

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha**

Monday March 1, 2010

6:00 PM

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 2/15/10](#)
- b. [Board of Public Works, 2/15/10](#)
- c. [Board of Health, 1/13/10](#)
- d. [Board of Canvass, 2/17/10](#)
- e. Complete Count Census Committee; [1/6/10](#), [1/20/10](#), [2/3/10](#)
- f. [IT Steering Committee, 2/17/10](#)
- g. [NM Sewerage Commission, 12/22/09](#)
- h. [NM Fire Rescue, 2/23/10; Joint Finance & Personnel](#)
- i. [Parks and Recreation Board, 2/8/10](#)
- j. [Plan Commission, 2/16/10](#)
- k. [Public Library, 2/5/10; Policies & Personnel Committee](#)
- l. [Safety Committee, 1/7/10; City Hall](#)
- m. [Safety Committee, 1/26/10; Public Works and Parks](#)
- n. [Sustainability Board, 1/19/10](#)
- o. [Waverly Sanitary District, 1/12/10](#)

Communications:

- p. [Diversified Investigations. LLC to Chief Stanke, 11/16/09; Great Job to Rhonda Scovronski](#)
- q. [CDD Keil, 2/24/10; Regional Wayfinding Signage System](#)
- r. [Fire Chief Auxier, 2/25/10; NMFR Public Protection Classification level](#)
- s. [Senior Center Supv. Sylvia Bull, 2/12/10; Menasha Senior Center Wish List](#)
- t. [Menasha Historical Society March 2010 newsletter](#)
- u. [WPPI Energy, 2/11/10; Typical Bill Comparison Summary](#)
- v. [Menasha Utilities, 2/23/10; Ad-Hoc Utilities Billing Practices Committee](#)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 2/15/10](#)

Board of Public Works, 2/15/10 – Recommends Approval of:

2. [Recommendation for Utility Cabinet Application Fee Amount](#)
3. [Contract Revision for Phase 3 Sanitary Sewer Rehabilitation Engineering Services](#)

Plan Commission, 2/16/10 – Recommends Approval of:

4. [A joint planning/design process for improving the STH 47 corridor to safely accommodate bicyclists and pedestrians and to further recommend that the corridor follow the alignment as proposed by Activate Fox Cities.](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 2/18/10 to 2/25/10 in the amount of \\$902,725.05](#)

J. ORDINANCES AND RESOLUTIONS

1. [O-3-10 Ordinance Pertaining to Excavation Permits \(Alderman Michael Taylor\)](#)

K. APPOINTMENTS

1. Mayor's appointments to Landmark's Commission:
 - a. Reappointment of Mary Nebel, 713 1st St., Menasha for the term of March 1, 2010 to March 1, 2013
 - b. [Appointment of Tom Grade, 999 Brighton Dr., Menasha for the term of March 1, 2010 to March 1, 2013](#)

L. HELD OVER BUSINESS

M. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

N. RECESS TO ADMINISTRATION COMMITTEE AND BOARD OF PUBLIC WORKS

O. CLAIMS AGAINST THE CITY

1. Possible motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e)&(g): Deliberating or negotiating the purchasing of public properties, the investigating of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (American Bank vs. City of Menasha and LaFayette Life Ins. Co., et al. Vs. City of Menasha)

P. ADJOURNMENT

MEETING NOTICE

Monday, March 15, 2010 - Council Chambers
Common Council – 6:00 p.m.
Administration Committee – 7:00 p.m.
Board of Public Works – 7:30 p.m.

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
February 15, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:32 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Alderman Taylor, Wisneski, Pack, Hendricks, Zelinski, Englebert, Benner, Roush

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Lt. Bouchard, DPW Radtke, CDD Keil,
C/T Stoffel, Clerk Galeazzi and the Press

C. MINUTES TO APPROVE

1. [Administration Committee, 2/1/10](#)

Moved by Alderman Pack, seconded by Alderman Roush to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

None

E. ADJOURNMENT

Moved by Alderman Pack, seconded by Alderman Englebert to adjourn at 7:34 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
February 15, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Alderman Taylor, Wisneski, Pack, Hendricks, Zelinski, Englebert, Benner, Roush

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Lt. Bouchard, DPW Radtke, CDD Keil, C/T Stoffel, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. February 1, 2010

Moved by Alderman Pack, seconded by Alderman Englebert to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. Recommendation for Utility Cabinet Application Fee Amount

DPW Radtke explained staff is recommending the application fee of \$150 based on the expected staff time it will take for inspections and follow up of the utility cabinets. When questioned about landscaping, DPW Radtke explained the owner of the utility cabinet is responsible for installing and maintaining proper landscaping.

Moved by Alderman Zelinski, seconded by Alderman Benner to recommend approval to Common Council.

Motion carried on voice vote.

2. Contract Revision for Phase 3 Sanitary Sewer Rehabilitation Engineering Services

DPW Radtke explained a revision to the contract with Kaempfer & Assoc. for engineering services for Phase 3 Sanitary Sewer Rehabilitation will allow the City to access the Clean Water Fund at a lower interest rate. The contract revision increases the budget by \$8,500 for assistance in administering sewer improvements, but it will decrease the budget by \$55,000 for the sump pump inspection due to the City Engineering staff undertaking much of the work.

Moved by Alderman Wisneski, seconded by Alderman Pack to recommend approval to Common Council.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Alderman Roush, seconded by Alderman Hendricks to adjourn at 7:45 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC, City Clerk

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha**

1-13-2010

MINUTES

- A. Meeting called to order at 8:30 AM by Chairman C. Rusin.
- B. Present: Lori Asmus, Candyce Rusin, Dr. Teresa Shoberg, Dorothy Jankowski
Excused: Susan Nett
Others present: PHN Liz Rosin
- C. MINUTES TO APPROVE
 - 1. Motion to approve minutes from November 4, 2009 meeting made by T. Shoberg and seconded by D. Jankowski. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. November/ December 2009 communicable disease report distributed by L. Rosin and reviewed by board members.
 - 2. H1N1 Influenza Update—L. Rosin reported that 2300 doses of H1N1 vaccine has been distributed by staff and volunteer nurses. There are still cases of H1N1 occurring but they are sporadic. It is difficult to predict at this time if there is going to be a third wave of illness. The state is still strongly recommending vaccinating everyone 6 months of age and older.
 - 3. Consolidated Grant Contract – 2010. The contract is on the administration committee agenda for Monday nite. Once approved there, it will go to the common council. The dollar value is very similar to 2009. There is a little less funding for lead and prevention and a little more for MCH. S. Nett received approval from the mayor to hire another part time grant nurse to be paid with grant funds with the understanding that if there are no grant funds, the position ends.
 - 4. 2010 Department Budget---budget was finalized with a 1% increase on 1-1-10 for staff.
 - 5. H1N1 Future Vaccine Clinics—the health department is now focusing on disparate populations for vaccination. H1N1 vaccine will be offered at St. Joes Food Pantry, the homeless shelter at St. Pats, the noon mealsite at St. Thomas Episcopal Church and possibly at Goodwill Industries. Vaccine will also be offered to students and staff at UW-Fox Valley. Another school based clinic is planned for 1-27-10 at BDM elementary school.
 - 6. PHER Funding Expenditures to Date—Total funding is \$66734. Expenditures as of 12-31-09 were \$27430. The remaining funds must be used by 7-31-10.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

E. ACTION ITEMS

1. Local Health Department Antiviral Stock Program---The state sent a template for policy and procedure related to the antiviral stock program as local health departments do have on hand antivirals for emergency situations. The policy and procedure was reviewed by board members. Motion to approve the Antiviral Stock Program policy and procedure made by L. Asmus and seconded by T. Shoberg. Motion carried.
2. Review of Parochial School Fees—L. Rosin distributed suggested parochial school fees for the school year 2010-11. L. Asmus questioned why the vision/hearing screeners and public health nurse rates weren't increased. Chairman Rusin explained the need to raise the dental hygienist, public health aide and registered sanitarian hourly rate to recoup the hourly wage including insurance benefits. The other two categories don't have insurance benefits for the staff in those positions. Motion to recommend to the common council for approval the proposed parochial school fees for school year 2010-11 made by D. Jankowski and seconded by T. Shoberg. Motion carried.

F. HELD OVER BUSINESS

1. None

G. ADJOURNMENT

Motion to adjourn at 9:00 AM made by L. Asmus and seconded by D. Jankowski. Motion carried. Next meeting February 10, 2010 at 8 AM.

Minutes submitted by Chairman C. Rusin.

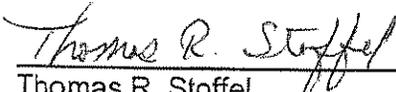
**Certification of the Board of Canvassers
February 17, 2010**

We, the undersigned, certify that we are the members of the Board of Canvassers for the City of Menasha.

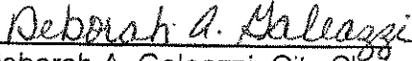
We certify that the attached Summary Statement of the Board of Canvassers, canvassed and prepared by us, are correct and true as compiled from the original returns made to the City Clerk

We further determine and certify that the following persons received the two greatest number of votes for the office of District 4 Alderman for which each was a candidate on February 16, 2010 and will advance to the April 6, 2010 election.

James Taylor
Mark Langdon


Thomas R. Stoffel


Greg Kell


Deborah A. Galeazzi, City Clerk

2/17/10
(Date)

Summary Statement of the Board of Canvassers

Spring Primary Election – February 16, 2010

Jacquelynn M. Miller	received	19
James Taylor	received	48
Mark Langdon	received	44
Write-in	received	0

The top two vote getters advance to the April 6, 2010 election

James Taylor
Mark Langdon

MINUTES OF THE BOARD OF CANVASSERS
Wednesday, February 16, 2010 at 10:30AM

Present: Members Thomas R. Stoffel, Greg Keil and City Clerk Deborah A. Galeazzi

The Board compared the ACCU-VOTE Optic-Scan and Touch Screen voting machine print-outs with the return sheets filed and determines and certifies the District 4 Alderman election vote of the February 16, 2010 Spring Primary Election as follows:

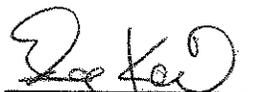
Jacquelynn M. Miller	received	19
James Taylor	received	48
Mark Langdon	received	44
Write-in	received	0

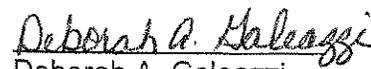
The top two vote getters advance to the April 6, 2010 Election

James Taylor
Mark Langdon

Dated at the office of the City Clerk at City Hall, City of Menasha, Winnebago and Calumet Counties, Wisconsin, this 17th day of February, 2010


Thomas R. Stoffel


Greg Keil


Deborah A. Galeazzi

WINNEBAGO COUNTY					
February 16, 2010 Spring Primary	District 1 & 2	District 3 & 4	District 5 & 6	District 7 & 8	Totals
	OS+TSX	OS+TSX	OS+TSX	OS+TSX	City Wide
Number of Voters	135	164	111	88	498
Circuit Court Judge, Branch 5					
David W. Keck	4	7	4	2	17
John Jorgensen	33	46	33	29	141
Caroline A. Carver	11	17	14	20	62
Edmund J. Jelinski	74	71	49	32	226
Mark Richard Fremgen	12	16	10	5	43
Write-in	0	1	0	0	1
Alderman-District 4					
Jacquelynn M. Miller		19			19
James Taylor		48			48
Mark Langdon		44			44
Write-in		0			0

City of Menasha Spring Primary - February 16, 2010					
	Total Pre-Registered Voters	Registered at Polls	No. Voted	% Voted	Total Absentees
District 1 & 2/Wards 1 & 2	2006	2	135	7%	16
District 3 & 4/Wards 3,4,7,12,13	2190	7	164	7%	25
District 5 & 6/Wards 5,6,22	2058	4	111	5%	21
District 7 & 8/Wards 8-10, 14, 18	1865	3	88	5%	14
Total City	8119	16	498	6%	76



City of Menasha Complete Count Committee Meeting
Minutes
January 6, 2010

- A. Meeting called to order by S. Nett at 7:10 AM.
- B. Present: Dale McNamee, Susan Nett, Elena Leon, Keng Xiong, Gina Grogan, Ken Kubiak, and Mary Crawmer (arrived at 7:35 AM).

Absent: Nancy Barker, Mary Bach, Jan Davey
- C. Motion to approve minutes from December 2, 2009 meeting made by Ken Kubiak and seconded by Gina Grogan. Motion carried.
- D. Discussion centered around acquisition of supplies and when this might occur. S. Nett related she received a phone call from the Chicago census office yesterday wanting to verify a shipping address but no confirmation on when supplies would be shipped. Opportunities to distribute supplies were also discussed. Many school events are occurring in the next few months such as parent teacher conferences, preschool screenings, H1N1 clinics. Supplies also need to be distributed in the community at the churches, grocery store, Shopko, UW Fox Valley, St. Joe's Food Pantry etc. Paul from the Wreath Factory will distribute posters downtown for the store front window. G. Grogan will check to see if high school students needing community service hours can assist in the distribution of supplies. D. McNamee will bring posters and brochures that he has available so they can be distributed with the promotional items.
- E. Next meeting scheduled for January 20, 2010 at 7 AM if needed supplies arrive so distribution can begin. Meeting adjourned at 7:45 AM.



**City of Menasha Complete Count Census Committee Meeting
Menasha Health Department
Conference Room
January 20, 2010**

Minutes

- A. Meeting called to order at 7 AM by Chairman Mary Crawmer.
- B. Present: Mary Crawmer, Keng Xiong, Ken Kubiak, Nancy Barker, Elena Leon, Gina Grogan, Susan Nett
Absent: Mary Bach, Jan Davey
- C. Minutes
Motion to approve minutes from January 6, 2010 meeting made by K. Kubiak and seconded by K. Xiong. Motion carried.
- D. Discussion Items
1. Re-Evaluate Tasks and Responsibilities
The committee members discussed the purpose of the committee and how to disseminate census information when there has been a lack of supplies from the federal government to do so. M. Crawmer wrote a short paragraph on the census that has been used in school newsletters. Committee members discussed using this in other newsletters such as the city newsletter, parish bulletins, the senior center newsletter etc. S. Nett had some posters available and the group decided to distribute those posters to the churches in Menasha along with the newsletter blurb. N. Barker was also going to take some posters to the UW-Fox Valley. S. Nett to contact Dale McNamee for additional posters.
 2. The group briefly discussed events where census information could be distributed. G. Grogan has arranged to have high school students man tables with census information at the parent teacher conferences on March 1 pending availability of supplies.
 3. S. Nett has now been contacted twice since Jan. 4th by census workers in Chicago all indicating that supplies will be coming. To date, no supplies have arrived other than the posters brought by Dale McNamee.
 4. The committee decided to meet again in two weeks on Feb. 3rd with the hope that supplies will be available for wider distribution.
- E. Motion to adjourn at 7:35 AM made by N. Barker and seconded by K. Kubiak. Motion carried.



**City of Menasha Complete Count Census Committee Meeting
Menasha Health Department
February 3, 2010**

Minutes

- A. Meeting called to order at 7:07 AM by Chairman M. Crawmer.
- B. Present: Nancy Barker, Ken Kubiak, Elena Leon, Mary Crawmer, Susan Nett
Absent: Gina Grogan, Keng Xiong, Mary Bach, Jan Davey
- C. Minutes
1. Motion to approve minutes from January 20, 2010 meeting made by K. Kubiak and seconded by N. Barker. Motion carried.
- D. Discussion Items
1. Poster Distribution—the committee discussed additional placement of posters in the community. Places to target were identified as: Shopko, Piggly Wiggly, Goodwill Industries, Department of Workforce Development, Fox Cities Community Health Center, Salvation Army, Third Street Diner and Energy Assistance office.
 2. Supplies/Events—The city still has not received supplies other than the posters. S. Nett was able to pick up a few supplies from the Town of Menasha offices. N. Barker will take these supplies and set up a table at the Smith Park festivities on Saturday, Feb. 6, 2010. Preschool screening is next week and if there are supplies, S. Nett will take and put out a display near the nurse's table.
 3. Communications/ Media---the newsletter blurb has been distributed to the churches. It will be in the city newsletter to be distributed in March, and in the senior center newsletter for March and April.
 4. Next Meeting Date---February 24, 2010
- E. Motion to adjourn made by K. Kubiak and seconded by E. Leon. Motion carried.

**City of Menasha
Information Technology Steering Committee
Gegan Room
Menasha Public Library
Wednesday February 17, 2010
8:15 A.M.
Minutes**

A. Call to Order

Meeting called to order at 8:15 AM by CHAIRMAN Wisneski.

B. Roll Call/Excused Absences

Present: CHAIRMAN Wisneski, AP Kester, COMP Stoffel, HR Specialist Taubel (8:24), ITMgr Lacey and PL Brunn

Absent: PWS Jacobson

Also Present: MAYOR Merkes, CA/HRD Captain, CDD Keil, JTSupv James, PO Zemlock and Mr. John Teale of Menasha Utilities

C. Minutes to Approve – Approval of Minutes of January 20, 2010 IT Steering Committee meeting.

Motion by ITMgr Lacey, seconded by PL Brunn to approve the minutes of the January 20, 2010 IT Steering Committee meeting as submitted. Motion carried.

D. Public Comments on any matter of concern to this Agenda
(Five (5) minute time limit for each person)

NONE.

E. Report of Department Heads/Staff/Consultants – Committee monthly update on status of projects/operations/costs

ITMgr Lacey distributed his monthly report to the Committee. Starting off the new year, things are going well, training is in progress on the changeover to Office 2007, installed a new map viewer in Engineering, disposed of/recycled old computers, displays, printers and other miscellaneous technology that were of no further value to the City

F. ACTION ITEMS – (1) Committee update on status of form/document list, provided by HR, to be placed on the INTRANET

HR Specialist Taubel updated the Committee on the status of placing information on the INTRANET. Access for employees will be through a hidden page on the City's website. That page could be accessed by someone other than City employees using "Google". At first it was discussed that the hidden page would only be accessed from a City computer, but CHAIRMAN Wisneski felt it important that the page could also be accessed from an employee's home computer. The HR Department will first be placing forms on the site to be followed up with City policies after they have been reviewed by CA/HRD Captain.

The Committee also had a brief discussion on whether or not an employee viewing a training video at home on their personal computer would be considered work subject to compensation. It was determined that is not compensable time for an employee.

HR Specialist Taubel will be able to devote more time to this project during the month of March. This will be an agenda item for status update on the April IT Steering Committee meeting.

