

It is expected that a Quorum of the members of City of Menasha Boards/Commissions/Committees, Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, January 4, 2010
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 12/21/09](#)
- b. [Board of Public Works, 12/21/09](#)
- c. [Library Board, 12/17/09](#)
- d. [NM Fire Rescue; Finance & Personnel Committee, 12/15/09](#)
- e. [NM Fire Rescue; Joint Fire Commission, 12/16/09](#)
- f. [Personnel Committee, 12/21/09](#)
- g. [Plan Commission, 12/22/09](#)
- h. [Safety Committee; City Hall, 11/5/09](#)
- i. [Safety Committee; Public Works/Parks, 11/24/09](#)

Communications:

- j. [Public Service Commission of Wisconsin; Prehearing Conference Memo, Application of the City of Menasha and WPPI Energy for Approval of the Sale and Leaseback of Certain Electric Utility Facilities](#)
- k. [US Dept. of the Army, 12/18/09; Conference call regarding the Lake Winnebago drawdown strategy](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 at least 24 hours in advance of the meeting for the City to arrange special accommodations."

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action in the "Items removed from the Consent Agenda" section. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 12/21/09](#)
2. [Special Joint Common Council & Menasha Electric & Water Utility Commission, 12/21/09](#)

Administration Committee, 12/21/09 – Recommends Approval of:

3. [2010 Impound Agreement between City of Menasha and Fox Valley Humane Association](#)
4. [Pitney Bowes Mailing System Rental Agreement](#)
5. [Listing Agreements with Bomier Properties for City owned Commercial Properties at Midway Business Park and Province Terrace.](#)

Board of Public Works, 12/21/09 – Recommends Approval of:

6. [Proposal from Kaempfer & Associates for Engineering Services for Sewer User Charge Update](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term 12/18/09-12/31/09 in the amount of \\$ 737,757.11](#)
2. [Intergovernmental Indemnification Agreement between City of Menasha Police Department and Calumet County to utilize property for training purposes, and authorized signature](#)

J. ORDINANCES AND RESOLUTIONS

1. [O-01-10 – An Ordinance related to controlled intersections \(Ice Street at Second Street\) \(Introduced by Ald. Zelinski\)](#)

K. APPOINTMENTS

L. CLAIMS AGAINST THE CITY

M. HELD OVER BUSINESS

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. RECESS FOR ADMINISTRATION COMMITTEE AND BOARD OF PUBLIC WORKS

P. ADJOURNMENT

1. Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e)&(g): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Lake Park Villas garage offer; Sonoco-U.S Mills vs. City of Menasha et al. LaFayette Life Insurance Co. et al. vs. City of Menasha et al., Case No. 4:09CV0064 N.D.Ind.)

MEETING NOTICE

**Monday, January 18, 2010 - Council Chambers
Common Council – 6:00 PM
Administration Committee – to be determined
Board of Public Works – to be determined**

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
December 21, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 8:25 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, Clerk Galeazzi

C. MINUTES TO APPROVE

1. Administration Committee, 12/7/09

Moved by Ald. Englebert, seconded by Ald. Pack to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. Appeal of Denial of Operators License – Stacie Christie

PC Stanke explained he denied Ms. Christie an Operator's License because of two OWI convictions in seven years. The seconded offence was March, 2009, less than one year.

Ms. Christie spoke on the importance of the bartending job and would like to move on with her life.

Discussion ensued on following the guidelines created by the Police Dept. for issuing Operator's License.

Moved by Ald. Pack, seconded by Ald. Zelinski to deny the appeal
Motion carried on voice vote.

2. 2010 Impound Agreement between City of Menasha and Fox Valley Humane Association

PC Stanke explained this is a renewal contract and the cost is based on the number of animals picked up the previous year. There is an additional charge for pickup by the Fox Valley Humane Society.

Mayor Merkes explained staff has checked with other humane societies and their options are limited.

Moved by Ald. Englebert, seconded by Ald. Benner to recommend approval to Common Council

Motion carried on voice vote

3. Pitney Bowes Mailing System Rental Agreement

C/T Stoffel explained this agreement will replace the current contract that is in effect until March 2010. The new equipment will be installed at that time.

Moved by Ald. Englebert, seconded by Ald. Pack to recommend approval to Common Council

Motion carried on voice vote.

4. Consideration of Listing Agreements for City owned Commercial Properties at Midway Business Park and Province Terrace.

Listing contracts were submitted by Bomier Properties and Drifka Group.

Ald. Pack expressed concern there may be a conflict of interest with Drifka Group, as part owners of Midway Crossing Development who also has commercial properties on Province Terrace.

Moved by Ald. Pack, seconded by Ald. Englebert to recommend to Common Council approval of Listing Agreement with Bomier Properties for City owned commercial properties at Midway Business Park and Province Terrace.

Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Pack to adjourn at 8:39 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
December 21, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 8:40 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, Clerk Galeazzi

C. MINUTES TO APPROVE

1. December 7, 2009

Moved by Ald. Pack, seconded by Ald. Hendricks to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. Recommendation Report - Expiration of 90-Day Trial Period for Stop Sign on Ice Street at Second Street

DPW Radtke explained the 90-day trial showed there is a benefit to having a stop sign on Ice Street at Second Street, so staff is recommending installing a permanent stop sign.

Moved by Ald. Zelinski, seconded by Ald. Wisneski to direct staff to draft an ordinance for a permanent stop sign on Ice Street at Second Street.
Motion carried on voice vote

2. Recommendation Report - Expiration of 90-Day Trial Period for Stop Sign on First Street at Ice Street

DPW Radtke explained the results of 90-day trial indicated a permanent stop sign on First Street at Ice Street is not warranted, so staff is recommending not installing a traffic control sign there.

Discussion ensued on concerns of the school and parents, parking issues in the area, and additional park activities that would warrant a permanent stop sign.

Moved by Ald. Roush, seconded by Ald. Englebert to allow 90-day trial to expire with no action.

Motion failed on roll call 4-4.

Ald. Roush, Wisneski, Hendricks, Englebert – yes.

Ald. Taylor, Pack, Zelinski, Benner – no.

Moved by Ald. Zelinski, seconded by Ald. Pack to direct staff to create an ordinance for a permanent sign on First Street at Ice Street.

Discussion ensued on supporting staff recommendations, and other similar intersections in the City without traffic sign.

Motion failed on roll call 4-4.

Ald. Roush, Taylor, Pack, Zelinski – yes

Ald. Wisneski, Hendricks, Englebert, Benner – no.

2. Recommendation to Accept Proposal for Engineering Services for Sewer User Charge Update

DPW Radtke explained several factors have made it necessary for the City to update the sewer user charge. The last increase occurred in 2006. Request for Proposals for Engineering Services were sent to seven engineering firms. Three firms responded. Staff is recommending accepting the proposal from Kaempfer & Associates as they submitted the lowest bid and are familiar with the City's system.

Moved by Ald. Pack, seconded by Ald. Zelinski to recommend to Common Council accepting proposal from Kaempfer & Associates for Engineering Services for Sewer User Charge Update.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Wisneski to adjourn at 8:55 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

D R A F T
MINUTES OF REGULAR MEETING
ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES
December 17, 2009

Call to order at 4:02 p.m. by President Enos

Present: Carlson, Eisen, Enos, Nebel, Wicihowski, Wisneski

Absent: Derouin, Werley

Also present: Director Saecker, J. Bongers (Head of Adult & Technical Services), K. Seefeldt (Administrative Assistant)

Authorization of Bills

Questions from Eisen pertaining to the invoice from Unique Management Services were addressed.

1. **Motion** to authorize payment of the December list of bills from the 2009 budget by Eisen, seconded by Wisneski, and carried unanimously.

Consent Business

2. Approve minutes from the Library Board meeting of November 19, 2009.
Accept minutes of Policies & Personnel Committee meeting of December 4, 2009.

Motion

Motion to approve minutes from the Library Board meeting of November 19, 2009 as presented by Eisen seconded by Carlson, and carried unanimously.

Motion

Motion to accept the minutes of the Policies & Personnel Committee meeting of December 4, 2009 by Eisen, seconded by Wisneski, and carried unanimously.

Joe Bongers entered the meeting at 4:10 p.m.

Director's Report/Information Items

3. Statistics. Lending exceeded our expectations once again, with an 11.8% increase overall. Adult circulation was up 16% from December 2008 and up 11.8% for Children's. Director Saecker tracks lending increases and annually adjusts spending in those areas based on usage. Self check continues to do well. We have already exceeded our year-end goal of 30% usage. Eisen noted the cost savings that is a result of this service.
4. Food for Fines. Food for Fines, held in conjunction with Neenah Public Library in November, was the most successful ever. This annual event gives patrons the opportunity to pay off fines by making donations to a local food bank. This year, we received more food than ever before and forgave \$2453.03 in fines.
5. Boiler Maintenance. We have experienced issues with the boiler's expansion tank. The boiler system had not been replaced when the building was renovated. A leak somewhere in the system caused problems. We had to have the tank completely drained and cleaned at a cost of approximately \$1250. This falls within the amount budgeted for the year for building maintenance.

6. Neon Sign. We are exploring the option of installing a neon open/closed message sign which would be displayed on the Racine Street side of the building. Once we have general pricing information, the Building and Grounds Committee will meet to review options.
7. Christmas Giving at the Library. Library staff members participated in the Boys' & Girls' Brigade's Christmas Giving Program, adopting a family that included three small children. Staff also collected new and gently used books for the Brigade's *Give a Kid a Book* project. These books go to children in the Adopt-A-Family Program who do not get adopted.
8. Rolling Over Funds. Director Saecker recommended the Board consider using these funds to purchase a pair of machines for the Circulation Desk that would eliminate one step of the check-out process. This would be beneficial in helping to alleviate problems caused by repetitive motion when desensitizing library materials as they are checked out. Each machine costs \$10,000. Director Saecker recommended waiting until we can confirm the amount that will be rolled over before the Board decides where to designate these funds.

Motion

Motion to adjourn into closed executive session pursuant to WI Statute 19.85(1)(c) for the purpose of considering promotion, compensation or performance evaluation of employees on a roll call vote with 6 members voting in favor and none opposed. Motion passed.

Joe Bongers left the meeting at 4:20 p.m.

Discussion/Action Items

9. Approval of Step Promotions. Director Saecker recommended that the following employees receive step promotions:
 - Kathy Beson, Librarian III Supervisor, step 8 to 9
 - Joe Bongers, Librarian III Supervisor, step 7 to 8
 - Pattie Stanislowski, Librarian III, step 8 to 9
 - Vanessa Taylir, Librarian III, step base to 2

Motion

Motion to approve employee salary step promotions as presented by Carlson, seconded by Wicihowski, and carried unanimously.

10. Performance Recognition Steps. Director Saecker recommended the following employees for performance recognition steps:
 - Kathy Hannah, Librarian III, step 11 to 12
 - Julie Wing, Librarian Assistant II, step 10 to 11

Motion

Motion to approve staff performance recognition steps advancements as presented by Eisen, seconded by Wisneski, and carried unanimously.

Kris Seefeldt left the meeting at 4:28 p.m.

11. Direction Evaluation and Pay Rate for 2010.

- a.) Library Board members met with Director Saecker to discuss her annual review.

Director Saecker left the meeting at 4:55 p.m.

- b.) Pay Rate. Board members discussed an annual pay rate increase for the Director, acknowledging her wish to receive a pay increase no greater than the library's employees.

Motion

Motion to approve a 2.5% pay rate increase for Director Saecker effective January 1, 2010 by Eisen, seconded by Carlson. Five members voted in favor and one opposed. Motion carried

Motion

Motion to adjourn the closed session and reconvene in open session by a roll call vote with 6 voting in favor and none opposed. Motion passed.

Director Saecker and Kris Seefeldt returned to the meeting at 5:22 p.m.

12. Trustee Essentials #13. Nebel reviewed Trustee Essential #13 "Library Advocacy" which addresses their responsibility to act as advocates for the library. Advocacy should be viewed as an on-going commitment to support library issues in a wide range of ways. Nebel proposed that the trustees create a Marketing Committee whose responsibilities would include setting advocacy goals for the library. Carlson noted that marketing the library was the responsibility of the Director.

Announcements

13. Carlson volunteered to review Trustee Essential #14 "The Library Board and the Open Meetings Law" at their next meeting.
14. Wicihowski complimented Building Supervisor Adam Alix and the city crew for doing a great job decorating the library's outdoor Christmas tree.
15. Eisen asked if the library had to close for the recent snow storm. Director Saecker confirmed that we did have a one day closing.

