

It is expected that a Quorum of the members of City of Menasha Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, February 1, 2010
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. PHD Nett – 2010 Census update
 - 2. CDD Keil – Status of Wayfinding Signage
 - 3. Representative Dean Kaufert – Legislative Report
 - 3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 1/18/10](#)
- b. [Board of Public Works, 1/18/10](#)
- c. [Board of Health, 11/4/09](#)
- d. [Committee on Aging, 12/10/09](#)
- e. [Complete Count Committee; 12/2/09, 1/6/10](#)
- f. [IT Steering Committee, 1/20/10](#)
- g. [NM Fire Rescue, Joint Finance & Personnel Committee, 1/26/10](#)
- h. [NM Fire Rescue, Fire Commission, 1/27/10](#)
- i. [NM Sewerage Commission, 12/22/09](#)
- j. [Parks and Recreation Board, 1/11/10](#)
- k. [Plan Commission, 1/19/10](#)
- l. [Safety Committee, 11/5/09; City Hall](#)
- m. [Safety Committee, 11/24/09, 12/21/09; Public Works/Parks](#)
- n. [Water & Light Commission, 1/18/10; Special meeting](#)

Communications:

- o. [Mayor Merkes, 1/28/10; Support and sponsorship for the Fox Cities Regional Transit Authority](#)
- p. [Public Works Asst. Supt. Jeff Nieland, 1/26/10; Automated Single Stream Recycling Collection](#)
- q. [Public Works Facility, 1/24/10; November & December 2009 Disposal Violations Report](#)
- r. [Public Service Commission, 1/21/10; Request for Comments-General Directory Publication Issues – AT&T Wisconsin](#)
- s. [Winnebago County, 1/27/10; Notice of commencement of proceedings in rem to foreclose tax liens by Winnebago County under Wis. Stats. 75.521](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 at least 24 hours in advance of the meeting for the City to arrange special accommodations."

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action in the "Items removed from the Consent Agenda" section. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 1/18/10](#)

Administration Committee, 1/18/10 – Recommends Approval of:

2. [Division of Public Health Contract #17382 for Childhood Lead, Immunization, Maternal Child Health, Prevention, and Radon Outreach, Jan. 1, 2010-Dec. 31, 2010, and authorized signature](#)
3. [Approval of the proposed parochial school fees for school year 2010-2011](#)

Board of Public Works, 1/18/10 – Recommends Approval of:

4. [Street Use Application – Team Hailey 5K Run/Walk for a Cure; Saturday, April 17, 2010; 8:00 AM – 10:30 AM](#)

Plan Commission, 1/19/10 – Recommends Approval of

5. [Certified Survey Map – Midway Road, subject to the City Attorney's review of the notation on the CSM relative to the driveway easement.](#)

NM Fire Recue, Joint Finance & Personnel Committee, 1/26/10 – Recommends Approval of:

6. The purchase of one additional Firehouse Software license in the amount of \$1,310.00 and the funding source to be carry forward funds from Account #8114 from 2009 budget

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term 1/19/10-1/28/10 in the amount of \\$ 897,506.88](#)

J. ORDINANCES AND RESOLUTIONS

1. [O-3-10 Ordinance Pertaining to Excavation Permits \(Alderman Michael Taylor\)](#)
2. [R-2-10 – Resolution Relating to Reduction of Poll Workers \(Introduced by Mayor Merkes\)](#)
3. [R-4-10 – Resolution in Support of AB 661 to Repeal State Statute Requiring Minimum Expenditures for Emergency Services \(Introduced by Aldermen Roush & Hendricks\)](#)

K. APPOINTMENTS

1. Mayor's appointment to the AD-HOC Sustainability Board
 - a. [Christopher Bohne, 2413 Woodland Hills Dr., Menasha](#)
2. Mayor's appointment to the Committee on Aging
 - a. Mary Lueke, 836 Ida Street, for the term of February 1, 2010 to February 1, 2013
 - b. Joyce Klundt, 976 8th Street, for the term of February 1, 2010 to February 1, 2013

L. HELD OVER BUSINESS

M. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA (five (5) minute time limit for each person)

N. RECESS TO ADMINISTRATION COMMITTEE AND BOARD OF PUBLIC WORKS

O. CLAIMS AGAINST THE CITY

1. State ex rel. American Bank vs. City of Menasha et al., Case No. 10-cv-0077, Winnebago County Circuit Court
2. [LaFayette Life Insurance Co. et al. vs. City of Menasha et al., Case No. 4:09CV0064, US District Court Northern District of Indiana](#)
3. Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e)&(g): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (American Bank vs. City of Menasha and LaFayette Life Ins. Co., et al. vs. City of Menasha)
4. Return into Open Session
5. Actions if any needed as a result of the Closed Sessions Discussion

P. ADJOURNMENT

MEETING NOTICE

**Monday, February 15, 2010 - Council Chambers
Common Council – 6:00 PM
Administration Committee – to be determined
Board of Public Works – to be determined**

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
January 18, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:46 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Benner, Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski

EXCUSED: Ald. Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke,
CDD Keil, C/T Stoffel, PHD Nett, Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. Administration Committee, 1/4/10

Moved by Ald. Pack, seconded by Ald. Taylor to approve minutes.

Motion carried on voice vote

D. ACTION ITEMS

1. Division of Public Health Contract #17382 for Childhood Lead, Immunization,
Maternal Child Health, Prevention, and Radon Outreach, Jan. 1, 2010-Dec. 31, 2010,
and authorized signature

PHD Nett explained this is a renewal contract and the funding is about the same as
previous years.

Moved by Ald. Pack, seconded by Ald. Hendricks to recommend approval to Common
Council.

Motion carried on voice vote.

2. Approval of the proposed parochial school fees for school year 2010-2011
(Recommendation of Board of Health)

Moved by Ald. Pack, seconded by Ald. Hendricks to recommend approval to Common
Council

Motion carried on voice vote

3. R-2-10 – Resolution Relating to Reduction of Poll Workers
(Introduced by Mayor Merkes)

Moved by Ald. Pack, seconded by Ald. Hendricks to recommend approval to Common
Council

Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Hendricks to adjourn at 7:50 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
January 18, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:51 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Benner, Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski

EXCUSED: Ald. Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil, Deborah Wetter (Valley Transit) and Clerk Galeazzi

C. MINUTES TO APPROVE

1. January 4, 2010

Moved by Ald. Roush, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Street Use Application – Team Hailey 5K Run/Walk for a Cure; Saturday, April 17, 2010; 8:00 AM – 10:30 AM

Moved by Ald. Wisneski, seconded by Ald. Hendricks to recommend approval to Common Council

Motion carried on voice vote.

2. R-3-10 Resolution Supporting the Formation of the Fox Cities Regional Transit Authority

Deborah Wetter from Valley Transit spoke to the Board on the proposal to create a regional transit authority. She explained the benefits, cost impacts to participating municipalities, and the proposed legislation. Ms. Wetter explained other area municipalities have been asked to present the proposal of a regional transit authority to the Boards/Councils. At this time, City of Menasha is the first to have it on an agenda for discussion.

Discussion ensued on how a regional transit authority would be funded; how other municipalities would benefit; who would have controlling shares.

Moved by Ald. Pack, seconded by Ald. Zelinski to table R-3-10.

Motion carried on voice vote.

3. O-3-10 Ordinance Pertaining to Excavation Permits (Alderman Michael Taylor)

DPW Radtke explained this ordinance would allow the Board of Public Works to set the fees for excavation permits without having to change the ordinance each time there is an increase.

Moved by Ald. Zelinski, seconded by Ald. Pack to recommend approval to Common Council

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Wisneski, seconded by Ald. Pack to adjourn at 8:39 p.m.

Motion carried on voice vote

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha**

11-4-2009

MINUTES

- A. Meeting called to order at 8:30 AM by Chairman C. Rusin.
- B. Present: Lori Asmus, Candyce Rusin, Dr. Teresa Shoberg, Dorothy Jankowski, Susan Nett
- C. MINUTES TO APPROVE
 - 1. Motion to approve minutes from October 14, 2009 made by D. Jankowski and seconded by L. Asmus. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. October 2009 Communicable Disease Report distributed and discussed.
 - 2. H1N1 Influenza and Vaccine Update—The health department has been monitoring the school absences on a daily basis. The increased absences from a few weeks ago seem to be declining this week. The department has been receiving a very limited supply of vaccine with no supplies received for two weeks in October. Currently there is vaccine to do a clinic on Nov. 9th for school age children with underlying health conditions and a clinic on Nov. 12th for preschool children at Banta School. There have been many volunteers wanting to assist at the clinics including medical personnel who can administer the vaccine. All school based clinics have been put on hold at this time. The elementary buildings have been tentatively scheduled for Nov. 30, Dec. 1 and 3 at BDM elementary school.
 - 3. Consolidated Grant Contract – 2010. The dollar amounts for the grants under the consolidated contract have not been finalized nor have the objectives been placed on the website for contract completion.
 - 4. PHER Phase 3 Funding---The health department just received notice regarding the next phase of the Public Health Emergency Response funding. The health department is getting an additional \$37,000 for H1N1 response activities.
 - 5. 2010 Budget Review Schedule—The health department budget is scheduled for review with the common council on Nov. 9th at 6 PM.
 - 6. Update – Infection Control in Faith Based Communities Project. Board members were updated on the progress of this research project. Currently, surveys are completed for Menasha and have been submitted for analysis. The toolkit is ready to be placed on the website.

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Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

E. ACTION ITEMS

1. Arise Health Plan – MOU. Arise Health Plan is requesting a memorandum of understanding with the health department for Medicaid services such as PNCC, Immunizations, and TB services. The memorandum allows the health department to bill for services through ARISE. Payment should be quicker for claims than billing the state directly. The patient has to be covered by ARISE. Part of our requirements to be a PNCC provider is to have established relationships with health plans in our area. Motion to approve the MOU made by L. Asmus and seconded by T. Shoberg. Motion carried.

F. HELD OVER BUSINESS

1. None

G. ADJOURNMENT

1. Motion to adjourn at 9:30 AM made by L. Asmus and seconded by T. Shoberg. Motion carried. Next meeting December 9, 2009.

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha**

**December 10, 2009
7:45 AM**

MINUTES

A. CALL TO ORDER

Meeting called to order 7:50am

B. ROLL CALL/EXCUSED ABSENCES

Present: Bob Jankowski, Roy Rogers, Lee Murphy, Joyce Klundt, Mary Lueke, Sylvia Bull, Sue Nett, Jean Wollerman, Sue Steffen

C. MINUTES TO APPROVE

1. Motion made by L. Murphy, seconded by J. Klundt to approve the November 12, 2009, minutes. Carried

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Commission on Aging – The Winnebago Co. Commission on Aging held their last meeting in November. The counties ADRC will begin in February 2010.
2. Financial Report – figures should be available at the end of the year.
3. Senior Center Supervisor – (A) The Thanksgiving Banquet went well. Many good responses. Comments and suggestions from seniors as well as Committee on Aging members were offered regarding the promotion of this banquet and its replacement of the Christmas Banquet for this year. It was decided that to avoid confusion and fulfill the anticipation of a gathering during the Christmas season, a Christmas Banquet will continue to be held in December. (B) Doggie Photo with Santa had fewer than anticipated participants. Next year, this will be offered months earlier. (C) Vallhaven Care Center is sponsoring the Christmas Bingo and Brillion West Haven is sponsoring the Christmas Party.

E. DISCUSSION

1. Renter's options w/o kitchen – S. Bull suggested that we anticipate a request from a potential renter that if they don't want to rent the kitchen that they still be able to bring in food and equipment for their event. S. Nett said that there should be no problem with that as long as they follow guidelines and clean up afterwards. J. Wollerman suggested that we make renting the kitchen more appealing to prospective renters by offering a storage box of various cooking/kitchen utensils as well as a 30 cup coffee maker. Committee members all agreed and directed S. Bull to follow through.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

2. Revisit new activity fees – S. Bull reported to Committee members the change in activity fee procedure. All activities will be \$.50 (resident or non-resident). We will also offer a yearly activity pass for \$25.00 to anyone who visits the center often and feels this would benefit them financially. The card will have the seniors name on it, the month they purchased it and the year of purchase will be punched.
3. Goals for 2010 – the gathering with the Alderman and Mayor Merkes on December 2 was discussed.
4. Promotion items for MSC – S. Bull suggested the committee consider having a promotional item for the senior center. (the YMCAs have visors and water bottles that they hand out regularly as gifts which is used as promotion and other agencies have mug, pens, etc.). Cost is a factor, of course, but S. Bull thinks it is worth future consideration.

F. HELD OVER BUSINESS

1. Status of proposed rental fee increase – the proposal will go to the Common Council on December 21 for a vote.

G. ADJOURNMENT

Motion made by R. Rogers, seconded by L. Murphy to adjourn. Carried



**City of Menasha Complete Count Census Committee Meeting
Menasha Health Department
Conference Room
December 2, 2009
7 AM**

Minutes

- A. Call to Order
 - 1. Meeting called to order at 7:05AM by Chairman Mary Cawmer.
- B. Roll Call
 - 1. Present: Ken Kubiak, Sue Nett, Nancy L Barker, Gina Grogan, Mary Cawmer, Elena Leon, Dale McNamee
 - 2. Absent: Mary Bach, Jan Davey
- C. Minutes
 - 1. Motion to approve minutes from November 4, 2009 meeting made by K. Kubiak and seconded by S. Nett. Motion carried.
- D. Discussion Items
 - 1. Community Events—Reviewed and discussed for distribution of supplies. a. School parent conferences- depending on availability of supplies. b. Census tour trailer- Dale will see for availability of an information trailer for the area. This is a US government trailer filled with supplies that parks in a location and distributes census materials to the public.
 - 2. Available Supplies that have been distributed to date. Posters- have been posted throughout the city
Information brochures (English/Spanish)- handed out at H1N1 Clinics
Employment posters- Posted throughout the city
More promotional supplies to hopefully arrive around the new year- Dale McNamee will inform the committee as soon as more supplies become available. Committee members discussed having supplies to distribute at the New Years Eve event in downtown Menasha.
 - 3. Media/Communications
 - a. Dale McNamee- will email a shorter version of a media insert
 - 1. to be used in school newsletters
 - 2. utility bill
 - 4. Next Meeting Date
 - a. January 6, 2010 at 7:00AM at the Menasha Health Department Conference room
- E. Meeting adjourned at 7:48AM.



City of Menasha Complete Count Committee Meeting
Minutes
January 6, 2010

- A. Meeting called to order by S. Nett at 7:10 AM.
- B. Present: Dale McNamee, Susan Nett, Elena Leon, Keng Xiong, Gina Grogan, Ken Kubiak, and Mary Crawmer (arrived at 7:35 AM).

Absent: Nancy Barker, Mary Bach, Jan Davey
- C. Motion to approve minutes from December 2, 2009 meeting made by Ken Kubiak and seconded by Gina Grogan. Motion carried.
- D. Discussion centered around acquisition of supplies and when this might occur. S. Nett related she received a phone call from the Chicago census office yesterday wanting to verify a shipping address but no confirmation on when supplies would be shipped. Opportunities to distribute supplies were also discussed. Many school events are occurring in the next few months such as parent teacher conferences, preschool screenings, H1N1 clinics. Supplies also need to be distributed in the community at the churches, grocery store, Shopko, UW Fox Valley, St. Joe's Food Pantry etc. Paul from the Wreath Factory will distribute posters downtown for the store front window. G. Grogan will check to see if high school students needing community service hours can assist in the distribution of supplies. D. McNamee will bring posters and brochures that he has available so they can be distributed with the promotional items.
- E. Next meeting scheduled for January 20, 2010 at 7 AM if needed supplies arrive so distribution can begin. Meeting adjourned at 7:45 AM.

**City of Menasha
Information Technology Steering Committee
Gegan Room
Menasha Public Library
Wednesday January 20, 2010
8:15 A.M.
Minutes**

A. Call to Order

Meeting called to order at 8:16 AM by CHAIRMAN Wisneski.

B. Roll Call/Excused Absences

Present: CHAIRMAN Wisneski, AP Kester, COMP Stoffel, HR Specialist Taubel, ITMgr Lacey and PC Stanke

Absent: PWS Jacobson

Also Present: ITSupv James, PL Brunn and Mr. Larry Schmitz of Common Sense Solutions LLC.

C. Minutes to Approve – Approval of Minutes of November 18, 2009 IT Steering Committee meeting.

Motion by ITMgr Lacey, seconded by PC Stanke to approve the minutes of the November 18, 2009 IT Steering Committee meeting as submitted. Motion carried.

**D. Public Comments on any matter of concern to this Agenda
(Five (5) minute time limit for each person)**

NONE

E. Report of Department Heads/Staff/Consultants – Committee monthly update on status of projects/operations/costs

ITMgr Lacey distributed the monthly work summary and talked about the investigation being made on the push-to-talk cell phone from Verizon which has been requested by the Parks Department. A new copier was also installed at the Police Department and PC Stanke requested someone to train staff on its usage. ITSupv James will perform the training but commented that he is very busy right

now. PC Stanke also commented that the new copier seems to run slower than the one it is replacing. IT staff will address that concern.

F. ACTION ITEMS – (1) Committee discussion on creating a policy to address concerns about employees not deleting telephone messages, overloading answering software

This problem occurred in December and at that time ITSupv James had distributed printouts showing how many messages were being retained on users' telephones. The request was made to have users clear or at least reduce their voicemails so the answering software would not crash in the future. There was not an updated printout run prior to this meeting. ITMgr Lacey stated that his understanding is that voicemails are not public records and so do not have to be retained. So the IT Department is looking to have the Committee create a policy to address this issue.

Mr. Schmitz stated that there are 3 options for the City: 1) to get voluntary compliance, 2) to set a policy limiting the number of voicemails to be retained and giving IT authority to enforce that limit and 3) accepting the current practice and allowing the answering software to continue to crash and disrupt communications between the public and City staff. When the software crashed it also disabled features on the telephone system for forwarding calls to other staff members in a department, although this did not affect all telephones. This has resulted in ITSupv James having to answer and reroute calls that are not being forwarded to the correct department.

The Committee would like to see voluntary compliance because neither options two or three are satisfactory. The Committee would also like to have the calls routed to another individual so ITSupv James would have more time to fix the problem, and not just keep transferring calls. COMP Stoffel will contact the Mayor about the Committee's concerns.

ACTION ITEMS – (2) Committee discussion on list of items to be provided by HR to be placed on the INTRANET

HR Specialist Taubel reviewed her selection of items to be placed on the INTRANET. There was general discussion about what some of the items were and if they were a public record. Even though this will be a hidden page accessible only to employees, it is possible for someone to get access using Google and asking for the correct document. That was why the question if these were public documents was raised. Mr. Schmitz felt that even so, City Attorney Champion should approve these documents before being placed on the City website. HR Specialist Taubel stated that she is not immediately available to proceed with this project but should be able to in a few weeks. CHAIRMAN

Wisneski thought this was a very good idea and asked to have this item on the next IT Steering Committee meeting for an update.

ACTION ITEMS – (3) Committee discussion and action on Email Archiver Access deployment

ITMgr Lacey informed the committee that the email system has the same problem as the voicemail system, too many communications being retained. He would like the Committee to approve deploying the Email Archiver Access to all employees. He explained how it would work; employees would have access to all of their emails, department heads would have access to all emails in their department. This would solve the problem of having the same document in two places because the Archiver automatically saves every email. Mr. Schmitz suggested that ITMgr Lacey create a document explaining why this is needed, how it works and then train City employees in its use. Motion by ITMgr Lacey, seconded by PC Stanke to authorize deployment of the Email Archiver Access. Motion carried.

ACTION ITEMS – (4) Committee discussion and action on next IT Steering Committee meeting date – February 17th, third Wednesday

After discussion, by consensus of the Committee members present, the next Information Technology Steering Committee meeting will be held on Wednesday, February 17th, at 8:15 AM in the Gegan Room of the Menasha Public Library.

The Committee also discussed the date of the March, 2010 meeting. Some members had a conflict on that date, so the March Information Technology Steering Committee meeting will be held on March 11th, at 8:15 AM in the Gegan Room of the Menasha Public Library.

G. ADJOURNMENT

Motion by PC Stanke, seconded by ITMgr Lacey to adjourn. Motion carried. Meeting adjourned at 9:12 AM.

Respectfully submitted,

Thomas Stoffel
Committee Secretary

Neenah-Menasha Fire Rescue
Joint Finance & Personnel Committee Meeting
Tuesday, January 26, 2010 – 5:30 p.m.
Hauser Room – City of Neenah

Present: Ald. Wisneski, Lange, Ahles and Benner.

Excused: Ald. Stevenson and Hendricks.

Also Present: Chief Auxier, Director Easker and Administrative Assistant Theisen

Ald. Wisneski called the meeting to order at 5:30 p.m.

