from Winnebago County.

The request has been increase by 3%.

Moved by Ald. Michalkiewicz, seconded by Ald. Hendricks to recommend approval to
Common Council

Motion carried on voice vote

2. [Memorandum of Understanding for Tuberculosis Clinical Services, July 1, 2009 – June 30, 2010, and authorized signatures.](#)

PHD Nett explained this is a renewal of an agreement previously approved by the Council. The terms are the same.

Moved by Ald. Hendricks, seconded by Ald. Michalkiewicz to recommend approve to Common
Council

Motion carried on voice vote

3. [O-13-09 An Ordinance Relating to Common Council Procedure \(Introduced by Mayor Merkes\)](#)

Mayor Merkes explained this ordinance makes the Common Council procedure currently used permanent. This will remove the sunset provision from Ordinance O-20-08. The word strictly should be removed from paragraph (d).

Moved by Ald. Hendricks, seconded by Ald. Zelinski to recommend approval to Common Council
Moved by Ald. Taylor, seconded by Ald. Zelinski to removed the word “strictly” from
paragraph (d).

Moved by Ald. Taylor, seconded by Ald. Benner to amend to remove the last sentence “The City Attorney shall keep time and shall strictly enforce the five minute limit for public participation” from
paragraph (d)

Motion on amendment carried on voice vote.

Motion to recommend to Common Council as amended carried on voice vote

4. [R-7-09 Resolution Helping Cities in Stress \(Introduced by Ald. Hendricks\)](#)

Moved by Ald. Hendricks, seconded by Ald. Taylor to recommend approval to Common Council
Motion carried on voice vote

5. [R-8-09 Resolution on Wisconsin Department of Transportation Stimulus Funding \(Introduced by Mayor Merkes\)](#)

Moved by Ald. Hendricks, seconded by Ald. Benner to recommend approval to Common Council
Motion carried on voice vote

D. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Hendricks to adjourn at 7:16 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
April 6, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Vice-Chairman Michalkiewicz at 7:17 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Michalkiewicz, Benner, Pamerter, Taylor, Wisneski, Hendricks

EXCUSED: Ald. Pack

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, PHD Nett, PWS Jacobson, Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. [March 16, 2009](#)

Moved by Ald. Wisneski, seconded by Ald. Taylor to approve minutes

Motion carried on voice vote.

D. ACTION ITEMS

1. [Street Use Application – National Night Out; Tuesday, August 4, 2009; 3:30 PM – 8:30 PM \(Trinity Lutheran Church\)](#)

Moved by Ald. Wisneski, seconded by Ald. Benner to recommend approval to Common Council

Motion carried on voice vote

2. [Street Use Application – Memorial Day Parade; Monday, May 25, 2009; 8:00 AM – 10:30 AM \(VFW Post 2126\)](#)

Moved by Ald. Taylor, seconded by Ald. Wisneski to recommend approval to Common Council

Motion carried on voice vote

3. [Change Order – DeGroot, Inc.; Third Street Water Main Replacement Project; ADD: \\$10,500.00 \(Recommended by Utilities Commission 3/25/09\)](#)

DPW Radtke explained this change order is for the installation of detour signs. This cost was not included in the original bid.

Discussion ensued on the amount being a little excessive for the installation of signs. Could the same signs be used for the reconstruction of Third Street project. Utilities should provide more documentation on this change order.

Moved by Ald. Wisneski, seconded by Ald. Hendricks to recommend approval to Common Council

Motion carried on roll call 4-3.

Ald. Pamerter, Taylor, Hendricks, Michalkiewicz – yes

Ald. Wisneski, Zelinski, Benner – no

4. [Recommendation to Award – Energenec; Menasha Utilities Water Plant Soda Ash Pumps Replacement; \\$25,286.00](#)

Discussion ensued on the amount indicated by the Utilities as per the memo from Interim GM Verhagen dated 3/26/09 states the amount of the bid was \$36,796.00. The amount listed on the agenda is \$25,286. Why the difference? DPW Radtke will get clarification from Utilities.

Moved by Ald. Zelinski, seconded by Ald. Benner to refer back to Utilities Commission for Clarification

Motion carried on voice vote

5. [Authorization to Execute WisDOT Bridge Operation Agreement for Fiscal Year 2010](#)

CA/HRD Brandt explained the agreement is the same as last year. However, the number of employees is different than what is stated in the agreement. Bridge tender salaries are reimbursed by Dept. of Transportation.

Moved by Ald. Taylor, seconded by Ald. Wisneski to recommend approval to Common Council
Motion carried on voice vote

6. [Motion to Remove from Table "Request to Install Stop for Pedestrians" Sign in Ahnaip Street at RR Donnelly Pedestrian Crossing \(Ald. Pamerter\)](#)

Moved by Ald. Pamerter, seconded by Ald. Taylor to remove from the table request to install Stop for Pedestrians sign in Ahnaip Street at RR Donnelly Pedestrian Crossing.
Motion carried on roll call 7-0.

DPW Radtke reported this item was discussed at the Nov. 17, 2008 meeting and was tabled. The need is still there. If a sign is put in the middle of the road, staff is recommending removing it during the winter months so not to have it damaged by snowplows. There currently is a flashing light sign for pedestrians that need to cross. They just need to press the button to active the flashing light. The City is not required to do more than what is currently installed. There would be added cost to install additional signage.

CA/HRD Brandt was concerned with the safety issue and liability to the City.

Discussion ensued on more people walking in the area. Motorists do not pay attention to signs, no matter how many are installed.

Moved by Ald. Pamerter, seconded by Ald. Taylor to recommend approval of the installation of a double face sign to Common Council.

Motion failed on roll call 2-5. Ald. Pamerter, Taylor – yes

Ald. Wisneski, Hendricks, Zelinski, Michalkiewicz, Benner – no

7. [Approval of Fee Schedule for Construction Site Erosion and Sediment Control Permit](#)

The fee schedule for construction site erosion and sediment prepared and recommended by staff is designed to cover the City's cost for plan review, field inspections, inspection report preparation, software applications and program administration.

Moved by Ald. Hendricks, seconded by Ald. Wisneski to recommend approval to Common Council

Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Benner, seconded by Ald. Hendricks to adjourn at 8:35 p.m.

Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

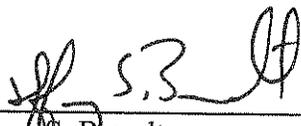
**Certification of the Board of Canvassers
April 8, 2009**

We, the undersigned, certify that we are the members of the Board of Canvassers for the City of Menasha.

We certify that the attached Tabular Statement of Votes Cast and Summary Statement of the Board of Canvassers, canvassed and prepared by us, are correct and true as compiled from the original returns made to the City Clerk

We further determine and certify that the following persons received the greatest number of votes for the respective office for which each was a candidate on April 7, 2009

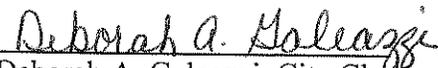
<u>Office</u>	<u>Highest Candidate</u>
Alderman, District 1	Jason Pamerter
Alderman, District 3	Susan M. Wisneski
Alderman, District 5	Eric R. Hendricks
Alderman, District 7	Jim Englebert



Jeffrey S. Brandt



Greg Keil



Deborah A. Galeazzi, City Clerk

4/8/09
(Date)

Tabular Statement of Votes Cast
City of Menasha
Spring Election – April 7, 2009

Alderman, District 1

Jason Pamenter 190
Chris Klein 91
Write-in 2
 Nancy Barker (1)
 R. Norlander (1)

Total Votes Cast-Office 283
Total Voters 294

Alderman, District 3

Susan M. Wisneski 132
Stanley P. Sevenich 99
Write-in: 0

Total Votes Cast-Office 231
Total Voters: 234

Alderman, District 5

Eric R. Hendricks 112
Write-in: 2
 Charlotte Foth (1)
 Marshall Spencer (1)

Total Votes Cast-Office 114
Total Voters 149

Alderman, District 7

Write-ins: 126
 Jim Englebert 62
 Marshall Spencer 46
 Randy Wolfgram 14
 Phil Sprangers 1
 Scott Kurilla 1
 John Kober 1
 Cyril Whimberger 1

Total Votes Cast-Office 126
Total Voters 187

**Summary Statement of the Board of Canvassers
Spring Election – April 7, 2009**

The total number of votes cast for Alderman, District 1, was 283 of which

Jason Pamenter	received	190
Chris Klein	received	91
Write-ins	received	2

The total number of votes cast for Alderman, District 3, was 231 of which

Susan M. Wisneski	received	132
Stanley P. Sevenich	received	99

The total number of votes cast for Alderman, District 5, was 114 of which

Eric R. Hendricks	received	112
Write-ins	received	2

The total number of votes cast for Alderman, District 7, was 126 of which

Jim Englebert	received	62
Marshall Spencer	received	46
Randy Wolfgram	received	14
Misc. Write-ins	received	4

MINUTES OF THE BOARD OF CANVASSERS
Wednesday, April 8, 2009 at 11 a.m.

Present: Members Jeffrey S. Brandt, Greg Keil and City Clerk Deborah A. Galeazzi

The Board compared the ACCU-VOTE Optic Scan (OS) and Touch Screen Extra (TSX) machines print-out with the return sheets filed and determines and certifies the Aldermanic election vote of the April 7, 2009 Spring Election as follows:

Alderman – District 1

Jason Pamerter – 190
Chris Klein – 91

Jason Pamerter having received the highest number of votes cast, is hereby declared elected Alderman in the First District of the City of Menasha for a two year term.

Alderman – District 3

Susan M. Wisneski – 132
Stanley P. Sevenich – 99

Susan M. Wisneski, having received the highest number of votes cast, is hereby declared elected Alderman in the Third District of the City of Menasha for a two year term.

Alderman – District 5

Eric R. Hendricks – 112

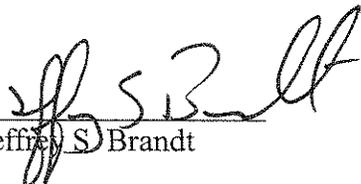
Eric R. Hendricks, having received the highest number of votes cast, is hereby declared elected Alderman in the Fifth District of the City of Menasha for a two year term.

Alderman – District 7

Jim Englebert – 62
Marshall Spencer – 46
Randy Wolfgram – 14

Jim Englebert, having received the highest number of write-in votes cast is hereby declared elected Alderman in the Seventh District of the City of Menasha for a two year term.

Dated at the office of the City Clerk at City Hall, City of Menasha, Winnebago County, Wisconsin, this 8th day of April, 2009



Jeffrey S. Brandt



Greg Keil



Deborah A. Galeazzi

April 7, 2009 Spring Election No Aldermanic Race in Districts 2, 4, 6, 8	District 1 & 2	District 3 & 4	District 5 & 6	District 7 & 8	Calumet Cnty D8 W11	Totals
	D1/D2	D3/D4	D5/D6	D7/D8	D8 W11	City Wide
Number of Voters (OS + TSX)	294/101	234/143	149/146	187/113	133	1500
State Superintendent						
Rose Fernandez	128	110	106	98	57	499
Tony Evers	242	250	182	192	73	939
Write-In	0	0	0	1	0	1
Justice of the Supreme Court						
Randy R. Koschnick	123	124	101	104	54	506
Shirly S. Abrahamson	263	247	191	189	78	968
Write-In	0	0	1		0	1
Circuit Court Judge, Branch 6						
Bruce K. Schmidt	295	285	218	220		1018
Write-In	3	0	3	1		7
County Executive						
Mark L. Harris	219	201	153	149		722
Jay Schroeder	128	138	118	117		501
Write-in	1	0	0	0		1
CITY OF MENASHA, DISTRICT 1						
Jason Pamenter	190					190
Chris Klein	91					91
Write-In	2					2
CITY OF MENASHA, DISTRICT 3						
Susan M. Wisneski		132				132
Stanley P. Sevenich		99				99
Write-In		0				0
CITY OF MENASHA, DISTRICT 5						
Eric R. Hendricks			112			112
Write-In			2			2
CITY OF MENASHA, DISTRICT 7						
Marshall Spencer				46		46
Jim Englebert				62		62
Randy Wolfgram				14		14
Write-In				4		4
Menasha Joint School District Board						
Eric Thiede	251	252	177	206	39	925
Mark E. Mayer	257	260	184	207	39	947
Steve L. Thompson	257	274	176	210	40	957
Write-In	5	0	4	8	0	17

Appleton Area School District Board					
Kay S. Eggert				46	46
John E. Mielke				52	52
Write-In				0	0

City of Menasha Spring Election – April 7, 2009					
	Total Pre-Registered Voters	Registered at Polls	No. Voted	% Voted	Absentee
District 1	1493	3	294	20%	28
District 2	1175	3	101	9%	12
District 3	1482	5	234	16%	20
District 4	1458	0	143	10%	14
District 5	1447	2	149	10%	11
District 6	1242	2	146	12%	17
District 7	1548	3	187	12%	20
District 8- Winnebago County	920	1	113	12%	7
District 8-Calumet County	1418	1	133	9%	10
Total City	12183	20	1500	12%	139

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 6, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Hendricks at 8:38 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Michalkiewicz, Benner, Pamerter, Taylor, Wisneski, Hendricks,
Mayor Merkes

EXCUSED: Ald. Pack

ALSO PRESENT: CA/HRD Brandt, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Personnel Committee, 3/16/09](#)

Moved by Ald. Michalkiewicz, seconded by Ald. Zelinski to approve minutes
Motion carried on voice vote

D. ACTION ITEMS

1. [Consideration of Post Employment Health Plan](#)

CA/HRD Brandt updated the committee on the plan presented by Precision Retirement Group. This plan would allow City retirees a choice on how their accumulated leave is paid out to them. This would be a cost savings to the City.