Adjournment

Motion to adjourn the meeting at 5:30 p.m. by Carlson, seconded by Wicihowski, and carried unanimously.

Future meeting dates

The next regular board meeting will be held in the Gegan Room on Thursday, January 21, 2010 at 4:00 p.m.

Respectfully submitted,
Paul Eisen, Secretary
Kris Seefeldt, Recording Secretary

Ald. Wisneski called the meeting to order at 5:30 p.m.

Present: Alds. Wisneski, Stevenson, Hendricks, Lange and Ahles.

Excused: Ald. Benner

Also Present: Chief Auxier, Finance Director Stoffel and Administrative Assistant Theisen.

Approval of Minutes: The Committee reviewed the minutes from November 18, 2009. **MSC Hendricks/Stevenson to approve the minutes of November 18, 2009, all voting aye.**

Month End Budget Report: The Committee reviewed the November 2009 month end budget report. **MSC Stevenson/Ahles to approve and place on file the November 2009 month end budget report, all voting aye.**

Monthly Activity Report: The Committee reviewed the November 2009 monthly activity report. Ald. Hendricks asked if the Department was ready for ice/water rescue calls. Chief Auxier confirmed that we are ready. **MSC Stevenson/Lange to approve and place on file the November 2009 month end activity report, all voting aye.**

OLD BUSINESS

Station 32 Basement Repair Work: The Committee reviewed the memo from Chief Auxier regarding the basement repair work for Station 32 (125 E. Columbian Ave., Neenah), **MSC Stevenson/Lange to recommend the City of Neenah Common Council carry forward \$5,000 from the 2009 to 2010 to complete the basement repair work at Station 32 (125 E. Columbian Ave.,) in 2010, all voting aye.**

Open AC Prevention/Fire Marshal Position: The Committee reviewed the memo from Chief Auxier regarding the open position. He said the position has been posted internally and the deadline to apply is Thursday, December 17, 2009. It is not known how many applicants will apply at this time. He did explain the position description has been reviewed and some modifications have been made. Currently, a line Captain is performing the Firehouse and CAD system duties and Neenah IS does not support this function but has learned some pieces of the CAD system. There were several reasons for making this change. The two primary reasons were the duties of administering these two programs have increased and if the Captain is off, and there is an issue with either program, that person either has to be called off duty or it has to wait until that person is back on duty.

Ald. Wisneski asked how this salary range would compare to the Deputy Chief position. Chief Auxier said this should not be an issue as this person would come in between mid-point and the current Assistant Chief position. He further explained that for him to get someone who is qualified for this position they may be have to be brought in above mid-point. Ald. Stevenson asked what the timing of the position is for hiring. Chief Auxier said if he fills this in internally then it would have a domino affect and he would need to have this done by the beginning of January. We are obligated by the contract to have vacations posted by January 15th and if it is not done they are guaranteed to have their vacation picks and if shift transfers have to be done then that would create a lot of overtime. This was an update for the Committee.

NEW BUSINESS

Discussion of NMFR Permit Fees: The Committee reviewed the memo by Chief Auxier regarding his proposed permit/fee changes. His goal is to update the codes for both municipalities. At this time he is not looking for action by the Committee. He would like them to review it and then act on it at a future meeting. He also stated that Both Cities are taking the fees out of the ordinances and are going with a fee schedule so when changes are made the ordinance doesn't have to be changed every time. He asked that everyone review this and it would be brought back at the next meeting for everyone to discuss. Ald. Ahles asked as fees were reviewed if it was also looked at how much the labor charge is and if it covers our costs. Chief Auxier confirmed he looked at this and also compared our fees to area communities and the suggested amount by NFPA to make sure we are in-line with everyone else.

2009 IFC Prevention Fire Code/Standards: Chief Auxier stated the intent is to update the fire code. Both Cities have it in their codes that we use the IFC Fire Prevention Code and we have to adopt the most current edition and now the 2009 edition is available and needs to be adopted. Ald. Wisneski asked if we have to state which year we are adopting or if we can be generic and use the most recent code that is available. Ald. Stevenson asked if we should adopt every thing that the trade association has suggested. He asked that these to be looked at to see if all of these apply to our department and what the cost ramifications are associated with the department with adopting these codes. Chief Auxier said the NFPA fire prevention codes in the City ordinances do not have any codes relating to firefighting safety. The NPFA codes utilized in the municipal fire prevention codes are for only buildings, permits and equipment that is related to fire prevention. The only fee that affects the residential taxpayer is the open burning fee. The City of Menasha has proposed that they increase theirs to \$20. The Committee discussed the open burning ordinance and fee related to it and felt it should be reviewed. Chief Auxier will speak to the City Attorneys and find out about uniform language for the codes. He will get copies of this information out to the members. This will be reviewed at the January 2010 meeting.

Payment to MPRI (Driver's Simulator): Chief Auxier updated the Committee that the Simulator was delivered and payment is due. It was put on the agenda at the time because it was not known if the Committee had to act on the payment or not. In speaking with Finance Director Easker, both Common Council's have approved the purchase of the simulator and the payment does not have to be approved again.

2010 Meeting Dates/Times: The Committee reviewed the 2010 meeting dates and times and will leave it at the same date/time in 2010.

MSC Ahles/Lange to adjourn at 6:30 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt

Neenah-Menasha Fire-Rescue
Joint Fire Commission Meeting Minutes
Wednesday, December 16, 2009 – 12:00 p.m.
3rd Floor Council Chambers – City of Menasha

Draft

Commissioner Mattes called the meeting to order at 12:00 p.m.

Present: Commissioners Jim Liebhauser, Mark Keating, Elizabeth Nevitt, Bill Mattes and Jason Dionne.

Excused: Chris Wales-Magner.

Also Present: Chief Auxier and Administrative Assistant Theisen.

Approval of Minutes: The Commission reviewed the meeting minutes from November 11, 2009. **MSC Nevitt/Keating to approve the meetings minutes of November 11, 2009, all voting aye.**

November 2009 Activity Report: This is informational only and no action is required.

November Budget Report: This is informational only and no action is required

Grant Updates:

- The Driver Simulator has been delivered and we are in the process of training.
- Menasha Fire Station – we have begun the first phase of the process.
- Public Education – We are waiting for an answer on this.

Assistant Chief Prevention/Fire Marshal Vacancy: Chief Auxier said Joint Finance & Personnel and the two Mayors have approved the position. This position has been posted internally and the hope is that it can be filled internally. If this does happen it will have a cascading effect and we will have open positions within the Department. Discussion was held on the process to fill the open position(s). The Commission directed Chief Auxier to interview all internal applicants and make a recommendation to the Fire Commission.

Eligibility List: Chief Auxier said there is no eligibility list currently in place and he is looking to establish the list in anticipation of a possible retirement. **MSC Nevitt/Liebhauser for Chief Auxier to work with Human Resources Director Barber to begin the process of establishing the eligibility list process, all voting aye.**

2010 Meeting List: The list of dates was reviewed and it was decided to keep the meetings the 4th Wednesday of each month at 12:00 p.m.

MSC Keating/Dionne to have a special meeting on Wednesday, December 23, 2009 at 12:00 p.m. in the City of Neenah to discuss Chief Auxier's recommendation for the open Assistant Chief's position, all voting aye.

MSC Keating/Nevitt to adjourn at 12:40 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
December 21, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Englebert at 10:10 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Hendricks,
Mayor Merkes

EXCUSED: Ald. Pack

ALSO PRESENT: CA/HRD Captain, Clerk Galeazzi

C. MINUTES TO APPROVE

1. Personnel Committee, 12/7/09

Moved by Mayor Merkes, seconded by Ald. Taylor to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(c):
Considering employment, promotion, compensation or performance evaluation
data of any public employee over which the governmental body has jurisdiction
or exercises responsibility (Police Union Contract).

Moved by Mayor Merkes, seconded by Ald. Benner to adjourn into Closed session
pursuant to Wis. Stats. §19.85(1)(c): Considering employment, promotion, compensation
or performance evaluation data of any public employee over which the governmental
body has jurisdiction or exercises responsibility (Police Union Contract).

Motion carried on roll call 8-0.

2. May reconvene into Open Session to take action if warranted.
Not Necessary.

E. ADJOURNMENT

Moved by Merkes, seconded by Ald. Roush to adjourn at 10:29 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
December 22, 2009
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called was called to order at 3:35p.m. by Mayor Donald Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner and Commissioners Schmidt, Cruickshank and Sturm.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Homan, DPW Radtke

OTHERS PRESENT: CDD Keil, Lonnie Pichler

C. MINTUES TO APPROVE

1. **Minutes of the November 17, 2009 Plan Commission Meeting**

Moved by Comm. Sturm, seconded by Comm. Cruickshank to approve the November 17, 2009 Plan Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **WE Energies- Availability of Abby Substation Site**

CDD Keil reported that he had been contacted by a representative of WE Energies, who informed him that the use of the site as an electrical substation had been discontinued, and they no longer have a need for the site.

Commissioners discussed the size of the site and its relationship to neighboring properties. They also discussed potential uses for the site including park/dog park, stormwater management facilities, wind energy production, expansion of the adjacent wastewater treatment facility. Commissioner Sturm requested that this matter be advanced to the Park Board for its consideration. Staff is to evaluate the site's potential for stormwater management and explore what acquisition cost might be from WE Energies. Mayor Merkes will follow-up with Neenah- Menasha Sewerage Commission regarding their interest in the property.

2. **Annual Comprehensive Plan Review – Identification of Issues/Opportunities to be Considered**

CDD Keil distributed a draft Comprehensive Plan Sustainability Assessment worksheet prepared by Roger Kanitz from the Sustainability Board, and asked Commissioners to review its content and provide comments at the next Plan Commission meeting.

G. ACTION ITEMS

1. **Driveway Easement Release – Natures Way**

CDD Keil explained that this release was being sought by a builder who began construction of a home at 2008 Natures Way that encroaches on the easement. The driveway easement was granted in favor of the properties abutting it extending from Oneida Street eastward to the Appleton Water Treatment Plant site. City owned parcels, including parts of the Menasha Conservancy and the Meadows Substation contain portions of the easement. The easement is largely unneeded because these properties can be accessed from Natures Way street right

of way.

Commissioner's discussed a short segment of the easement on Outagamie County Airport Property and that a bike/pedestrian easement may be needed if the entire driveway easement is released. CDD Keil is to contact Outagamie County regarding obtaining a bike/pedestrian easement for that segment.

H. ADJOURNMENT

Moved by Comm. Schmidt, seconded by Comm. Sturm to adjourn at 4:25 p.m.

The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director



City Hall Safety Committee Minutes
November 5, 2009

Meeting called to order at 1:20 PM by S. Nett.

Present: Tom Stoffel, Sylvia Bull, Kristi Heim, Kate Clausing, Tasha Saecker, Sue Nett, Pamela Captain
Absent: Todd Drew, Adam Alix

A. Motion to approve minutes from July 9, 2009 meeting made by S. Bull and seconded by T. Saecker. Motion carried.

B. Old Business

1. EOEP update---The plans are ready to be finalized as soon as building maps and signage are available for the Memorial Building and Health Department.
2. Walk-thru Memorial Building follow-up—no report available for this meeting.
3. Locking of doors (City Hall) follow-up. The doors at City Hall are normally unlocked any time between 7 and 8 AM even though City Hall hours for the public begin at 8 AM. Staff on third floor have come into work at 7:30 and have found members of the public sitting outside their offices in the dark. Discussion was held regarding the safety of the employees and security in the building prior to 8 AM. Finance Department is willing to be responsible for unlocking the doors at 8 AM. Motion made by K. Clausing and seconded by S. Bull to recommend to the City Attorney/Human Resources Director to keep city hall doors locked until 8 AM and that employees be directed to use the security code to enter the building prior to 8AM. Motion carried.
4. Senior Center safety issues from previous meeting discussed. The pavers by the front of the building are level, and the large chunks of gravel around the bench have been removed. Signage still needs to be done for driveway to designate it as being one way. It was suggested this might be a painted message on the pavement. Entrance awning to designate entrance to building was discussed and the consensus of the committee was that an awning may not work because of how far it would need to be projected from the building. Suggestion was to look at a flag or banner to mark the entrance.
5. City Hall walk-thru held over for next meeting.

C. New Business

1. The monthly safety topic on correct lifting was distributed and discussed.
2. There were no employee injuries to review. T. Saecker did a brief synopsis of the cardiac arrest in a library board member and the use of CPR/AED by library staff.

