

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission, Redevelopment Authority and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, October 4, 2010
6:00 PM
AGENDA
AMENDED**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
1. \$8,000,000 City of Menasha, Wisconsin Industrial Development Revenue Bonds, Series 2010 (Fox Valley Hematology & Oncology, S.C. Project)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 9/20/10](#)
 - b. [Board of Public Works, 9/20/10](#)
 - c. [Special Board of Public Works, 9/20/10](#)
 - d. [Board of Health, 8/11/10](#)
 - e. [Committee on Aging, 7/8/10](#)
 - f. [IT Steering Committee, 9/15/10](#)
 - g. [Library Board, 9/26/10](#)
 - h. [NM Sewerage Commission, 8/24/10](#)
 - i. [Parks and Recreation Board, 9/13/10](#)
 - j. [Plan Commission, 9/21/10](#)
 - k. [Safety Committee, 8/5/10; City Hall](#)
 - l. [Safety Committee, 8/24/10; Public Works/Parks Department](#)
 - m. Sustainability Board; [6/15/10, 8/17/10](#)Communications:
 - n. [Menasha Historical Society Newsletter, October 2010](#)
 - o. [PHN Nett, 9/28/10; Menasha Complete Count Census Committee 2010 Report](#)
 - p. [Winn. Cnty, 9/21/10; Foreclosure tax liens](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
- Minutes to approve:
1. [Common Council, 9/20/10](#)
- Administration Committee, 9/20/10; recommends approval of:
2. To list with Drifka Group Inc for 81 & 87 Racine and 504 Broad and post a sign for 90 days
 3. [Increasing handicap parking fine to \\$200](#)
- Board of Public Works, 9/20/10; recommends approval of:
4. [To Solicit Proposals for End Loader \(2010 Budget\)](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

- a. [Accounts payable and payroll for the term of 9/21/10 to 9/30/10 in the amount of \\$755,719.68](#)
- b. [Reserve "Class B" Liquor License Application, Vertigo 1894 LLC, Dan Pamerter, agent, 167 Main Street, for the licensing year 2010-2011.](#)

J. ORDINANCES AND RESOLUTIONS

1. [O-12-10 An Ordinance Relating to Application of Menasha Building Code \(Recommended by Administration Committee, introduced by Ald. Wisneski\)](#)
2. [O-13-10 Ordinance Relating to Restricted Parking \(Milwaukee Street\) \(Recommended by Board of Public Works, introduced by Ald. Wisneski & Taylor\)](#)
3. [O-14-10 An Ordinance Making Changes to Budget Review Dates \(Recommended by Administration Committee, introduced by Ald. Taylor\)](#)
4. [O-15-10 – An ordinance making changes to Chapter 2, Fire Prevention Code \(Recommended by NM Fire Rescue Joint Finance & Personnel Committee, introduced by Ald. Wisneski\)](#)
5. [O-16-10 An Ordinance Relating to the Annexation of Certain Property to the City of Menasha, Wisconsin \(Golden Eagle Properties, LLC Annexation\) \(Mayor Merkes\)](#)
6. [R-21-10 Resolution Requesting the U.S. Congress to Direct the United State Postal Service \(USPS\) to Eliminate from Consideration the Closure of the Oshkosh, WI Facility in Lieu of Consolidation of Services at the Green Bay, WI Facility\(Ald. Taylor\)](#)
7. [R-22-10 Resolution pertaining to sewer service charges and surcharges](#)

K. APPOINTMENTS

1. Mayor's Appointment to the Housing Authority
 - a. [Dina Mitchell, 124 Broad St., Menasha for the term of October 4, 2010 to July 21, 2013](#)
2. Mayor's Appointment to the Parks and Recreation Board
 - a. [Sue Pawlowski, 1249 Meadowview Dr., Menasha for the term of October 1, 2010 to October 1, 2013](#)
 - b. [Steve Krueger, 701 Paris St., Menasha for the term of October 1, 2010 to October 1, 2013](#)

L. HELD OVER BUSINESS

1. [Lake Park Villas proposals](#)

M. CLAIMS AGAINST THE CITY

1. [A motion is in order for the Common Council to issue a formal notice of disallowance for the claim of Daniel Gueths and that he be advised of his statutory rights pursuant to Wis. Stats. 893.80](#)
2. [A motion is in order for the Common Council to issue a formal notice of disallowance for the claim of Vincent Knuth and that he be advised of his statutory rights pursuant to Wis. Stats. 893.80](#)

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE

Monday, October 18, 2010 - Council Chambers
Common Council – 6:00 p.m.
Administration Committee – 7:00 p.m.
Board of Public Works – 7:30 p.m.

NOTICE OF PUBLIC HEARING

The City of Menasha, Wisconsin, will hold a public hearing at 6:00 p.m. or shortly thereafter on October 4, 2010 at City Hall, 140 Main Street, Menasha, Wisconsin, regarding the proposed issuance of City of Menasha, Wisconsin, Industrial Development Revenue Bonds, Series 2010 (Fox Valley Hematology & Oncology, S.C. Project), in an aggregate amount not to exceed \$8,000,000, pursuant to Section 66.1103 of the Wisconsin Statutes, to finance a project to be owned by FVHO Investors, LLC, a Wisconsin limited liability company, and/or a related limited liability entity to be formed (the "Borrower").

The project consists of financing the (i) acquisition of land, (ii) construction of an approximately 17,500 square foot medical clinic to be located at 1444 Province Terrace in the City of Menasha, Wisconsin (the "Facility"), (iii) acquisition and installation of equipment at the Facility and (iv) payment of certain professional costs and costs of issuance (collectively, the "Project"), which Project will be owned by the Borrower and leased to Fox Valley Hematology & Oncology, S.C., a Wisconsin corporation. The bonds are special, limited obligations of the City and do not constitute a charge against its general credit or taxing powers.

At the hearing, all persons will be afforded a reasonable opportunity to express their views, both orally and in writing, on the proposed bonds.

Published: September 19, 2010

Deborah A. Galeazzi
City Clerk
City of Menasha, Wisconsin

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
September 20, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 8:34 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Hendricks, Zelinski, Englebert, Benner, Roush, Taylor, Wisneski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, Dave Maccoux (Schenck), Clerk Galeazzi

C. MINUTES TO APPROVE

1. Administration Committee, 9/7/10

Moved by Ald. Roush, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote

D. ACTION ITEMS

1. Review and accept 2009 City of Menasha Audit Report (Dave Maccoux, Schenck)

Dave Maccoux reviewed the independent auditors' report on basic financial statements conducted by Schenck.

Moved by Ald. Langdon, seconded by Ald. Roush to accept the 2009 City of Menasha Audit Report.

Motion carried on voice vote.

2. Vacant Land Listing Contract with Drifka Group Inc for 81 & 87 Racine and 504 Broad (Held 9/7/10)

CDD Keil explained the listing price for the lots is \$115,000. A 4'x6' standard sign will be installed.

Moved by Ald. Zelinski, seconded by Ald. Langdon to recommend to Common Council to list with Drifka Group Inc. and post a sign for 90 days.

Motion carried on voice vote.

3. Change to the handicap parking fine set forth in the City's fee schedule approved by The Common Council on Dec. 7, 2009. (Recommended by the Parking Committee)

The Parking Committee recommended increasing the fine for illegally parking in a handicap spot to \$200. CA/HRD Captain stated as per City Code a change in the fee schedule will need approval by the Council.

Moved by Ald. Hendricks, seconded by Ald. Langdon to recommend to Common Council to increase handicap parking fines to \$200.

Motion carried on voice vote.

4. O-16-10 An Ordinance Relating to the Annexation of Certain Property to the City of Menasha, Wisconsin (Golden Eagle Properties, LLC Annexation) (Mayor Merkes)

Mayor Merkes explained this ordinance is for the annexation of the three parcels the Council just approved the rezoning.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend to Common Council approval of O-16-10.

Motion carried on voice vote.

5. R-21-10 Resolution Requesting the U.S. Congress to Direct the United State Postal Service (USPS) to Eliminate from Consideration the Closure of the Oshkosh, WI Facility in Lieu of Consolidation of Services at the Green Bay, WI Facility (Ald. Taylor)

Moved by Ald. Taylor, seconded by Ald. Langdon to recommend to Common Council approval of R-21-10.

Discussion: Ald. Taylor stated good paying jobs could be lost if the Oshkosh Post Office was closed. It could also have a negative impact on City of Menasha residents and businesses.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Benner, seconded by Ald. Hendricks to adjourn at 9:10 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
September 20, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 9:11 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Hendricks, Zelinski, Englebert, Benner, Roush, Taylor, Wisneski
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, PWS Jacobson, Clerk Galeazzi

C. MINUTES TO APPROVE

1. September 7, 2010

Moved by Ald. Roush, seconded by Ald. Wisneski to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. Presentation of Sanitary Sewer User Charge System (UCS) Update
Recommendations

DPW Radtke explained the last time sanitary sewer user rates were changed was in 2006.
Kaempfer and Associates was hired to review the sanitary sewer user charge.

Tayrn Nall from Kaempfer and Associates explained how the sanitary sewer user charge system works and why it is necessary. They are recommending implementing sanitary sewer user charge increases in stages. Stage one increase would be in October 2010; Stage two in July 2011; and Stage three in July 2012. Increases in the rates are necessary to cover existing and future expenditures with the sanitary sewer system.

DPW Radtke encourages the Board to consider the first two increases to cover the expenses of some upcoming required improvements to the sanitary sewer. The third increase may not be necessary as this increase will be more to cover the PCB settlement. The increase would not affect residents in the Waverly Sanitary District or Town of Menasha Utility District.

Moved by Ald. Roush, seconded by Ald. Zelinski to recommend stage one and stage two increases of the sanitary sewer user charges to Common Council.
Motion carried on voice vote.

2. Recommendation to Solicit Proposals for End Loader (2010 Budget)

PWS Jacobson explained the purchase of an end loader was included in the 2010 budget, but the Council directed to delay the purchase until there was a better opportunity. Because of some additional 2011 EPA diesel exhaust requirements the cost for the end loader would be approximately 12% higher if it were purchased next year. The equipment fund has enough resources to handle the purchase of the end loader. It would be to the City's advantage to get proposals out now to get the best price before any increases.

DPW Radtke stated the mechanics at PWF have told him parts for the loader scheduled for replacement are hard to find and are expensive when they do find them. This is a versatile piece of equipment. Discussion ensued on leasing equipment, purchasing used, how equipment fund is used.

Moved by Ald. Hendricks, seconded by Ald. Wisneski to recommend to Common Council to solicit proposals for an end loader.
Motion carried on voice vote.

3. Recommendation to Establish 8:00 PM Gate Closing Time for Recycling Drop-Off Center at Public Works Facility (Mayor Merkes)

Moved by Ald. Wisneski, seconded by Ald. Langdon to approve the new recycling drop-off center hours at 6:00AM-8:00PM daily.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Roush, seconded by Ald. Langdon to adjourn at 10:08 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
SPECIAL Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
September 20, 2010
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 5:45 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Hendricks, Zelinski, Englebert, Benner, Roush, Taylor, Wisneski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, Shift Commander Schultz
CDD Keil, DPW Radtke, C/T Stoffel, Paul Riederer, Clerk Galeazzi, and the Press

C. ACTION ITEMS

1. Recommendation to Award Contract for Manitowoc Road/Province Terrace
Fire Station #36 (Neenah-Menasha Fire Rescue)

Shift Commander Dan Schultz from NM Fire Rescue and Paul Riederer from Miron Construction explained the procedure used to solicit bids for the construction of the new fire station. They published an Invitation to Bid in publications statewide. To qualify for the grant funds, they must accept the lowest qualified bid. They estimate coming in about \$20,000 under budget. That amount will be put into a contingency fund. These funds cannot be used for landscaping, but could be used for any unexpected costs directly related to the construction project as submitted in the grant application. A list of the recommended qualified bidders was provided to the board.

Moved by Ald. Wisneski, seconded by Ald. Benner to recommend to Common Council the approval the list of qualified bidders as recommended by Miron Construction and NM Fire Rescue.

Motion carried on voice vote.

D. ADJOURNMENT

Moved by Ald. Wisneski, seconded by Ald. Hendricks to adjourn at 6:00 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha**

08-11-2010

MINUTES

- A. Meeting called to order at 8:09 AM by Chairman C. Rusin.
- B. Present: Dorothy Jankowski, Candyce Rusin, Lori Asmus, Dr. Teresa (Shoberg) Rudolph, Susan Nett
- C. MINUTES TO APPROVE
 - 1. Motion to approve June 9, 2010 minutes made by D. Jankowski and seconded by T. Rudolph. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. June/July 2010 Communicable Disease Report distributed and discussed. Board members commented on the increasing numbers of Lyme Disease cases.
 - 2. Convoy of Hope – This event is for low income families throughout the Fox Cities. Adult Immunizations will be offered at this event scheduled for August 14th. Immunization stimulus funding will be used to cover the cost.
 - 3. Immunization – Site Review by State. The health department’s immunization program was reviewed in June by the state immunization program. A written report of that review has not been received however verbal comments during the review indicated that acceptable policies and procedures are being followed.
 - 4. Adult Influenza Vaccine Plan Update. The department has ordered 400 doses of seasonal influenza vaccine for adults and is now scheduling clinics at local businesses for the months of October and November.
 - 5. CVMIC Safety Review—the city’s liability insurance carrier does a review of policies and procedures every 3 to 4 years. This was the first review for the health department since assuming the responsibilities of the safety program for the city. T. Drew had all the documents organized and ready for review and received the highest number of points (4) in each of the areas we are responsible to maintain.
 - 6. Consolidated Grant Contract 2011. To date, the department has been notified that the MCH grant will be decreased by 7.5% of the 2010 amount. There will be no radon funding as the limited funds available will be given to those health departments who have not received radon funding in the past.
 - 7. H1N1 Grant Funding Update. The deadline to expend funds for H1N1 activities has been extended through Aug. 31, 2010. The funds allocated to us have been spent.

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Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

8. Update on Merger Discussions with Neenah. S. Nett gave a brief report on activities that have occurred to date in discussions with Neenah regarding a merger of the two health departments. Currently, a comparison of job descriptions and salaries and benefits is being completed.
9. Update on Merger Discussions with Winnebago County. S. Nett reported there have been no further meetings with Winnebago County to discuss a countywide merger. Winnebago County has proposed paying for a study to assess possibilities but a final RFP for the study has not yet been presented. L. Asmus again questioned what happens to the Calumet County portion of the city if there were to be a merger with Winnebago County. She still feels the taxpayers are getting the best for less with the way the health department is set up now with its relationship with the school district.
10. Staffing Changes. S. Nett reported one of the part time nurses resigned her position to take a position with UW-O as a nursing instructor. She recently finished work on her master in nursing degree. In the interim, nursing duties have been reassigned in the department and a hold placed on hiring a replacement. A part time grant nurse will become a full time grant nurse.

E. ACTION ITEMS

1. None

F. HELD OVER BUSINESS

1. None

G. ADJOURNMENT

1. Motion to adjourn at 9:20 AM made by D. Jankowski and seconded by T. Rudolph. Motion carried. Next Meeting September 8, 2010

Submitted by Susan Nett RN MPA

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha**

**July 8, 2010
7:45 AM**

MINUTES

A. CALL TO ORDER

Meeting called to order 7:47am

B. ROLL CALL/EXCUSED ABSENCES

Present: Joyce Klundt, Bob Jankowski, Sue Steffen, Roy Rogers, Lee Murphy, Sylvia Bull, Mary Lueke, and Sue Nett. Excused: Jean Wollerman

C. MINUTES TO APPROVE

1. Motion to approve June 10, 2010, minutes made by R. Rogers, seconded by M. Lueke. Carried

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Financial Report – no report
2. Senior Center Supervisor – (A) Stars/Stripes bingo party was well attended (43 people) and was enjoyed by all. A note: the bingo machine needs repairing. (B) The Mary Todd Lincoln presentation was equally well attended (37). (C) Thirty-one attended the Volunteer Recognition Event.

E. HELD OVER BUSINESS

1. MSC / N-M YMCA collaboration - The City of Menasha Common Council on July 6, approved the contract with the N-M YMCA whereby they will begin programming older adult activities at MSC. The beginning date of the change over is July 12, 2010.

F. ADJOURNMENT

Motion to adjourn made by L. Murphy, seconded by B. Jankowski. Carried

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**City of Menasha
Information Technology Steering Committee
Gegan Room
Menasha Public Library
Wednesday September 15, 2010
8:15 A.M.
Minutes**

A. Call to Order

Meeting called to order at 8:18 AM by CHAIRMAN Wisneski.

B. Roll Call/Excused Absences

Present: CHAIRMAN Wisneski, COMP Stoffel, HR Specialist Taubel, ITMgr Lacey, PC Stanke, PHA Fritz and PP Kester

Also Present: CEO Polzien, DCD Keil, ITSupv James, PL Brunn and Mr. Larry Schmitz of Common Sense Solutions LLC.

C. Minutes to Approve – Approval of Minutes of July 21, 2010 IT Steering Committee meeting.

Motion by ITMgr Lacey, seconded by PC Stanke to approve the minutes of the July 21, 2010 IT Steering Committee meeting as submitted. Motion carried.

D. Public Comments on any matter of concern to this Agenda
(Five (5) minute time limit for each person)

NONE

E. Report of Department Heads/Staff/Consultants – Committee monthly update on status of projects/operations/costs

ITMgr Lacey distributed the monthly report and updated the Committee on the status of projects: The 2010 Budget is on track, a video camera has been installed in Hart Park, work is completed on the 2011 Budget request including the allocation of IT expenditures to other departments, the study of combining the Utility and City IT departments is completed with no recommendation to change from what is currently in place. The duties currently performed by the Utility staff person for IT are minimal and would not result in a cost savings.

F. ACTION ITEMS – (1) Committee discussion and action on recommending 2011 Information technology Budget request to Mayor

ITMgr Lacey presented the 2011 IT Operations and Capital budget to the Committee. He then reviewed all the items listed explaining them for all Committee members present. CEO Polzien, DCD Keil and PP Kester all spoke in favor of purchasing the Land Records Management software and how it would be a cost effective tool and reduce work load on staff. There was discussion on the intern position being requested by the IT Department and the need for additional staff was explained by ITMgr Lacey. PC Stanke commented that he thought additional staff was needed but that decision must be made by the Mayor and Council. ITMgr Lacey informed the Committee of a change in the budget due to new information being received and asked that his budget request amount be amended by that change. Motion by ITMgr Lacey, seconded by PP Kester to recommend to the Mayor for approval, the amended 2011 IT Department Budget request. Motion carried.

ACTION ITEMS – (2) Committee update on status of City of Menasha Intranet

HR Specialist Taubel updated the Committee on what is happening with the Intranet. Forms are available on the site along with links to benefit providers. ITSupv James asked the Committee if the Intranet site should be the first website to come up on employees computers so if information is to be disbursed, that would be the first thing an employee would see. The Committee did not take an official stance on this question. Roll out of the Intranet will be slow as the IT Department wants to meet with users to explain what the site can be used for and how users can input information.