Discussion ensued on what type of fees would be charged, how the plan would be accessed by the retirees, how the unions are responding.

Moved by Ald. Michalkiewicz, seconded by Ald. Wisneski to recommend approval of Precision Retirement Group as the Post Employment Health Plan to Common Council
Motion carried on roll call 7-1. Mayor Merkes – no

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Michalkiewicz to adjourn at 9:05 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

**CITY OF MENASHA
Plan Commission
Third Floor Council Chambers
140 Main Street, Menasha**

April 7, 2009

3:30 PM

MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:30 p.m. by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner, DPW Radtke and Commissioners Cruickshank and Schmidt

PLAN COMMISSION MEMBERS EXCUSED: Norm Sanders and Dick Sturm

OTHERS PRESENT: CDD Keil and Rob Sprangers

C. MINUTES TO APPROVE

1. Minutes of the April 7, 2009 Plan Commission Meeting.
 - a. Moved by DPW Radtke, seconded by Comm. Cruickshank to approve the April 7, 2009 Plan Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. COMMUNICATIONS

1. None

F. DISCUSSION

1. Potential Rezoning of 320 Konemac Street – I-1 to C-1.
 - a. Owner is proposing to convert the portion of the building previously occupied by a beauty shop into apartments. A zoning change is required because residential use is not permitted under the I-1 zoning.
 - b. Commissioners discussed the following:
 - I. Zoning of neighboring properties.
 - II. Amount and location of on-site parking.
 - III. Access to parking areas.
 - IV. Permissibility of retaining carpentry shop/storage space.

- c. It was the consensus of the Commission that the owner should work with Community Development to prepare a concept plan for the site and bring this matter back to the Plan Commission for further review.

G. ACTION ITEMS

- 1. Create Ordinance for Proposing and Enacting Amendments to the City of Menasha Comprehensive Plan
 - a. This item as previously presented to the Plan Commission.
 - b. Moved by Ald. Benner, seconded by DPW Radtke to recommend approval of “An Ordinance Relating to Comprehensive Plan Amendments” with the following changes:
 - I. Establishing the month of November as the start date for initiating the annual comprehensive plan review under Section (c)(1).
 - II. Removing the word “or” at the end of Section (e)(1)(a)(i, ii, and iii) and Section (e)(z)(a)(i, ii and iii).
 - c. The motion carried.

H. ADJOURNMENT

Moved by Comm. Schmidt, seconded by Ald. Benner to adjourn at 4:32 p.m. The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha
Tuesday, March 17, 2009**

Minutes

A. CALL TO ORDER

Meeting called to order by Linda Stoll at 6:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Mike Dillon, Linda Stoll, Sadie Schroeder, Becky Bauer

Excused: Roger Kanitz, Trevor Frank

Also present: Mayor Merkes, CDD Greg Keil

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

No one spoke

D. MINUTES TO APPROVE

1. Sustainability Board Minutes, 2/17/09

Motion made by Mike Dillon, seconded by Becky Bauer to approve the minutes of the February 17, 2009 meeting.

Motion carried

E. COMMUNICATIONS

1. Energy Star Challenge (Mike Dillon)

Mike Dillon presented energy saving ideas for homes/businesses/etc. Board members discussed:

- Establishing a goal related to energy efficiency
- Home energy audits
- Practical energy management
- Working on housing energy efficiency potentially with organizations such as Habitat for Humanity, Advocap, Housing Partnership
- Ten percent energy reduction in schools through the Lt. Governors initiative

F. DISCUSSION ITEMS

1. Menasha's Farm Fresh Market

CDD Greg Keil reported that the City is in receipt of 3 checks for the entire season. Nineteen stalls are available with an additional 6-8 food vendors being sought together with an equal number of art vendors. There will be 1-2 stalls set up for Menasha businesses and local non-profit agencies to utilize throughout the season. Board members discussed the following:

- Becky Bauer to share resource material "Asparagus to Zucchini" with Kristin Sewall
- Sadie Schroeder suggested tying in farmers market with a downtown business directory
- Mayor Merkes stated that there is potential for cheese, elk meat and bread vendors

- Creating a website for the farm market
 - Soliciting for a corporate or other sponsor
 - Marketing ideas including flyers and graphics being prepared in cooperation with the school district
 - Vendor acceptance of WIC/Food Stamps
2. Green Scene Art Show
The show is to be held in July, 2009
 3. Potential Earth Day activities
Mike Dillon – Earth Day/Arbor Day events to be held on May 1st at Spring Road School, and with the 5th grade class at Butte des Morts to include tree planting, tree presentation to kids and discussion about the relationship between trees and water. The theme relates to things kids can use to save the planet. SCA is planning an event at their office building focusing on drinking water, ground water, and stormwater.

Menasha High is working on an Arbor Day project at the high school
 4. Sustainability Board volunteer form
A revised form was distributed to board members. It will be distributed via the city newsletter and website.
 5. Status report on City Department TNS Presentations/Sustainability Policy
CDD Keil and Mayor Merkes are working on content and formatting.
 6. Status report on Pool Baseline Study
CDD Keil reported that the solar project is still being worked on, but the economic analysis isn't as promising as was initially anticipated. Sadie Schroeder suggested considering possible landscaping solutions to reduce evaporation.
 7. Status report on demonstration projects - Stormwater/Water quality, natural landscaping
Sadie Schroeder volunteered to assist with the rain garden project at the 4:30 Ahnaip Street site. CDD Keil is to arrange a late afternoon meeting with the parties involved.

Board members discussed the potential for green roofs and establishing a goal of zero discharge to storm sewers
 8. Status report on Walking & Bike Audit
-Safe routes to school information was is to be sent to School Superintendent Keith Fuchs
-Becky Bauer is to o bring bring information to the Clovis Grove School PTO
 9. Status report on Neighborhood Electric Vehicle Ordinance
CDD Keil reported that Information was provided to the East Central Wisconsin Regional Planning Commission. They will be compiling a map showing where the use of NEV's is permissible in the Fox Cities area.
 10. Status report on Sub-committee formation
This item is being held pending response to the volunteer form.

11. Status report on Valley Transit Meeting

Efforts are being made to coordinate schedules. It is expected that a meeting will be held in the next few weeks.

G. ACTION ITEMS

1. Set next meeting date

Next meeting set for April 21, 2009

H. REPORT OF COMMISSIONERS

1. Report on ECOS-FV meeting (Roger Kanitz)

None

2. Report on Natural Step Study Circle (Mike Dillon)

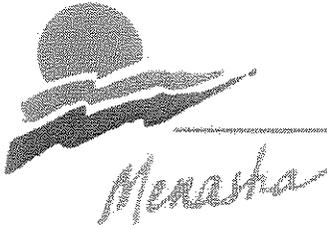
The meetings are continuing and have been well received.

I. ADJOURNMENT

Motion made by Mike Dillon, seconded by Sadie Schroeder to adjourn at 8:10 p.m.

Respectfully Submitted by

Community Development Director Greg Keil



Memorandum

TO: Common Council *GV BT*
FROM: Greg Keil, CDD, Brian Tungate, PRD
DATE: April 15, 2009
RE: NOAA Coastal Marine Habitat Restoration Project Grant Application

Notice of the availability of grant funds from the above referenced source came to our attention late in the week of March 22 with an application deadline of April 6. Staff, with the assistance of Natural Resource Consulting, Inc., compiled and submitted a grant application for the Fox River Gilbert Mill Fish Passage/Habitat Restoration Project.

This project was developed within the criteria established by the grant program guidelines and consists of:

- Removal of structural fish barriers and reopening 950 feet of the Lawson Canal to accommodate fish passage
- Stabilization and naturalization of the shoreline
- Enhance adult and juvenile fish habitat and spawning areas
- Creation of a riverwalk, fishing platform and whitewater recreation amenities
- Installation of interpretive signs and creation of an outdoor classroom

Approximately \$2.5 million in federal funds was requested, with a local contribution of approximately \$300,000 from private sources and in-kind contributions. The timetable for implementation of the project commences in May of 2009, and extends through November 2010. The NOAA grant funds are part of the broader federal economic stimulus package, and are intended to create employment opportunities in the immediate future, hence the accelerated timetable.



To: Members of the Administration Committee
From: Chief Stanke
Date: April 15, 2009
Re: Training Seminar

I would like to inform you that I will be attending the IACP training conference in Denver as budgeted. I will be making arrangements with the next few weeks to ensure that I secure the best rates available.



To: Mayor Donald Merkes and City Council
From: Michael A. Brunn
Ref: DOJ Grants
Date: 4/15/09

I would like to update the Mayor and Council regarding the status of two grants that the police department has applied for recently. The DOJ (Department of Justice) has received 1 billion dollars of Federal Stimulus to be utilized by law enforcement agencies.

We have applied for a joint grant entitled Edward Byrne Memorial Assistance Grant also know as (JAG). This grant allows local governments to support activities to control and prevent crime through various programs and funds. The reward amount is \$37,505. The amount is based on population and three years of Uniform Crime Reports (UCR) from the City of Menasha. Our plan is to buy equipment which may not have been available based on our current fiscal restraints. The funds will need to be administrated by the City of Oshkosh as the jurisdiction with the largest reward within a county has been named the fiscal manger within the county.

We have also applied for a competitive hiring grant known as COPS Hiring Recovery Program or CHRP. This grant funds police officer positions. The grant would fund 36 months of maintaining a position above current staffing levels. The grant pays officer salary and benefits other than clothing allowance and overtime. The city would need to maintain the new staffing level 12 months beyond the grant fund period. The grant award if approved would be worth approximately \$230,000 to be used over the 36 month period for officer expense. This can not supplant current budgets. We will know early summer whether this grant will be awarded by DOJ.

If you would have any questions regarding the grant please contact Chief Stanke or myself.

Thank You!

THEDA CLARK AUXILIARY CELEBRATES 50 YEARS

Friday, May first will mark a half century of their service to Theda Clark Medical Center with the formal dedication of a fountain for the Memorial Garden at the hospital marking the occasion. The celebration of volunteers past and present will include local dignitaries, hospital management, staff, and volunteers.

The fountain placement is another ongoing enhancement to the Memorial Garden that the auxiliary presented to the hospital in 1993. The care and maintenance of the garden is also handled by auxiliary volunteers.

While volunteerism was active prior to the 1959 date, it marked the formal organized version of the group. Currently it includes 530 members serving either within the hospital or on outside assignments. Their staffing includes over 32 departments in the hospital averaging around 3,500 volunteer hours per month. In 2008 the dollar worth of their efforts amounted to over \$ 790,000 in value to the hospital.

Over the past 50 years the Auxiliary has donated well over one million dollars to the hospital plus providing scholarships annually to deserving students striving to enter the healthcare fields

The event will kick off at 9:00 A.M. outside the Memorial Garden with brief recognitions followed by refreshments. The public is invited and staff will be available for interested new volunteers to obtain information.

BURT WESTOVER
725-3600

Proclamation

Whereas, the Theda Clark Auxiliary was founded 50 years ago, and

Whereas, Theda Clark Auxiliary will celebrate their 50 years of service to the hospital by inviting the volunteers, employees, hospital leaders, and community leaders to join them in the unveiling of Theda Clark Auxiliary's gift, a decorative fountain, which will enhance the Theda Clark Medical Center Memorial Gardens and commemorate their years of service rendered, and

Whereas, the Theda Clark Auxiliary volunteers represent the best of our community by leading the vision from a community hospital through their service and support, and

Whereas, that group of community volunteers, the Theda Clark Auxiliary, has continued to stand in solidarity in the fulfillment of the duties they have chosen to Theda Clark Medical Center, its patients, their families and the community at large, and to serve as ambassadors of Theda Clark Medical Center in the community, and

Whereas, this commitment has been evidenced over the past 50 years by their contribution of over one million dollars of fundraising donations to the hospital, endless hours of valued service, annual scholarships in support of students from our community pursuing their dream of a career in healthcare and by conducting the Theda Kids Tours for first grade students in our community,

Now therefore, I, Don Merkes, Mayor of the City of Menasha, do hereby proclaim May 1, 2009 as

Theda Clark Auxiliary Day

In appreciation for the service and contribution these dedicated volunteers have made in improving the health of our community.

Signed and sealed this
1st day of May 2009.