D. Training

1. Committee members were reminded to let employees in their departments know about the harassment training scheduled for November 18th by CVMiC.
2. Several suggestions were made for future training. T. Sacker would like another training on body mechanics at the next staff meeting which will be in early 2010. For right now, would like something she can hand out to staff on how to correctly push/pull carts. Other suggestions were how to deal with difficult customers and diversity training.

E. Motion to adjourn at 2:10 made by K. Clausing and seconded by S. Bull. Motion carried.



**Public Works/Parks Safety Committee Meeting
Minutes
November 24, 2009**

Meeting called to order at 9:15 AM.

Present: Jeff Nieland, Adam Alix, Todd Drew, Bill Basler Sr., Vince Maas, Ken Popelka

Absent: Tim Jacobson, Sue Nett, Brian Tungate, Jim Juilus, Mark Radtke

A. **Approval of Minutes** – Motion to approve minutes B. Basler second V. Maas

B. Old Business

1. **EOEP Maps** – No change
2. **CVMIC Award Equipment Purchase**- T. Drew provided quotes for previously suggested items including arrow light for front end loader, ice cleats, florescent seat belt straps and reverse camera for automated recycle truck. An additional suggestion was made by B. Basler for a Werner 12' ladder on wheels which would have numerous uses. T. Drew will obtain bids for the next meeting in December.

C. New Business

1. **Monthly Safety Topic** – “You will lift with ease.... When you bend at the knees!” was distributed and discussed. Topic covered safe lifting technique to avoid injury.
2. **Injury Review** – No injuries DPW or Parks.
3. **Other items for discussion** – no other items were raised.

D. Training

1. **Competent Person Training** – CVMIC was contact regarding the availability for this training primarily related to trenching. This training will be available in the spring. B. Rank stated that training dates will be provided when available.
2. **Chain Saw Training** – T. Drew contacted FISTA regarding on site training which would include falling trees cost is \$750.00/half day. \$1000.00/full day. B. Rank (CVMIC) will look into arranging other municipalities locally to do some cost share and combine.
3. **Vehicle Safety Training** – Committee agreed on the following stations for vehicle safety training in April – backing, trailers, air break tests and pre-trip checks. B. Rank will consult with B. Stenz (CVMIC) and provide possible training dates
4. **Other suggestions** – Lift Truck and Boom Truck safety training were brought up as possible trainings for 2010. T. Drew will contact Dan Bins at FRED re: possible on site training on the equipment. B. Rank will provide dates for last lift truck training conducted with DPW/ Parks.

E. Motion to adjourn made by K. Popelka second J Nieland 10:20 AM. Next meeting December 15, 2009 @ 9:00am.

BEFORE THE
PUBLIC SERVICE COMMISSION OF WISCONSIN

Application of the City of Menasha and WPPI Energy for Approval of the Sale and Leaseback of Certain Electric Utility Facilities from Menasha to WPPI Energy, Sale to WPPI Energy of Menasha's Ownership Shares in American Transmission Company, Authority for Menasha to Increase Electric Rates, and a Declaratory Ruling Regarding the Public Service Commission's Continuing Jurisdiction Over WPPI Energy

5-EI-149

PREHEARING CONFERENCE MEMORANDUM

On December 21, 2009, the Commission held a prehearing to: (1) identify persons who will actively participate as parties; (2) identify issues; (3) determine the date and time for a hearing; (4) specify dates for filing testimony and exhibits; and (5) any other matters that will facilitate the hearing.

Pursuant to the prehearing conference discussion and Wis. Admin. Code § PSC 2.04(1) the following matters with respect to regulating the course of the hearing are ordered:

1. Parties:

Except for Commission staff all persons designated in the table below as filers are identified as persons who will actively participate as parties.

2. Issues:

1. Are the interests of the City of Menasha and its residents best served by the City's sale of its electric utility distribution assets to WPPI Energy under Wis. Stat. § 66.0817?
2. Is the proposed sale and leaseback in the public interest under Wis. Stat. § 196.80?
3. If the Commission approves the proposed sale and leaseback under Wis. Stat. §§ 66.0817 and 196.80, what terms and conditions should be applied?
4. Should the Commission issue a declaratory ruling pursuant to Wis. Stat. § 227.41 that the consummation of the sale and lease transaction does not alter the extent of Commission regulation over WPPI?

5. Should the Commission grant in whole or in part Menasha’s request for an electric service rate increase under Wis. Stat. §§ 196.03(1), 196.20(1) and (2m), and 196.37(1), (2) and (3), and if so, under what terms and conditions?
 - a. What is Menasha’s revenue requirement for electric service?
 - b. What is the cost of service as related to each customer class?
 - c. What is the appropriate rate design, including service rules, for each customer class?

3. Dates:

Initial testimony and exhibit numbering assignment, and filing deadlines are as follows:

	Filers	Direct		Supplemental Direct	Rebuttal	Exhibits	Hearing		Pre-hearing Brief	Post Hearing Brief
							Public Session	Party Session		
	Applicant	D1.1-D1.x		SD1.1-SD1.x	R1.1-R1.x	1.1-1.x				
	CUB		D2.1-D2.x		R2.1-R2.x	2.1-2.x				
	WI Paper Council		D3.1-D3.x		R3.1-R3.x	3.1-3.x				
	Commission staff		D4.1-D4.x		R4.1-R4.x	4.1-4.x				
Deadlines & dates		12/23/09 12:00 noon	01/19/10 12 noon	01/07/10 12 noon	01/21/10 12 noon	At the same time as testimony.	01/21/10 1:00 p.m. & 6:00 p.m.	01/21/10 1:00 p.m.	01/18/10	12:00 noon 5 calendar days after service of the transcript

4. Other facilitating matters:

- a. Parties and Commission staff shall:
 - i. File by Electronic Regulatory Filing system (ERF) or, if prohibited by size or format, a standard optical disc storage media.
 - ii. Serve each other by email or, if prohibited by size or format, a standard optical disc storage media.
 - iii. File responses to Commission staff data requests.
 - iv. Serve, but do not file, any party-to-party discovery request and response to other parties and the Commission staff docket coordinator.
 - v. Serve, but do not file, a copy of party-to-party correspondence on the Commission docket coordinator.

- vi. Except for purposes of impeachment serve, but do not file, any document for which it plans to use only for cross-examination by 12:00 noon 1 day prior to the day of the hearing. If received into the record the document's sponsor shall file the document by 12:00 noon 3 days after the last day of the hearing.
 - vii. Request the scheduling of additional hearing time by contacting the Office of Administrative Law Judge by 12:00 noon 1 day prior to the day of the hearing.
 - viii. Indicate any witness it plans to cross-examine and any need to conduct *in camera* cross-examination by contacting the Office of Administrative Law Judge by 12:00 noon 1 day prior to the day of the hearing.
- b. Prior to filing, parties and Commission staff shall:
- i. Center the page number on the bottom of each page of testimony and mark exhibit in the top right-hand corner of each exhibit. Use a cover page for any document where if upon filing the Commission's time stamp and PSC reference number will not clearly appear.
 - ii. Number all testimony and exhibits according to the numbering assignment indicated in the table above.
 - iii. Refer to each exhibit in testimony by using the pre-assigned exhibit number.
 - iv. Except for the filings in this docket, include in any reference to a document already posted on ERF, the ERF identifier "PSC REF #: _____".
 - v. Paginate any testimony and mark any exhibit filed under request for confidential handling treatment with the pre-assigned number succeeded by the letter "c".
 - vi. Paginate any testimony and mark any exhibit filed publicly for which another version is filed under request for confidential handling treatment with the pre-assigned number succeeded by the letter "p".
 - vii. Paginate any replacement page and mark any replacement exhibit with the same page or exhibit number as the original version, except the letter "r" shall immediately succeed the number.
 - viii. Cite to the record any reference to evidence contained in a post hearing brief.
- c. Parties and Commission staff shall file and serve:

- i. All written testimony and exhibits within the pre-assigned schedule indicated in the table above.
- ii. A redacted public version of every document filed under request for confidential handling treatment. *See Wis. Admin. Code § 2.12(4)*.
- iii. Every correction to pre-filed testimony and exhibits in the form of an errata sheet or replacement page by 12:00 noon 1 day prior to day of the hearing. Indicate on the errata the location of each correction by page and line number or exhibit number. Timely corrections require no motion to file or pre-approval from the Office of Administrative Law Judge, but such corrections are subject to objection.
- iv. Any requests to take a witness at a specific prearranged time by 12:00 noon 3 days prior to the day of the hearing.
- v. The affidavit of any witness attesting to the truthfulness and accuracy of that witness's pre-filed testimony and exhibits offered into the record in the absence of a live oath or affirmation by 12:00 noon 3 days after the hearing.
- vi. Documentary evidence not pre-filed but indentified at the hearing for which offer into the record is delayed until after the hearing (delayed exhibit) by 12:00 noon on the filing date set at the hearing.
- vii. Every transcript correction by 12:00 noon 5 days after issuance from the Office of Administrative Law Judge of the public transcript by email and any confidential transcript by mail.
- viii. Any motion to compel a discovery response or motion for protective order in enough time to accommodate the full briefing schedule under Wis. Admin. Code § 2.23 plus one week prior to the day of hearing.
- ix. Any motion to take official notice under Wis. Stat. § 227.45(4) by 12:00 noon 1 day before the day of hearing.
- x. Any response to a request for rehearing or reopening by 12:00 noon 5 days of the filing of the request. *See Wis. Stat. §§ 196.39(2) and 227.49(5)*. The Commission shall accept no reply from the requester.
- xi. Any response to a request for intervention, an objection to the receipt of evidence offered by a member of the public or a delayed exhibit, by 12:00 noon 3 days after filing. File any reply by 12:00 noon 2 days after the filing of the response.
- xii. Every objection to or request to offer rebuttal or countervailing evidence for:

1. Direct testimony and corresponding exhibits by the deadline for rebuttal testimony.
 2. Any evidence offered by a member of the public by 12:00 noon 3 days after service of the transcript.
 3. Any delayed exhibit by 12:00 noon 3 days after the date of filing.
- d. Filing constitutes certification of service. *See* Wis. Admin. Code § PSC 2.06(3)(a)2.
 - e. The Commission shall accept no Internet hyperlinks as record evidence.
 - f. Prior to cross-examination, any witness may offer brief oral testimony that responds only to the last submission of testimony of another witness. File no written version of this testimony, but if reading from a prepared statement, provide a copy of this statement to the court reporter.
 - g. For any evidence for which there exists a deadline to object or request to offer rebuttal or countervailing evidence, without timely objection or request the Office of the Administrative Law Judge shall receive the evidence into the record without further order.
 - h. Wis. Admin. Code § PSC 2.12(1)-(6) applies to any transcript volume that contains testimony taken *in camera*. The person who originally asserted that confidential handling treatment should protect information in what now appears in that volume shall file and serve a request under Wis. Admin. Code § PSC 2.12(3) and a redacted copy of the volume under Wis. Admin. Code § PSC 2.12(4) by 12:00 noon 5 days after issuance of the original by mail from the Office of Administrative Law Judge. Omit from this filing any verification from the court reporter with respect to the veracity of the original volume. This filing exists only for public convenience and provides no authoritative record of the proceedings. The original volume shall control in the case of any discrepancy between it and the filing.
 - i. The Commission shall afford to any transcript volume granted confidential handling treatment under Wis. Admin. Code § PSC 2.12 the same document handling and retention process and procedure that applies to all other documents granted confidential handling treatment.
 - j. The order of appearances and cross examination by parties shall follow the order of filers as provided in the table above. Commission staff shall follow all parties. Each filer may arrange its presentation of witnesses, but numerical order by pre-filed page number is preferred.
 - k. Upon an order to exclude proffered evidence the sponsor of such evidence may make an offer of proof separate from the record and entered into the record only if so ordered.

- l. The Applicant shall make an adequate number of personnel with knowledge of the issues in this docket available at the hearing to answer questions from members of the public.
- m. Briefs of a party shall not exceed 20,000 words. Non-party briefs shall not exceed 5,000 words. Briefs shall cite or introduce no document outside the record except for published court decisions and Commission orders.
- n. The Office of Administrative Law Judge shall issue every written order to parties and Commission staff by email.
- o. The Office of Administrative Law Judge shall act only on a request officially filed. Any unopposed motion shall contain a representation of the consent of the other parties and Commission staff.
- p. In computing any period of time that follows service by a party or Commission staff or follows an issue of the Office of Administrative Law Judge, the day of emailing is the day from which the designated period of time begins to run. *See* Wis. Admin. Code § PSC 2.05(2).