ACTION ITEMS – (2) Committee discussion and action of redesigning City's web site pages

PO Zemlock addressed the Committee concerning his opinion on the need to have the City start to participate in social media sites, "Facebook" or "Twitter" as examples. As he explained, these forums are where the younger generation gets their information; they do not use newspapers or television. And if the City is looking to communicate with first time home buyers or young families, it must be proactive in using this technology. ITMgr Lacey expressed some concerns with having the City getting involved in these social networks. This discussion was centered around changing the City's website to make it more user friendly and interactive.

The Committee also reviewed other websites to determine what was lacking on ours. This led to a discussion on really what is the purpose of a website. If we want to use it to promote the City, that is a design problem; if we want to provide current information, who is responsible for keeping some or all of the website updated. PO Zemlock commented that if a site is not changing information, remaining the same, pretty soon people stop visiting it.

Some communities have web site updating as a function of the IT Department, but usually that person only does that task, redesign and updating, not getting involved in managing the telephone system or the email system or creating software to meet the needs of City departments. MAYOR Merkes thought that

the social media needs to be explored and so an ad-hoc committee of Mayor Merkes, PO Zemlock, CHAIRMAN Wisneski and AP Kester was formed to look at what could be done to improve communications with constituents using the new technology available

ACTION ITEMS – (4) Committee discussion and action on next IT Steering Committee meeting date – March 11th

After discussion, by consensus of the Committee members present, the next Information Technology Steering Committee meeting will be held on Thursday, March 11th at 8:15 AM in the Gegan Room of the Menasha Public Library.

G. ADJOURNMENT

Motion by HR Specialist Taubel, seconded by ITMgr Lacey to adjourn. Motion carried. Meeting adjourned at 9:13 AM.

Respectfully submitted,

Thomas Stoffel
Committee Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday December 22, 2009

Meeting was called to order by Commission President William Zelinski at 8:00 a.m.

Present: Commissioners Gordon Falck, William Helein, Raymond Zielinski, Dale Youngquist, Tim Hamblin, Kathy Bauer, William Zelinski; Manager Randall Much, Accountant Roger Voigt.

Also Present: Paul Much, Rob Franck (MCO); Mike Sambs (Waverly); Chad Olsen (McMahon); Carol Wirth (WPPF); Robert Potratz, James Potratz (Gizmo Farms).

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve the minutes of the Regular Meeting of December 22, 2009. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

1. January 12, 2010 letter from Catherine Girdley, Waverly Sanitary District to Roger Voigt, NMSC.
RE: William Helein reappointed as Commissioner to the NMSC.

Budget, Finance, Personnel

Accountant Voigt presented the preliminary financial statements for the month of December 2009. It was questioned which depreciation and replacement budgeted projects were not expended. Projects budgeted and not performed included aeration diffusers, micro turbines were budgeted but the project went with the purchase of the used gas engine, and gas scrubber for the micro turbines were some of the items. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the preliminary financial statements for the month of December and place it on file. Motion carried unanimously.

Carol Wirth of Wisconsin Public Finance Professionals, LLC (WPPF) addressed the Commission. The Commission was presented with an introduction booklet providing further information on WPPF. Carol Wirth also discussed changes in bond disclosure reporting and the new EMMA system; also discussed were changes in the market since our last issue and impacts this will have on our rates. The largest impact on future borrowing regardless if it is through a bond issue or borrowing from the state clean water fund is the need to fund our loan payments at a rate of 1.25 (bonding) or 1.10 (clean water fund) coverage. It was also pointed out that we need to be proactive for any future borrowings to be able to obtain favorable ratings from a bond rating agency. Since it has been several years since our last rating, it was suggested we should obtain a confidential rating from a rating agency. This would also benefit us in planning for total costs of a project by giving us an idea as to what type of rates we could receive on a bond issue. Carol was asked to check with Moody's, who performed our last rating to see if they could

perform blind rating of a municipal client. Carol also indicated she would contact Accountant Roger Voigt to go over the calculation used to determine the 1.25 and 1.10 coverage requirements.

NMSC Attorney John Thiel entered the meeting.

Commission President William Zelinski moved to agenda item 6.B. – Gizmo Farms to accommodate those in attendance for this agenda item.

Bob Potratz addressed the Commission and expressed interest in extending the current hauling contract for 3 – 5 years. Bob indicated their willingness to continue with the handling and disposal of the Commission sludge. Bob was informed that the Commission is still looking at all its options for sludge disposal and should have a better idea in 2 – 3 months on how they would like to proceed.

The Commission returned to the Agenda as published.

Accountant Voigt presented MCO Invoices #14205, #14229, and #14227 in the amounts of \$120,117.17, \$700.42 and \$191.17. After discussion, motion by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve for payment MCO Invoices #14205, #14229, and #14227 and to pay the invoices after February 1, 2010. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of December. MCO generated \$2,638 in income to the Commission in December; for 2009 the total income generated was \$35,800, compared to \$31,900 in 2008. After discussion; motion by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the Accountants Report for the month of December 2009. Motion carried unanimously.

Accountant Voigt presented for payment McMAHON invoices #49231, #49232 and #49194 in the amounts of \$1,115.00, \$1,917.50 and \$4,875.00. After discussion, motion by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to approve for payment invoices #49231, #49232 and #49194. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of December 2009. The plant is running well; there are no issues at this time. After discussion, motion by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to accept the operating report for the month of December 2009. Motion carried unanimously.

Manager Much reported to the Commission on the 230kW Biogas engine. The protection relay is installed and set. The unit ran power into the grid for 45-minutes. We will now need to adjust the engine for optimum performance.

Manager Much discussed the preliminary TMDL limit. Currently we are looking at 0.2 mg/l for a limit; the current limit 1.0 mg/l. If this number is final, we will be looking at a compliance schedule

for 5 – 6 years to be able to meet the limit. Worst case, we would be looking at additional treatment to obtain the limit. This issue is being pushed by the EPA to the state.

McMahon Projects. Chad Olsen reviewed with the Commission the memos regarding the wastewater treatment facility capacity and performance evaluation and SCADA Controls. SCADA – More information and updates will be ready for the February meeting. Heat Exchanger & Plant Evaluations – The Commission was updated on the process of getting to where we are with the sludge-to-sludge heat exchanger and the operating results of the unit. The Commission was further updated on the biogas conditioning equipment, sludge loadings, aeration system, and biosolids dewatering. Chad further explained cell lysing and linear electro dewatering to the Commission.

Chad Olsen reviewed with the Commission the updated Preliminary Project List. The list now includes costs for a sludge storage building. In January or February there should be better cost estimates developed for the various projects.

Old Business

Interceptor ownership. Manager Much reported that he has no new information to report at this time.

Biosolids Management. Manager Much reported there is a meeting on Friday with Winnebago County to discuss this issue further. Manager Much also reported they will be meeting with Veolia and Waldvogel Trucking next week.

Town of Neenah S.D. #2. Manager Much reported he attended a Sanitary District meeting. He has no additional information to report.

Motion made by Commissioner Dale Youngquist, seconded by Commissioner Kathy Bauer to convene into closed session pursuant to Wis. Stats. 19.95(1)(g) to confer and review written and or oral legal advice by legal counsel to the Commission as to litigation strategy and status of matters concerning the lawsuit(s) commonly referred to as the Fox River litigation. Motion carried unanimously by Commissioners Raymond Zielinski, Dale Youngquist, William Helein, Kathy Bauer, Gordon Falck, William Zielinski, Tim Hamblin. Meeting entered into closed session at 9:56 am.

Motion made by Commissioner Tim Hamblin, seconded by Commissioner Raymond Zielinski to adjourn the closed session and return in regular open session. Motion carried unanimously by Commissioners William Helein, Raymond Zielinski, Tim Hamblin, William Zielinski, Gordon Falck, Dale Youngquist, Kathy Bauer. The Commission returned to Regular open session at 10:12 am.

Vouchers

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve operating and payroll fund vouchers #131407 through #131459 in the amount of \$324,469.18 for the month of December. Motion carried unanimously.

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner William Helein to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:14 a.m.

President

Secretary

THE NEXT REGULAR MEETING IS ON TUESDAY February 23rd, 2010.

DRAFT

Neenah-Menasha Fire Rescue
Joint Finance & Personnel Committee Meeting
Tuesday, February 23, 2010 – 5:30 p.m.
3rd Floor Council Chambers – City of Menasha

Present: Ald. Wisneski, Lange, Stevenson, Henricks and Benner.

Excused: Ald. Ahles and Director Stoffel.

Also Present: Chief Auxier and Administrative Assistant Theisen

Ald. Wisneski called the meeting to order at 5:30 p.m.

Approval of Minutes: The Committee reviewed the minutes from January 26, 2010. **MSC Lange/Hendricks to approve the meeting minutes from January 26, 2010, all voting aye and Ald. Stevenson abstained.**

January 2010: The Committee reviewed the January 2010 budget report. Ald. Wisneski asked why the auto/physical damage insurance is over budget. Chief Auxier said it was more than what was budgeted. When they put the budget together they do an estimate of what the premiums will be but do not know for sure until later in the year. Ald. Stevenson asked about the actual 2009 budget numbers. When the 2009 budget numbers are completed he asked that it come back to Committee for review. Chief Auxier said he spoke to Neenah Finance and they thought it should be ready for review at the March meeting. **MSC Lange/Hendricks to approve and place the January 2010 report on file, all voting aye.**

January 2010 Activity Report: The Committee reviewed the January 2010 activity report. **MSC Stevenson/ Benner to accept and place the January 2010 activity report, all voting aye.**

Open Burning/Recreational Fire Update: Chief Auxier has had discussions with both Cities Police Chiefs and Attorneys. There is an agreement that our Department will be given citation books and if there is a call that warrants a citation the citation will be given to the citizen. Both Police Departments will assist our Department with writing the citations and assigning court dates, etc. Ald. Lange asked when the fines would be set. Chief Auxier is still working with the City Attorneys on this and feels there should be a set policy in place by April 2010. He is also working to make sure both Cities have the same forfeiture amounts.

Repair Work for Quint 32: The Committee reviewed the memo from DC DeLeeuw to Chief Auxier regarding the repair work for Quint 32. The money has been budgeted for 2010. While this vehicle is being serviced Appleton Fire Department and Oshkosh Fire Department have agreed to be on stand by if we need a ladder truck. We will utilize our reserve pumper. **MSC Benner/Lange recommends both City Councils approve the**

repair work for Quint 32 with Pierce Manufacturing not to exceed \$15,681.00, all voting aye.

MSC Lange/Stevenson to adjourn at 6:00 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt

**CITY OF MENASHA
PARKS AND RECREATION BOARD
Council Chambers, City Hall – 140 Main Street
February 8, 2010
DRAFT MINUTES**

A. CALL TO ORDER

Meeting called to order by Chr. D. Sturm at 6:01 PM. Amended agenda and revised draft resolution was distributed to the Board.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. D. Sturm, Ald. Joanne Roush, Tom Konetzke, Ron Suttner, Lisa Hopwood, Nancy Barker, and George Korth

MEMBERS EXCUSED: None

OTHERS PRESENT: PRD Tungate, PS Maas and CA Captain

C. MINUTES TO APPROVE

1. Minutes of the January 11, 2010 Park Board Meeting

Moved by G. Korth, seconded by T. Konetzke to approve the minutes of the January 11, 2010 Park Board meeting per revision offered by T. Konetzke – Add under Park Project and Vandalism Report that he was in favor of a historic or patriotic interior theme being pursued for the Memorial Building, possibly as an accent to the Isle of Valor. Other members seemed to concur. PS Maas offered a second revision under the same category. Add – the City did receive an Urban Forestry Grant. Motion carried 7-0.

D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute limit for each person.

1. None

E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Youth Liaison to Park Board – Introduction of Kirstyn Kennedy

PRD Tungate reported that Kirstyn Kennedy, the new youth liaison to the Park Board, could not attend tonight's meeting.

2. Park Project and Vandalism Update – PS Maas

PS Maas reported that no park vandalism occurred last month. Other recent projects or work done by Park Staff include: new sign installation at Resthaven Cemetery, new sign to be installed at the Conservancy, ice rink flooding, picnic table construction, some donated soil for the bike trail landscape berm has been placed, upstairs of the Memorial Building has been painted, new tree trimming contractor for will be sought. New and revised cemetery rules and policies are being developed and will be brought to the Board in the future. Board had questions about treated lumber versus recycled plastic boards for picnic tables. Also, it was mentioned that the Park Crew will not attempt to trim trees near power lines or generally above 35 feet.

3. Copy of Army Reserve Building Lease

The Army Reserve building lease was briefly discussed. A 2004 copy was attached to the agenda. Board members requested to receive a copy of the original lease if a copy could be found. N. Barker will attempt to find out more about Federal Government plans for the Reserve building.

4. Regional Park Update – PRD Tungate

PRD Tungate and CDD Keil have met with the landowner of property identified as a potential regional park site. An offer to purchase (contingent on approval by three communities) will be drafted and presented to the owner.

5. Update on WE Energies Abby Street Site – PRD Tungate

PRD Tungate updated the Board on the WE Energies Abby Street property. City of Neenah

appears tentatively interested in being involved in investigating uses for the site. CDD Keil has made contact with WE Energies officials and they may have some interest in possibly donating the land or making the site available for public use. An official from the Neenah-Menasha Water Treatment Plant has also been contacted about land adjacent to the WE Energies site. Commission approval for any use of the land would be required. PRD Tungate suggested that a study committee with people from Menasha and Neenah be formed to further investigate possible uses for the site. Board members commented that the site may be too small for a viable dog park, although they did discount the possibility of some other use. PRD Tungate will contact Neenah and Winnebago County park officials to seek their input.

F. DISCUSSION ITEMS

1. Memorial Building – Ron Suttner

R. Suttner expressed frustration about park staff seemingly thwarting his efforts to receive donations of paint, curtains, etc. to approve the interior appearance of the Memorial Building. PRD Tungate and other staff will set up a meeting with Mr. Suttner to resolve any issues and try to establish some short and long term maintenance goals for the building.

G. ACTION ITEMS

1. Request to Cut Identified Diseased or Damaged Trees – PS Maas

PS Maas described several photos of trees primarily in Resthaven Cemetery that are in poor condition. He would like to remove these trees along with three other park trees previously reviewed by the Board. PS Maas stated it was his intent to replant trees in the cemetery. Moved by G. Korth, seconded by T. Konetzke to approve removal of seven trees as identified by PS Maas in the cemetery and parks. Motion carried 7-0.

2. Agreement with Neenah-Menasha YMCA for 2010 Grunski Runski

PRD Tungate explained the benefits of entering into an agreement with the Neenah-Menasha YMCA for this year's Grunski Runski. Increased attendance, cost savings and securing larger sponsorships were the primary benefits. Moved by T. Konetzke, seconded by G. Korth to recommend the agreement for Common Council approval. Motion carried 7-0.

3. Revision to Ordinance 12-1-12 Selling Merchandise in Parks and Public Grounds

Considerable discussion was held on revising the ordinance that would allow the sale of merchandise in the parks and public grounds by people other than those affiliated with a bona fide non-profit organization. Both the sale of merchandise and allowing signage through a sponsorship program would be allowed. In regards to setting sponsorship rules, it was the Board intent to begin with Koslo Park. It was noted that sponsorship signage has already been used to fund the purchase of a scoreboard several years ago. Future rules will likely be drafted for locations such as Jefferson Park and the pool. CA Captain was present to answer questions and stated First Amendment rights must be considered when rules are drafted. She is also willing to review the rules the Park Board drafts. She reiterated that the change to the ordinance merely allows certain things to occur, but that the Board would set the specific rules and regulations. The general sense from the Board seemed to be a desire to move slowly with any vending agreements or sponsorship signs and they expressed a desire to protect the look and integrity of the park system. PRD Tungate stated that the motivation for the ordinance revision comes from the need to begin seeking new funding sources to fund park improvements in the future. Moved by T. Konetzke, seconded by G. Korth to recommend revised Ordinance 12-1-12 Selling Merchandise in Parks and Public Grounds to the Common Council with the desire for PRD Tungate to initiate discussion with the Council as to how the Park Board intends to proceed upon its passage. Motion carried 7-0.

4. Draft Resolution Dealing with Ordinance 12-1-12

Discussion was held on a draft resolution that will create a segregated fund(s) with proceeds generated from sponsorships and sale of merchandise in the parks. Several comments and revisions were offered. The Board seemed to be in favor of the concept, but several questions still needed to be answered. PRD Tungate will meet with Comptroller Stoffel and CA Captain to discuss the resolution language. This topic will be placed on the March meeting agenda.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person.

1. None

I. ADJOURNMENT

Moved by T. Konezke, seconded by G. Korth to adjourn at 9:01 PM. It was noted that the March meeting will be held at the Memorial Building. Motion carried 7-0.

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
February 16, 2010
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 4:40 p.m. by Mayor Donald Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner, DPW Radtke and Commissioners Cruickshank, Homan and Sturm.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Schmidt

OTHERS PRESENT: CDD Keil, Linda Stoll

C. MINUTES TO APPROVE

1. **Minutes of the February 2, 2010 Plan Commission Meeting**

Moved by Comm. Cruickshank, seconded by DPW Radtke to approve the February 2, 2010 Plan Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **Complete Streets Policy**

Commissioners discussed sidewalk policy as it relates to new and existing development and possible strategies for promoting more walkable neighborhoods. Linda Stoll commented on the Complete Streets goal of being able to safely accommodate walkers, bikers, transit system users as well as autos on public streets. Commissioners discussed :

- Revising criteria to require sidewalk installation in all new development and making the cost thereof part of the lot sale price
- Developing policies to selectively install sidewalks in existing developments to create connectivity among neighborhoods
- Establishing guidelines for requiring Complete Streets
- Setting a priority of developing Complete Streets policy for all DOT and non-city funded projects

Staff is to continue exploring the application of Complete Streets programs at the community level and bring back recommended guidelines for streets eligible for state/federal funding.

2. **Mixed Use Zoning Districts and Form Based Codes**

Comm. Homan reported on contacts she had made concerning form-based codes. They are being increasingly used on the east and west coasts, but none are known to be in effect in Wisconsin. Commissioners discussed:

- Developer concerns due to unfamiliarity with a new type of ordinance
- Blending traditional zoning use restrictions with a form based codes

Consensus was to continue exploring the desirability of applying these types of codes in downtown and redevelopment areas.