Approval of Minutes: The Committee reviewed the minutes from December 15, 2009. **MSC Lange/Ahles to approve the meeting minutes from December 15, 2009, all voting aye.**

December 2009 & 2009 Year-End Budget Report: The Committee reviewed the December 2009 and the 2009 year-end budget report. Ald. Wisneski asked why outside printing was over budget. Chief Auxier said it was due to ordering more forms for the Inspection Bureau and we made more public education materials to hand out this year at the schools. Director Easker reminded everyone that these are only preliminary 2009 year-end budget numbers, as they have to complete their 2009 processing of bills and payroll. **MSC Lange/Ahles to approve and place the December 2009 and the 2009 year-end budget reports on file, all voting aye.**

December 2009 & 2009 Year-End Activity Report: The Committee reviewed the December 2009 and the 2009 year-end activity report. Ald. Ahles questioned the unauthorized opening burning incidents. Ald. Benner asked what takes place when we respond to any unauthorized open burning complaints. Chief Auxier said the resident has to put the fire out and are given information about obtaining a burning permit. If there are any problems with any residents our staff is informed to call the Police Department for help and possible citation for disorderly conduct. Ald. Ahles asked how to handle the situations with people who are repeat offenders for burning without a permit. Chief Auxier explained that right now we have not had issues with this. Discussion was held on how to handle these occurrences since they are there. The Committee directed Chief Auxier to discuss with CA Godlewski this issue and to find out what other municipalities do for open burning issues/non-compliance. This information will be brought back to the February 2010 meeting. **MSC Lange/Benner to accept and place the December 2009 and the 2009 year-end activity report, all voting aye.**

NMFR Permit Fees: Chief Auxier said he discussed with CA Godlewski the issue of the differences in codes between the two Cities. Chief Auxier said he would like to talk to the two Mayors on the issue of having two different codes and fees within the two Cities and how the Fire Prevention codes could be changed to mirror each other, along with the same permit fees. He said he would like time to research this and then bring back

information to the group to discuss and take action on. Chief Auxier handed out information on the current hourly rates for staff members to spend on the work for the different items. He will keep this in mind as he makes recommendations for fees.

Upgrade the Municipal Code to the 2009 IFC Prevention Code/Standards: Chief Auxier said this is a common standard that we follow. The code is on a three-year cycle but is typically a year behind for implementation. Chief Auxier will discuss this with the Mayors for approval and then bring this back to the Committee for further action.

Request to Carry Forward Computer Software Outlay Funds: The Committee reviewed the memo and information for an additional license for our Firehouse software. Chief Auxier said the Department wanted to order this in 2009 but we held off on ordering it to make sure we had budget numbers and there was miscommunication on this after Chief Vander Wyst left. There are current issues where there are not enough licenses and when staff members need to enter data and/or use Firehouse we cannot until someone else is done with their work. Ald. Lange asked how long the carry forward process is. Director Easker said they could submit requests until the end of January. Chief Auxier said the paperwork was completed on time to carry forward the funds. **MSC Ahles/Lange recommends the City of Neenah and the City of Menasha Common Council approve the purchase of one additional Firehouse Software license in the amount of \$1,310.00 and the funding source to be carry forward funds from Account #8114 from 2009 budget, all voting aye.**

Purchase of New Station Furniture: The Committee reviewed the memo from DC DeLeeuw regarding purchases of new station furniture. Chief Auxier clarified that furniture will only be purchased as needed and it purchases will come out of the small equipment fund budget. The intent is to have two separate line item budget amounts. The office equipment budget would be just for desks, chairs, etc. The small equipment fund would also be used to purchase "household" furnishings such as recliners, etc. Ald. Ahles asked if we could make the budget more transparent and add a household furniture or household account. Director Easker said they would do this for the 2010 budget and then budget history will be established. It will be a line item that is not budgeted but the Department will make sure the Small Equipment budget fund will not be over spent for 2010.

MSC Ahles/Lange to adjourn at 6:15 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt

Neenah-Menasha Fire Rescue
Fire Commission Meeting Minutes
January 27, 2010 – 12:00 p.m.
Hauser Room – City of Neenah

Commissioner Mattes called the meeting to order at 12:00 p.m.

Present: Commissioners Jim Liebhauser, Mark Keating, Elizabeth Nevitt, Bill Mattes, Jason Dionne and Chris Wales-Magners.

Also Present: Chief Auxier and Administrative Assistant Theisen.

Approval of Minutes: The Commission reviewed the meeting minutes from December 16, 2009 meeting. **MSC Nevitt/Liebhauser to approve the meeting minutes of December 16, 2009, all voting aye.**

December 2009 Activity Report: The Commission reviewed the December 2009 activity report. This is informational only and no action is required.

December 2009 Budget Report: The Commission reviewed the December 2009 budget report. This is informational only and no action is required.

Update on Vacancy of Assistant Chief Prevention/Fire Marshal: Chief Auxier updated the Commission on the process of the open position. It was offered to an internal candidate and after that person didn't accept the position; it was re-posted for internal and external applicants. The deadline to apply is February 12, 2010. The process was discussed.

Eligibility List Update: Chief Auxier said he discussed the open position coming up with both Mayors. Both Mayors told him that they would support him filling the open position to maintain the current staffing levels. The new process of using the CPAT testing for any new candidates will be used. This is offered through the Technical College and the requirement would be that this test is passed before they can even be considered for any open position within our department.

Retirement Notification: Chief Auxier received notification from Kevin Shelley that he will retire at the beginning of July.

MSC Keating/Nevitt to adjourn at 12:40 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday December 22, 2009

Meeting was called to order by Commission President W. Zielinski at 8:00 a.m.

Present: Commissioners Raymond Zielinski, Dale Youngquist, William Helein, Gordon Falck, William Zielinski, Tim Hamblin; Manager Randall Much, Accountant Roger Voigt.

Excused: Commissioner Kathy Bauer.

Also Present: Rob Franck (MCO); Mike Sambs (Waverly); Chad Olsen (McMahon).

Minutes of the Regular Meeting of November 24. It was pointed out that the minutes incorrectly state W. Zielinski on page 2 and it should read R. Zielinski. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to approve the minutes of the Regular Meeting of November 24, 2009 as corrected. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

1. Total Maximum Daily Load (TDML) Client Workshop.
RE: Workshop sponsored by McMAHON on TDML.

Commissioner Tim Hamblin requested to be signed up for this workshop. Chad Olsen will have his name added to the attendee list.

2. December 16, 2009 United States District Court Decision and Order Dismissing Plaintiff's (Appleton Papers Inc & NCR Corp) Claims for Contribution.
RE: Plaintiff motion for summary judgment denied.

The following correspondence was presented at the meeting:

3. Letter received Tom VanHandel.
RE: Expressing interest in being considered as a sludge hauler for the NMSC.

Budget, Finance, Personnel

Accountant Voigt presented the preliminary financial statements for the month of November 2009. The Commission is looking at being in a deficit of around \$50,000 at year end for its operations. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the financial statements for the month of November and place it on file. Motion carried unanimously.

Manager Much presented and discussed the contract increase request by MCO for 2010. MCO will not request an increase based on the CPI. There will only be an increase in the insurances. The health insurance increase will be between 4 – 5 percent. After discussion, motion by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to approve the contract increase for MCO for the 2010 calendar year. Motion carried unanimously.

Accountant Voigt presented MCO Invoices #14132, #14150, and #14152 in the amounts of \$120,117.17, \$41.87 and \$414.38. After discussion, motion by Commissioner Raymond Zielinski, seconded by Commissioner Tim Hamblin to approve for payment MCO Invoices #14132, #14150, and #14152 and to pay the invoices after January 1, 2010. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of November. MCO generated \$2,686 in income to the Commission in November. The large cash balance at Prospera Credit Union is to make the bond payment and bond interest payment on December 1. After discussion; motion by Commissioner Tim Hamblin, seconded by Commissioner Raymond Zielinski to accept the Accountants Report for the month of November 2009. Motion carried unanimously.

Accountant Voigt discussed the agreement with Wisconsin Public Finance Professionals, LLC (WFPF) to provide services for the required continuing disclosure filings related to our bond issue. These services were previously provided at no cost, but recent rule changes in the requirement for making these filings have necessitated these charges. The annual charges are \$500 per year. The annual charges will be waived in a calendar year if the NMSC retains WFPF to provided advisory services in that year. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Tim Hamblin to approve the agreement with Wisconsin Public Finance Professionals, LLC. Motion carried unanimously. The Commission requested Accountant Voigt to contact Carol Wirth with WFPF to have her present at the next Commission meeting to further discuss this issue and to also discuss the potential for Commission need for funding for possible upcoming projects.

Accountant Voigt presented for payment McMAHON invoices #48925, #48926 and #48994 in the amounts of \$1,441.50, \$2,905.50 and \$4,875.00. Included with the McMAHON invoices was the 2010 Fee Schedules for McMAHON. Chad Olsen indicated there are no increases in the labor rates for 2010. After discussion, motion by Commissioner Dale Youngquist, seconded by Commissioner Tim Hamblin to approve for payment invoices #48925, #48926 and #48994. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of November 2009. The plant is running well. We can see by the loadings that the industry's production is down. After discussion, motion by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the operating report for the month of November 2009. Motion carried unanimously.

December 22, 2009
Regular Meeting
Page 3

Manager Much reported to the Commission on the 230kW Biogas engine. The last needed part came in on Monday. The part will be installed and the unit will go through a start-up process. Menasha Utilities is okay with the NMSC working with Steinmetz in verifying equipment & safety protection devices. Menasha Utilities has used Steinmetz for services; in particular, the steam plant.

McMahon Projects. Chad Olsen reviewed with the Commission his memo regarding the wastewater treatment facility capacity and performance evaluation. When using clean water funding, we need to use East Central Wisconsin Regional Planning Commission population projection estimates for design. Plant data and future projections were reviewed. It was questioned if the NMSC would have any problems meeting new phosphorus limits. At this time we don't know what our limit would be; if the limit is low, we would have a problem meeting the limit. If the limit is higher, then we should be able to meet the limit.

Chad Olsen reviewed with the Commission the updated Preliminary Project List. The list now includes costs for a sludge storage building. In January or February there should be better cost estimates developed for the various projects.

Chad Olsen discussed the Clean Water Fund forms that are to be signed and submitted to the DNR. The forms include all the projects listed on the Preliminary Project List. After the forms are signed, they will be put in the mail today.

Control System Update. McMahon is in the process of doing the I/O work.

Old Business

Interceptor ownership. Manager Much reported that he has no new information to report at this time. It was questioned as to what can be done to move this along. It was responded that the City of Menasha has indicated they do not have the time to work out the issues. It was further questioned if our attorney should meet with the new Menasha attorney.

Biosolids Management. Manager Much reported there is a meeting on January 5 with Winnebago County to discuss this issue further. Manager Much reported the Landfill Board meeting in early December was positive in pursuing this issue. It was also reported that another hauler in the Greenville area looks to be a promising prospect.

Sludge Heat Transfer. The unit is up and running. It needs some debugging.

Town of Neenah S.D. #2. Manager Much reported he was unable to attend the last Sanitary District meeting. He will plan on attending the next meeting to further discuss the issue at hand.

Vouchers

The paid invoice for Gregory Kleinheinz and the need for his continuing services were questioned. His services are for monitoring the odor control system to insure proper conditions are maintained in the system to achieve optimum odor removal. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve

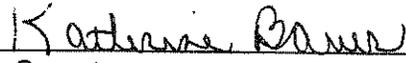
December 22, 2009
Regular Meeting
Page 4

operating and payroll fund vouchers #131361 through #131406 in the amount of \$341,962.24 for the month of November. Motion carried unanimously.

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:22 a.m.



President



Secretary

THE NEXT REGULAR MEETING IS ON TUESDAY January 26th, 2010.

CITY OF MENASHA
PARKS AND RECREATION BOARD
Council Chambers, City Hall – 140 Main Street
January 11, 2010
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chr. D. Sturm at 6:02 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. D. Sturm, Ald. Joanne Roush, Ron Suttner, Lisa Hopwood, George Korth, Tom Konezke, and Nancy Barker

MEMBERS EXCUSED: None

OTHERS PRESENT: PRD Tungate, PS Maas and Mike King – *The Post-Crescent*

C. MINUTES TO APPROVE

1. **Minutes of the December 14, 2009 Park Board Meeting**

Moved by G. Korth, seconded by Ald. Roush to approve the minutes of the December 14, 2009 Park Board meeting. Motion carried 7-0.

D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute limit for each person.

1. None

E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. **Park Project and Tree Update and Vandalism Report – PS Maas**

PS Maas reported on the following park related projects: holiday lights taken down, working on new Resthaven and Conservancy sign, flooding ice rink, flooding truck has mechanical problems, building new picnic tables, ski trail grooming, trail grooming machine is a 1979 model and more mechanical problems occurring, chip berm by Heckrodt has been removed, berm will be rebuilt and planted next spring as part of the trail lighting project, upstairs of Memorial Building will be painted, some terrace tree removals occurring.

2. **Youth Involvement on Park Board – PRD Tungate**

PRD Tungate reported on a successful contact with a junior at Menasha High School that is interested in assisting the Park Board on youth related issues and projects. Kirstyn Kennedy will be invited to next months meeting. The Board agreed that a youth related topic should be placed on the Board's agenda each month. The Board discussed several ways Ms. Kennedy could assist the Board and department staff.

3. **Regional Park Update – PRD Tungate**

PRD Tungate updated the Board on the Regional Park. CDD Keil and PRD Tungate have attempted but have not yet met with the landowners. An appraisal has been completed. The goal is to reach some agreement with the landowner and bring an offer to purchase for all three entities to approval in the coming months. Board members felt this land acquisition was a top priority and encouraged staff to take the necessary steps to make it happen.

F. DISCUSSION ITEMS

1. **Army Reserve Building – Requested by Nancy Barker**

At the request of N. Barker, PRD Tungate gave a brief history of his attempts to find out when or if the Army Reserve building and property would come to the City. N. Barker seemed willing to do some further checking on this through some of her contacts. The item will again be placed on next months agenda.

2. **Status of Ordinance 12-1-12 Relating to Park Sponsorship Signage and For Profit Events**

CA Captain has met with PRD Tungate regarding a revision to Ordinance 12-1-12. The change will make it possible for the Board to consider sponsorship signage and some for-profit events in

the parks, provided there is some financial benefit to the city. The ordinance should be ready for Board review next month.

3. **Availability of WE Energies Abby Street Substation Site – Referred by Plan Commission**

The Plan Commission referred the possible availability of approximately 1.4 acres of property immediately south of the Neenah/Menasha water treatment plant with frontage on Little Lake Butte des Morts. Some members felt the site could have merit as a dog park; however, the size was a concern. There appeared to be a possibility of adding some additional size to the parcel, if the treatment plant were to make available some adjacent land that they own. WE Energies could be interested in donating the property. Staff will investigate the site further and report back next month.

G. ACTION ITEMS

1. **Election of Officers for 2010**

Moved by G. Korth, seconded by N. Barker to nominate Dick Sturm as Park Board Chairman for 2010. Nominations were closed.

Moved by R. Suttner, seconded by N. Barker to nominate Tom Konetzke as Park Board Vice-Chairman for 2010. Nominations were closed.

On a unanimous ballot, both people were elected to their respective positions.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person.

1. None

I. ADJOURNMENT

Moved by G. Korth, seconded by R. Suttner to adjourn at 7:24 PM. Motion carried 7-0.

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
January 19, 2010
DRAFT MINUTES

A. Call to Order

The meeting was called was called to order at 3:35 p.m. by Mayor Donald Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, DPW Radtke and Commissioners Schmidt, Cruickshank, Homan and Sturm.

PLAN COMMISSION MEMBERS EXCUSED: Ald. Benner

OTHERS PRESENT: CDD Keil, Robert Stanke, Joe Seffker, Atty. Steve Frassetto

C. MINTUES TO APPROVE

1. **Minutes of the January 5, 2010 Plan Commission Meeting**

Moved by Comm. Homan, seconded by Comm. Schmidt to approve the January 5, 2010 Plan Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. Robert Stanke, 1000 Mosshaven Court and Joe Seffker, 1005 Mosshaven Court spoke in support of releasing the driveway easement along Natures Way.

E. DISCUSSION

1. **Mixed Use Zoning Districts and Form-Based Codes**

CDD Keil explained that the concept behind form-based codes is to focus on the relationship of various elements of the urban environment – structures, parking, sidewalks, green space, etc. to one another to achieve a harmonious mix that creates a desirable area to live/work/shops. This is in contrast to traditional zoning that is more concerned with the type of land use and establishing proscriptive standards for those uses.

Commissioners discussed how such a code might be perceived by developers and how it might fit with an area such as the downtown or the Gilbert site.

Mayor Merkes and Comm. Homan are to explore the extent to which form-based codes are being considered or are in effect in other Wisconsin Communities

2. **Comprehensive Plan Review – Issues, Identification and Comments**

Commissioners reviewed the issues/opportunities that have been identified to date and discussed the resource materials they had received regarding form-based codes.

The consensus was that staff should prioritize the issues/opportunities for consideration by the Commission at its next meeting.

3. **Abby Street Substation**

CDD Keil reported that he had made contact with a representative of WE Energies concerning the prospects for WE Energies to donate the site. They will consider the request and contact the city with regard to their determination.

Comm. Sturm reported on the discussion that occurred at the Park Board concerning the site, including the site's potential for a dog park, possibilities for expansion into the NMSC site, coordination of park planning with the City of Neenah and engaging other non-government partners in development and operation of the site.

Plan Commissioner's discussed concerns about environmental conditions within the site, the relationship of the site to other parks in the vicinity and the functions that this location might serve

with respect to recreational needs of the neighborhood/community and the potential demand on city resources the development of this site into a park might impose.

Consensus was to place this item on the next Plan Commission agenda for further consideration as more information becomes available.

4. **Natures Way Easement**

CDD Keil reported that he had contacted Outagamie County to request the easement release and to discuss alternative access into the conservancy area. There has been no further feedback from the owner of 2008 Natures Way who originated the request to release the easement.

This item is to return on the next Plan Commission Agenda.

5. **Dedication of Access as Public Streets – Midway Crossings Development – Bob Drifka**

CDD Keil reported that he had not received a response from either the DOT or Calumet County regarding permitting the conversion of private driveway access to public streets. This item will be carried forward to the next agenda pending additional information to be received.

G. ACTION ITEMS

1. **Certified Survey Map – Midway Road**

Steve Frassetto, representing the site owner, Capital Credit Union, stated that the credit union was requesting the lot split to retain the lot at the intersection of Midway Road and Midway Place as a future site for the credit union, and to enable development of the adjoining lot into commercial/retail uses. The Credit Union also owns the parcel to the north of the proposed CSM. They have been approached by a developer who has an interest in the site.

Commissioners discussed the notation on the CSM concerning the proposed driveway easement and discussed future access to the site.

Motion by Mayor Merkes, seconded by DPW Radtke to approve the CSM, subject to the City Attorney's review of the notation on the CSM relative to the driveway easement.

The motion carried.

H. ADJOURNMENT

Motion by DPW Radtke, seconded by Comm. Sturm to adjourn at 4:43 PM.

The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director



City Hall Safety Committee Minutes
November 5, 2009

Meeting called to order at 1:20 PM by S. Nett.

Present: Tom Stoffel, Sylvia Bull, Kristi Heim, Kate Clausing, Tasha Saecker, Sue Nett, Pamela Captain
Absent: Todd Drew, Adam Alix

A. Motion to approve minutes from July 9, 2009 meeting made by S. Bull and seconded by T. Saecker. Motion carried.

B. Old Business

1. EOEP update--The plans are ready to be finalized as soon as building maps and signage are available for the Memorial Building and Health Department.
2. Walk-thru Memorial Building follow-up—no report available for this meeting.
3. Locking of doors (City Hall) follow-up. The doors at City Hall are normally unlocked any time between 7 and 8 AM even though City Hall hours for the public begin at 8 AM. Staff on third floor have come into work at 7:30 and have found members of the public sitting outside their offices in the dark. Discussion was held regarding the safety of the employees and security in the building prior to 8 AM. Finance Department is willing to be responsible for unlocking the doors at 8 AM. Motion made by K. Clausing and seconded by S. Bull to recommend to the City Attorney/Human Resources Director to keep city hall doors locked until 8 AM and that employees be directed to use the security code to enter the building prior to 8AM. Motion carried.
4. Senior Center safety issues from previous meeting discussed. The pavers by the front of the building are level, and the large chunks of gravel around the bench have been removed. Signage still needs to be done for driveway to designate it as being one way. It was suggested this might be a painted message on the pavement. Entrance awning to designate entrance to building was discussed and the consensus of the committee was that an awning may not work because of how far it would need to be projected from the building. Suggestion was to look at a flag or banner to mark the entrance.
5. City Hall walk-thru held over for next meeting.