ACTION ITEMS – (3) Committee discussion and action on next IT Steering Committee meeting date – October 20th, third Wednesday

After discussion, by consensus of the Committee members present, the next Information Technology Steering Committee meeting will be held on Wednesday, October 20th at 8:15 AM in the Gegan Room of the Menasha Public Library

G. ADJOURNMENT

Motion by PC Stanke, seconded by PHA Fritz to adjourn. Motion carried.
Meeting adjourned at 10:15 AM.

Respectfully submitted,

Thomas Stoffel
Committee Secretary

D R A F T
MINUTES OF REGULAR MEETING
ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES

September 26, 2010

Call to order at 4:04 p.m. by President Enos

Present: Derouin, Eisen, Enos, Nebel, Wicichowski, Wisneski

Absent: Brunette, Kobylski

Also present: Director Saecker, K. Seefeldt (Administrative Assistant), C. Brandt (Head of Circulation Services)

Authorization of Bills

1. **Motion** to authorize payment of the September bills from the 2010 budget by Nebel, seconded by Wisneski and carried unanimously.

Consent Business

2. Approve minutes from the Library Board meeting of August 19, 2010.

Motion

Motion to approve the minutes of the Library Board meeting of August 19, 2010, as presented by Nebel, seconded by Wicichowski and carried unanimously.

Director's Report/Information Items

3. Statistics. Lending statistics were up 2.5% overall from last year. We had double-digit increases for magazines, books on CD, children's music CDs, children's books on CD and kits. We are encouraged by the fact that we are continuing to remain close to the record circulation amounts that we have experienced in recent years. Director Saecker reported that audiocassettes and videos were recently withdrawn from our collection to make room for newer formats. Also, nonfiction DVDs have been moved into the nonfiction book stacks. Nebel noted public interest in foreign films and requested that we continue to order items for that collection.
4. Community Foundation Reports and Endowment Report. Eisen requested that we defer discussion of this item until the Board's October meeting. Director Saecker noted that this will give the Finance Committee time review this information.
5. Children's Summer Reading Program. Kathy Beson, Head of Children's Services, reported that the summer program was very successful. 1019 children participated. There was a 50% increase in the sign-up for the program over the last three years. Beson's report to the Board included the percentage rate of participation per school. Board members requested that she also include the total number of students per school that participated in the program in future reports.
6. Re-Visioning Committee. Director Saecker reported that she had recently asked staff to begin exploring new ways to merchandize our collection internally. The main displays in the entrance area have been changed to include new genre categories. We will consider changes in other collection areas to make them more user-friendly as well. One interesting option under consideration is changing from our existing numerical-based Dewey decimal system to the word-

based BISAC system. Eisen asked if that change would be determined by the Board or the Director. There was a consensus that the Director would assume responsibility for this.

7. Winnefox & WALs. Fond du Lac Public Library recently expressed interest in leaving the Winnefox Library System due to the expense of being a member of WALs (Winnefox Automated Library System). They have requested that membership fees be reduced by 20% in 2011. If that were to happen, several services that we regularly could be reduced or eliminated. Director Saecker noted that this item was scheduled to be discussed at the Winnefox Library Board's September meeting. She will keep our Board updated.
8. Minor Change in State Law. There was a recent change in state law that affects library trustees. Persons serving in city appointive offices must serve until their successors are appointed and qualify.
9. WLA Reminder. Board members planning to attend the conference were encouraged to register through the library's administration office.

Wisneski left the meeting at approximately 4:50 p.m.

Discussion/Action Items

10. Request for Exception to Meeting Room Policy. The Valley Homeschoolers requested that their writing co-op group be able to use our meeting rooms twice a month for six months of the year. Library policies state that regular monthly meetings are permitted but regular daily or weekly meetings are not permitted. Discussion ensued.

Motion

Motion to deny the exception request by Valley Home Schoolers prior to a review of meeting room policies by our Policies & Personnel Committee by Nebel, seconded by Wicichowski, motion carried unanimously.

11. Food for Fines. We plan to partner again with Neenah Public Library with our annual Food for Fines program. Proposed dates for this year's program are November 6-14. Director Saecker noted that only fines are forgiven, not lost material fees.

Motion

Motion to approve the continuation of the Food for Fines program November 6-14, 2010 by Wicichowski, seconded by Derouin, and carried unanimously.

Brandt left the meeting at 5:05 p.m.

Appointment to Policy Committee. Policies and Personnel Committee chair Kathy Wicichowski requested that former library board member Sue Werley be appointed to this committee. Werley had been instrumental in the ongoing updates of our policies. The committee appointment would be limited to policy changes only and would not include personnel issues. Discussion ensued. Eisen objected to the consideration.

A roll call vote was taken to determine if this item should be brought to the table. Eisen and Nebel voted nay, Derouin, Enos and Wicichowski voted aye. The item remained on the table for discussion.

Motion

Motion to approve the appointment of Sue Werley to the Policies and Personnel Committee with stipulated limitation to policy review only by Wicichowski and seconded by Derouin. Prior to a vote being taken, Eisen noted that only Library Board members should be members of standing

committees. Community members may be appointed on an ad hoc basis as consultants to a standing committee with the committee chair's approval.

Wicihowski and Derouin withdrew the motion and second that was on the table.

Policies and Personnel Committee chair Wicihowski noted her intent to appoint Sue Werley as a consultant to this committee to assist with reviewing policies.

12. 2011 Budget. Director Saecker reported that she is still waiting for final figures from the City for personnel costs. She recommended that the Finance Committee plan to meet a week prior to the Board's October meeting to review the proposed budget. Board members noted they would like copies of the agenda for that meeting sent to all members of the Board. Saecker noted that she had budgeted for a 2.5% increase in salaries and wages, which is what all non-reps in the City will be receiving. Eisen stated he was opposed to wage increases that already have been committed. Director Saecker noted that the Board had already approved a 1% salary increased effective December 31, 2010 as recommended by the Common Council for all City non-represented employees. Eisen noted he was not referring to that increase.

Announcements

Nebel asked for a copy of the list of alternative sites we offer to meeting room users who aren't able to reserve rooms here at our library.

Adjournment

Motion to adjourn the meeting at 5:15 p.m. by Eisen, seconded by Wicihowski and carried unanimously.

Future meeting dates

The next regular board meeting will be held in the Gegan Room on Thursday, October 21, 2010 at 4:00 p.m.

Respectfully submitted,

Paul Eisen, Secretary

Kris Seefeldt, Recording Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday August 24, 2010

Meeting was called to order by Commission President William Zielinski at 8:00 a.m.

Present: Commissioners Gordon Falck, Tim Hamblin, Raymond Zielinski, William Helein, Kathy Bauer, Dale Youngquist, William Zielinski; Manager Randall Much, Accountant Roger Voigt, Attorney John Thiel.

Also Present: Paul Much, Rob Franck (MCO); Mike Sams (Waverly); Tom Kispert (McMahon); Jim Potratz (Gizmo Farms); Tom Stoffel, Attorney Pam Captain (Menasha); Attorney Jim Godlewski (Neenah).

Minutes of the Regular Meeting of July 27, 2010 were discussed. It was requested to have the date of July 24 inserted in the Operations Report to specify the date of a plant overflow. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve the minutes of the Regular Meeting of July 27, 2010 as corrected. Motion carried unanimously. Commissioner Gordon Falck requested to have the approval of the Closed Session minutes of July 27 deferred until later in the meeting.

Correspondence

The following correspondence was discussed:

1. August 9, 2010 letters (2) to William Zielinski, NMSC President from Bill Glatz.
RE: Open records requests for documents.

Accountant Voigt reported the request for the documents was filled and the requestor paid the associated fees relating to his request.

Budget, Finance, Personnel

Accountant Voigt presented the financial statements for the month of July 2010. Commissioners questioned the increased loadings from Sonoco. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the financial statements for the month of July and place it on file. Motion carried unanimously.

Manager Much presented the draft 2011 NMSC Budget. Commissioners questioned and discussed various expense items and calculations for projected income from the municipalities. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the draft 2011 NMSC Budget as presented and to schedule a Public Hearing on Tuesday September 28, 2010 at 8:00am prior to the scheduled Regular Meeting with action to be taken at the Regular Meeting for approval of the Budget as proposed. Motion carried unanimously.

Accountant Voigt presented MCO Invoices #14754, #14790, and #14785 in the amounts of \$119,149.99, \$617.29 and \$51.07. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Gordon Falck to approve for payment MCO Invoices #14754, #14790, and #14785 and to pay the invoices after September 1, 2010. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of July. Accountant Voigt reported on the reinvestment of maturing CDARS; replacement fund monies in the CDARS account will be invested short term in anticipation of bills coming in for the refurbishing of the screws in the headworks building. MCO generated \$12,732 in income to the Commission in July. Accountant Voigt presented a quote for a 3-year extension of auditing services by Schenck. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Kathy Bauer to accept the quote for the 3-year extension of auditing services by Schenck. Voting aye: Commissioners William Helein, Raymond Zielinski, Kathy Bauer, Gordon Falck, Timothy Hamblin; Abstaining: Commissioner Dale Youngquist. Motion carried. After discussion of the Accountants Report; motion by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the Accountants Report for the month of July 2010. Motion carried unanimously.

Accountant Voigt presented for payment McMAHON invoices #41723, #41712 and #41711 in the amounts of \$1,132.50, \$1,249.50, and \$5,588.50. After discussion, motion made by Commissioner Tim Hamblin, seconded by Commissioner Dale Youngquist to approve for payment invoices #41723, #41712 and #41711. Motion carried unanimously.

Accountant Voigt discussed information regarding the Clean Water Fund program. The Commission is not able to borrow directly from this program. We will need to rely on the member communities to borrow the funds from the Clean Water Fund. This could be comprised of at least one community taking on the whole debt, or it could be with multiple communities with each community taking a portion of the debt. The Commission would then need to have an agency agreement to deal with the construction management, administration, money handling, etc. Two draft resolutions were also presented for future consideration by the Commission in issues for receiving funding from the Clean Water Fund program. These resolutions will be brought to the September meeting.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of July 2010. The plant ran well, we had high loadings with some tank overflows occurring on July 13-14 and again on August 12. Commissioners questioned the screw pump operations with the current repairs being made. Manager Much reported we were able to keep 1 screw offline during this time period. The cracks are filled and the painting is still in progress in the screw bays. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Tim Hamblin to accept the operating report for the month of July 2010. Motion carried unanimously.

Facility Plan Process – Tom Kispert discussed current status of projects at the treatment plant.
Screw Pumps – The 3rd screw is being coated; equipment for rebuilding the screws is being

shipped with the rebuilding to begin the week of September 13. The Needs Review was completed last week. Tom discussed with the Commission the method of blending of increased flows during rain events; the EPA is having input on how blending is handled. Tom reported on possible issues with influent channel and primary clarifiers with unknown code changes.

GIS Assessment – Manager Much updated the Commission on the progress of using GIS for the O&M manual. Employees met with McMahon to review; it looks like it will work well.

Old Business

Interceptor ownership. Manager Much reported that he has no new information to report at this time.

Biosolids Management. Tom Kispert discussed the Biosolids Handling & Storage Options Update from Chad Olsen. There is a revised opinion of probable construction cost for the Biosolids building from \$4.1 Million to \$3.56 Million. Projected 20-years costs were provided with further numbers to be provided next month. Green Bay MSD is developing and rechecking costs for handling the NMSC biosolids. Costs should be available at the next meeting.

Motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to convene into closed session pursuant to Wis. Stats. § 19.85(1)(g) to confer and review written and/or oral legal advice by legal counsel to the Commission as to litigation strategy and status of matters concerning the lawsuit(s) commonly referred to as the Fox River litigation and a separate and distinct matter involving a Notice of Claim received by the Commission from the Town of Neenah Sanitary District No. 2 which requests reimbursement of funds. Motion carried unanimously by Commissioners Raymond Zielinski, William Helein, Kathy Bauer, Gordon Falck, Tim Hamblin, Dale Youngquist. Meeting convened into closed session at 9:05 am.

After discussions, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to adjourn the closed session and return in regular open session. Motion carried unanimously by Commissioners Raymond Zielinski, William Helein, Kathy Bauer, Tim Hamblin, Gordon Falck, Dale Youngquist. The Commission returned to Regular open session at 10:02 am.

Minutes of the July 27, 2010 Closed Session. Motion made by Commissioner Gordon Falck, seconded by Commissioner Kathy Bauer to approve the minutes of the Closed Session of July 27, 2010. Motion carried unanimously.

Vouchers

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner William Helein to approve operating and payroll fund vouchers #131787 through #131840 in the amount of \$331,261.90 for the month of July. Motion carried unanimously.

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Kathy Bauer to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:05 a.m.

President

Secretary

THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY SEPTEMBER 28th, 2010.



CITY OF MENASHA
PARKS AND RECREATION BOARD
Public Works Facility, Meeting Room Behind Front Counter, 455 Baldwin Street, Menasha
September 13, 2010
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chr. D. Sturm at 6:00 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Mark Langdon, Lisa Hopwood, George Korth, Tom Konetzke, Nancy Barker and Ron Suttner

MEMBERS EXCUSED: None

OTHERS PRESENT: PRD Tungate, PS Maas, Anna Portelli representing the ThedaCare picnic

C. MINTUES TO APPROVE

1. **Minutes of the September 1, 2010 Park Board Meeting**

Moved by G. Korth, seconded by T. Konetzke to approve the minutes of the September 1, 2010 Park Board meeting. Motion carried 7-0.

D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute limit for each person.

1. No one spoke.

E. REPORT OF DEPARTMENT HEADS/STAFF/ YOUTH LIAISON OR CONSULTANTS

1. **Park, Pool and Vandalism Report – PS Maas**

PS Maas reported that work of the trail berm west of the Heckrodt Wetland Reserve is proceeding, finish grading will need to be done by a contractor, no mow grass will be planted on the berm along with some trees and shrubs. Marina decking and float replacement will begin this fall. Staff has identified an excellent, 100% recycled product at a very good price. Fall tree planting is being planned. October 1st is the deadline for a second Urban Forestry grant to be submitted. Part of the grant will be for replanting trees in poor or critical condition. Landscaping around the Memorial Building will be completed this fall. A water line pressure test scheduled for the pool. Staff is trying to determine the source of water leaks. Expansion joints are another possibility. A porcelain sink was damaged at Hart Park and was replaced with a stronger stainless steel one. Four people were issued eviction notices by the Park and Police Departments. The Police Department's video camera is now working at Hart Park. It is a record/playback unit, no live feed.

2. **Recreation and Pool Report**

PRD Tungate reported that negotiations are continuing with the YMCA regarding possible cost savings with the Y running the daily operations. It will take several more weeks to reach a resolution on this matter. A new "Bodies in Motion" kids tumbling and acrobatics class will begin in about a week. Registration has been good. Youth Flag Football started September 12. Menasha High School freshman football players serve as coaches. Hot dog vendor did well on the last day of the pool season. It is expected that a written agreement will be in place with River Dogz prior to next season.

F. DISCUSSION ITEMS

1. **Winz Park**

The future of Winz Park was discussed. There are maintenance issues with cracks in the recreation surface decking and drains along the east and west walls. Before seeking neighborhood input on the need to continue or change the recreation offerings in the park, a maintenance needs assessment and costs will be explored by staff from Menasha Utilities and the Parks and Recreation Department. Staff will keep the Board apprised of progress on this matter.

2. **Matters Related to the 2011 Department Budget Proposal**

The focus of the 2011 budget was on progress of the regional park effort. PRD Tungate reported that staff from the Town of Harrison, Appleton and Menasha recently met. The outcome was the identification of two new parcels that seemed to have potential and would still meet locational needs of all three communities. The original site will still be considered, even though the owner has not indicated a willingness to sell. The group will meet again after contact has been made with owners of all three properties. L. Hopwood suggested the idea to consider starting with a smaller land acquisition and then add to the size of the park in the future. PRD Tungate will pass this idea along to the other communities.

3. **Tour of Equipment Garage**

PS Maas led a tour of the maintenance storage areas at the city garage and described equipment that is typically used by the park crew.

G. ACTION ITEMS

1. **Request by ThedaCare to Hold Large Company Picnic – September 18, 2010 in Jefferson Park – Anna Portelli and Others**

Details of the ThedaCare picnic were discussed with Anna Portelli from Premier Events, a company that runs the event. Moved by G. Korth, seconded by N. Barker to approve the ThedaCare picnic set for September 18, 2010 in Jefferson Park. Motion carried 7-0.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person.

1. T. Konezke asked about the Board's Youth Liaison and applauded PS Maas for his work at Koslo Park.

2. G. Korth commented on the houseboat that has recently been parked along the shoreline at Jefferson Park.

I. ADJOURNMENT

Moved by L. Hopwood, seconded by R. Suttner to adjourn at 7:58 PM. Motion carried 7-0.

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
September 21, 2010
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:35 p.m. by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, DPW Radtke, Commissioners Homan and Sturm

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Schmidt and Cruickshank and Ald. Benner

OTHERS PRESENT: CDD Keil, PP Kester, Gary Gieger, Steve Borsechnik, Fire Chief Al Auxier, and Nick Pflum

C. MINUTES TO APPROVE

1. **Minutes of the September 14, 2010 Plan Commission Meeting**

Moved by Comm. Homan, seconded by DPW Radtke to approve the September 14, 2010 Plan Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. None

F. ACTION ITEMS

1. **Site Plan Review – 217 Washington Street**

PP Kester reviewed the proposed site plan. Compliance with the 10 foot front yard setback for the parking lot is problematic because of the limited space between the building and the ROW.

Commissioners discussed:

- The proposed use (it is to be a nutrition/weight loss center).
- The parking configuration and potential conflicts with the dumpster location.
- The height and spread of the canopy trees in the front yard
- The height of shrubbery in proximity to the driveway access/vision clearance concerns.

Motion by Comm. Sturm, seconded by Comm. Homan to approve the site plan with a finding that a 10 foot parking lot setback is not practical due to the current building/parking configuration, and that there be an option of altering the type of canopy tree in the front yard with approval of Community Development Department staff.

The motion carried.

2. **Site Plan Review – Manitowoc Road/Province Terrace – Fire Station #36**

PP Keter reviewed the proposed change to the site –plan which included the addition of brick to meet the 75% requirement, and the modifications to the landscaping plan which included the addition of evergreens and the extension of foundation plantings along the east side of the building. The lighting plan specifications were unclear

Commissioners discussed:

- The width of the driveway in proximity to the equipment bays.
- The status of the rain gardens as bid items.
- The deletion of the solar water heating system.
- The lighting plan.

Motion by DPW Radtke, seconded by Comm. Sturm to approve the site plan with the conditions that the storm water and erosion control plans be approved by the Engineering Dept., and that the lighting plan be approved by Community Development Department staff.

The motion carried.

G. ADJOURNMENT

Motion by DPW Radtke, seconded by Comm. Sturm to adjourn at 4:35 p.m.

The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director



City Hall Safety Committee Meeting

August 5, 2010

MINUTES

Meeting called to order at 1:30 PM at the Menasha Senior Center.

Present: Adam Alix, Kate Clausing, Susan Nett, Pam Captain.

Excused: Kristi Heim, Thomas Stoffel, Todd Drew, Tasha Saecker.

A. Motion to approve the minutes from July 1, 2010 meeting made by K. Clausing and seconded by A. Alix. Motion carried.

B. Old Business

1. Memorial Building Corrections Update---Emergency lighting (exit) for basement still needs to be completed and cabinet belonging to the Square Dance group is still not anchored to the wall because waiting for permission from the group to do so.

