

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission, Redevelopment Authority and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, November 1, 2010  
6:00 PM  
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. [PHD Nett – Health Department Reports](#)
  2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:  
Minutes to receive:
    - a. [Administration Committee, 10/18/10](#)
    - b. [Board of Public Works, 10/18/10; Special meeting](#)
    - c. [Board of Public Works, 10/18/10](#)
    - d. [Board of Health, 9/8/10](#)
    - e. [Committee on Aging, 9/9/10](#)
    - f. [Housing Authority, 10/10/10](#)
    - g. [Landmarks Commission, 10/13/10](#)
    - h. [Plan Commission, 10/19/10](#)
    - i. [NM Fire-Rescue, 10/12/10; Joint Finance & Personnel Committee](#)
    - j. [NM Sewerage Commission, 9/28/10](#)
    - k. [Safety Committee, 9/2/10; City Hall](#)
    - l. [Safety Committee, 9/28/10; Public Works/Parks Department](#)
    - m. [Water & Light Commission, 10/20/10](#)Communications:
    - n. [CA/HRD Captain to Comp. Stoffel, 10/13/10; Vertigo 1894 LLC](#)
    - o. [Gov. Doyle, Receipt of grant money for the City of Menasha Province Terrace Trail](#)
- G. CONSENT AGENDA  
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)  
Minutes to approve:
1. [Common Council, 10/18/10](#)  
[Administration Committee, 10/18/10; recommends approval of:](#)
  2. [Joint Powers Agreement, Winnebago County Emergency 911 System, Dec. 1, 2010 - Nov. 30, 2011, and authorize signature.](#)  
[Board of Public Works, 10/18/10; recommends approval of:](#)
  3. [Street Use Application – Festival Foods Turkey Trot; Thursday, November 25, 2010; 8:00 AM to 10:30 AM](#)
  4. [Change Order: MOD #0001-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: \\$2,426.00](#)
  5. [Change Order: MOD #0003-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: \\$512.00](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 10/21/10 to 10/28/10 in the amount of \$760,569.04

J. ORDINANCES AND RESOLUTIONS

1. O-17-10 An Ordinance Relating to Chronic Nuisance Premises (Introduced by Ald. Hendricks, recommended by the Administration Committee)

K. APPOINTMENTS

1. Library Board
  - a. Supt. Kobylski's delegation of Sue Werley, 1531 Rue Reynard Street as Menasha Joint School District representative on the Library Board
2. Landmarks Committee
  - a. Accept letter of Resignation from Charlie Cross, Landmarks Commission
  - b. Mayor's appointment of Andrew Jennings, 221 Broad Street, for the term 11/1/10 – 3/1/11 to fill remaining term of Charlie Cross

K HELD OVER BUSINESS

L. CLAIMS AGAINST THE CITY

1. LaFayette Life Ins. Co., et al. vs. City of Menasha Case No. 4:09CV0064

M. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

N. RECESS TO ADMINISTRATION COMMITTEE AND BOARD OF PUBLIC WORKS

O. ADJOURNMENT

Possible Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (LaFayette Life Ins. Co., et al. vs. City of Menasha Case No. 4:09CV0064)

**MEETING NOTICE**

**Tuesday, November 2, 2010 – General Election**

**BUDGET REVIEW SESSION 5:00 p.m.-8:00 p.m.**

**Wednesday, November 3, 2010**

**Thursday, November 4, 2010**

**Monday, November 8, 2010**

**Wednesday, November 10, 2010**

**Monday, November 15, 2010 - Council Chambers**

**Common Council – 6:00 p.m.**

**Administration Committee – 6:30 p.m.**

**Board of Public Works – 7:00 p.m.**

Menasha Health Department  
Annual Report  
2009

The mission of the Menasha Health Department is to promote public health, protect consumers, and encourage a high standard of environmental health in response to the needs of the community and school district. This report is a summary of public health/school health services provided in 2009.

Public Health

Public health services in 2009 consisted of communicable disease control, city-wide older adult health program, nursing assessment and guidance for residents of all ages, and information and referral to other agencies. The total number of client visits in 2009 was 3509. Individuals and families receiving services continue to present with more complex needs requiring more time involvement. Changing demographics in city residents (increase in low income families and non-English speaking) also accounts for increased demand for public health nursing services.

As a public health agency, the health department works to improve the health of the community. In 2009, 94 health education and training sessions were provided in the community with 3128 attendees. Some of the topics were emergency preparedness which included CPR, First Aid training; communicable disease prevention; cardiovascular risk reduction; and H1N1 awareness.

The health department actively participates in the Fox Cities Healthcare Partnership. The major project of this group in 2009 was the continuation of the Walk to Win program with the inclusion of children. Schools were again targeted in 2009 to actively promote this program among their students. As background information, in 2002, the Fox Cities HealthCare Partnership, made up of Health Officers from the Cities of Neenah, Menasha, Appleton, and Oshkosh Health Departments, as well as from the Winnebago, Calumet, and Outagamie County Health Departments, and representatives from ThedaCare and Affinity Health Care Systems, met to develop an action plan for community wellness programs. The partnership determined that based on key findings from “Behavioral Risk Factor Surveillance System in the Fox Cities – Final Report 2001”, the greatest area of need for programming in the Fox Cities community is the area of “weight/diet/exercise”. This key finding became the key focus of the work of the Fox Cities Healthcare Partnership in 2003.

In 2003, the Fox Cities HealthCare Partnership developed the Fox Valley-wide initiative entitled “Walk to Win”. The primary goal of “Walk To Win” was to improve community health by establishing the habit of regular exercise among more sedentary community members. “Walk To Win” was a true collaboration from the onset bringing together health organizations, including two competing health care systems as well as public health departments from the Cities of Neenah, Menasha, Appleton, Oshkosh, Counties of Winnebago, Outagamie, and Calumet. The YMCA-Fox Cities was also a vital partner in this endeavor. All focused on making a lasting difference in individuals within our Fox Cities community through a program that would encourage non-participating citizens to develop a life-long habit, one day at a time, through a walking program, over a three-month period. Survey results for 2003 are the following:

Participants registered	5,916
Participants who completed 100 miles	2,125

These statistics far exceeded the original projections for this program for 2003. It's interesting to note that 81% of registrants were female with 18% being male.

In 2004, the Fox Cities Health Care Partnership implemented the 2<sup>nd</sup> annual "Walk to Win", continuing its focus on adults, but initiating involvement of children, ages 5 to 17 years of age. Children were encouraged to set individual walking goals of 25, 50, or 75 miles in 3 months. If they reached their goal in 3 months, they were eligible for incentives, i.e. T-shirts, as well as grand prize drawings.

**2004 Statistics:**

<u>Adults</u>	
Participants registered	3,838
Participants completing goals	1,331
<u>Children</u>	
Participants registered	1,378
Participants completing goals	985

In 2005, the Fox Cities HealthCare Partnership implemented the 3<sup>rd</sup> annual "Walk to Win", continuing its focus on adults and children, but enhancing outreach to school-aged children. Children were again encouraged to set individual walking goals of 25, 50, or 75 miles in 3 months.

**2005 Statistics:**

<u>Adults</u>	
Participants registered	2,423
Participants completing goals	562
<u>Children</u>	
Participants registered	1,742
Participants completing goals	1,742

In 2006, the Fox Cities HealthCare Partnership implemented the 4<sup>th</sup> annual "Walk to Win", continuing its focus on children and adults, but increasing outreach to the many school districts in the tri-county area.

**2006 Statistics:**

<u>Adults</u>	
Participants registered	1,432
Participants completing goals	1,096
<u>Children</u>	
Participants registered	1,412
Participants completing goals	1,319

In 2007, the Fox Cities HealthCare Partnership implemented the 5<sup>th</sup> annual "Walk to Win", continuing its focus on all ages of individuals, but including increased outreach to schools and businesses. With the assistance of the Activate Fox Cities Leadership Group, marketing and outreach efforts were greatly enhanced.

**2007 statistics:**

Online Registrants	3,627
Group Registrants	2,205
School Registrants	5,243
Business Registrants	1,576
Other Registrants	<u>97</u>
<b>Total Registrants</b>	<b>12,748</b>

In 2008, the “Walk to Win” program began its 6<sup>th</sup> year. The program continued to focus on motivating people to make exercise a habit. Adults and school-age children were challenged to do, at a minimum 30 minutes of moderate intensity physical activity at least 5 days a week.

<b>2008 Statistics:</b>	<b>Online Registrants</b>	<b>1474</b>
	<b>Business Registrants</b>	<b>1620</b>
	<b>School Registrants</b>	<b><u>2894</u></b>
	<b>Total Registrants</b>	<b>5943</b>

In 2009, the “Walk to Win” program continued its mission of motivating individuals to make exercise/activity a daily habit.

<b>2009 Statistics:</b>	<b>Online Registrants</b>	<b>1107</b>
	<b>Business Registrations</b>	<b>262</b>
	<b>School Registrants</b>	<b><u>2920</u></b>
	<b>Total Registrants</b>	<b>4289</b>

83% (3571) completed the program

The health department continues to participate in the regional public health preparedness consortia established in 2002. The purpose of the consortia is to have the capability to respond to a public health emergency either from an act of terrorism or a widespread communicable disease outbreak such as pandemic flu. In 2009, the health department conducted a drill of its mass clinic plan in August at UWFV. September through December health department staff planned and participated in H1N1 clinics held in the school setting as well as various community sites. The health department also recruited over 150 volunteers to be members of a volunteer pool for emergency situations. Many participated in the August mass clinic drill and donated time to assist in the H1N1 clinics.

The following communicable diseases were reported in:

		<u>2007</u>	<u>2008</u>	<u>2009</u>
Chlamydia	} Sexually	47	56	66
Gonorrhea	} Transmitted Diseases	10	4	8
Hepatitis C		5	5	6
Giardiasis		3	3	2
Campylobacter Enteritis		3	3	3
Salmonellosis		2	1	0
Hepatitis B		2	1	1
Lyme Disease		3	1	1
Non tuberculous Mycobacterial Disease		0	3	1
Streptococcus group B		0	0	0
E-Coli		1	2	0
Pertussis		1	1	1
Strep pneumoniae invasive disease		0	1	2
Cryptosporidiosis		2	0	1
Viral Meningitis		2	0	0

Mumps	2	0	0
Hepatitis A	0	1	0
Varicella (chickenpox)	0	0	4

The Menasha Health Department has 2 immunization clinics per month. Following is a summary of immunization information for:

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Number of participants (Regular scheduled clinics)	317	593	2639
Number of immunizations given	745	1222	3540 (Includes 2370 doses of H1N1)
Number of Hepatitis A doses – Adult	8	7	2
Number of Hepatitis B doses - Adult	54	93	13
Number of Employee Flu Shots (includes city, utility and school district employees, and their spouses)	222	218	220
Number of Senior Citizen Flu Shots	140	131	81

Different types of screenings are provided throughout the year either through public health nursing services, the prevention program, or 60+ adult health services. The following screenings were provided:

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Blood Pressure (public health)	209	101	289
TB Skin Tests	20	77	81
Urine Screening (High School Wrestlers)	34	35	37

#### 60+ Health Screenings

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Skin Cancer	38	27	24
Blood Pressure	577	355	314
Urine	20	19	7
Colorectal	15	15	7
Hearing	12	9	5
Anemia	18	25	19
Wellness Panel	98	96	85
Hand Massage/Massage	43	27	20

Healthy Aging (New)	6	} combined with walking program
Exercise Class (New)	109	}
Walking Program (New)	34	14

\* Coordinated with Theda Care Labs.

\*\*Not offered in 2006

### Environmental Health

The environmental health program consists of an inspection program of eating, drinking, and retail food establishments, and investigations of complaints of human health hazards. The sanitarian is also in charge of the weights and measures program for the city.

		<u>2007</u>	<u>2008</u>	<u>2009</u>
Inspections:	Eating and Drinking Establishments	160	131	142
	Retail Food Establishments	50	51	49
	Vending Machines (Food)	31	23	22
	Temporary Food Stands	39	46	51
	Pools and Pool Sampling	10	7	9
	Mobile Home Park	1	1	1
	Weights/Measures	408	372	378
	Asbestos (Contract with DNR)	29	12	14
	Non-DNR Asbestos	7	3	6
	Tattoo Establishments	3	1	0
Human Hazard Investigations:	Air Quality	13	20	17
	Lead Hazards	17	8	6
	Radon Kits	12	6*	183
	Housing	37	39	31
	Animal Issues/Animal Feces	66	53	42
	Sewage	4	6	9
	Solid Waste (Garbage)	42	42	29
	Other: Rodents, etc.	22	17	24
	Animal Bites (follow-up)		43	38

\*No radon grant funding in 2008

## School Health

The Menasha School District contracts with the Menasha Health Department for school nursing services. In addition to vision, hearing, scoliosis, and dental screenings, the nurses provide individual health assessments including health counseling, monitor the health and coordination of health services for students with special health care needs, and provide classroom instruction on dental health, human growth and development including prevention of sexually transmitted diseases, and various other health related topics. There are four school health aides – 3 are assigned to elementary buildings and 1 is assigned to the middle school. They provide service over the lunch period primarily dispensing medications, providing first aid, and caring for ill children. Health department staff also provide CPR/FIRST AID certification that is now required for school employees. All school buildings are equipped with AEDs (automatic external defibrillators). Each school has an identified emergency response team trained by health department staff. Emergency training drills are done three times during the school year in each school.

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Number of individual contacts for assessment, health procedures, health teaching, etc.	8957	2557*	8928
Number of individual health conferences (IEP meetings, core team meetings, etc.)	**	34	74
Vision screenings	1725	1609	1778
Number referred	120	91	134
Hearing screenings	1208	1181	1216
Number referred	49	62	39
Scoliosis screenings	191	177	212
Number referred	0	7	14
Dental screenings	1637	1579	1681
Number referred	288	293	287
Educational presentations	134	123	109
Number attending	2954	2428	3620

\*\*Not available

\*Number does not reflect total contacts (change in computer data base program).

The normal staffing pattern in the health department consists of a fulltime PH director, a fulltime sanitarian/sealer of wts. and measures, 2 fulltime public health nurses, 1 full-time public health aide, 2 part-time PHN, 1 part-time dental hygienist, 4 part-time school health aides, 2 limited part-time vision/hearing screeners, and 1 limited part-time Hispanic interpreter. The staffing pattern in the health department for 2009 was consistent with previous years.

The funding sources for the health department consist of grants, fees for service, license fees, school health contractual arrangements, donations, and city tax levy monies. Total expenditures for 2009 were \$629,888. The local tax levy provided \$233,777 with the remaining \$396,111 coming from all other sources of funding combined.

# Wisconsin Local Health Department Survey, 2008



September 2010

Population Health Information Section  
Division of Public Health  
Wisconsin Department of Health Services

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## Foreword

The Wisconsin Department of Health Services (DHS) is mandated by section 251.05, Wisconsin Statutes, to collect information annually from local health departments (LHDs) for use in a local public health data system. The 2008 Local Health Department Survey was conducted within DHS by the Office of Policy and Practice Alignment, Wisconsin Division of Public Health (DPH).

The Office of Policy and Practice Alignment distributed the 2008 survey to local health officers online via the Health Alert Network (HAN), which allowed the LHDs to submit their responses electronically. The survey was available on the HAN beginning January 26, 2010 and the final survey was completed on March 22, 2010. DPH Regional Office staff reviewed survey responses for errors and inconsistencies.

The information presented in this report is based on local health department responses to the 2008 annual survey. Included are tables showing financial data (revenues, expenses, local tax levies and per capita expenditures) and LHD staffing for 2008. All 92 LHDs in Wisconsin in 2008 responded to both the financial survey and the staffing survey. At the end of the report are copies of the survey instruments and the definitions provided to LHDs as a reference for their responses.

As noted above, all data shown are self-reported by the LHDs, with data verification provided by DPH Regional Office staff. Jennifer Ullsvik of the DPH Southern Regional Office compiled the data from the online survey. Mary Young, Director of the DPH Southern Regional Office, reviewed the report draft.

This report was compiled by Yiwu Zhang in the Population Health Information Section (PHIS) of the Office of Health Informatics. Pat Nametz of the PHIS edited the report. Chris Hill, Chief, PHIS, supervised the report preparation. Patricia Guhleman, Interim Director, Office of Policy and Practice Alignment, DPH, provided overall direction.

This report and other health statistics are available online at <http://dhs.wisconsin.gov/stats>. Comments, suggestions and requests for further information may be addressed to individual Regional Office Directors ([http://dhs.wisconsin.gov/R\\_counties](http://dhs.wisconsin.gov/R_counties)) or to:

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## Table of Contents

Foreword. ....	2
Table 1. Local Health Department Revenues and Expenses, Wisconsin 2008.....	4
Table 2. Local Health Department Staff, Wisconsin 2008.....	7
Table 3. Local Health Department FTE Staff, Wisconsin 2008.....	10
Table 4. Local Health Departments by Level of Services, Wisconsin FY 2005 – 2011.....	13
Chart. Local Health Departments by Level of Services, Wisconsin FY 2005 - 2011.....	13
Survey Instrument and Definitions.....	14
Local Health Department Financial Survey 2008.....	14
Local Health Department Financial Survey – Definitions/Examples.....	15
Local Health Department Staffing Survey 2008.....	16
Local Health Department Staffing Survey Definitions.....	18

Local Health Department Revenues and Expenses

Table 1. Local Health Department Revenues and Expenses, Wisconsin 2008

LHD	Population	Fiscal Agent ***	Revenues		Expenses		Tax Levy **		
			Total	Per Capita	Total	Per Capita	Total	Per Capita	% of Total Exp.
STATE TOTAL	5,675,156		\$73,033,847	\$12.9	\$147,167,727	\$25.9	\$77,387,269	\$13.6	52.6%
ADAMS	21,836	Yes	\$307,960	\$14.1	\$581,237	\$26.6	\$273,277	\$12.5	47.0%
ASHLAND	16,929	No	\$156,100	\$9.2	\$740,598	\$43.8	\$238,299	\$14.1	32.2%
BARRON	47,727	No	\$746,486	\$15.6	\$1,006,247	\$21.1	\$259,841	\$5.4	25.8%
BAYFIELD	16,160	No	\$501,851	\$31.1	\$746,598	\$46.2	\$195,340	\$12.1	26.2%
BROWN	222,523	Yes	\$1,412,625	\$6.4	\$3,508,571	\$15.8	\$2,095,946	\$9.4	59.7%
De Pere	22,645	No	\$141,055	\$6.2	\$355,939	\$15.7	\$214,884	\$9.5	60.4%
BUFFALO	14,200	No	\$241,902	\$17.0	\$349,184	\$24.6	\$107,282	\$7.6	30.7%
BURNETT	16,791	Yes	\$328,756	\$19.6	\$711,450	\$42.4	\$382,694	\$22.8	53.8%
CALUMET	33,464	No	\$286,744	\$8.6	\$810,370	\$24.2	\$523,626	\$15.7	64.6%
CHIPPEWA	61,872	Yes	\$781,213	\$12.6	\$1,508,702	\$24.4	\$748,619	\$12.1	49.6%
CLARK	34,589	No	\$283,311	\$8.2	\$669,320	\$19.4	\$401,203	\$11.6	59.9%
COLUMBIA	56,130	No	\$409,561	\$7.3	\$720,370	\$12.8	\$372,605	\$6.6	51.7%
CRAWFORD	17,629	Yes	\$81,272	\$4.6	\$329,736	\$18.7	\$248,464	\$14.1	75.4%
DANE	471,559	Yes	\$5,002,824	\$10.6	\$14,064,382	\$29.8	\$9,478,641	\$20.1	67.4%
DODGE	81,232	No	\$615,041	\$7.6	\$1,059,317	\$13.0	\$411,435	\$5.1	38.8%
DOOR	30,303	No	\$309,608	\$10.2	\$983,689	\$32.5	\$683,638	\$22.6	69.5%
DOUGLAS	44,326	Yes	\$520,659	\$11.8	\$1,549,148	\$35.0	\$945,034	\$21.3	61.0%
DUNN	43,292	No	\$768,204	\$17.7	\$1,302,400	\$30.1	\$527,675	\$12.2	40.5%
EAU CLAIRE	98,302	Yes	\$1,816,964	\$18.5	\$4,418,904	\$45.0	\$2,588,700	\$26.3	58.6%
FLORENCE	5,317	No	\$116,430	\$21.9	\$186,879	\$35.2	\$70,385	\$13.2	37.7%
FOND DU LAC	101,740	Yes	\$1,726,056	\$17.0	\$2,652,201	\$26.1	\$856,125	\$8.4	32.3%
FOREST	10,393	No	\$180,716	\$17.4	\$374,546	\$36.0	\$219,056	\$21.1	58.5%
GRANT	51,290	Yes	\$797,597	\$15.6	\$1,248,471	\$24.3	\$472,862	\$9.2	37.9%
GREEN	36,493	No	\$379,738	\$10.4	\$432,185	\$11.8	\$52,477	\$1.4	12.1%
GREEN LAKE	19,416	Yes	\$251,222	\$12.9	\$563,945	\$29.1	\$312,723	\$16.1	55.5%
IOWA	24,196	No	\$134,394	\$5.6	\$360,062	\$14.9	\$208,628	\$8.6	57.9%
IRON	7,048	No	\$213,835	\$30.3	\$396,783	\$56.3	\$182,947	\$26.0	46.1%
JACKSON	20,140	No	\$183,250	\$9.1	\$403,136	\$20.0	\$219,886	\$10.9	54.5%
JEFFERSON	66,437	No	\$583,923	\$8.8	\$2,175,847	\$32.8	\$254,476	\$3.8	11.7%
Watertown	23,163	Yes	\$429,882	\$18.6	\$617,425	\$26.7	\$169,500	\$7.3	27.5%
JUNEAU	27,359	Yes	\$460,544	\$16.8	\$990,028	\$36.2	\$529,484	\$19.4	53.5%

\* No county health department.