Monday, December 28, 2009



Michael E. Newmark
Administrative Law Judge

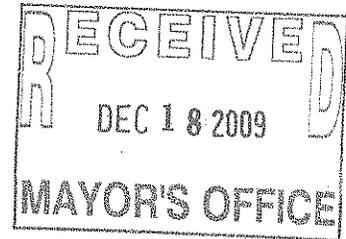
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DEPARTMENT OF THE ARMY
DETROIT DISTRICT, CORPS OF ENGINEERS
BOX 1027
DETROIT, MICHIGAN 48231-1027

IN REPLY REFER TO:

December 15, 2009



To Our Lake Winnebago Partners,

The purpose of this letter is to inform you of our upcoming interagency conference call regarding the Lake Winnebago drawdown strategy. The conference call is scheduled for Thursday January 7, 2010 at 9:00 AM (C.S.T.). During the conference call, the timing and extent of the 2010 winter drawdown on Lake Winnebago will be discussed. The agenda for the conference call is as follows:

- Introduction and Conference Call Guidelines
- Basin Conditions
 - Lake Winnebago water levels
 - Snow pack
 - Ice cover
 - River flows
- Expected winter conditions
- Drawdown timing and extent
- Wrap-up session

This conference call is open to the public. To join the conference call, please dial (888) 950-9403 and enter 14694 when prompted for the pass code. After dialing in, please press *6 to mute your phone. You may press *6 again during the call when you wish to speak.

For your added convenience, we would like to continue sending out our meeting notices and information using email whenever possible. We will continue to mail out hard copies to those people who do not use email. Please send an email to John.T.Allis@usace.army.mil and list the email address that you would like these notices sent to if you haven't already.

If you have any questions please feel free to call Mr. John Allis at (313) 226-2137.

Sincerely,

Michael K. O'Bryan, P.E.
Chief, Engineering & Technical
Services Division

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, December 21, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil, PRD Tungate,
C/T Stoffel, SC Supt. Bull, PWS Jacobson, Officer Scheppf, Clerk Galeazzi, and the Press

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY (five (5) minute time limit for each person)

Chris Klein, 730 Keyes Street. Comments on marketing of Lake Park Villas Phase II lots.

Stan Sevenich, 645 9th Street. Comments on Lake Park Villas garage offer; purchase of recycling truck body

Tim Jacobson, 732 Paris Street. Cost to run Public Works facility in 2004 compared to 2010

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. CA/HRD Captain – Update on Asset Purchase Agreement with WPPI Energy

CA/HRD Captain reported WPPI approved the Asset Purchase Agreement. The agreement has been signed by City and Utility Commission representative and sent to WPPI. An application for approval has been submitted to the Public Service Commission of Wisconsin and there is a prehearing conference scheduled. CA/HRD Captain is working on the pre-closing covenants.

2. Chief Stanke - Report of K-9 Unit

Officer Scheppf reported Gommez, the police dog has been with the department one year. In that time, he has helped seize over \$16,000 in drugs, drug paraphernalia, and cash. He has been used in tracking OWI and burglary suspects. He has impressed other area law enforcements. He is an asset to the department.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 12/7/09
- b. Board of Public Works, 12/7/09
- c. IT Steering Committee, 11/18/09
- d. Landmarks Commission, 11/11/09
- e. NM Sewerage Commission, 11/24/09
- f. Parking Committee, 12/2/09
- g. Parks and Recreation Board, 12/12/09
- h. Personnel Committee, 12/7/09
- i. Police Commission, 11/19/09

Communications:

- j. CA/HRD Captain, 12/17/09: Appleton Papers Inc. et al. vs. George A. Whiting Paper Co., et al. Case No. 08-C-16
- k. PRD Tungate to Ald. Wisneski, 12/8/09: Check to Fox Stamp
- l. Public Service Commission of Wisconsin, 12/14/09: Notice of proceeding & prehearing conference
- m. Town of Menasha Utility Commission; 11/9/09, 11/23/09
- n. United Way Fox Cities, 12/8/09: Thank you for support letter
- o. Waverly Sanitary District minutes, 11/10/09
- p. Wis. DNR, 12/09: Wisconsin Pollutant Discharge Elimination System Municipal Separate Storm Sewer System Permit (MS4) 2008 Annual Report
- q. WPPI Energy, 11/23/09: Typical bill Comparison Summary

DRAFT

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action in the "Items removed from the Consent Agenda" section. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 12/7/09
2. Special Joint Council & Utilities Commission, 12/7/09

Administration Committee, 12/7/09 – Recommends Approval of:

3. Poll Worker Appointments for the City of Menasha for the 2010-2011 election years, pursuant to Wis. State Stats. §7.30
4. Proposed rental fees for Senior Center as amended
5. Listing Agreement with Core Development for the Lake Park Villas Phase II Lots and Parcels #7-01700-01, 7-01772-00 & 7-01700-02 as amended

Board of Public Works, 12/7/09 – Recommends Approval of:

6. Authorization to Purchase Recycling Truck Body

Personnel Committee, 12/7/09 – Recommends Approval of:

7. Consideration of salary increases for non-represented employees for 2010.
8. Consideration of salary increases for Supervisory Lieutenants for 2010

Parks and Recreation Board, 12/14/09 – Recommends Approval of:

9. Changes to 2010 Park, Recreation and Pool Fees

Ald. Wisneski requested items 5 & 9 be removed from Consent Agenda.

Ald. Zelinski requested items 6-8 be removed from Consent Agenda.

Moved by Ald. Hendricks, seconded by Ald. Pack to approve items 1-4 of Consent Agenda

Motion carried on roll call 8-0

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Taylor, seconded by Ald. Wisneski to approve item 5 of Consent Agenda (Listing Agreement with Core Development)

Discussion ensued on who should be responsible for cost of marketing and signage for the lots, landscaping costs, and if a marketing plan has been discussed or submitted.

CDD Keil explained the marketing and signage cost would be City responsibility as the City would maintain all marketing materials. Funds have been budgeted in Community Development budget for marketing of the lots.

Moved by Ald. Englebert, seconded by Ald. Pack to amend motion to include Broker should prepare marketing plan by the end of January and provided monthly updates to the Council.

Motion on amendment carried on roll call 8-0.

Motion as amended carried on roll call 8-0.

Moved by Ald. Taylor, seconded by Ald. Hendricks to approve item 6 of Consent Agenda (Purchase of Recycling Truck Body)

Discussion ensued on vehicle replacement schedule, what other vehicles could be used for recycle pickup, and the balance in the Equipment Replacement Fund.

Motion carried on roll call 8-0.

Moved by Ald. Englebert, seconded by Ald. Pack to approve items 7&8 of Consent Agenda (Salary increases for Non-represented employees and Supervisory Lieutenants.

Discussion ensued on retirement benefits for non-represented employees.

Motion carried on roll call 7-1. Ald. Zelinski – no

Moved by Ald. Wisneski, seconded by Ald. Roush to approve item 9 (2010 Park, Recreation and Pool Fees)

Discussion ensued on increase fees for swimming pool.

Motion carried on roll call 7-1. Ald. Wisneski – no

DRAFT

I. ACTION ITEMS

1. Accounts payable and payroll for the term 12/10/09-12/17/09 in the amount of \$398,817.47

Moved by Ald. Wisneski, seconded by Ald. Pack to approve account payable and payroll.

Discussion/questions on expenditures.

Motion carried on roll call 8-0.

2. Lake Park Villas garage offer

CDD Keil explained as directed by Council, he negotiated with JLKP Properties a release of their claim to the garage/storage unit at Lake Park Villas. He is requesting authorization from the Council to offer JLKP Properties 1/3 of the sale price to release their claim. The current offer from the Lake Park Villas Homeowners Association is \$15,500. JLKP Properties is requesting \$8,754.16 to cover all cost incurred since acquiring the property through court order from the receiver in 2007.

Discussion ensued on if JLKP Properties has a legal claim to the property and what actual costs have they incurred. Staff was directed to review and prepare a legal opinion if JLKP Properties has a legal right to the garage/storage unit and report at next meeting.

J. ORDINANCES AND RESOLUTIONS

1. O-22-09 – An Ordinance Relating to Polling Places (Introduced by Ald. Pack)

Moved by Ald. Pack, seconded by Ald. Wisneski to adopt O-22-09

Motion carried on roll call 8-0.

2. R-31-09 Resolution Pertaining to Equivalent Runoff Unit (ERU) Charges for Storm Water Utility

Moved by Ald. Taylor, seconded by Ald. Roush to adopt R-31-09

Motion carried on roll call 8-0.

K. APPOINTMENTS

None

L. CLAIMS AGAINST THE CITY

None

M. HELD OVER BUSINESS

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA (five (5) minute time limit for each person)

Tim Jacobson, 732 Paris Street. Thanked Council for their action on the recycling truck body purchase; comments on non-represented employees; comments on Lake Park Villas garage offer.

Bill Basler, 1241 Deerfield Ave. Public Works Dept. only requests vehicles when needed, only ask for the necessities.

O. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Wisneski to adjourn at 8:24 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
Special Joint Common Council and
Menasha Electric and Water Utility Commission
Third Floor Council Chambers
140 Main Street, Menasha
December 21, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 9:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks,
Mayor Merkes, Comm. Allwardt, Fahrbach, Guidote

EXCUSED: Comm. Watson

ALSO PRESENT: CA/HRD Captain, C/T Stoffel, MUGM Krause and Sturm, Clerk Galeazzi.

D. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minutes time limit for each person)

No one spoke.

E. DISCUSSION/ACTION ITEMS

1. Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e)&(g): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (LaFayette Life Insurance Co. et al. vs. City of Menasha et al., Case No. 4:09CV0064 N.D.Ind. and Sonoco-U.S. Mills vs. City of Menasha et al., Arbitration)

Moved by Ald. Roush, seconded by Ald. Pack to adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e)&(g): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

(LaFayette Life Insurance Co. et al. vs. City of Menasha et al., Case No. 4:09CV0064 N.D.Ind. and Sonoco-U.S. Mills vs. City of Menasha et al., Arbitration)

Motion carried on roll call 8-0.

Moved by Comm. Guidote, seconded by Comm. Fahrbach to adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e)&(g): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (LaFayette Life Insurance Co. et al. vs. City of Menasha et al., Case No. 4:09CV0064 N.D.Ind. and Sonoco-U.S. Mills vs. City of Menasha et al., Arbitration)

Motion carried on roll call 4-0.

F. ADJOURNMENT

Moved by Ald. Wisneski, seconded by Ald. Taylor to adjourn at 10:09 p.m.

Motion carried on roll call 8-0.

Moved by Comm. Fahrbach, seconded by Comm. Guidote to adjourn at 10:09 p.m.

Motion carried on roll call 4-0.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 12/18/09-12/31/09 \$ 559,414.10
Checks # 23824-23962

Payroll Checks for 12/23/09-12/31/09 178,343.01

Total \$ 737,757.11

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

**A gap in check numbers is due to more invoices being paid than fits on one check stub. In that case the last check stub used for that vendor is the check number that will show on the check register.