C. New Business

1. Monthly Safety Topic will be sent to the departments. This month's topic is on driver distractions and the need to pay attention when driving so as to avoid causing an accidents.
2. Injury Review—none to report.
3. Senior Center Walk Thru – Transition to YMCA. Committee members did a safety walk through inspection of the senior center. Results are attached to the minutes. Adam will follow up with some of the noted issues and Jean Wollerman from the Y will work on the basement area. It was also noted that the door to the maintenance room should remain locked at all times due to the cleaning supplies and bloodborne pathogen container being stored there.

D. Training

1. Fire Extinguisher Training – any days in September okay except avoid Mondays and Fridays if possible. T. Drew still working on scheduling with M. Sipin from the fire department.
2. Annual Required Refresher Trainings – computer based (Haz Comm, Asbestos Awareness, etc). – Available – notice e-mailed
3. Discussed a general ergonomics refresher training toward the end of the year.

E. Meeting adjourned at 2:45 PM



PUBLIC WORKS / PARKS DEPARTMENT SAFETY COMMITTEE
August 24, 2010
MINUTES

Meeting called to order at 9:05 AM

Present: Jim Julius, Tim Jacobson, Jeff Nieland, Mark Radtke, Adam Alix, Corey Gordon, Bill Basler Sr., Brian Tungate, Todd Drew, Ken Popelka, Vince Maas.

Guest: Al Auxier, Chief – N-M Fire Department

Absent: Sue Nett, Pamela Captain, Ken Popelka

A. Approval of Minutes – Motion to approve minutes from the July 27, 2010 meeting made by C. Gordon second M. Radtke

B. Old Business

1. **EOEP Maps** – Jefferson Park Bathhouse in process.
2. **N-M Fire Department Discussion** – N-M Fire Chief Al Auxier attended the meeting to address questions/ concerns raised at the July meeting. Discussion was regarding assistance during emergencies. A specific incident was raised when a N-M Fire crew left a scene on Brighton Drive while DPW and Menasha Utilities were removing branches/ trees which had impacted power lines. Concern was that DPW could have used the additional assistance with lighting etc, especially around down live power lines. A. Auxier stated that according to the Captain on scene both Utilities and DPW had released the crew. B. Basler also cited issues of flooded roads with stranded vehicles as another case where Fire assistance would have allowed DPW to set pumps quicker at other locations instead of having to respond to issues which were thought to be more appropriately handled by Police and or Fire. A. Auxier stated that N-M Fire would assist in any way that they could during these incidents provided there were not additional calls which needed response. A. Auxier stated that if N-M Fire assistance was needed in a potentially life emergency 911 should be called. If non-life threatening emergency where assistance was needed DPW / Parks should call main station phone 886-6200 or Shift Commanders cell 209-9512. A. Auxier stated often crews would not know of issues unless directly contacted and encouraged DPW/Parks to communicate needs directly to N-M Fire and assistance would be provided if available.

3. **CVMIC Risk Assessment Review** – T. Drew relayed information as provided by P. Captain requesting that all documentation put together for the risk assessment be maintained so that it could be reviewed for the next assessment. Opinion by those involved was that the assessment went well.
4. **Parks Department Shorts** – No additional discussions had been initiated with personnel regarding this issue.

C. New Business

1. **Monthly Safety Topic** – “One careless glance can rob another’s chance” was distributed and discussed.
2. **Injury Review** – DPW reported one injury involving a summer help employee working in the sign shop who cut their hand approximately 3 cm long using a utility knife while trimming a sign. Issue could have been avoided by setting up so as to not cut towards the other hand.
3. **Storm/ Flooding Employee Safety Concerns** – Item included by T. Drew. Committee did not raise any concerns.
4. **Other items** – no new items were raised for discussion.

D. Training

- 1,2. **Status of confined space air sampling training and annual computer refresher trainings**- All trainings installed on the DPW and Parks Computers. T. Drew requested to have trainings completed by all DPW and Parks personnel.
3. **Respirator Fit Tests** – Some completed T. Drew to coordinate with few remaining.
4. **Chainsaw Training**- T. Drew to coordinate training in the fall with B. Rank CVMIC.

E. Adjourn: Motion J. Julius second V. Maas. @ 10:05 AM

**CITY OF MENASHA
SUSTAINABILITY BOARD
Council Chambers
140 Main Street, Menasha**

Tuesday, June 15, 2010

DRAFT Minutes

A. CALL TO ORDER

The meeting was called to order by Mike Dillon at 6:34 pm.

B. ROLL CALL/EXCUSED ABSENCES

Present: Chris Bohne, Mike Dillon, Roger Kanitz, Sadie Schroeder, Linda Stoll, Kathy Thunes

Excused: Becky Bauer, Jill Enos, Trevor Frank

Also Present: Earl Gustafson, CDD Greg Keil, PP Amy Kester

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD (five (5) minute time limit for each person)

None.

D. MINUTES TO APPROVE

1. Sustainability Board minutes, 4/20/10

Chris Bohne made and Roger Kanitz seconded a motion to approve the minutes of 4/20/10. The motion carried.

E. COMMUNICATIONS

1. Safe Routes to School update from Melissa Kraemer Badtke

PP Kester explained that CDD staff had attended training for the upcoming Safe Routes to School and Transportation Enhancement grant cycles. Deadlines for the programs are in July and August, respectively. More information will be forthcoming to the Sustainability Board.

2. Best Practices of Sustainability Decision-Making and Planning for the Municipal Sector from Linda Stoll

There was no discussion.

F. DISCUSSION

1. Develop list of ordinances, policies, and plans and assign work items

Discussion items one and two were discussed concurrently. Please see discussion item #2.

2. Project Planning: Goals for energy (8-1-6, 8-1-7, 13-1-82, 13-1-83, 13-1-84), transportation, waste management, purchasing

Board members reviewed the city's existing ordinances for grass length and noxious weeds, solar, and wind. PP Kester explained that the next step would be to assign board members to research the topic areas, including identifying model ordinances. Mike Dillon expressed concern about taking on new projects when past projects have not been finalized at the Council or administrative levels. He inquired about the status of the green procurement policy, the memo sent to the Mayor requesting that the city set energy consumption reduction

goals, and the Active Community Transportation Act of 2010 that was forwarded to the Council. The Board members agreed to not move forward on any new items pending finalization of past activities. It was requested that these past items be placed on the next agenda for follow up reports.

3. **Open meetings law requirements as related to Board member interactions – CA/HRD Pamela Captain (Postponed until July 20, 2010 meeting)**

This item will be held over until the July 20, 2010 meeting.

4. **Municipal recycling collection (Kathy Thunes)**

Kathy Thunes explained that she proposed this discussion item due to her concerns that recycling collection on a once a month basis would decrease recycling rates due to inadequate container space. Information regarding the costs of twice a month curbside collection be provided at the next meeting. PP Kester explained that when the city moved to single stream recycling, there was an analysis conducted. Issues such as additional costs, municipal capacity, gas consumption, recycling revenue, and increased levels of pollution should be considered. Kathy expressed concern regarding the option of three week collection cycles due to the perception of inconsistency and potential confusion. CDD Keil reported that since the city began single stream recycling, curbside collection amounts have increased by 33%. He also explained that residents can set out an additional container alongside their automated cart for overflow. This option has not been well publicized and will be included in the next Public Works mailing. Members suggested that an educational article on how to reduce household wastes should also be provided.

5. **Request for Direction to New North Sustainability Committee (Linda Stoll)**

Linda Stoll explained that she is a member of the New North Sustainability Committee which is a regional group focused on promoting sustainable, livable communities. Linda requested input on what the role of the Sustainability Board could or should play with New North. Kathy Thunes suggested that support for existing local groups would be helpful for facilitation and back up in overcoming organizational and related barriers to sustainability. The group could serve as a repository for best practices and model ordinances. Mike did not think it should be the role of the regional group to provide support in overcoming local barriers. He stated that the Board needs to monitor and advocate within our own community. Advertising and marketing was suggested as an appropriate role. Kathy Thunes suggested that collecting regional data would be helpful. Sadie Schroder discussed the need for regional education on sustainability with an emphasis on regional and local markets. Roger Kanitz suggested sponsoring a website, regional issues, and sharing information.

G. Action Items

1. None

H. Reports

1. **“Do Not Mail” Resolution (Earl Gustafson)**

This item was originally placed on the agenda to consider a “Do Not Mail” resolution and the organizational position of Forest Ethics supporting its adoption. Earl Gustafson, representing the Wisconsin Paper Council and the Sustainable Forestry Initiative, provided information in opposition to a “Do Not Mail” registry based on the projected negative impacts to the paper industry. Earl distributed handouts relating to the following:

- “Forest & Paper Industry At A Glance - Wisconsin” and “Green Building Rating Systems” from the American Forest & Paper Association
- “Facts About Advertising Mail” from the organization “Mail Moves America”
- Paper recycling data from the Paper Industry Association Council
- Information on forest certification programs (the Sustainable Forestry Initiative and the Forest Stewardship Council) and green building rating systems from the sustainable Forestry Initiative Inc.

Earl explained that the “Do Not Mail” registry would hurt paper industry employment in Wisconsin and the economy. Advertising mail is reported to utilize paper from sustainably managed forests and does not utilize old growth wood sources. There was discussion regarding forest management, clear cutting, and forest certification.

2. **Education of Municipal Staff** (Greg Keil)

There was not activity to report.

3. **Baseline Study** (Greg Keil)

PP Kester explained that the baseline study has been worked on by several people and has now been handed over to her. After review of the data, it was determined that sorting the data by calendar month would pose problems with data analysis since bills are not issued on that basis. The department is working with the Menasha Utilities to obtain raw data based on billing cycle and account number.

4. **Local Food Initiatives**

a. **Farmers Market** (Greg Keil)

PP Kester reported that the market had a successful launch on Thursday, June 10, 2010 under the management of Kristin Sewall.

b. **Community Gardens**

There was no activity to report.

5. **Transportation**

a. **Community Walk/Bike Committee** (Linda Stoll)

Linda Stoll explained that there was no activity to report. She stated that she was uncertain how her idea for this committee concept should move forward. She explained that her vision was for a citizen-based group that would advocate for walking and biking in the community. The group discussed whether this should be a citizen or city led effort. Linda was unclear how organizing meetings would relate to open meeting laws. PP Kester suggested that this could be tied to the upcoming meetings that would be scheduled for the Safe Routes to School grant applications. Linda thought the scope should be broader to include all forms of transportation. CDD Keil explained that bicycle and pedestrian plans did exist within current city planning documents. Linda thought it would be helpful to call a meeting and have the existing planning documents presented. It was concluded that open meetings issues would be addressed at the next meeting and that Linda would further develop the purpose and function of the group and how the process could move forward.

b. **Safe Routes to School** (Greg Keil)

See Item E-1.

- c. **Public Transit (Roger Kanitz)**
Roger Kanitz reported that Valley Transit is implementing cell phone usage policy for drivers and that the City of Appleton discussing it for police etc. Valley Transit is also conducting a survey of ridership which should be completed with a final report scheduled for June 23 at Appleton City Hall. The Appleton School District is working with Valley Transit to provide free bus passes for students. Students can use their school IDs to get free bus rides around the community. Valley Transit is also utilizing social networking sites such as Facebook to promote ridership. Kathy Thunes described "tripper buses" which are utilized as set routes for students for transportation to and from school. Roger reported that the trolley system in central Appleton business district operates at a cost of only \$67.50 an hour. This could be considered as an option for the Menasha business district.

6. **Economic Development**

- a. **First Impressions (Linda Stoll)**
There was no activity to report.

7. **Stormwater Management**

- a. **Rain Garden Project (Greg Keil)**
PP Kester reported that the planting materials had been installed in the Ahnaip Street Rain Garden by volunteers, including Sustainability Board member Sadie Schroeder and employees of East Central Wisconsin Regional Planning Commission. An invoice and rain garden signage requires follow up action.

8. **Energy**

- a. **Energy Conservation Challenge (Roger Kanitz)**
Roger Kanitz reported on the progress made in moving forward the Energy Conservation Challenge. A beta website for the challenge is under development and should be up and running by July. He has also met with CDD Keil, PP Kester, and Mary Bach who administers the city's housing programs to discuss how to facilitate the economics of lower income household energy improvements. He explained that the primary issue is the upfront funding for energy audit. There is currently no financing mechanism in place. Roger is also researching the PACE program.

I. **Adjournment**

- 1. Kathy Thunes made and Chris Bohne seconded a motion to adjourn at 8:05 pm. The motion carried.

Respectfully submitted by Amy Kester, Principal Planner

**CITY OF MENASHA
SUSTAINABILITY BOARD
Tuesday, August 17, 2010
6:30 pm**

A. CALL TO ORDER

The meeting was called to order at 6:41 pm.

B. ROLL CALL/EXCUSED ABSENCES

Present : Becky Bauer, Chris Bohne, Mike Dillon, Sadie Schroeder, Linda Stoll, Kathy Thunes

Excused: Trevor Frank, Roger Kanitz

Other: City Attorney Pamela Captain, Ed Kassel, Community Development Director Greg Keil, Principal Planner Amy Kester, Mayor Donald Merkes, Paul Van de Sand (WE Energies)

C. PUBLIC COMMENTS

1. Paul Van de Sand from WE Energies/Franklin Energies introduced the Sustainability Board to WE's Strategic Alliances/Energy Incentives and Renewable Energy Programs. He explained that they are launching their sustainability program and are offering service relating to LEED, FOCUS, global energy best practices and bench marking tool, energy reduction recommendations, and potential funding opportunities. Services are available to government, multi-family, commercial, industrial, and agricultural gas customers.

D. MINUTES TO APPROVE

1. Minutes were not included in packet. Linda Stoll requested that staff follow up and see which minutes still need to be approved.

E. COMMUNICATIONS

1. **Valley Transit Update (Email from Roger Kanitz)**
Copies of full report are available.
2. **HUD Regional Sustainability Planning Grant (Linda Stoll)**
Linda Stoll explained that multiple partners were applying for a regional planning grant that will be focused on livability across a large regional area. It will include a life study, compilation of existing planning documents, and GIS modeling.

F. REPORTS

1. **Green Procurement Policy (CDD Staff)**
Board members discussed the green procurement policy that had been recommended for approval. Mayor Merkes explained that the policy has not moved forward because the financial side of the procurement policy needs to be rewritten as well. The Mayor said he would put together a timeline for the next meeting.
2. **Energy Reduction Goals (CDD Staff)**
Board members had inquired about the status of their memo to Mayor Merkes requesting that energy reduction goals be established. The Mayor explained that he

would like to have feasibility assessed before goals are set in order to know what is attainable. Also, the goals should be adopted as part of a sustainability plan rather than independently. The baseline study should also be finalized as part of the goal setting. There was discussion regarding various goals and Paul Van de Sand of WE discussed the services they have available.

3. NEV Ordinance (CDD Staff)

CDD staff explained that the state had been making changes relating to NEV and this had been preventing the NEV ordinance to move forward. There was a question as to whether or not county regulations had been changed yet. Staff will check on the county regulations and pending no changes, the NEV ordinance would be forwarded to Council for approval.

4. WI DOT Statewide Multi-Modal Improvement Program Grant (CDD Staff)

CDD staff explained that the city has submitted grant applications for two pedestrian/bike paths. The first project would establish a north-south connection along Province Terrace and through the wetlands to STH 10/114. The second project would provide another north-south connection on the eastern-most border of the city along Lake Park Road. Commissioners discussed the proposed trails and their relationship to the larger trail network.

5. Fire Station 36 Stormwater Demonstration Project (CDD Staff)

CDD Keil explained that multiple partners are involved in developing a stormwater demonstration project for the new Fire Station 36 to be located at the intersection of Manitowoc Road and Province Terrace. Davel Engineering will be providing engineering, Calumet County will be assist with designing the rain gardens, NEWSOC is assisting with signage, and Wild Ones may contribute as well. The intent is to accommodate all stormwater on site by installing three rain gardens, a bio-filter to capture parking lot runoff, and a created wetland.

G. DISCUSSION

1. Sustainability Board Organization and Functions

Linda Stoll handed out a draft sustainability action plan and explained that she thought that internal connections between the Sustainability Board and staff, council, other boards are missing. Various organizational options were discussed, including assigning Sustainability Board members to other city boards and commissions, assigning an alderman to the Sustainability Board, reorganizing as a permanent board, and creating a joint committee with the school district. Board members also discussed the overall vision and sustainability policy and should set it? Mike outlined a planning process that included setting the vision, establishing a baseline, establishing policy, developing a plan, implementing, and providing ongoing education and awareness. Linda summarized various approaches for vision casting and explained that its importance was that it describe the end result, it did not just list stuff to do. Mike recommended that the board focus on drafting a Sustainability Policy to forward to Common Council. It was

agreed that this would be the only agenda item for next meeting and that other items will be on hold.

2. Open Meetings Laws

At the Board's request, CA Pamela Captain was available to answer questions regarding open records laws. She explained that the purpose of the open meeting laws is to keep the discussion and decision making process open to public, even if no action is being taken. She explained that any correspondence that is distributed to all or majority of Board members that relates to the Board's functions needs to be identified in the agenda as a correspondence or communications. Comments and input on articles, etc. must be conducted in an open meeting or as a correspondence to the Board. Board members had questions about event planning and special projects. CA Captain explained that if the activity relates specifically to a Board function, then meetings or similar activity needs to be posted with an agenda. Individuals can be assigned tasks, but the group in any size cannot make decisions outside of a posted meeting. She explained that sub-committees, training events, conversations, comments, online meetings, chat rooms, and electronic meetings all subject to open records and agenda posting requirements. Items can be distributed via electronically but must be included on agenda as a communication or correspondence. She recommended that Board members send items to a staff member only to be placed on the agenda as a communication/correspondence for the Board to review.

3. Project Planning: Goals for Energy, Transportation, Waste Management, Purchasing

There was no discussion on this item pending resolution of Item G.1. above.

4. Municipal recycling collection (Kathy Thunes)

There was no discussion.

H. ACTION ITEMS

1. None

I. ADJOURNMENT

1. Kathy Thunes made and Mike Dillon seconded a motion to adjourn at 8:38 pm. The motion carried.



MENASHA CITY SQUARE 1888

MENASHA HISTORICAL SOCIETY

OCTOBER NEWSLETTER

2010

LOOKING BACK

What a wonderful evening we had for our first meeting of the year. Perfect weather, a minimum of bugs, excellent food, an attentive crowd, and information concerning our outstanding and historical park, all made for a memorable evening. We hope you didn't miss it.

LOOKING AHEAD

On Thursday, October 14, at 6:00 p.m. in the Elisha D. Smith Public Library Co. E Room, we will have the opportunity to honor our veterans and hear their life stories. Perhaps you have seen our posters around town announcing the occasion. The public is invited to view a sixty minute documentary on the World War Two experiences of three Menasha residents. This free event is sponsored by our Society. Copies of the documentary will be available to anyone making a ten dollar contribution to the Society. **Be sure to note place and time: Public Library Company E Room at 6:00 p.m.**

The November meeting will be at the Memorial Building at 7 p.m. and will feature Tim Sweet, media specialist in the Clintonville School System and son of our own Carol Sweet, presenting a program about Wisconsin's oldest lighthouse. More details in the November letter.