\*\* Tax levy is the difference between revenues and expenses.

\*\*\* Agency is a fiscal agent for a multi-jurisdictional consortium for public health programs or services other than public health preparedness.

County health departments appear in capital letters. Municipal health departments are indented.

The population count reflects the population in each department's jurisdiction. Populations of county LHDs in counties with municipal health departments do not include the populations of those municipalities.

Populations shown are estimates provided by the Wisconsin Department of Administration for January 1, 2008.

Local Health Department Revenues and Expenses

Table 1. Local Health Department Revenues and Expenses, Wisconsin 2008 (continued)

LHD	Population	Fiscal Agent ***	Revenues		Expenses		Tax Levy **		
			Total	Per Capita	Total	Per Capita	Total	Per Capita	% of Total Exp.
KENOSHA	162,094	Yes	\$4,253,443	\$26.2	\$6,393,026	\$39.4	\$2,137,314	\$13.2	33.4%
KEWAUNEE	21,358	No	\$144,641	\$6.8	\$345,815	\$16.2	\$204,081	\$9.6	59.0%
LA CROSSE	112,758	Yes	\$2,186,361	\$19.4	\$4,188,559	\$37.2	\$1,750,157	\$15.5	41.8%
LAFAYETTE	16,468	No	\$234,290	\$14.2	\$543,593	\$33.0	\$325,717	\$19.8	59.9%
LANGLADE	21,680	No	\$303,768	\$14.0	\$704,176	\$32.5	\$436,582	\$20.1	62.0%
LINCOLN	30,681	No	\$425,169	\$13.9	\$958,027	\$31.2	\$551,905	\$18.0	57.6%
MANITOWOC	84,830	No	\$971,599	\$11.5	\$1,949,449	\$23.0	\$977,850	\$11.5	50.2%
MARATHON	135,190	Yes	\$1,984,773	\$14.7	\$4,541,925	\$33.6	\$2,543,374	\$18.8	56.0%
MARINETTE	44,823	No	\$452,580	\$10.1	\$883,900	\$19.7	\$431,320	\$9.6	48.8%
MARQUETTE	15,423	No	\$150,995	\$9.8	\$402,951	\$26.1	\$236,725	\$15.4	58.7%
MENOMINEE	4,630	No	\$28,957	\$6.3	\$94,121	\$20.3	\$65,164	\$14.1	69.2%
MILWAUKEE*									
Cudahy	18,620	Yes	\$409,957	\$22.0	\$786,482	\$42.2	\$363,981	\$19.6	46.3%
Franklin	33,550	No	\$156,879	\$4.7	\$561,073	\$16.7	\$403,383	\$12.0	71.9%
Greendale	13,995	No	\$78,850	\$5.6	\$294,892	\$21.1	\$208,334	\$14.9	70.6%
Greenfield	36,270	No	\$217,788	\$6.0	\$553,508	\$15.3	\$554,617	\$15.3	100.2%
Hales Corners	7,646	No	\$62,385	\$8.2	\$174,563	\$22.8	\$135,575	\$17.7	77.7%
Milwaukee City	590,870	No	\$14,741,582	\$25.0	\$24,679,918	\$41.8	\$14,362,394	\$24.3	58.2%
North Shore	37,210	Yes	\$241,020	\$6.5	\$512,361	\$13.8	\$271,341	\$7.3	53.0%
Oak Creek	32,470	No	\$201,852	\$6.2	\$607,305	\$18.7	\$405,453	\$12.5	66.8%
St. Francis	8,952	No	\$69,814	\$7.8	\$159,663	\$17.8	\$168,795	\$18.9	105.7%
Shorewood/ Whitefish Bay	27,300	Yes	\$67,904	\$2.5	\$247,464	\$9.1	\$201,470	\$7.4	81.4%
South Milwaukee	21,310	Yes	\$275,593	\$12.9	\$623,544	\$29.3	\$422,646	\$19.8	67.8%
Wauwatosa	45,880	Yes	\$327,123	\$7.1	\$1,014,111	\$22.1	\$594,708	\$13.0	58.6%
West Allis	64,417	Yes	\$687,835	\$10.7	\$2,380,382	\$37.0	\$2,158,484	\$33.5	90.7%
MONROE	44,170	No	\$483,197	\$10.9	\$637,960	\$14.4	\$349,633	\$7.9	54.8%
OCONTO	39,261	No	\$369,051	\$9.4	\$771,128	\$19.6	\$402,077	\$10.2	52.1%
ONEIDA	38,903	No	\$935,495	\$24.1	\$1,351,961	\$34.8	\$472,359	\$12.1	34.9%
OUTAGAMIE	114,608	No	\$1,010,733	\$8.8	\$1,808,530	\$15.8	\$797,797	\$7.0	44.1%
Appleton	72,297	Yes	\$285,286	\$4.0	\$1,660,517	\$23.0	\$840,938	\$11.6	50.6%
OZAUKEE	87,008	No	\$471,850	\$5.4	\$1,491,177	\$17.1	\$860,295	\$9.9	57.7%
PEPIN	7,743	No	\$249,008	\$32.2	\$397,722	\$51.4	\$144,726	\$18.7	36.4%

\* No county health department.  
 \*\* Tax levy is the difference between revenues and expenses.  
 \*\*\* Agency is a fiscal agent for a multi-jurisdictional consortium for public health programs or services other than public health preparedness.  
 County health departments appear in capital letters. Municipal health departments are indented.  
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 Populations shown are estimates provided by the Wisconsin Department of Administration for January 1, 2008.

Local Health Department Revenues and Expenses

Table 1. Local Health Department Revenues and Expenses, Wisconsin 2008 (continued)

LHD	Population	Fiscal Agent ***	Revenues		Expenses		Tax Levy **		
			Total	Per Capita	Total	Per Capita	Total	Per Capita	% of Total Exp.
PIERCE	40,523	No	\$993,543	\$24.5	\$1,710,392	\$42.2	\$583,943	\$14.4	34.1%
POLK	45,892	Yes	\$1,702,124	\$37.1	\$2,521,779	\$55.0	\$822,782	\$17.9	32.6%
PORTAGE	70,506	No	\$1,059,257	\$15.0	\$2,217,988	\$31.5	\$1,068,731	\$15.2	48.2%
PRICE	16,088	No	\$644,696	\$40.1	\$1,180,057	\$73.4	\$542,343	\$33.7	46.0%
RACINE *									
Caledonia/ Mt. Pleasant	51,394	No	\$335,355	\$6.5	\$720,781	\$14.0	\$375,896	\$7.3	52.2%
Racine City	82,569	No	\$965,770	\$11.7	\$1,710,795	\$20.7	\$1,015,739	\$12.3	59.4%
Western Racine	62,358	No	\$401,859	\$6.4	\$752,030	\$12.1	\$331,165	\$5.3	44.0%
RICHLAND	18,317	No	\$165,791	\$9.1	\$278,098	\$15.2	\$112,307	\$6.1	40.4%
ROCK	160,477	No	\$1,315,135	\$8.2	\$3,206,740	\$20.0	\$2,089,163	\$13.0	65.1%
RUSK	15,657	No	\$263,102	\$16.8	\$402,197	\$25.7	\$132,168	\$8.4	32.9%
ST. CROIX	79,702	No	\$773,134	\$9.7	\$1,678,621	\$21.1	\$905,487	\$11.4	53.9%
SAUK	61,086	Yes	\$749,553	\$12.3	\$1,269,854	\$20.8	\$461,739	\$7.6	36.4%
SAWYER	17,753	No	\$278,659	\$15.7	\$484,873	\$27.3	\$206,214	\$11.6	42.5%
SHAWANO	42,602	No	\$388,450	\$9.1	\$689,925	\$16.2	\$302,429	\$7.1	43.8%
SHEBOYGAN	117,472	No	\$1,073,075	\$9.1	\$2,581,644	\$22.0	\$1,363,091	\$11.6	52.8%
TAYLOR	20,065	No	\$330,071	\$16.5	\$573,275	\$28.6	\$299,311	\$14.9	52.2%
TREMPEALEAU	28,278	No	\$369,446	\$13.1	\$641,938	\$22.7	\$468,491	\$16.6	73.0%
VERNON	29,719	No	\$304,596	\$10.3	\$631,087	\$21.2	\$326,491	\$11.0	51.7%
VILAS	23,044	Yes	\$351,885	\$15.3	\$550,383	\$23.9	\$198,499	\$8.6	36.1%
WALWORTH	101,315	No	\$596,984	\$5.9	\$1,094,089	\$10.8	\$497,105	\$4.9	45.4%
WASHBURN	17,646	No	\$459,226	\$26.0	\$799,382	\$45.3	\$326,959	\$18.5	40.9%
WASHINGTON	130,493	Yes	\$716,617	\$5.5	\$1,799,408	\$13.8	\$1,082,790	\$8.3	60.2%
WAUKESHA	382,697	No	\$1,369,560	\$3.6	\$3,454,628	\$9.0	\$2,085,068	\$5.5	60.4%
WAUPACA	54,157	No	\$1,099,253	\$20.3	\$1,776,756	\$32.8	\$594,519	\$11.0	33.5%
WAUSHARA	25,322	Yes	\$598,008	\$23.6	\$1,142,869	\$45.1	\$544,860	\$21.5	47.7%
WINNEBAGO	57,171	No	\$898,704	\$15.7	\$1,646,671	\$28.8	\$747,967	\$13.1	45.4%
Menasha	17,408	No	\$398,100	\$22.9	\$643,727	\$37.0	\$158,796	\$9.1	24.7%
Neenah	25,560	No	\$267,877	\$10.5	\$532,960	\$20.9	\$295,477	\$11.6	55.4%
Oshkosh	65,920	No	\$501,558	\$7.6	\$957,709	\$14.5	\$456,151	\$6.9	47.6%
WOOD	77,049	No	\$1,012,958	\$13.2	\$1,979,598	\$25.7	\$966,641	\$12.6	48.8%

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Populations shown are estimates provided by the Wisconsin Department of Administration for January 1, 2008.

Local Health Department Staff

Table 2. Local Health Department Staff, Wisconsin 2008

LHD	Population	Total Staff	Staff per 10,000 Pop.	Administrator Staff	Public Health Nurse Staff	Other Professional Staff	Para-professional Staff	Support Staff
STATE TOTAL	5,675,156	2,369	4.2	193	655	792	347	382
ADAMS	21,836	13	6.0	1	3	4	4	1
ASHLAND	16,929	18	10.6	8	5	2	2	1
BARRON	47,727	13	2.7	1	6	4		2
BAYFIELD	16,160	19	11.8	3	5	4	3	4
BROWN	222,523	46	2.1	6	14	15	7	4
De Pere	22,645	5	2.2	1	2	1	0	1
BUFFALO	14,200	14	9.9	3	2	3	2	4
BURNETT	16,791	10	6.0	1	3	4	1	1
CALUMET	33,464	15	4.5	2	6	2	1	5
CHIPPEWA	61,872	29	4.7	2	7	8	3	10
CLARK	34,589	11	3.2	2	5	2	2	2
COLUMBIA	56,130	11	2.0	2	5	2	1	1
CRAWFORD	17,629	7	4.0	1	3	0	1	2
DANE	471,559	171	3.6	18	50	50	104	18
DODGE	81,232	18	2.2	3	6	4	4	1
DOOR	30,303	17	5.6	1	6	5	2	3
DOUGLAS	44,326	17	3.8	2	4	6	2	3
DUNN	43,292	20	4.6	1	5	9	1	4
EAU CLAIRE	98,302	64	6.5	1	16	22	17	8
FLORENCE	5,317	6	11.3	1	0	3	1	1
FOND DU LAC	101,740	85	8.4	1	21	51	9	5
FOREST	10,393	13	12.5	2	1	5	0	5
GRANT	51,290	29	5.7	3	5	13	3	5
GREEN	36,493	12	3.3	1	4	2	1	4
GREEN LAKE	19,416	8	4.1	1	3	4	0	0
IOWA	24,196	11	4.5	1	4	2	2	2
IRON	7,048	8	11.4	1	1	4	0	2
JACKSON	20,140	11	5.5	2	3	4	0	2
JEFFERSON	66,437	20	3.0	1	8	1	8	2
Watertown	23,163	10	4.3	1	2	4	3	1
JUNEAU	27,359	14	5.1	2	4	4	1	3

\* No county health department.

Staffing information includes both health department employees and contracted personnel.

County health departments appear in capital letters. Municipal health departments are indented.

The population count reflects the population in each department's jurisdiction. Populations of county LHDs in counties with municipal health departments do not include the populations of those municipalities.

Populations shown are estimates provided by the Wisconsin Department of Administration for January 1, 2008.

Local Health Department Staff

Table 2. Local Health Department Staff, Wisconsin 2008 (continued)								
LHD	Population	Total Staff	Staff per 10,000 Pop.	Administrator Staff	Public Health Nurse Staff	Other Professional Staff	Para-professional Staff	Support Staff
KENOSHA	162,094	59	3.6	0	23	27	4	5
KEWAUNEE	21,358	7	3.3	1	1	3	1	2
LA CROSSE	112,758	91	8.1	8	11	51	8	13
LAFAYETTE	16,468	11	6.7	1	4	3	4	2
LANGLADE	21,680	11	5.1	2	4	3	0	2
LINCOLN	30,681	27	8.8	2	8	6	7	4
MANITOWOC	84,830	27	3.2	3	12	5	4	3
MARATHON	135,190	55	4.1	6	18	16	6	9
MARINETTE	44,823	15	3.3	1	4	5	1	4
MARQUETTE	15,423	8	5.2	1	3	1	1	2
MENOMINEE	4,630	1	2.2	1	0	0	0	0
MILWAUKEE*								
Cudahy	18,620	16	8.6	1	4	7	1	3
Franklin	33,550	11	3.3	1	7	2	0	1
Greendale	13,995	8	5.7	1	4	1	1	1
Greenfield	36,270	11	3.0	1	4	3	0	3
Hales Corners	7,646	6	7.8	1	2	2	0	1
Milwaukee City	590,870	250	4.2	5	61	136	12	36
North Shore	37,210	9	2.4	1	4	3	0	1
Oak Creek	32,470	11	3.4	2	5	4	0	0
St. Francis	8,952	7	7.8	1	1	2	2	1
Shorewood/Whitefish Bay	27,300	6	2.2	1	1	3	0	1
South Milwaukee	21,310	15	7.0	1	4	6	1	3
Wauwatosa	45,880	17	3.7	2	6	8	1	0
West Allis	64,417	35	5.4	4	10	12	3	6
MONROE	44,170	15	3.4	2	5	2	2	6
OCONTO	39,261	15	3.8	1	3	7	3	1
ONEIDA	38,903	26	6.7	3	7	9	1	6
OUTAGAMIE	114,608	26	2.3	1	10	6	6	3
Appleton	72,297	24	3.3	1	0	19	0	4
OZAUKEE	87,008	17	2.0	2	10	2	0	3
PEPIN	7,743	15	19.4	1	4	5	1	4

\* No county health department.  
Staffing information includes both health department employees and contracted personnel.  
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Populations shown are estimates provided by the Wisconsin Department of Administration for January 1, 2008.

Local Health Department Staff

Table 2. Local Health Department Staff, Wisconsin 2008 (continued)								
LHD	Population	Total Staff	Staff per 10,000 Pop.	Administrator Staff	Public Health Nurse Staff	Other Professional Staff	Para-professional Staff	Support Staff
PIERCE	40,523	34	8.4	1	10	8	1	14
POLK	45,892	36	7.8	2	7	17	5	5
PORTAGE	70,506	29	4.1	1	14	7	4	3
PRICE	16,088	19	11.8	0	7	4	2	6
RACINE*								
Caledonia/ Mt. Pleasant	51,394	9	1.8	1	3	3	1	1
Racine City	82,569	35	4.2	5	9	14	1	6
Western Racine Co.	62,358	18	2.9	1	4	5	5	3
RICHLAND	18,317	8	4.4	2	3	2	0	1
ROCK	160,477	39	2.4	5	15	11	0	8
RUSK	15,657	15	9.6	2	1	4	1	7
ST. CROIX	79,702	22	2.8	2	6	8	3	3
SAUK	61,086	38	6.2	3	6	14	2	13
SAWYER	17,753	16	9.0	2	3	3	2	7
SHAWANO	42,602	11	2.6	1	4	2	1	3
SHEBOYGAN	117,472	38	3.2	4	14	8	10	7
TAYLOR	20,065	9	4.5	1	2	4	3	2
TREMPEALEAU	28,278	12	4.2	1	3	4	1	3
VERNON	29,719	12	4.0	1	5	3	2	3
VILAS	23,044	8	3.5	1	2	2	1	2
WALWORTH	101,315	18	1.8	1	7	4	1	6
WASHBURN	17,646	10	5.7	1	4	1	0	4
WASHINGTON	130,493	26	2.0	4	10	2	9	7
WAUKESHA	382,697	59	1.5	5	21	12	11	10
WAUPACA	54,157	30	5.5	4	6	14	3	4
WAUSHARA	25,322	17	6.7	1	7	4	2	3
WINNEBAGO	57,171	27	4.7	1	10	9	4	3
Menasha	17,408	15	8.6	1	4	1	9	0
Neenah	25,560	14	5.5	1	5	2	4	2
Oshkosh	65,920	14	2.1	1	5	5	1	2
WOOD	77,049	33	4.3	2	9	12	3	7

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Local Health Department FTEs

Table 3. Local Health Department FTE (Full-Time Equivalent) Staff, Wisconsin 2008								
LHD	Population	Total FTEs	FTEs per 10,000 Pop.	Administrator FTEs	Public Health Nurse FTEs	Other Professional FTEs	Para-professional FTEs	Support FTEs
<b>STATE TOTAL</b>	5,675,156	1,767.0	3.1	172.4	552.8	578.2	167.1	296.6
ADAMS	21,836	7.9	3.6	1.0	2.2	1.9	1.8	1.0
ASHLAND	16,929	10.1	5.9	2.0	3.0	2.1	2.0	1.0
BARRON	47,727	11.9	2.5	1.0	5.5	3.4	0.0	2.0
BAYFIELD	16,160	11.5	7.1	2.0	2.5	2.7	0.8	3.5
BROWN	222,523	41.6	1.9	6.0	12.7	13.8	5.6	3.5
De Pere	22,645	4.4	1.9	1.0	1.6	1.0	0.0	0.8
BUFFALO	14,200	6.8	4.8	1.2	2.7	0.7	1.4	0.8
BURNETT	16,791	8.5	5.1	1.0	2.6	3.2	0.9	0.8
CALUMET	33,464	10.8	3.2	2.0	4.9	0.9	0.1	2.9
CHIPPEWA	61,872	19.3	3.1	2.0	5.9	3.9	1.2	6.3
CLARK	34,589	10.3	3.0	2.0	5.0	1.3	0.5	1.5
COLUMBIA	56,130	9.6	1.7	2.0	4.6	1.8	0.8	0.4
CRAWFORD	17,629	5.4	3.1	1.0	3.0	0.0	0.2	1.2
DANE	471,559	157.6	3.3	18.0	42.3	45.9	33.9	17.5
DODGE	81,232	11.7	1.4	1.3	5.4	1.7	2.3	1.0
DOOR	30,303	12.2	4.0	1.0	5.1	2.1	1.7	2.3
DOUGLAS	44,326	13.6	3.1	1.5	4.0	4.9	0.7	2.5
DUNN	43,292	17.1	3.9	1.0	4.3	6.5	0.8	4.5
EAU CLAIRE	98,302	49.3	5.0	1.0	13.3	19.5	8.3	7.2
FLORENCE	5,317	2.7	5.2	1.0	0.0	0.7	0.0	1.0
FOND DU LAC	101,740	30.8	3.0	1.0	12.2	7.5	6.1	4.0
FOREST	10,393	6.3	6.0	1.0	1.0	1.7	0.0	2.5
GRANT	51,290	23.9	4.7	3.0	4.2	9.2	3.0	4.5
GREEN	36,493	7.7	2.1	1.0	2.8	0.6	0.2	3.1
GREEN LAKE	19,416	6.6	3.4	1.0	2.8	2.9	0.0	0.0
IOWA	24,196	5.0	2.0	1.0	2.1	0.7	0.1	1.1
IRON	7,048	5.4	7.7	1.0	1.0	1.8	0.0	1.6
JACKSON	20,140	8.6	4.2	2.0	2.4	2.9	0.0	1.3
JEFFERSON	66,437	13.2	2.0	1.0	8.0	1.0	1.8	1.4
Watertown	23,163	7.8	3.4	1.0	1.0	3.7	1.1	1.0
JUNEAU	27,359	8.8	3.2	2.0	2.8	1.8	0.5	1.8

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Local Health Department FTEs

Table 3. Local Health Department FTE Staff, Wisconsin 2008 (continued)								
LHD	Population	Total FTEs	FTEs per 10,000 Pop.	Administrator FTEs	Public Health Nurse FTEs	Other Professional FTEs	Para-professional FTEs	Support FTEs
KENOSHA	162,094	50.2	3.1	1.0	16.6	24.4	3.8	4.4
KEWAUNEE	21,358	4.8	2.2	1.0	1.0	1.8	0.0	1.0
LA CROSSE	112,758	83.6	7.4	8.0	11.0	46.7	6.6	11.4
LAFAYETTE	16,468	8.0	4.8	1.0	3.8	0.9	0.3	2.0
LANGLADE	21,680	10.8	5.0	2.0	4.0	2.8	0.0	2.0
LINCOLN	30,681	13.9	4.5	1.0	6.6	3.4	0.2	2.6
MANITOWOC	84,830	25.8	3.0	2.8	11.4	3.5	5.5	2.6
MARATHON	135,190	39.4	2.9	4.1	11.9	12.8	3.6	7.0
MARINETTE	44,823	12.5	2.8	1.0	3.5	4.5	1.0	2.5
MARQUETTE	15,423	11.5	7.5	1.0	2.5	1.0	5.0	2.0
MENOMINEE	4,630	1.0	2.2	1.0	0.0	0.0	0.0	0.0
MILWAUKEE*								
Cudahy	18,620	13.0	7.0	1.0	4.0	4.0	1.0	3.0
Franklin	33,550	6.5	1.9	1.0	4.2	0.3	0.0	1.0
Greendale	13,995	4.1	2.9	1.0	1.8	0.2	0.1	1.0
Greenfield	36,270	7.1	1.9	1.0	3.0	1.1		2.0
Hales Corners	7,646	2.3	3.0	1.0	0.8	0.2	0.0	0.3
Milwaukee City	590,870	247.9	4.2	5.0	60.8	135.3	11.8	35.0
North Shore	37,210	5.9	1.6	1.0	3.0	1.1	0.0	0.8
Oak Creek	32,470	5.4	1.7	2.0	2.6	0.8	0.0	0.0
St. Francis	8,952	2.8	3.1	1.0	1.0	0.3	0.4	0.1
Shorewood/ Whitefish Bay	27,300	4.1	1.5	1.0	0.5	1.6	0.0	1.0
South Milwaukee	21,310	6.2	2.9	1.0	3.0	0.8	0.2	1.3
Wauwatosa	45,880	13.2	2.9	2.0	5.4	3.9	0.1	1.9
West Allis	64,417	28.4	4.4	4.0	8.4	8.5	2.3	5.3
MONROE	44,170	11.6	2.6	2.0	4.8	2.0	0.2	2.6
OCONTO	39,261	11.4	2.9	1.0	3.0	4.2	2.4	0.8
ONEIDA	38,903	18.0	4.6	2.1	4.9	5.9	0.2	5.0
OUTAGAMIE	114,608	23.4	2.0	1.0	8.5	5.4	6.0	2.5
Appleton	72,297	17.7	2.5	1.0	0.0	14.6	0.0	2.1
OZAUKEE	87,008	14.1	1.6	2.0	8.3	1.3	0.0	2.5
PEPIN	7,743	5.7	7.4	1.0	2.1	0.8	0.0	1.8

\* No county health department.  
Staffing information includes both health department employees and contracted personnel.  
County health departments appear in capital letters. Municipal health departments are indented.  
The population count reflects the population in each department's jurisdiction. Populations of county LHDs in counties with municipal health departments do not include the populations of those municipalities.  
Populations shown are estimates provided by the Wisconsin Department of Administration for January 1, 2008.