3. **Comprehensive Plan Review – Prioritization of Issues**

Commissioners reviewed a list of potential priorities prepared by CDD Keil based on past Plan Commission input and reached consensus on the following implementation priorities:

- Land use: Rezoning of residential properties at Province Terrace – R-1 to C-3, Identify existing land use conflict sites
- Economic Development: Explore opportunities for mixed use development in the greater downtown area, Facilitate establishment of a Business Improvement District in the downtown area, Facilitate redevelopment of the Gilbert site and bypass channel
- Transportation: Complete planning for the Friendship Trail extension
- Natural and Cultural Resources: Work with the Public Works Department to develop incentives for on-site storm water management by home owners, Review existing ordinances for potential conflicts with achieving storm water management objectives

Commissioners also discussed the land use and economic implications associated with rail freight service. Staff is to invite a person knowledgeable in this field to address the commission at an upcoming meeting.

4. **Abby Street Substation**

CDD Keil reported that he had further conversation with WE Energies staff concerning acquisition of the site. WE Energies had convened a meeting among several divisions within the company, and several new concerns were aired. These related primarily to safety associated with having parkland immediately adjacent to the remaining electrical substation and unknown environmental conditions on the site. The upshot of these discussions is that the disposition of the property will not be determined until sometime after WE Energies has satisfied its internal evaluation of what might be a suitable future use of the site.

5. **Natures Way Easement**

CDD Keil reported that he had a meeting with the person requesting the easement release, and that though progress had been made in obtaining releases from individual property owners, several still needed to be obtained. A timetable for receiving the signatures for the release was set, and it is expected that a final determination will be made by March 1.

6. **Dedication of Access Easements as Public Streets – Midway Crossings Development – Bob Drifka**

CDD Keil distributed email responses from DOT and Calumet County Highway Department staff. The emails indicated that converting the existing access drives into public streets would not be permitted due to conflicts with street spacing standards and related criteria.

7. **STH 47 Trail Concept Development Process**

Mayor Merkes reviewed the content of a letter of intent that is to be executed between the cities of Appleton, Neenah and Menasha and the Town of Menasha relative to establishing a commuter bike route between the respective communities primarily using the STH 47 corridor. Commissioners discussed:

- Planning of improvements as related to the timing of the proposed STH 441 upgrade
- The need to incorporate recommended improvements into the comprehensive plan and regional transportation improvement plans
- The outcome of multi-modal street corridor improvements in other communities

Moved by DPW Radtke, seconded by Comm. Homan to recommend approval of a joint planning/design process for improving the STH 47 corridor to safely accommodate bicyclists and pedestrians, and to further recommend that the corridor follow the alignment as proposed by Activate Fox Cities.

The motion carried.

G. ACTION ITEMS

1. **Extraterritorial Plat Review – Lakeshore Manor, Tayco Road – Town of Menasha**
Commissioners discussed:
 - Restrictions on uses in the “Grading Area”
 - The 66’ easement shown in the northwest corner of the plat
 - The need to include “City of Menasha” as an owner of the adjacent CSM
 - Vehicular access to the pond perimeter as shown on the CSM
 - Slope steepness on the rear of lots fronting Tayco Road

Staff is to obtain clarification on the above and report back at the next meeting.

H. ADJOURNMENT

Moved by Ald. Benner, seconded by Comm. Homan to adjourn at 5:30 p.m.

The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director

D R A F T

Elisha D. Smith Public Library

Policies & Personnel Committee Meeting

Friday, February 5, 2010

Minutes

Present: Sue Werley, Kathy Wicichowski, Tasha Saecker

Absent: Gary Wisneski

The meeting was called to order at 12:33 pm.

The committee reviewed Chapters 1-3 of the library's policies. Several recommended changes will be presented for full Board approval at the February Library Board meeting.

The committee also requested that two items be on the full Board agenda for discussion: Fee and fine levels and having the library begin to collect textbooks.

Concerns about library closures for staff in-services not being held on days that the schools are also closed were discussed. Werley moved and Wicichowski seconded that they recommend that each year the school calendar be incorporated into the library scheduling process with the director calling for the most recent school district calendar before deciding on a staff in-service date.

The staff appreciation breakfast was discussed. Werley moved, Wicichowski seconded that they recommend that the Board celebrate National Library Week in April by providing staff with treats April 12-15.

The meeting adjourned at 1:45 pm. Werley/Wicichowski

Respectfully submitted,

Tasha Saecker



**City Hall Safety Committee
Minutes
January 7, 2010**

Meeting called to order at 1:25 PM

Present: Todd Drew, Sue Nett, Kate Clausing, Adam Alix, Pamela Captain, Tasha Saecker.

Absent: Adam Alix, Sylvia Bull, Kristi Heim

A. Approve minutes from 12/3/09 – motion S.Nett second K. Clausing

B. Old Business

1. **EOEP – Update/ Review** – Maps in progress
2. **Memorial Building Update** – No progress to date – Walk thru tentatively scheduled for February 2010 meeting.
3. **City Hall Walk Thru** – discussion postponed until February 2010 meeting.
4. **Senior Center Entrance** – in process – S.Nett to follow up with J. Card.

C. New Business

1. **Monthly Safety Topic** – “When you come right down to it, floors hurt!” was distributed and discussed.
2. **Injury Review** – No injuries reported.
3. **New Safety Issues, Concerns** – No additional concerns raised.

D. Training

1. **Additional Back Safety Training** – Additional training requested by T. Saecker based on poor techniques observed. Training to be conducted in April or July. P. Captain suggested a debit or reward system to address the issue.
2. **Additional Training Suggestions** – T. Drew presented that CVMIC can conduct training on Difficult Customers and Diversity. T. Drew will contact CVMIC contact Pallin Allen to set it up for April hopefully 2 separate sessions on different days. P. Captain suggested that all employees go through the training.

3. No additional training sessions were offered.

E. Meeting adjourned at 2:45 PM – Motion P. Captain second S. Nett

****Next meeting February 4, 2010 @ 1:15 PM at the Memorial Building.**



**Public Works/Parks Safety Committee Meeting
Minutes
January 26, 2010**

Meeting called to order at 9:00 AM.

Present: Todd Drew, Pamela Captain, Sue Nett, Jeff Nieland, Tim Jacobson, Bill Basler, Brian Tungate, Mark Radtke, Vince Maas, Adam Alix

Absent: Jim Julius, Ken Popelka

A. Approval of Minutes – Motion to approve minutes C. Gordon second P. Captain

B. Old Business

1. **EOEP Maps** – Garage Maps completed. Provided to J. Nieland and T. Jacobson to mark locations.
2. **CVMIC Award Equipment Purchase**- T. Drew provided quotes for previously suggested items. Quotes provided for vehicle reverse alarms (Parks), Werner ladder and florescent seat belt straps. Additional money to be used to by hard hats. Motion to approve purchase made by P. Captain seconded by V. Maas. Motion carried. T. Drew to facilitate purchase of equipment using CVMIC Significant Program Award funds. 22 pair of ice cleats purchased prior to the meeting for DPW and Parks.

C. New Business

1. **Monthly Safety Topic** – “When you come right down to it ...Floors hurt!” was distributed which discusses clutter and slip trip fall risks due to wet floors.
2. **Injury Review** – No injuries to report
3. **CDL vehicle tank endorsements** - all Parks staff have tank endorsements for their CDL. DPW staff to provide copies of CDL license showing endorsement remaining staff will be required to write the test and gain their endorsement. T. Drew to research options for training and writing the test.

D. Training

1. **Vehicle Safety Training** – April 27, 2010 set as primary day with April 28, 2010 set as an alternate. B. Rank and B. Stenz CVMIC will be in Menasha on March 4, 2010 to finalize training.
2. **Lift Truck Training** – FRED offered to put on short training refresher to include operation, stray voltage, fall protection, cleaning and hard hat requirement. Electricity rated hard hat to be ordered by T. Drew for bucket truck operator. Training date to be set with FRED rep. Dan Bins. T. Drew will schedule training session.
3. **ATTSSA Training Opportunity** – Training notice provided for review. T. Drew to e-mail notice and registration form to DPW, Parks and Engineering.

4. **4-Gas meter training for Confined Space Entry** – T. Drew has placed computer air monitoring training on the lap top at DPW. All affected staff should conduct the training within the next 30 days.

E. Motion to adjourn made by P. Captain second S. Nett 9:45 AM. Next meeting February 23, 2010 @ 9:00am.

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

Tuesday, January 19, 2010

MINUTES

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

Present: Chris Bohne, Sadie Schroeder, Mike Dillon, Jill Enos

Also Present: Mayor Merkes, Greg Keil, Kathy Thunes

Excused: Linda Stoll, Roger Kanitz

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)**

D. MINUTES TO APPROVE

1. Sustainability Board minutes, 12/19/09

Motion by Becky Bauer to approve the minutes of the 12/19/09 Sustainability Board meeting, seconded by Sadie Schroeder.

The motion carried.

E. COMMUNICATIONS

1. Notes from meeting with Paul Burdon, 1/8/10

This item is to return on the next agenda for a report from Roger Kanitz and/or Linda Stoll.

2. WPPI Energy press release, 12/10/09: WPPI Energy announce grant opportunities for net zero energy homes

3. Answers to Energy Questions event

4. Sustainable Communities Public Policy Forum

This item is to return on the next agenda for a report by Roger Kanitz.

5. Communication from Roger Kanitz regarding miscellaneous agenda items

F. DISCUSSION ITEMS

1. Sustainability Board input on Comprehensive Plan Review

Board members are to forward comments on the Comprehensive Plan Sustainability Assessment Worksheet to Greg Keil by February 2.

2. City wide energy efficiency planning (25x25 Plan)

Board members discussed establishing baseline energy consumption fore the 25X25 plan. Staff is to determine the base year to be used to set the benchmark.

3. Green and Healthy Schools Program (Becky Bauer)

Beck Bauer reported that Menasha High School has applied to Green & Healthy Schools. School district staff is to obtain training to develop and implement a plan.

F. DISCUSSION ITEMS, cont..

4. Farm Fresh Market wrap up memo and proposed rules & regulations
Board members discussed vendor criteria. The consensus was to give priority to WIC Certified Vendors, and encourage vendors to supply locally grown, organic, and locally made/sourced items. The Board suggested offering a 30 percent discount for seasonal vendors signing up by April 15.

G. ACTION ITEMS

1. Schedule planning session for 2010 Farmers Market
Kristin Sewall is to set up the meeting and provide notice to board members.
2. Schedule Sustainability Board Visioning Session
Greg Keil is to make arrangements with February s 2 or 9 being the preferred dates. Becky Bauer offered Menasha High Facilities to conduct the session.
3. Set next regular meeting date
Meeting set for February 16, 2010

H. REPORT OF COMMISSIONERS & STAFF

1. Valley Transit Update (Roger Kanitz)
This information is contained in Roger's communication to the board.
2. Department TNS presentations/Sustainability training
Greg Keil reported that there had been no training in the past month.
3. Sustainable Landscaping/Storm Water management options for proposed Fire Station #36
It was the consensus of the board that this would be a good demonstration site for no-mow plantings and passive storm water management practices. Staff is to promote the inclusion of these practices into the final design.
4. Joint WI Rapids and City of Menasha First Impressions Program project (Linda Stoll)
Linda Stoll is to provide an update at the next board meeting.
5. ECWRPC- Safe Routes to School Program
Greg Keil reported on the meeting and stated that efforts are underway to put a working group together to initiate a plan with the assistance of the RPC.
6. City of Menasha Green Procurement Policy – recommendation to Common Council
Greg Keil reported that the policy is being formatted into the city's personnel policy for consideration by the Personnel Committee and Common Council.

I. ADJOURNMENT

Motion made by Sadie Schroeder, seconded by Chris Bohne to adjourn at 8:03 p.m.
Motion carried.

Respectfully Submitted by Greg Keil, Community Development Director

- PROPOSED MINUTES -

WAVERLY SANITARY DISTRICT

January 12, 2010

District Office - N8722 County Rd. LP

The meeting was called to order at 8:30 a.m. by Commissioner Helein.

Prscent: Commissioner Helein (WCH)	System Operator Krueger (RWK)
Commissioner Fulcer (LJF)	System Operator VanZeeland (TGV)
Commissioner Sambs (MLS)	System Operator Dornfeld (DWD)
Engineer Martenson (SCM)	Office Mgr. Girdley (CMG)
Resident Jerry Lopas	Admin. Asst. Hallock (SAH)

Approval/acceptance of the 12/08/09 Meeting Minutes was accomplished with LJF's motion and MLS' second. Motion carried 3-0.

Due to year end work required for the 2009 Financial Audit, the Preliminary December 2009 Financial and Budget Comparison Reports were not issued for approval.

Invoices were approved for payment and checks were signed prior to the meeting.

COMMUNITIES/CUSTOMERS/SERVICE CONCERNS

Kimberly-Clark Additional Building Water/Sanitary Service – Project final acceptance

CMG reported this project is complete except for the manhole/chimney seal repair work confirmation.

--Receipt status of final engineering reimbursement

CMG reported the final \$951 engineering invoice was received 12/22/09.

--Manhole and chimney seal repair completion

RWK stated he will view/confirm whether the manhole/chimney seal repairs have been made after the 1/12/10 meeting.

MLS motioned/LJF seconded conditional project acceptance based on completion of the manhole/chimney seal repairs. Motion carried 3-0.

Rock II LLC (Waverly Beach Sports Bar) Road Reservation – Utility easement receipt status

SCM reported he made contact with Attorney Frassetto the week of 1/4/10 and was informed the utility easement has been signed by Rock II LLC.

WAVERLY SANITARY DISTRICT

January 12, 2010

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OLD BUSINESS**- Water Sample Tests' Results**

RWK reported all five tests, two taken 12/07/09 and three taken 12/14/09, were determined as safe by the State of Wisconsin. (Attachment #1, pp. 1-5)

- VHE II-5 Water Main Extension – Project final acceptance (based on easement receipt)

CMG stated SCM provided the 11/09/09 recorded easement to WSD on 1/4/10 satisfying the conditional approval accomplished at the 12/8/09 meeting.

- Meter Station Land Purchase**** Receipt status of recorded Partial Release of Real Estate Mortgage and Quit Claim Deed**

CMG stated the recorded Partial Release of Real Estate Mortgage and Quit Claim Deed remain outstanding. The CSM was recorded 12/10/09, and the water main easement has been recorded.

**** Receipt status of Letter Report**

CMG stated the Letter Report from Absolute Title remains outstanding since the Partial Release of Real Estate Mortgage and Quit Claim Deed have not been recorded.

Note: CMG provided the Partial Release of Real Estate Mortgage and Quit Claim Deed to Calumet County's Register of Deeds to be recorded on 1/13/10.

- Water Metering Station – Current construction status discussion

RWK/SCM did a preliminary final walk thru on 1/7/10. SCM reviewed the punch list provided to the Commission/Operators before the 1/12/10 meeting. SCM anticipates the check valve and gate valve will be received Friday 1/16/10. After the valves are installed, the system can then be flushed and a water sample taken. CMG presented RJM Construction's second pay request for \$44,769.50 that was received 1/11/10. SCM recommended WSD pay RJM's invoice, retaining \$5802.50, which is the value of the outstanding valves. The outstanding minor grading around the building will not be done until spring 2010.

LJF moved/MLS seconded WSD pay RJM's second pay request as stated above. Motion carried 3-0.

- Road Access Development Agreement – Status discussion

CMG stated the TOH addressed this issue at its 12/15/09 meeting. WSD has not been contacted by the TOH or received any additional information since WSD's 12/3/09 meeting. The preliminary draft has been approved by WSD. The final draft from the TOH remains outstanding.

WAVERLY SANITARY DISTRICT

January 12, 2010

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GENERAL CONSTRUCTION STATUS (INDIVIDUAL PROJECTS)

- **Woodland Hills Heights – Project status report**
SCM stated infrastructure construction began 1/6/10. The executed Waiver of Assessment was received on 2/9/09.

- **Birling Court Extension (Andrysczyk) – Project status report**
SCM/WSD have not received contact/information regarding this project since WSD's 12/08/09 meeting. The executed Waiver of Assessment was received from SCM on 12/13/07.

- **Lake Park Condominiums – Project status report**
SCM/WSD have not received contact/information regarding this project since WSD's 12/08/09 meeting. The executed Waiver of Assessment was received from SCM on 9/12/06.

- **Outagamie LLC Future Development – Project status report (18 acres)**
Location: North of Woodland Terrace and south of Manitowoc Rd.
SCM/WSD have not received contact/information regarding this project since WSD's 12/08/09 meeting. Amcmt's year 2008 water main assessment payment remains outstanding. The signed Waiver of Assessment was received 1/24/06.

NEW BUSINESS

- **Establish the February Meeting Date – Tuesday, February 9, 2010 (8:30 a.m.) District Office**
Tuesday, February 9, 2010 at 8:30 a.m. was established as the February meeting date/time. The meeting will be held at the District's office.

OFFICE REPORT (Attachment #2, pp. 1-10)

CMG reviewed the Office Report for those in attendance. All items reviewed are included in the attached Office Report.

- **Annexation/Assessment Payment Status Report: Wendy Bennett – W7096 Plank Rd
Menasha, WI 54952**

CMG reported Wendy Bennett anticipates connecting her father's homestead during spring/summer 2010. Bennett's outstanding assessment reimbursement will be made during Feb. 2010. WSD will retain the assessment reimbursement from Bennett because WSD funded the facilities extensions in that area during the 1992 Stacker Plat project. Currently, interest is not accruing on Bennett's outstanding assessment reimbursement, and the Commission agreed to allow this at the present time.

WAVERLY SANITARY DISTRICT

January 12, 2010

Page 4

FIELD REPORT (Attachment #3A, pp. 1-5 & Attachment #3B)

RWK provided a generic Cross Connection Control Ordinance received from Hydro Designs for Commission review prior to the 1/12/10 meeting. The generic ordinance will require altering for WSD's use. A fee, if any, for refusing entry must be determined. Darboy charges \$25 per month for entry refusal. TOM does not charge a fee for entry refusal. If disconnection is utilized as leverage for entry refusal, the Ordinance would have to state this. RWK will determine the changes/additions required to personalize the generic Ordinance for WSD's use. The Ordinance will be altered to suit WSD's requirements to allow for adoption at WSD's 2/9/10 meeting. Hydro Designs would like to begin its cross connection inspection February 2010.

RWK provided a back flow preventer for Commission review and questioned whether WSD should install them, where required, at WSD's expense, when WSD personnel perform the required cross connection inspections simultaneous with the 10 year meter exchange program for residential connections. If the backflow preventers are installed by WSD personnel, the resident will be in compliance when their cross connection inspection is performed/documented by WSD. RWK estimates the yearly cost to WSD at approximately \$1000. The Commission agreed WSD will provide/install the backflow preventers, where required, when WSD performs the 10 year cross connection inspections for residential connections.