DUES

Your dues are now payable. Reminder -- The dues have been changed this year to \$15.00 per person and \$25.00 per couple. Please pay Nancy Ropella, treasurer, at the October meeting or send your check to the Mensha Historical Society at P.O. Box 255, Menasha, WI 54952

NEW ADDITIONS

Several new finds have been added to our historic collections. Menasha Brewing Company memorabilia have been donated by Steve and Kathy Mertz, a picture of "The Flats and Sharps Orchestra" is from Ralph Kuhr, and Don Peterson has presented the Civil War Diary of Peter Decranier, his great-grandfather. Wes and Carol Zimmer have given various historic items. Thank you all. You have added another layer to the history of Menasha and the world.

HELPERS

We are still looking for helpers, especially in the field of computers. Please contact Nancy Barker, Katie LaMore, or Jean Chew. And don't forget to visit our web site at www.menashahistorical.webs.com.

Remember we are also looking for information concerning former Menasha dairies.

Any memories of facts?

FROM "MEMORIES OF MENASHA"

This excerpt is from an article entitled "The Cow That Liked Music" written by Robert A. Bryan.

"In order to provide food for the family, they had a cow, which the children helped take care of. In addition to supplying milk for the family, the milk was sold to other families and was delivered to their doorstep by the children on their way to school. Some of the milk was exchanged with farmers for poultry and meat, which they raised on their farms, some of the same farms Peter had built. The cow was put out to pasture behind the house and was fastened with an iron stake.

"It was the custom in the summertime to have a band concert in the Menasha town square, where the young and old people would gather to listen to the band. On one of those nights, the cow heard the music, broke loose and decided to go to the band concert. When the Bach girls saw the cow coming, they were quite embarrassed, and one of them was selected to take the cow home."

Was this our first dairy?

Menasha Complete Count Census Committee 2010 Report

The City of Menasha's Complete Count Census Committee for the 2010 Census was organized and met for an initial meeting on June 24, 2009. The committee membership consisted of employees of the City of Menasha and Menasha joint school district, local non-profit agencies, and citizens. The committee met monthly through December 2009, and bi-monthly through February 2010. The final committee meeting was held on April 21, 2010.

Activities completed by the committee included:

- Creating a calendar of events at which committee members could distribute census literature and promotional items (August 2009).
- Posters were distributed to local churches and agencies.
- Articles for newsletters created and distributed (city newsletter, senior center newsletter, school district newsletters), and local newspaper.
- Census signage created and displayed at Calder stadium (entrance/exit to Hwy 441).
- Translation of census articles into Spanish, and Hmong.
- Re-designed and translated a census brochure, inviting families to a census assistance center.
- Collaborated with high school students to assist in the distribution of supplies.
- Collaborated with the Menasha Library to distribute census information and promotional items.
- Partnered with the Menasha school district to distribute census information and promotional items at parent teacher conferences and family school events.
- Collaborated with the Veterans of Foreign Wars (VFW) in hosting a census assistance center.
- Partnered with the city of Menasha parks department to place outdoor signage downtown and in several city parks.
- Utilized the marquees at the fire departments and senior center to remind citizens of the upcoming census.

Strengths

- Complete count census committee members were committed to distributing census information whenever possible.
- Census signage at Calder Stadium.
- Bilingual committee members to translate and customize census information, and to outreach in their respective cultures.
- Committee member who served on city and county census committees was able to share un-distributed supplies from the county.
- Local partnerships
- Promotional items – the most popular were the blue cinch bags, footballs, LED flashlights, hats, tote bags and bag clips.
- Mail return rate of 84%.

Weaknesses

- Lack of communication and support from the regional census offices in Oshkosh and Chicago.
- Regional Partner Specialist not able to problem solve concerns of committee members.
- Lack of Promotional items and brochures in early part of campaign when opportunities for distribution were abundant.
- Posters were complex, ill-designed and difficult to read.
- Yard signs difficult to read and arrived after the fact.
- Excessive promotional items with city of Menasha complete count committee logo. Eventual distribution to the public.
- Lack of a budget to localize census campaign.

Citizen Complaints

- Census promotional items made outside the US when our own industries were struggling to stay open and our unemployment rate was high.
- Tax dollars spent on promotional items that were often late in arriving or of absolute no use to anyone i.e. mouse pads, refrigerator magnets.
- Tax dollars spent on the postcard before the census form mailing and the letter after receipt of the census form.
- Poor marketing design of posters, brochures and yard signs – difficult to read i.e. print small and lengthy messages.

Future Considerations

- Allow the individual complete count census committee to order their own supplies directly from the distribution center. This would give the committees more control in ordering the type and quantity of supplies for specific events.
- Have census promotional products available early in the campaign (summer events) so as not to miss promotional opportunities.
- Availability of funds at the local level for unique and innovative promotional ideas.

Conclusion

The City of Menasha's mail return rate was 84%. This was consistent with the Fox Valley region and the state of Wisconsin. The more the census message is given with the importance of returning forms, the higher the return rate will be. A committee that is comprised of members who know the community enhances the ability to promote the census campaign.

MARY E. KRUEGER
County Treasurer
Mekrueger@co.winnebago.wi.us



415 JACKSON STREET, PO BOX 2808
OSHKOSH, WISCONSIN 54903-2808

DIANA HELLMANN
Deputy Treasurer
Dhellmann@co.winnebago.wi.us

(920) 236-4777
FAX (920) 303-3025

Winnebago County

Office of the County Treasurer

The Wave of the Future

September 20, 2010

NOTICE OF COMMENCEMENT OF PROCEEDINGS IN-REM TO FORECLOSE TAX LIENS BY WINNEBAGO COUNTY UNDER WIS. STATS 75.521

TO WHOM IT MAY CONCERN:

Enclosed are copies of the Notice of Commencement of Proceedings In-Rem, the Petition to Foreclose by Proceedings In-Rem and a partial list of the properties being foreclosed.

This letter is being sent to you because our title search indicated that you may have an interest in the properties highlighted on the list.

All of the taxes listed, plus interest, penalties and fees must be paid on or before November 29, 2010, the final redemption date, to stop this foreclosure action. Please contact the Winnebago County Treasurers Office for an exact payoff amount.

DO NOT IGNORE THIS NOTICE. THE COUNTY WILL TAKE OWNERSHIP OF THIS PROPERTY IF THE TAXES ARE NOT PAID BY NOVEMBER 29, 2010.

Call the County Treasurer's Office (920) 236-4777 for the exact amount due.

Sincerely,

Mary E. Krueger
Winnebago County Treasurer

Encl.

RECEIVED

SEP 21 2010

CITY OF MENASHA
BY dg

STATE OF WISCONSIN

CIRCUIT COURT
BRANCH 1

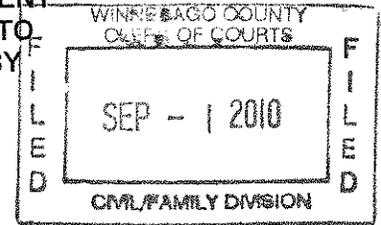
WINNEBAGO COUNTY

IN THE MATTER OF THE
FORECLOSURE OF TAX LIENS
UNDER SECTION 75.521, WIS.
STATS., BY WINNEBAGO COUNTY
LIST OF TAX LIENS FOR 2010,
NUMBER TWO

NOTICE OF COMMENCEMENT
OF PROCEEDING IN REM TO
FORECLOSE TAX LIENS BY
WINNEBAGO COUNTY

CASE NO. 10 GF 913

Code No. 30405



Take Notice that all persons having or claiming to have any right, title or interest in or lien upon the real property described in the List of Tax Liens of Winnebago County Being Foreclosed by Proceeding In Rem 2010, Number ~~One~~^{Two}, on file in the office of the Clerk of Circuit Court of Winnebago County dated **September 1, 2010**, are hereby notified that the filing of such List of Tax Liens in the office of the Clerk of Circuit Court of Winnebago County constitutes the commencement by said Winnebago County of a special proceeding in the Circuit Court for Winnebago County to foreclose the tax liens therein described by foreclosure proceedings In Rem and that a notice of the pendency of such proceeding against each piece or parcel of land therein described was filed in the office of the Clerk of Circuit Court on September 1, 2010. Such proceeding is brought against the real property herein described only and is to foreclose the tax liens described in such list. No personal judgment will be entered herein for such taxes, assessments or other legal charges or any part thereof.

Take further notice that all persons having or claiming to have any right, title or interest in or lien upon the real property described in said List of Tax Liens are hereby notified that a certified copy of such List of Tax Liens has been posted in the office of the County Treasurer of Winnebago County and will remain posted for public inspection up to and including the **29th day of November, 2010**, which date is hereby fixed as the last day of redemption.

Take further notice that any person having or claiming to have any right, title or interest in or lien upon any such parcel may, on or before said **November 29, 2010**, redeem such delinquent tax liens by paying to the County Treasurer of Winnebago County the amount of all such unpaid tax liens and, in addition thereto, all interest and penalties which have accrued on said unpaid tax liens computed to and including the day of redemption.

Dated this **1st day of September, 2010**.

WINNEBAGO COUNTY

By: MARY KRUEGER
County Treasurer

PUBLICATION DATES:

9/20/10 (1)
9/27/10 (2)
10/4/10 (3)

3. That Winnebago County, by Ordinance adopted June 15, 1976, has elected to proceed under sec. 75.521, Wis. Stats., for the purpose of enforcing tax liens in said County.

4. That said list, made and filed pursuant to the provisions of Sec. 75.521, Wis. Stats., is attached hereto.

5. That interest on the principal sum of each tax lien hereinbefore listed is charged at a rate of one (1) percent per month, or a fraction thereof from February 1 of the year of sale to date of redemption.

6. That all descriptions by lot and block number refer to plats and maps filed in the Office of the Register of Deeds for Winnebago County, Wisconsin.

7. That no municipality other than Winnebago County has any right, title or interest in the aforescribed lands, tax liens, or in the proceeds thereof except as noticed herein.

WHEREFORE, Winnebago County petitions for judgment vesting title to each of said parcels of land in Winnebago County in fee simple absolute as of the date of entry of judgment in this action and for judgment barring and foreclosing any and all claims whatsoever of the former owners, their heirs, successors or assigns, or any person claiming through and under them, and all

persons, both natural and artificial, including the State of said lands, since the date of filing the list of Tax Liens in the Office of the Clerk of the Circuit Court for Winnebago County.

Dated this 1st day of September, 2010.

WINNEBAGO COUNTY, A political
Subdivision of the State of Wisconsin

By: Mary Kueger
Mary Kueger, County Treasurer

John A. Bodnar
John A. Bodnar, Corporation Counsel

P.O. Address:
P.O. Box 2808
Oshkosh Wi 54901
(920) 236-4752

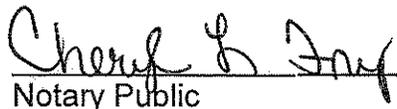
STATE OF WISCONSIN)
) SS
WINNEBAGO COUNTY)

Mary Krueger, being first duly sworn on oath, says that she is the Treasurer of Winnebago County, Wisconsin, a political subdivision of the State of Wisconsin, and that the foregoing list of tax liens and statements and dates therein contained are true and correct according to the records of the office of this affiant.



Mary Krueger
Winnebago County Treasurer

Subscribed and sworn to before
Me this 1st day of September,
2010.



Notary Public
Winnebago County, Wisconsin
My Commission Expires: August 26, 2012

PARCEL # & DESCRIPTION	LAST OWNER'S NAME OTHER'S INTERESTED	TAX YEAR	SALE YEAR	CERT NO.	AMOUNT
CITY OF MENASHA FIRST WARD 701-0539 <i>653 Milwaukee St.</i> THE WEST 120 FEET, FRONT AND REAR, OF LOT NINE (9) AND THE WEST 120 FEET, FRONT AND REAR, OF THE NORTH 20 FEET OF LOT TEN (10) OF BLOCK TWO (2) IN REED'S FIRST ADDITION TO THE VILLAGE OF MENASHA, IN THE FIRST WARD, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.	GERALD C VOIGT, SR GAIL M BALTHAZOR THE BANK OF NEW YORK MELLON F/K/A THE BANK OF NEW YORK COMMUNITY FIRST CREDIT UNION CLERK - CITY OF MENASHA	2006	2007	00978	\$1,129.62

THIRD WARD 703-0055 <i>313 Winnebago Ave</i> THE SOUTH SIXTY (60) FEET OF LOT ONE (1) IN THE SUBDIVISION OF LOT EIGHT (8) OF THE SUBDIVISION OF FRACTIONAL LOT TWO (2) OF SECTION TWENTY- THREE (23), TOWNSHIP TWENTY (20) NORTH, RANGE SEVENTEEN (17) EAST, IN THE THIRD WARD, CITY OF MENASHA, PER ASSESSOR'S MAP (1925), WINNEBAGO COUNTY, WISCONSIN.	THERESE L TULLY BANK ONE, NA SURGICAL ASSOCIATES OF NEENAH SC APPANASHA PET CLINIC ST ELIZABETH HOSPITAL INC CLERK - CITY OF MENASHA	2006	2007	01028	\$5,391.10
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703-0645 <i>224 Abby Ave</i> THAT PORTION OF LOT 6, IN THE SUBDIVISION OF BLOCK "D" IN HEWITT'S ADDITION, 3 RD WARD, CITY OF MENASHA, BOUNDED AND DESCRIBED AS FOLLOWS: COMMENCING ON THE NORTH LINE OF ABBEY AVENUE, AT A POINT 240 FEET WEST OF THE SOUTHEAST CORNER OF SAID BLOCK, THENCE NORTHERLY PARALLEL WITH THE EASTERLY LINE OF SAID BLOCK, TO THE NORTH LINE THEREOF, THENCE WEST ALONG THE NORTH LINE OF SAID BLOCK, 59.5 FEET, THENCE SOUTH TO THE NORTH LINE OF ABBEY AVENUE; THENCE EAST ALONG THE NORTH LINE OF ABBEY AVENUE 90 FEET, MORE OR LESS, TO THE PLACE OF BEGINNING, ALL IN THE CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.	GARY L & MARY K TONN LONG BEACH MORTGAGE COMPANY WISCONSIN ELECTRIC POWER CO. CLERK - CITY OF MENASHA	2006	2007	01052	\$1,855.75
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FIFTH WARD 705-0027 <i>625 First St.</i> LOT SIX (6) OF BLOCK TWENTY- TWO (22) IN THE PLAT OF MENASHA, (TWO ADDITIONS), IN THE FIFTH WARD, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.	WARREN R & KATHLEEN A MERKEL LAWRENCE J & BETTY J KNOLL CITY OF MENASHA FIRST FEDERAL SAVINGS BANK LA CROSSE - MADISON CLERK - CITY OF MENASHA	2006	2007	01105	\$2,798.74
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705-0877-01 <i>1463 Manitowoc Rd</i> LOT ONE (1) ACCORDING TO CERTIFIED SURVEY MAP FILED IN VOLUME 1 OF SURVEY MAPS ON PAGE 1076 AS DOCUMENT NO. 583639; BEING PART OF THE SOUTH EAST ¼ OF THE SOUTH EAST ¼ OF SECTION TWELVE (12), TOWNSHIP TWENTY (20) NORTH, OF RANGE SEVENTEEN (17) EAST, IN THE FIFTH WARD, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.	STEVEN J & BONNIE L SOKOL TCF COMSUMER FINANCIAL SERVICES INC HEWITT HEATING & AIR CONDITIONING INC CAPITAL ONE BANK USA NA CLERK - CITY OF MENASHA	2006	2007	01140	\$1,178.60
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CITY OF NEENAH

SECOND WARD

802-1357-02 LOT TWO (2), CERTIFIED SURVEY MAP NO. 4238 RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR WINNEBAGO COUNTY, WISCONSIN IN VOLUME 1 ON PAGE 4238, AS DOCUMENT NO. 1058002, BEING PART OF LOT 2 OF CERTIFIED SURVEY MAP 3854, BEING PART OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 5, TOWNSHIP 19 NORTH, RANGE 17 EAST, LOCATED IN THE CITY OF NEENAH, WINNEBAGO COUNTY, WISCONSIN.	SEYMOUR ENTERPRISES, LLC M&I MARSHALL & ILSLEY BANK CLERK - CITY OF NEENAH	2006	2007	01232	\$5,681.79
--	--	------	------	-------	------------

**ORDINANCE: Electing to Proceed Under
Section 75.521, Wis. Stats.,
In Relation To The Enforcement
Of The Collection Of Tax Liens
(Sec. 3.02 of General Code
of Winnebago County, WI.)**

The County Board of Supervisors of the County of Winnebago do ordain as follows:

From and after the 1st day of July, 1976, the County of Winnebago elects to adopt the provisions of Section 75.521, Wisconsin Statutes, for the purpose of enforcing tax liens in such county in the cases which the procedure provided by such section is applicable.

Submitted by,

PERSONNEL AND FINANCE COMMITTEE

ADOPTED: 6/15/76

Vote requirement for

passage: Majority

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, September 20, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:02 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Hendricks, Zelinski, Englebert, Benner, Roush Taylor, Wisneski
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, Lt. Schultz, DPW Radtke, CDD Keil,
C/T Stoffel, PRD Tungate, Pk Supt Maas, Clerk Galeazzi and the Press.

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Chris Klein, 730 Keyes Street. Comments on resolution to keep Oshkosh Post Office facility open; lots on Racine Street; oppose to requiring permit to re-roof; Lake Park Villas listing on MLS; 2011 budget

Dan Gueths, 7255 Manitowoc Road. Filed a Notice of Claim Against the City for incident on May 30, 2010 with City of Menasha police officers.

James Hietpas, 1298 Appleton Road. Questions on the annexation of his property to the City.

Stan Sevenich, 645 9th Street. Commended Mayor and Council for taking property steps with Lake Park Villas development.

Mary Nebel, 713 1st Street. Comments on Economic Development position.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 9/7/10
- b. Board of Public Works, 9/7/10
- c. NM Fire-Rescue Joint Fire Commission, 8/25/10
- d. Plan Commission, 9/14/10
- e. Personnel Committee, 9/7/10
- f. Sustainability Board, 8/17/10

Communications:

- g. Clerk Galeazzi, 9/14/10; Partisan Primary Election results
- h. Comp Stoffel, 9/15/10; Budget information request by Ald. Englebert
- i. Customers First!, 9/10 The Wire newsletter

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 9/7/10

DRAFT

G. CONSENT AGENDA, cont'd.

Administration Committee, 9/7/10; recommends approval of:

2. Vision Insurance Plan of America 3 Year Renewal
3. Agreement with Spielbauer Fireworks Co., Inc for fireworks programs on July 4, 2011 and July 4, 2012
4. Loan to City of Menasha Sewage Utility

Board of Public Works, 9/7/10; recommends approval of:

5. Street Use Application – Menasha High School Homecoming Parade; Friday, October 15, 2010; 5:30 PM – 6:10 PM
6. Recommendation of Established Fees for Post Construction Storm Water Management Permit

Board of Public Works, 9/20/10; recommends approval:

7. To award contract for Manitowoc Road/Province Terrace – Fire Station #36 (Neenah-Menasha Fire Rescue)

Personnel Committee, 9/7/10; recommends approval of:

8. Economic Development Position

Plan Commission, 9/14/10; recommends approval of:

9. The Golden Eagle Properties, LLC annexation with the temporary zoning classification as follows:
Parcel "A" – R-4 Multi Family
Parcel "B" – C-1 Commercial
Parcel "C" – C-1 Commercial

Ald. Hendricks requested item 8 (Economic Development Position) be removed from Consent Agenda.