Local Health Department FTEs

LHD	Population	Total FTEs	FTEs per 10,000 Pop.	Administrator FTEs	Public Health Nurse FTEs	Other Professional FTEs	Para-professional FTEs	Support FTEs
PIERCE	40,523	24.5	6.0	1.0	7.7	4.2	0.1	11.4
POLK	45,892	30.8	6.7	2.0	6.4	14.9	3.2	4.3
PORTAGE	70,506	22.1	3.1	1.0	11.2	6.0	2.0	1.9
PRICE	16,088	16.2	10.1	0.0	5.9	3.3	1.0	6.0
Racine*								
Caledonia/ Mt. Pleasant	51,394	7.2	1.4	1.0	2.3	2.5	1.0	0.4
Racine City	82,569	26.0	3.1	5.0	7.0	9.0	1.0	4.0
West Racine	62,358	10.8	1.7	1.0	3.1	1.8	3.2	1.7
RICHLAND	18,317	4.8	2.6	1.0	2.5	0.3	0.0	1.0
ROCK	160,477	36.7	2.3	5.0	15.0	10.1	0.0	6.6
RUSK	15,657	4.1	2.6	1.1	0.5	1.3	0.3	1.0
ST. CROIX	79,702	18.0	2.3	1.8	5.5	5.8	2.1	2.8
SAUK	61,086	25.7	4.2	2.0	4.6	11.5	0.6	7.1
SAWYER	17,753	6.9	3.9	1.1	3.0	0.8	0.0	2.0
SHAWANO	42,602	10.6	2.5	1.0	4.0	1.6	1.0	3.0
SHEBOYGAN	117,472	34.1	2.9	4.0	13.0	6.1	4.0	7.0
TAYLOR	20,065	6.8	3.4	1.0	1.6	2.6	0.0	1.6
TREMPEALEAU	28,278	11.0	3.9	1.0	2.5	3.5	1.0	3.0
VERNON	29,719	9.4	3.2	1.0	5.0	1.3	0.0	2.1
VILAS	23,044	6.0	2.6	1.0	2.0	1.0	1.0	1.0
WALWORTH	101,315	16.6	1.6	1.0	5.4	3.6	1.0	5.6
WASHBURN	17,646	6.8	3.9	0.5	4.0	0.3	0.0	2.0
WASHINGTON	130,493	20.5	1.6	4.0	8.3	2.0	1.5	4.8
WAUKESHA	382,697	41.6	1.1	5.0	19.3	4.0	5.7	7.7
WAUPACA	54,157	20.7	3.8	3.2	4.0	10.1	0.4	3.0
WAUSHARA	25,322	14.5	5.7	1.0	6.4	3.0	1.0	3.0
WINNEBAGO	57,171	24.4	4.3	1.0	9.8	7.2	3.6	2.8
Menasha	17,408	8.2	4.7	1.0	3.2	1.0	3.0	0.0
Neenah	25,560	7.9	3.1	1.0	4.1	0.8	0.5	1.5
Oshkosh	65,920	11.6	1.8	1.0	4.3	4.3	0.5	1.5
WOOD	77,049	26.7	3.5	1.7	8.5	8.9	2.2	5.4

\* No county health department.  
Staffing information includes both health department employees and contracted personnel.  
County health departments appear in capital letters. Municipal health departments are indented.  
The population count reflects the population in each department's jurisdiction. Populations of county LHDs in counties with municipal health departments do not include the populations of those municipalities.  
Populations shown are estimates provided by the Wisconsin Department of Administration for January 1, 2008.

**Local Health Department Service Levels**

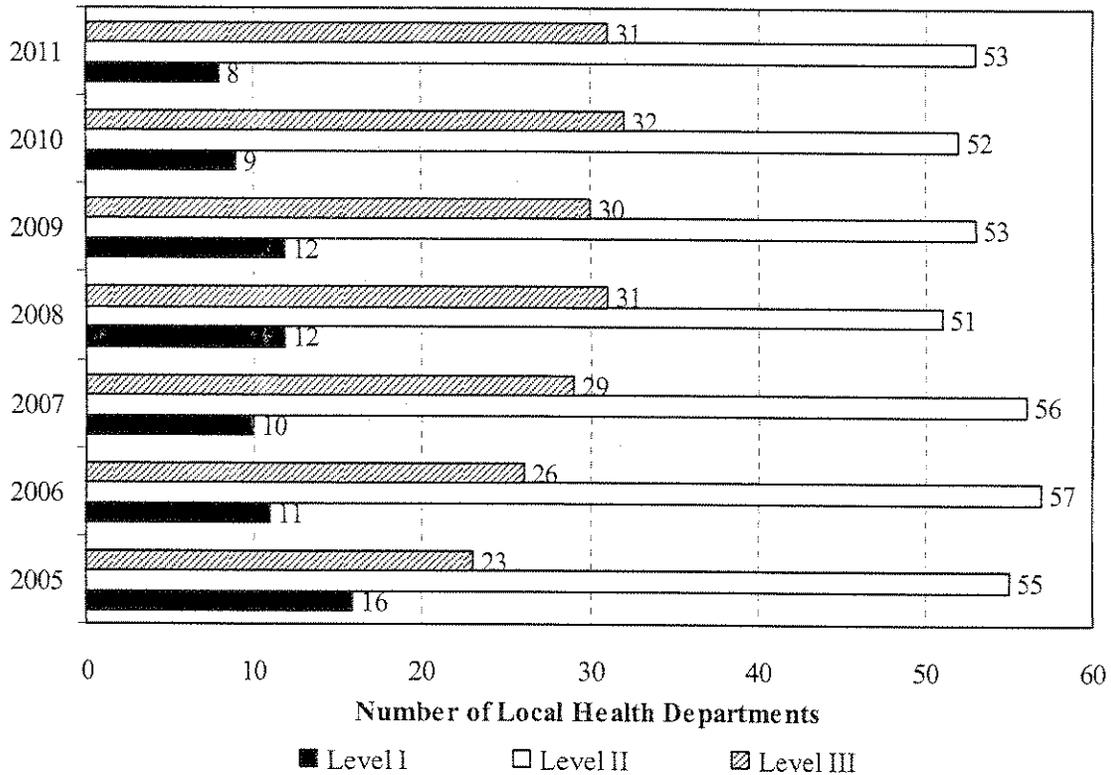
**Table 4. Local Health Departments by Level of Services, Wisconsin, FY 2005-2011**

	2005	2006	2007	2008	2009	2010	2011
Level I	16	11	10	12	12	9	8
Level II	55	57	56	51	53	52	53
Level III	23	26	29	31	30	32	31

Source: Chapter 140 reviews (unpublished data), Office of Policy and Practice Alignment, Division of Public Health, Wisconsin Department of Health Services.

Note: Wisconsin administrative code (DHS 140, Required Services of Local Health Departments) specifies required services for each of three levels of local health departments. Under s. 251.05 (2), Wis. Stats., all local health departments are to provide at least Level I services, while Level II and Level III local health departments are to provide additional services. Refer to Wisconsin Statutes 251.05 for the details of service levels for Wisconsin local health departments: [http://www.lawserver.com/law/state/wisconsin/wi-laws/wisconsin\\_laws\\_251-05](http://www.lawserver.com/law/state/wisconsin/wi-laws/wisconsin_laws_251-05) (Several local health departments are below Level I, and are excluded from the table.)

**Chart. Local Health Departments by Level of Services, Wisconsin FY 2005-2011**



Source: Chapter 140 reviews (unpublished data), Office of Policy and Practice Alignment, Division of Public Health, Wisconsin Department of Health Services.

Note: Wisconsin administrative code (DHS 140, Required Services of Local Health Departments) specifies required services for each of three levels of local health departments. Under s. 251.05 (2), Wis. Stats., all local health departments are to provide at least Level I services, while Level II and Level III local health departments are to provide additional services. Refer to Wisconsin Statutes 251.05 for the details of service levels for Wisconsin local health departments: [http://www.lawserver.com/law/state/wisconsin/wi-laws/wisconsin\\_laws\\_251-05](http://www.lawserver.com/law/state/wisconsin/wi-laws/wisconsin_laws_251-05) (Several local health departments are below Level I, and are excluded from the table.)

<b>Local Health Department Financial Survey, Calendar Year 2008</b>	
<b>1. LOCAL AGENCY INFORMATION</b>	
Name of Local Health Department	
Name of Person Completing Survey	
Position of Person Completing Survey	
Telephone of Person Completing Survey	
E-mail of Person Completing Survey	
<b>2. CONSORTIA INFORMATION</b>	
Are you a fiscal agent for a multi-jurisdictional consortium for public health programs or services?	___ Yes    ___ No
<b>3. REVENUES. Please report the revenues received by your agency in calendar year 2008. Include only your agency's share of consortia funds. Exclude all home health care and personal care funds.</b>	
a. Federal Revenue Dollars	
b. State Revenue Dollars	
c. Fees for Services	
d. Donations reported as part of your annual budget	
e. Grants from Non-governmental Sources	
<b>TOTAL AGENCY REVENUES. This should be the total of all the above revenues. Do not include local tax levy.</b>	
<b>4. EXPENSES. Please report the expenses incurred by your agency in calendar year 2008. Include only your agency's share of consortia expenses. Exclude all home health care and personal care expenses. See definitions.</b>	
a. Personnel Expense Dollars	
b. Contracted Personnel and Services	
c. Other Expenses	
<b>TOTAL AGENCY EXPENSES</b>	
<b>5. LOCAL TAX LEVY</b> If not provided, the following information will be used to calculate your agency's local tax levy by taking the difference between total revenues and total expenses and adjusting for carry-over, etc.	
a. 2007 Carry-Over Amount	
b. 2008 Unspent Revenues	
<b>c. 2008 Local Tax Levy</b>	

Survey Instrument

Local Health Department Financial Survey — Definitions/Examples			
	Category	Definition	Examples
<b>REVENUES</b>	Federal dollars	Federal grant from the Federal Government directly or as a pass through from State Government. For bioterrorism consortia funds: include only your individual agency's share of these funds.	MCH Block Grant, PHHS - Block Grant, CDC Breast and Cervical Cancer, WIC
	State dollars	State GPR funds granted to local governments.	Childhood Lead, Well Woman funds, POCAN, Tobacco
	Fees for service	Payments received from a party for services provided. Do not report any revenues for home health care or personal care.	License fees, Insurance payments, Medicare/Medicaid
	Donations	Monies received as a donation/gift. Only include if it is reported as part of your agency's annual budget.	Estate gift
	Grants from non-Governmental sources	Grants received from a nongovernmental unit.	CAP fund, United Way, RWJ Foundation, Kellogg Foundation
<b>EXPENSES</b> may include the following:	Personnel	Costs associated with employees including salary/wages and benefits. Do not report any expenses for home health care or personal care.	
	Contracted Personnel and Services	Costs associated with contracted personnel (workers not considered to be agency employees) and other contracted services. Do not report any expenses for home health care or personal care.	
	Examples of "Other"	Rent, utilities, insurance costs.	
Any expenditures that meet your agency's definition of a capital expenditure.			
All other expenses not included in any other area.			

Local Health Department Staffing Survey 2008		
<b>LOCAL AGENCY INFORMATION</b>		
Name of Local Health Department		
Name of Person Completing Survey		
Position of Person Completing Survey		
Telephone of Person Completing Survey		
E-mail of Person Completing Survey		
How many Health Department Staff or Contracted Personnel are bilingual or function as a translator at certain times? This is NOT their primary classification but they have the capability. Indicate only the Number of Staff (whole number only), if applicable.	<b>Health Department Staff</b>	<b>Contracted Personnel</b>
How many Health Department Staff members belong to the following age groups? Indicate only the Number of Staff (whole number only).	<b>Health Department Staff</b>	<b># of Staff</b>
	Under 40 Years of Age	
	40 – 49	
	50 – 59	
	60 Years and Older	
How many Health Department Staff members belong to the following race/ethnic groups? Indicate only the Number of Staff (whole number only).	<b>Health Department Staff</b>	<b># of Staff</b>
	White non-Hispanic	
	Hispanic	
	Black or African American	
	American Indian or Alaska Native	
	Asian	
	Native Hawaiian or Other Pacific Islander	
	Other races	
Two or more races		

Survey Instrument

STAFFING INFORMATION Staffing Function	Health Department Staff Only		Contracted Personnel Only	
	FTEs	Number of Staff (whole numbers only)	FTEs	Number of Staff (whole numbers only)
Administrator				
Support Staff				
Computer Specialist				
Registered Sanitarian				
Other Environmental Health Professional				
Epidemiologist				
Emergency Preparedness Coordinator				
Public Health Nurse				
Registered Nurse				
Licensed Practical Nurse				
Nurse Practitioner				
Certified Dietitian				
Public Health Nutritionist				
Dietetic Technician				
Physician				
Dentist				
Dental Hygienist				
Public Health Educator				
Laboratory Professional				
Laboratory Technician				
Bilingual Health Aide/Interpreter/Translator				
Other Public Health Professional				
Other Public Health Paraprofessional				
<b>Total Number of Staff</b>				

Health Department Staff Only	# of Staff
CY2008 New Employees	
CY2008 Retirees	
Eligible to Retire	

<b>Definitions Local Health Department Staffing Survey</b>	
<b>Health Department Staff and Contracted Personnel</b>	<p><b>Who is Health Department Staff?</b> A general rule is that anyone who performs services for you is your employee <i>if you can control what will be done and how it will be done.</i></p> <p><b>Who is an Independent Contractor?</b> A general rule is that you, the payer, have the <i>right to control or direct only the result of the work</i> done by an independent contractor, and <i>not the means and methods of accomplishing the result.</i></p>
<b>FTEs and Staff</b>	<p>The number of FTEs is the number of full-time equivalents that your agency allocated to that position. This number can be a fraction if you have part-time people. The number of staff is the number of <b>actual people</b> your agency had in that position. This will always be a whole number. Count staff if there was someone in that position at any time during the year. For example, if you have 1 full-time person and 1 half-time person, you have 1.5 FTEs and 2 staff. If you have 3 full-time people, you have 3 FTEs and 3 staff. The number of FTEs will be less than or equal to the number of staff. The only exception would be if you had unfilled allocated FTEs for the entire year: the number of FTEs could then be greater than staff.</p>
<b>Administrator</b>	<p>This includes the Director; Health and Human Services Director; Public Health Deputy Director or Supervisor; Health Officer, as defined by Wisconsin Statutes, Chapter 251 and HFS 139; and other personnel who direct, supervise, plan, organize, control, and/or coordinate public health services, education, and policy in public health agencies.</p> <p><a href="http://www.legis.state.wi.us/statutes/Stat0251.pdf">http://www.legis.state.wi.us/statutes/Stat0251.pdf</a>  <a href="http://www.legis.state.wi.us/rsb/code/dhs/dhs139.pdf">http://www.legis.state.wi.us/rsb/code/dhs/dhs139.pdf</a></p>
<b>Support Staff</b>	<p>This classification represents workers who are generally considered support staff, provide assistance in general areas of agency operations and management. They are not specific to public health.</p>
<b>Computer Specialist</b>	<p>Computer Specialist Manages specialized technical aspects of computer operation, applications, operating systems and hardware.</p>
<b>Registered Sanitarian</b>	<p>As defined by Wisconsin Administrative Code Chapter HFS 160.  <a href="http://www.legis.state.wi.us/rsb/code/dhs/dhs160.pdf">http://www.legis.state.wi.us/rsb/code/dhs/dhs160.pdf</a></p>
<b>Other Environmental Health Professional</b>	<p>Applies biological, chemical and public health principles to control, eliminate, improve, and/or prevent environmental health hazards, in areas including food processing and service, sanitation, and water, air and soil contamination.</p>

## Survey Instrument

Epidemiologist	Investigates and describes the determinants and distribution of disease, disability, and other health outcomes and develops the means for their prevention and control; investigates, describes, and analyzes the efficacy of programs and interventions.
Public Health Nurse	As defined by Wisconsin Administrative Code Chapter DHS 101.03(149). Applies nursing and public health principles to assess, develop, implement and evaluate care plans and health programs related to health promotion, disease prevention, and health protection services for individuals, families and the community.  (149) "Public health nurse" means a registered nurse who has completed a baccalaureate degree program approved by the national league for nursing for public health nursing preparation or post-registered nurse study which includes content approved by the national league for nursing for public health nursing preparation.
Registered Nurse	Registered nurse working in a LHD who does not meet the requirements of DHS 139. <a href="http://www.legis.state.wi.us/rsb/code/dhs/dhs139.pdf">http://www.legis.state.wi.us/rsb/code/dhs/dhs139.pdf</a>
Licensed Practical Nurse	As defined by Wisconsin Statutes, Chapter 441 <a href="http://www.legis.state.wi.us/statutes/Stat0441.pdf">http://www.legis.state.wi.us/statutes/Stat0441.pdf</a>
Nurse Practitioner	As defined by Wisconsin Statutes, Chapter 441. <a href="http://www.legis.state.wi.us/statutes/Stat0441.pdf">http://www.legis.state.wi.us/statutes/Stat0441.pdf</a>
Certified Dietitian	As defined by Wisconsin Statutes, Chapter 448. <a href="http://www.legis.state.wi.us/statutes/Stat0448.pdf">http://www.legis.state.wi.us/statutes/Stat0448.pdf</a>
Public Health Nutritionist	Public Health Nutritionist: A person who is a certified dietitian (Stat. 448.70(1m)) and who meets qualification requirements specified by the department rule s.DHS139 to conduct a public health nutrition program. A public health nutrition program means the development, implementation and evaluation of population-based strategies by public health nutritionists to assure effective interventions related to nutrition and physical activity behaviors, the nutrition environment, and food and nutrition policy.
Dietetic Technician	Works under the close supervision of a certified dietitian or PH nutritionist to provide routine technical support services in public health agency clinics, including nutrition education, screening, record keeping and outreach. As defined by Wisconsin Statutes, Chapter 448. <a href="http://www.legis.state.wi.us/statutes/Stat0448.pdf">http://www.legis.state.wi.us/statutes/Stat0448.pdf</a>
Physician	Identifies persons or groups at risk of illness or disability and develops, implements and evaluates programs or interventions designed to prevent treat or ameliorate such risks. May provide direct medical services within the context of such programs.  As defined by Wisconsin Statutes, Chapter 448.01(5) <a href="http://www.legis.state.wi.us/statutes/Stat0448.pdf">http://www.legis.state.wi.us/statutes/Stat0448.pdf</a>
Dentist	As defined by Wisconsin Statutes, Chapter 447 <a href="http://www.legis.state.wi.us/statutes/Stat0447.pdf">http://www.legis.state.wi.us/statutes/Stat0447.pdf</a>
Dental Hygienist	As defined by Wisconsin Statutes, Chapter 447 <a href="http://www.legis.state.wi.us/statutes/Stat0447.pdf">http://www.legis.state.wi.us/statutes/Stat0447.pdf</a>
Public Health Educator	Designs, implements, evaluates, and provides consultation on educational programs and strategies to support and modify health-related behaviors of individuals, families, organizations and communities and to promote the

**Survey Instrument**

	effective use of health programs and services.
Laboratory Professional	Plans, designs and implements laboratory procedures to identify and quantify agents in the environment which may be hazardous to human health, biological agents believed to be involved in the etiology of diseases in animals or humans or other physical, chemical or biologic hazards.
Laboratory Technician	Plans, performs and evaluates laboratory analyses and procedures and is not elsewhere classified.
Bilingual Health Aide/Interpreter/Translator	A public health worker from an indigenous community who is trained on-the-job to work under the close supervision of public health professionals to provide public health services, including interpretation for clients who do not speak English.
Other Public Health Professional	Any professional staff not included above: please list and define in the appropriate text box with a number and title of each position.
Other Public Health Paraprofessional	Any paraprofessional staff not included above: please list and define in the appropriate text box with a number and title of each position.