AP Check Register

Check Date: 12/18/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ACC PLANNED SERVICE INC	23824	12/18/2009	2281	100-0601-551.24-03	1,269.72	BLDG REPAIRS/MAINTENANCE
		12/18/2009	2320	100-0601-551.24-03	419.08	BLDG REPAIRS/MAINTENANCE
	Total for check: 23824				1,688.80	
ADT SECURITY SERVICES INC	23825	12/18/2009	04853337	100-0601-551.24-03	410.98	BLDG REPAIRS/MAINTENANCE
		Total for check: 23825				410.98
AMAZON	23828	12/18/2009	047592515208	100-0601-551.30-14	11.99	LIBRARY MATERIALS
		12/18/2009	047597969603	100-0601-551.30-14	14.99	LIBRARY MATERIALS
		12/18/2009	047598260380	100-0601-551.30-14	22.98	LIBRARY MATERIALS
		12/18/2009	079861868931	100-0601-551.30-14	63.96	LIBRARY MATERIALS
		12/18/2009	079862231126	100-0601-551.30-14	(3.00)	CREDIT
		12/18/2009	079862826831	100-0601-551.30-14	29.97	LIBRARY MATERIALS
		12/18/2009	079864119604	100-0601-551.30-14	59.94	LIBRARY MATERIALS
		12/18/2009	079864567592	100-0601-551.30-14	135.90	LIBRARY MATERIALS
		12/18/2009	079869303533	100-0601-551.30-14	177.87	LIBRARY MATERIALS
		12/18/2009	095308069476	100-0601-551.30-14	36.99	LIBRARY MATERIALS
		12/18/2009	110780340220	100-0601-551.30-14	61.95	LIBRARY MATERIALS
		12/18/2009	110781841598	100-0601-551.30-14	72.92	LIBRARY MATERIALS
		12/18/2009	110782612455	100-0601-551.30-14	(1.00)	CREDIT
		12/18/2009	110783861760	100-0601-551.30-14	23.95	LIBRARY MATERIALS
		12/18/2009	11078592584	100-0601-551.30-14	406.54	LIBRARY MATERIALS
		12/18/2009	110786078311	100-0601-551.30-14	25.19	LIBRARY MATERIALS
		12/18/2009	110786540950	100-0601-551.30-14	23.09	LIBRARY MATERIALS
		12/18/2009	110786871848	100-0601-551.30-14	49.16	LIBRARY MATERIALS
		12/18/2009	110788309540	100-0601-551.30-14	9.99	LIBRARY MATERIALS
		12/18/2009	110788655774	100-0601-551.30-14	14.03	LIBRARY MATERIALS
		12/18/2009	110788705107	100-0601-551.30-14	8.49	LIBRARY MATERIALS
		12/18/2009	110788939836	100-0601-551.30-14	29.95	LIBRARY MATERIALS
		12/18/2009	165940205995	100-0601-551.30-14	16.99	LIBRARY MATERIALS
		12/18/2009	165940292809	100-0601-551.30-14	14.99	LIBRARY MATERIALS
		12/18/2009	165940698268	100-0601-551.30-14	164.90	LIBRARY MATERIALS
		12/18/2009	165941087754	100-0601-551.30-14	63.97	LIBRARY MATERIALS

AP Check Register

Check Date: 12/18/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
AMAZON...	23828...	12/18/2009	165946323359	100-0601-551.30-14	24.49	LIBRARY MATERIALS
		12/18/2009	165946844194	100-0601-551.30-14	18.99	LIBRARY MATERIALS
		12/18/2009	165947599171	100-0601-551.30-14	34.97	LIBRARY MATERIALS
		12/18/2009	165947729475	100-0601-551.30-14	65.96	LIBRARY MATERIALS
		12/18/2009	165948702463	100-0601-551.30-14	31.98	LIBRARY MATERIALS
		12/18/2009	264461213669	100-0601-551.30-14	18.99	LIBRARY MATERIALS
				Total for check: 23828		1,732.08
AT&T	23829	12/18/2009	608T66150011	100-0601-551.30-14	45.28	LIBRARY MATERIALS
				Total for check: 23829	45.28	
BAKER & TAYLOR INC	23832	12/18/2009	2023870391	100-0601-551.30-14	351.17	LIBRARY MATERIALS
		12/18/2009	2023880637	100-0601-551.30-14	511.67	LIBRARY MATERIALS
		12/18/2009	2023883731	100-0601-551.30-14	5.65	LIBRARY MATERIALS
		12/18/2009	2023886242	100-0601-551.30-14	614.38	LIBRARY MATERIALS
		12/18/2009	2023891204	100-0601-551.30-14	468.12	LIBRARY MATERIALS
		12/18/2009	2023896054	100-0601-551.30-14	343.85	LIBRARY MATERIALS
		12/18/2009	2023904215	100-0601-551.30-14	64.15	LIBRARY MATERIALS
		12/18/2009	2023905403	100-0601-551.30-14	438.94	LIBRARY MATERIALS
		12/18/2009	2023914057	100-0601-551.30-14	519.90	LIBRARY MATERIALS
		12/18/2009	2023919212	100-0601-551.30-14	577.03	LIBRARY MATERIALS
		12/18/2009	2023923902	100-0601-551.30-14	509.88	LIBRARY MATERIALS
		12/18/2009	2023932904	100-0601-551.30-14	613.72	LIBRARY MATERIALS
		12/18/2009	2023936074	100-0601-551.30-14	162.68	LIBRARY MATERIALS
		12/18/2009	2023938790	100-0601-551.30-14	15.03	LIBRARY MATERIALS
		12/18/2009	2023946026	100-0601-551.30-14	1,095.68	LIBRARY MATERIALS
		12/18/2009	2023950509	100-0601-551.30-14	723.06	LIBRARY MATERIALS
		12/18/2009	2023960453	100-0601-551.30-14	803.12	LIBRARY MATERIALS
		12/18/2009	2023966317	100-0601-551.30-14	45.98	LIBRARY MATERIALS
		12/18/2009	2023969191	100-0601-551.30-14	974.73	LIBRARY MATERIALS
		12/18/2009	2023985402	100-0601-551.30-14	286.74	LIBRARY MATERIALS
	12/18/2009	5010452869	100-0601-551.30-14	122.88	LIBRARY MATERIALS	
	12/18/2009	5010478442	100-0601-551.30-14	55.82	LIBRARY MATERIALS	

AP Check Register

Check Date: 12/18/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
BAKER & TAYLOR INC...	23832...	12/18/2009	H90598900	100-0601-551.30-14	36.54	LIBRARY MATERIALS
		12/18/2009	H90918680	100-0601-551.30-14	39.55	LIBRARY MATERIALS
		12/18/2009	H90985880	100-0601-551.30-14	1,219.10	LIBRARY MATERIALS
		12/18/2009	H90985881	100-0601-551.30-14	217.80	LIBRARY MATERIALS
		12/18/2009	H90985900	100-0601-551.30-14	50.29	LIBRARY MATERIALS
		12/18/2009	H90985901	100-0601-551.30-14	16.96	LIBRARY MATERIALS
		12/18/2009	H91070740	100-0601-551.30-14	11.03	LIBRARY MATERIALS
		12/18/2009	H91509290	100-0601-551.30-14	177.02	LIBRARY MATERIALS
		12/18/2009	H91509291	100-0601-551.30-14	12.73	LIBRARY MATERIALS
		12/18/2009	H91509292	100-0601-551.30-14	121.23	LIBRARY MATERIALS
		12/18/2009	H91509293	100-0601-551.30-14	43.18	LIBRARY MATERIALS
		12/18/2009	H91654610	100-0601-551.30-14	17.96	LIBRARY MATERIALS
		12/18/2009	H91924840	100-0601-551.30-14	43.18	LIBRARY MATERIALS
		12/18/2009	H91924841	100-0601-551.30-14	14.39	LIBRARY MATERIALS
		12/18/2009	H92327730	100-0601-551.30-14	49.76	LIBRARY MATERIALS
		12/18/2009	H92327731	100-0601-551.30-14	92.06	LIBRARY MATERIALS
		12/18/2009	H92725110	100-0601-551.30-14	35.95	LIBRARY MATERIALS
		12/18/2009	H9275111	100-0601-551.30-14	48.19	LIBRARY MATERIALS
		12/18/2009	H93247170	100-0601-551.30-14	237.73	LIBRARY MATERIALS
		12/18/2009	S85698680	100-0601-551.30-14	12.71	LIBRARY MATERIALS
		12/18/2009	S85698681	100-0601-551.30-14	17.96	LIBRARY MATERIALS
		12/18/2009	S86312460	100-0601-551.30-14	7.19	LIBRARY MATERIALS
		12/18/2009	S86576900	100-0601-551.30-14	10.79	LIBRARY MATERIALS
Total for check: 23832					11,837.48	
BBC AUDIOBOOKS AMERICA	23833	12/18/2009	375827	100-0601-551.30-14	388.68	LIBRARY MATERIALS
		Total for check: 23833				388.68
BRAZEE ACE HARDWARE	23834	12/18/2009	007283	100-0601-551.24-03	3.49	BLDG REPAIRS/MAINTENANCE
		12/18/2009	007356	100-0601-551.24-03	99.88	BLDG REPAIRS/MAINTENANCE
Total for check: 23834					103.37	

AP Check Register

Check Date: 12/18/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
BRILLIANCE AUDIO INC	23835	12/18/2009	IN0523940	100-0601-551.30-14	307.33	LIBRARY MATERIALS
			Total for check: 23835		307.33	
KRIS BUTKE	23836	12/18/2009	12172009	100-0601-551.30-14	27.50	LIBRARY MATERIALS
			Total for check: 23836		27.50	
CDW GOVERNMENT INC	23837	12/18/2009	QWB4241	100-0601-551.30-18	125.61	DEPT SUPPLIES
			Total for check: 23837		125.61	
CENTER POINT LARGE PRINT	23838	12/18/2009	805279	100-0601-551.30-14	254.61	LIBRARY MATERIALS
		12/18/2009	808589	100-0601-551.30-14	20.37	LIBRARY MATERIALS
		12/18/2009	808936	100-0601-551.30-14	59.91	LIBRARY MATERIALS
		12/18/2009	809327	100-0601-551.30-14	123.42	LIBRARY MATERIALS
		12/18/2009	809551	100-0601-551.30-14	20.97	LIBRARY MATERIALS
			Total for check: 23838		479.28	
DAN SMALL OUTDOORS LLC	23839	12/18/2009	1517	100-0601-551.30-14	334.50	LIBRARY MATERIALS
			Total for check: 23839		334.50	
DEMCO INC	23840	12/18/2009	3720822	100-0601-551.30-18	9.54	DEPT SUPPLIES
			Total for check: 23840		9.54	
ELISHA D SMITH PUBLIC LIBRARY	23841	12/18/2009	12162009	100-0601-551.32-01	10.00	LICENSE FEE
			Total for check: 23841		10.00	
FOX RIVER NEWS DISTRIBUTORS	23842	12/18/2009	12172009	100-0601-551.30-14	161.00	LIBRARY MATERIALS
			Total for check: 23842		161.00	

AP Check Register

Check Date: 12/18/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
FOX STAMP SIGN & SPECIALTY	23843	12/18/2009	178186	100-0601-551.30-18	7.50	DEPT SUPPLIES
			Total for check: 23843		7.50	
GALE	23844	12/18/2009	16555412	100-0601-551.30-14	27.16	LIBRARY MATERIALS
		12/18/2009	16568495	100-0601-551.30-14	38.93	LIBRARY MATERIALS
		12/18/2009	16571650	100-0601-551.30-14	810.04	LIBRARY MATERIALS
		12/18/2009	16574023	100-0601-551.30-14	25.56	LIBRARY MATERIALS
		12/18/2009	16575396	100-0601-551.30-14	24.76	LIBRARY MATERIALS
		12/18/2009	16576424	100-0601-551.30-14	114.24	LIBRARY MATERIALS
		12/18/2009	16581469	100-0601-551.30-14	99.48	LIBRARY MATERIALS
		12/18/2009	16586702	100-0601-551.30-14	53.52	LIBRARY MATERIALS
		12/18/2009	16592223	100-0601-551.30-14	448.90	LIBRARY MATERIALS
			Total for check: 23844		1,642.59	
INGRAM LIBRARY SERVICES	23845	12/18/2009	41791020	100-0601-551.30-14	53.24	LIBRARY MATERIALS
		12/18/2009	46905977	100-0601-551.30-14	84.73	LIBRARY MATERIALS
		12/18/2009	4690978	100-0601-551.30-14	19.33	LIBRARY MATERIALS
		12/18/2009	47113500	100-0601-551.30-14	72.00	LIBRARY MATERIALS
		12/18/2009	47113501	100-0601-551.30-14	34.81	LIBRARY MATERIALS
		12/18/2009	47191019	100-0601-551.30-14	52.76	LIBRARY MATERIALS
		12/18/2009	47191021	100-0601-551.30-14	17.11	LIBRARY MATERIALS
		12/18/2009	47334754	100-0601-551.30-14	87.06	LIBRARY MATERIALS
		12/18/2009	47334755	100-0601-551.30-14	64.79	LIBRARY MATERIALS
			Total for check: 23845		485.83	
KITZ & PFEIL INC	23846	12/18/2009	1111140092	100-0601-551.30-13	24.09	HOUSEKEEPING SUPPLIES
		12/18/2009	1119140119	100-0601-551.24-03	28.68	BLDG REPAIRS/MAINTENANCE
			Total for check: 23846		52.77	