Ald. Zelinski requested item 3 (Agreement with Spielbauer Fireworks) be removed from Consent Agenda.

Ald. Roush requested item 9 (Temporary zoning classification) be removed from Consent Agenda.

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve items 1, 2, 4, 5, 6, 7

Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Taylor, seconded by Ald. Hendricks to approve item 3 (Agreement with Spielbauer Fireworks)

Discussion: Mayor Merkes explained this agreement would guarantee 2010 prices of fireworks for 2011 and 2012. When asked about an "opt-out" option, CA/HRD Captain reviewed the agreement and did not find an option. The agreement listed the options for a fireworks show.

Motion carried on roll call 7-1. Ald. Roush-no

Moved by Ald Hendricks, seconded by Ald. Englebert to approve item 8 (Economic Development Position)

Discussion: Mayor Merkes explained the salary range was set based on what other communities have experienced. Council is being asked to approve creation of the position. Lengthily discussion on funding the position and working with local businesses.

Motion carried on roll call 5-3.

Ald. Roush, Taylor, Hendricks, Englebert, Benner – yes

Ald. Wisneski, Langdon, Zelinski - no

Moved by Ald. Hendricks, seconded by Ald. Benner to approve item 9 (Temporary zoning classification)

Discussion: CDD Keil explained the Parcel B (Hietpas property) is currently zoned commercial and will remain as commercial when it is annexed. Boundary agreement with Town of Menasha allows for the annexing of smaller undeveloped parcels when other parcels are being annexed.

Motion carried on roll call 8-0.

DRAFT

I. ACTION ITEMS

- a. Accounts payable and payroll for the term of 9/9/10 to 9/16/10 in the amount of \$1,384,284.04
Moved by Ald. Wisneski, seconded by Ald. Langdon to approve accounts payable and payroll
Discussion/Questions/Answers on expenditures.
Motion carried on roll call 8-0.
- b. Lake Park Villas proposals
Mayor Merkes provided a spreadsheet with two different financial scenarios based on proposals from Lexington Homes, Cypress Homes and Van's Construction for development at Lake Park Villas. The financial information was broken down by land sales and improvements and how it would be applied to the City's debt service. One scenario was based on proposals from Lexington Homes and Cypress Homes, and the other scenario was on proposals from Cypress Homes and Van's Construction.

The Council asked Mayor Merkes to provide an executive summary of the financial scenarios at the next meeting.

J. ORDINANCES AND RESOLUTIONS

1. O-12-10 An Ordinance Relating to Application of Menasha Building Code(Recommended by Administration Committee, introduced by Ald. Wisneski)
CA/HRD Captain stated the motion to amend the ordinance and the language on the ordinance do not match. She asked for clarification from the Council.
Discussion ensued on the intent of the amendment. CA/HRD Captain was asked to provide the proper language for the amendment to exempt homeowners from having to get a permit if they themselves are re-roofing their home.
2. O-13-10 Ordinance Relating to Restricted Parking (Milwaukee Street) (Recommended by Board of Public Works, introduced by Ald. Wisneski & Taylor)
No Action
3. O-14-10 An Ordinance Making Changes to Budget Review Dates (Recommended by Administration Committee, introduced by Ald. Taylor)
No Action
4. O-15-10 – An ordinance making changes to Chapter 2, Fire Prevention Code (Recommended by NM Fire Rescue Joint Finance & Personnel Committee, introduced by Ald. Wisneski)
No Action
5. R-20-10 – A resolution supporting application of a 2011 Wisconsin Dept. of Natural Resources-Urban Forestry Grant for Emerald Ash Borer implementation plan and tree planting
Moved by Ald. Hendricks, seconded by Ald. Langdon to adopt R-20-10
Discussion: Pk Supt Mass explained funds received from the 2010 DNR Urban Forestry Grant were used to hire an intern to inventory Ash trees in the City. Currently there are no trees in the City that are infected with EAB. Funds received from this grant will be used to remove trees that are in critical and poor condition.
Motion carried on roll call 8-0.

K. APPOINTMENTS

None

L. HELD OVER BUSINESS

1. Lake Park Villas garage offer
CA/HRD Captain explained JLKP's offer is for them to remove the garage from the land and the City would take care of the delinquent taxes due to Calumet County.
Discussion ensued on how JLKP obtained the parcel, who is maintaining the property, if the LPV Homeowner's Assoc. is still interested in purchasing the parcel, who would restore the property back to the original condition, what permits are required to move the garage.
Moved by Ald. Benner, seconded by Ald. Wisneski to deny JLKP offer.
Motion carried on roll call 8-0.

DRAFT

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Langdon to adjourn at 8:28 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, City Clerk

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 9/21/10-9/30/10 Checks # 27067-27238	\$ 593,009.50
Payroll Checks for 9/23/10-9/30/10	<u>162,710.18</u>
Total	\$ 755,719.68

Medical Expense Reimbursement Trust-Retirement Pay Out

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

**A gap in check numbers is due to more invoices being paid than fits on one check stub. In that case the last check stub used for that vendor is the check number that will show on the check register.

AP Check Register
Check Date: 9/21/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACC PLANNED SERVICE INC	27067	9/21/2010	3562	100-0601-551.24-03	215.50	BLDG. REPAIR/MAINTENANCE
			Total for check: 27067		215.50	
	27068	9/21/2010	43296	100-0601-551.30-16	7.00	PROGRAM SUPPLIES
			Total for check: 27068		7.00	
AMAZON	27070	9/21/2010	027662733129	100-0601-551.30-14	39.98	LIBRARY MATERIALS
		9/21/2010	027663561887	100-0601-551.30-14	(4.00)	CREDIT
		9/21/2010	027665057862	100-0601-551.30-14	53.97	LIBRARY MATERIALS
		9/21/2010	027665482032	100-0601-551.30-14	(2.00)	CREDIT
		9/21/2010	027669364782	100-0601-551.30-14	44.97	LIBRARY MATERIALS
		9/21/2010	103363160263	100-0601-551.30-14	37.99	LIBRARY MATERIALS
		9/21/2010	205465982886	100-0601-551.30-14	347.90	LIBRARY MATERIALS
		9/21/2010	205467935073	100-0601-551.30-14	77.47	LIBRARY MATERIALS
		9/21/2010	205468253213	100-0601-551.30-14	(1.00)	CREDIT
		9/21/2010	205469769411	100-0601-551.30-14	30.77	LIBRARY MATERIALS
		9/21/2010	261400373309	100-0601-551.30-14	(3.00)	CREDIT
		9/21/2010	261409326985	100-0601-551.30-14	44.98	LIBRARY MATERIALS
		9/21/2010	275355029240	100-0601-551.30-14	(2.00)	CREDIT
		9/21/2010	275355052801	100-0601-551.30-14	29.99	LIBRARY MATERIALS
		9/21/2010	275356286820	100-0601-551.30-14	67.97	LIBRARY MATERIALS
	9/21/2010	275356789872	100-0601-551.30-14	74.98	LIBRARY MATERIALS	
	9/21/2010	275359472508	100-0601-551.30-14	53.98	LIBRARY MATERIALS	
	9/21/2010	278531037126	100-0601-551.30-14	50.97	LIBRARY MATERIALS	
			Total for check: 27070		943.92	
AUDIOGO	27071	9/21/2010	398248	100-0601-551.30-14	159.94	LIBRARY MATERIALS
			Total for check: 27071		159.94	
BAKER & TAYLOR INC	27074	9/21/2010	2024917402	100-0601-551.30-14	264.31	LIBRARY MATERIALS
		9/21/2010	2024920510	100-0601-551.30-14	239.82	LIBRARY MATERIALS
		9/21/2010	2024934682	100-0601-551.30-14	39.81	LIBRARY MATERIALS

AP Check Register
Check Date: 9/21/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BAKER & TAYLOR INC...	27074...	9/21/2010	2024934750	100-0601-551.30-14	263.72	LIBRARY MATERIALS
		9/21/2010	2024940679	100-0601-551.30-14	554.03	LIBRARY MATERIALS
		9/21/2010	2024947790	100-0601-551.30-14	287.71	LIBRARY MATERIALS
		9/21/2010	2024947790DUP	100-0601-551.30-16	10.07	PROGRAM SUPPLIES
		9/21/2010	2024963212	100-0601-551.30-14	190.18	LIBRARY MATERIALS
		9/21/2010	2024963212DUP	100-0601-551.30-16	2.51	PROGRAM SUPPLIES
		9/21/2010	2024963956	100-0601-551.30-14	119.02	LIBRARY MATERIALS
		9/21/2010	2024969295	100-0601-551.30-14	24.04	LIBRARY MATERIALS
		9/21/2010	2024971761	100-0601-551.30-14	359.60	LIBRARY MATERIALS
		9/21/2010	2024983390	100-0601-551.30-14	222.16	LIBRARY MATERIALS
		9/21/2010	2024989472	100-0601-551.30-14	50.14	LIBRARY MATERIALS
		9/21/2010	2024990689	100-0601-551.30-14	15.11	LIBRARY MATERIALS
		9/21/2010	2025000268	100-0601-551.30-14	145.76	LIBRARY MATERIALS
		9/21/2010	2025002519	100-0601-551.30-14	462.59	LIBRARY MATERIALS
		9/21/2010	2025010790	100-0601-551.30-14	511.05	LIBRARY MATERIALS
		9/21/2010	2025013796	100-0601-551.30-14	53.35	LIBRARY MATERIALS
		9/21/2010	2025015683	100-0601-551.30-14	328.79	LIBRARY MATERIALS
		9/21/2010	5010999701	100-0601-551.30-14	87.68	LIBRARY MATERIALS
		9/21/2010	126578150	100-0601-551.30-14	387.73	LIBRARY MATERIALS
		9/21/2010	127112540	100-0601-551.30-14	79.10	LIBRARY MATERIALS
		9/21/2010	127652560	100-0601-551.30-14	366.37	LIBRARY MATERIALS
		9/21/2010	127652561	100-0601-551.30-14	182.64	LIBRARY MATERIALS
		9/21/2010	127652562	100-0601-551.30-14	20.15	LIBRARY MATERIALS
		9/21/2010	127652570	100-0601-551.30-14	122.86	LIBRARY MATERIALS
		9/21/2010	127951460	100-0601-551.30-14	17.99	LIBRARY MATERIALS
		9/21/2010	128331660	100-0601-551.30-14	56.34	LIBRARY MATERIALS
		9/21/2010	128331661	100-0601-551.30-14	20.13	LIBRARY MATERIALS
	9/21/2010	129024150	100-0601-551.30-14	148.15	LIBRARY MATERIALS	
		Total for check: 27074			5,632.91	
THOMAS BOUREGY & CO INC	27075	9/21/2010	61393A	100-0601-551.30-14	139.50	LIBRARY MATERIALS
			Total for check: 27075		139.50	

AP Check Register
Check Date: 9/21/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BRILLIANCE AUDIO INC	27076	9/21/2010	IN0562916	100-0601-551.30-14	436.52	LIBRARY MATERIALS
			IN0564502	100-0601-551.30-14	106.11	LIBRARY MATERIALS
				Total for check: 27076	542.63	
BRODART CO	27077	9/21/2010	137808	100-0601-551.30-18	16.87	DEPARTMENT SUPPLIES
			138768	100-0601-551.30-18	7.00	DEPARTMENT SUPPLIES
				Total for check: 27077	23.87	
BUILDERS SERVICE CENTER	27078	9/21/2010	B008107-IN	100-0601-551.24-03	145.20	BLDG. REPAIR/MAINTENANCE
						Total for check: 27078
	CDW GOVERNMENT INC	27079	9/21/2010	TQR5623	100-0601-551.30-10	314.90
TTT6153				100-0601-551.30-10	76.12	OFFICE SUPPLIES
			Total for check: 27079	391.02		
CENTER POINT LARGE PRINT	27080	9/21/2010	871765	100-0601-551.30-14	21.57	LIBRARY MATERIALS
						Total for check: 27080
	COMMUNICATION SUPPORT	27081	9/21/2010	7416069	100-0601-551.24-03	300.00
				Total for check: 27081	300.00	
GALE		27082	9/21/2010	16893985	100-0601-551.30-14	51.98
	16894047			100-0601-551.30-14	154.33	LIBRARY MATERIALS
	9/21/2010	16897255	100-0601-551.30-14	25.59	LIBRARY MATERIALS	
		16897303	100-0601-551.30-14	49.58	LIBRARY MATERIALS	
	9/21/2010	16899891	100-0601-551.30-14	23.99	LIBRARY MATERIALS	
		16901208	100-0601-551.30-14	28.79	LIBRARY MATERIALS	
	9/21/2010	16903988	100-0601-551.30-14	19.99	LIBRARY MATERIALS	
		16905507	100-0601-551.30-14	51.18	LIBRARY MATERIALS	

AP Check Register
Check Date: 9/21/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
GALE...	27082...	9/21/2010	16905559	100-0601-551.30-14	19.99	LIBRARY MATERIALS
			Total for check: 27082		425.42	
GANNETT WISCONSIN MEDIA	27083	9/21/2010	09162010	100-0601-551.30-14	224.37	LIBRARY MATERIALS
			Total for check: 27083		224.37	
HIGHSMITH	27084	9/21/2010	1015985539	100-0601-551.30-18	167.40	DEPARTMENT SUPPLIES
			Total for check: 27084		167.40	
HOME DEPOT CREDIT SERVICES	27085	9/21/2010	5020365	100-0601-551.30-16	106.64	PROGRAM SUPPLIES
			Total for check: 27085		106.64	
INGRAM LIBRARY SERVICES	27086	9/21/2010	53020100	100-0601-551.30-14	34.01	LIBRARY MATERIALS
		9/21/2010	53020101	100-0601-551.30-14	34.21	LIBRARY MATERIALS
		9/21/2010	53020102	100-0601-551.30-14	66.99	LIBRARY MATERIALS
		9/21/2010	53135981	100-0601-551.30-14	36.01	LIBRARY MATERIALS
		9/21/2010	53135982	100-0601-551.30-14	51.83	LIBRARY MATERIALS
		9/21/2010	53135983	100-0601-551.30-14	16.36	LIBRARY MATERIALS
		9/21/2010	53441163	100-0601-551.30-14	118.91	LIBRARY MATERIALS
		9/21/2010	53603580	100-0601-551.30-14	33.02	LIBRARY MATERIALS
		9/21/2010	53603581	100-0601-551.30-14	33.13	LIBRARY MATERIALS
		9/21/2010	53603582	100-0601-551.30-14	33.71	LIBRARY MATERIALS
			Total for check: 27086		458.18	
	KITZ & PFEIL INC	27087	9/21/2010	0723140144	100-0601-551.24-03	8.10
		9/21/2010	0820140184	100-0601-551.30-13	3.86	HOUSEKEEPING SUPPLIES
			Total for check: 27087		11.96	
MIDWEST TAPE	27088	9/21/2010	2260915	100-0601-551.30-14	75.96	LIBRARY MATERIALS
		9/21/2010	2266478	100-0601-551.30-14	7.99	LIBRARY MATERIALS
		9/21/2010	2273167	100-0601-551.30-14	42.97	LIBRARY MATERIALS

AP Check Register
Check Date: 9/21/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MIDWEST TAPE...	27088...	9/21/2010	2279750	100-0601-551.30-14	51.98	LIBRARY MATERIALS
			Total for check: 27088		178.90	
MINITEX	27089	9/21/2010	68221	100-0601-551.30-18	1,613.00	DEPARTMENT SUPPLIES
			Total for check: 27089		1,613.00	
ORIENTAL TRADING CO INC	27090	9/21/2010	640026281-01	100-0601-551.30-16	205.45	PROGRAM SUPPLIES
			Total for check: 27090		205.45	
OSHKOSH PUBLIC LIBRARY	27091	9/21/2010	749	100-0601-551.30-18	1.06	DEPARTMENT SUPPLIES
			Total for check: 27091		1.06	
RANDOM HOUSE INC	27092	9/21/2010	1089250492	100-0601-551.30-14	18.00	LIBRARY MATERIALS
		9/21/2010	1089296972A	100-0601-551.30-14	56.80	LIBRARY MATERIALS
		9/21/2010	1089296972B	100-0601-551.30-14	89.96	LIBRARY MATERIALS
		9/21/2010	1089296972C	100-0601-551.30-14	29.60	LIBRARY MATERIALS
		9/21/2010	1089337897	100-0601-551.30-14	6.00	LIBRARY MATERIALS
		9/21/2010	1089391985	100-0601-551.30-14	30.00	LIBRARY MATERIALS
		9/21/2010	1089407979	100-0601-551.30-14	96.00	LIBRARY MATERIALS
		9/21/2010	1089450088	100-0601-551.30-14	35.20	LIBRARY MATERIALS
		9/21/2010	1089453146	100-0601-551.30-14	29.96	LIBRARY MATERIALS
		9/21/2010	1089453598	100-0601-551.30-14	18.75	LIBRARY MATERIALS
		9/21/2010	1089466887	100-0601-551.30-14	30.00	LIBRARY MATERIALS
			Total for check: 27092		440.27	
	RECORDED BOOKS LLC	27093	9/21/2010	4964213	100-0601-551.30-14	82.20
			Total for check: 27093		82.20	
RHYME BUSINESS PRODUCTS	27094	9/21/2010	226981	100-0601-551.30-10	131.90	OFFICE SUPPLIES

AP Check Register
Check Date: 9/21/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
RHYME BUSINESS PRODUCTS...	27094...	9/21/2010	227891	100-0601-551.30-10	53.77	OFFICE SUPPLIES
	Total for check: 27094				185.67	
	27095	9/21/2010	09162010	100-0601-551.30-14	18.95	LIBRARY MATERIALS
Total for check: 27095				18.95		
KATRINA ROBB	27096	9/21/2010	09152010	100-0601-551.33-01	7.50	MILEAGE REIMBURSEMENT
	09162010	9/21/2010	09162010	100-0601-551.30-16	29.84	PROGRAM SUPPLIES
	Total for check: 27096				37.34	
STAPLES ADVANTAGE	27097	9/21/2010	8016229770	100-0601-551.30-10	265.31	OFFICE SUPPLIES
	Total for check: 27097				265.31	
	27098	9/21/2010	350300.2	100-0601-551.30-14	33.03	LIBRARY MATERIALS
9/21/2010	353597	100-0601-551.30-14	180.85	LIBRARY MATERIALS		
9/21/2010	353598	100-0601-551.30-14	284.20	LIBRARY MATERIALS		
9/21/2010	353599	100-0601-551.30-14	256.41	LIBRARY MATERIALS		
Total for check: 27098				754.49		
UNIQUE MANAGEMENT SERVICES INC	27099	9/21/2010	202740	100-0000-441.19-00	322.20	COLLECTION AGENCY FEES
	Total for check: 27099				322.20	
	27100	9/21/2010	33561	100-0601-551.30-15	345.00	SUPPLIES - TOOLS, EQUIP
Total for check: 27100				345.00		
JULIE WING	27101	9/21/2010	09162010	100-0601-551.33-01	38.00	MILEAGE REIMBURSEMENT
	Total for check: 27101				38.00	