FTEs (Health Department Staff)

Number of Staff – whole numbers only (Health Department Staff)

FTEs (Contracted Personnel)

Number of Staff – whole numbers only (Contracted Personnel)

# DRAFT

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 18, 2010  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert,, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, CDD Keil, DPW Radtke, C/T Stoffel, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. Administration Committee, 10/4/10

Moved by Ald. Englebert, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Joint Powers Agreement, Winnebago County Emergency 911 System, Dec. 1, 2010 - Nov. 30, 2011, and authorize signature.

This is a renewal of the agreement with Winnebago County for emergency services.

Moved by Ald. Roush, seconded by Ald. Hendricks to recommend to Common Council approval of Joint Powers Agreement.

Motion carried on voice vote.

2. O-18-10 Ordinance Relating to Paving of Driveways (Introduced by Ald. Taylor & Zelinski)

Staff is recommending this ordinance be referred to the Plan Commission as it is a change to Code of Ordinances Title 13 Zoning.

Moved by Ald. Hendricks, seconded by Ald. Taylor to forward to Plan Commission.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Hendricks to adjourn at 7:04 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

# DRAFT

CITY OF MENASHA  
SPECIAL BOARD OF PUBLIC WORKS  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 18, 2010  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 5:50 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, C/T Stoffel, DPW Radtke, Paul Riederer (Miron), Clerk Galeazzi.

C. MINUTES TO APPROVE

1. None

D. ACTION ITEMS

1. Change Order: MOD #0005-00; Neenah-Menasha Fire Rescue Station #36; Miron Job #101520; ADD: \$6,230.00

FC Auxier and Paul Riederer explained the change order is for removal and replacing unsuitable soil in the parking lot area of Fire Station #36, 1108 Province Terrace. It is recommended that a load reinforcing segregation fabric also be used. Funds to cover the change order will come from the contingency fund. The Board questioned the history of previous soil borings done for this project. Apparently there were only a few done approximately 5 years ago and they might not have been in the area of the parking lot.

Moved by Ald. Wisneski, seconded by Ald. Englebert to recommend to Common Council approval of Change Order MOD #0005-00.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Wisneski to adjourn at 6:00 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 18, 2010  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert,, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, CDD Keil, DPW Radtke, Eng. Supv. Montour, Paul Riederer (Miron), Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. October 4, 2010

Moved by Ald. Wisneski, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Street Use Application – Festival Foods Turkey Trot; Thursday, November 25, 2010; 8:00 AM to 10:30 AM

Chairman Taylor reported the Street Use Application has been approved by the appropriate departments.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend to Common Council approval of the Street Use Application.

Motion carried on voice vote.

2. Change Order: MOD #2001-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: \$2,426.00

Paul Riederer explained the change order is for the reduction in the cost of the brick and the additional cost of a more efficient water heater.

Moved by Ald. Wisneski, seconded by Ald. Roush to recommend to Common Council approval of the change order.

Motion carried on voice vote.

3. Change Order: MOD #2003-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: \$512.00

Paul Riederer explained the change order is for the revised digital HVAC controls for the heating and cooling system.

Moved by Ald. Hendricks, seconded by Ald. Englebert to recommend to Common Council approval of change order.

Motion carried on voice vote.

4. Traffic Engineering Study to Consider the Conversion of Broad Street from One Way to Two-Way Traffic (Ald. Zelinski)

A lengthy discussion ensued on the pros and cons of converting the 500 and 600 blocks of Broad Street from a one-way to a two-way traffic pattern.

The comments against converting to a two-way are the cost to install traffic islands as recommended by staff; businesses in the area are against conversion; more confusing to drivers increasing the chance of accidents; converting just 600 block could increase the traffic on Appleton Street.

The comments in favor of converting to a two-way are the residents in the condominium units are requesting the conversation; it would be more convenient for residents in that area, and it would reduce traffic on Paris and First streets.

The few residents and businesses that did respond to the survey sent out were mostly against the conversion. If converted to two-way, staff is recommending installing traffic islands at the intersection of Broad and Racine Streets at an approximate cost of \$9,000 including DPW labor. Staff supports a potential 3-way stop sign control at the intersection of Broad and Appleton Streets due to poor vision clearance.

Moved by Ald. Zelinski to recommend to Common Council installing a traffic island on the west side of Broad Street at Racine Street for a right turn only and the conversation of the 600 block of Broad Street to a two-way traffic pattern with installation of stop signs at Broad and Appleton St.

Motion dies due to lack of a second.

Moved by Ald. Zelinski to recommend to Common Council converting 500 and 600 blocks of Broad Street to two-way, installing traffic islands on Broad Street both east and west of Racine Street allowing right turns only and installing stop signs at Broad and Appleton Streets, removing the stop sign on Broad Street at DePere Street.

Motion dies due to lack of a second.

Moved by Ald. Taylor, seconded by Ald. Roush to recommend City Attorney draft an ordinance to be placed on next agenda making intersection of Appleton Street and Broad Street a 3-way stop with placement of new stop signs on southwest and northwest corners of Broad Street.

Discussion ensued on existing vision problems at the intersection.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Langdon, seconded by Ald. Roush to adjourn at 8:00 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Menasha Health Department  
316 Racine Street, Menasha**

**9-8-2010**

**MINUTES**

- A. Meeting called to order by Chairman C. Rusin at 8:05 AM.
- B. Present: Candyce Rusin, Dorothy Jankowski, Lori Asmus, Dr. Teresa Rudolph, Susan Nett
- C. MINUTES TO APPROVE
  - 1. Motion to approve minutes from August 11, 2010 meeting made by D. Jankowski and seconded by L. Asmus. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. August 2010 Communicable Disease Report distributed and discussed.
  - 2. Convoy of Hope – Update. Two nurses attended the event and gave out Tetanus boosters to 42 adults.
  - 3. Seasonal Influenza Update. The vaccine is expected to arrive 9-9-10. Dates to be set yet for administration. Cost of the vaccine and supplies is \$10 per dose. Several industries in the city have made arrangements to have their employees receive the vaccine which will allow us to meet our grant objective with the state.
  - 4. Consolidated Grant 2011 – Update. The state has not finalized any grant dollars as of today. Information received that the MCH grant will be 7.5% less and that preparedness funding could be 25% less than 2010. The grant nurse has begun looking for other grant sources to help maintain her fulltime position for 2011.
  - 5. MHD Annual Report – 2009—distributed and discussed.
  - 6. Medicaid – Dental Screening Update. The dental hygienist recently learned that dental screenings in the school setting can be billed to Medicaid yielding \$6,000 to \$8,000 in additional revenue. A volunteer will be utilized to assist with the billing process.
  - 7. Department Budget 2011--- S. Nett is in the process of preparing the department budget for 2011. Most line items are expected to remain the same as 2010.
  - 8. Walk to Win Update—the kick-off for the program this year was held at the Timber Rattlers Stadium. None of the board of health members were able to attend.
  - 9. Neenah-Menasha Health Department Merger – Update. S. Nett is in the process of designing a staffing pattern with budget numbers to determine the cost savings.

E. ACTION ITEMS

- 1. None

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

F. HELD OVER BUSINESS

1. None

G. Motion to adjourn at 8:55 AM made by L. Asmus and seconded by D. Jankowski. Next meeting October 13, 2010.

Submitted by Susan Nett

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha**

**September 9, 2010**

**MINUTES**

- A. Meeting called to order at 7:45 AM by Chairman J. Klundt.
- B. Present: Joyce Klundt, Bob Jankowski, Roy Rogers, Lee Murphy, Sue Steffen, Mary Lueke, Susan Nett, Jean Wollerman.  
Others Present: Mayor Don Merkes
- C. MINUTES TO APPROVE
  - 1. Motion to approve minutes from July 8, 2010 meeting made by R. Rogers, and seconded by J. Klundt. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Financial Report—S. Nett distributed the account balance through 8-31-10 for the senior center. The first half of the payment to the Y (\$21354) has been paid. J. Wollerman presented information on classes, trips, and fundraising accounts and explained the city transferred the management of these accounts to the Y. The accounts are in/out accounts and as the Y is now managing the programs at the senior center it was felt the Y should have access to the accounts and maintain them.
  - 2. Senior Center Supervisor--- J. Wollerman presented the monthly report for July and August 2010. In July, there were 954 visits to the senior center or approximately 239 visits per week. In August, there were 953 visits or approximately 238 visits per week. Visits consisted of classes, cards, shuffleboard, health screenings, social events, educational events, and mealsite. She also discussed having a desk by the entrance that would be staffed to welcome visitors to the center and offer information as needed. Building report was given---newsletters are now being copied at the Y on a larger copy machine, saving time for the activity coordinator. Computers are all set for senior use except for the one in the smaller activity room. This computer will be set up for one on one instruction. J. Wollerman discussed the various activities that have taken place in the past 6 weeks (senior games had 170 registered attendees—largest number yet) as well as those planned for the future, which include a bus trip to Door County, rummage sale in October, Brat Fry on 9-10 and 11 and the planning for the annual Christmas party. Presentations given by J. Wollerman included 4 at the senior center and Y to announce the collaborative effort, N/M Men's Retired Club, Labor Temple Retirees Club, and Menasha Historical Society.
- E. DISCUSSION
  - 1. Naming of Senior Center Rooms—J. Wollerman discussed with committee members being able to name the senior center rooms as it is difficult to tell people to go to a room

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that has been described as a small or large room. She suggested seeking donations to remodel the rooms and giving naming rights to the donor. Mayor Merkes discussed the need to have time limits on how long the room will stay in the name of that particular donor. Committee members asked to have this item on the agenda for next month's meeting for further discussion.

2. 2011 Contract with N-M Y. The Y is in the process of putting together the budget for 2011 which is expected to be close to what was proposed in the planning of the collaboration with a savings to the city of approximately \$40000. As the collaborative effort moves forward, items not thought about in the original planning need to be reviewed such as who is responsible for the fire extinguisher maintenance.

F. HELD OVER BUSINESS

1. None

- G. Motion to adjourn at 8:55 AM made by R. Rogers and seconded by L. Murphy. Motion carried. Next meeting October 14, 2010.

Submitted by Susan Nett

**CITY OF MENASHA  
HOUSING AUTHORITY  
Council Chambers, City Hall – 140 Main Street  
October 10, 2010  
DRAFT MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Comm. Haffner at 6:05PM.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Frank Haffner, Dina Mitchell, Michael Sheleski, Christine Kaup and Tim Maurer

MEMBERS EXCUSED: Cliff Fischer and Antoine Tines

OTHERS PRESENT: CDD Keil, Mary Bach and Luke Maurer

**C. MINTUES TO APPROVE**

**1. Minutes of the June 15, 2010 Housing Authority Meeting**

Moved by Comm. Sheleski, seconded by Comm. Maurer to approve the minutes of the June 15, 2010 Housing Authority meeting. The motion carried.

**D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute limit for each person.

1. No one spoke.

**E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS**

**1. SAFE ACT**

Mary Bach outlined potential implications for the city's housing program with the pending implementation of the SAFE act (Secure and Fair Enforcement for Mortgage Licensing Act of 2008). This act is intended to improve lending standards and was adopted in reaction to the financial meltdown of 2008. Although guidelines have yet to be finalized, loans of city program funds may have to be originated by a licensed mortgage loan originator.

Commissioners discussed options for complying including licensing staff, contracting with a licensed loan originator, or working with a financial institution to originate the loans.

**2. Update on 2010-2012 HRCI-HOME Application**

Mary Bach reported that Application was being made through the Winnebago County Housing Authority for \$90,000 in owner-occupied housing rehabilitation funds.

**F. DISCUSSION ITEMS**

1. None

**G. ACTION ITEMS**

**1. Consideration of Housing Program Applicants**

Applicant CDBG #108: Repair/replace rear porch, electrical repairs, foundation, and stairwell to basement.

Commissioners discussed the relatively high cost (\$18,000) for the project when it was not providing actual living space. This consideration was balance against the concern that the sinking porch foundation was creating a risk for the structural integrity of the principal structure and that the porch provided the only access to the basement.

Motion by Comm. Sheleski, seconded by Comm. Maurer to table this request pending the receipt of additional information and/or alternate price quotes. The motion carried.

Applicant CDBG #109. Replace roof, repair foundation, minor electrical, and handrails.

Insurance question regarding roof. Commissioners discussed the high debt to equity ratio on this project and questioned the recent bank refinancing given the relatively small amount of owner equity in the property.

Moved by Comm. Maurer, seconded by Comm. Sheleski to table this request pending the receipt of additional information about owner equity. The motion carried.

Applicant HOME #110. Emergency roof, water heater replacement with related chimney liner installation.

Motion by Comm. Sheleski, seconded by Comm. Maurer to approve the loan request for \$11,042. The motion carried.

Applicant HOME/CDBG #111. First Time Homebuyer is requesting a \$10,000 CDBG loan for down payment assistance. It is expected that Winnebago County HOME funds will be used to assist with minor rehab work.

Motion by Comm. Maurer, seconded by Comm. Sheleski to approve the request for \$10,000 for first time homebuyer assistance. The motion carried.

2. **Conflict of Interest**

No one reported a conflict of interest.

H. **ADJOURNMENT**

Moved by Comm. Mitchell, seconded by Comm. Kaup to adjourn at 7:05 PM.

The motion carried.

*Minutes respectfully submitted by Greg Keil, Community Development Director*

**CITY OF MENASHA**  
**Landmarks Commission**  
**Council Chambers, City Hall – 140 Main Street**  
October 13, 2010  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Chairman Joe Weidert at 4:35 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Alderman Eric Hendricks, Commissioners Bernie Zimmerman, Mary Nebel, Tom Grade, Joe Weidert and Kristi Lynch

LANDMARKS MEMBERS EXCUSED: None

OTHERS PRESENT: CDD Keil, Steve Szymanski and Alan Hoff

**C. MINTUES TO APPROVE**

1. **Minutes of the September 8, 2010 Landmarks Commission Meeting**

Moved by Comm. Zimmerman, seconded by Comm. Grade to approve the minutes of the September 8, 2010 Landmarks Commission meeting.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION**

1. No one spoke.

**E. COMMUNICATIONS**

1. None

**F. ACTION ITEMS**

1. **Outdoor Alcohol Service – 56 Racine Street – Club Tavern**

Steve Szymanski described the proposal to establish an outdoor alcohol service area in the alcove between 56 Racine Street and 240 Main Street. CDD Keil stated that the current proposal is not feasible because it is prohibited to have an open intoxicant on public sidewalk.

Commissioners discussed:

- ADA Requirements as they relate to ingress/egress.
- Other options for accommodating outdoor service.

CDD Keil is to contact the State Historical Society regarding accessibility requirements for historic buildings and is to obtain further information from the Building Inspector regarding other options.

2. **Window Alterations – 240 Main Street – Club Liquor**

Alan Hoff described the need to protect deteriorating wood window frames. He is proposing to wrap them with formed brown aluminum roll stock.

Commissioners discussed:

- The placement and type of existing windows/storm windows.
- Adding detail to the window frames.

Motion by Comm. Zimmerman to approve the proposed window alterations at 240 Main Stree, seconded by Comm. Grade. The motion carried.

**G. DISCUSSION ITEMS**

1. **Filling Vacancy of Open Landmarks Commissioner Position**

CDD Keil stated that Mayor Merkes has identified several prospects and is following up with them.

2. **Landmarks Commission Recognition/Awards**

CDD stated that he had obtained quotes from vendors for the plaque. It would be under \$400. Some adjustments will need to be made to the type font to fit with the 7" x 9" format. He is to work with Chairman Weidert to make the necessary adjustments.

3. **Landmarks Commission Guidebook Distribution**

Chairman Weidert stated that the guidebook is at the printer, and should be completed shortly. It was the consensus of the commissioner's that they would personally deliver a copy of the guidebook to businesses within the historic districts.

**H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. Comm. Nebel commented on the need to complete the application forms adopted by the Landmarks Commission.

**I. ADJOURNMENT**

Moved by Ald. Benner, seconded by Comm. Lynch to adjourn at 4:18 PM.

The motion carried.

*Respectfully submitted by Greg Keil, CDD.*

**CITY OF MENASHA  
Plan Commission  
Council Chambers, City Hall – 140 Main Street  
October 19, 2010  
DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order at 3:40 p.m. by Mayor Merkes.

**B. ROLL CALL/EXCUSED ABSENCES**

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, DPW Radtke, Commissioners Homan and Cruickshank and Ald. Benner

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Sturm and Schmidt

OTHERS PRESENT: CDD Keil, Curt Biggar, Lonnie Pichler, Linda Stoll, Roger Kantz, Ed Kassel, Matt Fahey and LaVonne Biggar

**C. MINTUES TO APPROVE**

1. **Minutes of the October 5, 2010 Plan Commission Meeting**

Moved by Ald. Benner, seconded by Comm. Cruickshank to approve the October 5, 2010 Plan Commission meeting minutes.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. No one spoke.

**E. DISCUSSION**

1. None

**F. ACTION ITEMS**

1. **Presentation on Sustainable Neighborhood and Home Design – Curt Biggar**

The presentation addressed development and building site layout to take advantage of opportunities for passive solar and to minimize infrastructure costs. He also discussed ways to minimize use of building materials in home construction and reduce energy costs through super insulation and passive solar design.

Commissioners discussed:

- Acceptance of green design by builders, developers and homebuyers
- Applicability of these concepts to existing homes and multi-family development projects
- Passive vs. high-tech methods to reduce energy use
- Green building cost comparisons and documentation of energy savings
- The relationship of development standards to building, infrastructure and site improvement costs

**G. ADJOURNMENT**

Motion by DPW Radtke, seconded by Comm. Homan to adjourn at 4:55 p.m.

The motion carried.

*Minutes respectfully submitted by Greg Keil, Community Development Director*

Neenah-Menasha Fire Rescue  
Joint Finance & Personnel Committee Meeting  
October 12, 2010 – 5:30 p.m.  
Council Chambers – City of Menasha

Present: Ald. Hendricks, Stevenson, Zelinski, Ramos and Ahles.

Excused: Ald. Wisneski

Also Present: Chief Auxier, DC DeLeeuw, Director Stoffel, Director Easker, Director Wenninger, Mayor Merkes and Administrative Assistant Theisen.

Ald. Stevenson called the meeting to order at 5:30 p.m.

**MSC Hendricks/Ahles to adjust the agenda to have the 2010 budget reviewed before other agenda items, all voting aye.**

Review of 2009 Budget Audit: Director Easker stated the audit was completed for NMFR's budget for 2009 and the excess funds were disbursed to both Cities. \$100,000 was returned to the City of Neenah and \$60,000 was returned to the City of Menasha. It was noted that this money is returned to the general fund for both Cities. Chief Auxier noted that the majority of it was from salaries of the previous Chief leaving and having a vacant Assistant Chief position until it was filled in early 2010.

Review of NMFR's Cost Distribution Formula: The Committee reviewed NMFR's Cost Distribution Formula as of December 31, 2009. Director Easker noted the factors that are in place affect the budget two years later. For example, the 2009 factors affect the 2011 budget breakdown. It was noted that there were no large changes in the formula and it has remained consistent since consolidation. **MSC Ahles/Ramos to accept the cost distribution formula as of December 31, 2009 for NMFR's 2011 budget, all voting aye.**

Review of Proposed 2011 Budget: The Committee reviewed the 2011 budget. Director Easker said the intent of the Committee is to review the request by Chief Auxier and either endorse Chief Auxier's request with or without any changes and then it will be forwarded to both Mayors to review. After the Mayors have reviewed it then it is forwarded to both Common Council's for review.

Ald. Stevenson asked about the health insurance costs for 2011. Director Easker said the proposed increase is 20% and is based upon staying full insured. He noted that the City of Neenah is looking at going self-insured and these costs would be reflecting a 10-15% increase versus a 20% increase if self-insured was approved.

Ald. Ahles asked if the salaries and overtime budget is based on current contract language and it was confirmed this was the cause for the increase.

Discussion was held regarding the fiber optics for the new fire station in the City of Menasha. The new station will need fiber optics and there is nothing close by. Quotes were received from TDS, Time Warner and the Menasha Utilities.

The original quotes for new Station 36 were obtained from TDS, Time Warner and Menasha Utilities for the infrastructure costs and monthly service costs. TDS costs were \$900 per month and no infrastructure fees. Time Warner Cable was \$975 per month with infrastructure fees of \$1,000. Menasha Utilities District would be \$441.63 with infrastructure costs of \$11,839.39. Menasha Utilities is committed to working with us. It was agreed by both Mayors, City Attorneys and NMFR to utilize Menasha Utilities for this service.

However, it was noted that the City of Neenah invested in the fiber infrastructure in 1999 and paid for these costs up front. Discussion was held on fiber for all stations and what is a fair charge for these services. Stations 32 and 35 are close to the main lines for fiber so there are no additional costs incurred for these two stations. It was decided that Stations 32 and 35 will not be charged for any fiber since they are right at the main hub and there are no costs for these services. A formula was created for Stations 31 and 36 and both Mayors, City Attorneys and NMFR agree that this formula is fair. With the opening of the new Station 36, the formula will begin for fiber charges. Station 31's charges will be \$403.76 per month and new Station 36's charges will be \$441.63 per month.