Don Merkes
Mayor of Menasha, Wisconsin



MEMORANDUM

To: Mayor, Common Council and Parks and Recreation Board

From: PRD Tungate *BT*

Date: April 15, 2009

RE: Arbor Day Ceremony

You are invited to attend this year's ceremony. It will be held on Friday, April 24, 2009 at 8:00 AM at Menasha High School. We will be meeting near the corner of Seventh and Racine Streets. A short ceremony will include a presentation of the City's twenty-sixth consecutive Tree City USA award. After the ceremony we have partnered with the high schools Service Learning Class to plant trees along Racine Street from Fourth to Ninth Streets.

- PROPOSED MINUTES -

WAVERLY SANITARY DISTRICT

February 10, 2009

District Office - N8722 County Rd. LP

The meeting was called to order at 8:30 a.m. by Commissioner Helein.

Present: Commissioner Helein (WCH)	System Operator Krueger (RWK)
Commissioner Fulcer (LJF)	System Operator Van Zeeland (TGV)
Engineer Martenson (SCM)	System Operator Dornfeld (DWD)
Office Mgr. Girdley (CMG)	Admin. Asst. Hallock (SAH)

Approval/acceptance of the 1/13/09 Meeting Minutes was accomplished through LJF's motion and WCH's second. Motion carried 2-0.

Receipt acknowledgement and approval of the December 2008 and January 2009 Preliminary Financial and Budget Comparison Reports was accomplished through LJF's motion and WCH's second. Motion carried 2-0.

Invoices were approved for payment and checks were signed prior to the meeting.

COMMUNITIES/CUSTOMERS/SERVICE CONCERNS

Appleton's Rate Review – CMG to report effective date and the PWAC status

CMG contacted the COA to learn COA's rate increase was effective as of 1/1/09. WSD's quarterly invoices from COA will reflect a 1.92% increase for fire protection and a 5.98% increase for volume. The 6" meter charge remains unchanged.

CMG is in the process of applying to the PSC for a PWAC (Purchase Water Adjustment Clause) based on the COA's 1/1/09 rate increase and requested March 27, 2009 as the PSC's authorization date for WSD's rate increase.

Rock II LLC (Waverly Beach Sports Bar) Road Reservation – Amended easement receipt status

SCM/WSD have not received contact/information regarding this situation since WSD's 1/13/09 meeting. The Amended 1983 Right-of-Way Easement (#4) remains outstanding.

KC Service Inquiry – Waiver of Assessment status // General discussion

SCM stated he provided the Waiver of Assessment form to Dan Pociask for signature. Pociask informed SCM he will retain the Waiver of Assessment form until Corporate approves the project.

WAVERLY SANITARY DISTRICT

February 10, 2009

Page 2

COMMUNITIES/CUSTOMERS/SERVICE CONCERNS - CONTINUED

VHE II-5 (Warehouse Specialists) – Water main casement receipt status // General discussion

SCM stated the water main casement will be received after the water main installation is complete but before project acceptance occurs.

OLD BUSINESS

- Water Sample Tests' Results

RWK reported all five tests taken on 1/13/09 were determined as safe by the State of Wisconsin. (Attachment #1, pp. 1-5)

- Force Main Connection – Meter station's current monitoring data discussion

- Menasha's written assurance of sampling suspension – Receipt status

CMG reported COM's written assurance of sampling suspension has been received. The metering station's current monitoring data was not discussed.

- Future Water Supply Connection (2nd) to Appleton – Future station's site acquisition status

SCM reported SCM and RWK met with WSI Engineer Duane Fox on 2/9/09. Fox agrees the north east corner of WSI's property is a viable location for WSD's metering station. Fox obtained a \$15,000 estimate to upsize the 8" water main to a 12" water main that will connect to COA's 16" water main. Based on this meeting, SCM recommended WSD submit to VHE II-5 (Ben Haupt) a written offer to cover the cost up to \$15,000 for the water main upsizing, and also make an offer to pay \$30,000 for the meter site acquisition for a total cost of \$45,000. CMG noted the project was originally estimated to cost approximately \$40,000. After the access issues are resolved, WSD's metering station site will be finalized and the 12" water main will be extended to COA's 16" water main. SCM anticipates all access issues will be resolved at the same time. The Calumet Co. Hwy. Commission is currently disputing the number of applications made for access. Temporary internal access will be provided by WSI to WSD's metering station site, if necessary.

LJF motioned/WCH seconded WSD issue a written offer to VHE II-5 as recommended above. Motion carried 2-0. SCM will draft the main oversize/meter site acquisition offer for Commission review and approval prior to issuance to Ben Haupt.

SCM reported the COA provided WSD with its round-a-bout plans for Midway Rd. An existing WSD hydrant that will be located in the middle of the north bound lane of the proposed round-a-bout requires relocating. There will be a 9' insulation cover under the round-a-bout. However, changes in the existing grade will create only 4 to 4.5" insulation cover in some areas. SCM suggested WSD stub into the Kaster/Mahn property (DNR approval received to extend to Kaster/Mahn property) before the COA installs the road and 10' sidewalks slated for summer 2009. SCM recommended the Commission authorize SCM to generate a proposal and solicit bids that will include relocating the hydrant, insulating the water main where necessary, and stubbing into the Kaster/Mahn property.

LJF motioned/WCH seconded Commission approval for SCM to generate/bid out a proposal as stated above. Motion carried 2-0.

WAVERLY SANITARY DISTRICT

February 10, 2009

Page 3

GENERAL CONSTRUCTION STATUS (INDIVIDUAL PROJECTS)

- **2nd Addition to Woodland Hills – Project status report/Waiver of Assessment receipt status**
CMG reported WSD received the signed Waiver of Assessment from Hagens on 2/9/09. SCM reviewed Hagens' plans to construct a road from Gosling Way through the woods that will require an 800' water/sewer main extension. SCM recommended the Commission approve the 800' water/sewer main extension to allow plan submittal for DNR approval. SCM noted the sewer main extension also requires NMSC and ECWRPC approval.

LJF motioned/WCH seconded the Commission approve the 800' water/sewer main extension to allow plan submittal for DNR approval. Motion carried 2-0. CMG will issue the water/sanitary plan approval letter to Martenson & Eisele, Inc.

When market conditions improve, Hagens plans to extend the sewer from Gosling Way to a future cul-de-sac. A DNR permit will be required to cross a navigable water way. The sewer main currently located under Wieckert's garage will be relocated at that time.

- **Birling Court Extension (Andryszczyk) – Project status report**
SCM/WSD have not received contact/information regarding this project since WSD's 1/13/09 meeting.
- **Lake Park Condominiums – Project status report**
SCM reported Kaster/Mahn continue to communicate with Rennis in an attempt to purchase the corner lot owned by Rennis.
- **Outagamie LLC Future Development – Project status report (18 acres)**
Location: North of Woodland Terrace and south of Manitowoc Rd.
SCM/WSD have not received contact/information regarding this project since WSD's 1/13/09 Meeting.
- **1st Addition – Lake Park Heights – Project status report**
SCM/WSD have not received contact/information regarding this project since WSD's 1/13/09 Meeting.
- **Crestwood Subdivision – Location: Southside of Midway Road – Off Cottonwood Drive – Between Eternal Love Lutheran Church and Barker Farm Estates**
SCM/WSD have not received contact/information regarding this project since WSD's 1/13/09 Meeting.

WAVERLY SANITARY DISTRICT

February 10, 2009

Page 4

NEW BUSINESS

- **Establish the March Meeting Date – Tuesday, March 10, 2009 (8:30 a.m.) District Office**
Tuesday, March 10, 2009 at 8:30 a.m. was established as the March meeting date/time. The meeting will be held at the District's office.

OFFICE REPORT (Attachment #2, pp. 1-10)

CMG briefly reviewed the Office Report for those in attendance. All items reviewed are included in the attached Office Report.

FIELD REPORT (Attachment #3A, pp. 1-5 & Attachment #3B)

A Field Report was not submitted for meeting minutes' attachment.

RWK reported the maintenance work on the 4" pumps is complete. The 10-year meter exchange program for 2009 is approximately 50% complete. WSD recently experienced its yearly DNR inspection. The DNR representative recommended WSD improve its recordkeeping for hydrant and valve maintenance, perform a fire flow study, establish an Emergency Operations Plan, and generate a Cross Connection Control Ordinance. CMG stated WSD has its original Cross Connection Ordinance dating back to 1983, and requested the DNR provide an updated Ordinance if available.

OTHER BUSINESS TO LEGALLY COME BEFORE THE COMMISSION**Secure Mail Box for District – General discussion/mail box selection/purchase authorization**

CMG distributed the secure mail box information received from the Menasha Post Office for Commission review before the 2/10/09 meeting. Available from U.S. Mail Supply located in Brookfield WI, the cost of the mail box is \$170, the in-ground box mount, \$78, and freight, \$37 for a total cost of \$285. The Commission agreed WSD will purchase the secure mail box from U.S. Mail Supply.

After Hours "On-Call" Status – discussion regarding the number of Operators required

RWK reported WSD currently operates with one field personnel on call. Due to confined space entry issues, two field personnel are required for after hours' response situations. Several possible second-person backup solutions were discussed, possibly utilizing other Districts for second-person backup. RWK requested Commission approval to pursue the on-call backup issue. The Commission agreed RWK should contact surrounding Districts to discuss the after hours response procedures utilized by other Districts. This topic will be discussed further at WSD's 3/10/09 meeting.

Yr. 2008 Financial Audit Engagement Letter – Discussion/acceptance/required signatures

CMG presented the 2008 Engagement letter and Letter of Understanding for Commission review, approval, and signatures.

LJF motioned/WCH seconded acceptance of the 2008 Audit Engagement Letter and Letter of Understanding received from Erickson & Associates. Motion carried 2-0. Required document signing occurred after the 2/10/09 meeting.

WAVERLY SANITARY DISTRICT

February 10, 2009

Page 5

OTHER BUSINESS TO LEGALLY COME BEFORE THE COMMISSION - CONTINUED**Lift Station #4 Site for Lake Park Villas' Utility Building**

SCM/CMG reported Greg Keil recently informed WSD the COM is considering moving the Lake Park Villas utility building currently located near the silos to another location to allow for another buildable lot in LPV. One of the options being considered by the COM is possibly relocating the utility building to the District's LS #4's site. SCM will provide a LS #4 site plan to the COM per Keil's request. SCM doubts the LS#4 site is large enough to accommodate the utility building.

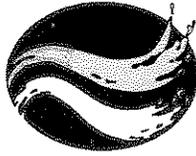
Since there wasn't any other business to legally come before the Commission, LJF motioned/WCH seconded meeting adjournment.

Meeting adjourned at 9:20 a.m.

Submitted by Susan A. Hallock

MARY E KRUEGER
County Treasurer
Mekrueger@co.winnebago.wi.us

DIANA HELLMANN
Deputy Treasurer
Dhellmann@co.winnebago.wi.us



415 JACKSON ST., PO BOX 2808
OSHKOSH WI 54903-2808

(920) 236-4777
FAX (920) 303-3025

Winnebago County

Office of the County Treasurer

The Wave of the Future

April 8, 2009

DEBBIE GALEZAAI
CITY OF MENASHA
140 MAIN ST
MENASHA WI 54952

RE: Property owned by Winnebago County

Dear Debbie,

Winnebago County owns a property in the City of Menasha that was taken for non-payment of taxes. This notice is being sent in accordance with Wis Stats 75.69(4). The amount listed would be the dollar amount for which the City of Menasha could purchase the property. When we open the property to the public the purchase price will be equivalent to the appraised value.

701-0509 428 Sixth St \$24,313.11

If you could let me know if the City of Menasha may be interested in purchasing that would be great. I would also appreciate it if you would let me know if they are not interested so I could proceed with an appraisal of the property. If you have any questions please feel free to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mary E. Krueger".

Mary E. Krueger
Winnebago County Treasurer

Cc: Greg Keil, Community Development Director

RECEIVED

APR 10 2009

CITY OF MENASHA
BY dg

State of Wisconsin\Government Accountability Board

Post Office Box 7984
212 East Washington Avenue, 3rd Floor
Madison, WI 53707-7984
Voice (608) 266-8005
Fax (608) 267-0500
E-mail: gab@wisconsin.gov
http://gab.wi.gov



JUDGE MICHAEL BRENNAN
Chair

KEVIN J. KENNEDY
Director and General Counsel

RECEIVED

March 31, 2009

APR 8 2009

DEBBIE GALEAZZI
CITY OF MENASHA
140 MAIN ST
MENASHA, WI 54952-3190

CITY OF MENASHA
BY dg

On behalf of members of the Government Accountability Board, we are pleased to enclose an incentive check for your municipality, for accurately providing valuable voter participation and election data on the revised Election Voting and Registration Statistics Reports, also known as "GAB-190 Forms" for all wards within your municipality, for the November 4, 2008, General and Presidential Election.

The amount of the enclosed check for your municipality is calculated as follows:

\$100 x 4 Reporting Units with GAB-190 Forms Accurately Completed = \$400

This one-time incentive payment is made possible by a grant that the Government Accountability Board, Elections Division received from the U.S. Election Assistance Commission to: 1) Provide detailed election data from the November 4, 2008, General and Presidential Election, at the precinct level; 2) Improve the State's existing elections data collection business practices; and, 3) Develop an elections data collection model protocol that can be replicated by other states.