AP Check Register
Check Date: 9/21/2010

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WINNEBAGOLAND GENEALOGICAL SOCIETY	27102	9/21/2010	809951	100-0601-551.30-14	20.00	LIBRARY MATERIALS
			Total for check: 27102		20.00	
WINNEFOX LIBRARY SYSTEM	27103	9/21/2010	3849	100-0601-551.30-14	45.00	LIBRARY MATERIALS
			Total for check: 27103		45.00	
WISCONSIN LIBRARY ASSOCIATION	27104	9/21/2010	09162010	100-0601-551.33-03	23.00	MEAL EXPENDITURE
			Total for check: 27104		23.00	
					14,492.87	

AP Check Register
Check Date: 9/23/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACC PLANNED SERVICE INC	27105	9/23/2010	3633	100-0501-522.24-03	117.61	PM/BELTS/FILTERS
			Total for check: 27105		117.61	
ACCURATE	27106	9/23/2010	1035361	731-1022-541.30-18	170.88	NON CLORINATED BRAKLEEN
		9/23/2010	1035362	731-1022-541.29-04	89.88	FRONT END ALIGNMENT
		9/23/2010	1035363	731-1022-541.30-18	(41.76)	NON CLORINATED BRAKLEEN
			Total for check: 27106		219.00	
AIRGAS NORTH CENTRAL	27107	9/23/2010	105184274	731-1022-541.21-06	63.77	ACETYLENE/ARGON/OXYGEN CYLINDERS
			Total for check: 27107		63.77	
APPLETON ELECTRONICS SUPPLY LLC	27108	9/23/2010	2388	100-0801-521.24-04	10.22	AUTOMOTIVE CONNECTORS
			Total for check: 27108		10.22	
CITY OF APPLETON	27109	9/23/2010	193670	100-0000-201.15-00	200.00	VALLEY TRANSIT AD FARM MARKET
		9/23/2010	193674	100-0704-552.34-02	114.84	LIFEGUARD TRAINING
			Total for check: 27109		314.84	
ASSOCIATED APPRAISAL CONSULTANTS	27110	9/23/2010	9571	100-0402-513.21-09	4,841.67	PROFESSIONAL SERVICES
				100-0402-513.30-11	5.01	POSTAGE
		9/23/2010	9572	100-0402-513.21-04	59.76	INTERNET POSTING
			Total for check: 27110		4,906.44	
AT&T	27111	9/23/2010	920R09453009	100-1001-514.22-01	113.90	MONTHLY SERVICE SEPT 4-OCT 3, 2010
				601-1020-543.22-01	292.50	MONTHLY SERVICE SEPT 4-OCT 3, 2010
			Total for check: 27111		406.40	

AP Check Register
Check Date: 9/23/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
AT&T ADVERTISING & PUBLISHING	27112	9/23/2010	090510	100-1001-514.29-03	402.00	FOX CITIES DIRECTORY
			Total for check: 27112		402.00	
AUTO RESTYLERS	27113	9/23/2010	810585	100-0801-521.29-05	60.00	WINDOWTINT K9 TRUCK
			Total for check: 27113		60.00	
BADGER HIGHWAYS CO INC	27114	9/23/2010	151071	100-1004-541.30-18	598.56	HOTMIX ASPHALT SURFACE COURSE
			Total for check: 27114		598.56	
BADGER LAB & ENGINEERING INC	27115	9/23/2010	INV000042243	601-1020-543.21-06	280.00	MENASHA UTILITIES WASTEWATER SAMPLING
			Total for check: 27115		280.00	
BALDWIN COOKE	27116	9/23/2010	2417986	100-0202-512.30-10	13.92	MONTHLY PLANNING GUIDE
				100-0203-512.30-10	13.92	MONTHLY PLANNING GUIDE
				100-1002-541.30-10	32.03	MONTHLY PLANNING GUIDE
				100-0703-553.30-10	18.44	MONTHLY PLANNING GUIDE
				100-1001-514.30-10	13.92	MONTHLY PLANNING GUIDE
				100-0703-553.30-10	18.44	MONTHLY PLANNING GUIDE
			Total for check: 27116		142.69	
BAYCOM INC	27117	9/23/2010	127825	100-0801-521.29-05	110.00	REPAIRED VEHICLE RADIO
			49412	100-0801-521.80-05	(4,743.00)	CREDIT
			52742	100-0801-521.80-05	4,636.11	ARBITRATOR CAMERA KIT
			Total for check: 27117		3.11	
BECK ELECTRIC INC	27118	9/23/2010	G87	100-0703-553.21-06	427.75	INSTALL METER SOCKET POND WATER PUMP
			G90	100-1008-541.30-18	75.12	WALK LIGHTS THIRD & TAYCO

AP Check Register
Check Date: 9/23/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BECK ELECTRIC INC...	27118...	9/23/2010...	G90...	100-1008-541.21-06	1,456.00	WALK LIGHTS THIRD & TAYCO
				Total for check: 27118	1,958.87	
BERGSTROM	27119	9/23/2010		100-0801-521.29-05	70.50	LICENSE PLATES
				111855FOR	417.76	SEAT BELTS/BUCKLE
				111988FOR	41.43	PART
				111990FOR	37.35	PART
				112257FOR	22.46	REPLACEMENT KEY SQUAD 29
				CM111855FOR	(222.03)	SEAT BELT BUCKLE CREDIT
				FOCS150702	736.98	COOLING SYSTEM DIAGNOSIS
Total for check: 27119	1,104.45					
CALUMET COUNTY TREASURER	27120	9/23/2010		91-62 PROG/CODE	91.62	FOR 4/10 ELECTION
				100-0204-512.29-01	321.52	BALLOTS FOR 4/10 ELECTION
				Total for check: 27120	413.14	
COMMON SENSE SOLUTIONS LLC	27121	9/23/2010		100-0403-513.21-04	616.00	PROFESSIONAL SERVICES
				Total for check: 27121	616.00	
CULLIGAN WATERCARE SERVICES	27122	9/23/2010		100-1001-514.20-01	17.85	COOLER RENTAL
				731-1022-541.30-13	5.95	COOLER RENTAL
				100-0704-552.30-10	48.50	WATER
Total for check: 27122	72.30					
DEPARTMENT OF WORKFORCE DEVELOPMENT	27123	9/23/2010		100-0702-552.15-09	230.04	UNEMPLOYMENT INSURANCE
				100-0803-521.15-09	11.42	UNEMPLOYMENT INSURANCE
				100-0601-551.15-09	577.50	UNEMPLOYMENT INSURANCE
				100-1001-514.15-09	192.50	UNEMPLOYMENT INSURANCE
Total for check: 27123	1,011.46					

AP Check Register
Check Date: 9/23/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
DEWITT ROSS & STEVENS SC	27124	9/23/2010	899280	267-0102-581.21-01	5,325.25	PROFESSIONAL SERVICES SIERRA CLUB LITIGATION
				Total for check: 27124	5,325.25	
FAULKS BROS CONSTRUCTION INC	27125	9/23/2010	00163332	100-0703-553.24-05	523.21	SUR-HOP INFIELD MIX
		9/23/2010	00163333	100-0703-553.24-05	527.49	SUR-HOP INFIELD MIX
				Total for check: 27125	1,050.70	
GALLS	27126	9/23/2010	510385610	100-0801-521.19-03	39.99	PERFORMANCE POLO
				Total for check: 27126	39.99	
GUNDERSON UNIFORM & LINEN RENTAL	27127	9/23/2010	1374024	100-0801-521.30-13	30.91	TOWEL/MAT SERVICE
				Total for check: 27127	30.91	
HELEN E REMY-BELL	27128	9/23/2010	POLICE	100-0000-201.03-00	1,700.00	EVIDENCE MONEY REFUND
				Total for check: 27128	1,700.00	
JOE'S POWER CENTER	27129	9/23/2010	13525	100-1009-541.30-18	76.68	STUMP GRINDER
		9/23/2010	98349	100-1003-541.30-15	109.95	14" DIAMOND BLADE
				Total for check: 27129	186.63	
JX ENTERPRISES INC	27130	9/23/2010	G202390009	731-1022-541.38-03	894.48	WATER/RADIATOR PIPES
		9/23/2010	G202390011	731-1022-541.38-03	145.68	CLAMPS/HOSES
		9/23/2010	G202420012	731-1022-541.38-03	33.84	ALRM-ELECT-BBKUP LAM
			Total for check: 27130	1,074.00		
KAEMPFER & ASSOCIATES INC	27131	9/23/2010	15720	601-1020-543.21-06	386.18	IND DISC REG PROG SEWER USER MONITORING
		9/23/2010	15721	601-1020-543.21-06	200.00	WASTEWATER CONSULTING USER CHARGE SYSTEM
		9/23/2010	15722	601-1020-543.21-06	299.97	WET WEATHER FLOW BYPASS OVERFLOW ISSUES

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KAEMPFER & ASSOCIATES INC...	27131...	9/23/2010	15723	601-1020-543.21-06	363.43	WW COLLECTION SYS IMPROV SEWER SYS CAPACITY
			Total for check: 27131		1,249.58	
KRUEGER TRUE VALUE	27132	9/23/2010	934141	100-0703-553.30-18	30.78	NUTS BOLTS SCREWS ROPE
			Total for check: 27132		30.78	
KUNDINGER FLUID POWER INC	27133	9/23/2010	50107400	731-1022-541.38-03	35.40	TUBE/PIPE CLAMPS
			Total for check: 27133		35.40	
LAWSON PRODUCTS INC	27134	9/23/2010	9573631	731-1022-541.30-18	168.02	STOCK SUPPLIES
			Total for check: 27134		168.02	
LEVENHAGEN CORPORATION	27135	9/23/2010	71018	207-0707-552.38-01	2,231.46	LEAD FREE GAS
		9/23/2010	71037	207-0707-552.38-01	4,772.65	LEAD FREE GAS
			Total for check: 27135		7,004.11	
MATTHEWS TIRE & SERVICE CENTER	27136	9/23/2010	35253	731-1022-541.38-02	21.99	TIRE MISC
		9/23/2010	35263	731-1022-541.38-02	570.98	TIRE SERVICE
		9/23/2010	35290	731-1022-541.38-02	800.00	TIRE SERVICE
		Total for check: 27136		1,392.97		
MENARDS-APPLETON EAST	27137	9/23/2010	26452	100-1016-543.30-15	79.90	PUSH BROOMS/DUST PANS
				100-1003-541.30-15	84.95	PUSH BROOMS/DUST PANS
		9/23/2010	27942	100-0703-553.30-13	35.54	FLOOR SCRUB/WINDOW SCRUB
		Total for check: 27137		200.39		
MENASHA EMPLOYEES CREDIT UNION	27138	9/23/2010	20100923	100-0000-202.05-00	19,532.50	PAYROLL SUMMARY
			Total for check: 27138		19,532.50	

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MENASHA EMPLOYEES LOCAL 1035	27139	9/23/2010	20100923	100-0000-202.06-00	310.00	PAYROLL SUMMARY
	Total for check: 27139				310.00	
MENASHA EMPLOYEES LOCAL 1035B	27140	9/23/2010	20100923	100-0000-202.07-00	274.16	PAYROLL SUMMARY
	Total for check: 27140				274.16	
MENASHA JOINT SCHOOL DISTRICT	27141	9/23/2010	SEPTMOBHOME	100-0000-412.00-00	6,471.29	SEPTEMBER MOBILE HOME
	Total for check: 27141				6,471.29	
MENASHA ROTARY	27142	9/23/2010	96	100-0801-521.32-01	181.00	MEMBER DUES/DINNER FOUNDATION FEE
	Total for check: 27142				181.00	
MENASHA UTILITIES	27143	9/23/2010	083110	100-1012-541.22-03	15,126.26	STREET LIGHTING
	Total for check: 27143				15,126.26	
MENASHA UTILITIES	27144	9/23/2010	092210	267-0102-581.22-05	150.51	SALES TO OTHER PUBLIC AUTHORITIES
				267-0102-581.22-03	1,139.18	SALES TO OTHER PUBLIC AUTHORITIES
	Total for check: 27144				1,289.69	
MONOPRICE INC	27145	9/23/2010	3442529	100-0403-513.30-15	95.31	ETHERNET NETWORK CABLES
	Total for check: 27145				95.31	
N&M AUTO SUPPLY	27146	9/23/2010	329680	731-1022-541.38-03	58.04	DRIVESHAFT
	Total for check: 27146				58.04	
NETWORK HEALTH SYSTEM INC	27147	9/23/2010	259844	100-0901-515.21-05	225.00	AUDIOMETRIC SCREENING
		9/23/2010	259986	100-0202-512.21-05	76.00	PANEL DRUG SCREEN

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NETWORK HEALTH SYSTEM INC...	27147...	9/23/2010	260241	100-0202-512.21-05	303.00	PREPLACEMENT PHYSICAL	
			Total for check: 27147		604.00		
NORTHEAST ASPHALT INC	27148	9/23/2010	1035125	100-1004-541.30-18	114.95	COMMERCIAL GRADE	
			Total for check: 27148		114.95		
OFFICE DEPOT	27149	9/23/2010	1028743	100-0204-512.30-10	20.63	OFFICE SUPPLIES ELECTIONS	
				100-0203-512.30-10	19.55	OFFICE SUPPLIES CLERK	
				100-0405-513.30-10	15.55	OFFICE SUPPLIES COMMON COUCIL	
				100-0202-512.30-10	10.32	FILE GUIDES/CALC TAPE POST ITS/ENVELOPES	
				100-0201-512.30-10	2.28	POST ITS/ENVELOPES	
				100-0101-511.30-10	10.00	HANGING FILES/CALC TAPE POST ITS/ENVELOPES	
				100-0903-531.30-10	34.75	OFFICE SUPPLIES/ COPY PAPER	
				100-0904-531.30-10	11.99	OFFICE SUPPLIES/ COPY PAPER	
				Total for check: 27149		125.07	
OLD DOMINION BRUSH	27150	9/23/2010	16169-11738	625-1010-541.30-18	2,890.30	IMPELLERS	
			Total for check: 27150		2,890.30		
PACKER CITY INTERNATIONAL	27151	9/23/2010	3202380007	731-1022-541.38-03	50.90	INSULATR	
			3202380011	731-1022-541.38-03	102.95	TAPER BGS	
			3202380016	731-1022-541.30-18	23.37	SLEEVE RETAINER	
			3202420007	731-1022-541.38-03	57.14	LAMPS/FILTERS	
			3202420043	731-1022-541.38-03	58.48	STOCK	
			3202450007	731-1022-541.38-03	11.78	AIR FILT	
			3202510036	731-1022-541.38-03	168.20	CRIMP FI	
			Total for check: 27151		472.82		
SAFEGUARD BUSINESS SYTEMS	27152	9/23/2010	026330764	100-0401-513.29-01	563.33	AP CHECKS	
			Total for check: 27152		563.33		

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SAFELITE FULFILLMENT INC	27153	9/23/2010	05163-117225	100-0801-521.29-05	803.90	DISPOSAL FEE	
				Total for check: 27153	803.90		
SANOFI PASTEUR INC	27154	9/23/2010	97757524	100-0903-531.30-18	83.71	TUBERSOL TEST ANTIGEN	
				Total for check: 27154	83.71		
JENNIFER SASSMAN	27155	9/23/2010	092010	100-0401-513.34-01	22.00	ISC300 EMER MGMT	
				100-0401-513.34-03	7.86	ISC300 EMER MGMT	
				Total for check: 27155	29.86		
SCHENCK BUSINESS SOLUTIONS	27156	9/23/2010	445070	100-0401-513.21-03	1,660.00	PROFESSIONAL SERVICES	
				100-0601-551.21-03	540.00	PROFESSIONAL SERVICES	
				625-0401-513.21-03	475.00	PROFESSIONAL SERVICES	
				601-0401-513.21-03	475.00	PROFESSIONAL SERVICES	
				Total for check: 27156	3,150.00		
SERVICE MOTOR COMPANY	27157	9/23/2010	IV93495	731-1022-541.38-03	213.70	SHOCK	
				Total for check: 27157	213.70		
SHOPKO STORES INC	27158	9/23/2010	50835	100-0801-521.30-18	48.74	PHONE & 60 UNIT CARD	
				Total for check: 27158	48.74		
SUNGARD PUBLIC SECTOR INC	27159	9/23/2010	26034	100-0403-513.21-04	2,555.00	MAINTENANCE 10/01/10-10-31-10	
				Total for check: 27159	2,555.00		
TAPCO	27160	9/23/2010	348616	100-0000-201.03-00	45.89	FLEXIBLE SEALANT LIQ HARDENER	
				348617	731-1022-541.30-15	239.60	AMPLIFIERS FOR DETECTOR LOOPS/NEW GATES
				Total for check: 27160	285.49		

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THEDACARE	27161	9/23/2010	9200269771	100-0801-521.21-05	224.00	VENIPUNCTURE
			Total for check: 27161		<u>224.00</u>	
TIMMER'S LANDSCAPING LLC	27162	9/23/2010	588	625-1010-541.82-02	1,285.00	DRAIN SYSTEM 1135 MELISSA ST
			Total for check: 27162		<u>1,285.00</u>	
UNIFIRST CORPORATION	27163	9/23/2010	097 0071886	731-1022-541.20-01	107.58	MAT/MOP/CLOTHING SERVICE
			Total for check: 27163		<u>107.58</u>	
UNITED PAPER CORPORATION	27164	9/23/2010	30401	100-0000-132.00-00	247.50	CLEANER/HAND SOAP
			Total for check: 27164		<u>247.50</u>	
UNITED WAY FOX CITIES	27165	9/23/2010	20100923	100-0000-202.09-00	72.75	PAYROLL SUMMARY
			Total for check: 27165		<u>72.75</u>	
US OIL CO	27166	9/23/2010	284922	100-0000-131.00-00	1.50	FEDERAL LUST TAX
		9/23/2010	284923	100-0000-131.00-00	6.00	FEDERAL LUST TAX
		9/23/2010	303034	100-0000-131.00-00	3.00	FEDERAL LUST TAX
		9/23/2010	303035	100-0000-131.00-00	5.00	FEDERAL LUST TAX
		9/23/2010	342252	100-0000-131.00-00	3.50	FEDERAL LUST TAX
		9/23/2010	342253	100-0000-131.00-00	4.50	FEDERAL LUST TAX
		9/23/2010	362447	100-0000-131.00-00	3.50	FEDERAL LUST TAX
		9/23/2010	362448	100-0000-131.00-00	4.50	FEDERAL LUST TAX
			Total for check: 27166		<u>31.50</u>	
VALLEY DIESEL INJECTION INC	27167	9/23/2010	353145	731-1022-541.38-03	29.95	STEEL/LIPPED FLANGE
			Total for check: 27167		<u>29.95</u>	