IS Services was reviewed for 2011. Director Wenninger explained his budget is based on usage by each department. He uses a formula that is based on devices supported, number of users in each department, individual storage for each department and any individual servers that are used for just that department. This formula is used for each department within the City of Neenah and the budget for the City of Neenah IS Department is spread out between all Departments they support. At the end of each year any revenues that are generated for the IS Department is then spread out and distributed to each Department and reduces the budget that way.

DC DeLeeuw said that the bottom line for the budget reflects three major costs for 2011. This is health insurance, fiber optics and the IS Department budget. If you take out those three major increases in the budget the overall budget is only being increased by less than 2%.

The professional services account was reviewed. Discussion was held regarding department physicals. Chief Auxier said he did work with Human Resources to see if we could reduce the costs in anyway. We cannot utilize the employee's personal insurance as the insurance carriers have this as a direct exclusion and they will not cover a work-mandated physical. We have had these physicals in place for five years and it has been proactive in catching potential health related issues with employees. This method also provides consistency with having only one physician making the decisions for all employees versus having employees utilize their own physicians and there is no consistency. It was also stated that Human Resources and CA Godlewski do support keeping this program in place.

The Capital Budget was reviewed. It was noted that AED's had to be added into the capital equipment budget and these will need to be replaced. Previously, these were maintained by Zoll Medical systems as part of their medical study. The study will be completed at the end of this year. At this time, it is not known if we are able to keep these units after the completion of the study.

The radio costs were reviewed. It was noted there is a mandate that the new requirements for the system has to be in by January 1, 2012. The Sheriff's Department has put this expense in their budget; however, if the County decides not to fund this as a countywide system then we have to budget these dollars for the new radio system.

Household expenses were reviewed. This Committee established this line item to keep track of purchases for refrigerators, furniture, washers, dryers, etc. There is an increase due to the building of Station 36. In previous years, purchases were delayed for this station since we knew we were getting a new station.

The 2011 budget was reviewed by the Committee and they commended the Department for their efforts in trying to control costs. The Committee also felt it was appropriate to forward this budget to both Mayors for their executive review.

Approval of Minutes: The Committee reviewed the meeting minutes from August 24, 2010. **MSC Ahles/Hendricks to approve the minutes from August 24, 2010, all voting aye and Ramos abstained.**

September 2010 Budget Report: The Committee reviewed the September 2010 budget report. **MSC Ahles/Ramos to accept the September 2010 budget and place on file, all voting aye.**

September 2010 Activity: The Committee reviewed the September 2010 Activity Report. **MSC Zelinski/Hendricks to accept the September 2010 activity report and place on file, all voting aye.**

**MSC Ahles/Ramos to adjourn at 6:55 p.m., all voting aye.**

Respectfully Submitted,

Al Auxier  
Chief

AA/tt

# NEENAH-MENASHA SEWERAGE COMMISSION

## Public Hearing & Regular Meeting

Tuesday September 28, 2010

Meeting was called to order by Commission President William Zelinski at 8:00 a.m.

**Present:** Commissioners Gordon Falck, Tim Hamblin, Raymond Zielinski, William Helein, Kathy Bauer, Dale Youngquist, William Zelinski; Manager Randall Much, Accountant Roger Voigt, Attorney John Thiel.

**Also Present:** Paul Much, Rob Franck (MCO); Mike Sambs (Waverly); Tom Kispert, Chad Olsen, Amy Vaclavik, Sam Pociask, Brian Jensen (McMahon); Jim Potratz (Gizmo Farms); Mike King (Post-Crescent).

President William Zelinski opened the Public Hearing to receive comments on the proposed 2011 NMSC Budget.

Hearing no questions or comments on the proposed 2011 NMSC Budget, moved by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to adjourn the Public Hearing and reconvene into Regular Open Session. Motion carried unanimously. Public Hearing adjourned at 8:05 a.m.

To accommodate those in attendance President William Zelinski proceeded to Agenda items 8(C) – Treatment Plant Facility Planning, 8(D) – GIS Assessment, and 7(F) & (G) – NMSC Resolutions 2010-2 and 2010-3.

8(C) - Tom Kispert (McMAHON) discussed with the Commission updated information regarding the NMSC Plant Facility Planning. Items discussed included: looking at replacing diffusers and blowers to provide costs savings of about \$50,000 per year; it will be cost effective to replace current belt presses; cost savings calculated by using DNR mandated rate of 4 3/8%; current information shows the centrifuge to be the best option; plans to have final numbers wrapped up by the October meeting. Commissioners questioned the status of the Green Bay MSD proposal – waiting for final numbers from Green Bay MSD; Commissioners also questioned the percent solids data used for calculating the sludge pressing – the belt press is 18% solids, the centrifuge is 25% solids, the Cinetek unit is 40% solids.

8(D) – Sam Pociask (McMAHON) presented a PowerPoint presentation on the GIS program and its use for mapping plant equipment, work order management, and asset management. After the presentation and discussion, Manager Much reported the next step is to determine the cost for the program and how to proceed to begin implementation of the GIS program. The Commission questioned if the GIS program would be Clean Water Fund eligible – at this time it is unknown if this would qualify. The Clean Water Fund is designed for capital improvement items and it is not sure if this would fall under this category if it were packaged in with the plant upgrade. Sam Pociask will bring to the Commission a proposal for the implementation of the GIS program.

7(F)(G) - Amy Vaclavik (McMAHON) introduced herself to the Commissioners and explained her involvement working with the Clean Water Funding. Amy further explained and discussed some Clean Water Fund items such as the current rate of 2.40%; the NMSC cannot borrow directly from the Clean Water Fund; the need for the NMSC to approach the contract municipalities to have them borrow from the Clean Water Fund; the borrowing is for a 20-year term; the need to pass NMSC Resolutions 2010-2 and 2010-3. Additional discussion ensued on NMSC Resolution 2010-2 and the dollar amount in Section 2 – Declaration of Official Intent. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Tim Hamblin to amend and approve NMSC Resolution 2010-2, A Resolution Declaring Official Intent to Reimburse Expenditures From Proceeds of Borrowing, by amending Section 2. – Declaration of Official Intent to reflect a dollar amount “not expected to exceed \$20,000,000”. Motion carried unanimously on a roll call vote to approve NMSC Resolution 2010-2 as amended. Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Tim Hamblin to approve NMSC Resolution 2010-3, A Resolution Authorizing Representative to File Applications for Financial Assistance From State of Wisconsin Environmental Improvement Fund and further authorizing the NMSC President to be the designated representative for filing the applications. Motion carried unanimously on a roll call vote.

President William Zielinski returned to the Agenda items as published.

Minutes of the Regular Meeting and Closed Session of August 24, 2010 were discussed. Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve the minutes of the Regular Meeting and the Closed Session of August 24, 2010. Motion carried unanimously.

### Correspondence

There was no correspondence to be discussed.

### Budget, Finance, Personnel

Accountant Voigt presented the financial statements for the month of August 2010. With the rain and increased loadings received at the treatment plant, the plant operations are currently operating with an income surplus. Revenues will be monitored and recommendations may be made to have a billing adjustment on the December billing. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the financial statements for the month of August and place it on file. Motion carried unanimously.

Manager Much presented the Proposed 2011 NMSC Budget to the Commission. Motion made by Commissioner Dale Youngquist, seconded by Commissioner Kathy Bauer to approve the Proposed 2011 NMSC Budget. Motion carried unanimously.

Accountant Voigt presented MCO Invoices #14833, #14872, and #14868 in the amounts of \$119,150.00, \$362.25 and \$2,383.76. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to approve for payment MCO Invoices #14833, #14872, and #14868 and to pay the invoices after October 1, 2010. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of August. Accountant Voigt reported on the reinvestment of maturing CDARS. MCO generated \$10,800 in income to the Commission in August. After discussion of the Accountants Report; motion by Commissioner Dale Youngquist, seconded by Commissioner Tim Hamblin to accept the Accountants Report for the month of August 2010. Motion carried unanimously.

Accountant Voigt presented for payment McMAHON invoices #42129, #42093 and #42094 in the amounts of \$225.50, \$14,582.41, and \$650.00. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to approve for payment invoices #42129, #42093 and #42094. Motion carried unanimously.

### **Operations, Engineering, Planning**

Manager Much presented and discussed the operating report for the month of August 2010. The plant ran well with no issues. The screws are painted and we are now waiting for the parts to arrive for rebuilding. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Gordon Falck to accept the operating report for the month of August 2010. Motion carried unanimously.

Manager Much presented a sanitary sewer extension request for South Coop Road north from Wilz Court located in the Waverly Sanitary District. After discussion, motion made by Commissioner William Helein, seconded by Commissioner Raymond Zielinski to approve the sanitary sewer extension request for South Coop Road north from Wilz Court located in the Waverly Sanitary District. Motion carried unanimously.

### **Old Business**

Interceptor ownership. Manager Much reported that he has no new information to report at this time.

Biosolids Management. Chad Olsen discussed with the Commission the biosolids handling and sludge storage options. Options reported on and discussed consisted of: continuing with land application of the sludge and the options available for sludge haulers and building locations; landfill disposal; Green Bay Metropolitan Sewerage District (GBMSD) upgrade; haul to Thermogen. Thermogen and GBMSD still need to provide additional information to be able to provide us with more information if they are viable sources for sludge disposal.

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to convene into closed session pursuant to Wis. Stats. § 19.85(1)(g) to confer and review written and/or oral legal advice by legal counsel to the Commission as to litigation strategy and status of matters concerning the lawsuit(s) commonly referred to as the Fox River litigation and the Town of Neenah Sanitary #2 lawsuit and pursuant to Wis. Stats. § 19.85(1)(e) to discuss contracts affecting portions of the sewerage treatment process which involves the investment and spending of public funds and competitive and bargaining reasons require a closed session to discuss contract clauses to be submitted to vendors to best serve the public interest. Motion

carried unanimously by Commissioners Raymond Zielinski, William Helein, Kathy Bauer, Gordon Falck, Tim Hamblin, Dale Youngquist. Meeting convened into closed session at 9:28 am.

After discussions, motion made by Commissioner Raymond Zielinski, seconded by Commissioner William Helein to adjourn the closed session and return in regular open session. Motion carried unanimously by Commissioners Raymond Zielinski, William Helein, Kathy Bauer, Tim Hamblin, Gordon Falck, Dale Youngquist. The Commission returned to Regular open session at 10:00 am.

### Vouchers

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve operating and payroll fund vouchers #131841 through #131889 in the amount of \$391,176.59 for the month of August. Motion carried unanimously.

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:03 a.m.

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President

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Secretary

**THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY OCTOBER 26<sup>th</sup>, 2010.**



## City Hall Safety Committee Meeting September 2, 2010

### MINUTES

Meeting called to order at 1:30 PM.

Present: Kate Clausing, Susan Nett, Pam Captain, Todd Drew, Tasha Saecker.

Excused: Kristi Heim, Adam Alix, Tom Stoffel

A. Motion to approve the minutes from August 5, 2010 meeting made by K. Clausing and seconded by S. Nett. Motion carried.

B. Old Business

1. Senior Center Walk Thru – Walk thru reviewed – Minor issues cited. A. Alix to address responsibilities related to the transition to YMCA.

C. New Business

1. Monthly Safety Topic distributed – Don't let overloaded circuits turn you off.
2. Injury Review—none to report.
3. Next building walk thru – Menasha Health Department will be the next building walk thru to be conducted during October meeting.
4. Other items for discussion – Back door at library noted opened, which had previously been cited as a security issue. T. Saecker stated that with book deliveries, etc it would be difficult to keep the door locked. Options of louder door alarms when opened would be looked at.

D. Training

1. Fire Extinguisher Training – to be scheduled 2<sup>nd</sup> week in October, date will be set with M. Sipin and e-mailed.
2. Annual Required Refresher Trainings – progress.
3. Ergonomics training – will be scheduled with B. Rank – CVMIC in January 2011.
4. Additional training suggestions – S. Nett cited that additional AED drills will be conducted.

E. Meeting adjourned at 2:05 PM

October meeting will be held at the Menasha Health Department.



**PUBLIC WORKS / PARKS DEPARTMENT SAFETY COMMITTEE**  
**September 28, 2010**  
**MINUTES**

Meeting called to order at 9:05 AM

Present: Jim Julius, Jeff Nieland, Mark Radtke, Adam Alix, Corey Gordon, Bill Basler Sr., Todd Drew, Ken Popelka, Vince Maas, Pamela Captain.

Absent: Sue Nett, Tim Jacobson, Brian Tungate

**Approval of Minutes** – Motion to approve minutes from the August 24, 2010 meeting made by C. Gordon second B. Basler.

**A. Old Business**

1. **EOEP Maps** – Jefferson Park Bathhouse in process.
2. **N-M Fire Department Discussion** – B. Basler stated that an attempt was made via cell phone to contact the N-M Fire Department Shift Commander and received voice mail with no return call. Issue was with regard to both the Tayco St. and Racine St. bridges being open at the same time.

**C. New Business**

1. **Monthly Safety Topic** – “Forgot your hearing protection? Forget about hearing!” was distributed and discussed.
2. **Injury Review** – Four injuries were reported:
  - DPW – individual was cut on the left index finger after picking up a piece of broken porcelain and a shard pierced the glove he was wearing. Individual did seek medical attention. No lost time. It was recommended that heavier leather gloves be used for handling these types of sharp materials.
  - DPW – individual was stung by a bee on his left wrist. Individual suffered an allergic reaction to the sting. Individual did seek medical attention and there was lost time. It was recommended that the individual consult with his physician to make sure he has appropriate medication in the event he is stung in the future.
  - DPW – Automated recycling truck operator reported pain in the knees and numbness in the left leg and knees from long term standing in an awkward position for long periods while operating this truck. Recommendation is to attempt to adjust the jump seat.

install some sort of seat or other adjustment to allow a less awkward and more comfortable to position to prevent fatigue.

- DPW – Individual reported knee strain or pull and cramping following tripping over a raised section of sidewalk. C. Gordon to check the sidewalk section. Recommendation is to grind down the sidewalk to even the panels.
3. **Other new items-** Note presented from the Mayor regarding concerns of signage placement directly on sidewalks during road work (specific example Main St just west of the Senior Center). The concern was a partially blocked sidewalk (wheel chairs) and potential tripping hazard. Further discussion at the October meeting. T. Drew will request that J. Card attend the meeting.

#### **D. Training**

1. Status of Computer Trainings – T. Drew requested that employees be reminded to finish the Haz. Comm. and Asbestos Awareness trainings on the computers in both break rooms.
2. Hearing Screening – Completed per J. Neiland.
3. Chain Saw Training – Scheduled for November 4, 2010 beginning at 8:00am
4. Fire Extinguisher Training – October 11, 2010. T. Drew requested 5-6 DPW / Parks employees attend each session at 9:00am and 1:15.
5. Forklift Training – to be conducted on September 30, 2010 @ 7am-9am, 930am-1130am and 12:30pm – 2:30pm.
6. Other training needs for discussion. No additional items requested.

- E. Adjourn:** Motion M. Radtke second by P. Captain @ 10:05 AM

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

October 20, 2010

**Draft**

Commission Vice President Fahrbach called the Regular Meeting of the Water and Light Commission to order at 7:30 A.M., with Commissioners Joe Guidote, Don Merkes, and Joanne Roush present on roll call. Also present were Melanie Krause, Co-General Manager/Business Operations; Dick Sturm, Co-General Manager/Engineering and Operations; Steve Grenell, Project Engineer; Kristin Hubertus, Business Operations Accountant; Lonnie Pichler, Electric and Water Distribution Supervisor; Dave Rodriguez, Customer and Utility Services Manager; Jerry Sturm, Water Plant Supervisor; John Teale, Technical Services Engineer, and the Press.

Because election of Commission officers will be held later in the meeting, Comm. Vice President Fahrbach appointed Comm. Guidote as Secretary for this meeting. He also welcomed Comm. Roush as a member of the Water and Light Commission.

Item II. People from the Gallery to be heard on any topic of public concern to the Utility:

Mary Nebel, 713 First Street – spoke about the comments made at last evening's Common Council meeting by a stockholder who is involved in the bondholder litigation.

Item III. Motion made by Comm. Guidote, seconded by Comm. Roush, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of September 22, 2010.
- B. Minutes of the Special Meetings of Sept. 21 & 27, 2010.
- C. Approve and warrant payments summarized by checks dated Sept. 30 – Oct. 20, 2010, which includes Net Payroll Voucher Checks, and Operation and Maintenance Voucher Checks for a total of \$630,667.06, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call.
- D. Correspondence, as listed.
  - Copy of Proposed Minutes from August 19-20 and Sept. 23 WPPI Energy Executive Committee Meetings
  - Copy of thank you note dated Sept. 8 from St. Joseph Food Program
  - Copy of thank you note received Sept. 13 from UW-Fox Valley Scholarship recipient Brian Coon
  - Copy of Proposed Minutes from Sept. 24 MEUW Board of Directors Meeting
  - Copy of thank you note received Sept. 20 from Menasha Library Director Tasha Saecker
  - Copy of memorandum dated Oct. 5 to WPPI Energy Directors from Roy Thilly, re: Developments
  - Copy of WPPI Energy news release dated Oct. 11, re: WPPI Energy Announces New Chief Executive Officer

Item IV. September Financial and Operations Report – Comm. Roush inquired about water being significantly below the rate of return. Business Operations Accountant Hubertus stated

there have been only two months of revenue with the new rate increase in effect. Staff reviewed the process and timing for filing rate cases and the associated costs.

After discussion, the Commission accepted the September Financial and Operations Report as presented.

Item V. Claims Against The Utility – Co-General Manager/Business Operations Krause reported after investigation of the claim made by Kim Jennings of the Gallery & Wellness Center there was no negligence on the part of the Utilities. The valve in the basement is the responsibility of the property and not Menasha Utilities. An offer has been extended to make payment arrangements for the outstanding water balance.

The motion by Comm. Guidote, seconded by Comm. Roush, was unanimous to disallow the claim of Kimberly Jennings dated Oct. 5, 2010, and that she be advised of her statutory rights pursuant to Wis. Stats. §893.80, and utility staff are encouraged to develop a reasonable payment plan.

Item VI. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented. Because one of the purchase orders is related to an agenda item listed under New Business, Comm. Vice President advanced Item VIII, New Business, Reallocation of Funds for Replacement of Meter Technician Van for discussion.

Manager of Customer and Utility Services Rodriguez reviewed the request to purchase the meter technician van replacement this year along with the transfer of the electric distribution truck replacement to 2011. This will aid in reducing proposed costs in the 2011 budget. If this item is approved, the 1987 half-ton pick-up truck used as a pool vehicle would be scrapped and the current meter van would be used as a pool vehicle.

After discussion, the motion by Comm. Guidote, seconded by Comm. Fahrbach, was unanimous to approve the purchase of a 2010 Dodge Grand Caravan Cargo Van this year along with transferring the electric distribution truck replacement to 2011, and removing the 1987 pick-up from the fleet.

The motion by Comm. Guidote, seconded by Comm. Merkes, was unanimous to approve PO #6877 to Design Tanks in the amount of \$27,070 for the purchase of two 5000 gallon fiberglass tanks, and PO #6882 to Kolosso Chrysler Jeep in the amount of \$19,650.50 for the purchase of a 2010 Dodge Grand Caravan Cargo Van.

Item VII. There was no Unfinished Business discussed at this meeting.

Item VIII. New Business, Election of Commission Officers - the motion by Comm. Fahrbach was made to nominate Mark Allwardt as Commission President, Bob Fahrbach as Vice President, and Joe Guidote as Secretary. The motion was seconded by Comm. Merkes, and there were no other nominations.

The motion was unanimously approved on voice acclamation.

Review of Co-General Manager Structure – Comm. Fahrbach commented he felt the Menasha Utilities team was working well together and he has no issues with the current structure. Comm. Guidote also stated he felt the current structure has been working well and both co-general managers have really worked hard through the Steam Plant transition, have done a nice job, and complement each other well. He added there also appears to be a better communication rapport.

Co-General Manager/Engineering & Operations Dick Sturm added that Mrs. Krause's financial expertise has been a significant help.

Comm. Roush commented that communication seems to be better externally and internally. Not having previously served on the Commission, she expressed concern for not having a strategic vision for the utility.

Mrs. Krause stated it was important that the Commission is involved in the strategic planning as well and it is important to spend more time on the vision when time permits. Mr. Sturm added that it is essential that all managers also have input in the strategic planning process.

Project Engineer Grenell added the two co-general managers work very well together, respect each other, and communicate well in order to move things forward. The current structure is unique and working well.

Comm. Fahrbach requested succession planning also be added to the docket of items in long-term strategic planning.

Comm. Merkes commented that there has been a lot more accountability with the current structure and a lot more has been accomplished, and are moving in the right direction.

Reallocation of funds for Replacement of Meter Technician Van – this item was discussed earlier in the meeting.

Steam Plant Building Cost Projections for 2011 – Mayor Merkes reported the memorandum regarding cost projections has been included in the City budget; this is more of an informational item and no action is required by the Commission.

Item IX. Project Reports, UV Certification – Water Plant Supervisor Jerry Sturm reported the certification is in the hands of the DNR, and the UV system is operational.

WPPI Energy Transaction – in light of the discussion at the Common Council meeting regarding bondholder litigation, Mrs. Krause reminded everyone that this transaction cannot be closed until there is a resolution of all claims, and it will take at least 60 – 90 days to close the transaction once an agreement has been reached.

Item X. Staff Reports, Co-General Manager/Engineering and Operations – Comm. Fahrbach asked about details of the WPPI Energy marketing plan. Mr. Sturm reviewed some of the marketing items available to member utilities.