AP Check Register

Check Date: 12/18/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
LIBRARY VIDEO COMPANY	23847	12/18/2009	W01270680001	100-0601-551.30-14	3,103.00	LIBRARY MATERIALS
			Total for check: 23847		3,103.00	
MARSHALL CAVENDISH CORP	23848	12/18/2009	R833525	100-0601-551.30-14	107.82	LIBRARY MATERIALS
			Total for check: 23848		107.82	
MENARDS-APPLETON EAST	23849	12/18/2009	28239	100-0601-551.30-13	19.88	HOUSEKEEPING SUPPLIES
			Total for check: 23849		19.88	
LARRY MERRIAM	23850	12/18/2009	12172009	100-0601-551.30-14	19.95	LIBRARY MATERIALS
			Total for check: 23850		19.95	
MIDWEST TAPE	23851	12/18/2009	2043383	100-0601-551.30-14	206.91	LIBRARY MATERIALS
		12/18/2009	2049554	100-0601-551.30-14	51.98	LIBRARY MATERIALS
		12/18/2009	2055874	100-0601-551.30-14	95.95	LIBRARY MATERIALS
		12/18/2009	2055875	100-0601-551.30-14	94.96	LIBRARY MATERIALS
		12/18/2009	2062029	100-0601-551.30-14	1,013.51	LIBRARY MATERIALS
		12/18/2009	2062030	100-0601-551.30-14	226.93	LIBRARY MATERIALS
			Total for check: 23851		1,690.24	
MINITEX	23852	12/18/2009	64048	100-0601-551.30-18	383.00	DEPT SUPPLIES
			Total for check: 23852		383.00	
MOVIE LICENSING USA	23853	12/18/2009	1385389	100-0601-551.20-05	100.00	MOVIE PERFORMANCE FEE
			Total for check: 23853		100.00	
NEOPOST USA INC	23854	12/18/2009	11340361	100-0601-551.30-11	80.00	POSTAGE SUPPLIES
			Total for check: 23854		80.00	

AP Check Register

Check Date: 12/18/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
OGDEN PLUMBING & HEATING INC	23855	12/18/2009	59685	100-0601-551.24-03	189.00	BLDG REPAIRS/MAINTENANCE
			Total for check: 23855		189.00	
OXFORD UNIVERSITY PRESS INC	23856	12/18/2009	94501319	100-0601-551.30-14	202.41	LIBRARY MATERIALS
			Total for check: 23856		202.41	
CASSANDRA PAYNE	23857	12/18/2009	12162009	100-0601-551.30-16	24.65	PROGRAM SUPPLIES
			Total for check: 23857		24.65	
PIGGLY WIGGLY MIDWEST LLC	23858	12/18/2009	5548515	100-0601-551.30-16	15.97	PROGRAM SUPPLIES
			Total for check: 23858		15.97	
RANDOM HOUSE INC	23859	12/18/2009	1087693262	100-0601-551.30-14	97.50	LIBRARY MATERIALS
		12/18/2009	1087729593	100-0601-551.30-14	37.50	LIBRARY MATERIALS
		12/18/2009	1087743726	100-0601-551.30-14	77.25	LIBRARY MATERIALS
		12/18/2009	1087779983	100-0601-551.30-14	75.00	LIBRARY MATERIALS
		12/18/2009	1087788176	100-0601-551.30-14	89.60	LIBRARY MATERIALS
			Total for check: 23859		376.85	
KRISTIN SEEFELDT	23860	12/18/2009	12162009	100-0601-551.33-01	34.54	MILEAGE REIMBURSEMENT
			Total for check: 23860		34.54	
UNIQUE BOOKS INC	23861	12/18/2009	348165.2	100-0601-551.30-14	177.62	LIBRARY MATERIALS
		12/18/2009	348166.2	100-0601-551.30-14	49.40	LIBRARY MATERIALS
		12/18/2009	348167.2	100-0601-551.30-14	15.70	LIBRARY MATERIALS
		12/18/2009	348169.2	100-0601-551.30-14	127.03	LIBRARY MATERIALS
		12/18/2009	348400.2	100-0601-551.30-14	28.40	LIBRARY MATERIALS
		12/18/2009	348403.2	100-0601-551.30-14	42.53	LIBRARY MATERIALS
		12/18/2009	348549	100-0601-551.30-14	3,352.72	LIBRARY MATERIALS
		12/18/2009	348550	100-0601-551.30-14	639.53	LIBRARY MATERIALS
		12/18/2009	348551	100-0601-551.30-14	227.83	LIBRARY MATERIALS

AP Check Register
Check Date: 12/18/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
UNIQUE BOOKS INC...	23861...	12/18/2009	348552	100-0601-551.30-14	300.33	LIBRARY MATERIALS
			Total for check: 23861		4,961.09	
UNIQUE MANAGEMENT SERVICES INC	23862	12/18/2009	190052	100-0000-441.19-00	223.75	COLLECTION AGENCY FEE
			Total for check: 23862		223.75	
UPSTART	23863	12/18/2009	1014495911	100-0601-551.30-16	67.71	PROGRAM SUPPLIES
			Total for check: 23863		67.71	
US POSTAL SERVICE	23864	12/18/2009	12162009	100-0601-551.30-11	205.00	POSTAGE SUPPLIES
			Total for check: 23864		205.00	
TANYA VERHOFF	23865	12/18/2009	12172009	100-0601-551.30-14	20.50	LIBRARY MATERIALS
			Total for check: 23865		20.50	
WIL-KIL PEST CONTROL	23866	12/18/2009	15261709	100-0601-551.24-03	343.38	BLDG REPAIRS/MAINTENANCE
			Total for check: 23866		343.38	
WINNEFOX LIBRARY SYSTEM	23867	12/18/2009	3562	100-0601-551.30-14	42.50	LIBRARY MATERIALS
			Total for check: 23867		42.50	
					32,061.36	

AP Check Register

Check Date: 12/23/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ACCURATE SUSPENSION WAREHOUSE	23868	12/23/2009	9019269	731-1022-541.30-18	59.99	ERASER PADS
			Total for check: 23868		59.99	
AIRGAS NORTH CENTRAL	23869	12/23/2009	105122229	100-0703-553.30-15	34.20	ACETYLENE/ARGON CYL
		12/23/2009	105122230	731-1022-541.21-06	55.32	ACETYLENE/ARGON CYL
			Total for check: 23869		89.52	
ASSOCIATED APPRAISAL CONSULTANTS	23870	12/23/2009	8387	100-0402-513.21-09	4,775.00	PROFESSIONAL SERVICES
				100-0402-513.30-11	33.44	POSTAGE
		12/23/2009	8388	100-0402-513.21-04	59.34	INTERNET POSTINGS NOV 2009
			Total for check: 23870		4,867.78	
AVASTONE TECHNOLOGIES LLC	23871	12/23/2009	109840-A	100-0403-513.21-04	288.75	ACCESS SUPPORT
			Total for check: 23871		288.75	
BECK ELECTRIC INC	23872	12/23/2009	F237	100-0703-553.24-02	64.00	NEW PHOTO EYE TRESTLE TRAIL
			Total for check: 23872		64.00	
BERGSTROM	23873	12/23/2009	109068	731-1022-541.38-03	412.39	RELAY/MOTOR ASSY
			Total for check: 23873		412.39	
BRAZEE ACE HARDWARE	23874	12/23/2009	007354	100-1001-514.30-13	5.37	PHOTO BATTERY TREE
			Total for check: 23874		5.37	
JAMES J CALMES & SONS INC	23875	12/23/2009	1832	100-0704-552.82-02	9,443.60	POOL REPAIRS
			Total for check: 23875		9,443.60	

AP Check Register

Check Date: 12/23/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
CDW GOVERNMENT INC	23876	12/23/2009	QZP8533	100-0403-513.30-15	248.00	RAM FOR ENGINEERING
			Total for check: 23876		248.00	
CULLIGAN WATERCARE SERVICES	23877	12/23/2009	113009	731-1022-541.30-13	5.95	COOLER RENTAL
				100-1001-514.20-01	11.65	COOLER RENTAL
			Total for check: 23877		17.60	
DIGICORPORATION	23878	12/23/2009	96072	100-0401-513.29-01	576.96	PROPERTY TAX ENVELOPES
				100-0000-134.00-00	(258.96)	PROPERTY TAX ENVELOPES
		12/23/2009	96092	100-0801-521.29-01	152.30	LETTERHEAD/ENVELOPES POLICE DEPT
				100-0000-134.00-00	(61.30)	LETTERHEAD/ENVELOPES POLICE DEPT
			Total for check: 23878		409.00	
DUTY FIRST LAW ENFORCEMENT TRAINING	23879	12/23/2009	DUTYFIRST 12-09	100-0801-521.34-02	50.00	FUNDAMENTALS POLICE SUPERVISION
			Total for check: 23879		50.00	
CARDMEMBER SERVICE	23881	12/23/2009	0018	100-0601-551.30-16	18.90	DAIRY QUEEN
		12/23/2009	0394	100-0000-132.00-00	144.63	RESTOCKIT/OFFICE SUPPLY
		12/23/2009	0461	100-0801-521.30-10	7.95	BATTERY REPLACEMENT
		12/23/2009	0815	100-0401-513.30-10	(4.00)	COMPROMISED CHARGE CREDIT
				100-0401-513.30-10	(83.48)	COMPROMISED CHARGE CREDIT
		12/23/2009	1170	100-0401-513.30-10	83.48	COMPROMISED CHARGE
		12/23/2009	1309	100-0702-552.32-01	175.00	WIS PARK & REC 2010 MEMBERSHIP
		12/23/2009	1844	100-0702-552.30-18	(17.84)	MENARDS
		12/23/2009	2525	100-0801-521.34-03	12.05	CRABPOT RESTAURANT
		12/23/2009	2702	100-0801-521.30-13	18.00	WATER RIGHT SERVICES
				731-1022-541.30-13	18.00	WATER RIGHT SERVICES
				100-1001-514.20-01	72.00	WATER RIGHT SERVICES
		12/23/2009	3167	100-0801-521.34-03	440.36	HOLIDAY INN/WA
		12/23/2009	3210	100-0904-531.32-01	107.00	WI REG & LIC
		12/23/2009	3813	100-0702-552.30-18	41.61	MENARDS
		12/23/2009	4047	266-1028-543.30-18	450.70	PEC MANUFACTURING

AP Check Register

Check Date: 12/23/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
CARDMEMBER SERVICE...	23881...	12/23/2009	4415	100-0601-551.30-14	317.10	BADGER GRAPHIC
		12/23/2009	4875	100-0801-521.30-18	163.58	SEALMASTER STRMWOOD
		12/23/2009	4929	100-0801-521.30-13	158.94	BELL PARTS SUPPLY TRASH COMPACTOR
		12/23/2009	5804	827-0920-531.30-18	18.97	ORIENTAL TRADING
		12/23/2009	5846	100-0403-513.34-04	12.95	ONLINE TECH RESOURCE
		12/23/2009	6017	100-0401-513.30-10	4.00	COMPROMISED CHARGE
		12/23/2009	6642	100-0403-513.30-15	80.68	REPLACEMENT BATTERY
		12/23/2009	6881	100-0702-552.30-18	95.55	MENARDS
		12/23/2009	6904	100-0702-552.30-18	43.98	BULK PRICED FOOD HAYRIDE
			Total for check: 23881		2,380.11	
FAMILY THERAPY & ANXIETY CENTER	23882	12/23/2009	121809	100-0801-521.21-05	288.75	SERVICES PROVIDED POLICE DEPT
			Total for check: 23882		288.75	
FASTENAL COMPANY	23883	12/23/2009	WINEE49355	100-0704-552.82-02	118.84	STOCK
			Total for check: 23883		118.84	
FONDY AUTO ELECTRIC	23884	12/23/2009	A49389	731-1022-541.38-03	258.34	REMAN ALT
			Total for check: 23884		258.34	
GALLS	23885	12/23/2009	510263110	100-0801-521.29-05	38.76	COMPACT SPEAKER
			Total for check: 23885		38.76	
GOOD ARMSTRONG TRAINING &	23886	12/23/2009	1762	100-0904-531.34-02	200.00	ASBESTOS SUPERVISOR UPDATE TRAINING
			Total for check: 23886		200.00	
GUNDERSON UNIFORM & LINEN RENTAL	23887	12/23/2009	1337212	100-0801-521.30-13	33.02	TOWEL/MAT SERVICE
			Total for check: 23887		33.02	