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VEOLIA ES SOLID WASTE MIDWEST	27168	9/23/2010	B40000272704	100-0000-123.00-00	84.92	84.92 BROAD ST RECYCLING
				Total for check: 27168		84.92
VERIZON WIRELESS	27169	9/23/2010	2452691453	100-0801-521.22-01	85.98	85.98 MONTHLY CHARGES POLICE
				100-0703-553.22-01	10.18	10.18 MONTHLY CHARGES PARKS
				Total for check: 27169		96.16
WC INDUSTRIAL SUPPLY COMPANY	27170	9/23/2010	0010375-IN	731-1022-541.38-03	117.27	117.27 CUP & CONE/BEARING
				Total for check: 27170		117.27
WE ENERGIES	27171	9/23/2010	090810	100-0703-553.22-04	10.01	10.01 2170 PLANK RD
				Total for check: 27171		10.01
WERNER ELECTRIC SUPPLY CO	27172	9/23/2010	S3088414.001	100-0703-553.24-03	34.29	34.29 LIGHTS
				S3090626.001	33.61	33.61 CAPACITOR FOR LIGHTS
				Total for check: 27172		67.90
WIL-KIL PEST CONTROL	27173	9/23/2010	1702748	100-1019-552.20-07	25.00	25.00 RAT/MOUSE/SPIDERS
				1703206	100.00	100.00 COMMERCIAL CONTRACT
				Total for check: 27173		125.00
WINNEBAGO COUNTY TREASURER	27174	9/23/2010	2-690	100-0000-201.03-00	600.00	600.00 TAX PAYMENT
				Total for check: 27174		600.00
WISCONSIN DEPT OF JUSTICE	27175	9/23/2010	L7101T	100-0801-521.21-06	98.00	98.00 NAME SEARCHES
				Total for check: 27175		98.00

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WISCONSIN SUPPORT COLLECTIONS	27176	9/23/2010	20100923	100-0000-202.03-00	1,297.32	PAYROLL SUMMARY
	Total for check: 27176				1,297.32	
ZEP MANUFACTURING CO	27177	9/23/2010	30431726	731-1022-541.30-18	210.15	CLEANING SUPPLIES
	Total for check: 27177				210.15	
4X CONCRETE INC	27178	9/23/2010	67825	100-1009-541.82-02	2,275.00	PACIFIC/LISBON
	67827	9/23/2010	67827	100-1009-541.82-02	780.00	7TH/CARVER LN
	Total for check: 27178				3,055.00	
					95,228.72	

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ACCENT BUSINESS SOLUTIONS INC	27179	9/30/2010	7727	100-1001-514.24-01	346.74	CONTRACT SERVICE
			Total for check: 27179		346.74	
ALLIED GLOVE & SAFETY PRODUCTS	27180	9/30/2010	1849790	731-1022-541.30-18	179.61	LEATHER GLOVES
			Total for check: 27180		179.61	
CITY OF APPLETON	27181	9/30/2010	193858	100-0302-542.25-01	15,578.00	VALLEY TRANSIT SEPT 2010
			Total for check: 27181		15,578.00	
AT&T	27182	9/30/2010	920725298109	100-0704-552.22-01	68.94	MONTHLY CHARGES POOL 7/27-10/8/2010
			Total for check: 27182		68.94	
BAYCOM INC	27183	9/30/2010	53584-00	100-0801-521.30-15	4,533.00	PANASONIC TOUGHBOOK
			Total for check: 27183		4,533.00	
BECK ELECTRIC INC	27184	9/30/2010	F193	100-0704-552.24-04	668.87	REPLACE SAFETY SWITCH POOL
		9/30/2010	F193AB	100-0704-552.24-04	1,344.60	REBUILD CONTROL PANEL POOL
		9/30/2010	F193AC	100-0704-552.24-04	924.77	MOVE FILTER PUMP POOL
			Total for check: 27184		2,938.24	
BERGSTROM	27185	9/30/2010	112562FOR	731-1022-541.38-03	54.47	MOTOR A
			Total for check: 27185		54.47	
BUBRICK'S	27186	9/30/2010	371228	100-0801-521.30-10	174.51	OFFICE SUPPLIES
			Total for check: 27186		174.51	
CDW GOVERNMENT INC	27187	9/30/2010	TTY4239	100-0403-513.30-15	79.92	MEMORY FOR POLICE
			Total for check: 27187		79.92	

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CIB TECHNOLOGY CONFERENCE	27188	9/30/2010	CIB/INV M1101	100-0801-521.34-03	600.00	CIB TECHNOLOGY CONFERENCE
				Total for check: 27188	600.00	
DAVIS & KUELTHAU	27189	9/30/2010	325857	100-0202-512.21-01	152.22	PROFESSIONAL SERVICES
				Total for check: 27189	152.22	
DIGICORPORATION	27190	9/30/2010	105179	266-1027-543.29-01	45.00	ILLEGAL TAG STICKER
				Total for check: 27190	45.00	
DUMKE & ASSOCIATES &	27191	9/30/2010	OCT2010	100-0903-531.29-06	2,977.75	316 RACINE ST RENTAL OCT 2010
				Total for check: 27191	2,977.75	
CARDMEMBER SERVICE	27194	9/30/2010		100-0801-521.22-01	54.51	BLACKBERRY PHONE CASE
				100-0403-513.30-15	23.50	EXTREME PDA
				100-0801-521.34-03	25.00	NWTC REGISTRATION
				826-0703-553.30-18	298.50	OLD SEED SOLUTIONS WEAR N TEAR
				100-0703-553.24-02	75.57	TRANS LUX MIDWEST CORP LED DRIVER REPAIR
				100-0801-521.29-05	133.39	DELTONA TRANSFORMER
				100-0801-521.34-02	275.00	INTL ASSN CHIEF OF POLICE
				100-1001-514.30-18	16.61	HOME DEPOT FD
				731-1022-541.82-01	225.69	MENARDS PWF GATE
				100-0703-553.24-02	62.86	CELLPHONESHOP.NET CELL PHONE PARTS
				100-0702-552.30-18	61.99	MILLS FLEET FARM STOCK TANK
				100-0801-521.32-01	150.00	NTOA
				100-0801-521.30-15	307.47	PAYPAL QUICKSTOP
				100-0801-521.29-01	119.96	ID CARD GROUP BARTENDER LIC BLANKS
				100-0403-513.34-04	12.95	EXPERTS EXCHANGE ONLINE TECH DATABASE
				731-1022-541.39-03	364.67	PEC MANUFACTURING
100-0801-521.34-03	18.47	BWW				
100-0601-551.33-02	225.00	WIS LIBRARY ASSN				
100-0601-551.33-03	66.00	WIS LIBRARY ASSN				
100-0501-522.24-03	86.58	GRAINGER FD SMOKE				

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CARDMEMBER SERVICE...	27194...	9/30/2010...	5526...	100-0601-551.24-03	136.13	GRAINGER SOLENOID
		9/30/2010	5730	100-0703-553.30-18	88.99	MILLS FLEET FARM WADER
		9/30/2010	5776	100-0403-513.30-15	17.94	CELLPHONESHOP.NET CELL PHONE PARTS
				100-0919-531.22-01	44.91	CELLPHONESHOP.NET CELL PHONE PARTS
		9/30/2010	5990	100-0801-521.30-15	16.36	MENARDS HART PARK CAMERA CONVER
		9/30/2010	6083	100-0920-531.24-03	16.79	HOME DEPOT DOOR STOP
		9/30/2010	6893	100-0403-513.30-15	9.58	CELLPHONESHOP.NET CELL PHONE HOLSTER
		9/30/2010	7498	100-0704-552.30-18	1.52	WALGREENS PHOTO REPRINT
		9/30/2010	7523	100-0801-521.30-15	32.46	HOME DEPOT HART PARK CAMERA
		9/30/2010	7587	100-0801-521.30-12	159.99	WWW.NEWEGG.COM LAPTOP DISPLAY
		9/30/2010	7732	100-0801-521.29-05	31.99	WWW.NEWEGG.COM HANDSFREE SPEAKER
		9/30/2010	8180	100-0403-513.30-15	19.95	GOOGLE XTRALOGIC REMOTE DESKTOP CONTROL
		9/30/2010	8349	100-0000-132.00-00	122.52	OFFICE SUPPLY CLOROX
		9/30/2010	8401	100-0801-521.30-12	49.99	CBR ACRONIS
		9/30/2010	8526	100-0403-513.30-15	6.64	CELLPHONESHOP.NET CELL PHONE PARTS
		9/30/2010	9134	100-0801-521.30-15	3.31	FAMILY DOLLAR PADLOCK/HART PARK CAMERA
		9/30/2010	9217	100-0801-521.30-15	3.31	FAMILY DOLLAR PADLOCK/HART PARK CAMERA
	9/30/2010	9275	100-0702-552.30-18	30.00	REGAL CINEMAS EVENT PRIZES	
	9/30/2010	9815	731-1022-541.82-01	92.24	MENARDS PWF GATE	
	9/30/2010	9839	100-0401-513.30-10	32.72	OFFICE MAX BINDERS	
				Total for check: 27194	3,521.06	
FOX VALLEY HUMANE ASSOCIATION	27195	9/30/2010	AUG2010	100-0806-532.25-01	2,389.94	19 ANIMALS HANDLED AUG 2010
				Total for check: 27195	2,389.94	
FOX VALLEY TECHNICAL COLLEGE	27196	9/30/2010	91069	100-0801-521.34-02	250.00	REGISTRATION J VERKUILEN
				Total for check: 27196	250.00	
GOSS AUTO BODY INC	27197	9/30/2010	47987	100-0801-521.29-05	87.50	TOWING
				Total for check: 27197	87.50	

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HORST DISTRIBUTING INC	27198	9/30/2010	6604-000	731-1022-541.38-03	220.91	220.91 HYDRAULIC CYLINDER LIFT ARM PIN ASSY
			Total for check: 27198		220.91	
JOHN'S SAW SERVICE	27199	9/30/2010	7738	731-1022-541.38-03	9.95	9.95 DIAPHRAM KIT
			Total for check: 27199		9.95	
JX ENTERPRISES INC	27200	9/30/2010	G201820019	731-1022-541.38-03	65.66	65.66 SENSOR-ABS KIT
			Total for check: 27200		65.66	
KUNDINGER FLUID POWER INC	27201	9/30/2010	50108283	731-1022-541.38-03	186.05	186.05 HOSES/ADAPTERS/CONNECTORS
			Total for check: 27201		186.05	
LAMERS BUS LINES INC	27202	9/30/2010	376354	100-0405-513.33-04	275.00	275.00 TOUR NEW DEVELOPMENTS
			Total for check: 27202		275.00	
MARSHALL & ILSLEY TRUST COMPANY NA	27203	9/30/2010	4008876	100-0202-512.21-06	260.00	260.00 MONTHLY FLEX BENEFIT FEE
			Total for check: 27203		260.00	
MATTHEWS TIRE & SERVICE CENTER	27204	9/30/2010	35390	731-1022-541.38-02	856.16	856.16 TIRES
			Total for check: 27204		856.16	
MENASHA EMPLOYEES CREDIT UNION	27205	9/30/2010	20100930	100-0000-202.05-00	2,214.00	2,214.00 PAYROLL SUMMARY
			Total for check: 27205		2,214.00	
MENASHA EMPLOYEES LOCAL 1035	27206	9/30/2010	20100930	100-0000-202.06-00	310.00	310.00 PAYROLL SUMMARY
			Total for check: 27206		310.00	
MENASHA POLICE DEPARTMENT	27207	9/30/2010	PETTYCASH	100-0801-521.30-18	18.02	18.02 PETTY CASH REIMBURSEMENT SUPPLIES
				100-0801-521.33-03	2.10	2.10 PETTY CASH REIMBURSEMENT PRISONER MEALS

AP Check Register
Check Date: 9/30/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA POLICE DEPARTMENT...	27207...	9/30/2010...	PETTYCASH...	100-0801-521.34-03	16.00	PETTY CASH REIMBURSEMENT TRAINING
			Total for check: 27207		<u>36.12</u>	
ELISHA D SMITH PUBLIC LIBRARY	27208	9/30/2010	PETTYCASH	100-0601-551.30-10	4.59	PETTY CASH
				100-0601-551.30-16	61.18	PETTY CASH
				100-0601-551.30-18	4.00	PETTY CASH
				100-0601-551.34-03	5.98	PETTY CASH
				100-0601-551.30-11	6.84	PETTY CASH
				Total for check: 27208	<u>82.59</u>	
MENASHA UTILITIES	27209	9/30/2010	BILLING#1	100-1008-541.22-03	287.77	ELEC OR WATER OR STORM
				100-0000-123.00-00	11.96	ELEC OR WATER OR STORM
				100-1012-541.22-03	74.71	ELEC OR WATER OR STORM
				100-0305-562.22-03	19.22	ELEC OR WATER OR STORM
				100-0305-562.22-06	15.00	ELEC OR WATER OR STORM
				100-0403-513.21-04	3,061.36	FIBER CONNECTION
				207-0707-552.22-03	1,497.84	ELEC OR WATER OR STORM
				207-0707-552.22-05	36.55	ELEC OR WATER OR STORM
				207-0707-552.22-06	31.87	ELEC OR WATER OR STORM
				100-0703-553.22-03	1,549.96	ELEC OR WATER OR STORM
				100-0703-553.22-05	758.65	ELEC OR WATER OR STORM
				100-0703-553.22-06	200.61	ELEC OR WATER OR STORM
				100-1001-514.22-03	1,668.21	ELEC OR WATER OR STORM
				100-1001-514.22-05	393.09	ELEC OR WATER OR STORM
				100-1019-552.22-03	193.94	ELEC OR WATER OR STORM
				100-1019-552.22-05	171.59	ELEC OR WATER OR STORM
			100-0920-531.22-03	307.78	ELEC OR WATER OR STORM	
			100-0920-531.22-05	78.71	ELEC OR WATER OR STORM	
			100-1013-541.22-03	46.64	ELEC OR WATER OR STORM	
			100-1013-541.22-06	246.86	ELEC OR WATER OR STORM	
			100-1014-543.22-06	12.50	ELEC OR WATER OR STORM	

AP Check Register
Check Date: 9/30/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA UTILITIES...	27209...	9/30/2010...	BILLING#1...	601-1020-543.22-03	29.53	ELEC OR WATER OR STORM
			Total for check: 27209		10,694.35	
MIKE SCHOMMER	27210	9/30/2010	SCHOMMER	100-0000-201.10-00	100.00	RETURN DEPOSIT EXCAVATION PERMIT 10256
			Total for check: 27210		100.00	
MODERN BUSINESS MACHINES	27211	9/30/2010	26228735	100-1001-514.24-04	280.50	CONTRACT 10/1-10/31/2010
			Total for check: 27211		280.50	
MONOPRICE INC	27212	9/30/2010	3482371	100-1001-514.30-10	143.51	TONER CARTRIDGES
				731-1022-541.30-10	130.10	TONER CARTRIDGES
			Total for check: 27212		273.61	
CITY OF NEENAH	27213	9/30/2010	NMFIRESUCUE	100-0501-522.25-01	248,393.00	N-M FIRE RESCUE SERVICES
			Total for check: 27213		248,393.00	
NETWORK HEALTH PLAN	27214	9/30/2010	00443848	100-0000-204.08-00	132,098.22	HEALTH PREMIUMS/EMPLOYEES10/1/2010-10/31/2010
				100-0000-204.11-00	11,697.51	HEALTH PREMIUMS/RETIRES 10/1/2010-10/31/2010
			Total for check: 27214		143,795.73	
ORBIT SCREENS INC	27215	9/30/2010	02138	731-1022-541.38-03	491.99	DISH DRIVE WHEELS
			Total for check: 27215		491.99	
PACKER CITY INTERNATIONAL	27216	9/30/2010	3202520054	731-1022-541.38-03	24.80	AIR FILT
			Total for check: 27216		24.80	
PARTS ASSOCIATES INC	27217	9/30/2010	PAI0959785	731-1022-541.30-18	150.06	FLAT/LOCK WASHERS
			Total for check: 27217		150.06	

AP Check Register
Check Date: 9/30/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
QUARLES & BRADY	27218	9/30/2010	1610817	267-0102-581.21-01	451.00	PROFESSIONAL SERVICES STEAM UTILITY
		9/30/2010	650026.00046	267-0102-581.21-01	6,500.00	PROFESSIONAL SERVICES PROMISSARY NOTE
			Total for check: 27218		6,951.00	
REMI BROWN	27219	9/30/2010	BROWN	100-0702-552.30-18	96.84	PROGRAM SUPPLY REIMBURSE
			Total for check: 27219		96.84	
ROAD EQUIPMENT	27220	9/30/2010	WA519622	731-1022-541.38-03	70.25	PRESSURE PROT
			Total for check: 27220		70.25	
DR TERESA SHOBERG	27221	9/30/2010	OCT2010	100-0903-531.21-05	150.00	CITY PHYSICIAN OCTOBER 2010
			Total for check: 27221		150.00	
SKID & PALLET	27222	9/30/2010	026798	100-0703-553.30-18	102.00	LANDSCAPE MULCH
			Total for check: 27222		102.00	
TOYS FOR TRUCKS	27223	9/30/2010	96954	731-1022-541.38-03	398.00	FORD F250 PARTS
			Total for check: 27223		398.00	
TRADER PLUMBING	27224	9/30/2010	34362	100-0704-552.24-04	156.00	PLUGGED DRAIN REPAIR
			Total for check: 27224		156.00	
UNIFIRST CORPORATION	27225	9/30/2010	097 0072228	731-1022-541.20-01	107.58	MAT/MOP/CLOTHING SERVICE
			Total for check: 27225		107.58	
US CELLULAR	27226	9/30/2010	POLICE	100-0910-531.22-01	3,300.00	AMPLIFIER/ANTENNA & INSTALLATION
			Total for check: 27226		3,300.00	
US OIL CO	27227	9/30/2010	372004	100-0000-131.00-00	11,540.98	FUEL OIL

AP Check Register
Check Date: 9/30/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
US OIL CO...	27227...	9/30/2010	372005	100-0000-131.00-00	8,355.23	CONV UNL FUEL
		9/30/2010	L40019	731-1022-541.21-06	12.00	SAMPLE
			Total for check: 27227		19,908.21	
US PETROLUEM EQUIPMENT	27228	9/30/2010	180618	731-1022-541.24-04	1,469.18	INSPECT/REPAIR DSL SPILL
		9/30/2010	180665	731-1022-541.24-04	127.89	SEMI ANNUAL PM
			Total for check: 27228		1,597.07	
VALLEY CAMERA	27229	9/30/2010	100408	100-0801-521.30-18	245.00	POWERSHOT CAMERA
			Total for check: 27229		245.00	
VIEU	27230	9/30/2010	1842	100-0801-521.30-15	795.00	WEARABLE VIDEO CAMERAS & EXTENDED WARRANTY
			Total for check: 27230		795.00	
VISION INSURANCE PLAN OF AMERICA	27231	9/30/2010	89632	100-0000-204.10-00	1,028.30	PREMIUM BILLING
			Total for check: 27231		1,028.30	
WC INDUSTRIAL SUPPLY COMPANY	27232	9/30/2010	0010438-IN	731-1022-541.38-03	12.20	V-BELT
			Total for check: 27232		12.20	
WE ENERGIES	27233	9/30/2010	092210	100-0000-123.00-00	60.64	MONTHLY SERVICE
				100-1001-514.22-04	72.37	MONTHLY SERVICE
				100-0801-521.22-04	83.74	MONTHLY SERVICE
				100-0920-531.22-04	17.11	MONTHLY SERVICE
				100-0601-551.22-04	71.07	MONTHLY SERVICE
				100-0703-553.22-04	(302.80)	MONTHLY SERVICE
			100-0704-552.22-04	1,920.71	MONTHLY SERVICE	
			207-0707-552.22-04	35.58	MONTHLY SERVICE	

AP Check Register
Check Date: 9/30/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WE ENERGIES...	27233...	9/30/2010...	092210...	731-1022-541.22-04	86.58	MONTHLY SERVICE
			Total for check: 27233		<u>2,045.00</u>	
WINNEBAGO COUNTY CLERK OF COURTS	27234	9/30/2010	BOND	100-0000-201.03-00	185.00	BOND
				100-0000-201.03-00	135.00	BOND
			Total for check: 27234		<u>320.00</u>	
WINNEBAGO COUNTY TREASURER	27235	9/30/2010	SF4J100525	100-0805-521.25-01	322.00	JAIL DIVISION
			Total for check: 27235		<u>322.00</u>	
DEPARTMENT OF COMMERCE	27236	9/30/2010	244893	100-1001-514.24-03	50.00	PERMIT TO OPERATE BOILER/CITY HALL
		9/30/2010	244914	100-0704-552.32-01	450.00	INSPECTION FEE POOL
		9/30/2010	245335	100-0703-553.24-03	50.00	PERMIT TO OPERATE BOILER/MEMORIAL BLDG
			Total for check: 27236		<u>550.00</u>	
WISCONSIN SUPPORT COLLECTIONS	27237	9/30/2010	20100930	100-0000-202.03-00	440.23	PAYROLL SUMMARY
			Total for check: 27237		<u>440.23</u>	
4X CONCRETE INC	27238	9/30/2010	67950	100-1009-541.82-02	1,995.85	8TH/MILWAUKEE MEADOWVIEW/LUCERNE
			Total for check: 27238		<u>1,995.85</u>	
					<u>483,287.91</u>	



September 30, 2010

To: Common Council

From: Debbie Galeazzi, Clerk

Subject: Vertigo 1894 LLC, 167 Main Street

A Reserve "Class B" application to deal in fermented malt beverages and intoxicating liquor for the 2010-2011 licensing year has been filed by Vertigo 1894, LLC for the premises at 167 Main Street.