## MEMORANDUM

TO: Thomas Stoffel, Comptroller/Treasurer  
FROM: *PC* Pamela Captain, City Attorney/HR Director  
SUBJECT: Vertigo 1894 LLC  
DATE: October 13, 2010

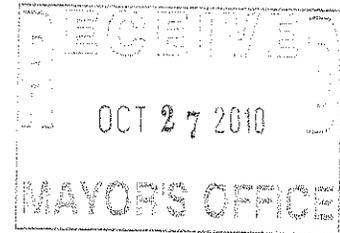
I have received a request from Vertigo 1894 LLC for a grant of \$8,000 as a result of their Reserve Liquor License. I have reviewed the request and find that all is in order.

Please process a check for \$8,000 to Vertigo 1894 LLC.

Cc: Common Council



**JIM DOYLE**  
GOVERNOR  
STATE OF WISCONSIN



October 22, 2010

Mr. Donald Merkes, Mayor  
City of Menasha  
140 Main Street  
Menasha, WI 54952

Dear Mayor Merkes:

I am pleased to inform you that the state Department of Transportation has approved your requested Transportation Enhancements or Bicycle and Pedestrian Facilities Program project for state fiscal years 2011-2014 funding. The **City of Menasha Province Terrace Trail** is one of forty-seven selected bicycle-pedestrian, historic transportation, and scenic landscaping related infrastructure projects that will enhance Wisconsin's transportation system and make it even more attractive to residents and visitors. Additionally, there are nine bicycle and pedestrian planning projects being funded.

A total of \$31.8 million in federal and state funding was approved for transportation-related infrastructure projects that were evaluated based on federal and state eligibility criteria, metropolitan planning organization priorities and recommendations made to the Wisconsin Department of Transportation Secretary by a fourteen-person review committee. The state funding for the nine planning projects totals \$700,000.

The Wisconsin Department of Transportation will reimburse the public sponsor for up to \$301,888 of the total project cost. A representative from the Department of Transportation's region office in your area will contact you shortly and provide you with additional materials that need to be completed before you begin any work on your project. Do not incur costs until receiving notification that the project is authorized. In the interim, please feel free to call your region office representative, Kathleen Drews by phone at (920) 492-5704 or e-mail: [kathleen.drews@dot.wi.gov](mailto:kathleen.drews@dot.wi.gov) if you have any questions.

Best wishes on your successful project.

Sincerely,

Jim Doyle  
Governor

cc: Greg Keil, Community Development Director

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, October 18, 2010  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks  
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, DPW Radtke, CDD Keil,  
C/T Stoffel, PRD Tungate, Clerk Galeazzi and the Press.  
DEPT. HEAD EXCUSED: PHD Nett

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

James Chatterton, President American Bank, Fond du Lac. Presented offer from bondholders to settle Steam Plant outstanding debt.

Jeff Harvey, 514 Broad St. Opposed to converting Broad Street to two-way traffic, safety issues.

Cathy Pavich, 529 Broad St. Opposed to converting Broad Street to two-way traffic.

Mary Nebel, 713 First St. Opposed to converting Broad Street to two-way traffic.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. CA/HRD Captain - Lawsuit filed against Neenah-Menasha Sewerage Commission, USA and State of Wisconsin vs. NCR Corporation et al., Case No. 10-C-910

CA/HRD Captain reported on the lawsuit filed by the Federal government and State of Wisconsin for the PCB contamination to the Lower Fox River. The N-M Sewerage Commission was one of the defendants in the lawsuit. They are asking for reimbursement for some of the costs and damages of the PCB.

2. Police Chief Stanke – CVMIC Annual Meeting

PC Stanke reported the City of Menasha will be receiving a dividend of \$26,369.00 for being a member of CVMIC. This amount will be put into the insurance fund. Being a member of CVMIC has enabled the City to save a considerable amount of money on insurance premiums since 1987 when CVMIC was first incorporated. The City of Menasha was one of the founding members. CVMIC received an A.M. Best rating of excellent. Companies receiving this type of rating have a strong ability to meet policyholders and other contractual obligations over a long period of time.

PC Stanke presented Mayor Merkes with a bronze plaque from CVMIC for the City receiving a level 2 compliance on the risk assessment survey. The goal is to elevate that to a level 3 for the next survey.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 10/4/10
- b. Board of Public Works, 10/4/10
- c. Landmarks Commission, 9/8/10
- d. NM Fire-Rescue, 10/12/10; Joint Finance & Personnel Committee
- e. Parks and Recreation Board, 10/11/10
- f. Plan Commission, 10/5/10
- g. Police Commission, 9/16/10
- h. Sustainability Board, 9/21/10

# DRAFT

## F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

### Communications:

- i. Menasha Utilities, 9/10; Feasibility of unified Information Technology Dept. serving the City of Menasha and Menasha Utilities
- j. Public Works Facility, 10/7/10; Sept 2010 Disposal Violations
- k. Town of Menasha Utility Commission minutes; 8/9/10, 8/23/10
- l. Waverly Sanitary District minutes, 9/14/10
- m. Wis. Dept. of Administration, 10/10/10; Final Estimate of 1/1/10 Population, Winnebago & Calumet Counties
- n. Ice Miller LLP to Hunton & Williams LLP, 10/15/10; Steam Utility BAN Offer to the City of Menasha

Ald. Wisneski: Minutes F (Plan Comm.), 835 Oneida St., residents do not want a car lot;  
Minutes G (Police Comm.), enlarge font size.

Ald. Hendricks: Comm. I (feasibility study), appreciate staff completing study.

Ald. Englebert; Comm J (PWF disposal violations), any change in violations since gate installed; cost of installing video cameras at PWF.

Ald. Roush, Comm J (PWF disposal violations), cost of installing video cameras.

Ald. Zelinski, Comm. J (PWF disposal violations), cameras at recycling center functioning.

## G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

### Minutes to approve:

1. Common Council, 10/4/10

### Administration Committee, 10/4/10; recommends approval of:

2. Offer to Purchase, Lot 12 Midway Business Park, MHX3. LLC and to eliminate item 2C from Counter-Offer No. 2
3. Amendment #2 to Development Agreement between the City of Menasha and PJC Group LLC

### Plan Commission, 10/5/10; recommends approval of:

4. Re-approval of Extraterritorial Certified Survey Map located on Appleton Road

### Parks and Recreation Board, 10/11/10; recommends approval of:

5. Raising the seasonal slip fee at the Marina from \$37.00 to \$37.50 per foot for 2011

### Board of Public Works, 10/18/10; recommends approval of:

6. Change Order: MOD #0005-00; Neenah-Menasha Fire Rescue Station #36; Miron Job #101520; ADD: \$6,230.00

Ald. Zelinski requested item 5 (raising seasonal slip fee at Marina) be removed from Consent Agenda.

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve items 1-4 and 6 of Consent Agenda.  
Motion carried on roll call 8-0.

## H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Hendricks, seconded by Ald. Langdon to approve item 5 (raising seasonal slip fee at Marina)

Discussion: PRD Tungate explained last increase was three years ago. Improvements have been made to the piers.

Motion carried roll call 8-0.

DRAFT

I. ACTION ITEMS

- a. Accounts payable and payroll for the term of 10/7/10 to 10/14/10 in the amount of \$633,601.75

Moved by Ald. Wisneski, seconded by Ald. Langdon to approve accounts payable and payroll.  
Questions/Discussion on expenditures.  
Motion carried on roll call 8-0.

- b. Change of Agent to Denise Meyers for St. Patrick's Parish, 324 Nicolet Blvd.

Moved by Ald. Wisneski, seconded by Ald. Langdon to approve Change of Agent  
Motion carried on voice vote.

J. ORDINANCES AND RESOLUTIONS

1. O-16-10 An Ordinance Relating to the Annexation of Certain Property to the City of Menasha, Wisconsin (Golden Eagle Properties, LLC Annexation) (Introduced by Mayor Merkes, recommended by the Plan Commission)

Moved by Ald. Hendricks, seconded by Ald. Benner to adopt O-16-10.  
Discussion: CDD Keil explained the annexation is following State Statute and the boundary agreement.  
Motion carried on roll call 8-0.

2. O-17-10 An Ordinance Relating to Chronic Nuisance Premises (Introduced by Ald. Hendricks, recommended by the Administration Committee)

No Action

K. APPOINTMENTS

None

L. HELD OVER BUSINESS

None

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke

O. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Zelinski to adjourn at 6:58 p.m.  
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

### CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 10/21/10-10/28/10 Checks # 27373-27527	\$ 606,236.33
Payroll Checks for 10/21/10-10/28/10	<u>154,332.71</u>
Total	\$ 760,569.04

Medical Expense Reimbursement Trust-Retirement Pay Out

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

\*\*A gap in check numbers is due to more invoices being paid than fits on one check stub. In that case the last check stub used for that vendor is the check number that will show on the check register.

**AP Check Register**  
**Check Date: 10/21/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
APPLETON HYDRAULIC COMPONENTS	27373	10/21/2010	19956	731-1022-541.29-04	606.67	INSPECT HYDRAUL CYLINDER
		10/21/2010	457	731-1022-541.29-04	15.78	SEALS
				<b>Total for check: 27373</b>	<b>622.45</b>	
CITY OF APPLETON	27374	10/21/2010	194296	100-0000-465.00-00	200.00	OCT 2010 EXTERIOR BUS ADSFARM MARKET AD
		10/21/2010	194297	100-0302-542.25-01	15,578.00	OCT 2010 TRANSIT SERVICES
				<b>Total for check: 27374</b>	<b>15,778.00</b>	
AT&T	27375	10/21/2010	920R09453010	100-1001-514.22-01	113.90	MONTHLY SERVICE 10-4/11-3
				601-1020-543.22-01	292.50	MONTHLY SERVICE 10-4/11-3
				<b>Total for check: 27375</b>	<b>406.40</b>	
BADGER HIGHWAYS CO INC	27376	10/21/2010	151387	100-1004-541.30-18	4,150.48	HOTMIX ASPHALT SURFACE COURSE
		10/21/2010	151416	100-1004-541.30-18	949.96	HOTMIX ASPHALT SURFACE COURSE
		10/21/2010	151468	100-1004-541.30-18	4,158.24	HOTMIX ASPHALT SURFACE COURSE
				<b>Total for check: 27376</b>	<b>9,258.68</b>	
BRAZEE ACE HARDWARE	27377	10/21/2010	010897	100-0703-553.30-13	6.99	MOUSE PRUF D CON
				<b>Total for check: 27377</b>	<b>6.99</b>	
CAREW CONCRETE & SUPPLY CO INC	27378	10/21/2010	856426	100-1003-541.30-18	393.75	RACINE/BROAD
				<b>Total for check: 27378</b>	<b>393.75</b>	
CASPER'S TRUCK EQUIPMENT INC	27379	10/21/2010	46762	731-1022-541.38-03	65.65	OPEN ENDCAP
		10/21/2010	46763	731-1022-541.38-03	1,860.00	BRINE TANK
				<b>Total for check: 27379</b>	<b>1,925.65</b>	
CULLIGAN WATERCARE SERVICES	27380	10/21/2010	093010	100-1001-514.20-01	17.85	COOLER RENTAL

**AP Check Register**  
**Check Date: 10/21/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CULLIGAN WATERCARE SERVICES...	27380...	10/21/2010...	093010...	731-1022-541.30-13	5.95	COOLER RENTAL
			<b>Total for check: 27380</b>		<b>23.80</b>	
FERRELLGAS	27381	10/21/2010	1035197793	266-1027-543.21-06	99.21	LIQUEFIED PETROLUUM GAS
			<b>Total for check: 27381</b>		<b>99.21</b>	
GALLS	27382	10/21/2010	510859172	100-0801-521.29-05	35.07	OUTLET BOX WITH SWITCH
			<b>Total for check: 27382</b>		<b>35.07</b>	
GREEN BOYZ	27383	10/21/2010	101410	100-0801-521.20-06	95.00	WEED CONTROL/FERTILIZER
			<b>Total for check: 27383</b>		<b>95.00</b>	
GUNDERSON UNIFORM & LINEN RENTAL	27384	10/21/2010	1378098	100-0801-521.30-13	29.79	TOWEL/MAT SERVICE
			<b>Total for check: 27384</b>		<b>29.79</b>	
INDEPENDENT INSPECTIONS LTD	27385	10/21/2010	304187	100-0301-523.30-18	393.79	IT DATA TRANSFER
				100-0301-523.21-06	10,070.06	SEPT PERMITS
			<b>Total for check: 27385</b>		<b>10,463.85</b>	
JOE'S POWER CENTER	27386	10/21/2010	100057	625-1013-541.30-18	113.40	STRAW CHOPPER
		10/21/2010	99181	100-1018-543.30-18	297.46	TRIMMER 31.4CC
			<b>Total for check: 27386</b>		<b>410.86</b>	
JX ENTERPRISES INC	27387	10/21/2010	G202700017	731-1022-541.38-03	254.37	EXHAUST PIPE
			<b>Total for check: 27387</b>		<b>254.37</b>	
KAUKAUNA POLICE DEPARTMENT	27388	10/21/2010	BOND	100-0000-201.03-00	256.00	BOND
			<b>Total for check: 27388</b>		<b>256.00</b>	

**AP Check Register**  
**Check Date: 10/21/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
KRUKOWSKI & COSTELLO	27389	10/21/2010	20100928	100-0202-512.32-02	311.50	FMLA MANUAL
	<b>Total for check: 27389</b>				<b>311.50</b>	
LINCOLN CONTRACTORS SUPPLY INC	27390	10/21/2010	10578830	731-1022-541.38-03	85.98	REWIND W/PLASTIC PAWLS
	<b>Total for check: 27390</b>				<b>85.98</b>	
LUNIAK PAINT & SUPPLY INC	27391	10/21/2010	6482	731-1022-541.21-06	295.00	SANDBLAST DUMP BOX
	<b>Total for check: 27391</b>				<b>295.00</b>	
MENARDS-APPLETON EAST	27392	10/21/2010	36471	100-0703-553.24-05	37.66	PLASTIC POST TOPS
		10/21/2010	37722	100-0703-553.30-18	7.37	MENDING PLATE
		10/21/2010	38533	266-1028-543.30-18	191.88	RAKES
	<b>Total for check: 27392</b>				<b>236.91</b>	
MENASHA EMPLOYEES CREDIT UNION	27393	10/21/2010	20101021	100-0000-202.05-00	19,554.00	PAYROLL SUMMARY
	<b>Total for check: 27393</b>				<b>19,554.00</b>	
MENASHA EMPLOYEES LOCAL 1035	27394	10/21/2010	20101021	100-0000-202.06-00	310.00	PAYROLL SUMMARY
	<b>Total for check: 27394</b>				<b>310.00</b>	
MENASHA EMPLOYEES LOCAL 1035B	27395	10/21/2010	20101021	100-0000-202.07-00	274.16	PAYROLL SUMMARY
	<b>Total for check: 27395</b>				<b>274.16</b>	
MENASHA JOINT SCHOOL DISTRICT	27396	10/21/2010	OCTMOBHOME	100-0000-412.00-00	6,471.29	OCTOBER MOBILE HOME
	<b>Total for check: 27396</b>				<b>6,471.29</b>	
MENASHA POLICE DEPARTMENT	27397	10/21/2010	PETTYCASH	100-0801-521.30-11	8.80	PETTY CASH REIMBURSEMENT POSTAGE

**AP Check Register**  
**Check Date: 10/21/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA POLICE DEPARTMENT...	27397...	10/21/2010...	PETTYCASH...	100-0801-521.34-03	23.94	PETTY CASH REIMBURSEMENT TRAINING/MEALS
			<b>Total for check: 27397</b>		<b>32.74</b>	
MENASHA UTILITIES	27398	10/21/2010	093010	100-1012-541.22-03	15,635.34	PUBLIC STREET LIGHTING
		10/21/2010	BILLING#3	100-1008-541.22-03	165.47	ELEC OR WATER OR STORM
				100-1008-541.22-05	44.94	ELEC OR WATER OR STORM
				601-1020-543.22-03	23.44	ELEC OR WATER OR STORM
				100-0704-552.22-03	694.86	ELEC OR WATER OR STORM
				100-0704-552.22-05	1,016.36	ELEC OR WATER OR STORM
				731-1022-541.22-03	805.28	ELEC OR WATER OR STORM
				731-1022-541.22-05	384.07	ELEC OR WATER OR STORM
				731-1022-541.22-06	767.50	ELEC OR WATER OR STORM
				266-1028-543.22-06	1,535.00	ELEC OR WATER OR STORM
				100-0801-521.22-03	1,448.13	ELEC OR WATER OR STORM
				100-0801-521.22-05	271.79	ELEC OR WATER OR STORM
				100-0801-521.22-06	62.71	ELEC OR WATER OR STORM
				100-0000-123.00-00	1,048.65	ELEC OR WATER OR STORM
				100-0000-123.00-00	196.81	ELEC OR WATER OR STORM
				100-0000-123.00-00	45.41	ELEC OR WATER OR STORM
				100-0601-551.22-03	3,588.02	ELEC OR WATER OR STORM
				100-0601-551.22-05	578.57	ELEC OR WATER OR STORM
				100-0601-551.22-06	103.75	ELEC OR WATER OR STORM
				207-0707-552.22-05	281.74	ELEC OR WATER OR STORM
				100-1019-552.22-03	206.92	ELEC OR WATER OR STORM
				100-1019-552.22-05	12.11	ELEC OR WATER OR STORM
				100-0000-123.00-00	6.33	ELEC OR WATER OR STORM
				100-0703-553.22-03	1,287.13	ELEC OR WATER OR STORM
				100-0703-553.22-05	44.94	ELEC OR WATER OR STORM
				100-0703-553.22-06	280.61	ELEC OR WATER OR STORM
				100-0305-562.22-06	7.50	ELEC OR WATER OR STORM
			<b>Total for check: 27398</b>		<b>30,543.38</b>	

**AP Check Register**  
**Check Date: 10/21/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MOTION INDUSTRIES INC	27399	10/21/2010	W102-528921	731-1022-541.38-03	82.67	FLG/BALL BRG MTD UNITS
				<b>Total for check: 27399</b>	<b>82.67</b>	
NEENAH-MENASHA MUNICIPAL COURT	27400	10/21/2010	BOND	100-0000-201.03-00	303.00	BOND
				<b>Total for check: 27400</b>	<b>303.00</b>	
PACKER CITY INTERNATIONAL	27401	10/21/2010	3202720060	731-1022-541.38-03	77.38	LUBE/AIR FILTERS
				3202720110	118.96	AIR FILTERS
				3202720111	20.90	AIR FILTER
			<b>Total for check: 27401</b>		<b>217.24</b>	
P/J GROUP LLC	27402	10/21/2010	TIF#11	489-0305-562.73-01	5,867.00	PAYMENT LOT 3 COUNCIL ACTION
				<b>Total for check: 27402</b>	<b>5,867.00</b>	
REINDERS INC	27403	10/21/2010	870339-00	100-1004-541.30-18	231.00	DELUXE 50 LAWN SEED MIX
				<b>Total for check: 27403</b>	<b>231.00</b>	
RIESTERER & SCHNELL INC	27404	10/21/2010	412309	731-1022-541.38-03	97.76	BELT
				<b>Total for check: 27404</b>	<b>97.76</b>	
SAFEGUARD BUSINESS SYTEMS	27405	10/21/2010	026393260	100-0401-513.30-11	84.49	DEPOSIT SLIPS
				<b>Total for check: 27405</b>	<b>84.49</b>	
SHEBOYGAN CO CLERK OF COURTS	27406	10/21/2010	BOND	100-0000-201.03-00	175.30	BOND
				<b>Total for check: 27406</b>	<b>175.30</b>	
STAPLES ADVANTAGE	27407	10/21/2010	3142714244	100-0304-562.30-10	33.84	OFFICE SUPPLIES
				<b>Total for check: 27407</b>	<b>33.84</b>	

**AP Check Register**  
**Check Date: 10/21/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
STEPP EQUIPMENT COMPANY	27408	10/21/2010	709166	731-1022-541.38-03	122.70	122.70 SPRING ARM
			<b>Total for check: 27408</b>		<b>122.70</b>	
STUMPF EXCAVATING & TRUCKING LLC	27409	10/21/2010	3121	826-0703-553.24-05	600.00	600.00 CITY GARAGE BERM
			<b>Total for check: 27409</b>		<b>600.00</b>	
SUPERIOR CHEMICAL CORP	27410	10/21/2010	38347	100-0000-132.00-00	477.15	477.15 WASP KILLER/DRAIN OPENER
			<b>Total for check: 27410</b>		<b>477.15</b>	
SURVEY SUPPLY SHOP INC	27411	10/21/2010	1670	100-1002-541.30-18	700.40	700.40 HARDWOOD LATHES/HUB SALES
			<b>Total for check: 27411</b>		<b>700.40</b>	
TESCH CHEMICAL CO INC	27412	10/21/2010	TC114465	100-0703-553.30-13	38.15	38.15 CLEANER/DISINFECTANT
			<b>Total for check: 27412</b>		<b>38.15</b>	
UNIFIRST CORPORATION	27413	10/21/2010	097 0073465	731-1022-541.20-01	107.58	107.58 MAT/MOP/CLOTHING SERVICE
			<b>Total for check: 27413</b>		<b>107.58</b>	
UNITED WAY FOX CITIES	27414	10/21/2010	20101021	100-0000-202.09-00	72.75	72.75 PAYROLL SUMMARY
			<b>Total for check: 27414</b>		<b>72.75</b>	
US CHARMADE ACCESSORIES	27415	10/21/2010	1643	100-0801-521.30-18	205.86	205.86 MOUTHPIECES FOR PBT'S
			<b>Total for check: 27415</b>		<b>205.86</b>	
VEOLIA ES SOLID WASTE MIDWEST	27416	10/21/2010	B40000275465	100-0000-123.00-00	90.87	90.87 BROAD ST RECYCLING
			<b>Total for check: 27416</b>		<b>90.87</b>	