OTHER BUSINESS TO LEGALLY COME BEFORE THE COMMISSION

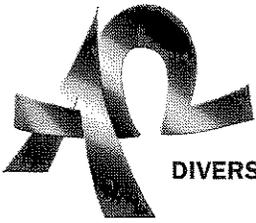
WSD's Representative on NMSC – Appointment selection for three (3) year term: 1/01/10-1/01/13
CMG reported Roger Voigt contacted WSD to question WSD's appointment selection for the three year term stated above.

LJF motioned/MLS seconded WCH continue to serve as WSD's Representative at NMSC. Motion carried 3-0. CMG will issue written notification to MNSC that WCH was appointed to serve as WSD's representative at NMSC prior to NMSC's month-end meeting.

Since there wasn't any other business to legally come before the Commission, LJF motioned/MLS seconded meeting adjournment.

Meeting adjourned at 9:00 a.m.

Submitted by Susan A. Hallock



DIVERSIFIED investigations, llc

the
beginning
of
the
end.

Personal

To: Mayor & Council

PKJ

DM

November 16, 2009

Menasha Police Department
Attn: Chief Robert Stanke
430 First Street
Menasha, Wisconsin 54952

Dear Chief Stanke,

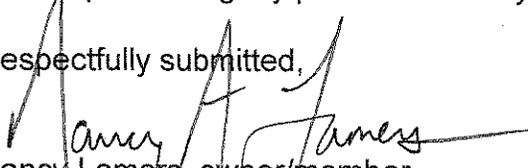
I am the owner of DIVERSIFIED investigations, llc, a private investigative company located in Appleton, WI. We conduct pre-employment/volunteer background checks for local non-profit agencies such as Big Brothers Big Sisters and quite a few local school districts. Part of our background check includes sending open records requests to local law enforcement agencies where the individual has lived in the past 7 years.

I wanted to express to you how diligently Rhonda Scovronski responds to our requests in spite of other priorities that she likely faces in the records department of your law enforcement agency.

Since I have been conducting backgrounds of this nature for over 6 years and routinely contact law enforcement agencies across the United States, I know that it is not necessarily the norm to be treated as well as I am treated. Rhonda may shrug this compliment off as "simply doing her job," but I want to draw attention to her customer services skills because they specifically adhere to our company values: relationships, integrity and performance. You have clearly got a great employee on your staff.

Please pass along my personal thank you to Rhonda Scovronski.

Respectfully submitted,


Nancy Lamers, owner/member
DIVERSIFIED investigations, llc
WI P.I. License # 10812

faithfully serving

DIVERSIFIED investigations, llc • po box 0562 • appleton • wisconsin 54912-0562
phone 920.886.8160 • fax 262.364.2462 • www.diinv.com • office@diinv.com

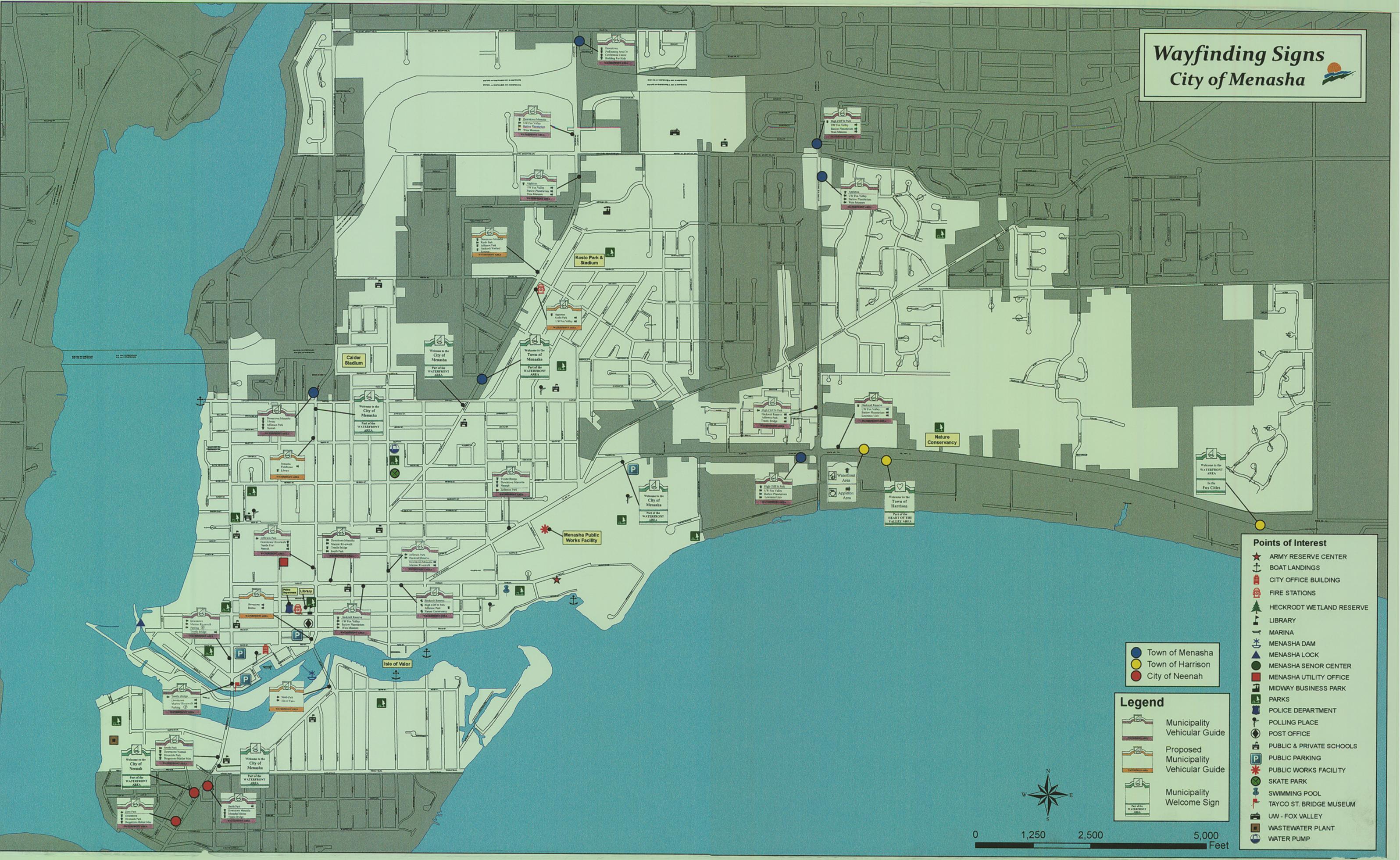


Memorandum

To: Common Council
From: Greg Keil, CDD *CK*
Date: February 24, 2009
RE: Regional Wayfinding Signage System

The attached drawing shows the location and content of signs that are proposed as part of the regional wayfinding system. The grant agreement with the Fox Cities Convention and Visitor Bureau provides that they will pay for the materials to be used in the sign fabrication, and the city will fabricate and install the signs. This arrangement only applies to the signs that were included in the original wayfinding signage system plan. The entire cost for the five additional signs proposed by city staff to facilitate local wayfinding will be at the city's expense.

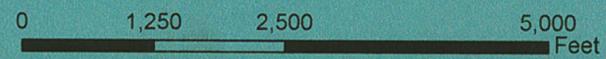
Wayfinding Signs City of Menasha

- Town of Menasha
- Town of Harrison
- City of Neenah

- ### Legend
- Municipality Vehicular Guide
 - Proposed Municipality Vehicular Guide
 - Municipality Welcome Sign

- ### Points of Interest
- ARMY RESERVE CENTER
 - BOAT LANDINGS
 - CITY OFFICE BUILDING
 - FIRE STATIONS
 - HECKRODT WETLAND RESERVE
 - LIBRARY
 - MARINA
 - MENASHA DAM
 - MENASHA LOCK
 - MENASHA SENIOR CENTER
 - MENASHA UTILITY OFFICE
 - MIDWAY BUSINESS PARK
 - PARKS
 - POLICE DEPARTMENT
 - POLLING PLACE
 - POST OFFICE
 - PUBLIC & PRIVATE SCHOOLS
 - PUBLIC PARKING
 - PUBLIC WORKS FACILITY
 - SKATE PARK
 - SWIMMING POOL
 - TAYCO ST. BRIDGE MUSEUM
 - UW - FOX VALLEY
 - WASTEWATER PLANT
 - WATER PUMP





Neenah-Menasha Fire Rescue

Office of Chief Al Auxier

February 25, 2010

Mayor Don Merkes
City of Menasha
140 Main St.
Menasha, WI 54952

Mayor Don Merkes,

The Cities of Menasha and Neenah along with Neenah Menasha Fire Rescue, NMFR, recently received an updated Insurance Services Office, ISO, rating for the City of Menasha and the City of Neenah. I am pleased to report through efforts of our staff at NMFR, especially Deputy Chief Steve DeLeeuw, the rating improved from a 3 to a 2 this year. While it is our understanding that the new rating doesn't significantly affect residential occupancies it may offer insurance benefits for commercial properties within both communities.

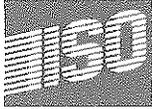
The original rating came back a few months ago as a three, upon reviewing the report Steve found and was able to correct some information that improved the cities rating. This improved rating speaks volumes about how all the departments within the two communities work to provide a high quality of service to everyone that lives, works and owns property in our communities.

If you have further questions please contact Deputy Chief Steven DeLeeuw or myself and we will try to answer any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Al Auxier".

Al Auxier
Chief



INSURANCE SERVICES OFFICE, INC.

111 NORTH CANAL STREET SUITE 950 CHICAGO, ILLINOIS 60606-7270 (312) 930-0070 (800) 444-4554 FAX: (312) 930-9394

February 10, 2010

Don Merkes, Mayor
City of Menasha
140 Main St.
Menasha, WI 54952

RE: Menasha, Calumet & Winnebago Counties, WI
Public Protection Classification: 2
Effective Date: April 1, 2010

Dear Mayor Merkes:

We wish to thank you, Fire Chief VanderWyst and Water Official Radtke for your cooperation during our recent Public Protection Classification (PPC™) survey. Insurance Services Office (ISO®) has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

Enclosed is a Public Protection Summary Report, which provides a detailed analysis of your fire suppression services. If you would like to know how your community's classification could improve or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below or visit our website - www.isomitigation.com.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties.

The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

Very truly yours,

Public Protection Classification Dept.

Public Protection Classification Dept.
(800) 930-1677 Ext. 6209

cc: Len VanderWyst, Fire Chief
Mark Radtke, Director of Public Works

Grading Sheet For: Menasha, Wisconsin
 Calumet, Winnebago County
 Public Protection Class: 02 Surveyed: May, 2009

<u>Feature</u>	<u>Credit Assigned</u>	<u>Maximum Credit</u>
Receiving and Handling Fire Alarms	8.80%	10.00%
Fire Department	37.91%	50.00%
Water Supply	36.68%	40.00%
*Divergence	-3.18%	
Total Credit	<u>80.21%</u>	<u>100.00%</u>

The Public Protection Class is based on the total percentage credit as follows:

<u>Class</u>	<u>%</u>
1	90.00 or more
2	80.00 to 89.99
3	70.00 to 79.99
4	60.00 to 69.99
5	50.00 to 59.99
6	40.00 to 49.99
7	30.00 to 39.99
8	20.00 to 29.99
9	10.00 to 19.99
10	0 to 9.99

*Divergence is a reduction in credit to reflect a difference in the relative credits for Fire Department and Water Supply.

The above classification has been developed for use in property insurance premium calculations.

THE ISO PUBLIC PROTECTION CLASSIFICATION (PPC) PROGRAM

ISO's PPC program evaluates communities according to a uniform set of criteria defined in the Fire Suppression Rating Schedule (FSRS). These criteria incorporate nationally recognized standards developed by the National Fire Protection Association and the American Water Works Association.

Utilizing the FSRS, ISO objectively reviews the fire suppression capabilities of a community and assigns a Public Protection Classification – a number from 1 to 10. Class 1 represents exemplary fire protection, and Class 10 indicates that the area's fire suppression program does not meet minimum recognition criteria. Assuming all other factors are equal, the price of property insurance in a community with a good PPC is lower than in a community with a poor PPC.

The FSRS allocates credit by evaluating the following three major features:

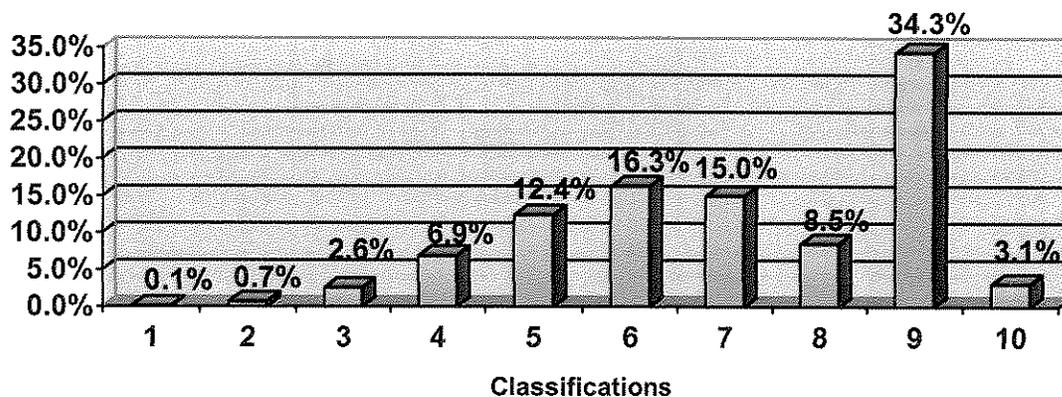
- Fire Alarm and Communication System - This review accounts for 10% of the total classification which centers upon a community's facilities and support for handling and dispatching fire alarms.
- Fire Department - This review accounts for 50% of the total classification which focuses upon items such as engine companies, distribution of fire stations and fire companies, department manning, and training.
- Water Supply System - This review accounts for 40% of the total classification highlighting the water supply a community uses for fire suppression.

Split Classifications

When ISO develops a single classification for a community, all of the community's properties receive that classification. In many communities, ISO develops a split classification (for example, 5/9). Generally, the first class (Class 5 in the example) applies to properties within 5 road miles of a fire station and within 1000 feet of a fire hydrant. The second class (Class 9 in the example) applies to properties beyond 1000 feet of a hydrant but within 5 road miles of a fire station. ISO generally assigns Class 10 to properties beyond 5 road miles of a fire station. In a class 5/10 community, Class 5 applies to properties within 5 road miles of a fire station. Class 10 applies to properties beyond 5 road miles of a fire station station.

The above rules apply to properties with a needed fire flow of 3500 gpm or less. Properties with larger needed fire flows are individually evaluated, and may vary from the town classification.

Countrywide Public Protection Classification Summary





February 12, 2010

MEMO

TO: City of Menasha
Aldermen/Alderwomen

FROM: Sylvia Bull, Supervisor
Committee on Aging members

RE: Menasha Senior Center wish list

We have a wish list and need help getting the word out. Maybe you have an extra one you can donate or you know someone who knows someone who knows ...

(1) A stand (for our donation box). Needs to be sturdy – wood would be nice. Top to be least 11" x 14" and approx. 26-27" high.

(2) A laptop computer, to be used along side our others. Can be used (in good condition) but must be wired for WiFi with at least Windows XP. Many seniors are coming in now asking for computer instruction but on a laptop (their kids bought them one or gave them their old one!). This one could serve as our third computer in our computer lab (one had to be sacrificed for the others to work).

(3) We would like to create a brochure for MSC - do you know someone who would volunteer his/her time to help set it up - do the graphics? We have ideas but our Publisher program is limited. We'll do the rest.

(4) We want to do a targeted promotional mailing sometime in the near future to those who are 55yrs. plus. Would you know where these households are in your district and would you be able to provide a list to us?

Thanks for any assistance you can provide. Call me if you have questions.



MENASHA CITY SQUARE 1888

MENASHA HISTORICAL SOCIETY NEWSLETTER MARCH, 2010

LOOKING BACK

Hi there! We're back and ready to begin the second part of our yearly program. Are you ready to get going to preserve Menasha's past? First, we ought to remind ourselves of our outstanding Christmas party. Yes, that was the last time we met and it was a good experience, wasn't it? Thanks to all those who were involved.

Since our last get-together, we also opened our facility to a large crowd of people attending the "Winter Gala" on February 6th when ice-sculptors participated in Smith Park. Numerous visitors enjoyed our mini-museum as well. Thanks to Board members who monitored the museum.

NEXT PROGRAM

Our program, Thursday, March 11 at the Memorial Building will feature a talk complete with slides prepared and presented by Menashan, Dick Loehning. He has been helpful to our directors by cataloging our many slides and preserving them on DVD's. Now he will share his knowledge of Menasha with us. Try to attend to be informed and to join fellow historians - your fellow members. Don't forget 7:00 p.m. Thursday, March 11 at the Center. See you there!

APRIL MEETING

Looking ahead to our April meeting, we are asking you to take part in our program by putting on your "memory cap". What do you remember about Waverly and Brighton Beach? Did you swim there, picnic, hike out along the railroad tracks, wade way out, spend your pennies in the penny arcade? Be prepared to share that with your fellow members.

DONATIONS

We are always appreciative of donations, especially now that we display our artifacts for all to enjoy and to remind us of our past. We have been given a pair of well-worn high-top baby shoes, and two whiskey bottles donated by Jean Haugen. Dick Loehning has donated a DVD player. Mikie Ryder has donated an original water color, "Winter on Lake Winnebago". Do you have remembrances of "old" Menasha? How about donating your keepsakes so others can enjoy them at our museum?

Over

ASSISTANCE NEEDED - PLEASE!

Bob Beachkofski has been assisting our Resource Center by faithfully clipping and filing Menasha news articles from the Post Crescent for future reference. He is now reaching the point when he can no longer be as active as before. He will be difficult to replace, but we need to continue his work. Can you please donate an hour or two once a week on Monday morning to take over where Bob must leave off? We need you!! (No special skills are needed outside of loyalty and enthusiasm.)

IT'S A COMPUTER WORLD!

In order to enter the era of new technology and continue to preserve "Menasha's history" it is imperative to upgrade our Society's office equipment and increase our volunteer help. Financial funding will also be necessary to accomplish this important task.

Specific areas in which VOLUNTEER help is needed and most appreciated:

- Computer-literate operators - installing and working with necessary software
- Grant writing
- Fund raising ideas, physical support, and donations

Additional equipment needed:

- PC computer (Windows XP)
- Monitor
- Digital camera
- Backup systems
- Software

Thank you for giving this serious consideration and encourage your friends/neighbors, schools, or anyone you come in contact with, to join and lend support to YOUR Menasha Historical Society. Be sure to visit our Museum/Resource Center any Monday 9:00 a.m. - 12:30 p.m. or by special appointment by calling Katie 722-4364 or Jean 722-7349.