C. New Business

1. The monthly safety topic on correct lifting was distributed and discussed.
2. There were no employee injuries to review. T. Saecker did a brief synopsis of the cardiac arrest in a library board member and the use of CPR/AED by library staff.

D. Training

1. Committee members were reminded to let employees in their departments know about the harassment training scheduled for November 18th by CVMIC.
2. Several suggestions were made for future training. T. Sacker would like another training on body mechanics at the next staff meeting which will be in early 2010. For right now, would like something she can hand out to staff on how to correctly push/pull carts. Other suggestions were how to deal with difficult customers and diversity training.

E. Motion to adjourn at 2:10 made by K. Clausing and seconded by S. Bull. Motion carried.



**Public Works/Parks Safety Committee Meeting
Minutes
November 24, 2009**

Meeting called to order at 9:15 AM.

Present: Jeff Nieland, Adam Alix, Todd Drew, Bill Basler Sr., Vince Maas, Ken Popelka

Absent: Tim Jacobson, Sue Nett, Brian Tungate, Jim Juilus, Mark Radtke

A. **Approval of Minutes** – Motion to approve minutes B. Basler second V. Maas

B. Old Business

1. **EOEP Maps** – No change
2. **CVMIC Award Equipment Purchase**- T. Drew provided quotes for previously suggested items including arrow light for front end loader, ice cleats, florescent seat belt straps and reverse camera for automated recycle truck. An additional suggestion was made by B. Basler for a Werner 12' ladder on wheels which would have numerous uses. T. Drew will obtain bids for the next meeting in December.

C. New Business

1. **Monthly Safety Topic** – “You will lift with ease.... When you bend at the knees!” was distributed and discussed. Topic covered safe lifting technique to avoid injury.
2. **Injury Review** – No injuries DPW or Parks.
3. **Other items for discussion** – no other items were raised.

D. Training

1. **Competent Person Training** – CVMIC was contact regarding the availability for this training primarily related to trenching. This training will be available in the spring. B. Rank stated that training dates will be provided when available.
2. **Chain Saw Training** – T. Drew contacted FISTA regarding on site training which would include falling trees cost is \$750.00/half day. \$1000.00/full day. B. Rank (CVMIC) will look into arranging other municipalities locally to do some cost share and combine.
3. **Vehicle Safety Training** – Committee agreed on the following stations for vehicle safety training in April – backing, trailers, air break tests and pre-trip checks. B. Rank will consult with B. Stenz (CVMIC) and provide possible training dates
4. **Other suggestions** – Lift Truck and Boom Truck safety training were brought up as possible trainings for 2010. T. Drew will contact Dan Bins at FRED re: possible on site training on the equipment. B. Rank will provide dates for last lift truck training conducted with DPW/ Parks.

E. Motion to adjourn made by K. Popelka second J Nieland 10:20 AM. Next meeting December 15, 2009 @ 9:00am.



**Public Works/Parks Safety Committee Meeting
Minutes
December 21, 2009**

Meeting called to order at 9:15 AM.

Present: Jeff Nieland, Adam Alix, Todd Drew, Bill Basler Sr., Vince Maas, Ken Popelka, Corey Gordon, Pamela Captain, Brian Tungate

Absent: Tim Jacobson, Sue Nett, Jim Juilus, Mark Radtke

A. **Approval of Minutes** – Motion to approve minutes V. Maas second C. Gordon

B. Old Business

1. **EOEP Maps** – No change
2. **CVMIC Award Equipment Purchase**- T. Drew provided quotes for previously suggested items including arrow light for front end loader, ice cleats, florescent seat belt straps, reverse camera for automated recycle truck and Werner 12" platform ladder. Decision made to have quote for arrow light, ladder and camera on one order from Grainger. Return quote at January 2010 meeting

C. New Business

1. **Monthly Safety Topic** – "To and from Work...Drive safely, be alert" distributed and discussed.
2. **Injury Review**
 - Building Services – Shoulder strain lifting a bag of recyclables form a receptacle. Recommendation to reduce the size of the bags.
 - DPW – slip on ice hit both knees and left arm. Ice cleats were not being worn at the time of this injury. Recommendation to wear available ice cleats to help prevent slips in icy conditions.
3. **Other items for discussion** – Item raised by J. Julius involving the parking of a Parks Dept. vehicle related to room to pass the vehicle due to a ball remaining in the receiver. Issue had previously been addressed to have employee remove the ball when not in use. V. Maas to follow-up regarding this issue.

D. Training

1. Vehicle Safety Training – Discussion of proposed dates April 22,27 or 28. All dates worked – T. Drew will schedule with B. Rank- CVMIC.
2. Lift Truck Training – FRED offered to put on short training refresher to include operation, stray voltage, fall protection, cleaning and hard hat requirement. Electricity rated hard hat to be ordered by T. Drew for bucket truck operator. Training date to be set with FRED rep. Dan Bins.
3. 4-Gas meter training for Confined Space Entry – T. Drew to develop a computer based training for DPW / Parks on proper use of the 4 gas meter to conduct pre-entry air monitoring. Goal for January 2010.

E. Motion to adjourn made by K. Popelka second J Nieland 10:20 AM. Next meeting January 15, 2009 @ 9:00am.

SPECIAL MEETING OF THE WATER AND LIGHT COMMISSION

January 18, 2010

Draft

Commission Vice President Fahrbach called the Special Meeting of the Water and Light Commission to order at 4:00 P.M., with Commissioners Don Merkes and Carla Watson present on roll call. Also present were Melanie Krause, Co-General Manager/Business Operations; Dick Sturm, Co-General Manager/Engineering and Operations; Pamela Captain, City Attorney; and the Press.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. Claims Against The Utility. US Paper Mills Settlement – Co-General Manager/Business Operations Krause distributed copies of the final release and settlement agreement received late Friday afternoon. City Attorney Captain reviewed the terms and provisions of the agreement. If this agreement is approved by the Commission, it will be sent to the Common Council to act upon a resolution appropriating funds at their meeting later this evening. The arbitration hearings scheduled to begin tomorrow have been cancelled.

The motion by Comm. Merkes, seconded by Comm. Watson was unanimous on roll call to approve the US Paper Mills Settlement agreement and to authorize the appropriate signatures.

Item IV. No one from the Gallery was heard on any items discussed at this Meeting.

Item V. The motion by Comm. Watson, seconded by Comm. Merkes, was unanimously approved on roll call to adjourn at 4:20 p.m.

By: CARLA R. WATSON
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.



January 28, 2010

Representative Dean Kaufert
State Capitol
P.O. Box 8952
Madison, WI 53708-8952

Representative Al Ott
State Capitol
PO Box 8953
Madison, WI 53708-8953

Dear Representatives Kaufert & Ott:

Assuming no changes in federal regulations, once the 2010 Census figures are released the Fox Cities population will exceed 200,000. As a result, Valley Transit will lose approximately \$1.5 million in federal operating funds annually, about 20% of the budget. If the local municipalities that pay for Valley Transit service through property taxes were to absorb the loss, it could mean up to a 70% increase of their local share just to maintain existing transit services.

We need your support and your sponsorship of the Fox Cities Regional Transit Authority (RTA) bill drafted by Representative Penny Bernard-Schaber. Currently, the State of Wisconsin legislation does not allow for a Fox Cities RTA. We are asking that legislation be passed to allow a Fox Cities RTA be formed through a referendum to preserve the system we have. The bill drafted by Representative Bernard-Schaber allows maximum local control of the RTA while protecting the tax-payers by mandating a referendum specifying how much sales tax will be collected, if any, in the communities that choose to be members of the RTA.

The number of people who rely on public transportation to get them to jobs, school, medical facilities and other essential functions is growing. We must find a way to plan for the future and develop a system that meets the needs of those who depend on us most and those who have a choice. By doing so, the Fox Cities will experience economic and environmental benefits, creating a community that is stronger for riders and non-riders alike. Without the flexibility afforded by a locally controlled RTA, public transportation in the Fox Cities is likely to cease to exist by 2013.

I would appreciate your support on this important issue.

Sincerely,

Donald Merkes
Mayor

City of Menasha Public Works Facility

Date: January 26, 2010
To: Mark Radtke, Director of Public Works
Common Council
From: Jeff Nieland, Assistant Public Works Superintendent
Re: Automated Single Stream Recycling Collection

The purpose of this report is to update you on how the new recycling collection in the City of Menasha has progressed since our first automated collection began the first week in January.

- Residents were introduced to single stream recycling in the Fall 2009 newsletter.
- New brown 96-gallon recycling carts were delivered to residents in December with the annual collection information packets.
- Single Stream automated collection started with the first collection in January 2010.

The major change for our residents to understand is that with the automated collection and sorting change the use of plastic bags in the recycling stream will no longer be allowed. Information on this change has been included in correspondence during the last 6 months of 2009, on our website, annual handout, and newsletter. During the January collection violations (using plastic bags or incorrect cart) by our residents was quite limited. As a courtesy we did empty the recycling cart, tagged the cart with information, noted the address, and sent recycling information in a letter to each addressing the changes.

- Recycling routes average 700 stops per day. We serviced 6363 carts during the 2 week collection period.
- There were 258 violations of having plastic bags in the recycling cart during the January collection periods.
- Our goal is to cut the use of plastic bag violations in half or more during the February collection cycles.
- We had only 2 residents using the incorrect cart.

Having residents recycle more material was a goal that has been achieved during the first collection.

- Over the last 5 years an average of 96.5 tons of recycling was collected curbside in January.
- January 2009 curbside collection material weight was 86.0 tons.
- 99.1 tons of single stream recycling material was collected during the first collection in January 2010, a 15% increase from last January!
- The average pounds of recycling per household went from 24.6 to 28.2 pounds, an increase of 3.6 pounds per household in recyclable material from previous years!

The first collection process with the demo truck did come with some problems that were addressed with the manufacturer during the collection period.

- Slow operation of the tipping mechanism.
- Recyclable material not transferring from the collection container into the truck hopper properly.
- Material falling from truck hopper to the roadway.

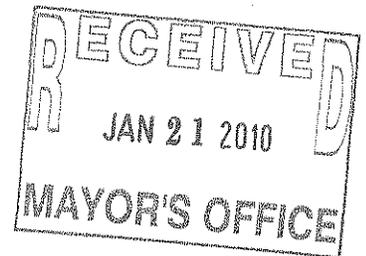
Working with the manufacturer to resolve the problems has helped ensure our modified truck will not have similar issues.

The 96-gallon cart is functioning like we anticipated; the volume of the cart seems to be adequate for most households. Residents who have contacted our office regarding cart size being too small have been asked to use our recycling facility, put out an additional container, and to re-visit how they are utilizing the cart volume. A few calls were received regarding the cart being too large for the volume of recycling generated and for storage.

- Each route did have a small number of stops with additional containers of recycling out for collection.
- Additional volume of recyclable material may be experienced with the first collection due to the holiday period.
- No significant volume change has been noticed in our recycling center usage.
- Twice monthly collection is a goal we would like to achieve if it can be done without adding equipment or manpower.

DATE MAILED

JAN 20 2010



BEFORE THE

PUBLIC SERVICE COMMISSION OF WISCONSIN

General Directory Publication Issues – AT&T Wisconsin

6720-GF-109

REQUEST FOR COMMENTS

Comments Due:

**Thursday, January 28, 2010–
Noon**

This docket uses the Electronic
Regulatory Filing (ERF) system

Address Comments To:

Gary A. Evenson, Administrator
Telecommunications Division
Public Service Commission
P.O. Box 7854
Madison, WI 53707-7854

Wisconsin Bell, Inc., d/b/a AT&T Wisconsin (AT&T), intends to change the distribution practice for its 2010 residential white pages at Madison, Racine, Kenosha, the Fox Cities, and Green Bay¹. Rather than automatically providing a copy of the residential white pages directory, AT&T intends to make a printed directory available only upon request, at no cost to customers. Because listings, as well as directory content, are available from other sources, including AT&T's website www.realpageslive.com, AT&T is pursuing this change to reduce costs and to use fewer resources, while still meeting legitimate customer needs. In September 2009, AT&T used this process for the Milwaukee residential white pages. AT&T notes that requests for copies of the paper Milwaukee White Pages have been very minimal; to date, requests at Milwaukee have been for less than two percent of the number of white pages directories distributed in Milwaukee area in 2008.² Thus, hundreds of thousands fewer directories were printed and distributed.

Commission rules at Wis. Admin. Code § PSC 165.055 require that a directory shall be made "available to customers without charge." AT&T suggests that its planned 'request only' distribution process is consistent with this rule. AT&T will provide notice to customers of their abilities to obtain the paper directories without charge. This change has no impact on the distribution of business white pages listings or yellow page advertising directories.³ This directory distribution change has no impact on the availability of customer listings from directory assistance operators.

¹Current directory schedules for 2010 are: Madison in January; Racine and Kenosha in February; the Fox Cities in August; and Green Bay in November.

²AT&T notes that in similar directory distribution trials in Austin, Texas and Atlanta, Georgia only about three percent of customers actually requested a paper copy of the directory.

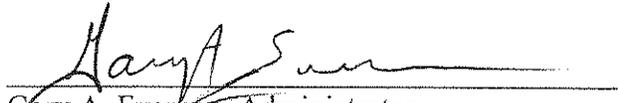
³These business directories will include information required by Wis. Admin. Code §§ PSC 165.055(4) and (6). Such information will also be available on the AT&T directory website. These sources will note the opportunity for customers to request the printed versions of the residential white page directories.

Docket 6720-GF-109

Comments are invited on this AT&T white pages directory matter. Comments must be filed using the Electronic Regulatory Filing (ERF) system. The ERF system can be accessed through the Public Service Commission's website at <http://psc.wi.gov>. Members of the public may file comments using the ERF system or may file an original in person or by mail at the Public Service Commission, 610 North Whitney Way, P.O. Box 7854, Madison, Wisconsin 53707-7854.

Questions regarding this matter may be directed to Gary A. Evenson at (608) 266-6744 or gary.evenson@wisconsin.gov.

Dated at Madison, Wisconsin, 20 January 2010



Gary A. Evenson, Administrator
Telecommunications Division

GAE:slg:DL:\Agency\Library\notices\Pending\6720-GF-109 Request for Comments.docx

MARY E. KRUEGER
County Treasurer
Mekrueger@co.winnebago.wi.us

415 JACKSON STREET, PO BOX 2808
OSHKOSH, WISCONSIN 54903-2808

DIANA HELLMANN
Deputy Treasurer
Dhellmann@co.winnebago.wi.us

OSHKOSH (920) 236-4777
FAX (920) 303-3025

January 27, 2010

**NOTICE OF COMMENCEMENT OF PROCEEDINGS IN REM TO FORECLOSE TAX
LIENS BY WINNEBAGO COUNTY UNDER WIS. STATS. 75.521**

Taxing District Clerk:

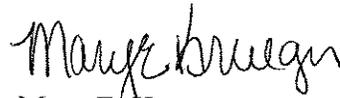
Enclosed are copies of the Notice of Commencement of Proceedings In Rem, the Petition to Foreclose by Proceedings In Rem and a partial list of the properties being foreclosed.

This letter is notification in accordance with Wis. Stats. 75.521. If your municipality or taxing district has any right, title or interest in the land or in the tax liens or in the proceeds thereof, you must notify me and take action to protect your claim. If you have any deferred special assessments due, you must take action under Wis. Stats. 66.0715 (2) and certify to the County the amount due your municipality or taxing district to be eligible for a share of the proceeds from the sale of tax deed property under Wis. Stats. 75.36.

All of the taxes listed, plus interest, penalties and fees must be paid on or before April 7, 2010, the final redemption date, to stop this foreclosure action.

Call the County Treasurer's Office (920) 236-4777 for the exact amount due.

Sincerely,



Mary E. Krueger
Winnebago County Treasurer

Encl.

RECEIVED

JAN 27 2010

CITY OF MENASHA
BY dg

* CITY OF MENASHA

FOURTH WARD

704-0306 800 Deferic St
 THE SOUTH 51 FEET OF THE EAST
 120 FEET OF LOT NINE (9) OF
 BLOCK SIX (6) IN ROUND'S
 ADDITION, IN THE CITY OF
 MENASHA, WINNEBAGO COUNTY,
 WISCONSIN.

ROBERT C BROWN
 LANC B SHELDON
 CAPITAL CREDIT UNION
 CAPITAL ONE BANK
 WISCONSIN ELECTRIC POWER COMPANY
 DWD-WI BUREAU OF CHILD SUPPORT
 OFFICE OF THE US ATTORNEY
 WINNEBAGO COUNTY CLERK OF CIRCUIT COURT
 CLERK-CITY OF MENASHA

2005 2006 01054 \$1,657.36

* PARCEL # & DESCRIPTION

SIXTH WARD

706-1124 903-905 Meadowview
 LOT ONE HUNDRED THIRTY-TWO
 (132) IN MEADOWVIEW ACRES,
 IN THE CITY OF MENASHA,
 WINNEBAGO COUNTY, WISCONSIN.

LAST OWNER'S NAME
 OTHER'S INTERESTED

MEADOWVIEW PROPERTIES LLC
 BRUCE R & SANDRA L MILLER
 JULIE L HUNT
 BAY FINANCE CO
 CAPITAL ONE BANK
 CLERK-CITY OF MENASHA

TAX SALE CERT
 YEAR YEAR NO. AMOUNT

2005 2006 01149 \$2,019.45

CITY OF NEENAH

FIFTH WARD

805-0098
 LOT TEN (10) OF BLOCK "G" IN
 THE PLAT OF THE TOWN OF THE
 ISLAND, IN THE FIFTH WARD,
 CITY OF NEENAH, WINNEBAGO COUNTY, WISCONSIN.

RICK DREWA, AS TRUSTEE OF THE
 FOREST AVENUE TRUST
 CLERK-CITY OF NEENAH

2005 2006 01314 \$2,047.50

EIGHTH WARD

808-0248
 LOT NINE (9) IN WEITZ
 SUBDIVISION, IN THE EIGHTH
 WARD, CITY OF NEENAH,
 WINNEBAGO COUNTY, WISCONSIN.

KRISTOPHER SCHWARTZBAUER
 COUNTRYWIDE HOME LOANS INC
 CLERK-CITY OF NEENAH

2005 2006 01417 \$786.91

808-0552-01
 LOT TEN (10), EXCEPTING
 THEREFROM THE NORTH 10 FEET
 THEREOF; LOT ELEVEN (11),
 EXCEPTING THEREFROM THE SOUTH

GEORGE A WHITNEY
 SHANNON L WHITNEY
 RIVERSIDE FINANCE
 CLERK-CITY OF NEENAH

2005 2006 01426 \$553.44

60 FEET THEREOF, THE EAST 15 FEET OF LOT THIRTY-THREE (33), EXCEPTING THEREFROM THE SOUTH 60 FEET THEREOF, AND THE EAST 15 FEET OF LOT THIRTY-FOUR (34), EXCEPTING THEREFROM THE NORTH 10 FEET THEREOF, ALL OF BLOCK EIGHT B (8B), IN ASSESSOR'S PLAT OF BLOCK 8, BIGELOW'S ADDITION FIRST WARD, CITY OF NEENAH, WINNEBAGO COUNTY, WISCONSIN, AND NOW IN THE EIGHTH WARD OF SAID CITY.

NINTH WARD

809-0908
 LOT EIGHT (8) IN MAHLER FARM,
 IN THE NINTH WARD, CITY OF
 NEENAH, WINNEBAGO COUNTY,
 WISCONSIN.

BRENDA K CASTILLO
 TRANSLAND FINANCIAL SERVICES INC
 WASHINGTON MUTUAL HOME LOANS INC
 CITIFINANCIAL INC
 CLERK-CITY OF NEENAH

2005 2006 01460 \$5,981.30

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, January 18, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

Moment of Silence in honor of Dr. Martin Luther King, Jr. Day and for the people of Haiti

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Benner, Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski

EXCUSED: Ald. Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PHD Nett, LD Saecker, Officer Martin Schrapfer, Bill Bertrand (WisDOT), Clerk Galeazzi, and the Press.

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Rick Carlson, Superintendent of Menasha Schools . Spoke on stop sign at Ice and 1st St; supports installing stop sign.

Bridget Mowbray, Principal of Jefferson School. Spoke on stop sign at Ice and 1st St; supports installing stop sign, have notice change in traffic since stop sign installed at Ice and 2nd St.

Carol Deltour, 866 1st St. Spoke on stop sign at Ice and 1st St; supports installing stop sign.

Judy Moede, 858 Broad St. Spoke on stop sign at Ice and 1st St; supports installing stop sign.