Given the purposes of the Federal grant funds, please note the incentive payment may not be spent on, or used for any initiatives other than to improve elections data collection business practices within your municipality. As required by Federal law, the incentive check is addressed to your municipality, addressed to the treasurer. We ask that you submit the check to your treasurer, and return the enclosed Certification of Assurance -- completed by your treasurer and affirmed by you -- to our office within 20 days of receiving this correspondence.

We need a written assurance jointly signed by you and your municipal treasurer for Federal and State compliance and audit purposes. You and your municipal treasurer should maintain records for the specific election activities on which the incentive funds are spent. There is no need to submit this information to our office.

Thank you for your contribution to improving elections data collection business practices and elections administration in Wisconsin. Please let Nat Robinson know should you have questions. Nat may be contacted at (608) 267-0715, or Nat.Robinson@wi.gov.

Sincerely,


Kevin J. Kennedy
Director and General Counsel
Government Accountability Board


Nathaniel E. Robinson
Elections Division Administrator
Government Accountability Board

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday April 6, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Michalkiewicz, Benner, Pamerter, Taylor, Wisneski, Hendricks

EXCUSED: Ald. Pack

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DFC DeLeeuw, DPW Radtke, CDD Keil,
C/T Stoffel, PHD Nett, PWS Jacobson, Clerk Galeazzi, and the Press

DEPT. HEAD EXCUSED: PRD Tungate

D. PUBLIC HEARING

1. [Proposed various amendments to Title 13, article F of the Code of Ordinances related to the regulation of signs.](#)

No one spoke.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. PW Supt. Tim Jacobson – Report on Fleet and Fuel system and Public Works Facility (Ald. Wisneski)

PWS Jacobson explained the new software program to track the fleet and fuel maintenance system. The new program has saved man hours and reduced paperwork. This program will help streamline work orders.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 3/16/09](#)
- b. [Board of Public Works, 3/16/09](#)
- c. [Board of Health, 2/11/09](#)
- d. [Landmarks Commission, 3/18/09](#)
- e. [Library Board, 3/19/09](#)
- f. [NM Fire Rescue, 3/24/09; Joint Finance & Personnel Committee](#)
- g. [NM Sewerage Commission, 2/24/09](#)
- h. [Personnel Committee, 3/16/09](#)
- i. [Plan Commission, 3/17/09](#)
- j. [Safety Committee, 2/4/09; City Hall](#)
- k. [Safety Committee, 1/15/09; Police](#)
- l. [Safety Committee, 2/24/09; Public Works and Parks](#)
- m. [Sustainability Board, 2/17/09](#)
- n. [Water & Light Commission, 3/25/09](#)

Communications:

- o. [Commissioner of Railroads, 3/25/09; Notice of investigation & assessment of costs-adequacy of warning devices at Garfield Ave.](#)
- p. [Dept. of Army Corp of Engineers, 3/13/09; Lake Winnebago fill-up strategy](#)
- q. [Dept. of Public Works, Jan-March 2009 Disposal violations](#)
- r. [Menasha Historical Society Newsletter, 4/2009](#)
- s. [Menasha Utilities, 3/31/09; Steam Detail for months ending 2/28/09](#)
- t. [PWD Radtke to residents, 3/31/09; SSES Phase 1- first inspection, third notification letter](#)

Communications:, Cont'd.

- u. [PWD Radtke to residents, 3/31/09; SSES Phase 1- reinspection, third notification letter](#)
- v. [PWD Radtke to residents, 3/31/09; SSES Phase 4- third notification letter](#)
- w. [Town of Menasha Utility Commission minutes; 2/23/09, 3/9/09](#)
- x. [Wis. DNR, 3/17/09; Final determination to reissue a pollutant discharge elimination system permit, NM Sewerage Commission \(permitee\)](#)
- y. [Wis. DNR, 3/26/09; Air pollution permit application review; Graphic Packaging International, Inc](#)
- z. [Wis. DOT, 3/2009; US 10/WIS 441 Tri-County freeway](#)
- aa. [Wis. Govt. Accountability Board, 3/17/09; receipt of incentive check for providing accurate election reporting data to State of Wisconsin](#)
- bb. [Wis. Municipal Clerks Association, 3/12/09; Clerk Galeazzi's designation as a Wisconsin Certified Municipal Clerk](#)
- cc. [WPPI Energy, 2/24/09; Typical bill comparison summary](#)

Ald Taylor & Pamerter-Comm. Q (DPW Disposal Violations), questioned where most violations occur; PWS Jacobson reported the Broad Street parking lot has the most violators. Discussion ensued on what can be done to correct the situation, putting up cameras, more signs, charge businesses.

Council joined Ald. Wisneski in congratulating Clerk Galeazzi for achieving Wisconsin Certified Municipal Clerk designation.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 3/16/09](#)

Board of Public Works, 3/16/09 – Recommends Approval of:

2. [Recommendation to Award – Vinton Construction Co.; Contract Unit No. 2009-01; Midway Business Park \(Wittmann Drive & University Drive\); Concrete Street & Sidewalk Construction; \\$422,617.31](#)
3. [Recommendation to Award – Badger Highways, Co., Inc.; Contract Unit No. 2009-02; Appleton Street Asphalt Street Reconstruction; \\$102,680.96](#)

Plan Commission, 3/17/09 – Recommends Approval of:

4. [The final plat-second addition to Woodland Hills with the following conditions: 1\) That the name of the plat be changed to "New Heights"; 2\) That the street be named "Woodcrest Heights Drive"; 3\) That a 20 foot wide drainage easement be created in the rear of lots 82-85; 4\) That the side yard grade between lots 84 and 85 be changed to 774.5'; 5\) That the house grade on lot 80 be changed from 764.0 to "special"; 6\) That land dedication for park purposes be sought within the area previously submitted to the Plan Commission as the Woodland Hills Second Addition Preliminary Plat](#)
5. [The Extraterritorial Certified Survey Map – Valley Road](#)

NM Fire-Rescue Joint Finance & Personnel Committee, 3/24/09 – Recommends Approval of:

6. [The request to purchase an additional staff vehicle not to exceed the budgeted amount of \\$15,000](#)

Ald. Taylor requested Item 6 be removed from Consent Agenda

Ald. Zelinski requested Item 3 be removed from Consent Agenda

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve Items 1, 2, 4, 5 of Consent Agenda
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Michalkiewicz, seconded by Ald. Wisneski to approve Item 3 of Consent Agenda

Discussion

Motion carried on roll call 7-0.

Moved by Ald. Wisneski, seconded by Ald. Hendricks to approve Item 6

Motion carried on roll call 6-1. Ald. Taylor - no

I. ORDINANCES AND RESOLUTIONS

1. [O-11-09 An Ordinance Relating to Closing Hours for Class "B" Premises \(Introduced by Mayor Merkes, recommended by the Administration Committee\)](#)

No Action

2. [O-12-09 An Ordinance Relating to Signs \(Introduced by Ald. Benner, recommended by the Plan Commission\)](#)

Moved by Ald. Benner, seconded by Ald. Pamerter to table

Motion carried on roll call 7-0.

3. [R-4-09 Resolution on the Spending of Federal Economic Renewal Grants \(Introduced by Ald. Taylor, recommended by the Administration Committee\)](#)

Moved by Ald. Taylor, seconded by Ald. Michalkiewicz to adopt R-4-09

Discussion:

Moved by Ald. Wisneski, seconded by Ald. Taylor to amend the paragraph "Be It Further Resolved" to add "practical" after "whenever and wherever possible".

Motion to amend carried on voice vote.

Motion to approve R-4-09 as amended carried on voice vote.

4. [R-5-09 Resolution adopting the downtown Menasha sign design guidelines for the C-2 central business district \(Introduced by Ald. Pamerter, recommended by the Plan Commission\)](#)

Moved by Ald. Pamerter, seconded by Ald. Wisneski to adopt R-5-09

Motion carried on voice vote

5. [R-6-09 - Resolution pertaining to sign permit and sign inspection fees \(Introduced by Ald. Benner, recommended by the Plan Commission\)](#)

Moved by Ald. Benner, seconded by Ald. Wisneski to adopt R-6-09

Discussion

Motion carried on roll call 6-1. Ald. Pamerter – no

6. [R-9-09 – Resolution authorizing the issuance and sale of up to \\$678,908 combined utility revenue bonds, series 2009, and providing for other details and covenants with respect thereto \(Introduced by Mayor Merkes, recommended by the Utility Commission\)](#)

Moved by Ald. Hendricks, seconded by Ald. Michalkiewicz to adopt R-9-09

Discussion

Motion carried on roll call 7-0

J. ACTION ITEMS

1. [Request for proposals and selection of Actuarial firm to comply with requirements of GASB 45](#)

Moved by Ald. Wisneski, seconded by Ald. Taylor to select Key Benefit Concepts, LLC as the Actuarial Firm not to exceed \$8,000 as budgeted.

Discussion

Motion carried on roll call 7-0.

2. [Accounts Payable and Payroll for the term 3/19/09-4/2/09 in the amount of \\$969,039.62](#)

Moved by Ald. Wisneski, seconded by Ald. Hendricks to approve.

Discussion

Motion carried on roll call 7-0.

K. APPOINTMENTS

None

L. CLAIMS AGAINST THE CITY

None

M. HELD OVER BUSINESS

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

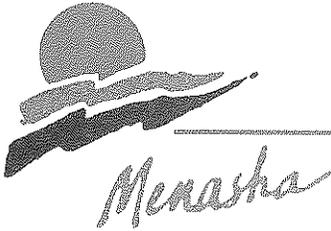
Jeff Riedl, 408 Appleton Street. Utilities borrowing funds for water main repairs.

O. ADJOURNMENT

Moved by Ald. Michalkiewicz, seconded by Ald. Wisneski to adjourn at 6:51 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk



MEMO

TO: Common Council

FROM: CA/HR Brandt JSB

SUBJECT: Post Employment Health Plan

DATE: April 16, 2009

I have enclosed the agreement for the Post Employment Health Plan. You will note that the parent company for Precision Retirement Group is Pelion Benefits, Inc. Precision will do the actual work involved with the City of Menasha.

There are couple items we are still working with Precision about with respect to fees. When I discussed the fee arrangement with Gil Sanford of Precision, my notes reflected that the setup fee would be approximately \$1000. As you see from page six, it is actually \$660. My notes also reflected that the only fee for employees would be a charge when transfers were made at \$4/transfer. As you can see, there is a \$5/month participant fee as well. A paper check carries an \$8 charge.

I have checked and the City can withdraw from this contract or hire a different vendor at any time with thirty days notice. An employee who has already retired would still be serviced by Precision and Pelion as long as that employee had money remaining in an account.

Lastly, this is not mandatory for any retiring employee unless the Common Council requires it for non-reps and negotiates it for unionized employees. If the employee chose not to participate, their sick leave would be handled as it is now; escrowed for the banked amount above 120 days for health premiums under the City plan and available to be banked or paid in a lump sum for the specific payout of less than 120 days. If the employee chooses not to participate, that amount will be subject to income tax and FICA.

None of these causes any hesitancy in continuing to recommend this plan. I urge the Common Council to approve it.



PELION BENEFITS, INC.
1414 Raleigh Road, Suite 405
Chapel Hill, NC 27517
Tel 888.532.7526
Fax 919.942.2804

**Medical Expense Reimbursement Plan
and Prime Trust Administrative
Service Agreement**

This Agreement is made as of the last date set forth below by and between Pelion Benefits, Inc. (hereinafter referred to as "Pelion"), and the undersigned Employer (hereinafter referred to as the "Employer"). This agreement will become effective on the date executed and shall remain in effect unless changed or terminated in writing by Pelion or the Employer. This Agreement shall be the sole Agreement between the parties, and shall supersede any other agreement(s), oral or written.

1. ENGAGEMENT

Pelion agrees to function as a Contract Administrator for the Employer's benefit Plan (hereinafter known as the "Plan"). The Employer will act in the capacity of the Plan Administrator as defined in ERISA §3(21)(A). Pelion does not function as an investment, legal, or tax adviser with regard to the Plan.

The Employer agrees to assume the duties and responsibilities as the Plan Administrator. The Employer agrees to indemnify and hold Pelion (and its affiliates) harmless from any claims arising out of the Plan Administrator's failure to perform its duties, unless such claims against Pelion result from gross negligence or willful misconduct by Pelion.

The Employer further agrees to seek the advice of a qualified attorney as the Employer deems necessary as to matters that might arise regarding the adoption and operation of the Plan.

I. SERVICES TO BE PERFORMED BY PELION:

- A. Plan Consultation, Design, and Plan Documents. Pelion will work with the Employer to prepare the Plan and its related documents. This shall include:
1. Providing the Employer with an Adoption Agreement that includes current options available for customizing the Plan in accordance with the Employer's instructions,
 2. Establishing a Plan Services Guide, which includes the forms necessary to administer the Plan,
 3. Automating all forms for easy downloading, and
 4. Pelion will assist with the Plan submission to the IRS, if appropriate.

