

It is expected that a Quorum of the Personnel Committee, Board of Public Works, and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
Special Common Council  
Third Floor Council Chambers  
140 Main Street, Menasha  
April 27, 2009  
5:00 PM**

**AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING  
[Electric and Water Utility Commission Recommendation for the Steam Plant Workout Plan](#)
- E. ACTION ITEMS
  - 1. [R-12-09 Application and Resolution Authorizing the Borrowing from the State Trust Fund Program not to exceed \\$7,000,000.00 \(Introduced by Mayor Merkes\)](#)
  - 2. Release of Stern Brothers & Co. Menasha Steam Utility Strategy Analysis Report
  - 3. [Recommendation to Award-Energenecs; Menasha Utilities Water Plant Soda Ash Pumps Replacement; \\$36,796.00](#)
- F. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA  
(five (5) minutes time limit for each person)
- G. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA**  
**Public Hearing**

NOTICE IS HEREBY GIVEN that a public hearing will be held by the City of Menasha Common Council on April 27, 2009, at 5:00 p.m. at Menasha City Hall 3<sup>rd</sup> floor Council Chambers, 140 Main Street, to receive public comment on the Electric and Water Utility Commission recommendation for the Steam Plant Workout Plan.

Copies of the recommendation will be available at the Clerk's Office as of 3:00 p.m. on April 23, 2009 and will be posted on the City Website as of 12:00 noon on April 24, 2009

Interested persons wishing to comment are invited to attend the public hearing.

Deborah A. Galeazzi  
City Clerk

Publish: April 17, 2009

APPLICATION AND RESOLUTION AUTHORIZING THE BORROWING FROM THE STATE TRUST FUND LOAN PROGRAM NOT TO EXCEED \$7,000,000.00

Introduced by Mayor Donald Merkes

TO: BOARD OF COMMISSIONERS OF PUBLIC LANDS

We, the undersigned mayor and clerk of the City of Menasha, in the County(ies) of Calumet And Winnebago, Wisconsin, in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, do hereby make application for a loan of Seven Million And 00/100 Dollars (\$7,000,000.00) from the Trust Funds of the State of Wisconsin for the purpose of refinancing a portion of the existing General Obligation Notes dated August 22, 2007.

The loan is to be continued for a term of 18 years from the 15th day of March preceding the date the loan is made. The loan is to be repaid in annual installments, as provided by law, with interest at the rate of 5.50 percent per annum.

We agree to the execution and signing of such certificates of indebtedness as the Board may prepare and submit, all in accordance with Chapter 24, Wisconsin Statutes.

The application is based upon compliance on the part of the City with the provisions and regulations of the statutes above referred to, as set forth by the following statements which we do hereby certify to be correct and true.

The meeting of the common council of the City of Menasha, in the County(ies) of Calumet And Winnebago, Wisconsin, which approved and authorized this application for a loan was a regularly called meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

At the aforesaid meeting a resolution was passed by a majority vote of the members of the common council approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin, for a loan of Seven Million And 00/100 Dollars (\$7,000,000.00) from the Trust Funds of the State of Wisconsin to the City of Menasha in the County(ies) of Calumet And Winnebago, Wisconsin, for the purpose of refinancing a portion of the existing General Obligation Notes dated August 22, 2007. That at the same time and place, the common council of the City of Menasha by a majority vote of the members, adopted a resolution levying upon all the taxable property in the city, a direct annual tax sufficient in amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.

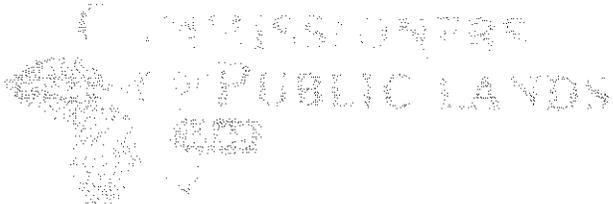
A copy of the aforesaid resolutions, certified to by the city clerk, as adopted at the meeting, and as recorded in the minutes of the meeting, accompanies this application.

A statement of the equalized valuation of all the taxable property within the City of Menasha, certified to by the mayor and clerk, accompanies this application.

Given under our hands in the City of Menasha in the County(ies) of Calumet And Winnebago, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Mayor, City of Menasha

\_\_\_\_\_  
Clerk, City of Menasha



RETURN THIS ORIGINAL. DO NOT PHOTOCOPY.

STATE OF WISCONSIN  
BOARD OF COMMISSIONERS OF PUBLIC LANDS  
125 SOUTH WEBSTER STREET, ROOM 200  
POST OFFICE BOX 8943  
MADISON, WISCONSIN 53708-8943

APPLICATION FOR STATE TRUST FUND LOAN  
CITY - 20 YEAR MAXIMUM

Chapter 24 Wisconsin Statutes

CITY OF MENASHA

Date sent: April 16, 2009

Received and filed in Madison, Wisconsin:

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ID # 05602814

SDE

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321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 • [www.menashautilities.com](http://www.menashautilities.com)

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## MEMORANDUM

TO: Mark Radtke, Director  
Public Works

FROM: Carl Verhagen  
Interim General Manager

DATE: March 26, 2009

SUBJECT: Recommendation for Award

At the Regular Meeting of the Menasha Utilities Commission on March 25, 2009, a motion was approved requesting the Board of Public Works recommend to the Common Council award of the contract for Soda Ash Pumps to the low bidder, Energenecs. in the amount of \$36,796.00.

The existing single motor, dual head pump system does not have the capacity to meet the system need for soda ash induction especially with the cold temperature of our source water. Further, there is no back-up pump system if the single pump fails as deemed necessary by the WDNR. Therefore, this purchase is being recommended to: 1) to satisfy WDNR's concern for a Soda Ash pumping system with back-up, and 2) to install a system with sufficient system capacity.

The two new pumps will be installed and operated together with the existing pumps functioning in back-up.

This recommendation is subject to Common Council approval and funds are available from the Wisconsin Safe Drinking Water Loan.



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 • www.menashautilities.com

Date: March 13, 2009

To: Menasha Utilities Commission

From: Melanie Krause, Manager of Business Operations  
 Jerry Sturm, Water Plant Supervisor

RE: Soda Ash Pumps

Bids were opened on March 13, 2009 at 2:00 p.m. for the Water Plant Soda Ash Pumps as detailed below. It is our recommendation to award the bid to Energenecs and the funds to replace these pumps will come from the Safe Water Drinking Loan since funds are still available in the contingency.

Menasha Utilities Bid Tabulation for Soda Ash Pumps Water Treatment Plant	Bidder Siemens	Bidder Energenecs
(2) Wallace and Tiernan Model M55 ChemTube Peristaltic Metering Pumps, right angle constant speed gearbox, to operate at 800 GPH@ 17.5RPM vs 45 PSI, with cast iron rollers and pump housing, carbon steel rotor and mounting frame, Hypalon hose, 2" flanged PVC ends and inserts, leak detector switch and 2 HP, 230/460V, 3PH, 60HZ, 1750 RPM, 143TC Frame, TEBC Inverter Duty Motor.	28,800.00	25,286.00
(2) Baldor Series 15H Variable frequency drive, 1 1/2 or 2 HP, 460 V, NEMA 4X enclosure	3,800.00	2,884.00
(2) Spray lubricant (AAB7844) and	200.00	226.00
(6) Spare Hypalon Tube (AAC1811)	8,700.00	7,200.00
Total	41,500.00	36,796.00