Kurt Lingnowski, 870 1st St. Spoke on stop sign at Ice and 1st St; support installing stop sign.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. WisDOT STH 441 Project Presentation

Bill Bertrand from Wisconsin Department of Transportation gave a presentation of the US 10/WIS 441 Tri-County Freeway Expansion. It covers from County CB to Oneida Street in Winnebago County. He explained short-term and long-term goals. He answered questions from the Council and the gallery.

2. PC Stanke – Certificate of Appreciation from WisDOT - Badger TraCS Program

PC Stanke presented Officer Martin Schrapfer with a Certificate of Appreciation from Wisconsin Division of Motor Vehicles for his participation in the 2009 TracCS Program. Officer Schrapfer was also recognized for his work on the Badger TracCS Forms Advisory Committee. PC Stanke explained the TracCS is an electronic citation program.

3. LD Saecker – Library Board minutes clarification

LD Saecker answered Ald. Hendricks question about salary increases for Library staff as stated in the Library Board minutes of 12/17/2009. LD Saecker explained the Library Board recommended a 1% increases, but not all increases were the same; some of the staff received step increases.

4. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 1/4/10
- b. Board of Public Works, 1/4/10
- c. Committee on Aging, 11/12/09
- d. Plan Commission, 1/5/10
- e. Water & Light Commission, 12/16/09

DRAFT

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS, cont'd.

4. Clerk Galeazzi - the following minutes and communications have been received and placed on file, cont'd.

Communications:

- f. Boys and Girls Brigade, 1/4/10; Thank you note to Health Department
- g. Chief Stanke, 1/11/10: CSO Van Purchase
- h. Public Service Commission of Wisconsin, 1/7/10; Notice of Hearing, Application of the City of Menasha and WPPI Energy for Approval of the Sale and Leaseback of Certain Electric Utility Facilities
- i. Public Service Commission of Wisconsin, 1/13/10; Notice of Proceeding, Application of Menasha Utilities to increase water rates
- j. Theda Care press release, 1/6/10; Behavioral Health Consolidates Outpatient Services at one Fox Cities Location
- k. Town of Menasha Utilities Commission, 12/14/09
- l. Waverly Sanitary District, 12/8/09

Ald. Wisneski: Minutes E (Water & Light Comm), IT Steering Comm. discussed e-mail server for Utilities; would like to have all City dept. on one e-mail system. Mayor Merkes explained they are looking into the options.

Ald. Zelinski: Comm. G (CSO Van Purchase), PC Stanke explained it was necessary to make a change in the initial individual model purchase limits but are still within the overall budget amount dedicated to police vehicles.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action in the "Items removed from the Consent Agenda" section. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. Common Council, 1/4/10

Administration Committee, 1/4/10 – Recommends Approval of:

- 2. Division of Public Health Contract #17539 for Public Health Emergency Preparedness, Jan. 1, 2010-Dec. 31, 2010, and authorized signature
- 3. Grant Agreements between Winnebago County and City of Menasha for the term Jan. 1, 2010 to Dec. 31, 2010 for:
 - a) Senior Center Supervisor
 - b) Senior Center Activity Coordinator
 - c) Older Adult Health Screening Program
- 4. First National Bank Fox Valley Wire Transfer Services Agreement

Plan Commission, 1/5/10 – Recommends Approval of

- 5. Extraterritorial CSM – Town of Menasha – Appleton Road

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve items 1-5 on Consent Agenda
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

None

I. ACTION ITEMS

- 1. Accounts payable and payroll for the term 1/7/10-1/14/10 in the amount of \$7,486,433.04

Moved by Ald. Wisneski, seconded by Ald. Pack to approve accounts payable and payroll.
Discussion/Questions on expenditures.
Motion carried on roll call 7-0.

J. CLAIMS AGAINST THE CITY

- 1. Sonoco-U.S. Mills, Inc. Settlement

CA/HRD Captain reviewed the terms and provisions of the settlement agreement. The Utility Commission has reviewed the agreement and they approved it. It has been reviewed by Boardman Law Firm and they recommend approving it. Approving this settlement agreement will cancel the arbitration hearing.

CA/HRD Captain answered questions from the Council

Moved by Ald. Roush, seconded by Ald. Hendricks to approve settlement agreement.
Motion carried on roll call 7-0.

DRAFT

K. ORDINANCES AND RESOLUTIONS

1. O-2-10 – Relating to Controlled Intersections (First St. at Ice St.) (Introduced by Ald. Zelinski)

Moved by Ald. Zelinski, seconded by Ald. Pack to suspend the rules and take up O-2-10.
Motion carried on roll call 6-1. Ald. Hendricks – no.

Moved by Ald. Zelinski, seconded by Ald. Pack to adopt O-2-10.
Discussion ensued on supporting City staff, but safety concerns of the school and the residents require going against staff recommendations; need to be consistent with other intersections around schools.
Motion carried on roll call 7-0.

2. R-1-10 – Appropriation of Funds for Sonoco-U.S. Mills, Inc. Settlement

Moved by Ald. Wisneski, seconded by Ald. Hendricks to adopt R-1-10.
Motion carried on roll call 7-0.

L. APPOINTMENTS

1. Mayor's appointment to the Board of Review

- a. Gordon Eckrich, 383 Naymut St., for the term of January 18, 2010 to July 1, 2014

Moved by Ald. Pack, seconded by Ald. Zelinski to approve appointment
Motion carried on voice vote

M. HELD OVER BUSINESS

1. Listing Agreements for City owned Commercial Properties at Midway Business Park and Province Terrace. (Proposals from Bomier Properties and Drifka Group)

Bob Drifka from Drifka Group was available to answer questions from the Council.

Ald. Pack asked about a conflict of interest in marketing City lots with Drifka Group lots.

Mr. Drifka explained his plan is to market all commercial lots together. He works with a client to see what their needs are. There are different lots that can service different clients.

Moved by Ald. Pack, seconded by Ald. Roush to award Listing Agreement for Midway Business Park and Province Terrace to Drifka Group.
Motion carried on roll call 7-0.

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA (five (5) minute time limit for each person)

Stan Sevenich, 645 9th Street. Commended Council on decision on the Listing Agreement for commercial properties at Midway Business Park and Province Terrace; Commended Council on the importance of stop sign at 1st and Ice Street; Regarding Sonoco Settlement Agreement, Council needed more time to make decision.

O. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Wisneski to adjourn at 7:44 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 1/19/10-1/28/10 Checks # 24105-24310	\$ 735,382.14
Payroll Checks for 1/21/10-1/28/10	<u>162,124.74</u>
Total	\$ 897,506.88

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

**A gap in check numbers is due to more invoices being paid than fits on one check stub. In that case the last check stub used for that vendor is the check number that will show on the check register.

AP Check Register
Check Date: 1/19/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
POSTMASTER	24105	1/19/2010	011910	100-0204-512.30-11	305.76	BULK MAILING
					305.76	VOTER POSTCARDS
					<u>305.76</u>	

AP Check Register
Check Date: 1/21/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACCENT BUSINESS SOLUTIONS INC	24106	1/21/2010	998	100-0801-521,24-02	990.00	POLICE COLOR COPIER
			Total for check: 24106		990.00	
AIRGAS NORTH CENTRAL	24107	1/21/2010	105198869	100-0903-531,24-03	63.70	EXTINGUISHER MAINTENANCE HEALTH DEPT
		1/21/2010	105198870	731-1022-541,21-06	96.61	EXTINGUISHER MAINTENANCE GARAGE
		1/21/2010	105198872	100-1001-514,20-01	204.67	EXTINGUISHER MAINTENANCE CITY HALL
		1/21/2010	105198873	100-0801-521,24-03	155.58	ANNUAL MAINTENANCE
		1/21/2010	105198874	100-0920-531,24-03	45.00	ANNUAL MAINTENANCE
		1/21/2010	105205389	100-1013-541,30-18	109.47	EXTINGUISHER MAINTENANCE
			Total for check: 24107		729.76	
AIRGAS NORTH CENTRAL	24108	1/21/2010	105231687	100-0102-581,30-18	43.12	ACETYLENE/ARGON/OXYGEN CYLINDERS
			Total for check: 24108		43.12	
ALLIED GLOVE & SAFETY PRODUCTS	24109	1/21/2010	1/814930	731-1022-541,30-18	290.50	LEATHER GLOVES
			Total for check: 24109		290.50	
ASCAP	24110	1/21/2010	500583777	100-0702-552,32-01	305.00	MUSIC LICENSING FEE
			Total for check: 24110		305.00	
BADGER HIGHWAYS CO INC	24111	1/21/2010	148504	100-1006-541,30-18	22.71	SAND FOR SALT CONTAINERS
			Total for check: 24111		22.71	
BATTERY HUB	24112	1/21/2010	8816	731-1022-541,21-06	45.99	REPAIR DEWALT BATTERY
			Total for check: 24112		45.99	

AP Check Register
Check Date: 1/21/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BAYCOM INC	24113	1/21/2010	121789	100-0801-521.29-05	184.00	SIREN REPAIR
			Total for check: 24113		<u>184.00</u>	
BLACK CREEK POLICE DEPARTMENT	24114	1/21/2010	011910	100-0000-201.03-00	109.00	BOND
			Total for check: 24114		<u>109.00</u>	
BLUE PRINT SERVICE CO INC	24115	1/21/2010	30830	100-0403-513.24-04	1,653.75	2010 MAINTENANCE CONTRACTENG PLOTTER
			Total for check: 24115		<u>1,653.75</u>	
BOARDMAN LAW FIRM	24116	1/21/2010	193246	100-0102-581.21-01	2,254.50	PROFESSIONAL SERVICES
		1/21/2010	193247	100-0102-581.21-01	7,941.42	PROFESSIONAL SERVICES
			Total for check: 24116		<u>10,195.92</u>	
RON BOUCHARD	24117	1/21/2010	123009	100-0801-521.19-03	33.33	SHOES
			Total for check: 24117		<u>33.33</u>	
CASCADE ENGINEERING	24118	1/21/2010	10170131	266-1027-543.30-15	22,305.06	RECYCLE CARTS
		1/21/2010	10170139	266-1027-543.30-15	22,305.06	RECYCLE CARTS
		1/21/2010	10170145	266-1027-543.30-15	9,334.88	RECYCLE CARTS
			Total for check: 24118		<u>53,945.00</u>	
CASPERS TRUCK EQUIPMENT INC	24119	1/21/2010	42853	731-1022-541.38-03	216.69	MOTOR, HYD
		1/21/2010	43027	741-0000-193.00-00	91,930.00	DUMP BODY
			Total for check: 24119		<u>92,146.69</u>	
COMMON SENSE SOLUTIONS LLC	24120	1/21/2010	012010	100-0403-513.21-04	13.00	OUT OF POCKET EXPENSES
			Total for check: 24120		<u>13.00</u>	
CULLIGAN WATERCARE SERVICES	24121	1/21/2010	123109	100-1001-514.20-01	17.85	COOLER RENTAL 1-01 THRU 1-31-10

AP Check Register
Check Date: 1/21/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CULLIGAN WATERCARE SERVICES...	24121...	1/21/2010...	123109...	731-1022-541.30-13	5.95	COOLER RENTAL 1-01 THRU 1-31-10
			Total for check: 24121		23.80	
DAVIES WATER #1476	24122	1/21/2010	0062303	601-1020-543.30-18	29.98	PVC PIPE
			Total for check: 24122		29.98	
DAVIS & KUJELTHAU SC	24123	1/21/2010	316717	601-1020-543.21-01	25.00	PROFESSIONAL SERVICES
			Total for check: 24123		25.00	
DAVIS & KUJELTHAU SC	24124	1/21/2010	316992	100-0102-581.21-01	357.50	WHITING ARBITRATION
			Total for check: 24124		357.50	
DEPARTMENT OF WORKFORCE DEVELOPMENT	24125	1/21/2010	011810	100-0102-581.15-09	3,027.00	UNEMPLOYMENT
		1/21/2010	012010	100-0102-581.15-09	3,027.00	UNEMPLOYMENT
			Total for check: 24125		6,054.00	
DEWITT ROSS & STEVENS	24126	1/21/2010	885049	100-0102-581.21-01	128.00	PROFESSIONAL SERVICES
		1/21/2010	885050	100-0102-581.21-01	901.00	PROFESSIONAL SERVICES
			Total for check: 24126		1,029.00	
EJ ARENA SPORTS	24127	1/21/2010	451329	100-0702-552.30-18	58.00	SKATE SHARPENING
			Total for check: 24127		58.00	
FERRELLGAS	24128	1/21/2010	RNT3103313	100-0102-581.30-18	55.00	CYLINDER RENTAL
			Total for check: 24128		55.00	
FOX CITIES PERFORMING ART CENTER	24129	1/21/2010	010610	100-0000-201.11-00	120.00	WONDERBREAD PERFORMANCE
			Total for check: 24129		120.00	

AP Check Register
Check Date: 1/21/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
FOX STAMP SIGN & SPECIALTY	24130	1/21/2010	178705	100-0401-513.30-10	18.23	18.23 INK PADS
	Total for check: 24130				18.23	
FOX VALLEY HUMANE ASSOCIATION	24131	1/21/2010	011310	100-0806-532.25-01	1,899.56	1,899.56 10 ANIMALS HANDLED DEC 2009
	Total for check: 24131				1,899.56	
GANNETT WISCONSIN MEDIA	24132	1/21/2010	010110	100-1001-514.32-02	211.32	211.32 SUBSCRIPTION 2/01/10-1/31/11
	Total for check: 24132				211.32	
JOHN'S SAW SERVICE	24133	1/21/2010	7660	100-0703-553.30-15	391.94	391.94 SERVICE
	Total for check: 24133				391.94	
KJ WASTE SYSTEMS INC	24134	1/21/2010	010110	266-1027-543.21-06	1,348.00	1,348.00 CORRUGATE/CO MINGLE RENTAL FEES
	Total for check: 24134				1,348.00	
KOBUSSEN BUSES LTD	24135	1/21/2010	010810	100-0000-201.11-00	90.00	90.00 SCHOOL BUS TO PAINE ART CENTER
	Total for check: 24135				90.00	
LEARNING SHOP	24136	1/21/2010	101-1131484	100-0702-552.30-18	27.13	27.13 TINY TOTS SUPPLIES
	Total for check: 24136				27.13	
MATTHEWS TIRE & SERVICE CENTER	24137	1/21/2010	32257	731-1022-541.38-02	53.83	53.83 TIRE REPAIR
	24137	1/21/2010	32308	731-1022-541.38-02	30.84	30.84 METRIC RIM HOLE VALVE
	Total for check: 24137				84.67	
MICHELLE MEIER	24138	1/21/2010	SPRING2010	822-0413-554.30-16	250.00	250.00 HATTIE F MINOR SPRING 2010
	Total for check: 24138				250.00	

AP Check Register
Check Date: 1/21/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA EMPLOYEES CREDIT UNION	24139	1/21/2010	20100121	100-0000-202.05-00	2,092.00	PAYROLL SUMMARY
			Total for check: 24139		<u>2,092.00</u>	
MENASHA EMPLOYEES LOCAL 1035	24140	1/21/2010	20100121	100-0000-202.06-00	270.00	PAYROLL SUMMARY
			Total for check: 24140		<u>270.00</u>	
TOWN OF MENASHA FINANCE DEPARTMENT	24141	1/21/2010	011910	100-0000-201.03-00	25.50	TOWN TAXES
			Total for check: 24141		<u>25.50</u>	
MENASHA POLICE DEPARTMENT	24142	1/21/2010	PETTYCASH	100-0801-521.30-11	44.17	PETTY CASH
				100-0801-521.34-03	80.34	PETTY CASH
				100-0801-521.29-05	2.10	PETTY CASH
			Total for check: 24142		<u>126.61</u>	
MENASHA TREASURER	24143	1/21/2010	PETTYCASH	100-0910-531.33-01	4.29	PETTY CASH
				100-0903-531.33-01	27.97	PETTY CASH
			Total for check: 24143		<u>32.26</u>	
MENASHA UTILITIES	24144	1/21/2010	BILLING#3	100-1008-541.22-03	771.47	ELEC OR STORM OR WATER
				100-1008-541.22-05	30.59	ELEC OR STORM OR WATER
				601-1020-543.22-03	22.19	ELEC OR STORM OR WATER
				100-0704-552.22-03	136.80	ELEC OR STORM OR WATER
				100-0704-552.22-05	344.25	ELEC OR STORM OR WATER
				731-1022-541.22-03	1,359.07	ELEC OR STORM OR WATER
				731-1022-541.22-05	658.55	ELEC OR STORM OR WATER
				731-1022-541.22-06	767.50	ELEC OR STORM OR WATER
				266-1028-543.22-06	1,995.50	ELEC OR STORM OR WATER
				100-0801-521.22-03	1,316.72	ELEC OR STORM OR WATER
				100-0801-521.22-05	251.24	ELEC OR STORM OR WATER
				100-0801-521.22-06	62.71	ELEC OR STORM OR WATER
			100-0000-123.00-00	953.48	ELEC OR STORM OR WATER	

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MENASHA UTILITIES...	24144...	1/21/2010...	BILLING#3...	100-0000-123.00-00	181.93	ELEC OR STORM OR WATER
				100-0000-123.00-00	45.41	ELEC OR STORM OR WATER
				100-0601-551.22-03	2,753.52	ELEC OR STORM OR WATER
				100-0601-551.22-05	433.59	ELEC OR STORM OR WATER
				100-0601-551.22-06	103.75	ELEC OR STORM OR WATER
				100-1019-552.22-03	320.01	ELEC OR STORM OR WATER
				100-1019-552.22-05	3.47	ELEC OR STORM OR WATER
				100-0000-123.00-00	7.81	ELEC OR STORM OR WATER
				100-0703-553.22-03	1,261.57	ELEC OR STORM OR WATER
				100-0703-553.22-06	280.61	ELEC OR STORM OR WATER
				100-0305-562.22-06	7.50	ELEC OR STORM OR WATER
				Total for check: 24144	14,069.24	
MENASHA UTILITIES	24145	1/21/2010	011810	100-0102-581.22-05	6,229.00	SEWER USER FEE
				Total for check: 24145	6,229.00	
MID-STATES ORGANIZED CRIME	24146	1/21/2010	13640	100-0801-521.32-01	200.00	2010 MEMBERSHIP R BOUCHARD
				Total for check: 24146	200.00	
MODERN BUSINESS MACHINES	24147	1/21/2010	26205912	100-0801-521.24-02	83.79	COPIER MAINTENANCE
				100-1001-514.24-01	99.04	COPIER MAINTENANCE
				Total for check: 24147	182.83	
MORTON SAFETY	24148	1/21/2010	451770	731-1022-541.30-18	17.10	HARD HAT
				Total for check: 24148	17.10	
TOWN OF NEEENAH TREASURER	24149	1/21/2010	4288	100-0703-553.22-06	51.80	STORMWATER CHARGE CEMETERY
				Total for check: 24149	51.80	
NEENAH-MENASHA MUNICIPAL COURT	24150	1/21/2010	011910	100-0000-201.03-00	331.00	BOND
				100-0000-201.03-00	134.00	BOND

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NEENAH-MENASHA MUNICIPAL COURT...	24150...	1/21/2010...	011910...	100-0000-201.03-00	323.00	BOND
			Total for check: 24150		788.00	
ONE COMMUNICATIONS CORP	24151	1/21/2010	010110	100-0402-513.22-01	5.51	CURRENT CHARGES
				100-0201-512.22-01	29.28	CURRENT CHARGES
				100-0000-123.00-00	12.50	CURRENT CHARGES
				100-0203-512.22-01	17.26	CURRENT CHARGES
				100-0304-562.22-01	24.38	CURRENT CHARGES
				100-1001-514.22-01	85.32	CURRENT CHARGES
				100-0401-513.22-01	48.95	CURRENT CHARGES
				731-1022-541.22-01	54.23	CURRENT CHARGES
				100-0903-531.22-01	57.93	CURRENT CHARGES
				100-0403-513.22-01	22.68	CURRENT CHARGES
				100-0101-511.22-01	12.81	CURRENT CHARGES
				100-0702-552.22-01	20.27	CURRENT CHARGES
				100-0703-553.22-01	124.89	CURRENT CHARGES
				100-0202-512.22-01	19.06	CURRENT CHARGES
				100-0801-521.22-01	368.44	CURRENT CHARGES
				100-1002-541.22-01	56.59	CURRENT CHARGES
				100-0920-531.22-01	42.71	CURRENT CHARGES
				100-1008-541.22-01	5.59	CURRENT CHARGES
				100-0502-522.22-01	66.07	CURRENT CHARGES
				207-0000-123.00-00	20.86	CURRENT CHARGES
				100-0704-552.22-01	58.17	CURRENT CHARGES
				100-0000-123.00-00	435.83	CURRENT CHARGES
				100-0601-551.22-01	210.59	CURRENT CHARGES
			Total for check: 24151		1,799.92	
OSHKOSH TENT & AWNING CO INC	24152	1/21/2010	39458	100-0701-533.30-18	274.70	CUSTOM LETTERS
			Total for check: 24152		274.70	