- B. Website Access. Pelion will provide the Employer and the Plan Participants with 24 hour access to real-time account information, self-directed transactions, on-line enrollment, and participant Plan information via the Pelion designated website.
- C. Toll-free Call Center. Pelion will provide access to account information via our Toll-free Call Center that can be accessed by telephone during normal business hours.
- D. Plan Conversion. If the Plan is currently with another Third Party Administrator (“TPA”), Pelion will work with the retiring TPA to arrange the transfer of all data and assets related to and in accordance with the Plan.
- E. IRS & DOL Reporting. Pelion will prepare and file most documents required by the IRS and DOL with regard to the Plan.
- F. Coverage & Discrimination Testing. Pelion will perform all coverage and discrimination testing for the Plan if required by the IRS or DOL.
- G. Distribution Processing. Pelion will process all requests for distribution, including loans, hardship distributions, and distributions as a result termination of employment of any Participant. Pelion will also perform both federal and state tax withholding as required.
- H. Periodic Plan Evaluation. Pelion will periodically review the Plan with regard to, but not limited to, vesting percentages, contributions, earning, forfeitures, participation levels, and compliance with regulations.
- I. Periodic Participant Reports. Pelion will prepare quarterly statements that reflect all financial transactions of the Plan and its Participants. Quarterly statements for the Plan and its Participants will be provided to the Employer. Participants will receive annual statements with regard to their individual account(s).
- J. Qualified Domestic Relations Order Processing. Pelion will process all domestic relations orders with regard to the Plan and its Participants.
- K. Technical Consulting. Pelion will provide the Employer with consulting services of an experienced Senior Plan Analyst on our staff with regard to Plan formulation, implementation, operation, and compliance.
- L. Account Administrator. Pelion will provide the Employer with Senior Plan Analyst who will act as their key contact and resource at Pelion.
- M. Books and Records. Pelion will maintain the required books and records of all transactions placed through it in accordance with the Employee Retirement Income Security Act of 1974 (“ERISA”) , if applicable, as well as additional IRS and DOL regulations.

II. EMPLOYER RESPONSIBILITIES

- A. The Employer shall provide Pelion with accurate and timely information on all matters relating to the operation of the Plan. It is agreed and understood that the Employer is ultimately responsible for the accuracy of the data supplied.

- B. The Employer shall be responsible for the timely filing of governmental reports received from Pelion and for the accuracy of the contents with the exception of clerical errors made by Pelion in preparation of the report.
- C. The Employer shall be responsible for notifying Pelion of other Plans and any change in the corporate status of the Employer.

III. A. ADMINISTRATIVE SERVICE FEE SCHEDULE – MEDICAL EXPENSE REIMBURSEMENT PLAN

Administration Fees

Plan Document Fee	\$ 660.00 one time fee ***
Participant Fee	\$ 5.50 each monthly **
Distribution Fee (Checks)	\$ 8.00 each for Checks **
Distribution Fee (ACH)	\$ 4.00 each for ACH transfer **
Minimum Administration Fee	\$ 100.00 per quarter ***

Ongoing Support

Internet and Toll-free Access	No added fee or cost
Enrollment Booklets	No added fee or cost

Termination Support:

Termination of Plan – The Trust will be terminated. Employer will be provided a final accounting of participant values and forward a check for entire trust value.	\$ 3,500.00 one time fee*
Electronic Deconversion Plan: Export of plan records to another Administrator.	\$1,500.00 one time fee*

Miscellaneous Fees:

Audit Support	\$ 275.00 hourly*
Form 1099	\$ 25.00 each**

* Paid by Employer

** Paid by Participant Account

*** Paid by PRG

The preceding Schedule of Fees reflects the charges for services specified in this Agreement. Any changes in the Schedule of Fees will be communicated to the Employer in writing at least 30 days prior to the effective date of such change.

In the event the Employer fails to pay administrative fees in accordance with the invoice provisions it will hold Pelion harmless in the event that such failure results in the suspension

or cessation of administrative services by Pelion. The Employer and the Plan Administrator are responsible for the prudent and timely activities associated and or connected with the ongoing administration of the Plan. Also the Employer herein grants Pelion authority to collect any fees outstanding more than 30 days from the Plan, or in the event of plan termination or plan transfer, Pelion is given permission to remove fees due from the Plan at the date of such notice by the Employer.

IV. MISCELLANEOUS

- A. Modification of Agreement. Except as otherwise provided herein, this Agreement may be modified only in writing and signed by all parties to this Agreement. Such modification shall not be deemed a cancellation of this Agreement.
- B. Regulatory Review. This Agreement may be submitted to be approved by regulatory and self-regulatory bodies vested with the authority to review and approve this Agreement or any amendment or modifications hereto. In the event any such regulatory body disapproves of any provision of this Agreement the parties hereto agree to bargain in good faith to achieve the requisite approval.
- C. Dispute. Any dispute, controversy or claim arising out of this Agreement or the performance or breach hereof respecting an Account which the parties have not been able to settle amicably shall be settled exclusively by arbitration in accordance with the American Arbitration Association unless the parties mutually agree to arbitration in accordance with any and all Arbitration Procedures by arbitrators appointed in accordance with such procedures.
- D. Investigation of Facts. Pelion will not be bound to make any investigation into the facts surrounding any transaction that it may have with the Employer. Pelion will not be under any responsibility for compliance by the Employer with any laws or regulations that may be applicable to the Employer.
- E. Assignment. This Agreement shall be binding upon all successors, assigns or transferees of both parties hereto, irrespective of any change with regard to the name of or the personnel of the Employer or Pelion. Any assignment of the Agreement shall be subject to the requisite review and/or approval of any regulatory or self-regulatory agency or body whose review and/or approval must be obtained prior to the effectiveness and validity of such assignment. No assignment of this Agreement shall be valid unless the non-assigning party consents to such an assignment in writing; such consent shall not, however, be unreasonably withheld any party. Any assignment by either Pelion or the Employer to any subsidiary that it may create or to a company affiliated with or controlled directly or indirectly by it will be deemed valid and enforceable in the absence of any consent from the other party.
- F. Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina; provided, however, that if any North Carolina law or laws require or permit the application of the laws of any other jurisdiction to this Agreement, such North Carolina law or laws shall be disregarded with the effect that the remaining laws of the State of North Carolina shall nonetheless apply.

Further, the parties agree that any claims or legal proceedings under this Agreement shall be heard in Chapel Hill, North Carolina.

- G. Headings. The headings preceding the sections hereof have been inserted for convenience and reference only and shall not be construed to affect the meaning, construction or effect of this Agreement.
- H. No Ties. This Agreement shall cover only the types of services set forth herein and is in no way intended nor shall it be construed to bestow upon the Employer any special treatment regarding any other arrangements, agreements or understandings which presently exist between the Employer and Pelion or which may hereinafter exist. The Employer shall be under no obligation whatsoever to deal with Pelion or any of its subsidiaries or any companies controlled directly or indirectly by or affiliated with Pelion, in any capacity other than as set forth in this Agreement. Likewise, Pelion shall be under no obligation whatsoever to deal with the Employer or any of its affiliates in any capacity other than as set forth in this Agreement.
- I. Remedies Cumulative. The enumeration herein of specific remedies shall not be exclusive of any other remedies. Any delay or failure by any party to this Agreement to exercise any right, power, remedy or privilege herein contained, or now or hereafter existing under any applicable statute or law, shall not be construed to be a waiver of such right, power, remedy or privilege or to limit the exercise of such right, power, remedy or privilege. No single, partial or other exercise of any such right, power, remedy or privilege shall preclude the further exercise thereof or the exercise of any other right, power remedy or privilege.
- J. Time is of the Essence. The parties agree that, with respect to the time deadlines stated in this Agreement or documents incorporated by reference herein, time is of the essence.
- K. Severability. If any provision of this Agreement is found by any court or other tribunal of competent jurisdiction to be invalid or unenforceable in any jurisdiction, that provision shall be unenforceable in such jurisdiction only and the remainder of this Agreement shall remain effective in such jurisdiction as if such unenforceable provision had not been contained herein. The enforceability of such provision shall otherwise be in effect and remain enforceable in all other jurisdictions.
- L. Force Majeure. No party shall be liable for delay or failure in performance hereunder due to causes beyond its control, including acts of God, fires, strikes, acts of war or intervention by any governmental authority, and each party shall take steps to minimize any such delay.
- M. No Agency. Nothing in this Agreement or to be done pursuant to its terms and conditions is intended to, or shall, create a partnership, joint venture or principal-agent relationship, for federal tax purposes or otherwise, between the parties hereto or shall confer upon either party the power or authority to bind the other party in any transaction with third parties.
- N. Notices. All notices and other communications required or permitted hereunder shall be effective if in writing and delivered personally or sent by telecopier, Federal Express or registered or certified mail, return receipt requested, postage prepaid, addressed:

To:
PELION BENEFITS, INC.
1414 Raleigh Road, Suite 405
Chapel Hill, NC 27517
888.532.7526

To the Employer: With regard to the address set forth below the Employer's signature at the end of this Agreement, unless otherwise specified herein, such notices or other communications shall be deemed effective:

- on the date delivered, if delivered personally,
- two business days after being sent, if sent by Federal Express,
- one business day after being sent, if sent by telecopier with confirmation of good transmission and receipt, and
- three business days after being sent, if sent by registered or certified mail, postage prepaid, return receipt requested. Each of the parties herewith shall be entitled to specify another address by giving notice as aforesaid to each of the other parties hereto.

V. TERMINATION OF SERVICES

Any party may terminate this Agreement by giving the other party written notice at least thirty days in advance of the effective date of such termination, except that any termination by Pelion that shall be based upon breach of contract by the Employer. Such notice from the Employer must include the name and address of the new administrator and, if appropriate the name(s) of the Successor Trustee(s). Also, Pelion will charge for all services related to plan termination or plan transfer independently on a time and material basis.

VI. ACKNOWLEDGMENT

The Employer acknowledges that it has consulted to the extent the Employer deems necessary with legal and tax advisers. Solely the provisions of this Agreement will govern the actions of Pelion. Pelion shall not be required to review any action taken by the Employer or the Plan Administrator and shall be fully protected in taking, permitting or omitting any actions on the basis of the Employer's action. Pelion shall incur no liability or responsibility for acting at the directions of the Employer or Plan Administrator.

VII. ACCEPTANCE

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the last date set forth below.

PELION BENEFITS, INC.

By: _____

Steven Salzman

Dated: _____

EMPLOYER:

[Employer Name]

By: _____

[Printed Name and Title]

Address: _____

Phone: _____

Email: _____

Dated: _____

ORDINANCE O –13 – 09

AN ORDINANCE RELATING TO COMMON COUNCIL PROCEDURE

Introduced by Mayor Merkes

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Sec. 2 – 2 -19 is repealed and recreated to read as follows:

**SEC. 2 – 2 – 19 COORDINATION OF COMMON COUNCIL MEETINGS
AND COMMITTEE MEETINGS**

- (a) All Common Council meetings will start at 6:00 p.m. on the first and third Mondays of the month, except for the annual organizational meeting any special meetings. If a legal holiday falls on a regularly scheduled meeting day, the meeting will be held on the subsequent Tuesday.
- (b) Committee meetings will be scheduled to start at the conclusion of the Common Council meeting. The order of the Committee meetings will be determined at the agenda meeting by the Clerk and the Mayor.
- (c) The Common Council agenda will be limited:
 - 1. Items considered at the previous Committee meetings.
 - 2. Items not required to be reviewed by Committee as determined by the Common Council, such as accounts payable, appointments or liquor licenses. This list may be expanded by majority vote of the Common Council.
 - 3. A consent agenda will be created on each agenda with items that may be moved and considered in one motion and vote. Any Alderman may remove any item from the consent agenda to be taken up later in that meeting. The vote on consent agenda items shall be done by roll call. The Clerk and the Mayor will create the consent agenda after the agenda meeting.
- (d) Persons addressing the Common council during the two public participation forums or at any public hearing shall be required to state their name and address before addressing the Common Council or Committee. A sign-up sheet will also be provided for those persons who do speak to sign in.

- (e) The appropriate Department Head will draft an explanation sheet that shall accompany any required notice to residents of any Public Hearing. The explanation sheet shall also be attached to the Public Hearing agenda. A brief explanation of the requested action shall be made by the appropriate Department Head at the Public Hearing. An explanation sheet as to the rules for any Public Hearing will be attached to the Public Hearing notice.
- (f) All persons, including the Mayor, Common Council members, Department Heads, City staff and the general public who choose to participate in any Common Council meeting, Committee meeting or Public Hearing shall do so with civility. It is the responsibility of the Chair of any meeting to insure compliance with this rule.

SECTION 2: This ordinance shall supplement all other ordinances or rules of the Common Council. This ordinance shall apply in the event of any conflict with other ordinances or rules.

SECTION 3: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____,

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

Attorney's Note: This ordinance removes the sunset provision from O – 20 – 08 and makes the CC meeting procedure permanent.