AP Check Register

Check Date: 12/23/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
KUNDINGER FLUID POWER INC	23888	12/23/2009	50075447	731-1022-541.38-03	197.81	STOCK
			Total for check: 23888		197.81	
LOCAL GOVERNMENT PROPERTY INS FUND	23889	12/23/2009	20173	733-0206-512.51-03	110.00	PREMIUM
			Total for check: 23889		110.00	
MARSHALL & ILSLEY TRUST COMPANY NA	23890	12/23/2009	4000621	100-0202-512.21-06	260.00	MONTHLY FEES
			Total for check: 23890		260.00	
MENARDS-APPLETON EAST	23891	12/23/2009	38149	100-0702-552.30-18	51.52	ICICLES
			Total for check: 23891		51.52	
MENASHA EMPLOYEES CREDIT UNION	23892	12/23/2009	20091223	100-0000-202.05-00	2,112.00	PAYROLL SUMMARY
			Total for check: 23892		2,112.00	
MENASHA EMPLOYEES LOCAL 1035	23893	12/23/2009	20091223	100-0000-202.06-00	270.00	PAYROLL SUMMARY
			Total for check: 23893		270.00	
MENASHA SENIOR CENTER	23894	12/23/2009	122109	100-0000-201.13-00	4.06	PETTY CASH
				827-0920-531.30-18	80.47	PETTY CASH
			Total for check: 23894		84.53	
MENASHA UTILITIES	23895	12/23/2009	093009	100-1012-541.22-03	14,969.69	PUBLIC STREET LIGHTING
		12/23/2009	113009	100-1012-541.22-03	17,451.52	PUBLIC STREET LIGHTING
		12/23/2009	BALDWIN	266-1028-543.22-06	931.22	455 BALDWIN
				266-1028-543.22-03	3.95	455 BALDWIN
		12/23/2009	BILLING#3	100-1008-541.22-03	400.66	ELEC/OR WATER/OR STORM
				100-1008-541.22-05	45.13	ELEC/OR WATER/OR STORM
				601-1020-543.22-03	22.71	ELEC/OR WATER/OR STORM
				100-0704-552.22-03	136.80	ELEC/OR WATER/OR STORM

AP Check Register

Check Date: 12/23/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>			
MENASHA UTILITIES...	23895...	12/23/2009...	BILLING#3...	100-0704-552.22-05	344.25	ELEC/OR WATER/OR STORM			
				731-1022-541.22-03	867.81	ELEC/OR WATER/OR STORM			
				731-1022-541.22-05	349.24	ELEC/OR WATER/OR STORM			
				731-1022-541.22-06	997.75	ELEC/OR WATER/OR STORM			
				100-0801-521.22-03	1,104.88	ELEC/OR WATER/OR STORM			
				100-0801-521.22-05	238.59	ELEC/OR WATER/OR STORM			
				100-0801-521.22-06	81.52	ELEC/OR WATER/OR STORM			
				100-0000-123.00-00	800.08	ELEC/OR WATER/OR STORM			
				100-0000-123.00-00	172.77	ELEC/OR WATER/OR STORM			
				100-0601-551.22-03	2,704.12	ELEC/OR WATER/OR STORM			
				100-0601-551.22-05	448.13	ELEC/OR WATER/OR STORM			
				100-0601-551.22-06	134.87	ELEC/OR WATER/OR STORM			
				100-1019-552.22-03	227.92	ELEC/OR WATER/OR STORM			
				100-1019-552.22-05	3.47	ELEC/OR WATER/OR STORM			
				100-0000-123.00-00	5.71	ELEC/OR WATER/OR STORM			
				100-0703-553.22-03	1,285.25	ELEC/OR WATER/OR STORM			
				100-0703-553.22-06	213.69	ELEC/OR WATER/OR STORM			
				100-0000-123.00-00	59.04	ELEC/OR WATER/OR STORM			
				12/23/2009	GENEVA	100-0703-553.22-03	8.48	1000 GENEVA	
				Total for check: 23895					44,009.25
MODERN BUSINESS MACHINES	23896	12/23/2009	26204751	100-1001-514.24-01	374.00	CONTRACT 1/1/2010-1/31/2010			
			26204997	100-1001-514.24-01	170.78	CONTRACT 1/1/2010-1/31/2010			
			26205042	100-0801-521.24-02	447.14	COPIER CONTRACT MAINTENANCE			
				100-1001-514.24-01	224.26	COPIER CONTRACT MAINTENANCE			
			Total for check: 23896					1,216.18	
MORTON SAFETY	23897	12/23/2009	444873	731-1022-541.30-18	45.96	EYEWASH/LENS WIPES			
				100-0601-551.30-13	33.00	EYEWASH/LENS WIPES			
			Total for check: 23897					78.96	
NATURAL RESOURCES CONSULTING INC	23898	12/23/2009	100209	209-0703-553.21-02	661.67	WETLAND DETERMINATION SERVICES			

AP Check Register
Check Date: 12/23/2009

Date: 12/23/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
NATURAL RESOURCES CONSULTING INC...	23898...	12/23/2009...	100209...	100-0000-201.03-00	1,323.33	WETLAND DETERMINATION SERVICES
			Total for check: 23898		1,985.00	
NEENAH-MENASHA MUNICIPAL COURT	23899	12/23/2009	BOND	100-0000-201.03-00	230.20	BOND
				100-0000-201.03-00	197.00	BOND
				100-0000-201.03-00	323.00	BOND
				100-0000-201.03-00	134.00	BOND
				100-0000-201.03-00	449.00	BOND
				100-0000-201.03-00	323.00	BOND
				100-0000-201.03-00	449.00	BOND
				100-0000-201.03-00	134.00	BOND
			Total for check: 23899		2,239.20	
NETWORK HEALTH SYSTEM INC	23900	12/23/2009	247290	100-0202-512.21-05	60.00	PRE PLACEMENT PHYSICAL
		12/23/2009	247871	100-0202-512.21-05	130.00	DRUG SCREEN
		12/23/2009	248127	100-0202-512.21-05	101.00	PRE PLACEMENT EXAM
			Total for check: 23900		291.00	
OFFICE DEPOT	23901	12/23/2009	511218	100-0920-531.30-10	53.15	CALENDARS/PLANNERS
		12/23/2009	511274	100-0401-513.30-10	61.98	OFFICE SUPPLIES
			Total for check: 23901		115.13	
OUTAGAMIE COUNTY CLERK OF COURTS	23902	12/23/2009	BOND	100-0000-201.03-00	84.00	BOND
			Total for check: 23902		84.00	
PACKER CITY INTERNATIONAL	23903	12/23/2009	3293420061	731-1022-541.38-03	(104.00)	CORE CREDIT
		12/23/2009	3293450014	731-1022-541.38-03	106.19	SWITCH
			Total for check: 23903		2.19	

AP Check Register
Check Date: 12/23/2009

Date: 12/23/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
REDI-WELDING CO	23904	12/23/2009	13962	731-1022-541.30-18	226.25	HYDRAULIC TANK
			Total for check: 23904		226.25	
REGISTRATION FEE TRUST	23905	12/23/2009	VANREG	100-0801-521.29-05	75.00	VAN REGISTRATION
			Total for check: 23905		75.00	
SHOPKO STORES INC	23906	12/23/2009	50465	100-0802-521.30-18	195.00	GIFTS
			Total for check: 23906		195.00	
STREICHERS PROFESSIONAL POLICE EQPT	23907	12/23/2009	1692987	100-0804-521.30-18	540.94	RAIN COATS
			Total for check: 23907		540.94	
SUBWAY	23908	12/23/2009	120809	100-0910-531.30-18	157.50	SUBS
			Total for check: 23908		157.50	
THOMPSON POLYGRAPH SERVICE	23909	12/23/2009	121709	100-0801-521.21-06	350.00	POLYGRAPH EXAM
			Total for check: 23909		350.00	
UNIFIRST CORPORATION	23910	12/23/2009	097 0057315	731-1022-541.20-01	100.68	MAT/MOP/CLOTHING SERVICE
			Total for check: 23910		100.68	
UNIFORM SHOPPE	23911	12/23/2009	183654	100-0804-521.30-18	122.85	SHIRTS
			Total for check: 23911		122.85	
WALMART COMMUNITY	23912	12/23/2009	003376	100-0702-552.30-18	32.20	PROGRAM SUPPLIES
			Total for check: 23912		32.20	

AP Check Register

Check Date: 12/23/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WE ENERGIES	23913	12/23/2009	120709	100-0703-553.22-04	9.24	2170 PLANK RD
			Total for check: 23913		9.24	
WINNEBAGO COUNTY REGISTER OF DEEDS	23914	12/23/2009	122109	263-0306-562.21-08	13.00	GAIL HAWLEY
			Total for check: 23914		13.00	
WINNEBAGO COUNTY TREASURER	23915	12/23/2009	SHJ100494	100-0805-521.25-01	440.00	JAIL DIVISION
			Total for check: 23915		440.00	
WISCONSIN DEPT OF JUSTICE	23916	12/23/2009	L7101T	100-0801-521.21-06	140.00	NAME SEARCHES
			Total for check: 23916		140.00	
WISCONSIN PUBLIC POWER INC	23917	12/23/2009	001807	100-0403-513.24-04	6,089.00	ANNUAL SUPPORT
			Total for check: 23917		6,089.00	
WISCONSIN SUPPORT COLLECTIONS	23918	12/23/2009	20091223	100-0000-202.03-00	440.23	PAYROLL SUMMARY
			Total for check: 23918		440.23	
CARDMEMBER SERVICE	23919	12/23/2009	3813	100-0702-552.30-18	3.00	MENARD'S
			Total for check: 23919		3.00	
DEPARTMENT OF WORKFORCE DEVELOPMENT	23920	12/23/2009	1250907	100-1019-552.15-09	2,265.68	
				100-0801-521.15-09	4,191.88	
				100-0202-512.15-09	52.78	
			Total for check: 23920		6,510.34	
					87,825.82	

AP Check Register

Check Date: 12/31/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ACC PLANNED SERVICE INC	23921	12/31/2009	2291	100-1001-514.24-03	436.50	REPLACED CONTROL VALVE 2ND FLOOR
		12/31/2009	2292	100-0703-553.24-03	5.53	PLEATED FILTER
		12/31/2009	2293	731-1022-541.24-03	375.25	REPLACED AIR CONTROLLER MAINTENANCE SHOP
		12/31/2009	2321	100-0501-522.24-03	26.52	FILTERS
		12/31/2009	2322	100-0501-522.24-03	77.80	BELTS/FILTERS
				100-0801-521.24-03	116.70	BELTS/FILTERS
		12/31/2009	2323	100-0704-552.24-03	6.36	FILTER
		12/31/2009	2324	731-1022-541.24-03	224.35	INSTALL FAN ON TIMER
			Total for check: 23921		1,269.01	
ACCURATE SUSPENSION WAREHOUSE	23922	12/31/2009	9019502	731-1022-541.38-03	73.66	UTILITY TRAILER SPRING STOCK
			Total for check: 23922		73.66	
ADAM LUKASAVAGE	23923	12/31/2009	LUKASAVAGE	100-0000-441.13-00	26.00	REFUND REFUSE CART SIZE
			Total for check: 23923		26.00	
AEROLOC INCORPORATED	23924	12/31/2009	802	100-0000-201.03-00	1,775.00	ASBESTOS REMOVAL 800 DEPERE
			Total for check: 23924		1,775.00	
AIRGAS NORTH CENTRAL	23925	12/31/2009	105157289	731-1022-541.30-18	53.29	OXYGEN CYLINDERS
			Total for check: 23925		53.29	
BADGER HIGHWAYS CO INC	23926	12/31/2009	148360	100-1006-541.30-18	43.74	MASON SAND SALT BARRELS
				100-1003-541.30-18	142.74	COLD MIX
			Total for check: 23926		186.48	
BRAZEE ACE HARDWARE	23927	12/31/2009	007406	100-0703-553.30-18	3.46	HEX KEY HNDL
				100-0706-561.30-18	1.18	CHICKEN WIRE
			Total for check: 23927		4.64	