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OTIS ELEVATOR COMPANY	24153	1/21/2010	CVA23923001	100-0102-581.20-04	496.50	198 RIVER ST REPAIRS
			Total for check: 24153		496.50	
OUTAGAME COUNTY CLERK OF COURTS	24154	1/21/2010	BOND	100-0000-201.03-00	260.00	BOND
			Total for check: 24154		260.00	
PACKER CITY INTERNATIONAL	24155	1/21/2010	3293620001	731-1022-541.38-03	310.37	ARM/MUFFLER/PIPE
		1/21/2010	3293640005	731-1022-541.38-03	90.73	PIPE
		1/21/2010	3293640094	731-1022-541.38-03	23.82	CRIMP FI
			Total for check: 24155		424.92	
DAVE POWELL	24156	1/21/2010	123009	100-1001-514.33-01	40.97	MILEAGE
			Total for check: 24156		40.97	
QUARLES & BRADY	24157	1/21/2010	1551994	100-0102-581.21-01	4,352.17	PROFESSIONAL SERVICES
			Total for check: 24157		4,352.17	
RESERVE ACCOUNT	24158	1/21/2010	15417348	100-0000-133.00-00	6,000.00	POSTAGE
			Total for check: 24158		6,000.00	
RUTH RUCKS	24159	1/21/2010	RUCKS	827-0920-531.20-05	60.00	ENTERTAINMENT DONATION FEB 15TH PARTY
			Total for check: 24159		60.00	
SAFEGUARD BUSINESS SYSTEMS	24160	1/21/2010	025719444	100-0202-512.30-10	170.50	W2'S/ENVELOPES
			Total for check: 24160		170.50	
SCHENCK BUSINESS SOLUTIONS	24161	1/21/2010	390918	100-0102-581.21-03	840.00	PROFESSIONAL SERVICES
			Total for check: 24161		840.00	

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PAUL SCHEPPE	24162	1/21/2010	011910	100-0801-521.29-05	36.73	36.73 SQUAD FLOOR MATS
			Total for check: 24162		<u>36.73</u>	
STANLEY SECURITY SOLUTIONS INC	24163	1/21/2010	CH-525520	100-0703-553.30-18	71.81	71.81 DOOR KEYED
			Total for check: 24163		<u>71.81</u>	
SUNGARD PUBLIC SECTOR INC	24164	1/21/2010	13585	100-0202-512.34-02	612.50	612.50 GMBA TRAINING
			Total for check: 24164		<u>612.50</u>	
TRI-COUNTY OVERHEAD DOOR INC	24165	1/21/2010	23996	731-1022-541.24-03	298.98	298.98 MECHANICS BAY DOOR
			Total for check: 24165		<u>298.98</u>	
UNIFIRST CORPORATION	24166	1/21/2010	097 0058625	731-1022-541.20-01	100.68	100.68 MAT/MOP/CLOTHING SERVICE
			Total for check: 24166		<u>100.68</u>	
UNITED PAPER CORPORATION	24167	1/21/2010	23603	100-0000-132.00-00	170.92	170.92 PAPER PLATES/ETC
		1/21/2010	23695	100-0000-132.00-00	108.73	108.73 CLEANING SUPPLIES
			Total for check: 24167		<u>279.65</u>	
US OIL CO INC	24168	1/21/2010	223804	100-0000-131.00-00	3.00	3.00 FED LUST TAX
		1/21/2010	223805	100-0000-131.00-00	4.80	4.80 FED LUST TAX
			Total for check: 24168		<u>7.80</u>	
US PETROLUEM EQUIPMENT	24169	1/21/2010	176151	100-0403-513.21-04	99.75	99.75 REINSTALL FUELMASTER
			Total for check: 24169		<u>99.75</u>	
VEOLIA ES SOLID WASTE MIDWEST	24170	1/21/2010	B40000252506	100-0102-581.20-09	207.16	207.16
			Total for check: 24170		<u>207.16</u>	

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WALHDAB	24171	1/21/2010	DUES	100-0903-531.32-01	300.00	2010 MEMBERSHIP DUES
				Total for check: 24171	300.00	
WAUSAU EQUIPMENT COMPANY INC	24172	1/21/2010	137646	100-1006-541.30-18	924.40	WELDMENT POST/SLIDE
				Total for check: 24172	924.40	
2010 WCPA CONFERENCE	24173	1/21/2010	011510	100-0801-521.34-02	100.00	CONFERENCE REGISTRATION M BRUNN
				Total for check: 24173	100.00	
WE ENERGIES	24174	1/21/2010	010310	100-0701-533.22-03	10.08	NORTH ST
				100-0701-533.22-03	10.42	NORTH ST
				100-0903-531.22-04	50.61	316 RACINE ST
Total for check: 24174	71.11					
WE ENERGIES	24175	1/21/2010	011810	100-0102-581.22-04	1,774.93	198 RIVER ST
				Total for check: 24175	1,774.93	
WERNER ELECTRIC SUPPLY CO	24176	1/21/2010	S2907757.001	731-1022-541.24-03	85.53	BULB
				Total for check: 24176	85.53	
WINNEBAGO COUNTY CLERK OF COURTS	24177	1/21/2010	BOND	100-0000-201.03-00	335.00	BOND
				100-0000-201.03-00	150.00	BOND
				Total for check: 24177	485.00	
WINNEBAGO COUNTY REGISTER OF DEEDS	24178	1/21/2010	012010	263-0306-562.21-08	11.00	RECORDING FEE
				Total for check: 24178	11.00	

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WINNEBAGO COUNTY REGISTER OF DEEDS	24179	1/21/2010	RD101064	100-0203-512.21-08	11.00	R J COENEN
	Total for check: 24179					<u>11.00</u>
WINNEBAGO COUNTY TREASURER	24180	1/21/2010	LF115613	100-1016-543.25-01	10,938.84	LANDFILL FACILITY
				100-1017-543.25-01	2,987.71	LANDFILL FACILITY
				266-1027-543.25-01	807.15	LANDFILL FACILITY
Total for check: 24180					<u>14,733.70</u>	
WINNEBAGO COUNTY TREASURER	24181	1/21/2010	011810	100-0000-203.02-00	2,412.32	PROP TAXES COLLECTED
	Total for check: 24181					<u>2,412.32</u>
WISCONSIN SUPPORT COLLECTIONS	24182	1/21/2010	20100121	100-0000-202.03-00	440.23	PAYROLL SUMMARY
	Total for check: 24182					<u>440.23</u>
WPHA	24183	1/21/2010	011910	100-0903-531.32-01	75.00	2010 MEMBERSHIP
	Total for check: 24183					<u>75.00</u>
ZEP MANUFACTURING CO	24184	1/21/2010	30408379	731-1022-541.30-18	272.91	SHOP SUPPLIES
	Total for check: 24184					<u>272.91</u>
BERGSTROM	24185	1/21/2010	012110	100-0801-521.80-03	20,774.00	VEHICLE PURCHASE
	Total for check: 24185					<u>20,774.00</u>
					<u>255,771.11</u>	

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ADT SECURITY SERVICES INC	24186	1/25/2010	05412498	100-0601-551.24-03	1,480.24	BLDG REPAIR & MAINTENANCE
			Total for check: 24186		<u>1,480.24</u>	
THOMAS BOUREGY & CO INC	24187	1/25/2010	58845A	100-0601-551.30-14	139.50	LIBRARY MATERIALS
			Total for check: 24187		<u>139.50</u>	
BRILLIANCE AUDIO INC	24188	1/25/2010	IN0530783	100-0601-551.30-14	354.06	LIBRARY MATERIALS
			Total for check: 24188		<u>354.06</u>	
CENGAGE LEARNING	24189	1/25/2010	89589927	100-0601-551.30-14	251.12	LIBRARY MATERIALS
			Total for check: 24189		<u>251.12</u>	
THE COMPASS	24190	1/25/2010	01222010	100-0601-551.30-14	28.00	LIBRARY MATERIALS
			Total for check: 24190		<u>28.00</u>	
DEMCO INC	24191	1/25/2010	3760716	100-0601-551.30-10	338.69	OFFICE SUPPLIES
			Total for check: 24191		<u>338.69</u>	
GENERAL BOOK COVERS	24192	1/25/2010	90672	100-0601-551.30-18	351.10	DEPARTMENT SUPPLIES
			Total for check: 24192		<u>351.10</u>	
HIGHSMITH	24193	1/25/2010	1014758207	100-0601-551.30-18	155.70	DEPARTMENT SUPPLIES
			Total for check: 24193		<u>155.70</u>	
ORIENTAL TRADING CO INC	24194	1/25/2010	636133970-01	100-0601-551.30-16	720.74	PROGRAM SUPPLIES
			Total for check: 24194		<u>720.74</u>	

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RHYME BUSINESS PRODUCTS	24195	1/25/2010	17923 1	100-0601-551.30-10	53.77	OFFICE SUPPLIES
			Total for check: 24195		53.77	
SHOWCASES	24196	1/25/2010	251018	100-0601-551.30-18	161.46	DEPARTMENT SUPPLIES
		1/25/2010	251019	100-0601-551.30-18	589.41	DEPARTMENT SUPPLIES
			Total for check: 24196		750.87	
VALUE LINE PUBLISHING INC	24197	1/25/2010	IN3936271	100-0601-551.30-14	898.00	LIBRARY MATERIALS
			Total for check: 24197		898.00	
WINNEFOX AUTOMATED LIBRARY SYSTEM	24198	1/25/2010	1347	100-0601-551.25-01	68,971.00	WALS ANNUAL FEE
			Total for check: 24198		68,971.00	
WISCONSIN LIBRARY ASSOCIATION	24199	1/25/2010	01222010	100-0601-551.32-01	219.00	MEMBERSHIP DUES
			Total for check: 24199		219.00	
JACK ZOLKOWSKI	24200	1/25/2010	01222010	100-0601-551.20-05	150.00	PERFORMER CONTRACT
			Total for check: 24200		150.00	
AMAZON	24202	1/25/2010	047597069842	100-0601-551.30-14	22.99	LIBRARY MATERIALS
		1/25/2010	095309552361	100-0601-551.30-14	(2.00)	CREDIT
		1/25/2010	110783175274	100-0601-551.30-14	(1.00)	CREDIT
		1/25/2010	110783973507	100-0601-551.30-14	50.96	LIBRARY MATERIALS
		1/25/2010	110784072151	100-0601-551.30-14	(2.00)	CREDIT
		1/25/2010	110787390989	100-0601-551.30-14	79.94	LIBRARY MATERIALS
		1/25/2010	1107874325279	100-0601-551.30-14	78.96	LIBRARY MATERIALS
		1/25/2010	110787522525	100-0601-551.30-14	(2.00)	CREDIT
		1/25/2010	138576348871	100-0601-551.30-14	50.98	LIBRARY MATERIALS
		1/25/2010	165940220191	100-0601-551.30-14	(1.00)	CREDIT
	1/25/2010	165942595198	100-0601-551.30-14	171.90	LIBRARY MATERIALS	
	1/25/2010	165943532974	100-0601-551.30-14	(2.00)	CREDIT	

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AMAZON...	24202...	1/25/2010	165944628885	100-0601-551.30-14	(1.00)	CREDIT
		1/25/2010	165945085230	100-0601-551.30-14	112.93	LIBRARY MATERIALS
		1/25/2010	165945358952	100-0601-551.30-14	(1.00)	CREDIT
		1/25/2010	165946520091	100-0601-551.30-14	(2.00)	CREDIT
		1/25/2010	165947233392	100-0601-551.30-14	17.99	LIBRARY MATERIALS
			Total for check: 24202		572.65	
BAKER & TAYLOR INC	24205	1/25/2010	2023985386	100-0601-551.30-14	18.42	LIBRARY MATERIALS
		1/25/2010	2023990532	100-0601-551.30-14	495.21	LIBRARY MATERIALS
		1/25/2010	2023997364	100-0601-551.30-14	963.35	LIBRARY MATERIALS
		1/25/2010	2024003167	100-0601-551.30-14	962.96	LIBRARY MATERIALS
		1/25/2010	2024008438	100-0601-551.30-14	1,409.74	LIBRARY MATERIALS
		1/25/2010	2024011001	100-0601-551.30-14	15.70	LIBRARY MATERIALS
		1/25/2010	2024016283	100-0601-551.30-14	257.27	LIBRARY MATERIALS
		1/25/2010	2024019882	100-0601-551.30-14	148.58	LIBRARY MATERIALS
		1/25/2010	2024025888	100-0601-551.30-14	132.78	LIBRARY MATERIALS
		1/25/2010	2024031610	100-0601-551.30-14	303.99	LIBRARY MATERIALS
		1/25/2010	2024043753	100-0601-551.30-14	286.59	LIBRARY MATERIALS
		1/25/2010	2024048952	100-0601-551.30-14	22.62	LIBRARY MATERIALS
		1/25/2010	2024060680	100-0601-551.30-14	316.58	LIBRARY MATERIALS
		1/25/2010	2024073831	100-0601-551.30-14	261.71	LIBRARY MATERIALS
		1/25/2010	2024080437	100-0601-551.30-14	25.20	LIBRARY MATERIALS
		1/25/2010	2024099203	100-0601-551.30-14	301.76	LIBRARY MATERIALS
		1/25/2010	2024103240	100-0601-551.30-14	63.51	LIBRARY MATERIALS
		1/25/2010	2024115720	100-0601-551.30-14	159.85	LIBRARY MATERIALS
		1/25/2010	2024117680	100-0601-551.30-14	21.16	LIBRARY MATERIALS
		1/25/2010	5010503377	100-0601-551.30-14	25.96	LIBRARY MATERIALS
		1/25/2010	5010531188	100-0601-551.30-14	338.60	LIBRARY MATERIALS
		1/25/2010	5010558205	100-0601-551.30-14	128.79	LIBRARY MATERIALS
		1/25/2010	H93619900	100-0601-551.30-14	12.73	LIBRARY MATERIALS
		1/25/2010	H93619901	100-0601-551.30-14	6.78	LIBRARY MATERIALS
		1/25/2010	H93619902	100-0601-551.30-14	17.99	LIBRARY MATERIALS
		1/25/2010	H94503840	100-0601-551.30-14	28.17	LIBRARY MATERIALS
		1/25/2010	H94503841	100-0601-551.30-14	190.68	LIBRARY MATERIALS

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BAKER & TAYLOR INC...	24205...	1/25/2010	H94503842	100-0601-551.30-14	115.86	LIBRARY MATERIALS
			H94782910	100-0601-551.30-14	14.39	LIBRARY MATERIALS
			H94782911	100-0601-551.30-14	43.18	LIBRARY MATERIALS
			H95339690	100-0601-551.30-14	12.73	LIBRARY MATERIALS
			H95339691	100-0601-551.30-14	43.10	LIBRARY MATERIALS
			I05264910	100-0601-551.30-14	21.52	LIBRARY MATERIALS
			I05264911	100-0601-551.30-14	39.52	LIBRARY MATERIALS
			I05264912	100-0601-551.30-14	61.89	LIBRARY MATERIALS
			I05692510	100-0601-551.30-14	21.59	LIBRARY MATERIALS
			I05692511	100-0601-551.30-14	14.36	LIBRARY MATERIALS
			I06188310	100-0601-551.30-14	43.18	LIBRARY MATERIALS
			I06784190	100-0601-551.30-14	77.20	LIBRARY MATERIALS
			I06784191	100-0601-551.30-14	33.79	LIBRARY MATERIALS
			I06784192	100-0601-551.30-14	39.55	LIBRARY MATERIALS
			I06784193	100-0601-551.30-14	64.74	LIBRARY MATERIALS
			I07728210	100-0601-551.30-14	34.12	LIBRARY MATERIALS
			I08226640	100-0601-551.30-14	35.98	LIBRARY MATERIALS
I08226641	100-0601-551.30-14	86.36	LIBRARY MATERIALS			
Total for check: 24205					7,719.74	
BBC AUDIOBOOKS AMERICA	24206	1/25/2010	378074	100-0601-551.30-14	255.90	LIBRARY MATERIALS
			Total for check: 24206			
BRILLIANCE AUDIO INC	24207	1/25/2010	IN0529517	100-0601-551.30-14	245.75	LIBRARY MATERIALS
			Total for check: 24207			
CDW GOVERNMENT INC	24208	1/25/2010	RFW9423	100-0601-551.30-10	144.03	OFFICE SUPPLIES
Total for check: 24208					144.03	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CENTER POINT LARGE PRINT	24209	1/25/2010	814555	100-0601-551.30-14	21.57	LIBRARY MATERIALS
				Total for check: 24209	21.57	
DISNEY EDUCATIONAL PRODUCTIONS	24210	1/25/2010	DET456033	100-0601-551.30-14	1,048.25	LIBRARY MATERIALS
				Total for check: 24210	1,048.25	
GALE	24211	1/25/2010	16599704	100-0601-551.30-14	38.93	LIBRARY MATERIALS
				16603477	23.19	LIBRARY MATERIALS
				16607204	49.52	LIBRARY MATERIALS
				16610930	28.76	LIBRARY MATERIALS
				Total for check: 24211	140.40	
INGRAM LIBRARY SERVICES	24212	1/25/2010	48165282	100-0601-551.30-14	63.08	LIBRARY MATERIALS
				48165283	65.79	LIBRARY MATERIALS
				48165284	47.01	LIBRARY MATERIALS
				48223394	66.22	LIBRARY MATERIALS
				48223395	33.88	LIBRARY MATERIALS
				48223396	47.44	LIBRARY MATERIALS
48223397	32.21	LIBRARY MATERIALS				
48223398	16.12	LIBRARY MATERIALS				
Total for check: 24212	371.75					
KITZ & PFEIL INC	24213	1/25/2010	1123140086	100-0601-551.30-13	13.93	HOUSEKEEPING SUPPLIES
				Total for check: 24213	13.93	
KRANSKI & SONS INC	24214	1/25/2010	0019158-IN	100-0601-551.24-03	175.00	BLDG REPAIR & MAINTENANCE
				Total for check: 24214	175.00	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA LIBRARY STAFF ASSOCIATION	24215	1/25/2010	01252010	100-0601-551.30-16	33.00	PROGRAM SUPPLIES
				Total for check: 24215	33.00	
MIDWEST TAPE	24216	1/25/2010	2066842	100-0601-551.30-14	347.78	LIBRARY MATERIALS
				100-0601-551.30-14	20.99	LIBRARY MATERIALS
				100-0601-551.30-14	198.87	LIBRARY MATERIALS
				100-0601-551.30-14	19.99	LIBRARY MATERIALS
				100-0601-551.30-14	68.97	LIBRARY MATERIALS
				100-0601-551.30-14	5.99	LIBRARY MATERIALS
Total for check: 24216	662.59					
TAMMY MULLER	24217	1/25/2010	01252010	100-0601-551.30-14	34.50	LIBRARY MATERIALS
				Total for check: 24217	34.50	
FRAN NELSON	24218	1/25/2010	01252010	100-0601-551.30-14	20.00	LIBRARY MATERIALS
				Total for check: 24218	20.00	
NEOPOST USA INC	24219	1/25/2010	45737355	100-0601-551.30-11	245.50	POSTAGE SUPPLIES
				Total for check: 24219	245.50	
OFFICE DEPOT CREDIT PLAN	24220	1/25/2010	01222010	100-0601-551.30-10	(39.08)	CREDIT
				9120800108224	68.92	OFFICE SUPPLIES
				9120800108225	116.97	OFFICE SUPPLIES
				Total for check: 24220	146.81	
ORIENTAL TRADING CO INC	24221	1/25/2010	635849488-01	100-0601-551.30-16	169.66	PROGRAM SUPPLIES
				Total for check: 24221	169.66	

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OXFORD UNIVERSITY PRESS INC	24222	1/25/2010	01252010	100-0601-551.30-14	49.41	LIBRARY MATERIALS
	Total for check: 24222				49.41	
	24223	1/25/2010	01252010	100-0601-551.30-14	26.00	LIBRARY MATERIALS
Total for check: 24223				26.00		
UNIQUE BOOKS INC	24224	1/25/2010	348409.2	100-0601-551.30-14	23.58	LIBRARY MATERIALS
	Total for check: 24224				23.58	
UNIQUE MANAGEMENT SERVICES INC	24225	1/25/2010	191080	100-0000-441.19-00	411.70	COLLECTION AGENCY FEE
	Total for check: 24225				411.70	
VALUE LINE PUBLISHING INC	24226	1/25/2010	IN3928521	100-0601-551.30-14	269.00	LIBRARY MATERIALS
	Total for check: 24226				269.00	
WINNEFOX COOPERATIVE TECH SERVICES	24227	1/25/2010	123020091	100-0601-551.30-14	611.50	LIBRARY MATERIALS
	Total for check: 24227				611.50	
WINNEFOX LIBRARY SYSTEM	24228	1/25/2010	3576	100-0601-551.30-14	42.50	LIBRARY MATERIALS
	24228	1/25/2010	3600	100-0601-551.30-11	1,608.84	POSTAGE SUPPLIES
	Total for check: 24228				1,651.34	
DEPARTMENT OF COMMERCE	24229	1/25/2010	227693	100-0601-551.24-03	70.00	BLDG REPAIR & MAINTENANCE
	Total for check: 24229				70.00	
					89,995.35	