The Police Dept. has done a background check on Dan Pamerter, member of LLC and has no reason to deny a license based on their findings. The Fire Dept., Health Dept., and Building Inspectors have inspected the property and find it is in compliant with State and local codes.

Based on this, staff is recommending approval of the license.

ORIGINAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning October 20 10 ;
ending June 30 20 11

TO THE GOVERNING BODY of the: Town of }
 Village of } Menasha
 City of }

County of Winnebago Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION
hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Vertigo 1894 LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Member</u>	<u>Dan Pamenter</u>	<u>2725 W. Capitol Drive</u>
Vice President/Member			<u>Appleton 54914</u>
Secretary/Member			
Treasurer/Member			
Agent	<u>Dan Pamenter</u>	<u>2725 W. Capitol Drive</u>	<u>Appleton 54914</u>
Directors/Managers			

3. Trade Name Vertigo 1894 Business Phone Number 730-9100
4. Address of Premises 167 Main Street Post Office & Zip Code Menasha 54952

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) First floor area
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? _____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] Yes No
14. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME
this 15th day of September, 20 10
Deborah G. Maleazzi
(Clerk/Notary Public)
My commission expires 8/5/12

Dan Pamenter
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
Dan Pamenter
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
(Additional Partner(s)/Member/Manager of Limited Liability Company If Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>9/15/10</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Applicant's Wisconsin Seller's Permit Number	
Federal Employer Identification Number (FEIN)	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Wholesale beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input checked="" type="checkbox"/> Reserve Class B liquor	\$ <u>10,000.</u>
Publication fee	\$ <u>50.</u>
TOTAL FEE	\$

ORDINANCE O-12-10
Substitute Amendment #1(*Change*)

AN ORDINANCE RELATING TO THE APPLICATION OF "MENASHA BUILDING CODE"

Introduced by Ald. Wisneski

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Amend Title 15, Article A, SEC. 15-1-4(d)(2) of the Code of Ordinances of the City of Menasha as follows:

Title 15 – Building Code

ARTICLE A

Building Code

SEC. 15-1-4 APPLICATION OF "MENASHA BUILDING CODE."

...

(d) **ALTERATIONS AND REPAIRS.** The following provisions shall apply to buildings altered or repaired:

...

(2) Repairs.

Repairs for purposes of maintenance or replacements in any existing building or structure which do not involve the structural portions of the building or structure, or which do not affect room arrangement, light and ventilation, access to or efficiency of any exit stairways, or exits, fire protection, or exterior aesthetic appearance and which do not increase a given occupancy and use shall be deemed minor repairs. Ordinary repairs to buildings may be made without application or notice to the building inspection official. ~~Such repairs shall include and not be limited to re-roofing. However, should any person, firm or corporation desire the building inspection official to issue a roofing permit so that proper inspection can be made, he can obtain one on a voluntary basis by paying the necessary fee.~~ The repairs shall not include the cutting away of any wall, partition or portion thereof, the removal of cutting or any structural beam or bearing support, or the removal of change of any required means of egress, or rearrangement of parts of a structure affecting the exit requirements; nor shall ordinary repairs include addition to, alterations of, replacement or relocation of any standpipe, water pipe, sewer, drainage, drain leader, gas, soil, waste vent or similar piping, electrical wiring or mechanical or other works affecting public health or general safety. Ordinary repairs shall not include complete residing of a building.

SECTION 2: Amend Title 15, Article A, SEC. 15-1-5(a) of the Code of Ordinances of the City of Menasha as follows:

Title 15 – Building Code

ARTICLE A

Building Code

SEC. 15-1-5 PERMITS.

- (a) **PERMITS REQUIRED.** No building or structure or any part thereof shall hereafter be built, enlarged, altered or demolished within the municipality, or moved within or out of the municipality, except as hereinafter provided, unless a permit therefore shall first be obtained by the owner or his agent from the Building Inspector. Permits required are as follows:
- (1) Accessory structures.
 - (2) Air conditioning.
 - (3) Building.
 - (4) Electrical.
 - (5) Heating.
 - (6) Moving of buildings.
 - (7) Occupancy.
 - (8) Plumbing.
 - (9) Roofing, except that owners of one and two family dwellings residing on the premises may re-roof the structure *themselves* without a permit
 - (10) Signs.
 - (11) Wrecking or Razing.
 - (12) Other permits as required.

...

SECTION 3: This amending Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this _____ day of October, 2010.

Donald Merkes, Mayor

ATTEST: _____
Deborah A. Galeazzi, City Clerk

RESOLUTION R-22-10

RESOLUTION PERTAINING TO SEWER SERVICE CHARGES AND SURCHARGES

Introduced by Ald. Hendricks

WHEREAS, the ordinance providing for sewerage systems contains a provision that various sewer service charges may be changed no more than twice each year by resolution, and

WHEREAS, sewer service charges will be increased in two stages. Stage 1 will be implemented on October of 2010 and Stage 2 will be implemented in July of 2011.

THEREFORE, BE IT RESOLVED, that the operation, maintenance and replacement charge shall be as follows:

Stage 1

<u>Fixed Charge:</u>	<u>Meter size (in)</u>	<u>User charge factor</u>	<u>Monthly charge</u>
	.625 and .75	1.0	\$ 8.60
	1	2.5	21.50
	1.25	3.7	31.82
	1.5	5.0	43.00
	2	8.0	68.80
	2.5	12.5	107.50
	3	15.0	129.00
	4	25.0	215.00
	6	50.0	430.00
	8	80.0	688.00
	10	120.0	1,032.00

Volume charge: \$3.75/1,000 gallons

Stage 2

<u>Fixed Charge:</u>	<u>Meter size (in)</u>	<u>User charge factor</u>	<u>Monthly charge</u>
	.625 and .75	1.0	\$10.20
	1	2.5	25.50
	1.25	3.7	37.74
	1.5	5.0	51.00
	2	8.0	81.60
	2.5	12.5	127.50
	3	15.0	153.00
	4	25.0	255.00
	6	50.0	510.00
	8	80.0	816.00
	10	120.0	1,224.00

Volume charge: \$3.90/1,000 gallons

Surcharge for wastewater greater than domestic strength:

\$0.2802 per pound BOD

\$0.1400 per pound suspended solids

The surcharges shall be adjusted as needed based on the NMSC unit charges.

BE IT FURTHER RESOLVED that the contents of this resolution will be applicable to service billed by the Menasha Utilities or the City of Menasha on or after October 1, 2010.

BE IT FURTHER RESOLVED that normal domestic wastewater shall mean wastewater that has a BOD concentration of not more than three hundred eighty-four (384) milligrams per liter and a suspended solids concentration of not more than four hundred fifty-one (451) milligrams per liter.

BE IT FURTHER RESOLVED that the Comptroller and Director of Public Works shall report to the Mayor and the Common Council as to whether the rates are still appropriate at least once every two years.

BE IT FURTHER RESOLVED, THAT Resolution R-40-06 previously approved on October 2, 2006 is hereby repealed.

Passed and approved this 4th day of October, 2010.

Donald Merkes, Mayor

Deborah A. Galeazzi, City Clerk

ORDINANCE O-14-10

ORDINANCE MAKING CHANGES TO BUDGET REVIEW DATES

Introduced by Alderman Taylor

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amend Title 3, Chapter 1, SEC. 3-1-3(f)(1) of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

Title 3 – Finance and Public Records

CHAPTER 1

Finance

SEC. 3-1-3 CITY BUDGET.

- (f) (1) The Common Council shall review the budgets on the first Wednesday and first Thursday in November, the second Monday in November, and the second Wednesday in November of each year. If the Common Council deems necessary, a fifth review date is established as the third Monday in November. Such review session shall start at 5:00PM, the Mayor shall distribute a listing of the individual budgets to be reviewed on each date.
- (2) Final Common Council action on the budget shall be on the third Monday in November of each year.
- (3) The provisions of Sec. 2-2-16(d)(2)b. shall not apply to the budget.

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this day of , 2010.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

Dina Mitchell
124 Broad Street
Menasha, WI 54952

To:
City of Menasha
Housing Authority

Subject: Letter of interest to serve on the City of Menasha Housing Authority

To Whom it may concern,

I would appreciate your consideration of my qualifications as an added member to the Housing Authority

I have been a resident of and homeowner in the City of Menasha for the past 12 years. I have also been a Realtor for the past 7 years with Coldwell Banker The Real Estate Group, Inc. Currently I am the managing Broker for Coldwell Banker The Real Estate Group, Inc Ballard Road office. I am the wife to a lifelong Menasha resident and have 2 children in the Menasha public school district.

I am a strong advocate of Healthy Home ownership that can be accomplished by educating purchasers on the responsibility of home ownership, as well as, the responsibility that the home owner has to its community.

Menasha is an amazing community that has been wonderful to watch grow in the past few years. I would be honored to assist in its continued growth by serving on the city's Housing Authority Board.

With my real estate background and commitment to the success of the City I feel my knowledge and voice would be a valuable asset to the City of Menasha's growth and adaption to the ever changing needs of the public.

Thank you for your consideration,

Sincerely,

A handwritten signature in black ink, appearing to read 'Dina Mitchell', with a large, stylized loop at the end.

Dina Mitchell
920-740-1242

Don Merkes

From: Sue Pawlowski [spawlowski@ymcafoxcities.org]
Sent: Thursday, September 30, 2010 11:47 AM
To: Don Merkes
Subject: Service to the City of Menasha Park and Rec. Board

Mayor Merkes

I am honored to be invited to serve as a board member for the city of Menasha's Park and Rec. I am especially excited as a resident of Menasha as my passion is to help in any way to continue to make this city one that everyone wants to visit! My role at the YMCA of the Fox Cities as Community Relations Director will lend my expertise in marketing, public relations and building collaborations. With the recent collaboration of the YMCA and the Menasha Senior Center I feel it is a good fit.

Again thank you for this opportunity!

Sue Pawlowski
Community Relations Director
YMCA of the Fox Cities
spawlowski@ymcafoxcities.org
Phone-920-886-2124
Cell - 920-209-5980
Fax - 920-729-9596

The Y: We're for youth development, healthy living and social responsibility.





MEMO

TO: Common Council
FROM: CDD Keil *CK*
DATE: September 30, 2010
RE: Lake Park Villas Development Proposals

The financial analysis included illustrates two potential scenarios for which the city may choose to develop both the existing platted residential lots as well as the 50 acres of undeveloped city owned property. Both examples assume a 12 year time period as well as showing a 20 year debt service schedule for city installed infrastructure. The commercial portion of the development is considered separately.

Vans / Cypress Analysis

Van's and Cypress have both expressed interest in developing a portion of the remaining 50 acres of undeveloped land. The analysis assumes that both developers would continue building out the remaining undeveloped land at the same rate. While they have both expressed interest in doing so if the first phase sells as expected, they have not laid out the scenario in which they would proceed. The total build out of vacant land and existing residential lots would result in an additional 210 homes in the Lake Park Villas development.

The analysis assumes:

The average home value, including land, in the development would be \$170,000.

Van's would build and sell 10 homes per year for 7 years & 5 homes the 8th year.

Cypress would build and sell 10 homes per year for 7 years & 5 homes the 8th year.

There would be 5 lots sold and 5 homes constructed in the existing platted area each year for 12 years.

Land sales would be at \$17,000 per acre for both developers.

Lot sales would be at \$25,000 in the existing platted area.

There would be no performance incentive provided to either developer.

The analysis concludes:

The remaining debt and interest to be paid by the city is \$9,500,977

The lot sales and property tax revenue from the residential development would be \$5,047,107, leaving a deficit of \$4,453,870.

If the commercial property were included, projected lot sales and tax for city purposes would net \$1,551,275, leaving a deficit of \$2,902,959.

Assuming \$380,070 annual city tax levy on the residential and commercial area it would take an additional eight years for a total of 20 years to recoup principal and interest on the city's investment.

Conclusion:

Development of the newly platted residential area would occur over 8 years with the commercial land and lots being fully developed within a 12 year period. There is no guarantee that both developers would continue past the initial phase. There could be difficulty in the build out of the next phase due to the design of the utilities that need to be installed and how the remaining land would be divided.

Tax base to support new service requirements would not be available for approximately 20 years. The new tax base generated by the development would be entirely consumed by debt service costs, plus a substantial subsidy from the general tax levy would be needed to meet the debt repayment schedule.

Lexington / Cypress Analysis

Lexington and Cypress have both expressed interest in developing a portion of the remaining 50 acres of undeveloped land. The analysis assumes that Lexington would develop approx 120 homes, and Cypress approx 30 homes. The total build out of vacant land and existing residential lots would result in an additional 210 homes in the Lake Park Villas development.

The analysis assumes:

The average home value, including land in the development would be \$170,000.

Lexington would build and sell 20 homes per year for 6 years.

Cypress would build and sell 10 homes per year for 3 years.

There would be 5 lots sold and 5 homes constructed in the existing platted area each year for 12 years.

Land sales would be at \$17,000 per acre for both developers.*

Lot sales would be at \$25,000 in the existing platted area.

There would be consideration of performance incentives for the developer.

A TIF district would be formed covering the entire Lake Park Villas development.

The analysis concludes:

The remaining debt and interest to be paid by the city is \$9,500,977.

The lot sales and TIF increment revenue from the residential development would be \$10,055,593, over a 12 year period. Increment could be applied to cover land write-down costs of \$9,500,977.

If the commercial property were included, projected lot sales and TIF increment would net \$2,037,150, leaving a \$2,591,766 that could be considered for use as a performance incentive to developers or to retire the TIF district earlier.

Conclusion:

Development of the newly platted residential area would occur over 6 years with the commercial and existing lots being fully developed within a 12 year period. The extension of utilities would be much more easily accomplished having one developer for the southern portion of the property.

Tax base to support new service requirements would be available after approximately 12 years.

*This is the net land sale price due from the developers. The actual sale price will be higher to account for land write-down costs, stormwater facility access charges, backbone sewer and water system assessments and related costs due the city. The difference between the actual sale price and the net sale price is to be paid to the city out of TIF increment.

**NOTICE OF CLAIM AGAINST CITY OF MENASHA AND ITS
EMPLOYEES**

To: Deborah A. Galeazzi, City Clerk, 140 Main Street, 3rd floor, Menasha, WI 54952

Pursuant to Sec. 893.80, Wis. Stats., I, Daniel L. Gueths, 7255 Manitowoc Road, Menasha, WI 54952, hereby submit the following claim against the City of Menasha and its employees for property damage, personal injury and violation of civil rights that occurred as a result of the actions of the City of Menasha Police Department (MPD) in entering my property at the address above in the City of Menasha, Calumet County, Wisconsin without a warrant, probable cause, consent or any other legal justification between 10:49 p.m. and 11:27 p.m. on May 30, 2010. Incident No. 10-001843. (10-005614)

In particular, the MPD entered my property without adequate evidence that a crime had been committed or that there was any reasonable suspicion that a crime had been committed at the Winnegamie Dog Club at 7245 Manitowoc Road. Further, members of the MPD refused to leave when I asked them to do so on multiple occasions and after they had reliable information verifying my identification as the owner of the property. MPD officers were armed and drew their weapons. They threatened me with a Taser which based upon my medical history would have likely triggered a heart attack if used. Officers further attempted to break through a locked wooden fence which separated me from them. As a result of the officers' actions, the fence was damaged.

As a result of the above, I claim to be entitled to the following relief:

1. Cost of repair to the fence: \$100.00 (estimate).
2. Violation of my civil rights under the United States and Wisconsin Constitutions and statutes to be free from unreasonable searches and seizures in the amount of \$5,000,000.⁰⁰ *Five Million Dollars*
3. Intentional infliction of emotional distress, pain and suffering and intentional malice by putting my life in imminent danger with reckless behavior and making false statements on a police report and other non-economic damages in the amount of \$5,000,000.⁰⁰ *Five Million Dollars*

In addition to the above, I am filing a separate complaint to the Police Commission for the City of Menasha to consider administrative action against the officers involved.

Dated this 20th day of September, 2010.

Daniel L. Gueths

*Reviewed by: City Clerk Deborah A. Galeazzi
9/20/10*

Re: Concerning the property located northwest of 46 Lawson on the Fox River: Right away north end of Lawson Street.

On May 27 2010 City of Menasha employees entered the property, trespassing on my property in the process, with the express purpose of cleaning this property up. This is a property that I have been mowing, tree and vine trimming, garbage pickup, and general cleanup for the past 34 years. During that time the City of Menasha removed the city sidewalks, shortened Lawson Street, and installed a guardrail. However, no maintenance was done to the property in question to the best of my knowledge. The vines leading up the guide wires to the power lines were never trimmed unless it was done by me. It is a matter of fact that all the maintenance done was performed by me during this time period.

Furthermore my berm was leveled and my trees were dug up against my will and without my permission at a financial loss of \$5,000.

Signature



Date

9-24-10

REGISTERED

SEP 24 2010

CITY OF MENASHA
BY Deborah A. Halasz
City Clerk