Resolution R-7-09

HELPING CITIES IN STRESS

Introduced by Alderman Hendricks

WHEREAS, The national economic downturn is placing extraordinary stress on Wisconsin cities; and

WHEREAS, Local governments need tools to deal with this stress and do not need state-imposed barriers that detract from their ability to continue to serve their citizens; and

WHEREAS, Provisions of Wisconsin’s expenditure restraint program, proposed increases in contribution rates to the Wisconsin Retirement System (WRS), increased “tipping fees” (without a commensurate increase in recycling grants) and an inadequate ceiling on levy increases proposed in the state budget bill all conspire to increase the stress on local governments in Wisconsin,

NOW THEREFORE BE IT RESOLVED, that the City of Menasha urges the governor and Legislature to either eliminate levy limits or:

- **Set a more realistic limit of 4% or net new construction value, whichever is greater.**
- **Exempt any shared revenue cuts from a municipality’s levy limits.**
- **Exempt emergency and state-mandated expenditures from levy limits. (e.g., tipping fees)**
- **Exempt from levy limits the cost of increases in the WRS contribution rate.**
- **Include new construction on tax exempt property as though it were subject to the levy.**
- **Include a carryover for unused levy capacity of any prior year.**

BE IT RESOLVED FURTHER, that the City of Menasha urges the governor and the Legislature to exempt all grants from the limits of the Expenditure Restraint Program and to establish a 3% floor on the inflation factor in the formula; and

BE IT RESOLVED FURTHER, that the City of Menasha urges the governor and the Legislature to allow non-property tax sources of revenue for local governments in Wisconsin, including a surcharge on telecommunications companies to help fund emergency responders and passing a regional economic development incentive, either with funding or a sunrise.

PASSED AND APPROVED this day of April, 2009

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

RESOLUTION R-8-09

WISCONSIN DEPARTMENT OF TRANSPORTATION STIMULUS FUNDING

Introduced by Mayor Merkes

WHEREAS, the American Recovery and Reinvestment Act appropriated \$27.5 billion for highway construction and the State of Wisconsin received \$529.1 million; and

WHEREAS, the federal government required that 50% of the allocation be obligated within 75 days of passage; and

WHEREAS, many cities in the State of Wisconsin did not have qualified plans for the federal guidelines favoring arterial and collector routes the vast majority of initial stimulus spending went to Wisconsin Department of Transportation freeway and highway priority projects; and

WHEREAS, the local infrastructure and roads that serve the freeway and interstate system are critical to the State’s overall transportation system for economic development; and

WHEREAS, local governments are struggling with the economic downturn, foreclosures, high unemployment and all the challenges to public systems and resources they entail; and

WHEREAS, the State DOT will advance many projects ahead of its planned schedule, freeing resources to be committed at a later date;

NOW THEREFORE BE IT RESOLVED, that the City of Menasha urges the Governor, Wisconsin Office of Recovery and Reinvestment, Wisconsin Department of Transportation, the Wisconsin Legislature and U.S. Congress as follows:

- That DOT consider allowing ARRA funds for the local 20% match on 2009/2010 projects so that the local funding could be redirected and used for local paving and resurfacing needs. Local governments would pledge to apply these funds to the backlog in local projects that do not qualify for federal stimulus funds because they are not collectors or arterials;
- That DOT direct more GTA funding into local road improvement and paving projects with the resources now covered by federal stimulus funding by the advancement of state highway projects under ARRA.
- That all parties work together to seek any necessary waivers or changes in federal rules, regulations, or legislation that would direct more resources to local infrastructure maintenance.

FURTHER BE IT RESOLVED, that the City of Menasha wants to continue more discussion and action on funding solutions for local infrastructure needs in light of 18 years of frozen shared revenue aids and state’s own fiscal condition.

PASSED AND APPROVED this day of April, 2009

Donald Merkes, Mayor

ATTEST: _____
Deborah A. Galeazzi, City Clerk

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 4/9/09-4/16/09 Checks # 20809-20966	\$ 1,807,561.57
Payroll Checks for 4/9/09-4/16/09	<u>156,138.23</u>
Total	\$ 1,963,699.80

**Gaps in the sequence of accounts payable check numbers may be caused by: voiding checks at the start of a new check run to set up printing of the checks correctly, having a large number of invoices on a particular vendor which causes the payment to be printed on more than one accounts payable check , incorrect alphabetizing of a vendor causing the accounts payable check to appear out of sequence or software/printer problems which result in accounts payable checks being printed incorrectly and needing to be discarded.

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

AMT-Garnishments

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P. O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
20809	1	AEC ARCHITECTS/ENGINEERS			04/09/2009	100-0000-201.09-00	500.00 *	500.00
20810	30	ALWAYS READY SERVICES			04/09/2009	100-0000-132.00-00	187.55 *	187.55
20811	541	ANDERSON, POLLY			04/09/2009	100-0903-531.33-01	22.40	
					04/09/2009	100-0918-531.34-01	8.78	
							31.18 *	31.18
20812	53	APPLETON SCHOOL DISTRICT			04/09/2009	100-0000-203.05-00	60,374.48 *	60,374.48
20813	1	AUTO ZONE			04/09/2009	100-0000-201.09-00	500.00 *	500.00
20814	70	BADGER HIGHWAYS CO INC			04/09/2009	100-1003-541.30-18	181.30 *	181.30
20815	97	BRANDT, JEFFREY			04/09/2009	100-0202-512.33-01	51.48	
					04/09/2009	100-0201-512.33-01	23.40	
							74.88 *	74.88
20816	103	BUBRICK'S			04/09/2009	731-1022-541.30-18	32.85 *	32.85
20817	107	CALUMET COUNTY REGISTER O			04/09/2009	100-0203-512.21-08	37.00 *	37.00
20818	108	CALUMET COUNTY TREASURER			04/09/2009	100-0000-203.01-00	45,116.84	
					04/09/2009	100-0000-203.08-00	1,987.05	
							47,103.89 *	47,103.89
20819	115	CDW GOVERNMENT INC			04/09/2009	100-0403-513.30-15	1,696.41 *	1,696.41
20820	117	CINTAS FIRE PROTECTION			04/09/2009	100-0501-522.24-03	50.00	
					04/09/2009	100-0801-521.24-03	50.00	
							100.00 *	100.00
20821	603	CLEMENT RASS			04/09/2009	601-1020-543.21-02	675.00 *	675.00
20822	544	DAVIS, VALERIE			04/09/2009	100-0903-531.33-01	46.50	
					04/09/2009	100-0905-531.33-01	4.80	
							51.30 *	51.30
20823	483	DEPARTMENT OF WORKFORCE D			04/09/2009	100-1019-552.15-09	5,405.00 *	5,405.00
20824	3	FAMILY THERAPY & ANXIETY			04/09/2009	100-0801-521.21-05	503.75	

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
20824	3	FAMILY THERAPY & ANXIETY					503.75 *	503.75
20825	159	FORCE AMERICA INC			04/09/2009	731-1022-541.38-03	80.36 *	80.36
20826	162	FOX VALLEY TECHNICAL COLL			04/09/2009	100-0000-203.04-00	169,921.88 *	169,921.88
20827	603	GEORGE A WHITING III			04/09/2009	601-1020-543.21-02	675.00 *	675.00
20828	178	GRAINGER INC			04/09/2009	100-0704-552.24-04	242.33	242.33
					04/09/2009	100-0704-552.24-05	56.04	56.04
					04/09/2009	100-0704-552.24-05	56.04-	56.04-
							242.33 *	242.33
20829	183	GUNDERSON UNIFORM & LINEN			04/09/2009	100-1001-514.20-01	24.89	24.89
					04/09/2009	100-0920-531.30-13	3.47	3.47
					04/09/2009	100-0703-553.30-13	3.48	3.48
							31.84 *	31.84
20830	208	INTERSTATE BATTERY OF GRE			04/09/2009	731-1022-541.38-03	443.75 *	443.75
							443.75 *	443.75
20831	216	JX ENTERPRISES INC			04/09/2009	731-1022-541.38-03	8.06	8.06
					04/09/2009	731-1022-541.38-03	15.72	15.72
					04/09/2009	731-1022-541.38-03	131.61	131.61
					04/09/2009	731-1022-541.38-03	92.28	92.28
							247.67 *	247.67
20832	603	KAYLIN PETERSON			04/09/2009	601-1020-543.21-02	607.50 *	607.50
							607.50 *	607.50
20833	603	LLOYD LORENZ			04/09/2009	601-1020-543.21-02	340.00 *	340.00
							340.00 *	340.00
20834	603	LOUISE DAMIE			04/09/2009	601-1020-543.21-02	650.00 *	650.00
							650.00 *	650.00
20835	644	LOWE'S BUSINESS ACCOUNT			04/09/2009	100-0704-552.24-05	110.76	110.76
					04/09/2009	100-0703-553.24-03	27.97	27.97
							138.73 *	138.73
20836	254	MATTHEWS COMMERCIAL TIRE			04/09/2009	731-1022-541.38-02	207.10	207.10
					04/09/2009	731-1022-541.38-02	1,654.60	1,654.60
							1,861.70 *	1,861.70
20837	261	MCNEILUS TRUCK & MFG COMP			04/09/2009	731-1022-541.38-03	65.00-	65.00-
					04/09/2009	731-1022-541.38-03	26.96	26.96
					04/09/2009	731-1022-541.38-02	180.20	180.20
							142.16 *	142.16

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
20838	267	MENASHA EMPLOYEES CREDIT	PR0409		04/09/2009	100-0000-202.05-00	1,792.00	
			PR0409		04/09/2009	100-0000-202.05-00	16,414.00	
							18,206.00 *	18,206.00
20839	268	MENASHA EMPLOYEES CREDIT	PR0409		04/09/2009	100-0000-202.10-00	119.99	
							119.99 *	119.99
20840	269	MENASHA EMPLOYEES LOCAL 1	PR0409		04/09/2009	100-0000-202.06-00	260.00	
							260.00 *	260.00
20841	270	MENASHA EMPLOYEES LOCAL 1	PR0409		04/09/2009	100-0000-202.07-00	260.13	
							260.13 *	260.13
20842	271	MENASHA JOINT SCHOOL DIST			04/09/2009	100-0000-203.03-00	807,452.79	
							807,452.79 *	807,452.79
20843	450	MENASHA PUBLIC WORKS FACI			04/09/2009	731-1022-541.38-03	15.90	
					04/09/2009	100-0703-553.30-18	11.53	
					04/09/2009	100-1019-552.30-11	10.64	
					04/09/2009	266-1027-543.30-11	25.20	
					04/09/2009	100-0000-103.08-00	50.00	
							113.27 *	113.27
20844	452	MENASHA TREASURER			04/09/2009	310-0000-211.00-00	4,840.00	
					04/09/2009	310-0000-211.00-00	3,370.25	
							8,210.25 *	8,210.25
20845	266	MENASHA UTILITIES			04/09/2009	100-1008-541.22-03	208.63	
					04/09/2009	100-0703-553.22-03	499.84	
					04/09/2009	100-0703-553.22-05	62.36	
					04/09/2009	100-0000-123.00-00	8.46	
					04/09/2009	100-0903-531.22-03	119.42	
					04/09/2009	100-0903-531.22-05	34.93	
					04/09/2009	601-1020-543.22-03	68.68	
					04/09/2009	100-0703-553.22-03	13.57	
							1,015.89 *	1,015.89
20846	1	MILLENNIUM ARCHITECTS & D			04/09/2009	100-0000-201.09-00	500.00	
							500.00 *	500.00
20847	286	MORTON SAFETY			04/09/2009	731-1022-541.30-18	39.36	
					04/09/2009	731-1022-541.21-05	118.44	
							157.80 *	157.80
20848	2	N&M AUTO SUPPLY			04/09/2009	731-1022-541.38-03	107.74	
					04/09/2009	731-1022-541.38-03	23.60	
					04/09/2009	731-1022-541.38-03	128.25	
					04/09/2009	731-1022-541.38-03	19.77	
					04/09/2009	731-1022-541.38-03	126.86	
					04/09/2009	731-1022-541.38-03	33.22	
					04/09/2009	731-1022-541.38-03	5.77	