**AP Check Register**  
**Check Date: 10/21/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
VERTIGO 1894 LLC	27417	10/21/2010	VERTIGO	100-0000-421.01-00	8,000.00	RESERVE CLASS B LIC LIC GRANT
				<b>Total for check: 27417</b>	<b>8,000.00</b>	
VILLAGE OF HOWARD MUNICIPAL COURTS	27418	10/21/2010	BOND	100-0000-201.03-00	151.80	BOND
				<b>Total for check: 27418</b>	<b>151.80</b>	
WALMART COMMUNITY	27419	10/21/2010	005935	100-0702-552.30-18	46.80	PROGRAM SUPPLIES
				<b>Total for check: 27419</b>	<b>46.80</b>	
WAYNE ENGINEERING CORP	27420	10/21/2010	73843	731-1022-541.38-03	48.00	PIN ASSY,DOUBLE,CT
				<b>Total for check: 27420</b>	<b>48.00</b>	
WC INDUSTRIAL SUPPLY COMPANY	27421	10/21/2010	0010687-IN	731-1022-541.38-03	252.30	FLANGE CART UNIT
				0010688-IN	372.99	BEARINGS/CUP & CONE
				<b>Total for check: 27421</b>	<b>625.29</b>	FLANGE CART UNIT
WE ENERGIES	27422	10/21/2010	093010	100-0903-531.22-04	9.94	316 RACINE ST
				<b>Total for check: 27422</b>	<b>9.94</b>	
WINNEBAGO COUNTY TREASURER	27423	10/21/2010	LF116495	100-1016-543.25-01	12,146.03	LANDFILL FACILITY
				100-1017-543.25-01	4,234.11	LANDFILL FACILITY
				266-1027-543.25-01	166.50	LANDFILL FACILITY
				<b>Total for check: 27423</b>	<b>18,067.64</b>	117 APPLIANCES @ 13 EACH
WISCONSIN SUPPORT COLLECTIONS	27424	10/21/2010	20101021	100-0000-202.03-00	1,297.32	PAYROLL SUMMARY
				<b>Total for check: 27424</b>	<b>1,297.32</b>	



**AP Check Register**  
**Check Date: 10/26/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
AMAZON	27426	10/26/2010	205462360384	100-0601-551.30-14	(2.00)	CREDIT
			205464875141	100-0601-551.30-14	38.67	LIBRARY MATERIALS
			205465608048	100-0601-551.30-14	141.97	LIBRARY MATERIALS
			205466267455	100-0601-551.30-14	49.64	LIBRARY MATERIALS
			205469452741	100-0601-551.30-14	13.89	LIBRARY MATERIALS
			223413398077	100-0601-551.30-14	9.99	LIBRARY MATERIALS
			233746617903	100-0601-551.30-14	444.73	LIBRARY MATERIALS
			261404492003	100-0601-551.30-14	61.98	LIBRARY MATERIALS
			261404695486	100-0601-551.30-14	70.98	LIBRARY MATERIALS
			275354655216	100-0601-551.30-14	39.98	LIBRARY MATERIALS
			275355666990	100-0601-551.30-14	106.94	LIBRARY MATERIALS
			278532074776	100-0601-551.30-14	26.49	LIBRARY MATERIALS
			278538472886	100-0601-551.30-14	(8.00)	CREDIT
			<b>Total for check: 27426</b>			
AT&T ADVERTISING & PUBLISHING	27427	10/26/2010	600448182800002	100-0601-551.22-01	151.80	TELEPHONE DIRECTORY AD
			<b>Total for check: 27427</b>			
AUDIOGO	27428	10/26/2010	400440	100-0601-551.30-14	333.57	LIBRARY MATERIALS
			<b>Total for check: 27428</b>			
BAKER & TAYLOR INC	27431	10/26/2010	2025019436	100-0601-551.30-14	175.60	LIBRARY MATERIALS
			2025025631	100-0601-551.30-14	55.82	LIBRARY MATERIALS
			2025030205	100-0601-551.30-14	512.31	LIBRARY MATERIALS
			2025034800	100-0601-551.30-14	553.86	LIBRARY MATERIALS
			2025044709	100-0601-551.30-14	30.59	LIBRARY MATERIALS
			2025047220	100-0601-551.30-14	174.59	LIBRARY MATERIALS
			2025053672DUP	100-0601-551.30-16	84.24	PROGRAM SUPPLIES
				100-0601-551.30-14	902.09	LIBRARY MATERIALS
			2025064680	100-0601-551.30-14	43.65	LIBRARY MATERIALS
			2025068080	100-0601-551.30-14	166.49	LIBRARY MATERIALS
			2025075173DUP	100-0601-551.30-16	7.05	PROGRAM SUPPLIES
				100-0601-551.30-14	523.56	LIBRARY MATERIALS

**AP Check Register**  
**Check Date: 10/26/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BAKER & TAYLOR INC...	27431...	10/26/2010	2025079344DUP	100-0601-551.30-16	8.82	PROGRAM SUPPLIES
				100-0601-551.30-14	700.01	LIBRARY MATERIALS
		10/26/2010	2025090194DUP	100-0601-551.30-16	15.28	PROGRAM SUPPLIES
				100-0601-551.30-14	336.70	LIBRARY MATERIALS
		10/26/2010	2025097890	100-0601-551.30-14	21.54	LIBRARY MATERIALS
		10/26/2010	2025100831DUP	100-0601-551.30-16	7.05	PROGRAM SUPPLIES
				100-0601-551.30-14	530.46	LIBRARY MATERIALS
		10/26/2010	2025112239	100-0601-551.30-14	382.98	LIBRARY MATERIALS
		10/26/2010	2025114606	100-0601-551.30-14	683.61	LIBRARY MATERIALS
		10/26/2010	2025118175	100-0601-551.30-14	51.69	LIBRARY MATERIALS
		10/26/2010	2025126996DUP	100-0601-551.30-16	14.55	PROGRAM SUPPLIES
				100-0601-551.30-14	447.25	LIBRARY MATERIALS
		10/26/2010	2025131212DUP	100-0601-551.30-16	9.70	PROGRAM SUPPLIES
				100-0601-551.30-14	550.58	LIBRARY MATERIALS
		10/26/2010	5011026883	100-0601-551.30-14	28.73	LIBRARY MATERIALS
		10/26/2010	5011050079	100-0601-551.30-14	58.40	LIBRARY MATERIALS
		10/26/2010	129257740	100-0601-551.30-14	17.96	LIBRARY MATERIALS
		10/26/2010	129356630	100-0601-551.30-14	14.39	LIBRARY MATERIALS
		10/26/2010	129631900	100-0601-551.30-14	28.79	LIBRARY MATERIALS
		10/26/2010	129631901	100-0601-551.30-14	158.31	LIBRARY MATERIALS
	10/26/2010	129736280	100-0601-551.30-14	17.99	LIBRARY MATERIALS	
	10/26/2010	129845250	100-0601-551.30-14	10.18	LIBRARY MATERIALS	
	10/26/2010	130190600	100-0601-551.30-14	107.92	LIBRARY MATERIALS	
	10/26/2010	130687730	100-0601-551.30-14	293.61	LIBRARY MATERIALS	
	10/26/2010	130687731	100-0601-551.30-14	21.56	LIBRARY MATERIALS	
	10/26/2010	130778200	100-0601-551.30-14	17.99	LIBRARY MATERIALS	
	10/26/2010	131128940	100-0601-551.30-14	112.99	LIBRARY MATERIALS	
	10/26/2010	131211810	100-0601-551.30-14	21.59	LIBRARY MATERIALS	
	10/26/2010	1377668CM	100-0601-551.30-14	(2.00)	CREDIT	
	10/26/2010	V21944000	100-0601-551.30-14	21.58	LIBRARY MATERIALS	
		<b>Total for check: 27431</b>			<b>7,920.07</b>	
BRILLIANCE AUDIO INC	27432	10/26/2010	IN0569550	100-0601-551.30-14	86.11	LIBRARY MATERIALS

## AP Check Register

### Check Date: 10/26/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BRILLIANCE AUDIO INC...	27432...	10/26/2010	IN0570171	100-0601-551.30-14	306.21	LIBRARY MATERIALS
			Total for check: 27432		<u>392.32</u>	
CAPSTONE PRESS	27433	10/26/2010	CH10184038	100-0601-551.30-14	929.48	LIBRARY MATERIALS
			Total for check: 27433		<u>929.48</u>	
CDW GOVERNMENT INC	27434	10/26/2010	TWN9300	100-0601-551.30-10	251.08	OFFICE SUPPLIES
		10/26/2010	VFB3199	100-0601-551.30-10	67.91	OFFICE SUPPLIES
			Total for check: 27434		<u>318.99</u>	
CHILD'S WORLD	27435	10/26/2010	NA109084	100-0601-551.30-14	912.25	LIBRARY MATERIALS
			Total for check: 27435		<u>912.25</u>	
COSTUME SPECIALISTS INC	27436	10/26/2010	SH8456	100-0601-551.30-16	200.00	PROGRAM SUPPLIES
			Total for check: 27436		<u>200.00</u>	
ELISHA D SMITH PUBLIC LIBRARY	27437	10/26/2010	10222010	100-0601-551.34-03	75.00	TRAINING--MEALS
			Total for check: 27437		<u>75.00</u>	
FOX STAMP SIGN & SPECIALTY	27438	10/26/2010	188696	100-0601-551.30-10	32.70	OFFICE SUPPLIES
		10/26/2010	188845	100-0601-551.30-10	3.30	OFFICE SUPPLIES
			Total for check: 27438		<u>36.00</u>	
FOX VALLEY TECHNICAL COLLEGE	27439	10/26/2010	EC51451	100-0601-551.34-02	519.00	LIBRARY MATERIALS
			Total for check: 27439		<u>519.00</u>	
GLENN FRANCEN	27440	10/26/2010	10222010	100-0601-551.30-14	29.95	LIBRARY MATERIALS
			Total for check: 27440		<u>29.95</u>	

**AP Check Register**  
**Check Date: 10/26/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
GALE	27441	10/26/2010	16899110	100-0601-551.30-14	38.93	LIBRARY MATERIALS
		10/26/2010	16925299	100-0601-551.30-14	21.59	LIBRARY MATERIALS
		10/26/2010	16929173	100-0601-551.30-14	26.39	LIBRARY MATERIALS
		10/26/2010	16932618	100-0601-551.30-14	38.93	LIBRARY MATERIALS
		10/26/2010	16946222	100-0601-551.30-14	573.24	LIBRARY MATERIALS
			<b>Total for check: 27441</b>		<b>699.08</b>	
GAYLORD BROS INC	27442	10/26/2010	1478157	100-0601-551.30-18	41.75	DEPARTMENT SUPPLIES
			<b>Total for check: 27442</b>		<b>41.75</b>	
INGRAM LIBRARY SERVICES	27443	10/26/2010	53775456	100-0601-551.30-14	35.32	LIBRARY MATERIALS
		10/26/2010	53775457	100-0601-551.30-14	82.77	LIBRARY MATERIALS
		10/26/2010	53900986	100-0601-551.30-14	68.55	LIBRARY MATERIALS
		10/26/2010	53900987	100-0601-551.30-14	48.28	LIBRARY MATERIALS
		10/26/2010	53947737	100-0601-551.34-02	39.39	LIBRARY MATERIALS
		10/26/2010	53999511	100-0601-551.30-14	16.76	LIBRARY MATERIALS
		10/26/2010	53999512	100-0601-551.30-14	36.55	LIBRARY MATERIALS
		10/26/2010	53999513	100-0601-551.30-14	35.55	LIBRARY MATERIALS
		10/26/2010	54036256	100-0601-551.30-14	85.66	LIBRARY MATERIALS
		10/26/2010	54036257	100-0601-551.30-14	85.65	LIBRARY MATERIALS
		10/26/2010	54173968	100-0601-551.30-14	34.34	LIBRARY MATERIALS
		10/26/2010	54173969	100-0601-551.30-14	17.79	LIBRARY MATERIALS
		10/26/2010	54173970	100-0601-551.30-14	16.42	LIBRARY MATERIALS
	10/26/2010	54173971	100-0601-551.30-14	21.39	LIBRARY MATERIALS	
	10/26/2010	541783972	100-0601-551.30-14	33.09	LIBRARY MATERIALS	
			<b>Total for check: 27443</b>		<b>657.51</b>	
KITZ & PFEIL INC	27444	10/26/2010	0824140120	100-0601-551.24-03	2.33	BLDG REPAIR/MAINTENANCE
		10/26/2010	0909140165	100-0601-551.30-13	23.18	HOUSEKEEPING SUPPLIES
			<b>Total for check: 27444</b>		<b>25.51</b>	
KONE INC	27445	10/26/2010	150401262	100-0601-551.24-03	217.03	BLDG REPAIR/MAINTENANCE

**AP Check Register**  
**Check Date: 10/26/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
KONE INC...	27445...	10/26/2010	220467170	100-0601-551.24-03	381.75	BLDG REPAIR/MAINTENANCE
			Total for check: 27445			<u>598.78</u>
MANDERFIELD BAKERY	27446	10/26/2010	401752	100-0601-551.30-16	30.00	PROGRAM SUPPLIES
			402424	100-0601-551.34-03	18.05	TRAINING--MEALS
			Total for check: 27446			<u>48.05</u>
MARIS ASSOCIATES	27447	10/26/2010	0135	100-0601-551.30-14	535.50	LIBRARY MATERIALS
			0136	100-0601-551.30-14	140.17	LIBRARY MATERIALS
			Total for check: 27447			<u>675.67</u>
MARSHALL CAVENDISH CORP	27448	10/26/2010	R856607	100-0601-551.30-14	831.75	LIBRARY MATERIALS
			R857106	100-0601-551.30-14	161.73	LIBRARY MATERIALS
			Total for check: 27448			<u>993.48</u>
MIDWEST TAPE	27449	10/26/2010	2286126	100-0601-551.30-14	296.81	LIBRARY MATERIALS
			2291997	100-0601-551.30-14	396.73	LIBRARY MATERIALS
			2299709	100-0601-551.30-14	127.92	LIBRARY MATERIALS
			2306192	100-0601-551.30-14	139.92	LIBRARY MATERIALS
			2311717	100-0601-551.30-14	145.91	LIBRARY MATERIALS
Total for check: 27449			<u>1,107.29</u>			
MODERN BUSINESS MACHINES	27450	10/26/2010	26230393	100-0601-551.24-04	335.81	MAINTENANCE CONTRACT
			Total for check: 27450			<u>335.81</u>
OFFICE DEPOT CREDIT PLAN	27451	10/26/2010	10092700209652	100-0601-551.30-10	129.15	OFFICE SUPPLIES
			Total for check: 27451			<u>129.15</u>
CASSANDRA PAYNE	27452	10/26/2010	10212010	100-0601-551.33-01	15.01	MILEAGE REIMBURSEMENT

**AP Check Register**  
**Check Date: 10/26/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CASSANDRA PAYNE...	27452...	10/26/2010	10222010	100-0601-551.32-01	27.00	MEMBERSHIP DUES
			Total for check: 27452		42.01	
PIGGLY WIGGLY MIDWEST LLC	27453	10/26/2010	IN6208572	100-0601-551.30-16	56.33	PROGRAM SUPPLIES
		10/26/2010	IN6226023	100-0601-551.30-16	48.83	PROGRAM SUPPLIES
			Total for check: 27453		105.16	
DAVE POWELL	27454	10/26/2010	10222010	100-0601-551.30-13	26.25	HOUSEKEEPING SUPPLIES
			Total for check: 27454		26.25	
PROQUEST LLC	27455	10/26/2010	60208872	100-0601-551.30-14	2,426.55	LIBRARY MATERIALS
			Total for check: 27455		2,426.55	
RANDOM HOUSE INC	27456	10/26/2010	1080006448	100-0601-551.30-14	101.20	LIBRARY MATERIALS
		10/26/2010	1080058704	100-0601-551.30-14	15.00	LIBRARY MATERIALS
		10/26/2010	1080064235	100-0601-551.30-14	44.96	LIBRARY MATERIALS
		10/26/2010	1089457827	100-0601-551.30-14	37.50	LIBRARY MATERIALS
		10/26/2010	1089501868	100-0601-551.30-14	146.21	LIBRARY MATERIALS
		10/26/2010	1089520159	100-0601-551.30-14	15.00	LIBRARY MATERIALS
	10/26/2010	1089560080	100-0601-551.30-14	18.75	LIBRARY MATERIALS	
			Total for check: 27456		378.62	
RECORDED BOOKS LLC	27457	10/26/2010	4986866	100-0601-551.30-14	173.20	LIBRARY MATERIALS
			Total for check: 27457		173.20	
RHYME BUSINESS PRODUCTS	27458	10/26/2010	241941	100-0601-551.30-10	62.74	OFFICE SUPPLIES
			Total for check: 27458		62.74	

**AP Check Register**  
**Check Date: 10/26/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description		
ROURKE PUBLISHING LLC	27459	10/26/2010	INV072538	100-0601-551.30-14	1,041.95	LIBRARY MATERIALS		
				<b>Total for check: 27459</b>	<b>1,041.95</b>			
SHOWCASES	27460	10/26/2010	255465	100-0601-551.30-18	673.92	DEPARTMENT SUPPLIES		
				10/26/2010	255823	100-0601-551.30-18	302.40	DEPARTMENT SUPPLIES
						<b>Total for check: 27460</b>	<b>976.32</b>	
STATE INDUSTRIAL PRODUCTS	27461	10/26/2010	94803823	100-0601-551.30-13	120.29	HOUSEKEEPING SUPPLIES		
				<b>Total for check: 27461</b>	<b>120.29</b>			
UNIQUE BOOKS INC	27462	10/26/2010	350300.3	100-0601-551.30-14	15.95	LIBRARY MATERIALS		
				10/26/2010	353737	100-0601-551.30-14	130.22	LIBRARY MATERIALS
						10/26/2010	353738	100-0601-551.30-14
				10/26/2010	353739			100-0601-551.30-14
						10/26/2010	353740	100-0601-551.30-14
				10/26/2010	353741			100-0601-551.30-14
						<b>Total for check: 27462</b>	<b>802.13</b>	
UNIQUE MANAGEMENT SERVICES INC	27463	10/26/2010	203941	100-0000-441.19-00	366.95	COLLECTION AGENCY FEE		
				<b>Total for check: 27463</b>	<b>366.95</b>			
VALUE LINE PUBLISHING INC	27464	10/26/2010	10212010	100-0601-551.30-14	647.00	LIBRARY MATERIALS		
				<b>Total for check: 27464</b>	<b>647.00</b>			
WATSON LABEL PRODUCTS	27465	10/26/2010	79695	100-0601-551.30-18	2,909.85	DEPARTMENT SUPPLIES		
				<b>Total for check: 27465</b>	<b>2,909.85</b>			

**AP Check Register**  
**Check Date: 10/26/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WINNEFOX LIBRARY SYSTEM	27466	10/26/2010	3873	100-0601-551.30-14	42.50	LIBRARY MATERIALS
			<b>Total for check: 27466</b>		<u>42.50</u>	
					<u>28,247.29</u>	

**AP Check Register**  
**Check Date: 10/28/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
AIRGAS NORTH CENTRAL	27467	10/28/2010	105309228	731-1022-541.21-06	61.71	61.71 ACETYLENE/ARGON/OXYGEN CYLINDERS
			Total for check: 27467		<u>61.71</u>	
AMMUNITION	27468	10/28/2010	188559	100-0801-521.30-18	547.50	547.50 GR ACCUBOND BH GOLD/100
			Total for check: 27468		<u>547.50</u>	
AQUATICA DESIGN LLC	27469	10/28/2010	10-0019	100-0703-553.21-02	500.00	500.00 CONSULTATION FEE WATER REDUCTION OPTIONS
			Total for check: 27469		<u>500.00</u>	
ASSESSMENT TECHNOLOGIES LLC	27470	10/28/2010	2863	100-0402-513.21-04	814.00	814.00 REAL ESTATE EXPORT
			Total for check: 27470		<u>814.00</u>	
ASSOCIATED APPRAISAL CONSULTANTS	27471	10/28/2010	10068	100-0402-513.21-09	4,841.67	4,841.67 PROFESSIONAL SERVICES
				100-0402-513.30-11	3.96	3.96 POSTAGE
				100-0402-513.21-04	59.76	59.76 INTERNET POSTING OF PARCELS
			Total for check: 27471		<u>4,905.39</u>	
BECK ELECTRIC INC	27472	10/28/2010	G143	100-1008-541.21-06	480.00	480.00 TRAFFIC LIGHT KNOCKDOWN WASHINGTON/GARFIELD
				100-1008-541.30-18	7.67	7.67 TRAFFIC LIGHT KNOCKDOWN WASHINGTON/GARFIELD
			Total for check: 27472		<u>487.67</u>	
BUBRICK'S	27473	10/28/2010	380842	100-0801-521.30-10	133.59	133.59 OFFICE SUPPLIES
				100-0801-521.30-10	48.07	48.07 FILE FOLDERS
			Total for check: 27473		<u>181.66</u>	
CALUMET COUNTY CLERK OF COURTS	27474	10/28/2010	BOND	100-0000-201.03-00	150.00	150.00 BOND
			Total for check: 27474		<u>150.00</u>	
CASPERS TRUCK EQUIPMENT INC	27475	10/28/2010	46841	731-1022-541.29-04	851.10	851.10 REPAIRS