LOOKING BACK

(FROM THE SEMI-CENTENNIAL EDITION OF "THE MENASHA PRESS" JUNE, 1898)

MRS. NORTON, BAKERY

Mrs. A. Norton became a resident of Menasha in 1861, and has made this city her home most of the time since. In February, 1896, she opened a home bakery and restaurant in the building east of the Trilling hardware store, where she has built up a satisfactory business. Her bread, cakes, pies, etc., are baked by herself and their uniform excellence has made them very popular. Her stock consists of bakers' goods, confectionery, fruits, cigars and tobacco. Warm meals are also served at a reasonable charge, and a nice run of patronage has been worked up in this line.



The way energy should be

1425 Corporate Center Drive
Sun Prairie, WI 53590
P: 608.834.4500 F: 608.837.0274
www.wppienergy.org

MEMORANDUM

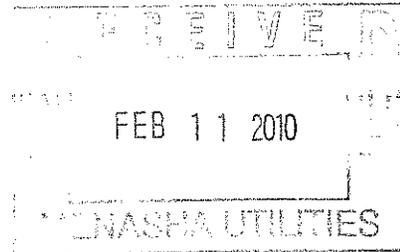
TO: WPPI Energy Member Managers

CC: Andy Kellen, Anne Rodriguez, Bev Lindquist, Dan Ebert, Jake Oelke, Lauri Isaacson, Mallory Stanford, Marty Dreischmeier, Melanie Juedes, Mike Stuart, Nicole Guld, Pat Connors, Peggy Jesion, Phil Hansen, Roy Thilly, Tim Ament, Tom Hanrahan, Tom Paque, WPPI Energy ESRs

FROM: Tammy Freeman

DATE: February 11, 2010

SUBJECT: *Typical Bill Comparison Summary*



Attached is a summary of the current typical bill comparison for WPPI members. It compares members' current electric rates to comparable rates of the investor-owned utilities for standard usage of residential, commercial and large power/industrial customers. WPPI Energy's approved 2010 wholesale rates reflecting the 2010 projected operating results were used to estimate your average annual PCAC, if applicable. Your actual monthly PCAC will vary from this average annual estimate.

Iowa Members

This comparison applies the current approved rates for Interstate Power & Light Co. and MidAmerican Energy Company. All associated surcharges or credits are also applied. The table below summarizes the most recent approved rate activity for the IOUs.

Investor-Owned Utility	Percent Change	Effective Date
Interstate Power & Light Co. (2009 rate adjustment)	8.00%	3/27/09
(2010 rate adjustment) ⁽¹⁾	0.00%	3/27/09
MidAmerican Energy Co.		3/1/99

(1) Iowa Utility Board (IUB) approved interim rates effective 3/27/09. Final decision on 1/19/10 was no additional changes to interim rates set 3/27/09.

Michigan Members

This comparison applies the current approved rates for Detroit Edison Company (DTE Energy), Marquette Board of Light & Power, UPPCO, WE Energies, WPS and XCEL. All associated surcharges or credits are also applied. The table on the top of page 2 summarizes the most recent approved rate activity for the IOUs which are reflected in the typical bill comparison. We are also aware of two IOU rate proceedings pending at the Michigan Public Service Commission.

Investor-Owned Utility	Percent Change	Effective Date
Detroit Edison Co. (2010 rate adjustment)	4.80%	1/26/10
Marquette Board of Light & Power (2010 rate adjustment)	3.50%	1/1/10 ⁽¹⁾
Upper Peninsula Power Co. (2010 rate adjustment)	7.00%	1/1/10
WE Energies (2010 rate adjustment–phase 1)	16.80%	2/2/10
Wisconsin Public Service (WPS)		10/10/07
XCEL Energy		7/1/09
Pending Rate Proceedings	Percent Proposed	Filed Date
Upper Peninsula Power Co. ⁽²⁾	5.70%	6/26/09
WE Energies (2010 rate adjustment–phase 2)	13.00%	7/2/09
(2010 rate adjustment–phase 3)	3.50%	7/2/09

- (1) Effective date not available for Marquette Board of Light & Power rate increase. Information available states "Rate Design 2010." We assumed an effective date of 1/1/10 for this comparison.
- (2) The Michigan Public Service Commission approved interim rates for UPPCO effective 1/1/10. The anticipated final decision date from the Commission is 6/1/10.

Wisconsin Members

This comparison applies the current approved rates for Alliant, MG&E, WE Energies, WPS and XCEL. All associated fuel surcharges or credits are also applied. The table on the top of page 2 summarizes the most recent approved rate activity for the IOUs which are reflected in the typical bill comparison. We are also aware of three IOU rate proceedings pending at the Public Service Commission of Wisconsin.

Investor-Owned Utility	Percent Change	Effective Date
Alliant Energy (2010 rate adjustment)	6.27%	1/1/10
Madison Gas & Electric (MG&E) (2010 rate adjustment)	3.32%	1/1/10
WE Energies (2010 rate adjustment)	3.35%	1/1/10
(Point Beach sales credit adj.)	1.80%	1/1/10
Wisconsin Public Service (WPS) ⁽¹⁾ (2010 rate adjustment)	0.00%	1/1/10
XCEL Energy (2010 rate adjustment) ⁽²⁾	0.00%	1/1/10
Pending Rate Proceedings	Percent Proposed	Filed Date
Alliant Energy (fuel cost review – Sept-Dec 09 costs)		8/28/09
XCEL Energy (fuel cost review)		4/21/09
WPS (fuel cost review – final 2009 costs)		4/23/09

- (1) WPS' 2010 rate increase of 1.8% was offset by a 2008 fuel refund liability and a portion of the estimated 2009 year-end fuel refund liability, resulting in a net change of 0%.
- (2) XCEL Energy's 2010 rate increase of 1.2% was offset by a portion of the estimated 2009 year-end fuel refund liability, resulting in a net change of 0%

If you have any questions regarding this comparison, please let me know.

**MENASHA UTILITIES
ELECTRIC RATE COMPARISON - BASED ON 2010 ESTIMATES
MONTHLY BILL CALCULATION**

RATES	Menasha (1)	WE Energies (2)	Percent Above or Below	Wisconsin Public Service (3)	Percent Above or Below	Alliant Energy (4)	Percent Above or Below	XCEL Energy (5)	Percent Above or Below	Madison Gas & Electric (6)	Percent Above or Below
RESIDENTIAL											
100 kWh	\$16.53	\$19.38	17.2%	\$17.52	6.0%	\$19.01	15.0%	\$17.96	8.6%	\$21.84	32.1%
500 kWh	\$54.65	\$66.48	21.6%	\$64.79	18.6%	\$64.36	17.8%	\$57.78	5.7%	\$74.42	36.2%
750 kWh	\$78.48	\$93.91	22.2%	\$94.34	20.2%	\$92.71	18.1%	\$82.66	5.3%	\$107.28	36.7%
1,000 kWh	\$102.30	\$125.35	22.5%	\$123.88	21.1%	\$121.05	18.3%	\$107.55	5.1%	\$140.14	37.0%
2,000 kWh	\$197.60	\$243.10	23.0%	\$242.06	22.5%	\$234.43	18.6%	\$207.10	4.8%	\$271.58	37.4%
GENERAL SERVICE											
4 kW 500 kWh (1-phase)	\$56.30	\$66.48	18.1%	\$65.70	16.7%	\$64.36	14.3%	\$57.78	2.6%	\$74.42	32.2%
16 kW 2,000 kWh (1-phase)	\$201.20	\$243.10	20.8%	\$241.05	19.8%	\$234.43	16.5%	\$207.10	2.9%	\$271.58	35.0%
30 kW 6,000 kWh (3-phase)	\$394.60	\$721.71	21.4%	\$711.65	19.7%	\$695.83	17.0%	\$630.10	6.0%	\$824.50	38.7%
40 kW 10,000 kWh (3-phase)	\$981.00	\$1,192.71	21.6%	\$1,179.25	20.2%	\$1,149.35	17.2%	\$936.97	(4.5%)	\$1,231.30	25.3%
SMALL POWER SERVICE											
1-50 kW 60,000 kWh (secondary)	\$5,316.00	\$5,431.17	2.2%	\$4,792.14	(9.9%)	\$5,095.00	(4.2%)	\$4,633.02	(12.8%)	\$6,137.50	15.5%
LARGE POWER TOD SERVICE (7)											
300 kW 120,000 kWh (secondary)	\$9,836.19	\$10,815.83	10.0%	\$9,553.78	(2.9%)	\$10,178.66	3.5%	\$9,614.38	(2.3%)	\$11,990.58	21.9%
500 kW 200,000 kWh (primary)	\$15,887.91	\$16,732.86	5.3%	\$15,571.57	(2.0%)	\$16,309.51	2.7%	\$15,466.20	(2.7%)	\$19,578.31	23.2%
1,000 kW 400,000 kWh (primary)	\$31,152.62	\$32,696.42	5.0%	\$28,282.04	(9.2%)	\$32,385.72	4.0%	\$30,550.39	(1.9%)	\$37,485.95	20.3%
INDUSTRIAL POWER TOD SERVICE											
4,000 kW 2,000,000 kWh (primary)	\$151,169.80	\$149,166.94	(1.3%)	\$130,862.18	(13.4%)	\$148,890.18	(1.5%)	\$134,111.67	(11.3%)	\$174,073.76	15.2%
10,000 kW 5,700,000 kWh (transmission)	\$403,496.52	400,821.62	(0.7%)	\$337,780.83	(16.3%)	\$382,264.21	(5.3%)	\$360,040.00	(10.8%)	\$478,008.07	18.5%
20,000 kW 12,000,000 kWh (transmission)	\$829,054.79	\$831,312.73	0.3%	\$702,634.85	(15.2%)	\$790,474.65	(4.7%)	\$747,070.79	(9.9%)	\$992,767.56	19.7%
35,000 kW 21,000,000 kWh (transmission)	\$1,450,470.88	\$1,454,403.52	0.3%	\$1,228,967.48	(15.3%)	\$1,382,910.64	(4.7%)	\$1,307,257.63	(9.9%)	\$1,737,223.98	19.8%
50,000 kW 30,000,000 kWh (transmission)	\$2,071,886.97	\$2,077,494.32	0.3%	\$1,755,300.11	(15.3%)	\$1,975,346.63	(4.7%)	\$1,867,444.47	(9.9%)	\$2,481,680.40	19.8%

\$ 0.0184 per kWh
\$ (0.00165) per kWh
\$ - per kWh
\$ - per kWh
\$ - per kWh

(1) MENASHA UTILITIES bills estimated using rates effective 11/3/06 and a projected 2010 PCAC of
(2) WE Energies bills based on their approved 2010 rates and includes a Point Beach sales credit which varies by rate class.
(3) WPSC based on their approved 2010 rates and includes a fuel surcharge of
(4) Alliant Energy based on their approved 2009 rates and includes a fuel surcharge of
(5) XCEL Energy based on their approved 2009 rates and includes a fuel surcharge of
(6) MG&E based on their approved 2009 rates and includes a proposed fuel surcharge of
(7) For TOU rates, on- and off-peak energy splits are adjusted to match the billing periods of each utility.



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 • www.menashautilities.com

February 23, 2010

Menasha City Counsel
% Debbie Galeazzi, City Clerk
140 Main St
Menasha WI 54952-3151

Re: Ad-Hoc Committee being formed by Menasha Utilities for the purpose of, establishing better communications/information between Menasha Utilities and landlords of properties served by Menasha Utilities.

Dear Councilmen;

The Menasha Utilities commission is requesting one individual from the common council to participate on an Ad-Hoc committee being formed by the utilities to discuss the exchange of information between the utility and the LL's in the city.

This group will be addressing various ways to improve and coordinate information between the utility and the LL's in an effort to try and reduce the amount of monies currently being placed on the tax-roll.

If you have an interest in being a member of the group, please submit a brief letter of interest to Menasha Utilities.

If you have any questions or would like further information, please contact me directly at 920-967-3404 or by e-mail @ drodriguez@wppienergy.org

Respectfully,


David J. Rodriguez
Manager of Customer and Utility Services

C:file

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday February 15, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Taylor, Wisneski, Pack, Hendricks, Zelinski, Englebert, Benner, Roush
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Lt. Bouchard, DPW Radtke, CDD Keil, C/T Stoffel,
PHD Nett, PRD Tungate, Clerk Galeazzi and the Press

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Chris Klein, 730 Keyes Street. Mayor's letter on Regional Transit Authority, oppose RTA, do not need another tax entity; 2010 Minimum Wage Rates, support keeping at previous year's rates, employers are freezing wages.

John Jorgensen, Candidate for Winnebago County Circuit Court Judge Branch 5. Introduced himself and encourage everyone to vote at the Feb. 16 Primary.

Mary Nebel, 713 First Street. Confusion of referendum, ask City Attorney to clarify; RTA was not acted on by Council.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. PRD Tungate – Revisions to City Code Section 12-1-12 Selling of Merchandise in Parks and Public Grounds (O-4-10)

PRD Tungate reported the Parks and Recreation Board discussed alternative ways to generate revenue for the Parks Dept. One idea discussed was issuing a permit to vendors to allow the sale of items in City parks. Another is park facility sponsorship and signage. The main focus for sign sponsorship would be at Koslo Park. The Parks and Recreation Board is suggesting proceeding slowly and conservatively on the revisions to the City Code. They are not asking for any formal action at this time.

2. Kim Pischke & Kris Oates – Lake Park Villas market plan

Kris Oates reviewed the marketing plan that she handed out. She explained what has been done and what their plan is for selling the existing residential lots at Lake Park Villas. They have installed lots signs, are planning a social gathering of area realtors and builders to re-introduce them to Lake Park Villas, and will be creating a website.

3. CA/HRD Captain – WPPI update

CA/HRD Captain reported the Public Service Commission orally approved the transaction for the purchase of Menasha Utilities electric distribution assets by WPPI Energy. The next step is to ask the City of Menasha voters to approve the sale and lease back transaction. This will be done by a referendum on the April 6, 2010 election ballot. When questioned about recent headlines in the newspaper about the sale of the steam plant, CA/HRD Captain explained the steam plant is not being sold. However, proceeds from the sale of the electric assets must/will be used to settle steam plant issues.

DRAFT

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS, Cont'd.

4. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 2/1/10
- b. Board of Public Works, 2/1/10
- c. Library Board, 1/21/10
- d. Parks and Recreation Board, 2/8/10
- e. Plan Commission, 2/2/10
- f. Police Commission, 1/21/10
- g. Water & Light Commission, 1/27/10
- h. Water & Light Commission, 1/27/10; Closed Session

Communications:

- i. Calumet County Administrator, Open house invitation to City & Village officials
- j. CDD Keil, 2/11/10; Building Permit Summary
- k. Clerk Galeazzi, 2/2/10; Problem with Camera Equipment
- l. Customers First! Newsletter, *the Wire*; January 2010, February 2010
- m. Public Service Commission of Wisconsin meeting notice, 2/12/10
- n. PWD Radtke, 2/3/10; Minimum Wage Rates
- o. U.S. Federal Energy Regulatory Commission, 2/8/10; Notice of application for transfer of license (NewPage Wisconsin System Inc. and Kaukauna utilities)

Alderman Hendricks: Minutes G (Water & Light Comm.), questioned if PSC will need to approve updating Utilities e-mail system. Mayor Merkes responded the PSC wants to make sure the cost is justified and not being subsidised through electric rate.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 2/1/10

Administration Committee, 2/1/10 – Recommends Approval of:

2. Equipment Purchase Request for AT&T U-Verse TV Public Access Channel to Broadcast City of Menasha Common Council Meetings.

Board of Public Works, 2/1/10 – Recommends Approval of:

3. Maintaining the 2010 Minimum Wage Rates at the previous year's rates
4. Tayco Street Pond Operation and Maintenance Agreement (Town of Menasha/City of Menasha)
5. Manitowoc Road Rehabilitation Project Agreement (Town of Menasha/City of Menasha)

Parks and Recreation Board, 2/8/10 – Recommends Approval of:

6. Agreement with Neenah-Menasha YMCA for 2010 Grunski Runski

Alderman Wisneski requested to remove item 2 from Consent Agenda

Alderman Zelinski requested to remove item 3 from Consent Agenda

Alderman Taylor requested to remove item 5 from Consent Agenda

Moved by Alderman Hendricks, seconded by Alderman Wisneski to approve items 1, 4, and 6 of Consent Agenda.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Alderman Wisneski, seconded by Alderman Taylor to approve item 2 (Equipment Purchase Request).
Discussion.

Motion carried on roll call 8-0.

Moved by Alderman Pack, seconded by Alderman Wisneski to approve item 3 (2010 Minimum Wage Rates)
Discussion.

Motion carried on roll call 8-0.

DRAFT

H. ITEMS REMOVED FROM CONSENT AGENDA, Cont'd.

Moved by Alderman Taylor, seconded by Alderman Wisneski to approve item 5 (Manitowoc Road Agreement)
Discussion.
Motion carried on roll call 8-0.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 2/4/10 to 2/11/10 in the amount of \$4,317,900.23
Moved by Alderman Wisneski, seconded by Alderman Pack to approve accounts payable and payroll.
Discussion.
Motion carried on roll call 8-0.

J. ORDINANCES AND RESOLUTIONS

1. O-4-10 – Ordinance Relating to Selling of Merchandise in Parks and Public Grounds
(no action will be taken)(Introduced by Ald. Roush, recommended by Parks & Recreation Board)
No action
2. R-5-10 – Resolution Opposing Wisconsin Department of Revenue (DOR) County Assessment Proposal
(Introduced by Ald. Wisneski, recommended by Administration Committee)
Moved by Alderman Wisneski, seconded by Alderman Pack to adopt R-5-10.
Motion carried on roll call 8-0.
3. R-6-10 – Resolution Authorizing Redemption of the Taxable General Obligation Promissory Notes
(Steam Utility Project). Dated August 22, 2007 (Introduced by Mayor Merkes)
Moved by Alderman Hendricks, seconded by Alderman Roush to adopt R-6-10.
Motion carried on roll call 8-0.
4. R-7-10 – Resolution to Place Referendum on the April 6, 2010 spring Election Ballot to Sell Electric Utility
Assets to WPPI Energy (Introduced by Mayor Merkes)
Moved by Alderman Roush, seconded by Alderman Hendricks to adopt R -7-10.
Motion carried on roll call 8-0.

K. APPOINTMENTS

L. HELD OVER BUSINESS

M. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA (five (5) minute time limit for each person)

Chris Klein, 730 Keyes Street. Asked about a global settlement before the WPPI Energy transaction is closed;
City should not be subsidizing funds for the marketing of Lake Park lots.