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RANDOM HOUSE INC	24230	1/26/2010	1087841211	100-0601-551.30-14	150.00	LIBRARY MATERIALS
		1/26/2010	1087928656	100-0601-551.30-14	19.20	LIBRARY MATERIALS
		1/26/2010	1087934840	100-0601-551.30-14	36.00	LIBRARY MATERIALS
		1/26/2010	1088004123	100-0601-551.30-14	60.00	LIBRARY MATERIALS
		1/26/2010	1088021128	100-0601-551.30-14	48.00	LIBRARY MATERIALS
		1/26/2010	1188004123	100-0601-551.30-14	40.00	LIBRARY MATERIALS
			Total for check: 24230		353.20	

353.20

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ACC PLANNED SERVICE INC	24231	1/28/2010	2527	731-1022-541.24-03	290.06	SERVICE GARAGE MAINTENANCE	
		1/28/2010	2536	100-0501-522.24-03	1,261.84	SEMI ANNUAL FIRE	
				100-0801-521.24-03	901.42	SEMI ANNUAL POLICE	
				100-1001-514.20-04	1,152.11	SEMI ANNUAL CITY HALL	
				731-1022-541.24-03	987.53	SEMI ANNUAL GARAGE	
				100-0920-531.24-03	525.00	SEMI ANNUAL SENIOR CENTER	
				100-0703-553.24-03	658.35	SEMI ANNUAL MEM/PARK	
				100-0601-551.24-03	1,550.00	SEMI ANNUAL LIBRARY	
				Total for check: 24231		7,326.31	
				Total for check: 24232		356.33	
ACCENT BUSINESS SOLUTIONS INC	24232	1/28/2010	1167	100-1001-514.24-01	356.33	EQUIPMENT CONTRACT	
ACCURATE SUSPENSION WAREHOUSE	24233	1/28/2010	9020691	731-1022-541.38-03	116.31	POLY V BELT/TENSIONER HD	
				Total for check: 24233		116.31	
AIRGAS NORTH CENTRAL	24234	1/28/2010	105211237	731-1022-541.21-06	64.19	ARGON	
		1/28/2010	105231457	731-1022-541.21-06	56.48	ACETYLENE/ARGON/OXYGEN CYLINDERS	
		1/28/2010	105248524	731-1022-541.30-18	53.29	OXYGEN CYL	
			Total for check: 24234		173.96		
AQUEGS INC	24235	1/28/2010	10738	207-0707-552.29-01	310.00	PARKING STICKERS	
			Total for check: 24235		310.00		
ASSESSMENT TECHNOLOGIES LLC	24236	1/28/2010	2496	100-0403-513.24-04	1,250.00	MARKET DRIVE UPGRADE	
			Total for check: 24236		1,250.00		
ASSOCIATED APPRAISAL CONSULTANTS	24237	1/28/2010	8503	100-0402-513.21-09	4,841.67	PROFESSIONAL SERVICES	
				100-0402-513.30-11	9.24	PROFESSIONAL SERVICES POSTAGE	

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ASSOCIATED APPRAISAL CONSULTANTS...	24237...	1/28/2010	8504	100-0402-513.21-04	59.76	INTERNET POSTINGS
	Total for check: 24237				4,910.67	
BADGER LAB & ENGINEERING INC	24238	1/28/2010	INV000039612	601-1020-543.21-02	280.00	MENASHA UTILITIES WW
	Total for check: 24238				280.00	
BATTERY HUB	24239	1/28/2010	9128	731-1022-541.30-18	23.52	BATTERY
	Total for check: 24239				23.52	
BERGSTROM	24240	1/28/2010	100165	100-0801-521.80-03	21,986.50	VEHICLE PURCHASE
	1/28/2010	100368	100-0801-521.80-03	22,772.80	CROWN VICTORIA	
	Total for check: 24240				44,759.30	
BOB'S QUALITY HEATING &	24241	1/28/2010	0006247	263-0306-562.70-01	2,500.00	CDBG REHAB PROGRAM
	Total for check: 24241				2,500.00	
BUBRICK'S	24242	1/28/2010	289778	100-0801-521.30-10	(21.07)	OFFICE SUPPLIES
	1/28/2010	291853	266-1027-543.30-18	9.50	PAPER	
	1/28/2010	294436	731-1022-541.30-10	24.80	OFFICE SUPPLIES	
	Total for check: 24242				16.14	
CALUMET COUNTY TREASURER	24243	1/28/2010	012210	100-0000-201.03-00	170.00	DOG LIC 5011-5060
	Total for check: 24243				170.00	
CHERYL FREDERICK	24244	1/28/2010	FREDERICK	601-1020-543.21-02	675.00	REIMBURSE SUMP PUMP/PIT
	Total for check: 24244				675.00	

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COMMUNITY HOUSING COORDINATOR	24245	1/28/2010	129	100-0304-562.21-06	1,800.00	HOUSING PLAN JANUARY 2010
				Total for check: 24245	1,800.00	
DAVIS & KJELTHAU SC	24246	1/28/2010	316946	100-0202-512.21-01	4,823.43	PROFESSIONAL SERVICES
				Total for check: 24246	4,823.43	
DIANE SCHABACH	24247	1/28/2010	SCHABACH	207-0707-552.38-01	2,307.78	CREDIT CARD REIMBURSE
				Total for check: 24247	2,307.78	
DUMKE & ASSOCIATES &	24248	1/28/2010	FEB2010	100-0903-531.29-06	2,977.75	316 RACINE ST RENTAL
				Total for check: 24248	2,977.75	
CARDMEMBER SERVICE	24250	1/28/2010	0001	100-0801-521.30-18	266.10	SAFARILAND LLC
		1/28/2010	0023	100-0202-512.34-02	500.00	NATIONAL PUBLIC EMPLOY
		1/28/2010	0936	100-0702-552.34-03	60.00	NAUTS LANDING PARK BOARD
		1/28/2010	1077	100-0403-513.30-15	5.99	OFFICE MAX IT SUPPLIES
		1/28/2010	2029	100-0801-521.34-02	240.00	FOX VALLEY TECH
		1/28/2010	2754	100-0801-521.32-01	120.00	INTL ASSN OF CHIEF OF POL
		1/28/2010	3300	100-0703-553.24-02	65.90	SPAULDING VINTAGE SNOW
		1/28/2010	3359	100-0703-553.24-02	25.40	SPAULDING VINTAGE SNOW
		1/28/2010	3475	100-0403-513.30-15	34.99	OFFICE MAX IT SUPPLIES
		1/28/2010	3541	100-0204-512.30-18	23.16	OFFICE MAX ELECTION SUPPLIES
		1/28/2010	4831	100-0403-513.30-15	34.99	OFFICE MAX IT SUPPLIES
		1/28/2010		824-0801-521.30-18	48.11	TAILWAGGERS DOGGY
		1/28/2010		100-0601-551.32-01	150.00	WIS LIBRARY ASSN
		1/28/2010	5665	100-0403-513.34-04	12.95	ON LINE TECH RESOURCE
		1/28/2010	5705	100-0403-513.30-15	5.26	MENARDS IT SUPPLIES
		1/28/2010	6870	100-0703-553.32-01	130.00	WIS PARK & REC
		1/28/2010	7322	100-0403-513.30-15	53.73	RADIO SHACK IT SUPPLIES
	1/28/2010	7485	100-0601-551.33-02	15.00	WIS LIBRARY ASSN	
	1/28/2010	8883	100-0801-521.34-02	19.20	WAUPUN CITY GRILLE	
	1/28/2010	9386	100-0403-513.22-01	138.90	PAYPAL TELEPHONE SUPPLIES	

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CARDMEMBER SERVICE...	24250...	1/28/2010	9401	100-0801-521.29-01	61.30	WI DEPT ADM DOCMT SALE
			Total for check: 24250		<u>2,010.98</u>	
EVANS TITLE COMPANIES	24251	1/28/2010	BOWERS	263-0306-562.21-08	35.00	CDBG RLF PROGRAM
			Total for check: 24251		<u>35.00</u>	
GLAXOSMITHKLINE PHARMACEUTICALS	24252	1/28/2010	20326176	100-0903-531.30-18	1,142.00	ENGERIX-B VIALS
			Total for check: 24252		<u>1,142.00</u>	
GOLD CROSS AMBULANCE SERVICE INC	24253	1/28/2010	0027175-IN	100-0801-521.30-18	46.57	SPLASH SHIELD
			Total for check: 24253		<u>46.57</u>	
GUINDERSON UNIFORM & LINEN RENTAL	24254	1/28/2010	1339164	100-0801-521.30-13	32.44	TOWEL/MAT SERVICE
			Total for check: 24254		<u>32.44</u>	
TOWN OF HARRISON	24255	1/28/2010	905-1215-01	100-0703-553.21-02	833.00	REGIONAL PARK APPRAISAL
			Total for check: 24255		<u>833.00</u>	
HOTSY CLEANING SYSTEMS INC	24256	1/28/2010	0069594-IN	731-1022-541.21-06	261.29	STOCK SUPPLIES
			Total for check: 24256		<u>261.29</u>	
INTERSTATE BATTERY OF GREEN BAY	24257	1/28/2010	90057502	731-1022-541.38-03	250.85	BATTERIES
			Total for check: 24257		<u>250.85</u>	
JP GRAPHICS INC	24258	1/28/2010	51917	100-0702-552.29-01	1,475.00	2009-10 WINTER/SPRING GUIDE
			Total for check: 24258		<u>1,475.00</u>	
KITZ & PFEIL INC	24261	1/28/2010	010403-0003	100-0703-553.30-15	(27.28)	SAW CHAINS
			010414-0059	100-0703-553.30-18	2.04	HARDWARE MISC

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KITZ & PFEIL INC...	24261...	1/28/2010	010414-0062	100-1001-514.30-13	12.77	JIFFY MELT/BULBS
		1/28/2010	010414-0092	100-0701-533.30-18	28.41	SCREWS/BITS
		1/28/2010	010514-0002	100-0703-553.30-15	14.11	SCREWS/BITS
				100-0701-533.30-18	5.39	ROLLER COVERS
				100-0703-553.30-18	5.39	ROLLER COVERS
				100-0703-553.30-15	5.36	BITS
		1/28/2010	010514-0057	100-0703-553.30-18	11.74	HARDWARE MISC CLIPS
		1/28/2010	010614-0001	731-1022-541.30-18	47.67	PAINT/BRUSHES
		1/28/2010	010614-0002	100-0703-553.24-02	10.21	GRIT PAPER/LITH GREASE
		1/28/2010	010614-0025	100-0703-553.30-18	17.33	PRIMER
		1/28/2010	010614-0044	100-0703-553.30-15	2.98	CHIP BRUSHES
		1/28/2010	010614-0050	100-0703-553.30-18	2.87	LOCK WASHER
		1/28/2010	010714-0064	100-0703-553.30-15	29.21	DRILL BITS
		1/28/2010	010714-0065	100-0703-553.30-18	36.40	HOLE PLUGS/TOOL BOX
		1/28/2010	010714-0070	100-0703-553.30-18	(6.29)	RETURN POCKET PLUGS
		1/28/2010	010714-0076	100-0703-553.30-18	21.57	BRAKE CLEANER/COMPOUND
		1/28/2010	010714-0088	100-0920-531.30-13	6.15	SHOVEL/FILE CABINET PARTS
		1/28/2010	010814-0019	731-1022-541.38-03	7.76	COUPLINGS
		1/28/2010	010814-0041	100-1001-514.24-03	9.40	FOAM BRUSH/FINISH
		1/28/2010	010814-0122	100-0801-521.30-18	12.24	RANGE SUPPLIES
	1/28/2010	011114-0067	100-0703-553.30-18	100.80	NYLON CORD FLAG POLE	
	1/28/2010	011214-0004	100-0703-553.30-18	25.26	POLY BRUSHES	
	1/28/2010	011214-0051	100-0703-553.30-18	3.41	ENAMEL	
	1/28/2010	011214-0099	100-1001-514.30-18	14.51	SS CLAMPS/PIPE CEMENT	
	1/28/2010	011303-0027	100-0703-553.30-15	7.77	SPR ENAMEL	
	1/28/2010	011309-0009	100-0703-553.30-18	17.63	DRILL BITS/HARDWARE MISC	
	1/28/2010	011314-0004	731-1022-541.38-03	28.80	HARDWARE MISC	
	1/28/2010	011314-0011	100-1001-514.30-18	9.15	CABLE SPLITTER/BITS	
	1/28/2010		100-0703-553.30-18	15.29	PVC PIPE	
	1/28/2010		100-0703-553.30-15	23.71	DRILL BITS/HARDWARE MISC	
	1/28/2010		100-0703-553.30-18	23.78	DRILL BITS/HARDWARE MISC	
	1/28/2010	011314-0059	601-1020-543.30-18	2.29	HARDWARE MISC	
	1/28/2010	011314-0067	100-0703-553.30-15	7.18	BITS	
	1/28/2010		100-0703-553.30-18	0.83	HARDWARE MISC	
	1/28/2010	011509-0018	100-0703-553.30-18	19.12	EPOXY PUTTY/SEALANT ENAMEL	

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KITZ & PFEIL INC...	24261...	1/28/2010	011903-0005	100-0703-553.30-15	819.92	STIHL POLE PRUNER SNOWBLOWER
		1/28/2010	011914-0064	100-1001-514.24-03	16.44	DOWELS/CONNECTORS
		1/28/2010	012009-0012	100-0703-553.30-18	19.82	SEALANT/ELBOWS
		1/28/2010	012014-0009	100-0703-553.24-03	12.12	SWITCH BOX/JAB SAW
				Total for check: 24261	1,423.26	
LORETTA KJEMHIUS	24262	1/28/2010	012710	100-0910-531.30-18	27.60	H1NI SUPPLIES
			Total for check: 24262	27.60		
KONE INC	24263	1/28/2010	220290227	100-0801-521.24-03	157.38	MAINTENANCE AGREEMENT 1/01/2010 TO 06/30/2010
			Total for check: 24263	157.38		
LAKE PARK VILLAS HOMEOWNERS ASSN	24264	1/28/2010	123109	100-0305-562.51-03	454.72	LAKE PARK VILLAS
				100-0305-562.21-01	232.00	LAKE PARK VILLAS
				100-0703-553.21-06	112.52	LAKE PARK VILLAS
				100-0703-553.22-03	30.91	LAKE PARK VILLAS
				100-1012-541.22-03	36.45	LAKE PARK VILLAS
				625-1010-541.22-03	30.88	LAKE PARK VILLAS
				625-1010-541.21-06	(23.52)	LAKE PARK VILLAS
			Total for check: 24264	873.96		
LEVENHAGEN CORPORATION	24265	1/28/2010	037651A-IN	731-1022-541.30-18	115.20	MOLY ULTRA RED O
			Total for check: 24265	115.20		
LINCOLN CONTRACTORS SUPPLY INC	24266	1/28/2010	10540260	100-0703-553.30-18	29.11	ROCK CARBIDE
			Total for check: 24266	29.11		
MID-AMERICAN RESERACH CHEMICAL	24267	1/28/2010	0406287-IN	731-1022-541.30-18	211.68	IND SOLV/DEGREASER
			Total for check: 24267	211.68		

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MATTHEWS TIRE & SERVICE CENTER	24268	1/28/2010	356138	731-1022-541.38-02	371.96	TIRE SERVICE
			Total for check: 24268		371.96	
MELISSA SUTTNER	24269	1/28/2010	SUTTNER	827-0920-531.20-05	50.00	DONATION FOR RADIO PROG
			Total for check: 24269		50.00	
MENASHA EMPLOYEES CREDIT UNION	24270	1/28/2010	20100128	100-0000-202.05-00	18,942.50	PAYROLL SUMMARY
			Total for check: 24270		18,942.50	
MENASHA EMPLOYEES LOCAL 1035	24271	1/28/2010	20100128	100-0000-202.06-00	270.00	PAYROLL SUMMARY
			Total for check: 24271		270.00	
MENASHA EMPLOYEES LOCAL 1035B	24272	1/28/2010	20100128	100-0000-202.07-00	286.40	PAYROLL SUMMARY
			Total for check: 24272		286.40	
MENASHA JOINT SCHOOL DISTRICT	24273	1/28/2010	JANMOBHOME	100-0000-412.00-00	6,407.00	JANUARY 2010 MOBILE HOME
			Total for check: 24273		6,407.00	
MENASHA POLICE DEPARTMENT	24274	1/28/2010	012510	100-0801-521.30-18	17.56	PETTY CASH
				100-0801-521.19-03	28.00	PETTY CASH
			Total for check: 24274		45.56	
POSTMASTER	24275	1/28/2010	NEWSLETTER	100-0920-531.30-11	48.00	POSTAGE MARCH NEWSLETTER
			Total for check: 24275		48.00	
ELISHA D SMITH PUBLIC LIBRARY	24276	1/28/2010	012610	100-0601-551.30-11	6.45	PETTY CASH
				100-0601-551.30-16	116.78	PETTY CASH
			Total for check: 24276		123.23	

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MENASHA TREASURER	24277	1/28/2010	12110	100-0000-463.04-00	51.50	CREDIT FOR REFUSE CART UPGRADE
				100-0000-466.00-00	2.35	CREDIT FOR REFUSE CART UPGRADE
				Total for check: 24277		53.85
MENASHA UTILITIES	24278	1/28/2010	003409	100-0401-513.29-01	300.00	INSERTING TAX BILLS FEE
				100-1008-541.22-03	372.62	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-0000-123.00-00	13.97	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-0403-513.21-04	3,061.36	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				207-0707-552.22-03	293.41	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				207-0707-552.22-05	26.54	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				207-0707-552.22-06	31.87	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-0703-553.22-03	566.97	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-0703-553.22-05	75.15	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-0703-553.22-06	160.00	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-1001-514.22-03	1,478.84	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-1001-514.22-05	259.93	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-1019-552.22-03	337.45	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-0920-531.22-03	314.31	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-0920-531.22-05	69.97	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-0408-552.22-03	16.96	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-1013-541.22-03	47.78	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-1013-541.22-06	207.49	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				601-1020-543.22-03	28.30	ELEC OR STORM OR WATER OR OUTSIDE SERVICES
				100-1012-541.22-03	82.13	ELEC OR STORM
				100-0305-562.22-03	20.35	ELEC OR STORM
				100-1013-541.22-06	39.37	ELEC OR STORM
				100-0305-562.22-06	15.00	ELEC OR STORM
100-1014-543.22-06	12.50	ELEC OR STORM				
100-0703-553.22-06	40.61	ELEC OR STORM				
100-1013-541.22-03	8.48	ELEC OR STORM				
Total for check: 24278		7,881.36				
MODERN BUSINESS MACHINES	24279	1/28/2010	26207875	100-1001-514.24-04	118.19	CONTRACT SERVICE 1-1-2009/12/31/2009

AP Check Register
Check Date: 1/28/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MODERN BUSINESS MACHINES...	24279...	1/28/2010	26208169	100-1001-514.24-04	374.00	CONTRACT SERVICE 2-1-2010 THRU 2-28-2010
	Total for check: 24279				492.19	
NEENAH-MENASHA MUNICIPAL COURT	24280	1/28/2010	012310	100-0000-204.05-00	(1,713.03)	Reverse wrong vendor
		1/28/2010	012610	100-0000-204.05-00	1,713.03	REFUND OVERPAID RETIREMENT TRANSFER
		1/28/2010	BOND	100-0000-201.03-00	202.00	BOND
				100-0000-201.03-00	323.00	BOND
				100-0000-201.03-00	134.00	BOND
Total for check: 24280				659.00		
CITY OF NEENAH	24281	1/28/2010	012310	100-0000-204.05-00	1,713.03	REFUND OVERPAID RETIREMEN
		1/28/2010	FEB FIRE RESCUE	100-0501-522.25-01	248,394.00	FIRE RESCUE SERVICES
	Total for check: 24281				250,107.03	
NEL-TURNER MEDIA GROUP	24282	1/28/2010	204329	207-0707-552.29-03	395.00	AD FOX CITIES VISITOR GUIDE
	Total for check: 24282				395.00	
NETWORK HEALTH SYSTEM INC	24283	1/28/2010	248705	100-0801-521.21-05	108.00	DRUG COLLECTION FEE
	Total for check: 24283				108.00	
OFFICE DEPOT	24284	1/28/2010	569749	100-0201-512.30-10	7.58	OFFICE SUPPLIES
				100-0202-512.30-10	27.51	OFFICE SUPPLIES
				100-0203-512.30-10	2.98	OFFICE SUPPLIES
				100-0101-511.30-10	8.40	OFFICE SUPPLIES
Total for check: 24284				46.47		
OMNINI ASSOCIATES INC	24285	1/28/2010	54097	100-1003-541.82-02	800.00	SERVICES RENDERED THIRD ST ACQUISITION
	Total for check: 24285				800.00	
PACKER CITY INTERNATIONAL	24286	1/28/2010	3200040029	731-1022-541.38-03	20.67	CLAMP