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P. O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
20848	2	N&M AUTO SUPPLY			04/09/2009	731-1022-541.38-03	41.24	
					04/09/2009	731-1022-541.30-18	192.22	
					04/09/2009	731-1022-541.38-03	7.58	
							686.25 *	686.25
20849	296	NEENAH-MENASHA SEWERAGE C			04/09/2009	601-1020-543.21-01	8,257.31	
					04/09/2009	601-1020-543.21-01	1,935.00	
					04/09/2009	601-1020-543.21-01	25,911.62	
							36,103.93 *	36,103.93
20850	298	NETT, SUSAN			04/09/2009	100-0903-531.33-01	25.16	
					04/09/2009	100-0903-531.34-01	2.00	
							27.16 *	27.16
20851	303	NORFKE LUMBER INC			04/09/2009	100-1016-543.30-18	13.17	
							13.17 *	13.17
20852	310	OFFICE DEPOT			04/09/2009	100-0920-531.30-11	50.87	
							50.87 *	50.87
20853	317	PACKER CITY INTERNATIONAL			04/09/2009	731-1022-541.38-03	204.97	
					04/09/2009	731-1022-541.38-03	57.10	
					04/09/2009	731-1022-541.38-03	12.15	
					04/09/2009	731-1022-541.38-03	51.65	
					04/09/2009	731-1022-541.38-03	407.89	
					04/09/2009	731-1022-541.38-03	21.99	
							755.75 *	755.75
20854	319	PARTS ASSOCIATES INC			04/09/2009	731-1022-541.30-18	629.63	
							629.63 *	629.63
20855	325	PITNEY BOWES			04/09/2009	100-1001-514.24-04	375.00	
							375.00 *	375.00
20856	328	POSTAL ANNEX			04/09/2009	100-0801-521.30-11	11.19	
					04/09/2009	100-0801-521.30-11	6.89	
					04/09/2009	100-0801-521.30-11	7.05	
					04/09/2009	100-0801-521.30-11	6.85	
					04/09/2009	100-0801-521.30-11	8.27-	
					04/09/2009	100-0801-521.30-11	6.85	
					04/09/2009	100-0801-521.30-11	25.12	
							55.68 *	55.68
20857	603	ROBERT JANKOWSKI			04/09/2009	601-1020-543.21-02	675.00	
							675.00 *	675.00
20858	350	SCHAEFFER MFG CO			04/09/2009	731-1022-541.30-18	374.40	
							374.40 *	374.40
20859	647	SMILEMAKERS			04/09/2009	100-0909-531.30-18	66.89	
							66.89 *	66.89

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20860	367	SPEEDY CLEAN			04/09/2009	601-1020-543.21-02	832.50 *	832.50
20861	603	STEVE OLSON			04/09/2009	601-1020-543.21-02	645.00 *	645.00
20862	399	UNIFIRST CORPORATION			04/09/2009	731-1022-541.20-01	97.91 *	97.91
20863	405	UNITED WAY FOX CITIES	PR0409		04/09/2009	100-0000-202.09-00	81.00 *	81.00
20864	408	US CELLULAR			04/09/2009	100-0101-511.22-01	42.85	
					04/09/2009	100-0204-512.22-01	4.50	
					04/09/2009	100-0401-513.22-01	4.45	
					04/09/2009	100-0403-513.22-01	107.84	
					04/09/2009	601-1020-543.22-01	3.70	
					04/09/2009	100-1001-514.22-01	36.49	
					04/09/2009	100-0601-551.22-01	5.40	
					04/09/2009	100-0801-521.22-01	437.41	
					04/09/2009	100-0919-531.22-01	33.25	
					04/09/2009	100-0904-531.22-01	34.19	
					04/09/2009	100-1002-541.22-01	103.40	
					04/09/2009	100-0702-552.22-01	28.25	
					04/09/2009	100-0704-552.22-01	7.75	
					04/09/2009	100-0703-553.22-01	115.24	
					04/09/2009	100-0304-562.22-01	15.60	
					04/09/2009	731-1022-541.22-01	77.19	
					04/09/2009	100-1008-541.22-01	5.30	
					04/09/2009	601-1020-543.22-01	10.90	
					04/09/2009	100-0201-512.22-01	64.69	
							1,138.40 *	1,138.40
20865	418	VALLEY CAMERA			04/09/2009	100-0801-521.30-18	19.60 *	19.60
20866	642	VALLEY SURVEYING INSTRUME			04/09/2009	100-1002-541.30-15	5,664.00	
					04/09/2009	100-1002-541.30-18	75.00	
							5,739.00 *	5,739.00
20867	429	WAVERLY SANITARY DISTRICT			04/09/2009	100-0000-203.07-00	7,097.30 *	7,097.30
20868	114	WC INDUSTRIAL SUPPLY COMP			04/09/2009	731-1022-541.30-18	11.98 *	11.98
20869	432	WERNER ELECTRIC SUPPLY CO			04/09/2009	731-1022-541.30-18	23.40 *	23.40
20870	436	WIL-KIL PEST CONTROL			04/09/2009	731-1022-541.20-07	63.00 *	63.00

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20871	439	WINNEBAGO COUNTY REGISTER			04/09/2009	100-0203-512.21-08	37.00 *	37.00
20872	440	WINNEBAGO COUNTY TREASURE			04/09/2009 04/09/2009	100-0000-203.02-00 100-0000-203.08-00	489,829.42 16,246.19 506,075.61 *	506,075.61
20873	476	WISCONSIN SUPPORT COLLECT	PR0409 PR0409 PR0409		04/09/2009 04/09/2009 04/09/2009	100-0000-202.03-00 100-0000-202.04-00 100-0000-202.03-00	515.23 138.40 711.92 1,365.55 *	1,365.55
BANK/CHECK TOTAL							1,692,174.61	1,692,174.61
ALL BANKS/CHECKS TOTAL							1,692,174.61	1,692,174.61

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20844*	452	MENASHA TREASURER			04/09/2009	310-0000-211.00-00	4,840.00-	
					04/09/2009	310-0000-211.00-00	3,370.25-	
							8,210.25-	VOIDED
20874	10	ACC PLANNED SERVICE INC			04/16/2009	100-0501-522.24-03	321.86	
					04/16/2009	100-0801-521.24-03	482.80	
					04/16/2009	100-1001-514.24-03	259.24	
					04/16/2009	100-1001-514.24-03	259.40	
					04/16/2009	731-1022-541.24-03	7,405.00	
					04/16/2009	731-1022-541.24-03	340.02	
							9,068.32	9,068.32
20875	14	ACCURATE SUSPENSION WAREH			04/16/2009	731-1022-541.30-18	71.76	
					04/16/2009	731-1022-541.30-18	114.72	
							186.48	186.48
20876	42	AMERICAN RED CROSS NEENAH			04/16/2009	100-0903-531.34-02	10.00	
							10.00	10.00
20877	1	ANGELA WAUBINESS			04/16/2009	100-0000-441.23-00	20.00	
							20.00	20.00
20878	658	ARMED FORCES MERCHANDISE			04/16/2009	100-0801-521.30-15	368.00	
							368.00	368.00
20879	70	BADGER HIGHWAYS CO INC			04/16/2009	100-1003-541.30-18	471.01	
					04/16/2009	100-0703-553.30-18	159.24	
					04/16/2009	100-0703-553.30-18	26.24	
							656.49	656.49
20880	78	BAYCOM INC			04/16/2009	100-0801-521.24-04	68.00	
							68.00	68.00
20881	83	BERGSTROM			04/16/2009	731-1022-541.38-03	75.70	
					04/16/2009	731-1022-541.38-03	2,321.11	
							2,396.81	2,396.81
20882	94	BOUWER PRINTING INC			04/16/2009	100-0801-521.29-01	84.50	
							84.50	84.50
20883	99	BRAZEE ACE HARDWARE			04/16/2009	100-0703-553.30-18	9.18	
					04/16/2009	100-0703-553.24-03	4.79	
							13.97	13.97
20884	653	BRILLION,CITY OF			04/16/2009	100-0000-201.03-00	144.20	
							144.20	144.20
20885	111	CAREW CONCRETE & SUPPLY C			04/16/2009	100-0801-521.24-03	61.25	
					04/16/2009	100-0501-522.24-03	61.25	
					04/16/2009	601-1020-543.30-18	2,788.00	
							2,910.50	2,910.50

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20886	115	CDW GOVERNMENT INC			04/16/2009	100-0403-513.30-15	376.98	376.98
20887	118	CLEAR WATER CAR WASH			04/16/2009	100-0801-521.29-05	94.95	94.95
20888	119	COMMON SENSE SOLUTIONS LL			04/16/2009	100-0403-513.21-04	10.10	10.10
20889	595	DAVIES WATER #1476			04/16/2009	601-1020-543.30-18	96.07	96.07
20890	139	DENTAL HEALTH PRODUCTS IN			04/16/2009	100-0909-531.30-18	584.48	584.48
20891	141	DIGICORPORATION			04/16/2009	100-1002-541.29-01	157.50	157.50
					04/16/2009	100-0000-134.00-00	78.50	78.50
							79.00	79.00
20892	650	DRAINAGE INDUSTRIES			04/16/2009	266-1028-543.30-18	24.00	24.00
20893	651	EAGLE SUPPLY & PLASTICS I			04/16/2009	100-0704-552.24-05	2,198.56	2,198.56
20894	152	FASTENAL COMPANY			04/16/2009	100-1008-541.30-18	199.42	199.42
20895	154	FERRELLGAS			04/16/2009	266-1027-543.21-06	88.69	88.69
20896	156	FIREMAN'S FUND INSURANCE			04/16/2009	733-0206-512.51-07	3,400.00	3,400.00
20897	659	FLEET SAFETY EQUIPMENT IN			04/16/2009	100-0801-521.29-05	706.51	706.51
20898	660	FOND DU LAC POLICE DEPART			04/16/2009	100-0801-521.34-02	50.00	50.00
20899	160	FOX STAMP SIGN & SPECIALT			04/16/2009	100-0304-562.30-18	28.00	28.00
20900	162	FOX VALLEY TECHNICAL COLL			04/16/2009	100-0801-521.34-02	3,390.00	3,390.00
20901	170	GANNETT WISCONSIN MEDIA			04/16/2009	100-0405-513.29-02	549.07	549.07
					04/16/2009	100-0203-512.29-02	44.50	44.50
					04/16/2009	100-0202-512.29-03	270.96	270.96
							864.53	864.53

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P. O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
20902	176	GOSS AUTO BODY INC			04/16/2009	100-0801-521.29-05	90.00	90.00
20903	178	GRAINGER INC			04/16/2009	100-0704-552.24-05	47.40	47.40
20904	656	GRAY MANUFACTURING CO INC			04/16/2009	731-1022-541.30-15	1,115.00	1,115.00
20905	183	GUNDERSON UNIFORM & LINEN			04/16/2009	100-0801-521.30-13	32.44	
					04/16/2009	100-1001-514.20-01	24.89	
					04/16/2009	100-0920-531.30-13	3.47	
					04/16/2009	100-0703-553.30-13	3.48	
							64.28	64.28
20906	1	HEIDI JEANQUART			04/16/2009	100-0000-201.03-00	4.58	4.58
20907	603	HELENA MOE			04/16/2009	601-1020-543.21-02	315.00	315.00
20908	192	HOME DEPOT CREDIT SERVICE			04/16/2009	100-0703-553.30-15	140.35	
					04/16/2009	100-0703-553.30-18	69.21	
					04/16/2009	100-0704-552.30-13	178.05	
					04/16/2009	100-0703-553.30-18	19.97	
							407.58	407.58
20909	199	INDEPENDENT INSPECTIONS L			04/16/2009	100-0301-523.21-06	4,737.86	4,737.86
20910	209	TOD INCORPORATED			04/16/2009	100-0801-521.21-06	31.45	
					04/16/2009	100-0801-521.21-06	21.92	
							53.37	53.37
20911	603	JAMES HACKSTOCK			04/16/2009	601-1020-543.21-02	510.00	510.00
20912	216	JX ENTERPRISES INC			04/16/2009	731-1022-541.38-03	141.21	141.21
20913	217	KAMPFER & ASSOCIATES INC			04/16/2009	601-1020-543.21-02	285.55	
					04/16/2009	601-1020-543.21-02	1,089.63	
					04/16/2009	601-0000-196.00-00	844.94	
					04/16/2009	601-1020-543.21-02	273.99	
					04/16/2009	601-1020-543.21-02	2,023.59	
					04/16/2009	601-1020-543.21-02	4,633.26	
							9,150.96	9,150.96
20914	623	KAWAR, JAMAL			04/16/2009	100-0801-521.34-03	31.94	31.94
20915	220	KITZ & PFEIL INC						VOIDED