N. RECESS TO ADMINISTRATION COMMITTEE AND BOARD OF PUBLIC WORKS

Moved by Alderman Wisneski, seconded by Alderman Pack to recess at 7:26 p.m.
Motion carried on voice vote.

Reconvened at 7:45 p.m.

O. CLAIMS AGAINST THE CITY

1. State ex rel. American Bank vs. City of Menasha et al., Case No. 10-cv-0077, Winnebago County Circuit Court.
2. LaFayette Life Insurance Co. Et al. Vs. City of Menasha et al., Case No. 4:09CV 0064, US District Court Northern District of Indiana.

CA/HRD Captain requested items 1&2 be discussed during closed session.

3. Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e)&(g): Deliberating or negotiating the purchasing of public properties, the investigating of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (American Bank vs. City of Menasha and LaFayette Life Ins. Co., et al. Vs. City of Menasha)

Moved by Alderman Wisneski, seconded by Alderman Pack to adjourn into Closed Session at 7:47 p.m.
Motion carried on roll call 8-0.

DRAFT

O. CLAIMS AGAINST THE CITY, Cont'd.

4. Return into Open Session

Moved by Alderman Roush, seconded by Alderman Taylor to adjourn into open session at 9:05 p.m.
Motion carried on voice vote.

5. Actions if any needed as a result of the Closed Session discussion

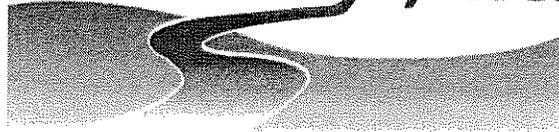
No action necessary.

P. ADJOURNMENT

Moved by Alderman Wisneski, seconded by Alderman Hendricks to adjourn at 9:05 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC, City Clerk

Fox Cities Greenways, Inc.



.....
Fostering the Development and Preservation of Trails and Greenways

February 11, 2010

Mr. Don Merkes
Mayor
City of Menasha
140 Main Street
Menasha, WI 54952

RE: STH 47 Corridor Multi-Modal Development Process

Dear Don,

Thank you for your continued support of the Multi-Modal Development Process for the STH 47 Corridor. At our meeting last month we discussed having the four communities sign on to a common Letter of Understanding as we move forward developing the STH 47 Corridor to accommodate a variety of transportation modes. An introductory letter and sample agreement letter are attached to this note. Once the community is ready to sign on to the Letter of Understanding please contact me and I will bring copies to you for signature. Once each individual community has signed the letter I will deliver the fully executed copies back to each individual community.

Please let me know if there is anything I can help you with as we move ahead. I look forward to hearing from you soon and again, thank you for your help in moving this project forward.

Sincerely,

A handwritten signature in cursive script that reads "Tom Walsh". The signature is written in dark ink and is positioned above the printed name.

Tom Walsh
Fox Cities Greenways, Inc.

.....
P.O. Box 5 • Menasha, WI • 54952-0005
<http://www.foxcitiesgreenways.org>



ACTIVATE FOX CITIES

**Fox Cities
Greenways, Inc.**



The Corridors and Connectivity Committee of Activate Fox Cities has been working with representatives of the Cities of Appleton, Menasha and Neenah, the Town of Menasha and Fox Cities Greenways to determine a safe and practical bicycle/pedestrian transportation corridor connecting the four municipalities.

The concept for this route extends from the existing bike facilities at First Street and STH 114 in the City of Neenah on the south to the intersection of Valley Road and STH 47 (Memorial Drive) in the City of Appleton on the north (see attached map). Portions of the proposed route already have sidewalk and bike route/lanes in place. A preliminary review of this route indicates it is currently being used by bicyclists and pedestrians. There are also numerous commercial, industrial and educational destinations points along this route that will be served by the creation of this bicycle/pedestrian corridor. The proposed transportation corridor also would provide a vital link to public transportation routes.

Activate Fox Cities and Fox Cities Greenways are asking for support from the four individual municipalities as one combined community to continue development of this concept. This letter of support will be used to inform other agencies and organizations of your intent to develop this bicycle/pedestrian corridor concept plan through its eventual implementation.

A representative from either Activate Fox Cities or Fox Cities Greenways would be glad to attend your council/board meeting to present a power point presentation on the proposed transportation corridor. To make arrangements please contact Tom Walsh at 687-0104 or twalsh@new.rr.com. To continue the process we respectfully request that you, and your community, sign the letter of support and return by April 30, 2010.

Sincerely,

Bill Brieder

Handwritten signature of Bill Brieder in cursive script.

President
YMCA of the Fox Cities

Dave Muench

Handwritten signature of Dave Muench in cursive script.

President
Fox Cities Greenways, Inc.

Activate Fox Cities has been encouraging the communities of the Fox Cities to develop and implement methods, procedures and policies to make the Fox Cities the healthiest area in the State of Wisconsin. We, the City of Neenah, City of Menasha, Town of Menasha and City of Appleton, see these principals as worthy of support from the perspective of our individual municipalities as well as the Fox Valley Region.

More specifically, we support the continued development of bicycle and pedestrian facilities through each of our individual municipalities to connect us along a common route. This bicycle/pedestrian route will connect the City of Neenah to the City of Appleton via the City of Menasha and the Town of Menasha along the proposed transportation corridor of:

- First Street in the City of Neenah
- Washington Street (STH 114), Tayco Street, First Street and DePere Street in the City of Menasha
- Appleton Road (STH 47) in the City of Menasha and Town of Menasha
- Memorial Drive (STH 47) in the City of Appleton

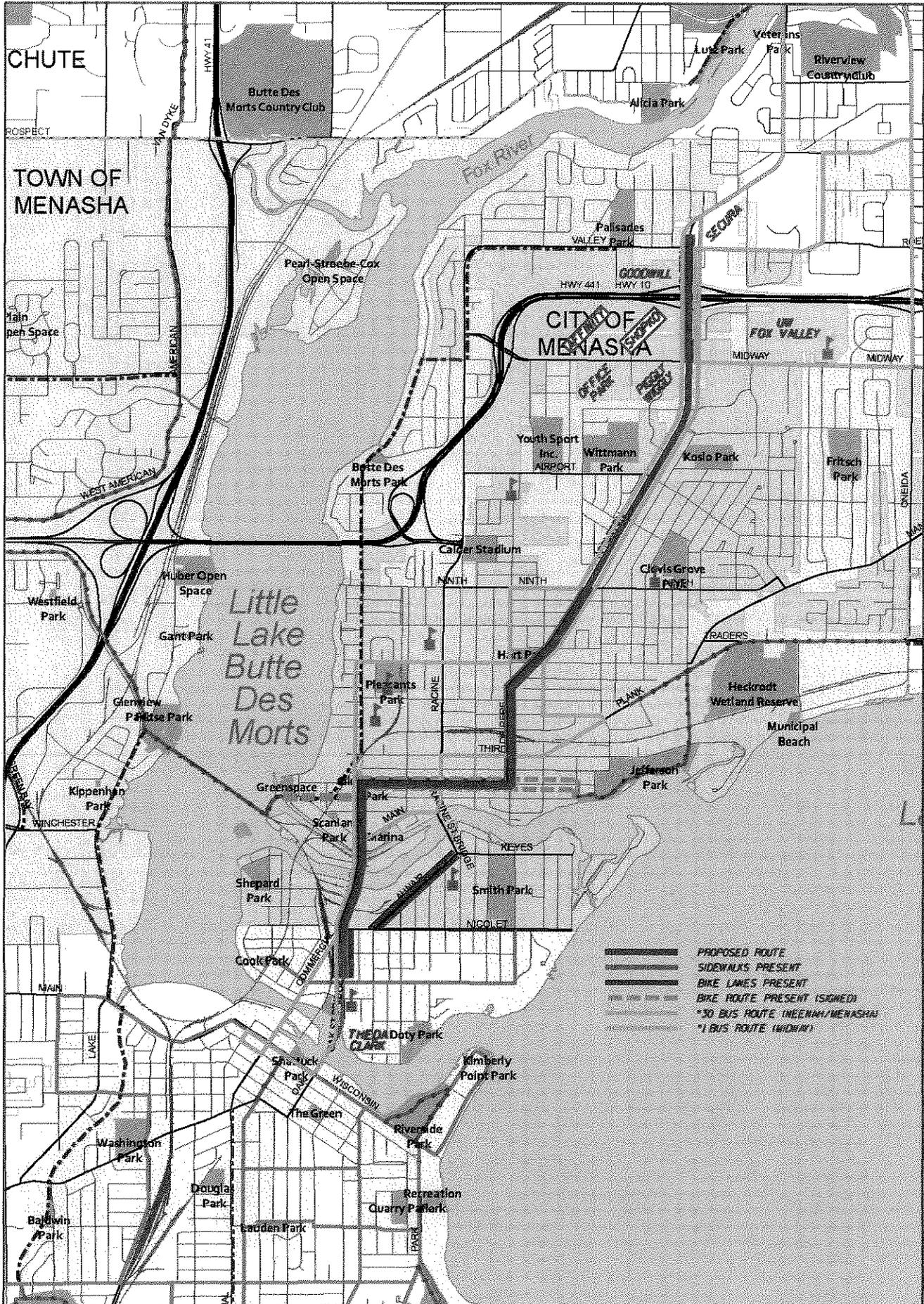
As this proposed bicycle/pedestrian transportation corridor crosses multiple jurisdictional boundaries, we are also supporting the development of a joint conceptual design process for these improvements. To show this support for the initial corridor alignment and support for the continued effort in a joint conceptual design process, we are signing this letter of support to be used as notification to others of our intent to incorporate this into our official plans and/or maps as the opportunity presents itself.

Timothy Hanna, Mayor, City of Appleton

George Scherck, Mayor, City of Neenah

Don Merkes, Mayor, City of Menasha

Arden Tews, Chairman, Town of Menasha



AP Check Register
Check Date: 2/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACCURATE SUSPENSION WAREHOUSE	24480	2/18/2010	1023230	731-1022-541.38-03	28.87	POLY V BELT DAYCO
		2/18/2010	1023405	731-1022-541.38-03	19.06	STOCK PARTS
			Total for check: 24480		47.93	
CITY OF APPLETON	24481	2/18/2010	189369	100-0302-542.25-01	15,578.00	VALLEY TRANSIT JAN 2010
			Total for check: 24481		15,578.00	
BADGER HIGHWAYS CO INC	24482	2/18/2010	148601	100-1003-541.30-18	69.54	COLD MIX FOR CATCH BASINS/MANHOLES
				601-1020-543.30-18	73.20	COLD MIX POTHOLES
				100-1003-541.30-18	104.62	COLD MIX
				C147832	(201.60)	TACK COAT
			Total for check: 24482		45.76	
BAHCALL RUBBER CO INC	24483	2/18/2010	491205-002	731-1022-541.38-03	104.91	CRIMP FITTINGS
			Total for check: 24483		104.91	
BRAZEE ACE HARDWARE	24484	2/18/2010	007925	100-0801-521.30-13	28.78	PAINT SUPPLIES
		2/18/2010	007944	100-0801-521.30-13	6.27	PAINTING SUPPLIES
			Total for check: 24484		35.05	
CARTEGRAPH SYSTEMS INC	24485	2/18/2010	R-06300	100-0403-513.24-04	1,050.00	SIGN SOFTWARE
			Total for check: 24485		1,050.00	
CASPERS TRUCK EQUIPMENT INC	24486	2/18/2010	43450	731-1022-541.38-03	105.00	7' CUTTING EDGE
			Total for check: 24486		105.00	
CDW GOVERNMENT INC	24487	2/18/2010	RMJ5895	731-1022-541.30-10	29.36	DYMO ADDRESS LABELS
		2/18/2010	RNI1467	100-0403-513.30-15	14.61	MEMORY CARD READER

AP Check Register
Check Date: 2/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CDW GOVERNMENT INC...	24487...	2/18/2010	RNP3007	100-0801-521.30-10	25.73	VERBATIM 100PK
	Total for check: 24487				69.70	
DEPARTMENT OF WORKFORCE DEVELOPMENT	24488	2/18/2010	021510	100-0102-581.15-09	3,208.00	UNEMPLOYMENT/UTILITY
	Total for check: 24488				3,208.00	
DEPARTMENT OF WORKFORCE DEVELOPMENT	24489	2/18/2010	013110	100-1019-552.15-09	4,284.10	UNEMPLOYMENT INSURANCE 01/012010-01/31/2010
				100-0702-552.15-09	147.47	UNEMPLOYMENT INSURANCE 01/012010-01/31/2010
				100-0803-521.15-09	19.81	UNEMPLOYMENT INSURANCE 01/012010-01/31/2010
				100-0801-521.15-09	974.51	UNEMPLOYMENT INSURANCE 01/012010-01/31/2010
				100-0601-551.15-09	16.96	UNEMPLOYMENT INSURANCE 01/012010-01/31/2010
Total for check: 24489				5,442.85		
DIGICORPORATION	24490	2/18/2010	100330	100-0401-513.29-01	152.30	LETTERHEAD/ENVELOPES
				100-0000-134.00-00	(61.30)	
Total for check: 24490				91.00		
GALLS	24491	2/18/2010	51037082	100-0801-521.29-05	363.28	ARROWSTIK/LEDS
	Total for check: 24491				363.28	
GOSS AUTO BODY INC	24492	2/18/2010	174711	733-0206-512.73-01	3,792.75	VEHICLE REPAIRS
		2/18/2010	175681	733-0206-512.73-01	108.00	INSTALL PUSH BAR
	Total for check: 24492				3,900.75	
GRAINGER INC	24493	2/18/2010	9168178896	100-0901-515.30-15	464.95	TWIN PLATFORM STEPLADDER BACKUP ALARM
	Total for check: 24493				464.95	

AP Check Register
Check Date: 2/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description		
GRAY'S INC	24494	2/18/2010	27462	100-1006-541.30-15	255.00			
				Total for check: 24494		255.00		
INTERSTATE BATTERY OF GREEN BAY	24495	2/18/2010	90057984	266-1027-543.30-18	92.95	STOCK		
				Total for check: 24495		92.95		
GREG KEIL	24496	2/18/2010	123109	100-0304-562.33-01	424.05	MILEAGE/MEALS/REG		
				100-0304-562.33-02	25.00	MILEAGE/MEALS/REG		
				100-0304-562.33-03	30.00	MILEAGE/MEALS/REG		
Total for check: 24496				479.05				
KRUEGER TRUE VALUE	24497	2/18/2010	922031	100-0703-553.24-03	5.89	COUPLING/ELBOW		
				Total for check: 24497		5.89		
KWIK TRIP INC	24498	2/18/2010	013110	100-0801-521.29-05	204.13	FUEL		
				Total for check: 24498		204.13		
LAWSON PRODUCTS INC	24499	2/18/2010	8892945	731-1022-541.30-18	170.77	STOCK SUPPLIES		
				Total for check: 24499		170.77		
LOREN LE BLANC SR	24500	2/18/2010	LEBLANC	827-0920-531.20-05	40.00	ENTERTAINMENT		
				Total for check: 24500		40.00	VALENTINE PARTY	
MENARDS-APPLETON EAST	24501	2/18/2010	53167	100-0703-553.30-18	76.40	CONSTRUCTION SUPPLIES		
				2/18/2010	53207	100-0703-553.30-18	120.00	BASE T DURA WEATHER
						Total for check: 24501		196.40

AP Check Register
Check Date: 2/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA EMPLOYEES CREDIT UNION	24502	2/18/2010	20100218	100-0000-202.05-00	2,092.00	PAYROLL SUMMARY
			Total for check: 24502		2,092.00	
MENASHA EMPLOYEES LOCAL 1035	24503	2/18/2010	20100218	100-0000-202.06-00	270.00	PAYROLL SUMMARY
			Total for check: 24503		270.00	
MENASHA HEALTH DEPARTMENT	24504	2/18/2010	PETTYCASH	100-0000-103.09-00	100.00	PETTY CASH START UP
			Total for check: 24504		100.00	
MENASHA JOINT SCHOOL DISTRICT	24505	2/18/2010	917	100-0910-531.21-05	320.38	CUSTODIAN/PAPA PRO H1N1 CLINIC
			Total for check: 24505		320.38	
MENASHA SENIOR CENTER	24506	2/18/2010	PETTYCASH	827-0920-531.20-05	51.08	PETTY CASH
			Total for check: 24506	827-0920-531.30-18	35.23	PETTY CASH
					86.31	
MENASHA UTILITIES	24507	2/18/2010	020410	100-1012-541.22-03	17,423.22	STREET LIGHTING JANUARY 2010
		2/18/2010	BILLING#3	100-1008-541.22-03	76.04	ELEC OR WATER OR STORM
				100-1008-541.22-05	146.91	ELEC OR WATER OR STORM
				601-1020-543.22-03	85.52	ELEC OR WATER OR STORM
				100-0704-552.22-03	264.64	ELEC OR WATER OR STORM
				100-0704-552.22-05	344.25	ELEC OR WATER OR STORM
				731-1022-541.22-03	1,755.68	ELEC OR WATER OR STORM
				731-1022-541.22-05	1,023.26	ELEC OR WATER OR STORM
				731-1022-541.22-06	767.50	ELEC OR WATER OR STORM
				266-1028-543.22-06	1,535.00	ELEC OR WATER OR STORM
				100-0801-521.22-03	1,085.37	ELEC OR WATER OR STORM
				100-0801-521.22-05	238.59	ELEC OR WATER OR STORM
				100-0801-521.22-06	62.71	ELEC OR WATER OR STORM
				100-0000-123.00-00	785.95	ELEC OR WATER OR STORM
			100-0000-123.00-00	172.77	ELEC OR WATER OR STORM	