AP Check Register
Check Date: 12/31/2009

Date: 12/31/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
CASPERS TRUCK EQUIPMENT INC	23928	12/31/2009	41952	731-1022-541.38-03	14.88	EXTN SPRING
			Total for check: 23928		14.88	
CDW GOVERNMENT INC	23929	12/31/2009	RBW8318	100-0403-513.30-15	207.16	VIDEO CARDS ENGINEERING
			Total for check: 23929		207.16	
COMMUNITY HOUSING COORDINATOR	23930	12/31/2009	128	100-0304-562.21-06	1,800.00	HOUSING PLAN DEC 2009
			Total for check: 23930		1,800.00	
DUMKE & ASSOCIATES &	23931	12/31/2009	JANUARY	100-0903-531.29-06	2,977.75	316 RACINE RENTAL
			Total for check: 23931		2,977.75	
FASTENAL COMPANY	23932	12/31/2009	WINEE49519	100-0704-552.82-02	58.50	STOCK
			Total for check: 23932		58.50	
GUNDERSON UNIFORM & LINEN RENTAL	23933	12/31/2009	1335311	100-0801-521.30-13	32.44	TOWEL/MAT SERVICE
			Total for check: 23933		32.44	
JIM MINER	23934	12/31/2009	MINER	100-0000-201.10-00	100.00	DEPOSIT EXCAVATION PERMIT
			Total for check: 23934		100.00	
KUNDINGER FLUID POWER INC	23935	12/31/2009	50075716	731-1022-541.38-03	200.40	HOSE ASSY
		12/31/2009	50075766	731-1022-541.38-03	47.58	BULKHEAD CONNECTORS
			Total for check: 23935		247.98	
LEAGUE OF WISCONSIN MUNICIPALITIES	23936	12/31/2009	121609	100-0405-513.32-01	3,517.90	2010 LEAGUE DUES
			Total for check: 23936		3,517.90	

AP Check Register

Check Date: 12/31/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MENARDS-APPLETON EAST	23937	12/31/2009	39352	100-0703-553.24-03	107.15	LAG SCREWS/CEDAR
			Total for check: 23937		107.15	
MENASHA EMPLOYEES CREDIT UNION	23938	12/31/2009	20091231	100-0000-202.05-00	18,914.50	PAYROLL SUMMARY
			Total for check: 23938		18,914.50	
MENASHA EMPLOYEES LOCAL 1035	23939	12/31/2009	20091231	100-0000-202.06-00	270.00	PAYROLL SUMMARY
			Total for check: 23939		270.00	
MENASHA EMPLOYEES LOCAL 1035B	23940	12/31/2009	20091231	100-0000-202.07-00	275.90	PAYROLL SUMMARY
			Total for check: 23940		275.90	
TOWN OF MENASHA POLICE DEPARTMENT	23941	12/31/2009	BOND	100-0000-201.03-00	202.00	BOND
			Total for check: 23941		202.00	
MENASHA UTILITIES	23942	12/31/2009	BILLING#1	100-1008-541.22-03	321.32	ELEC OR WATER OR STORM
				100-0000-123.00-00	14.25	ELEC OR WATER OR STORM
				100-0403-513.21-04	1,827.50	ELEC OR WATER OR STORM
				207-0707-552.22-03	325.90	ELEC OR WATER OR STORM
				207-0707-552.22-05	19.27	ELEC OR WATER OR STORM
				207-0707-552.22-06	31.87	ELEC OR WATER OR STORM
				100-0703-553.22-03	558.00	ELEC OR WATER OR STORM
				100-0703-553.22-05	82.42	ELEC OR WATER OR STORM
				100-0703-553.22-06	160.00	ELEC OR WATER OR STORM
				100-1001-514.22-03	1,532.12	ELEC OR WATER OR STORM
				100-1001-514.22-05	259.93	ELEC OR WATER OR STORM
				100-1019-552.22-03	156.11	ELEC OR WATER OR STORM
				100-0920-531.22-03	279.53	ELEC OR WATER OR STORM
				100-0920-531.22-05	69.97	ELEC OR WATER OR STORM
				100-0408-552.22-03	16.96	ELEC OR WATER OR STORM
				100-1013-541.22-03	47.67	ELEC OR WATER OR STORM

AP Check Register

Check Date: 12/31/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MENASHA UTILITIES...	23942...	12/31/2009...	BILLING#1...	100-1013-541.22-06	207.49	ELEC OR WATER OR STORM
				601-1020-543.22-03	24.34	ELEC OR WATER OR STORM
		12/31/2009	BILLING#1EXTRA	100-1012-541.22-03	83.81	ELEC OR STORM
				100-1013-541.22-06	39.37	ELEC OR STORM
				100-0305-562.22-06	17.60	ELEC OR STORM
				100-1014-543.22-06	12.50	ELEC OR STORM
				100-0703-553.22-06	19.37	ELEC OR STORM
				100-1013-541.22-03	8.48	ELEC OR STORM
				100-0305-562.22-03	20.91	ELEC OR STORM
				Total for check: 23942	6,136.69	
MORTON SAFETY	23943	12/31/2009	415916	731-1022-541.21-05	29.81	MEDICAL SUPPLIES
			415917	100-0703-553.30-13	18.04	SUPPLIES
			Total for check: 23943	47.85		
NEENAH-MENASHA MUNICIPAL COURT	23944	12/31/2009	BOND	100-0000-201.03-00	134.00	BOND
				100-0000-201.03-00	134.00	BOND
				100-0000-201.03-00	323.00	BOND
			Total for check: 23944	591.00		
CITY OF NEENAH	23945	12/31/2009	FIRERESCUE	100-0501-522.25-01	248,394.00	FIRE RESCUE JANUARY 2010
					Total for check: 23945	248,394.00
NETWORK HEALTH PLAN	23946	12/31/2009	00412826	100-0000-204.08-00	132,238.99	HEALTH PREMIUM JANUARY 2010
				100-0000-204.11-00	8,067.22	HEALTH PREMIUM JANUARY 2010
				Total for check: 23946	140,306.21	
NETWORK HEALTH SYSTEM INC	23947	12/31/2009	241460	100-0801-521.21-05	169.00	HEP B VACCINE
			Total for check: 23947	169.00		

AP Check Register
Check Date: 12/31/2009

Date: 12/31/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
NPELRA	23948	12/31/2009	20101068	100-0202-512.32-01	160.00	2010 MEMBERSHIP DUES
			Total for check: 23948		160.00	
CITY OF OSHKOSH	23949	12/31/2009	16498	100-0703-553.30-18	300.00	PROMOUND CLAY BRICK
			Total for check: 23949		300.00	
PACKER CITY INTERNATIONAL	23950	12/31/2009	329340029	731-1022-541.38-03	190.26	MOTOR/LENS/LAMP
			Total for check: 23950		190.26	
PIGGLY WIGGLY MIDWEST LLC	23951	12/31/2009	9584	827-0920-531.30-18	81.06	SUPPLIES
			Total for check: 23951		81.06	
PITNEY BOWES	23952	12/31/2009	4842044-DC09	100-1001-514.24-04	375.00	RENTAL INVOICE
			Total for check: 23952		375.00	
REINDERS INC	23953	12/31/2009	1263249-00	731-1022-541.38-03	144.02	SPRING RETURN/SHOE/MISC
		12/31/2009	1263334-00	731-1022-541.38-03	(970.28)	YOKE AND HUB
		12/31/2009	1271824-00	731-1022-541.38-03	136.91	CASTER FORK ASM
		12/31/2009	1273915-00	731-1022-541.38-03	44.95	STUD-WHEEL
		12/31/2009	1278940-00	731-1022-541.38-03	415.01	STOCK SUPPLIES
		12/31/2009	1278940-01	731-1022-541.38-03	13.27	SCREW/ANCHOR
		12/31/2009	1279364-00	731-1022-541.38-03	129.82	BEARINGS
		12/31/2009	859955-00	100-1004-541.30-18	38.67	STRAW BLANKETS
		12/31/2009	860323-00	100-1004-541.30-18	335.35	BLANKETS/LAWN MIX/STAPLES
		12/31/2009	861860-00	100-1003-541.30-18	84.00	STRAW BLANKET
			Total for check: 23953		371.72	
SAM'S CLUB	23954	12/31/2009	1648	100-0702-552.30-18	44.68	HAYRIDE SUPPLIES
			Total for check: 23954		44.68	

AP Check Register

Check Date: 12/31/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
DR TERESA SHOBERG	23955	12/31/2009	JANUARY	100-0903-531.21-05	150.00	CITY PHYSICIAN
			Total for check: 23955		150.00	
R A SMITH NATIONAL INC	23956	12/31/2009	96561	100-1003-541.21-02	2,059.55	PROFESSIONAL SERVICES TAYCO ST
			Total for check: 23956		2,059.55	
ANDY STUMPF LANDSCAPINGG	23957	12/31/2009	120309	100-0702-552.30-18	45.00	MARSH HAY
			Total for check: 23957		45.00	
UNIFIRST CORPORATION	23958	12/31/2009	097 0057642	731-1022-541.20-01	100.68	MAT/MOP/CLOTHING SERVICE
			Total for check: 23958		100.68	
UNITED WAY FOX CITIES	23959	12/31/2009	20091231	100-0000-202.09-00	76.00	PAYROLL SUMMARY
			Total for check: 23959		76.00	
WE ENERGIES	23960	12/31/2009	122109	100-0000-123.00-00	704.01	
				100-1001-514.22-04	1,420.64	
				100-0801-521.22-04	972.20	
				100-0920-531.22-04	258.69	
				100-0601-551.22-04	1,613.95	
				100-0703-553.22-04	640.95	
				100-0704-552.22-04	24.65	
				207-0707-552.22-04	44.98	
				731-1022-541.22-04	831.76	
			Total for check: 23960		6,511.83	
WINNEBAGO COUNTY CLERK OF COURTS	23961	12/31/2009	BOND	100-0000-201.03-00	150.00	BOND
			Total for check: 23961		150.00	

AP Check Register
Check Date: 12/31/2009

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WISCONSIN SUPPORT COLLECTIONS	23962	12/31/2009	20091231	100-0000-202.03-00	1,152.15	PAYROLL SUMMARY
			Total for check: 23962		<u>1,152.15</u>	
					<u>439,526.92</u>	



To: Mayor Merkes
Members of the Common Council
From: Police Chief Stanke
Re: Calumet County City of Menasha Agreement
Date: December 30, 2009

On the agenda you will find an agreement with Calumet County releasing them from Liability concerning the training use of a house owned by Calumet County by members of the Police Departments CRT (Crisis Rescue Team).

This is a good opportunity for our members to utilize an actual house for training purposes and Calumet County has agreed to allow us to do so pending this indemnification.

It is our plan to utilize the building on January 06, 2010. The agreement is straight forward and has been reviewed by the City Attorney.

INTERGOVERNMENTAL INDEMNIFICATION AGREEMENT

WHEREAS, Calumet County is a Municipal Corporation established under Chapter 59 of Wisconsin Statutes; and

WHEREAS, The City of Menasha Police Department is Municipal Corporation established under Wisconsin law; and

WHEREAS, Calumet County currently owns the property located at W6505 Manitowoc Rd, Menasha, in the Town of Harrison; and

WHEREAS, The parties wish to enter into an agreement wherein the City of Menasha Police Department would use the property located at W6505 Manitowoc Rd, Menasha, for tactical training purposes.

THEREFORE, The parties stipulate and agree as follows:

1. That the City of Menasha Police Department agree to indemnify and hold harmless Calumet County, its officers, officials, employees and agents from any and all causes of action, claims or demands for damages, arising from the use of the property located at W6505 Manitowoc Rd, Menasha, for tactical training purposes. This indemnification includes but is not limited to any damages arising from lost wages, contract claims, workers compensation claims, tort claims, property damage, punitive damage, personal injury or any other consequential damage known or unknown, anticipated or unanticipated. This agreement also applies to non-employees on the property for any purpose related to the tactical training.
2. That the City of Menasha Police Department shall carry Workers' Compensation Insurance coverage for all employees as required under Wisconsin Law.

December 28, 2009.

December 28, 2009.

Jay Shambeau, County Administrator
Calumet County

City of Menasha Police Department

Approved

 12-30-2009

City Attorney

ORDINANCE O-01-10

**AN ORDINANCE RELATING TO CONTROLLED INTERSECTIONS
(ICE STREET AT SECOND STREET)**

INTRODUCE BY ALDERMAN ZELINSKI

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amend Title 10, Article B, SEC. 10-1-15(b) of the Code of Ordinances of the City of Menasha, Wisconsin by adding paragraph (33) as follows:

Title 10 – Motor Vehicles and Traffic

Article B

Controlled Intersections; Street Traffic Regulations

SEC. 10-1-15 CONTROLLED INTERSECTIONS DESIGNATED.

(b) ONE-WAY STOPS AUTHORIZED.

(33) Ice Street at Second Street.

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this day of January, 2010.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk