

It is expected that a Quorum of the Administration Committee, Board of Public Works, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
March 16, 2009
6:50 PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [Personnel Committee, 2/16/09](#)
- D. ACTION ITEMS
 - 1. [Presentation of Post Employment Health Plan](#)
 - 2. [Motion to Adjourn into Closed Session pursuant to Sec.19.85\(1\)\(e\) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. \(Local 603\).](#)
- E. CLOSED SESSION.
 - 1. Roll call.
 - 2. Local 603 AFSCME arbitration.
- F. ADJOURNMENT

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
February 16, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Hendricks at 6:45 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Taylor, Wisneski, Pack, Hendricks, Zelinski, Benner, Mayor Merkes

EXCUSED: Ald. Pamenter, Michalkiewicz

ALSO PRESENT: CA/HRD Brandt, Lt. Bouchard, DPW Radtke, CDD Keil, C/T Stoffel,
PRD Tungate, Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. Personnel Committee, 1/19/09

Moved by Ald. Pack, seconded by Ald. Zelinski to approve minutes.

Motion carried on roll call

D. ACTION ITEMS

1. Update on Arbitration between the City of Menasha and Local 603, AFSCME (Police)

CA/HRD Brandt explained the City and Local 603 Union have been unable to come to an agreement so there is an arbitration meeting scheduled for March 11, 2009. The two sides can continue to negotiate with an arbitrator present.

2. Update on Arbitration between the City of Menasha and Local 1035B, AFSCME
(City Hall & Police Support Staff)

CA/HRD Brandt explained the City and Local 1035B Union have been unable to come to an agreement so arbitration will need to be scheduled. There has not been a date set yet.

3. Update on Arbitration between the City of Menasha and Local 1035, AFSCME
(Public Works)

CA/HRD Brandt explained Local 1035 Union has filled for arbitration. No date has been set.

4. Update on City Attorney/Human Resources Position

CA/HRD Brandt reported an employment ad for City Attorney/ Human Resource Director has been published in multiple places including newspapers and websites as directed by Mayor Merkes. The job description has been revised.

D. ACTION ITEMS, Cont'd.

5. Update on Park Superintendent Position

CA/HRD Brandt reported PRD Tungate has revised the job description for Park Superintendent. They have met with staff to discuss different options and decided to keep the position as is. PRD Tungate reported he has placed an employment ad in multiple locations including newspapers and websites.

6. Update on Associate Planner Position.

CDD Keil reported with the departure of AP Jessica Beckendorf, he and Mayor Merkes have discussed a new staff arrangement for the Community Development Dept. A former intern has returned for a limited time and they also have two part-time people that have both worked in the Community Development Dept. in the past. They will review this arrangement at budget time to see how it is working out.

E. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Wisneski to adjourn at 7:25 p.m.
Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, City Clerk



MEMO

TO: Personnel Committee
FROM: CA/HR Brandt JSB
SUBJECT: March 16, 2009 meeting
DATE: March 12, 2009

There will be a meeting of the Personnel Committee for two separate issues. The first is a presentation regarding the Post Employment Health Plan. I will be having a telephone conference on March 12, 2009 at 1:30 pm regarding this. I expect to receive copies of a power point explaining the plan that I will distribute to the Personnel Committee on Monday. I apologize for not including them in the packet. Since this will; not be in the packet, I intended for this to be a question and answer discussion without need for any recommendation. If there appears to be support for this, I can include it for Council action on April 6, 2009. Since the new Council will be seated on April 21, 2009, it makes more sense to do this rather than have a second Personnel Committee meeting for a formal recommendation.

The second issue is an update on Local 603 bargaining ant the direction of parameters for the Human Resource Director for a Certified Final Offer. This will be in closed session and action will need to be taken in closed session. As the discussion ensues, I will be able to help you craft the appropriate motion. Since our mediation/investigation was done on March 11, 2009, the proposed Preliminary Final Offer is being prepared on March 12, 2009. It will also be distributed at the meeting on Monday.