AP Check Register
Check Date: 1/28/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
PACKER CITY INTERNATIONAL...	24286...	1/28/2010	3293650021	731-1022-541.38-03	31.91	ARM
		1/28/2010	3293650038	731-1022-541.38-03	39.42	FLASH TUBE
			Total for check: 24286		92.00	
PIGGLY WIGGLY MIDWEST LLC	24287	1/28/2010	9584	827-0920-531.30-18	34.45	JANUARY PARTY SUPPLIES
			Total for check: 24287		34.45	
REDI-WELDING CO	24288	1/28/2010	13972	731-1022-541.30-18	61.25	WELDING
			Total for check: 24288		61.25	
ROSS IMAGING INC	24289	1/28/2010	57965	100-1001-514.24-04	901.00	CONTRACT//DONICA MINOLTA
			Total for check: 24289		901.00	
PETE SAWYER	24290	1/28/2010	012010	100-0801-521.34-03	40.49	MEAL ALLOWANCE
			Total for check: 24290		40.49	
SCHENCK BUSINESS SOLUTIONS	24291	1/28/2010	390763	100-0401-513.21-03	4,800.00	AUDIT DEC 31, 2009
			Total for check: 24291		4,800.00	
SANDEE SCOVRONSKI	24292	1/28/2010	012110	100-0702-552.30-18	74.86	PROGRAM SUPPLIES
			Total for check: 24292		74.86	REIMBURSE
DR TERESA SHOBERG	24293	1/28/2010	FEB2010	100-0903-531.21-05	150.00	CITY PHYSICIAN
			Total for check: 24293		150.00	
EMILY STRAW	24294	1/28/2010	HATTIE	822-0413-554.30-16	250.00	HATTIE MINOR SCHOLARSHIP
			Total for check: 24294		250.00	

AP Check Register
Check Date: 1/28/2010

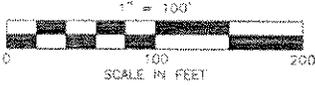
Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
SUNGARD PUBLIC SECTOR INC	24295	1/28/2010	14533	100-0403-513.21-04	2,438.00	MAINTENANCE FEB 1-28, 2010
				Total for check: 24295	2,438.00	
SWIDERSKI EQUIPMENT INC	24296	1/28/2010	IF00805	731-1022-541.38-03	56.35	ANTENNA/FILTERS
				Total for check: 24296	56.35	
UNIFIRST CORPORATION	24297	1/28/2010	097 0058955	731-1022-541.20-01	100.68	MAT/MOP/CLOTHING SERVICE
				Total for check: 24297	100.68	
UNITED WAY FOX CITIES	24298	1/28/2010	20100128	100-0000-202.09-00	72.75	PAYROLL SUMMARY
				Total for check: 24298	72.75	
US OIL CO INC	24299	1/28/2010	18033	100-0000-131.00-00	5.01	FEDERAL LUST TAX
		1/28/2010	180382	100-0000-131.00-00	3.00	FEDERAL LUST TAX
		1/28/2010	224382	100-0000-131.00-00	8,148.52	NO LEAD GAS
		1/28/2010	224383	100-0000-131.00-00	12,337.87	FUEL OIL
		1/28/2010	M13067	731-1022-541.30-18	1,211.07	THP FLUID
			Total for check: 24299	21,705.47		
VEOLIA ES SOLID WASTE MIDWEST	24300	1/28/2010	B40000251130	100-0000-123.00-00	84.92	BROAD ST LOT
				Total for check: 24300	84.92	
VISION INSURANCE PLAN OF AMERICA	24301	1/28/2010	79817	100-0000-204.10-00	1,113.50	PREMIUM JANUARY 2010
				Total for check: 24301	1,113.50	
WAHI	24302	1/28/2010	012610	100-0801-521.34-02	450.00	CONFERENCE REGISTRATION
		1/28/2010	207	100-0801-521.32-01	100.00	ANNUAL DUES
				Total for check: 24302	550.00	

AP Check Register
Check Date: 1/28/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WAWP	24303	1/28/2010	012510	100-0801-521.34-02	330.00	REGISTRATION
				Total for check: 24303	330.00	
				WE ENERGIES	24304	1/28/2010
				Total for check: 24304	9.90	
WEST PAYMENT CENTER	24305	1/28/2010	0818977664	100-0201-512.32-02	107.29	INFORMATION CHARGES
				0819158971	107.29	INFORMATION CHARGES
				819750387	116.00	INFORMATION CHARGES
				Total for check: 24305	330.58	
WINNEBAGO COUNTY CLERK OF COURTS	24306	1/28/2010	BOND	100-0000-201.03-00	735.00	BOND
				100-0000-201.03-00	285.00	BOND
				Total for check: 24306	1,020.00	
WINNEBAGO COUNTY TREASURER	24307	1/28/2010	SHJ100498	100-0805-521.25-01	660.00	JAIL DIVISION
				Total for check: 24307	660.00	
WISCONSIN DEPT OF JUSTICE	24308	1/28/2010	L7101T	100-0801-521.21-06	91.00	NAME SEARCHES
				Total for check: 24308	91.00	
WISCONSIN STATE LAB OF HYGIENE	24309	1/28/2010	3825935	263-0306-562.70-01	48.00	CDBG REHAB PROGRAM
				Total for check: 24309	48.00	
WISCONSIN SUPPORT COLLECTIONS	24310	1/28/2010	20100128	100-0000-202.03-00	1,152.15	PAYROLL SUMMARY
				Total for check: 24310	1,152.15	
					406,956.72	

CERTIFIED SURVEY MAP NO. _____
 ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 4212 AS DOCUMENT
 #1053755 LOCATED IN THE SOUTH 1/2 OF THE SOUTHEAST 1/4,
 SECTION 2, TOWNSHIP 20 NORTH, RANGE 17 EAST,
 CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN

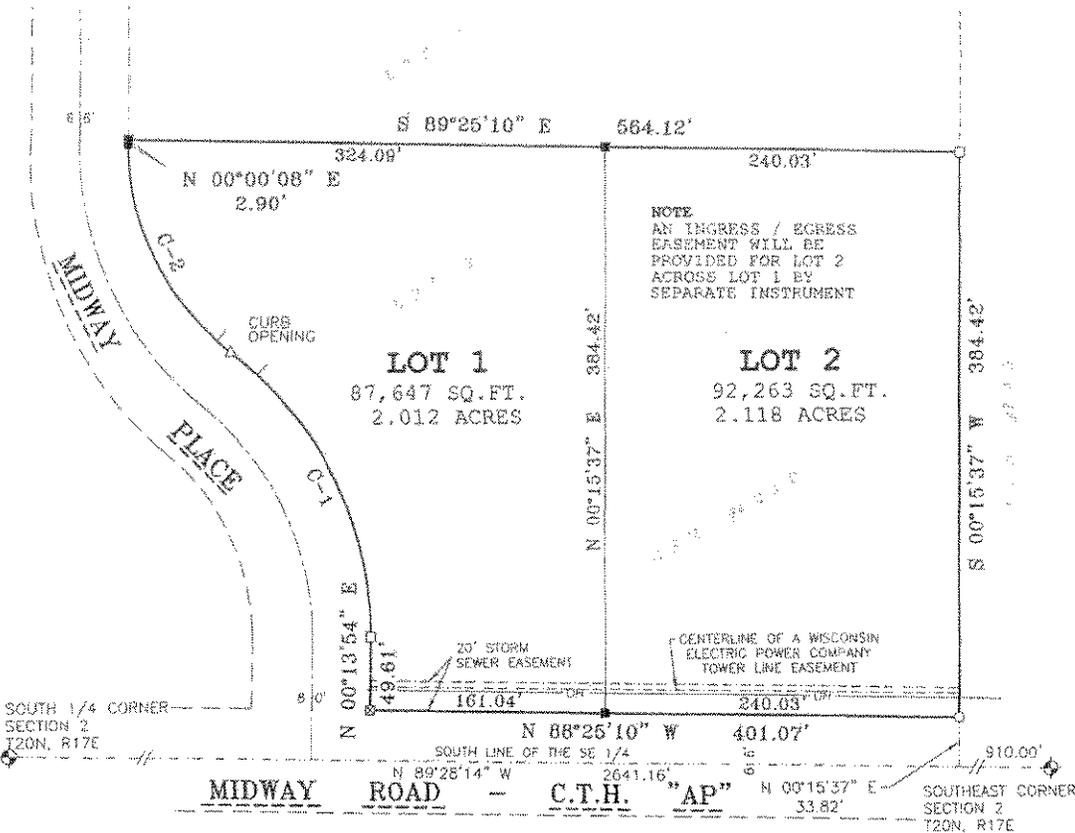
BEARINGS ARE REFERENCED TO THE SOUTH
 LINE OF THE SOUTHEAST 1/4, SECTION 2,
 RECORDED TO BEAR N 89°25'43" W PER
 WINNEBAGO COUNTY COORDINATE SYSTEM



LEGEND

- 1" IRON PIPE SET, 18" LONG,
WEIGHING 1.130 LBS. PER LIN. FOOT
- ⊠ CHISELED "X" SET
- 1" IRON PIPE FOUND
- △ P.K. NAIL FOUND
- 3/4" REBAR FOUND
- ◆ GOVERNMENT CORNER
- OH- OVERHEAD ELECTRIC LINE

SURVEY FOR:
 MENN LAW FIRM
 ATTN: STEVE FRASSETTO
 P.O. BOX 785
 APPLETON, WI 54912-0785



CURVE	RADIUS	LENGTH	CHORD BEARING	CHORD
1	240.00'	222.01'	N 26°16'09.5" W	214.18'
2	177.72'	163.68'	N 26°23'02.5" W	157.96'



Gary A. Zahringer
 1-12-10

Martenson & Eisele, Inc.

1377 Midway Road
 Menasha, WI 54952
 www.martenson-eisele.com
 info@martenson-eisele.com
 920.731.0381 1.800.236.0381

Planning
 Environmental
 Surveying
 Engineering
 Architecture

PROJECT NO. 264-362
 FILE 264362.csm.dwg SHEET 1 OF 3
 THIS INSTRUMENT WAS DRAFTED BY: A.Sedlar

CERTIFIED SURVEY MAP NO. _____

SURVEYOR'S CERTIFICATE

I, GARY A. ZAHRLINGER, REGISTERED LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED AND MAPPED, AT THE DIRECTION OF CAPITAL CREDIT UNION, ALL OF LOT 2 OF CERTIFIED SURVEY MAP #4212 AS DOCUMENT #1053755 LOCATED IN THE SOUTH 1/2 OF THE SOUTHEAST 1/4 OF SECTION 2, TOWN 20 NORTH, RANGE 17 EAST, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN DESCRIBED AS FOLLOWS:

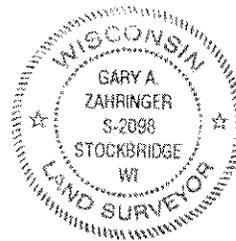
COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 2; THENCE NORTH 89 DEGREES 28 MINUTES 14 SECONDS WEST, ALONG THE SOUTH LINE OF SAID SOUTHEAST 1/4, A DISTANCE OF 910.00 FEET; THENCE NORTH 00 DEGREES 15 MINUTES 37 SECONDS EAST, 33.82 FEET TO THE POINT OF BEGINNING; THENCE NORTH 88 DEGREES 25 MINUTES 10 SECONDS WEST, ALONG THE NORTH RIGHT OF WAY LINE OF MIDWAY ROAD / C.T.H. "AE", 401.07 FEET; THENCE NORTH 00 DEGREES 13 MINUTES 54 SECONDS EAST, ALONG THE EAST RIGHT OF WAY LINE OF MIDWAY PLACE, 49.61 FEET; THENCE, ALONG SAID EAST RIGHT OF WAY LINE, 222.01 FEET ALONG AN ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 240.00 FEET WITH A CHORD WHICH BEARS NORTH 26 DEGREES 16 MINUTES 09.5 SECONDS WEST, 214.18 FEET; THENCE, ALONG SAID EAST RIGHT OF WAY LINE, 163.68 FEET ALONG AN ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 177.72 FEET WITH A CHORD WHICH BEARS NORTH 26 DEGREES 23 MINUTES 02.5 SECONDS WEST, 157.96 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 08 SECONDS EAST, ALONG SAID EAST RIGHT OF WAY LINE, 2.90 FEET; THENCE SOUTH 89 DEGREES 25 MINUTES 10 SECONDS EAST, ALONG THE NORTH LINE OF SAID LOT 2, A DISTANCE OF 564.12 FEET; THENCE SOUTH 00 DEGREES 15 MINUTES 37 SECONDS WEST, ALONG THE EAST LINE OF SAID LOT 2, A DISTANCE OF 384.42 FEET TO THE POINT OF BEGINNING, CONTAINING 179,910 SQUARE FEET (4.130 ACRES) AND SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES IN SURVEYING, DIVIDING, AND MAPPING THE SAME, AND THE CITY OF MENASHA AND WINNEBAGO COUNTY SUBDIVISION ORDINANCES.

THIS MAP IS A CORRECT REPRESENTATION OF ALL OF THE EXTERIOR BOUNDARIES OF LAND SURVEYED AND THE DIVISION THEREOF.

GIVEN UNDER MY HAND THIS 12th DAY OF January, 2010.


GARY A. ZAHRLINGER REG. WI LAND SURVEYOR S-2098



THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS

OWNERS OF RECORD	RECORDING INFORMATION	PARCEL NUMBER
CAPITAL CREDIT UNION	DOC #1053755	74-0-0776-05

CERTIFIED SURVEY MAP NO. _____

CORPORATE OWNER'S CERTIFICATE

CAPITAL CREDIT UNION, A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, HEREBY CERTIFY THAT WE CAUSED THE LAND ABOVE DESCRIBED TO BE SURVEYED, DIVIDED AND MAPPED ALL AS SHOWN AND REPRESENTED ON THIS MAP.

DATED THIS _____ DAY OF _____, 2010.

PRESIDENT _____ SECRETARY _____

STATE OF WISCONSIN))SS
WINNEBAGO COUNTY)

PERSONALLY CAME BEFORE ME ON THE _____ DAY OF _____, 2010,
THE ABOVE OWNERS TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING
INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY _____ MY COMMISSION EXPIRES _____

COMMON COUNCIL RESOLUTION

RESOLVED, THIS MINOR SUBDIVISION IN THE CITY OF MENASHA, IS HEREBY APPROVED BY
THE COMMON COUNCIL ON THIS _____ DAY OF _____, 2010.

MAYOR _____ DATE _____ CLERK _____ DATE _____

TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL
ASSESSMENTS ON ANY OF THE LANDS SHOWN HEREON.

CITY TREASURER _____ COUNTY TREASURER _____

DATE _____ DATE _____



Gary A. Zahringer
1-12-10

RESOLUTION R – 4 – 10

RESOLUTION IN SUPPORT OF AB 661 TO REPEAL STATE STATUTE REQUIRING
MINIMUM EXPENDITURES FOR EMERGENCY SERVICES

INTRODUCED BY ALDERMEN ROUSH AND HENDRICKS

WHEREAS, Assembly Bill 661 proposes to repeal Sec. 79.07 of the Wisconsin Statutes relating to county and municipal expenditures for emergency services (police and fire), and

WHEREAS, Sec. 79.07, commonly referred to as the Maintenance of Effort measure, provides that the amount that each county and municipality spends each year for emergency services that are funded from shared revenue must be no less than the amount spent in the previous year, and

WHEREAS, Local communities are struggling with the budgetary impacts of unfunded state mandates and cuts in state revenue sharing and;

WHEREAS, Local governments are best equipped to understand and respond to local needs, and

WHEREAS, Legislative initiatives such as the Maintenance of Effort measure, which was inserted into the state's 2010 budget act, should only be passed after open debate and testimony from those affected, including local officials responsible for making decisions in the best interests of those who elected them.

NOW THEREFORE BE IT RESOLVED That the Common Council of the City of Menasha supports the passage of Assembly Bill 661, which is an act to repeal 79.07 of the statutes, as created by 2009 Wisconsin Act 28, and

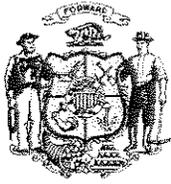
BE IT FURTHER RESOLVED, Upon passage of this resolution, the City Clerk is instructed to forward same to State Senator Michael Ellis and Assembly Representative Dean Kaufert.

Passed and approved this day of , 2010.

Donald Merkes, Mayor

Attest:

Deborah A. Galeazzi, City Clerk



2009 ASSEMBLY BILL 661

January 21, 2010 – Introduced by Representatives GOTTLIEB, ZIEGELBAUER, ZIGMUNT, STRACHOTA, LEMAHIEU, BROOKS, VOS, KLEEFISCH, KESTELL, TOWNSEND, A. OTT, PETROWSKI, RIPP, HONADEL, GUNDERSON and KNODL, cosponsored by Senators ELLIS, OLSEN, DARLING, LAZICH and GROTHMAN. Referred to Committee on Urban and Local Affairs.

1 AN ACT *to repeal* 79.07 of the statutes; relating to: county and municipal
2 expenditures for emergency services.

Analysis by the Legislative Reference Bureau

Under current law, beginning in 2010, the amount that each county and municipality spends each year for emergency services that are funded from county and municipal aid payments (shared revenue) must be no less than the amount that the county or municipality spent in 2009 for emergency services funded from shared revenue. This bill repeals that requirement.

For further information see the *local* fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

3 SECTION 1. 79.07 of the statutes, as created by 2009 Wisconsin Act 28, is
4 repealed.

5 (END)

Christopher B. Bohne

2413 Woodland Hills Dr ♦ Menasha, WI 54952
(920)364-9877 (home) ♦ (920)832-5972 (work)
chris.bohne@appleton.org

OBJECTIVE: To be part of the process charged with implementing the principles and practices of sustainability in a manner consistent with the organization's mission and goals.

PROFESSIONAL EXPERIENCE:

SUMMARY: Over 25 years of experience relative to the maintenance and repair of aging municipal facilities, K-12 educational facilities, and airbase buildings, infrastructure, and support services.

City of Appleton, Appleton, WI
Present *Facilities Manager*

8/06-

Leads in-house staff of maintenance personnel in an effort to preserve and extend the useful life of the City's facilities. Develops plans and specifications for contract maintenance work, focusing on sustainable maintenance practices. Linchpin in arranging a new electric rate for the wastewater treatment plant, resulting in receipt of over \$8,000 monthly for participating in utility load-shedding. Influential in moving a project forward that will use waste bio-gas to assist heating the wastewater treatment plant. Manages City effort to reduce energy usage by 10% by the end of fiscal year 2011.

Prince William County Public Schools (PWCPS)
Supervisor of Facilities Management Services

5/99-7/06

Headed a staff of over 130 facilities maintenance personnel focused on providing a world class learning environment for students and staff. Developed a sanitation evaluation system that ultimately led to cleaner facilities. Developed preventive maintenance standards and workforce job expectations aimed at decreasing variance in maintenance output. Government appraiser recently stated, "...PWC schools are the cleanest and best maintained buildings that we've seen." Established priorities for a facility lighting retrofit program that saved \$1,350,000 in utility bills over a three year period. Manages a departmental and utility budget of over \$21,000,000.

Dynamic Research Corporation, Crystal City, VA
5/99

8/98-

Program Analyst

Recognized expert in use of several Air Force logistics planning and programming models used in the budgeting process for determining wartime aircraft needs. Integrated fuel requirements with aircraft force structure to ensure war plans were plausible. Integrated and coordinated plans and programs across diverse mission objectives and operations.

United States Air Force, Pentagon, VA
8/98

8/95-

Program Manager for Military Construction

Managed the \$700 million European and Pacific Air Force Military Construction Programs. Authored the Pentagon's Military Construction portion of the Air Force Long Range Plan, providing a vision for future facility investment programs. Led efforts in response to funding cuts proposed by the Secretary of Defense, resulting in the Air Force retaining over \$370 million in military construction. Developed a decision matrix model aligning and integrating Air Force Military Construction requirements with available resources to underline the most urgent Air Force facility needs.