AP Check Register
Check Date: 2/18/2010

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description		
MENASHA UTILITIES...	24507	2/18/2010	BILLING#3...	100-0000-123.00-00	45.41	ELEC OR WATER OR STORM		
				100-0601-551.22-03	2,795.96	ELEC OR WATER OR STORM		
				100-0601-551.22-05	433.59	ELEC OR WATER OR STORM		
				100-0601-551.22-06	103.75	ELEC OR WATER OR STORM		
				100-1019-552.22-03	387.00	ELEC OR WATER OR STORM		
				100-1019-552.22-05	3.47	ELEC OR WATER OR STORM		
				100-0000-123.00-00	8.77	ELEC OR WATER OR STORM		
				100-0703-553.22-03	1,340.05	ELEC OR WATER OR STORM		
				100-0703-553.22-06	280.61	ELEC OR WATER OR STORM		
				100-0305-562.22-06	7.50	ELEC OR WATER OR STORM		
Total for check: 24507					31,173.52			
TOWN OF MENASHA UTILITY DISTRICT	24508	2/18/2010	206 NORTH	100-0703-553.22-06	45.97	STORMWATER CHARGES 206 NORTH		
				Total for check: 24508				45.97
MONOPRICE INC	24509	2/18/2010	2722401	100-1001-514.30-10	83.22	TONER/USB HUB		
				100-0405-513.30-10	8.25	TONER/USB HUB		
Total for check: 24509					91.47			
MORTON SAFETY	24510	2/18/2010	459347	100-0901-515.30-15	158.10	HARD HAT/SEATBELT COVER		
				Total for check: 24510				158.10
N&M AUTO SUPPLY	24511	2/18/2010	300416	731-1022-541.38-03	9.74	EXH GASKET		
				2/18/2010	300821	731-1022-541.30-18	82.14	HOSE
				Total for check: 24511				91.88
NATIONAL PEN COMPANY	24512	2/18/2010	105454965	827-0920-531.20-05	206.40	PENS		
				Total for check: 24512				206.40

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CITY OF NEENAH	24513	2/18/2010	32385	100-0501-522.80-05	1,856.93	DRIVER SIMULATOR
				Total for check: 24513	1,856.93	
ONE COMMUNICATIONS CORP	24514	2/18/2010	FEB2010	100-0402-513.22-01	5.34	MONTHLY CHARGES ASSESSOR
				100-0000-123.00-00	11.31	MONTHLY CHARGES BUILD INSPECTOR
				100-0203-512.22-01	17.84	MONTHLY CHARGES CLERK
				100-0304-562.22-01	24.57	MONTHLY CHARGES COM DEV
				100-1001-514.22-01	78.68	MONTHLY CHARGES CITY HALL
				100-0401-513.22-01	44.39	MONTHLY CHARGES FINANCE
				731-1022-541.22-01	57.93	MONTHLY CHARGES GARAGE
				100-0903-531.22-01	63.98	MONTHLY CHARGES HEALTH
				100-0403-513.22-01	23.72	MONTHLY CHARGES IT
				100-0601-551.22-01	205.18	MONTHLY CHARGES LIBRARY
				100-0101-511.22-01	15.43	MONTHLY CHARGES MAYOR
				100-0702-552.22-01	22.50	MONTHLY CHARGES REC
				100-0703-553.22-01	122.45	MONTHLY CHARGES PARKS
				100-0202-512.22-01	18.94	MONTHLY CHARGES PERSONNEL
				100-0801-521.22-01	372.05	MONTHLY CHARGES POLICE
				100-1002-541.22-01	58.38	MONTHLY CHARGES ENG
				100-0920-531.22-01	43.98	MONTHLY CHARGES SENIOR
				100-1008-541.22-01	5.34	MONTHLY CHARGES SIGN
				100-0502-522.22-01	64.04	MONTHLY CHARGES EOC
				207-0000-123.00-00	23.52	MONTHLY CHARGES MARINA
				100-0704-552.22-01	58.17	MONTHLY CHARGES POOL
				100-0000-123.00-00	473.11	MONTHLY CHARGES MENASHA UTILITIES
				100-0201-512.22-01	21.34	MONTHLY CHARGES
				Total for check: 24514	1,832.19	
OSHKOSH FIRE & POLICE EQUIPMENT INC	24515	2/18/2010	135392	100-0801-521.29-05	126.00	HEADLIGHT FLASHERS
		2/18/2010	135393	100-0801-521.29-05	67.20	ANGLE MOUNTING KIT
				Total for check: 24515	193.20	
PACKER CITY INTERNATIONAL	24516	2/18/2010	3200210030	731-1022-541.38-03	33.60	LIGHT

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PACKER CITY INTERNATIONAL...	24516...	2/18/2010	3200270049	731-1022-541.38-03	39.42	FLASH TUBE
			Total for check: 24516		73.02	
PIGGLY WIGGLY MIDWEST LLC	24517	2/18/2010	9584	827-0920-531.30-18	100.66	VALENTINE PARTY SUPPLIES
			Total for check: 24517		100.66	
PROGRESSIVE ELECTRICAL SERVICES INC	24518	2/18/2010	4067	100-0304-562.21-10	355.98	REPLACE BALLAST LAKE PARK SQUARE
			Total for check: 24518		355.98	
SHERWIN-WILLIAMS CO	24519	2/18/2010	5598-7	100-0703-553.24-03	141.63	PAINT/WINDOW SCRPR
			Total for check: 24519		141.63	
TASER INTERNATIONAL	24520	2/18/2010	SI1192888	100-0801-521.24-02	577.50	X26RETURN DPM
			Total for check: 24520		577.50	
TWIN CITY VETERANS	24521	2/18/2010	021510	100-0408-552.30-16	600.00	MEMORIAL DAY PARADE CONTRIBUTION
			Total for check: 24521		600.00	
UNIFIRST CORPORATION	24522	2/18/2010	097 0060005	731-1022-541.20-01	100.68	MAT/MOP/CLOTHING SERVICE
			Total for check: 24522		100.68	
US PETROLUEM EQUIPMENT	24523	2/18/2010	176706	731-1022-541.30-15	5,418.00	INSTALL GREASE PUMP HOSE REELS AND PIPING
			Total for check: 24523		5,418.00	
VEOLIA ES SOLID WASTE MIDWEST	24524	2/18/2010	B40000253984	100-0000-123.00-00	84.92	BROAD ST RECYCLING
		2/18/2010	B40000255125	100-0102-581.20-09	1,895.01	198 E RIVER/STEAM PLANT
			Total for check: 24524		1,979.93	

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WALMART COMMUNITY	24525	2/18/2010	003458	100-0702-552.30-18	24.99	PROGRAM SUPPLIES
	Total for check: 24525				24.99	
WAVERLY SANITARY DISTRICT	24526	2/18/2010	012210	100-0703-553.22-05	38.77	BARKER PARK PAVILION
	Total for check: 24526				38.77	
WE ENERGIES	24527	2/18/2010	020110	100-0701-533.22-03	8.54	NORTH ST
				100-0701-533.22-03	8.78	NORTH ST
	24527	2/18/2010	020210	100-0903-531.22-04	54.33	316 RACINE ST
Total for check: 24527				71.65		
WE ENERGIES	24528	2/18/2010	021610	100-0102-581.22-04	1,836.66	198 RIVER ST
	Total for check: 24528				1,836.66	
WINNEBAGO COUNTY	24529	2/18/2010	10-233	100-0801-521.21-06	190.00	ASSET FORFEITURES
	Total for check: 24529				190.00	
WINNEBAGO COUNTY APARTMENTS	24530	2/18/2010	MR Refund	100-0000-123.00-00	20.00	LAKESIDE COMMONS
	Total for check: 24530				20.00	
WINNEBAGO COUNTY DHS	24531	2/18/2010	012710	100-0801-521.29-01	77.50	JUV COURT REFERRAL CHGS
	Total for check: 24531				77.50	
WISCONSIN SUPPORT COLLECTIONS	24532	2/18/2010	29100218	100-0000-202.03-00	440.23	PAYROLL SUMMARY
	Total for check: 24532				440.23	
					82,516.92	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BAKER & TAYLOR INC	24533	2/19/2010	2024134341	100-0601-551.30-14	157.37	LIBRARY MATERIALS
		2/19/2010	2024167664	100-0601-551.30-14	90.93	LIBRARY MATERIALS
		2/19/2010	2024191471	100-0601-551.30-14	187.66	LIBRARY MATERIALS
		2/19/2010	2024212317	100-0601-551.30-14	78.06	LIBRARY MATERIALS
		2/19/2010	1105233390	100-0601-551.30-14	61.14	LIBRARY MATERIALS
	2/19/2010	111249371	100-0601-551.30-14	21.59	LIBRARY MATERIALS	
			Total for check: 24533		596.75	
GALE	24534	2/19/2010	16656096	100-0601-551.30-14	25.20	LIBRARY MATERIALS
			Total for check: 24534		25.20	
INGRAM LIBRARY SERVICES	24535	2/19/2010	48528040	100-0601-551.30-14	13.93	LIBRARY MATERIALS
		2/19/2010	48528041	100-0601-551.30-14	17.41	LIBRARY MATERIALS
		2/19/2010	48528042	100-0601-551.30-14	47.75	LIBRARY MATERIALS
		2/19/2010	48753025	100-0601-551.30-14	65.09	LIBRARY MATERIALS
			Total for check: 24535		144.18	
KITZ & PFEIL INC	24536	2/19/2010	12-22-140186	100-0601-551.30-13	42.60	HOUSEKEEPING SUPPLIES
			Total for check: 24536		42.60	
RANDOM HOUSE INC	24537	2/19/2010	1088040584	100-0601-551.30-14	52.50	LIBRARY MATERIALS
			Total for check: 24537		52.50	
PENNY SCHOENKE	24538	2/19/2010	02182010	100-0601-551.30-14	44.00	LIBRARY MATERIALS
			Total for check: 24538		44.00	
					905.23	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
AMAZON	24539	2/23/2010	179240541213	100-0601-551.30-14	428.75	LIBRARY MATERIALS
				100-0601-551.30-14	116.93	LIBRARY MATERIALS
				100-0601-551.30-14	124.93	LIBRARY MATERIALS
				100-0601-551.30-14	(2.00)	CREDIT
				100-0601-551.30-14	39.98	LIBRARY MATERIALS
				100-0601-551.30-14	(9.00)	CREDIT
				100-0601-551.30-14	248.35	LIBRARY MATERIALS
				100-0601-551.30-14	(1.00)	CREDIT
				100-0601-551.30-14	167.91	LIBRARY MATERIALS
				100-0601-551.30-14	153.77	LIBRARY MATERIALS
				100-0601-551.30-14	(6.00)	CREDIT
				100-0601-551.30-14	13.99	LIBRARY MATERIALS
				100-0601-551.30-14	73.34	LIBRARY MATERIALS
100-0601-551.30-14	182.40	LIBRARY MATERIALS				
					(2.00)	CREDIT
					<u>1,530.35</u>	
APPLE BLOSSOM BOOKS	24540	2/23/2010	02182010	100-0601-551.30-14	162.00	LIBRARY MATERIALS
					<u>162.00</u>	
BAKER & TAYLOR INC	24542	2/23/2010	2024138060	100-0601-551.30-14	2.51	LIBRARY MATERIALS
				100-0601-551.30-14	51.05	LIBRARY MATERIALS
				100-0601-551.30-14	9.42	LIBRARY MATERIALS
				100-0601-551.30-14	12.56	LIBRARY MATERIALS
				100-0601-551.30-14	314.54	LIBRARY MATERIALS
				100-0601-551.30-14	308.66	LIBRARY MATERIALS
				100-0601-551.30-14	616.40	LIBRARY MATERIALS
				100-0601-551.30-14	2.51	LIBRARY MATERIALS
				100-0601-551.30-14	425.28	LIBRARY MATERIALS
				100-0601-551.30-14	452.83	LIBRARY MATERIALS
				100-0601-551.30-14	647.85	LIBRARY MATERIALS
				100-0601-551.30-14	28.62	LIBRARY MATERIALS
				100-0601-551.30-14	312.89	LIBRARY MATERIALS

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BAKER & TAYLOR INC...	24542...	2/23/2010	111249370	100-0601-551.30-14	165.40	LIBRARY MATERIALS
			111249380	100-0601-551.30-14	79.12	LIBRARY MATERIALS
			111721090	100-0601-551.30-14	17.99	LIBRARY MATERIALS
			112008440	100-0601-551.30-14	95.64	LIBRARY MATERIALS
			112121910	100-0601-551.30-14	50.37	LIBRARY MATERIALS
			112320200	100-0601-551.30-14	35.95	LIBRARY MATERIALS
			112388760	100-0601-551.30-14	21.56	LIBRARY MATERIALS
			V00462470	100-0601-551.30-14	17.99	LIBRARY MATERIALS
			Total for check: 24542	3,669.14		
BBC AUDIOBOOKS AMERICA	24543	2/23/2010	380795	100-0601-551.30-14	319.86	LIBRARY MATERIALS
					Total for check: 24543	319.86
CDW GOVERNMENT INC	24544	2/23/2010	RL15538	100-0601-551.30-10	110.44	OFFICE SUPPLIES
			RLV7184	100-0601-551.30-10	43.45	OFFICE SUPPLIES
			RMJ8248	100-0601-551.30-10	56.85	OFFICE SUPPLIES
			RPG4866	100-0601-551.30-10	494.64	OFFICE SUPPLIES
			Total for check: 24544	705.38		
CENGAGE LEARNING	24545	2/23/2010	89798219	100-0601-551.30-14	151.49	LIBRARY MATERIALS
					Total for check: 24545	151.49
DEMCO INC	24546	2/23/2010	3774160	100-0601-551.30-18	216.49	DEPARTMENT SUPPLIES
					Total for check: 24546	216.49
ELISHA D SMITH PUBLIC LIBRARY	24547	2/23/2010	02182010	100-0601-551.20-05	125.00	PROGRAM
					Total for check: 24547	125.00

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
GALE	24548	2/23/2010	16639987	100-0601-551.30-14	38.93	LIBRARY MATERIALS
			Total for check: 24548		<u>38.93</u>	
GANNETT WISCONSIN MEDIA	24549	2/23/2010	02182010	100-0601-551.30-14	134.20	LIBRARY MATERIALS
			Total for check: 24549		<u>134.20</u>	
TOM HANNAH	24550	2/23/2010	02182010	100-0601-551.20-05	200.00	PROGRAM
			Total for check: 24550		<u>200.00</u>	
INGRAM LIBRARY SERVICES	24551	2/23/2010	48528043	100-0601-551.30-14	16.35	LIBRARY MATERIALS
		2/23/2010	48753026	100-0601-551.30-14	32.41	LIBRARY MATERIALS
		2/23/2010	48753027	100-0601-551.30-14	15.11	LIBRARY MATERIALS
		2/23/2010	49041120	100-0601-551.30-14	16.77	LIBRARY MATERIALS
		2/23/2010	49041121	100-0601-551.30-14	34.67	LIBRARY MATERIALS
		2/23/2010	49041122	100-0601-551.30-14	36.23	LIBRARY MATERIALS
			Total for check: 24551		<u>151.54</u>	
KITZ & PFEIL INC	24552	2/23/2010	01-06-140030	100-0601-551.30-13	24.26	HOUSEKEEPING SUPPLIES
			Total for check: 24552		<u>24.26</u>	
KONE INC	24553	2/23/2010	220281539	100-0601-551.24-03	381.75	BUILDING REPAIRS & MAINT
			Total for check: 24553		<u>381.75</u>	
MANDERFIELD BAKERY	24554	2/23/2010	334967	100-0601-551.34-03	17.80	TRAINING - MEALS
			Total for check: 24554		<u>17.80</u>	
MARSHALL CAVENDISH CORP	24555	2/23/2010	834348	100-0601-551.30-14	104.75	LIBRARY MATERIALS
			Total for check: 24555		<u>104.75</u>	

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MIDWEST TAPE	24556	2/23/2010	2091990	100-0601-551.30-14	166.88	LIBRARY MATERIALS
		2/23/2010	2091991	100-0601-551.30-14	37.98	LIBRARY MATERIALS
		2/23/2010	2097564	100-0601-551.30-14	381.77	LIBRARY MATERIALS
		2/23/2010	2103506	100-0601-551.30-14	216.86	LIBRARY MATERIALS
			Total for check: 24556		<u>803.49</u>	
MINITEX	24557	2/23/2010	64674	100-0601-551.30-18	1,232.00	DEPARTMENT SUPPLIES
			Total for check: 24557		<u>1,232.00</u>	
MODERN BUSINESS MACHINES	24558	2/23/2010	26210067	100-0601-551.24-04	550.67	EQUIP REPAIR & MAINT
			Total for check: 24558		<u>550.67</u>	
DAVID PIETILA	24559	2/23/2010	02182010	100-0601-551.20-05	100.00	PROGRAM
			Total for check: 24559		<u>100.00</u>	
PROQUEST LLC	24560	2/23/2010	70089577	100-0601-551.30-14	1,471.00	LIBRARY MATERIALS
			Total for check: 24560		<u>1,471.00</u>	
RANDOM HOUSE INC	24561	2/23/2010	1088069710	100-0601-551.30-14	36.00	LIBRARY MATERIALS
		2/23/2010	1088147024	100-0601-551.30-14	487.50	LIBRARY MATERIALS
		2/23/2010	1088186994	100-0601-551.30-14	15.00	LIBRARY MATERIALS
		2/23/2010	1188069710	100-0601-551.30-14	92.00	LIBRARY MATERIALS
			Total for check: 24561		<u>630.50</u>	
TASHA SAECKER	24562	2/23/2010	02182010	100-0601-551.29-02	24.95	PUBLISHING SERVICES
			Total for check: 24562		<u>24.95</u>	

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STUART STOTTS	24563	2/23/2010	02182010	100-0601-551.20-05	375.00	PROGRAM
			Total for check: 24563		<u>375.00</u>	
UNIQUE BOOKS INC	24564	2/23/2010	348550.3	100-0601-551.30-14	33.03	LIBRARY MATERIALS
			Total for check: 24564		<u>33.03</u>	
UNIQUE MANAGEMENT SERVICES INC	24565	2/23/2010	192127	100-0000-441.19-00	393.80	COLLECTION AGENCY FEES
			Total for check: 24565		<u>393.80</u>	
US POSTAL SERVICE	24566	2/23/2010	02182010	100-0601-551.30-11	405.00	POSTAGE SUPPLIES
			Total for check: 24566		<u>405.00</u>	
JULIE WING	24567	2/23/2010	02182010	100-0601-551.30-16	12.88	PROGRAM SUPPLIES
		2/23/2010	02192010	100-0601-551.30-18	34.86	DEPARTMENT SUPPLIES
			Total for check: 24567		<u>47.74</u>	
WINNEFOX LIBRARY SYSTEM	24568	2/23/2010	3639	100-0601-551.30-16	481.35	PROGRAM SUPPLIES
		2/23/2010	3640	100-0601-551.30-14	42.50	LIBRARY MATERIALS
			Total for check: 24568		<u>523.85</u>	
3M	24569	2/23/2010	OF41474	100-0601-551.24-04	6,904.40	EQUIP REPAIR & MAINT
			Total for check: 24569		<u>6,904.40</u>	
					<u>21,428.37</u>	