**AP Check Register**  
**Check Date: 10/28/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CASPERS TRUCK EQUIPMENT INC...	27475...	10/28/2010	46873	731-1022-541.38-03	138.38	LIGHT BOX
				<b>Total for check: 27475</b>	<b>989.48</b>	
COMMUNITY HOUSING COORDINATOR	27476	10/28/2010	139	100-0304-562.21-06	1,800.00	HOUSING PLAN OCTOBER 2010
				<b>Total for check: 27476</b>	<b>1,800.00</b>	
DIGICORPORATION	27477	10/28/2010	105871	100-0903-531.29-01	161.00	IMPRINT ENVELOPES
				100-0000-134.00-00	(85.00)	IMPRINT ENVELOPES
				<b>Total for check: 27477</b>	<b>76.00</b>	
DLT SOLUTIONS	27478	10/28/2010	588708	100-0403-513.24-04	3,975.89	AUTOCAD SUPPORT CONTRACT 10/21/2010-10/21/2011
				<b>Total for check: 27478</b>	<b>3,975.89</b>	
DUMKE & ASSOCIATES &	27479	10/28/2010	NOV2010	100-0903-531.29-06	2,977.75	316 RACINE ST NOVEMBER 2010
				<b>Total for check: 27479</b>	<b>2,977.75</b>	
CARDMEMBER SERVICE	27483	10/28/2010	0030	826-0703-553.30-18	490.00	OLD SEED SOLUTIONS
		10/28/2010	0036	100-0601-551.30-13	20.95	MICHIGAN CO EXTRACTOR PART
		10/28/2010	0045	100-0801-521.34-02	150.00	GLOCK PROFESSIONAL
		10/28/2010	0055	100-0601-551.24-03	94.00	LES MAN INSTRUMENT CO PUMP 3
		10/28/2010	0209	100-0403-513.34-03	358.71	DOUBLE TREE HOTEL TRAINING LODGING
		10/28/2010	0222	100-0904-531.33-01	101.99	RAMADA INN TRAINING LODGING
		10/28/2010	0230	100-0403-513.34-03	20.03	ABBOTSFORD AMOCO TRAINING MEAL
		10/28/2010	0301	100-0801-521.34-03	10.00	MCDONALDS TRAINING MEAL
		10/28/2010	0414	100-0702-552.34-02	19.75	TAKARA INC
		10/28/2010	0449	100-0403-513.34-03	300.00	STATE CONFERENCE REG
		10/28/2010	0591	100-0403-513.34-03	18.50	ZAYNAS PIZZA TRAINING MEAL
		10/28/2010	0621	100-0201-512.32-02	699.00	STATE BAR OF WIS CHAIR PADS
		10/28/2010	0628	100-0601-551.30-13	4.65	MENARDS
		10/28/2010	0801	100-0801-521.34-03	236.25	STONECREEKINN
		10/28/2010	0801	100-0801-521.30-18	131.12	US CALVALRY

**AP Check Register**  
**Check Date: 10/28/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CARDMEMBER SERVICE...	27483...	10/28/2010	0825	100-0403-513.34-03	24.00	CALIFORNIA PIZZA TRAINING MEAL
		10/28/2010	0864	100-0801-521.30-18	1.58	KITZ & PFEIL
		10/28/2010	1022	100-0403-513.34-03	9.22	MCDONALDS TRAINING MEAL
		10/28/2010	1386	100-0403-513.34-04	0.80	IL TOLLWAY TOLL PAYMENT
		10/28/2010	1724	824-0801-521.30-18	119.79	TAIL WAGGERS
		10/28/2010	1830	100-0801-521.30-18	186.89	SAFARILAND LLC
		10/28/2010	1901	100-0803-521.30-18	95.18	GALLS
		10/28/2010	2003	100-0801-521.34-03	440.00	STAYBRIDGE HOTEL
		10/28/2010	2471	731-1022-541.30-10	51.26	COMPUTER GEEKS DIGITAL CAMERAS
		10/28/2010	2486	100-0801-521.30-18	207.35	US CALVARY
		10/28/2010	3269	100-0601-551.24-03	118.67	APEX CCTV
		10/28/2010	3461	100-0403-513.34-04	12.95	EXPERTS EXCHANGE ONLINE TECH DATABASE
		10/28/2010	3705	731-1022-541.30-13	30.00	WATER RIGHT SERVICES WATER
				100-1001-514.20-01	60.00	WATER RIGHT SERVICES WATER
		10/28/2010	4054	731-1022-541.38-03	408.97	PEC MANUFACTURING
		10/28/2010	4102	100-0904-531.33-03	140.00	HAMPTON INN/EAU CLAIRE
		10/28/2010	4593	100-0904-531.33-03	25.60	GREEN MILL/EAU CLAIRE
		10/28/2010	4874	100-0903-531.30-10	13.98	CELLPHONESHOP.NET CELL PHONE BATTERY
		10/28/2010	4982	100-0403-513.30-15	19.74	CELLPHONESHOP.NET
				100-0801-521.30-15	11.17	CELLPHONESHOP.NET
		10/28/2010	5276	100-0403-513.24-04	948.00	BARRACUDA NETWORKS REPLACE SPAM BLOCKER
		10/28/2010	5431	100-0904-531.33-03	20.87	GREEN MILL/EAU CLAIRE
		10/28/2010	5841	100-0801-521.19-03	23.79	GALLS INC
		10/28/2010	6267	100-0601-551.33-02	140.00	WIS LIBRARY ASSN
				100-0601-551.33-03	48.00	WIS LIBRARY ASSN
		10/28/2010	6894	100-0601-551.33-02	140.00	WIS LIBRARY ASSN
				100-0601-551.33-03	83.00	WIS LIBRARY ASSN
		10/28/2010	7191	100-0403-513.30-15	35.99	NEW EGG HANDSFREE CELL SPEAKER
		10/28/2010	7278	100-0601-551.33-02	185.00	WIS LIBRARY ASSN
		10/28/2010	7533	100-0801-521.30-18	34.06	BATERIES PLUS
	10/28/2010	7868	100-0903-531.30-18	22.90	SCHOOL HEALTH CORP	
	10/28/2010	8065	100-0601-551.33-03	114.84	KALAHARI RESORTS	
	10/28/2010	8357	100-0801-521.24-03	61.52	USA STORES ROOF CAULK	
	10/28/2010	8710	100-0801-521.30-18	729.95	MIDWAY USA	
	10/28/2010	8807	100-0601-551.33-02	225.00	WIS LIBRARY ASSN	

**AP Check Register**  
**Check Date: 10/28/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CARDMEMBER SERVICE...	27483...	10/28/2010...	8807...	100-0601-551.33-03	23.00	WIS LIBRARY ASSN
		10/28/2010	8831	100-0801-521.30-10	27.30	BEST EXPRESSION INC
			<b>Total for check: 27483</b>		<b>7,495.32</b>	
ENTRANCE TECHNOLOGIES I	27484	10/28/2010	2774	100-0920-531.24-03	48.00	DOOR OPERATOR TRANSMITTER
			<b>Total for check: 27484</b>		<b>48.00</b>	
GREAT LAKES UNDERGROUND EQUIPMENT	27485	10/28/2010	15836	731-1022-541.38-03	140.07	SEAL/FREIGHT
			<b>Total for check: 27485</b>		<b>140.07</b>	
GUNDERSON CLEANERS	27486	10/28/2010	909806	100-0803-521.30-18	17.00	CSO JACKET
			<b>Total for check: 27486</b>		<b>17.00</b>	
HEARTLAND LABEL PRINTERS INC	27487	10/28/2010	131736-H	100-0403-513.21-04	12.95	DNS HOSTING AGREEMENT
			<b>Total for check: 27487</b>		<b>12.95</b>	
HOTS CLEANING SYSTEMS INC	27488	10/28/2010	0072932-IN	731-1022-541.21-06	165.30	GUNJET/DUAL WAND/PLUG
			<b>Total for check: 27488</b>		<b>165.30</b>	
HR DIRECT	27489	10/28/2010	0453954	100-0202-512.30-10	81.72	2011 CALENDAR
			<b>Total for check: 27489</b>		<b>81.72</b>	
KAEMPFER & ASSOCIATES INC	27490	10/28/2010	15768	601-1020-543.21-02	171.33	PROFESSIONAL SERVICES IND DISC REG PROGRAM
		10/28/2010	15769	601-1020-543.21-02	1,561.21	PROFESSIONAL SERVICES SEWER USER MONITORING
		10/28/2010	15770	601-1020-543.21-02	642.86	PROFESSIONAL SERVICES SUC NEENAH PROP DAMAGE
		10/28/2010	15771	601-1020-543.21-02	240.00	PROFESSIONAL SERVICES WW CONSULT/USER CHARGE
		10/28/2010	15772	601-1020-543.21-02	1,304.62	PROFESSIONAL SERVICES WET WEATHER FLOW BYPAS
		10/28/2010	15773	601-1020-543.21-02	514.48	PROFESSIONAL SERVICES WW COLLECT SYS IMPROV
		10/28/2010	15774	601-1020-543.21-02	386.28	PROFESSIONAL SERVICES PHASE 4 SSES
	10/28/2010	15775	601-1020-543.21-02	385.48	PROFESSIONAL SERVICES SEWER TELEVISIONING	

**AP Check Register**  
**Check Date: 10/28/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
KAEMPFER & ASSOCIATES INC...	27490...	10/28/2010	15776	601-1020-543.21-02	128.49	PROFESSIONAL SERVICES SSES REPORT PREP	
				<b>Total for check: 27490</b>	<b>5,334.75</b>		
LEARNING SHOP	27491	10/28/2010	101-1154104	100-0702-552.30-18	22.92	PROGRAM SUPPLIES	
				<b>Total for check: 27491</b>	<b>22.92</b>		
KEN MADER CONSTRUCTION	27492	10/28/2010	101510	625-1013-541.30-18	210.00	60 STRAW BALES BLUE JAY SITE	
				<b>Total for check: 27492</b>	<b>210.00</b>		
MAI PHA	27493	10/28/2010	PHA	100-0000-441.14-00	5.00	RECYCLE CART REFUND	
				<b>Total for check: 27493</b>	<b>5.00</b>		
MATTHEWS TIRE & SERVICE CENTER	27494	10/28/2010	35728	731-1022-541.38-02	35.34	TIRE SERVICE CLAMP IN STEM	
				35825	731-1022-541.38-02	35.34	FLAT REPAIR/CLAMP
				35826	731-1022-541.38-02	504.21	TIRES
				35870	731-1022-541.38-02	28.84	FLAT REPAIR
				35871	731-1022-541.38-02	637.20	TIRES/MISC
<b>Total for check: 27494</b>	<b>1,240.93</b>						
MENASHA EMPLOYEES CREDIT UNION	27495	10/28/2010	20101028	100-0000-202.05-00	2,218.00	PAYROLL SUMMARY	
				<b>Total for check: 27495</b>	<b>2,218.00</b>		
MENASHA EMPLOYEES LOCAL 1035	27496	10/28/2010	20101028	100-0000-202.06-00	310.00	PAYROLL SUMMARY	
				<b>Total for check: 27496</b>	<b>310.00</b>		
TOWN OF MENASHA POLICE DEPARTMENT	27497	10/28/2010	BOND	100-0000-201.03-00	207.00	BOND	
				<b>Total for check: 27497</b>	<b>207.00</b>		
MENASHA TREASURER	27498	10/28/2010	PETTYCASH	100-0000-201.12-00	6.18	PETTY CASH	

**AP Check Register**  
**Check Date: 10/28/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA TREASURER...	27498...	10/28/2010...	PETTYCASH...	100-0000-441.14-00	5.00	PETTY CASH
				100-0201-512.30-18	10.00	PETTY CASH
				100-0202-512.30-11	1.63	PETTY CASH
				733-0206-512.73-01	100.00	PETTY CASH
				100-0401-513.30-11	5.01	PETTY CASH
				100-0702-552.30-11	0.44	PETTY CASH
				100-1001-514.24-03	3.36	PETTY CASH
				100-1001-514.30-13	6.00	PETTY CASH
				100-1002-541.30-11	0.44	PETTY CASH
				625-1010-541.30-18	40.14	PETTY CASH
				267-0102-581.30-11	15.70	PETTY CASH
				<b>Total for check: 27498</b>	<b>193.90</b>	
	MENASHA UTILITIES	27499	10/28/2010	BILLING#1	100-1008-541.22-03	298.62
				100-0000-123.00-00	11.32	ELEC OR WATER OR STORM
				100-1012-541.22-03	77.88	ELEC OR WATER OR STORM
				100-0305-562.22-03	20.44	ELEC OR WATER OR STORM
				100-0305-562.22-06	15.00	ELEC OR WATER OR STORM
				100-0403-513.21-04	3,061.36	DARK FIBER CONNECTION
				207-0707-552.22-03	1,006.18	ELEC OR WATER OR STORM
				207-0707-552.22-05	36.55	ELEC OR WATER OR STORM
				207-0707-552.22-06	31.87	ELEC OR WATER OR STORM
				100-0703-553.22-03	1,645.52	ELEC OR WATER OR STORM
				100-0703-553.22-05	560.54	ELEC OR WATER OR STORM
				100-0703-553.22-06	200.61	ELEC OR WATER OR STORM
				100-1001-514.22-03	1,292.85	ELEC OR WATER OR STORM
				100-1001-514.22-06	393.09	ELEC OR WATER OR STORM
				100-1019-552.22-03	119.32	ELEC OR WATER OR STORM
				100-1013-541.22-03	48.99	ELEC OR WATER OR STORM
				100-1013-541.22-06	187.49	ELEC OR WATER OR STORM
			100-1014-543.22-06	12.50	ELEC OR WATER OR STORM	
			601-1020-543.22-03	25.04	ELEC OR WATER OR STORM	

**AP Check Register**  
**Check Date: 10/28/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA UTILITIES...	27499...	10/28/2010...	BILLING#1...	100-1019-552.22-05	97.38	ELEC OR WATER OR STORM
			<b>Total for check: 27499</b>		<b>9,142.55</b>	
MODERN BUSINESS MACHINES	27500	10/28/2010	26230918	100-1001-514.24-04	280.50	CONTRACT SERVICE
			<b>Total for check: 27500</b>		<b>280.50</b>	
NEENAH-MENASHA MUNICIPAL COURT	27501	10/28/2010	BOND	100-0000-201.03-00	139.00	BOND
			<b>Total for check: 27501</b>		<b>139.00</b>	
CITY OF NEENAH	27502	10/28/2010	NMFIRESUCUE	100-0501-522.25-01	248,393.00	NM FIRE RESCUE NOVEMBER 2010
			<b>Total for check: 27502</b>		<b>248,393.00</b>	
NETWORK HEALTH PLAN	27503	10/28/2010	00448738	100-0000-204.08-00	130,375.50	HEALTH PREMIUMS 11/1/2010-11/30/2010
				100-0000-204.11-00	6,475.86	HEALTH PREMIUMS 11/1/2010-11/30/2010
			<b>Total for check: 27503</b>		<b>136,851.36</b>	
NETWORK HEALTH SYSTEM INC	27504	10/28/2010	261142	100-0901-515.21-05	30.00	AUDIOMETRIC EXAM
				100-0202-512.21-05	108.00	DRUG SCREEN
			<b>Total for check: 27504</b>		<b>138.00</b>	
NETWORK SOLUTIONS INC	27505	10/28/2010	10114	100-0403-513.21-04	160.00	RECERTIFIED LINES PATCH CABLES
			<b>Total for check: 27505</b>		<b>160.00</b>	
PITNEY BOWES	27506	10/28/2010	362944	100-1001-514.30-10	50.14	EZ SEAL FOR POSTAGE METER
		10/28/2010	4842044-JN10	100-1001-514.24-04	(58.53)	TERM RENTAL CREDIT MAY 30-JUNE 30, 2010
		10/28/2010	4842044-SP10	100-1001-514.24-04	316.47	TERM RENTAL
			<b>Total for check: 27506</b>		<b>308.08</b>	

**AP Check Register**  
**Check Date: 10/28/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
QUALIFICATION TARGETS INC	27507	10/28/2010	21002630	100-0801-521.30-18	195.55	TRAINING TARGETS
			Total for check: 27507		<u>195.55</u>	
	27508	10/28/2010	14097	731-1022-541.30-18	671.00	BAR STOCK
			Total for check: 27508		<u>671.00</u>	
ROAD EQUIPMENT	27509	10/28/2010	WA520647	731-1022-541.38-03	3.86	ROD GUIDE BUSHING
		10/28/2010	WA520721	731-1022-541.38-03	39.42	WHEEL CHECK
			Total for check: 27509		<u>43.28</u>	LOOSE NUT INDICATOR
JENNIFER SASSMAN	27510	10/28/2010	OCTOBER	100-0401-513.34-01	15.00	SCHENCK SEMINAR
			Total for check: 27510		<u>15.00</u>	GASB 54
	27511	10/28/2010	NOV2010	100-0903-531.21-05	150.00	CITY PHYSICIAN
			Total for check: 27511		<u>150.00</u>	NOVEMBER 2010
STANLEY SECURITY SOLUTIONS INC	27512	10/28/2010	CH-543610	100-0703-553.24-03	74.21	KEYS
			Total for check: 27512		<u>74.21</u>	
	27513	10/28/2010	94810462	100-0000-132.00-00	182.80	AEROSOL TIER 2
			Total for check: 27513		<u>182.80</u>	
SUNGARD PUBLIC SECTOR INC	27514	10/28/2010	27161	100-0403-513.24-04	2,555.00	MAINTENANCE
			Total for check: 27514		<u>2,555.00</u>	NOV 1-NOV 30, 2010
	27515	10/28/2010	097 0073866	731-1022-541.20-01	111.08	MAT/MCP/CLOTHING SERVICE
			Total for check: 27515		<u>111.08</u>	

**AP Check Register**  
**Check Date: 10/28/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
UR WASHINSTUFF INC	27516	10/28/2010	10032	100-0801-521.29-05	285.50	CAR WASHES
				<b>Total for check: 27516</b>	<b>285.50</b>	
US OIL CO	27517	10/28/2010	L40233	731-1022-541.21-06	24.00	SAMPLES
			M20792	731-1022-541.30-18	507.70	SEC EXT LIFE AF PRMX DRUM PUMP
			<b>Total for check: 27517</b>	<b>531.70</b>		
VISION INSURANCE PLAN OF AMERICA	27518	10/28/2010	90759	100-0000-204.10-00	1,103.00	PREMIUM NOV 2010
			<b>Total for check: 27518</b>	<b>1,103.00</b>		
WC INDUSTRIAL SUPPLY COMPANY	27519	10/28/2010	0010724-IN	731-1022-541.38-03	126.07	FLANGE CART UNIT
			0010846-IN	731-1022-541.38-03	79.47	FLANGE BLOCK
			<b>Total for check: 27519</b>	<b>205.54</b>		
WE ENERGIES	27520	10/28/2010	100710	100-0703-553.22-04	30.87	2170 PLANK RD
			101910	100-0000-123.00-00	107.89	GAS SERVICE
				100-1001-514.22-04	145.96	GAS SERVICE
				100-0801-521.22-04	148.98	GAS SERVICE
				100-0920-531.22-04	26.10	GAS SERVICE
				100-0601-551.22-04	309.88	GAS SERVICE
				100-0703-553.22-04	(240.34)	GAS SERVICE
				100-0704-552.22-04	45.08	GAS SERVICE
				207-0707-552.22-04	41.36	GAS SERVICE
<b>Total for check: 27520</b>	<b>715.46</b>					
WILD APPLE	27521	10/28/2010	101810	100-0101-511.30-10	8.40	8 BOXES
			<b>Total for check: 27521</b>	<b>8.40</b>		

**AP Check Register**  
**Check Date: 10/28/2010**

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description		
WINNEBAGO CO TREASURER	27522	10/28/2010	WINNCO	100-0304-562.34-02	100.00	100.00 TEAM REGISTRATION ADVANCED SUSTAINABILITY		
				<b>Total for check: 27522</b>	<b>100.00</b>			
WINNEBAGO COUNTY TREASURER	27523	10/28/2010	LF116480	266-1027-543.25-01	1,795.65	1,795.65 SINGLE STREAM RECYCLING SEPT 2010		
				10/28/2010	SHJ100530	100-0805-521.25-01	276.00	276.00 JAIL DIVISION
						<b>Total for check: 27523</b>	<b>2,071.65</b>	
WISCONSIN DEPT OF JUSTICE	27524	10/28/2010	L7101T	100-0801-521.21-06	105.00	105.00 NAME SEARCHES		
				<b>Total for check: 27524</b>	<b>105.00</b>			
WISCONSIN SECRETARY OF STATE	27525	10/28/2010	NOTARY	100-0801-521.32-01	20.00	20.00 NOTARY FEE B HALDERSON		
				<b>Total for check: 27525</b>	<b>20.00</b>			
WISCONSIN SUPPORT COLLECTIONS	27526	10/28/2010	20101028	100-0000-202.03-00	440.23	440.23 PAYROLL SUMMARY		
				<b>Total for check: 27526</b>	<b>440.23</b>			
WRIGHT INDUSTRIAL INC	27527	10/28/2010	0599400-IN	100-0000-132.00-00	223.36	223.36 JET STREAM CARPET CLEANERSPONGE		
				<b>Total for check: 27527</b>	<b>223.36</b>			
					<b>440,390.16</b>			

RECEIVED

AUG 19 2010

To all parties concerned,

I am no longer able to serve as a Landmarks Commissioner.

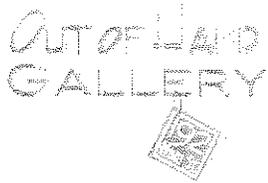
I will be more than glad to serve for another month until you can get a replacement if needed.

Thank you again and please let me reserve a time in the future to volunteer my services when my schedule permits.

Sincerely

Charlie Cross

A handwritten signature in black ink, appearing to read 'Charlie Cross', written in a cursive style. The signature is positioned to the right of the typed name 'Charlie Cross'.



www.192main.com

192 Main Street Menasha, WI 54952

920.886.1106

Dear Landmarks Committee,

My name is Andrew Jennings and it pleases me to accept your invitation to participate on the City of Menasha's Landmark Commission. As a local citizen and small business owner, I appreciate the opportunity to share my knowledge and experience in shaping the future of the re-invigoration of downtown Menasha. Thanks for the chance to demonstrate my positive energy and optimistic outlook.

Respectfully,



10/27/10

Andrew M Jennings 10/27/10