United States Air Force, Davis-Monthan AFB, Tucson, AZ
5/93-8/95

Director of Facility Operations and Maintenance

Directed 239 military and civilian personnel in executing an \$8 million maintenance and repair program for 5 million square feet in more than 200 facilities, over 300 utilities, 1,239 family housing units, and over 10,000 acres of property. Led 50 military personnel on a 90-day mission to Saudi Arabia in support of Operation DESERT STORM.

United States Air Force, Davis-Monthan AFB, Tucson, AZ
5/93

8/90-

Chief of Maintenance Engineering

Directed 53 military and civilian engineers in providing technical design support of a \$5.2 million construction effort and \$1.9 million in service contracts. Represented the Air Force in a gas rate case, saving over \$125,000 to the base. Developed procedures for local utility companies to allow for continued utility service during times of heightened base security. Developed plans, specifications, and other project documents required for complete and timely facility construction contracts.

United States Air Force, Taif, Saudi Arabia
6/89-8/90

Construction Project Manager

On-site engineer responsible for managing a \$170 million construction program at King Fahad Air Base for the Royal Saudi Air Force. Administered contracts for construction, inspection, and architectural engineering. Assessed site safety, quality, cost control, scheduling and planning of more than 250,000 square feet of facility construction.

United States Air Force, Langley AFB, VA
6/89

9/86-

Tactical Air Command Engineering Inspector

Provided civil/structural engineering consulting and design management services to airbases worldwide. Selected to deploy to Egypt to evaluate 300,000 square yards of runway, taxiways, and ramp pavement for flying operations and acceptability in Air Force contingency plans. Ensured mission effectiveness through comprehensive inspections of 18 Air Bases.

United States Air Force, MacDill AFB, FL

3/82-9/86

Chief, Readiness and Logistics

Directed material control activities and the squadron's vehicle fleet, and managed all military and civilian personnel matters related to disaster response operations; developed mobility and disaster recovery plans.

EDUCATION:

Bachelor of Science in Civil Engineering, University of Wisconsin-Platteville, December, 1981

Master of Science in Civil Engineering, Ohio State University, August, 1986

Air Force Squadron Officer's School Graduate, Maxwell AFB, 1987

Air War College, Pentagon, Arlington, VA, 1996

Awarded Facility Management Professional (FMP) designation through George Mason University and the International Facilities Management Association (IFMA), 2005

Received certification as a Leadership in Energy and Environmental Design Accredited Professional (LEED AP), 2009



HUNTON & WILLIAMS LLP
RIVERFRONT PLAZA, EAST TOWER
951 EAST BYRD STREET
RICHMOND, VIRGINIA 23219-4074

TEL 804 • 788 • 8200
FAX 804 • 788 • 8218

TERENCE J. RASMUSSEN
DIRECT DIAL: 804-788-8632
EMAIL: trasmussen@hunton.com

January 14, 2010

FILE NO: 75931.3

VIA OVERNIGHT MAIL

Pamela A. Captain
City Attorney
City of Menasha
140 Main Street
Menasha, Wisconsin 54952-3151
pcaptain@ci.menasha.wi.us

Re: The Lafayette Life Ins. Co., et al. v. City of Menasha, et al., No. 4:09CV0064 (U.S. Dist. Ct., N.D. Ind.)

Dear Pam:

Enclosed please find an engagement letter from our local Indiana counsel in the above-captioned matter. To date, their involvement has been limited to filing papers on the City's behalf at our direction. We do not currently expect them to play a large substantive role in this matter. Having said that, they still require the City to execute and return an engagement letter.

Please sign the enclosed letter at your earliest convenience and return it to Brian Casey of Barnes & Thornburg LLP, 600 1st Source Bank Center, 100 North Michigan, South Bend, Indiana 46601. We would be happy to answer any questions you may have.

Sincerely,

Terence J. Rasmussen

cc: Edward J. Fuhr
Andrew Kintzinger

RECEIVED JAN 15 2010

Brian E. Casey
(574) 237-1285
brian.casey@btlaw.com

www.btlaw.com

December 18, 2009

Pamela Captain, City Attorney
City of Menasha
140 Main Street
Menasha, WI 54952

Re: New Representation by Barnes & Thornburg LLP

Dear Ms. Captain:

The purpose of this letter is to confirm the terms and conditions under which our Firm will represent the City of Menasha, Wisconsin, Menasha Utilities, and Menasha Steam Utility (collectively "Menasha").

I am enclosing our Standard Terms of Engagement for Legal Services (September 2009) setting forth the standard terms upon which our Firm accepts client engagements. Our engagement by will be governed by these standard terms to the extent not expressly modified by this letter.

It is important from the outset of our relationship that we have a clear understanding as to the identity of our client. Menasha is our only client in this matter.

Our fees will be based on the reasonable value of our services as determined in accordance with the Indiana Rules of Professional Conduct. The primary basis for computing our fees in this matter will be the applicable hourly billing rate for each lawyer who works on it. Our applicable hourly billing rates currently range from \$200 per hour to \$600 per hour for lawyers, based on experience levels and the type of services performed. I will be primarily responsible for this matter, with my associate, Eric R. Thomason, assisting. My current hourly billing rate is \$375.00 and Eric's is \$250.00 per hour. These hourly billing rates are adjusted annually, typically in December.

Although Eric and I will be the lawyers responsible for this matter, we may assign portions of the work to be done to other Firm attorneys. In an effort to effect greater efficiencies and to reduce total fees, we may also ask one or more of our legal assistants to assist in this matter as well. Our current applicable hourly billing rates for legal assistants range from \$130 to \$225.00 per hour; these rates are also adjusted annually.

However, as indicated in our Standard Terms of Engagement for Legal Services, even where our applicable hourly billing rates are used as the primary basis computing our fees, the fees so computed can and will be adjusted up or down according to the circumstances. For

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example, if it appears that there has been some duplication of effort, I may adjust the fee downward below the applicable hourly billing rates. On the other hand, if a particularly efficient job has been done, or we have been able to employ pertinent research from another matter to a large extent, I may adjust the fee upward. I may also take other factors into consideration, including the novelty or difficulty of the questions involved, the skill requisite to perform the legal service properly, the fee customarily charged in the locality for similar legal services, the amount involved, the results obtained and the time limitations imposed.

In addition to our fees, you will be responsible for payment of our other charges as set forth in our Standard Terms of Engagement for Legal Services.

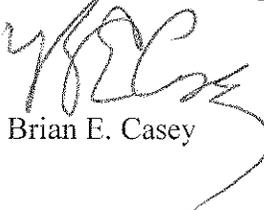
As stated above, our engagement by you in connection with this Matter will be governed by the enclosed Standard Terms of Engagement to the extent not expressly modified by this letter. In particular, by signing this letter, you agree that we may represent other clients in certain matters adverse to you as described in the standard terms under the caption "**Waiver of Certain Potential Conflicts of Interest**".

If this letter does not correctly reflect your understanding of the terms and conditions of our representation of you, please inform me at once. If you agree with the terms and conditions as stated above, please acknowledge your agreement by signing below and returning this letter to me.

We are pleased to have this opportunity to be of service and to work with you.

Very truly yours,

Barnes & Thornburg LLP



Brian E. Casey

BEC:msv
Enclosure

ACKNOWLEDGED AND AGREED

City of Menasha, Wisconsin, Menasha Utilities, and Menasha Steam Utility

Date: _____

By: _____

Pamela Captain

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BARNESÞBURG LLP

BARNES & THORNBURG LLP
STANDARD TERMS OF ENGAGEMENT FOR LEGAL SERVICES

This statement sets forth the standard terms upon which Barnes & Thornburg LLP accepts engagements to act on behalf of its clients. Unless modified in writing by mutual agreement, these terms will be an integral part of our agreement with you. Therefore, we ask that you review this statement carefully and write us promptly if you have any questions. We suggest that you retain this statement in your file.

Our Client

The person or entity that we represent is the person or entity identified in our engagement letter and does not include any affiliates or relatives of such person or entity. This means that, unless we specifically agree otherwise, we do not have any lawyer-client relationship with your subsidiaries, parent company or other business entities in a commonly controlled group, nor with your owners, shareholders, members, managers, partners, directors, officers, employees or agents, nor, if you are an individual, with your spouse, children or other family members. Therefore, our representation of you will not impair our ability to represent another client with interests adverse to any such affiliate or family member without obtaining your consent.

The Scope of Our Work

With new clients, we follow the practice of describing the scope of our initial engagement in the letter we send accepting employment. With existing clients, we may not provide a description as to new matters upon which we are asked to provide services depending on the circumstances, but we will always be willing to provide such a description if asked. In any engagement we will limit our services to those you ask us to perform and those we deem reasonably necessary to accomplish the requested services. By way of illustration, we will not investigate or opine on claims against third parties or insurance coverage that is or may be available unless it is so stated in our engagement letter or you have specifically requested that we do so. Where you request specific services or advice or otherwise limit our engagement, we will confine our activities to those limitations. In that event, you should understand we will not investigate or advise you on other areas of law or potential consequences or issues arising outside these parameters. We will likewise limit our engagement and scope of services as requested to accommodate instructions to avoid incurring costs or to limit the amount of fees we incur. Such limitations may result in our not taking steps or performing work that we would otherwise consider advisable.

At times we are asked by our clients to express our opinion as to outcome of the matters on which we are working. When we are able to express opinions of this sort, they represent our best professional judgment but are not guarantees. Our opinions are necessarily limited by our knowledge of the facts and are based on the state of the law at the time they are expressed. The outcome of legal matters and proceedings cannot be predicted with certainty.

Who Will Provide the Services

Customarily, each client of our Firm is served by a principal lawyer contact. The principal lawyer should be someone in whom you have confidence and with whom you enjoy working. You are free to request a change of principal lawyer at any time. Under the supervision of the principal lawyer, your work or parts of it may be performed by other lawyers and legal assistants in the Firm. This delegation may be for the purpose of involving lawyers, legal assistants, or other professionals with experience and knowledge in a given area or for the purpose of providing services on the most efficient and timely basis. Whenever practicable, we will advise you of the names of those lawyers, legal assistants and other professionals who work on your matters.

Our legal assistants and other professionals are not lawyers but possess training, experience and skills that enable them to assist our lawyers in discharging their responsibilities. They include law clerks (typically law students), paralegals, lobbyists, investigators, patent agents, research librarians, environmental analysts, translators, draftsmen and other technical (non-legal) specialists.

How Fees Will Be Set

In determining the fees we will charge for the legal services we will render for you, we will consider a number of factors, including:

- The time and labor required, the novelty and difficulty of the questions involved, and the skill requisite to perform the legal services properly;
- The amount of money or value of property involved and the results obtained;
- The time limitations imposed by you as our client or by the circumstances of the engagement;
- The experience, reputation and ability of the lawyers performing the services; and
- The likelihood that the employment will preclude other employment by our Firm.

Among these factors, the time and effort required are typically weighted most heavily. We will keep records of the time we devote to your work, including conferences (both in person and over the telephone), negotiations, court appearances, factual and legal research and analysis, document preparation and revision, and other related matters. We strongly believe that peer discussion and review is an important element of providing quality services, and so our time records will often reflect discussions between lawyers within our Firm concerning the matters in which we have been engaged.

The hourly rates of our lawyers and legal assistants applicable to the type of engagement have an important bearing on the fees we charge but are not necessarily the sole basis on which those fees are charged. Even where hourly rates are used as the primary basis of computing our fees, they can and will be adjusted up or down according to the circumstances. Our hourly rates are reviewed at least annually and may be changed periodically to reflect current levels of experience of the lawyers and legal assistants involved, changes in overhead costs, and other factors. Our statements based on hourly rates will reflect our applicable rates at the date of the statement, regardless when the work covered by the statement was performed.

We are sometimes requested to estimate the amount of fees and costs likely to be incurred in connection with a particular matter. Whenever possible we will furnish such an estimate based upon our best professional judgment, but always with a clear understanding that it is not a maximum or fixed fee quotation. The ultimate cost is invariably more or less than the amount estimated.

Other Charges

In representing our clients, there typically are other charges in addition to our fees that we itemize separately and bill to them. These include fees charged by government agencies and charges from service vendors, as well as clerical charges. Typical of such charges are messenger, courier and express delivery charges; photocopying, desktop publishing or printing and reproduction charges; filing fees and charges, including charges for electronic filings with governmental agencies and courts; court reporter fees for deposition transcripts and the like; witness fees; travel expenses; computerized legal research charges; and charges made by outside experts and consultants, including accountants, appraisers and other legal counsel (unless arrangements have been made for such outside experts and consultants to bill the client directly). Certain of these other charges may represent more than our direct cost to contribute toward covering our overhead expenses. We incur outside charges as agents for our clients, who agree that these charges will always be paid on a regular basis.

In some engagements that raise issues of foreign law it is necessary for us or the client to engage foreign counsel. If we engage foreign counsel on your behalf, we will typically require you to pay us for the foreign counsel's anticipated fees and charges before we remit payment to foreign counsel, and potentially before we engage them. We are not guarantors of the work of foreign counsel nor are we in a position to review the adequacy of their legal work or translation of documents. We engage foreign counsel to assist us specifically because we are not

licensed or familiar with the applicable legal system and therefore are not in a position to provide those legal services or judge their adequacy. If you wish to participate in the selection of foreign counsel, you may do so.

Terms of Payment

We will bill you on a regular basis, normally each month, for both fees and other charges. We rely on you to pay us promptly. Our fees and charges are due when you receive our statement. Also, if you do not pay us within 30 days of our statement or as otherwise agreed, you agree that we may discontinue providing services immediately and withdraw from representing you after providing reasonable notice of our intention to do so. After withdrawal, we may pursue collection of your account. You also agree that until we are paid in full on all of your legal matters, and except to the extent otherwise prohibited or limited by law, we shall have a lien on all papers and files in our possession related to any of the matters in which we have represented you, and any property recovered or obtained as a result of our work on your behalf. You agree to pay the costs of collecting the debt, including court costs, filing fees and reasonable attorneys' fees.

The Firm also reserves the right in its sole discretion to require an advance deposit at any time based on past payment history, creditworthiness or other factors that may cause the Firm to conclude it is appropriate to do so.

Advance Deposits

New clients of our Firm will ordinarily be asked to make an advance deposit with the Firm. Existing clients may also be required to provide advance deposits for particular matters if the Firm believes that is appropriate under the circumstances. Typically, the advance deposit is equal to the fees and other charges likely to be incurred during a two-month period. The advance deposit is charged for fees and other charges as our legal services are provided. Regular statements will be furnished to you for purposes of disclosing the fees and other charges which have been deducted from the advance deposit and the amount which must be paid to replenish the advance deposit to the agreed level. If the advance deposit proves insufficient to cover current fees and other charges on the basis stipulated, we may request that the balance be increased. At the conclusion of our legal representation or at such time as the advance deposit is no longer necessary or is appropriately reduced, the remaining balance of it will be returned to you.

Any advance deposit we receive from you will be held in our trust account until it is charged for fees and other charges for your account or is returned to you. No interest is paid on amounts held by us in our trust account. In particular, court rules in jurisdictions in which we practice require that interest earned on pooled client trust accounts is payable to a charitable foundation established in accordance with the court's rule. While your advance deposit is held by us in our trust account, it remains your property. However, by making the initial advance deposit and by replenishing or increasing it from time to time, you grant us a security interest in the balance of the advance deposit we hold in our trust account from time to time to secure payment of incurred fees and other charges for which you are responsible. You authorize us to apply the deposit to any fees and charges that you owe us for any services we have provided.

Other deposits that we receive to cover specific items will also be held by us in our general trust account (without interest) and disbursed as provided in our agreement with you, and you will be notified from time to time of the amounts applied or withdrawn. Any amount remaining after disbursement will be returned to you.

Waiver of Certain Potential Conflicts of Interest

As you are aware, we have over 500 lawyers and other professionals representing thousands of clients in various states, so it is foreseeable that our representation of our other clients may be or become directly adverse to your interests from time to time in matters on which our firm is not representing you. The Rules of Professional Conduct governing lawyers generally prohibit a lawyer or law firm from representing one client in a matter directly adverse to another client unless the affected clients provide informed consent confirmed in writing. In accordance with such Rules, by agreeing to our engagement letter, you consent that our Firm may represent any other clients in matters that are not substantially related to the matters on which we are representing you, even where our representation of such clients may be or become directly adverse to your interests. For example, such

representations may include advising our other clients (i) on the scope of your property rights, (ii) in transactions with you or negotiating or interpreting legal documents that affect your rights; (iii) on the existence, assertion or defense of legal claims against you or that you may have against our other clients; or (iv) on any disputes with you, even in court. You should bear in mind that your consent authorizes us to take on unrelated representations for other parties or entities to whom we are adverse in matters, transactions or disputes on which we represent you. Of course, the foregoing consent does not affect our obligation to protect confidential information you share with us in connection with our representation of you and not to use such information to your detriment.

Client Responsibilities

You agree to be truthful with us, to cooperate fully with us, to provide promptly all information (including documents and electronic data) known or available to you relevant to our representation. If your engagement involves actual or potential claims or litigation, you have an obligation to preserve potentially relevant information, including electronic data. It is important for you to ensure automatic deletions or record retention policies are suspended as necessary to ensure this information is preserved. You should discuss these issues with us at the outset of our engagement involving any claim or litigation, unless you have a sophisticated document retention policy and program that addresses these matters and you are familiar with these requirements. You should also discuss these issues with us as soon as a dispute or litigation related to any matter on which you have engaged us becomes reasonably foreseeable. You also agree to respond promptly to our requests for direction and other communications and to attend meetings and court proceedings at our request. You also agree to pay our statements for services and other charges in accordance with these terms of engagement.

Termination and Withdrawal

You may terminate our representation of you at any time without cause simply by notifying us. Your termination of our services will not affect your responsibility for payment of fees and other charges incurred before termination and in connection with an orderly transition of the matter.

We are subject to the Rules of Professional Conduct that require or allow us to withdraw from representing a client in various circumstances. These may include any circumstances in which withdrawal can be accomplished without material adverse effect on the interests of the client. Among other circumstances that may give rise to withdrawal, subject to the Rules of Professional Conduct, we may withdraw from representing you if you do not fulfill your client responsibilities to us, including failure to pay our fees and charges, or if we determine that our relationship has become impaired, such as by your failure to follow our advice relating to a representation.

We try to identify in advance and discuss with you any situation that may lead to our withdrawal and, if withdrawal ever becomes necessary, will give you prompt written notice of our withdrawal.

Unless previously terminated, our representation of you in any matter will terminate upon our completion of the services you retained us to perform. Generally, this will be indicated by your receipt of our final statement for services rendered on that matter.

Other than original documents that we receive from you or others in connection with the matter, the records and files we create and/or maintain during our representation belong to our Firm. We may maintain such records and files in electronic form. During the course of our representation, we will provide you with copies of documents and information that you may request so that you can keep and maintain your own file related to our representation. Upon termination of our representation and payment of any fees and other charges that have been incurred on any of the matters in which we have represented you, we will make certain parts of the file (such as correspondence, court filings, documents produced in discovery) available to you or successor counsel for inspection and copying at your expense. For various reasons, including the need to minimize unnecessary storage expenses, we reserve the right to destroy or otherwise dispose of any documents or other materials retained by us after the termination of the engagement. With respect to any engagement to which the Minnesota Rules of Professional Conduct apply, Minnesota Rule 1.16 controls and takes precedence over any conflicting provision of this paragraph.

Our representation of you in any matter is limited to that specific matter, and will not give rise to any ongoing attorney-client relationship. After termination of our representation of you in any matter, we may from time to time represent you in such subsequent matters as you may request. However, we are under no obligation to represent you in any subsequent matters, and nothing herein should be construed to give rise to any attorney-client relationship after such termination. If we do undertake to represent you in any subsequent matter, the scope and duration of our representation will be limited to that specific subsequent matter and, unless we expressly establish new terms of engagement with you at that time, these terms of engagement will apply.

Lawyers sometimes become personally entangled in court proceedings in connection with their clients' matters. If our Firm or any of our lawyers or staff are named as a party, or are required to produce evidence or appear, in a legal proceeding as a result of our services performed for you (other than as a result of our misconduct or negligence), you agree, even after our representation has terminated, to pay us for our lawyers' and non-lawyers' time and other charges and advances incurred in connection with our defense or participation in such proceeding, on the same basis that applies to our standard hourly fees and charges in effect at the time.

After termination of our representation of you in any matter, changes may occur in applicable laws or regulations that could have an impact upon your rights and liabilities. Unless you subsequently engage us to provide such advice on the same matter, our Firm has no continuing obligation to advise you with respect to future legal developments.

September 2009