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20916	220	KITZ & PEILL INC			04/16/2009	731-1022-541.30-18	20.47	VOIDED
20917	220	KITZ & PEILL INC			04/16/2009	100-0703-553.30-18	11.33	VOIDED
20918	220	KITZ & PEILL INC			04/16/2009	731-1022-541.24-03	38.33	
					04/16/2009	100-1001-514.30-18	3.86	
					04/16/2009	731-1022-541.30-18	.97	
					04/16/2009	207-0707-552.24-03	7.91	
					04/16/2009	100-1006-541.30-18	22.85	
					04/16/2009	100-0920-531.30-13	3.41	
					04/16/2009	100-0703-553.30-18	48.58	
					04/16/2009	100-0703-553.30-18	14.70	
					04/16/2009	731-1022-541.24-03	26.71	
					04/16/2009	100-0703-553.30-18	2.32	
					04/16/2009	731-1022-541.30-18	19.04	
					04/16/2009	731-1022-541.30-18	20.62	
					04/16/2009	100-0703-553.30-18	19.79	
					04/16/2009	100-1001-514.30-18	6.97	
					04/16/2009	731-1022-541.30-18	2.20	
					04/16/2009	100-0703-553.30-18	.90-	
					04/16/2009	100-1002-541.30-18	21.59	
					04/16/2009	601-1020-543.30-18	11.66	
					04/16/2009	731-1022-541.24-02	3.32	
					04/16/2009	731-1022-541.24-03	9.68	
					04/16/2009	731-1022-541.38-03	22.62	
					04/16/2009	731-1022-541.30-18	5.84	
					04/16/2009	731-1022-541.30-18	35.99	
					04/16/2009	731-1022-541.30-18	6.74	
					04/16/2009	100-0801-521.29-05	7.16	
					04/16/2009	731-1022-541.30-18	5.02	
					04/16/2009	100-0704-552.24-04	6.28	
					04/16/2009	100-1001-514.30-13	21.57	
					04/16/2009	731-1022-541.38-03	5.39	
					04/16/2009	100-1003-541.30-18	31.49	
					04/16/2009	731-1022-541.30-18	11.69	
					04/16/2009	266-1027-543.30-18	12.58	
					04/16/2009	100-1002-541.30-18	4.99	
					04/16/2009	100-0704-552.24-04	6.28-	
					04/16/2009	100-0704-552.24-04	11.12	
					04/16/2009	100-0703-553.30-18	13.94	
					04/16/2009	100-0801-521.30-13	9.25	
					04/16/2009	100-0704-552.30-18	18.71	
					04/16/2009	100-1001-514.30-13	8.99-	
					04/16/2009	601-1020-543.30-18	60.02	
					04/16/2009	100-0903-531.30-13	5.50	
					04/16/2009	731-1022-541.30-18	51.97	
					04/16/2009	100-1001-514.24-03	1.42	
					04/16/2009	100-0703-553.24-03	1.40	
					04/16/2009	601-1020-543.30-18	5.03	
					04/16/2009	100-0703-553.30-15	88.73	

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20918	220	KITZ & PERIL INC			04/16/2009	100-0703-553.30-18	1.52	
					04/16/2009	100-0703-553.30-18	10.43	
					04/16/2009	601-1020-543.30-18	1.50	
					04/16/2009	100-1003-541.30-18	23.16	
							801.73	801.73
20919	234	LAKE PARK VILLAS HOMEOWNE			04/16/2009	100-0703-553.21-06	11.60	
					04/16/2009	100-0703-553.22-03	34.02	
					04/16/2009	625-1010-541.22-03	31.17	
					04/16/2009	100-1012-541.22-03	34.38	
							111.17	111.17
20920	239	LAWSON PRODUCTS INC			04/16/2009	731-1022-541.30-18	481.70	
					04/16/2009	731-1022-541.30-18	137.59	
							619.29	619.29
20921	245	LINCOLN CONTRACTORS SUPPL			04/16/2009	100-0704-552.24-05	25.00	
					04/16/2009	100-0704-552.24-05	16.22	
							41.22	41.22
20922	248	MANAWA TELEPHONE CO			04/16/2009	100-0403-513.22-01	39.95	
							39.95	39.95
20923	254	MATTHEWS COMMERCIAL TIRE			04/16/2009	731-1022-541.38-02	21.40	
							21.40	21.40
20924	255	MATTHEWS TIRE & AUTO SERV			04/16/2009	731-1022-541.38-02	305.49	
							305.49	305.49
20925	267	MENASHA EMPLOYEES CREDIT	PR0416		04/16/2009	100-0000-202.05-00	1,792.00	
							1,792.00	1,792.00
20926	269	MENASHA EMPLOYEES LOCAL 1	PR0416		04/16/2009	100-0000-202.06-00	260.00	
							260.00	260.00
20927	449	MENASHA POLICE DEPARTMENT			04/16/2009	100-0000-201.03-00	656.00	
							656.00	656.00
20928	266	MENASHA UTILITIES			04/16/2009	601-1021-543.25-01	16,580.26	
					04/16/2009	100-1008-541.22-03	808.12	
					04/16/2009	100-1008-541.22-05	30.59	
					04/16/2009	601-1020-543.22-03	124.73	
					04/16/2009	100-0704-552.22-03	451.54	
					04/16/2009	100-0704-552.22-05	344.25	
					04/16/2009	731-1022-541.22-03	1,728.91	
					04/16/2009	731-1022-541.22-05	963.16	
					04/16/2009	266-1028-543.22-03	8.48	
					04/16/2009	100-0801-521.22-03	1,381.58	
					04/16/2009	100-0801-521.22-05	255.46	
					04/16/2009	100-0000-123.00-00	1,000.46	
					04/16/2009	100-0000-123.00-00	184.98	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
20928	266	MENASHA UTILITIES			04/16/2009	100-0601-551.22-03	2,782.16	
					04/16/2009	100-0601-551.22-05	448.13	
					04/16/2009	100-1019-552.22-03	367.85	
					04/16/2009	100-0000-123.00-00	7.46	
					04/16/2009	100-0703-553.22-03	1,283.19	
					04/16/2009	100-1012-541.22-03	15,946.07	
							44,697.38	44,697.38
20929	603	MILT GRUNDY			04/16/2009	601-1020-543.21-02	675.00	
							675.00	675.00
20930	280	MINNESOTA LIFE INSURANCE			04/16/2009	100-0000-204.07-00	2,438.08	
							2,438.08	2,438.08
20931	286	MORTON SAFETY			04/16/2009	100-0703-553.30-13	18.98	
							18.98	18.98
20932	289	MTAW			04/16/2009	100-0401-513.32-01	80.00	
							80.00	80.00
20933	2	N&M AUTO SUPPLY			04/16/2009	100-0703-553.30-18	14.12	
					04/16/2009	731-1022-541.38-03	57.52	
					04/16/2009	731-1022-541.38-03	11.76	
					04/16/2009	731-1022-541.38-03	61.07	
					04/16/2009	731-1022-541.38-03	44.02	
					04/16/2009	731-1022-541.38-03	69.58	
					04/16/2009	731-1022-541.38-03	39.72	
					04/16/2009	731-1022-541.38-03	4.09	
					04/16/2009	731-1022-541.38-03	111.92	
					04/16/2009	731-1022-541.38-03	27.67	
					04/16/2009	731-1022-541.38-03	5.61	
					04/16/2009	731-1022-541.38-03	16.20	
							244.68	244.68
20934	295	NEENAH-MENASHA MUNICIPAL			04/16/2009	100-0000-201.03-00	228.50	
					04/16/2009	100-0000-201.03-00	134.00	
					04/16/2009	100-0000-201.03-00	197.00	
					04/16/2009	100-0000-201.03-00	108.80	
					04/16/2009	100-0000-201.03-00	197.00	
					04/16/2009	100-0000-201.03-00	134.00	
					04/16/2009	100-0000-201.03-00	117.00	
							1,116.30	1,116.30
20935	301	NEWMAN TRAFFIC SIGNS			04/16/2009	100-1008-541.30-18	1,116.33	
							1,116.33	1,116.33
20936	311	OFFICEMAX INC			04/16/2009	100-1002-541.30-10	54.55	
							54.55	54.55
20937	116	ONE COMMUNICATIONS			04/16/2009	100-0402-513.22-01	5.57	
					04/16/2009	100-0201-512.22-01	13.02	

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20937	116	ONE COMMUNICATIONS			04/16/2009	100-0000-123.00-00	12.65	
					04/16/2009	100-0304-562.22-01	25.70	
					04/16/2009	100-1001-514.22-01	92.08	
					04/16/2009	100-0401-513.22-01	48.30	
					04/16/2009	731-1022-541.22-01	54.20	
					04/16/2009	100-0903-531.22-01	97.42	
					04/16/2009	100-0403-513.22-01	23.57	
					04/16/2009	100-0601-551.22-01	206.82	
					04/16/2009	100-0101-511.22-01	12.74	
					04/16/2009	100-0702-552.22-01	21.64	
					04/16/2009	100-0703-553.22-01	120.80	
					04/16/2009	100-0202-512.22-01	18.09	
					04/16/2009	100-0801-521.22-01	370.21	
					04/16/2009	100-1002-541.22-01	63.30	
					04/16/2009	100-0920-531.22-01	41.70	
					04/16/2009	100-1008-541.22-01	5.66	
					04/16/2009	100-0502-522.22-01	66.87	
					04/16/2009	100-1019-552.22-01	49.93	
					04/16/2009	207-0000-123.00-00	21.95	
					04/16/2009	100-0704-552.22-01	54.81	
					04/16/2009	100-0000-123.00-00	466.53	
					04/16/2009	100-0203-512.22-01	18.76	
							1,912.32	1,912.32
20938	317	PACKER CITY INTERNATIONAL			04/16/2009	731-1022-541.38-03	26.83	
					04/16/2009	731-1022-541.38-03	35.18	
					04/16/2009	731-1022-541.38-03	6.07	
					04/16/2009	731-1022-541.38-03	30.19	
					04/16/2009	731-1022-541.38-03	18.09	
							19.80	19.80
20939	603	PATRICIA FRUENDT			04/16/2009	601-1020-543.21-02	675.00	
							675.00	675.00
20940	603	PAUL GROHMAN			04/16/2009	601-1020-543.21-02	665.00	
							665.00	665.00
20941	326	PLAK SMACKER			04/16/2009	100-0913-531.30-18	2.08	
					04/16/2009	100-0909-531.30-18	68.15	
							66.07	66.07
20942	337	RED			04/16/2009	100-0801-521.19-03	179.02	
							179.02	179.02
20943	338	REDI-WELDING CO			04/16/2009	100-0703-553.30-18	322.47	
							322.47	322.47
20944	654	ROGERS, ROY			04/16/2009	827-0920-531.30-18	118.73	
							118.73	118.73
20945	553	SCHEIN, HENRY			04/16/2009	100-0909-531.30-18	831.12	
							831.12	831.12

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20945	553	SCHEIN, HENRY			04/16/2009	100-0801-521.34-03	831.12 *	831.12
20946	602	SCHEPPF, PAUL			04/16/2009	100-0801-521.34-03	9.25 *	9.25
20947	360	SERVICEMASTER BUILDING MA			04/16/2009	100-0801-521.20-01	1,395.00	
					04/16/2009	100-0801-521.20-01	50.00	
							1,445.00 *	1,445.00
20948	361	SHERWIN-WILLIAMS CO			04/16/2009	731-1022-541.24-03	135.55	
					04/16/2009	100-0703-553.24-03	50.82	
							186.37 *	186.37
20949	364	SNAP-ON TOOLS			04/16/2009	731-1022-541.30-18	68.50	
							68.50 *	68.50
20950	381	SUPERIOR CHEMICAL CORP			04/16/2009	100-0000-132.00-00	1,894.80	
					04/16/2009	100-0000-132.00-00	1,559.45	
							3,454.25 *	3,454.25
20951	1	THE CARUSO GROUP			04/16/2009	100-0000-201.03-00	20.00	
							20.00 *	20.00
20952	387	THEDACARE			04/16/2009	100-0801-521.21-05	165.60	
							165.60 *	165.60
20953	554	TJ CONEVEA'S INC			04/16/2009	100-0000-201.02-00	1,150.00	
							1,150.00 *	1,150.00
20954	399	UNIFIRST CORPORATION			04/16/2009	731-1022-541.20-01	97.91	
							97.91 *	97.91
20955	407	UR WASHINSTUFF INC			04/16/2009	100-0801-521.29-05	108.49	
							108.49 *	108.49
20956	410	US OIL CO INC			04/16/2009	731-1022-541.24-03	48.00	
							48.00 *	48.00
20957	411	US PETROLIUM EQUIPMENT			04/16/2009	731-1022-541.24-04	118.50	
							118.50 *	118.50
20958	663	UW MADISON			04/16/2009	100-0904-531.33-02	93.75	
							93.75 *	93.75
20959	655	VAN LANKVELT, JANET			04/16/2009	100-0000-201.12-00	281.48	
							281.48 *	281.48
20960	314	VEOLIA ES SOLID WASTE MID			04/16/2009	100-0000-123.00-00	81.00	
							81.00 *	81.00
20961	421	VISION INSURANCE PLAN OF			04/16/2009	100-0000-204.10-00	1,079.30	
							1,079.30 *	1,079.30

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20961	421	VISION INSURANCE PLAN OF			04/16/2009	100-0703-553.30-18	17.52	17.52
20962	114	WC INDUSTRIAL SUPPLY COMP			04/16/2009	100-0903-531.22-04	47.93	47.93
20963	431	WE ENERGIES			04/16/2009	100-0000-201.03-00	285.00	285.00
20964	438	WINNEBAGO COUNTY CLERK OF			04/16/2009	100-0000-202.03-00	138.40	138.40
20965	441	WISCOLIFT INC			04/16/2009	100-0000-202.04-00	653.63	653.63
20966	476	WISCONSIN SUPPORT COLLECT	PR0416		04/16/2009	100-0000-202.04-00	515.23	515.23
			PR0416				138.40	138.40
							653.63	653.63
BANK/CHECK TOTAL							107,176.71	115,386.96
ALL BANKS/CHECKS TOTAL							107,176.71	115,386.96