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ACCURATE SUSPENSION WAREHOUSE	24570	2/25/2010	1023593	731-1022-541.38-03	37.81	HEAVY DUTY BLADE WIDE SAW	
			Total for check: 24570			37.81	
ADAMSON INDUSTRIES CORP	24571	2/25/2010	92848	100-0801-521.29-05	49.95	VEHICLE PARTS	
			92903	100-0801-521.29-05	121.95	SWITCH CONTROL	
			Total for check: 24571			171.90	
AIRGAS NORTH CENTRAL	24572	2/25/2010	105320955	731-1022-541.21-06	64.19	ARGON CYL	
			105341148	731-1022-541.21-06	59.52	ACETYLENE/ARGON/OXYGEN CYLINDERS	
			Total for check: 24572			123.71	
APPLETON HYDRAULIC COMPONENTS	24573	2/25/2010	18768	731-1022-541.29-04	3,051.15	REPAIR FIRST STAGE	
			Total for check: 24573			3,051.15	
APPLETON RADIATOR INC	24574	2/25/2010	11936	731-1022-541.29-04	1,310.73	REPAIR RADIATOR	
			Total for check: 24574			1,310.73	
APPLETON SIGN COMPANY	24575	2/25/2010	2488	100-0801-521.29-05	499.00	VINYL GRAPHICS UNIT 47	
			Total for check: 24575			499.00	
CITY OF APPLETON	24576	2/25/2010	189547	100-0302-542.25-01	15,578.00	VALLEY TRANSIT SERVICES FEB 2010	
			Total for check: 24576			15,578.00	
ASSOCIATED APPRAISAL CONSULTANTS	24577	2/25/2010	8629	100-0402-513.21-09	4,841.67	PROFESSIONAL SERVICES	
				100-0402-513.30-11	15.13	POSTAGE	
			8630	100-0402-513.21-04	59.76	INTERNET POSTING	
Total for check: 24577			4,916.56				
AT&T	24578	2/25/2010	920R09453002	601-1020-543.22-01	292.50	MONTHLY CHARGES FEB 4 THRU MAR 3	

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AT&T...	24578...	2/25/2010...	920R09453002...	100-1001-514.22-01	113.90	MONTHLY CHARGES FEB 4 THRU MAR 3
			Total for check: 24578		406.40	
AVASTONE TECHNOLOGIES LLC	24579	2/25/2010	113690-A	100-0403-513.21-04	522.50	WEBSITE SUPPORT
			Total for check: 24579		522.50	
BARNES & THORNBURG LLP	24580	2/25/2010	1298238	100-0102-581.21-01	3,397.50	LEGAL SERVICES STEAM PLANT
			Total for check: 24580		3,397.50	
BERGSTROM	24581	2/25/2010	109695FOR	731-1022-541.38-03	67.50	FLYWHEEL
			Total for check: 24581		67.50	
BOMSKI CONSTRUCTION &	24582	2/25/2010	022410	263-0306-562.70-01	2,600.00	CDBG REHAB PROGRAM
			Total for check: 24582		2,600.00	
BRAZEE ACE HARDWARE	24583	2/25/2010	098007	100-0903-531.30-13	11.28	DE-CONVEDNUST
			Total for check: 24583		11.28	
BUBRICK'S	24584	2/25/2010	302381	731-1022-541.30-10	31.65	OFFICE SUPPLIES
		2/25/2010	302384	731-1022-541.30-10	5.95	OFFICE SUPPLIES
		2/25/2010	303714	100-0703-553.30-10	6.98	OFFICE SUPPLIES
			Total for check: 24584	100-0801-521.30-10	202.18	OFFICE SUPPLIES
					246.76	
CDW GOVERNMENT INC	24585	2/25/2010	RPJ1709	100-0403-513.30-15	14.28	MEMORY CARD READER
		2/25/2010	RPT1700	100-0403-513.30-15	6.06	MEMORY CARD READER
		2/25/2010	RPW1472	100-0403-513.30-15	115.56	CAMERA CARD READERS

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CDW GOVERNMENT INC...	24585...	2/25/2010	SWZ3902	100-0403-513.30-15	13,191.15	OFFICE 2007
				Total for check: 24585	13,327.05	
CULLIGAN WATERCARE SERVICES	24586	2/25/2010	013110	100-1001-514.20-01	17.85	COOLER RENTAL
				731-1022-541.30-13	5.95	COOLER RENTAL
				Total for check: 24586	23.80	
DEWITT ROSS & STEVENS	24587	2/25/2010	886896	100-0102-581.21-01	1,137.50	PROFESSIONAL SERVICES STEAM PLANT
				Total for check: 24587	1,137.50	
DUMKE & ASSOCIATES &	24588	2/25/2010	MARCH2010	100-0903-531.29-06	2,977.75	316 RACINE RENT MARCH 2010
				Total for check: 24588	2,977.75	
CARDMEMBER SERVICE	24592	2/25/2010		100-0403-513.30-10	1.00	DOLLAR TREE WATER PAIL/HUMIDITY CONTR
				100-0204-512.30-10	35.85	BAY TECH LABEL INC ELECTION SUPPLIES
				100-0801-521.34-02	1,050.00	AEGIS PROTECTION GROUP TRAINING
				100-0801-521.34-03	11.40	HOLIDAY INN CAFE INDIAN ROCKS FL
				100-0703-553.34-02	160.00	WIS ARBORISTS
				100-0801-521.32-02	541.11	DIGITAL INTELLIGENCE
				100-0801-521.34-03	17.78	HOLIDAY INN CAFE INDIAN ROCKS FL
				100-0801-521.34-03	14.18	HOLIDAY INN CAFE INDIAN ROCKS FL
				100-0801-521.38-01	15.00	EXXONMOBILE CAMP DOUGLAS
				100-0401-513.32-02	30.00	GOVNMNT FINANCE OFF
				100-0601-551.30-14	1.52	OPC WI TAX PAYMENT
				100-0801-521.34-03	23.09	PJS OYSTER BAR INDIAN ROCKS FL
				100-0903-531.32-01	86.00	STATE WI REG & LIC
				100-0903-531.32-01	86.00	STATE WI REG & LIC
				100-0403-513.30-15	1.95	PAYPAL CREDIT CARD VERIFICATION
				100-0702-552.20-05	70.00	HOLIDAY INN WINTER GALA
				100-0403-513.34-04	728.55	VIDEO PROFESSOR TRAINING DISC/OFFICE 2007
				100-0801-521.34-03	40.69	GROUND ROUND TOMAH
				100-0801-521.30-12	124.55	WWW.NEWEGG.COM

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CARDMEMBER SERVICE...	24592...	2/25/2010	2472	100-0801-521.34-03	8.86	CVS PHARMACY INDIAN ROCKS FL
		2/25/2010	2606	100-0601-551.30-14	30.00	FOX CITIES CHAMBER
		2/25/2010	2696	100-0702-552.30-18	5.99	WALGREENS SUPPLIES
		2/25/2010	27464	100-0801-521.30-10	11.19	OFFICE MAX PAPER/CERTIFICATES
		2/25/2010	2803	731-1022-541.24-03	268.81	AMERICAN GARAGE DOOR
		2/25/2010	2932	100-0801-521.34-03	11.58	LOS MEXICANOS INDIAN ROCKS FL
		2/25/2010	3004	100-0702-552.30-18	16.97	ORIENTAL TRADING WINTER GALA SUPPLIES
		2/25/2010	3316	100-0903-531.32-01	86.00	STATE WI REG & LIC
		2/25/2010	3399	100-0903-531.32-01	86.00	STATE WI REG & LIC
		2/25/2010	3439	100-0403-513.30-15	10.85	PAYPAL LAPTOP POWER SUPPLY
		2/25/2010	3728	100-1001-514.24-03	57.20	FULL COMPASS POWER SUPPLY/REC SYS
		2/25/2010	4059	100-0801-521.34-03	40.46	TARGET BLUFF SUPPER CAMP DOUGLAS
		2/25/2010	4066	100-0801-521.34-03	20.75	JDS RESTAURANT INDIAN ROCKS IL
		2/25/2010	4360	100-0801-521.34-03	5.02	STARBUCKS CHICAGO IL
		2/25/2010	4392	100-0801-521.32-02	90.50	WI DEPT AD DOCMT SALE
		2/25/2010	4393	100-0601-551.30-14	390.00	CAPITAL NEWSPEPERS
		2/25/2010	4436	100-0401-513.34-03	28.07	SOLEA MEXICAN GRILL SUPPLIES
		2/25/2010	4469	100-0702-552.30-18	1.39	WALGREENS SUPPLIES
		2/25/2010	4475	100-0903-531.32-01	86.00	STATE WI REG & LIC
		2/25/2010	4916	100-0801-521.32-02	99.99	WWW.NEWEGG
		2/25/2010	5200	100-0403-513.34-04	12.95	EXPERTS EXCHANGE LLC ON LINE TECH DATABASE
		2/25/2010	5247	100-0801-521.32-02	10.00	SUNOCO WAUTOMA
		2/25/2010	6079	100-0703-553.30-18	172.35	ORDER TREE WAUTOMA
		2/25/2010	6108	100-0801-521.34-03	40.00	MR ED'S TEE PEE TOMAH WI
		2/25/2010	6586	100-0801-521.34-03	10.90	CIAO CHICAGO IL
		2/25/2010	7455	100-0801-521.34-03	110.38	KALAHARI RESORTS WI DELLS
		2/25/2010	7860	100-0801-521.19-03	207.95	GALLS WAUTOMA
		2/25/2010	7917	100-0801-521.34-03	14.54	CULVERS WAUTOMA
		2/25/2010	8380	100-0801-521.34-03	40.44	MOOSEJAW PIZZA WI DELLS
		2/25/2010	8555	731-1022-541.30-10	5.00	BIG LOTS PHONE BELT HOLSTER
		2/25/2010	9235	100-0601-551.30-14	39.95	PEDIMENT PUBLISHING
		2/25/2010	9401	100-0000-201.13-00	23.97	ORIENTAL TRADING
		2/25/2010	9447	827-0920-531.30-18	32.96	ORIENTAL TRADING
		2/25/2010	9804	100-0703-553.34-02	60.00	WIS PARK & REC
		2/25/2010		100-0000-201.13-00	17.95	ORIENTAL TRADING

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CARDMEMBER SERVICE...	24592...	2/25/2010...	9804...	827-0920-531.30-18	29.46	ORIENTAL TRADING
		2/25/2010	9882	100-0601-551.30-14	60.73	WI DEPT OF REV
		2/25/2010	9894	100-0801-521.34-02	180.00	PAYPAL TRAINING
			Total for check: 24592		5,463.83	
FONDY AUTO ELECTRIC	24593	2/25/2010	A52187	731-1022-541.38-03	114.31	REMAN ALT
		2/25/2010	A52274	731-1022-541.38-03	145.00	RECTREGBER
			Total for check: 24593		259.31	
FOX VALLEY TRUCK	24594	2/25/2010	487067	731-1022-541.38-03	1,718.65	TURBO W/O GASKETS
			Total for check: 24594		1,718.65	
GRAINGER INC	24595	2/25/2010	9170085915	100-0703-553.30-18	68.08	DRY ERASE BOARD BULLETIN BOARD
		2/25/2010	9173040883	266-1028-543.30-18	167.76	BLOWER MOTOR AG BAG
			Total for check: 24595		235.84	
GUNDERSON UNIFORM & LINEN RENTAL	24596	2/25/2010	1343322	100-0801-521.30-13	33.59	TOWEL/MAT SERVICE
			Total for check: 24596		33.59	
HUNTON & WILLIAMS LLP	24597	2/25/2010	G863770	100-0102-581.21-02	39,061.57	PROFESSIONAL SERVICES STEAM PLANT
		2/25/2010	G863771	100-0102-581.21-02	40,641.87	PROFESSIONAL SERVICES STEAM PLANT
			Total for check: 24597		79,703.44	
KAEMPFER & ASSOCIATES INC	24598	2/25/2010	15325	601-1020-543.21-02	324.09	IND DISC REG PROG SEWER USER MONITORING
		2/25/2010	15326	601-0000-196.00-00	318.10	WW COLL SYS REHAB IMPROV PHASE 3 SEWER REHAB
		2/25/2010	15327	601-0000-196.00-00	4,650.00	WW COLL SYS REHAB IMPROV O&M MANUAL PREP
		2/25/2010	15328	601-1020-543.21-02	860.00	WASTEWATER CONSULTING USER CHARGE SYSTEM
		2/25/2010	15329	601-1020-543.21-02	342.96	WET WEATHER FLOW BYPASS
		2/25/2010	15330	601-1020-543.21-02	287.78	WW COLL SYS IMPROV ANALYSIS

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KAEMPFER & ASSOCIATES INC...	24598...	2/25/2010	15331	601-1020-543.21-02	171.33	PHASE 4 SSES SEWER
				Total for check: 24598	6,954.26	
KONE INC	24599	2/25/2010	220310846	100-1001-514.20-04	242.91	MAINTENANCE 2/01/2010 TO 4/30/2010
				Total for check: 24599	242.91	
KUNDINGER FLUID POWER INC	24600	2/25/2010	50081322	731-1022-541.38-03	157.80	FLOW EZY FILL CAP HOSE ASSY
				Total for check: 24600	157.80	
LAKE PARK VILLAS HOMEOWNERS ASSN	24601	2/25/2010	013110	100-0305-562.51-03	454.72	INSURANCE/UTILITIES
				100-0703-553.22-03	30.14	INSURANCE/UTILITIES
				100-1012-541.22-03	35.73	INSURANCE/UTILITIES
				625-1010-541.22-03	29.71	INSURANCE/UTILITIES
				Total for check: 24601	550.30	
LEVENHAGEN CORPORATION	24602	2/25/2010	037996A-IN	731-1022-541.30-18	346.80	SCHF 229 MLY ULTRA
		2/25/2010	038015A-IN	100-0000-131.00-00	18,726.57	FUEL
				Total for check: 24602	19,073.37	
LINCOLN CONTRACTORS SUPPLY INC	24603	2/25/2010	60404801	100-0703-553.29-05	61.00	WACKER RAMMER
				Total for check: 24603	61.00	
MATTHEWS TIRE & SERVICE CENTER	24604	2/25/2010	32556	731-1022-541.38-02	199.99	TIRE SERVICE
				Total for check: 24604	199.99	
MENARDS-APPLETON EAST	24605	2/25/2010	54892	100-0703-553.30-18	30.75	STEEL WHEEL SWIVELS
		2/25/2010	56052	100-0703-553.24-03	40.23	PREMIX CONCRETE MEM FLOOR

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MENARDS-APPLETON EAST...	24605...	2/25/2010	56716	100-0703-553.30-18	12.98	WHEEL SWIVEL STANLEY SORTMASTER
			Total for check: 24605		83.96	
MENASHA EMPLOYEES CREDIT UNION	24606	2/25/2010	20100225	100-0000-202.05-00	18,998.00	PAYROLL SUMMARY
			Total for check: 24606		18,998.00	
MENASHA EMPLOYEES LOCAL 1035	24607	2/25/2010	20100225	100-0000-202.06-00	270.00	PAYROLL SUMMARY
			Total for check: 24607		270.00	
MENASHA EMPLOYEES LOCAL 1035B	24608	2/25/2010	20100225	100-0000-202.07-00	286.40	PAYROLL SUMMARY
			Total for check: 24608		286.40	
MENASHA JOINT SCHOOL DISTRICT	24609	2/25/2010	FERMOBHOME	100-0000-412.00-00	6,409.10	FEB MOBILE HOME
			Total for check: 24609		6,409.10	
MENASHA UTILITIES	24610	2/25/2010	003416	601-1021-543.25-01	26,018.99	DEC 09 SEWER CHARGES
		2/25/2010	003417	625-0401-513.25-01	1,150.33	DEC 09 STORM WATER CHG
		2/25/2010	BILLING#1	100-1008-541.22-03	300.50	
				100-0000-123.00-00	14.15	
				100-0305-562.22-03	20.24	
				100-0305-562.22-06	15.00	
				100-1012-541.22-03	75.41	
				100-0403-513.21-04	3,061.36	
				207-0707-552.22-03	358.75	
				207-0707-552.22-05	19.27	
				207-0707-552.22-06	31.87	
				100-0703-553.22-03	471.19	
				100-0703-553.22-05	82.42	
				100-0703-553.22-06	200.61	
				100-1001-514.22-03	1,388.31	
				100-1001-514.22-05	267.20	

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MENASHA UTILITIES...	24610...	2/25/2010...	BILLING#1...	100-1019-552.22-03	308.07	
				100-0920-531.22-03	274.76	
				100-0920-531.22-05	69.97	
				100-0408-552.22-03	17.80	
				100-1013-541.22-03	58.54	
				100-1013-541.22-06	246.86	
				100-1014-543.22-06	12.50	
			601-1020-543.22-03	26.93		
			Total for check: 24610	34,491.03		
NEENAH-MENASHA MUNICIPAL COURT	24611	2/25/2010	BOND	100-0000-201.03-00	108.80	BOND
				100-0000-201.03-00	202.00	BOND
				100-0000-201.03-00	503.00	BOND
				100-0000-201.03-00	113.80	BOND
			Total for check: 24611	927.60		
CITY OF NEENAH	24612	2/25/2010	32400	100-0205-512.25-01	2,650.00	BUILDING USE FEE MUNICIPAL COURT
		2/25/2010	FIRERESCUE	100-0501-522.25-01	248,394.00	FIRE RESCUE MARCH 2010
			Total for check: 24612		251,044.00	
NETWORK HEALTH PLAN	24613	2/25/2010	00417946	100-0000-204.08-00	131,896.12	HEALTH PREMIUMS 3/1/2010-3/31/2010
				100-0000-204.11-00	7,520.19	HEALTH PREMIUMS 3/1/2010-3/31/2010
			Total for check: 24613		139,416.31	
NETWORK HEALTH SYSTEM INC	24614	2/25/2010	250584	100-0801-521.21-05	75.00	ANNUAL CONSORTIUM FEE
		2/25/2010	251027	100-0801-521.21-05	117.00	DRUG SCREEN PANEL
			Total for check: 24614		192.00	
NIELSON COMMUNICATIONS	24615	2/25/2010	FV10-24894	100-0910-531.21-05	70.00	RADIO RENTAL
			Total for check: 24615		70.00	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
NORTH AMERICAN SALT CO	24616	2/25/2010	177113	601-1020-543.21-02	96.00	TEST OIL AND GREASE
				601-1020-543.21-02	(96.00)	REVERSE INCORRECT VENDOR
		2/25/2010	70475454	100-1006-541.30-18	1,634.88	TREATED SALT
			Total for check: 24616		1,634.88	
NORTHERN LAKE SERVICE INC	24617	2/25/2010	177113	601-1020-543.21-02	96.00	OIL AND GREASE SAMPLES
			Total for check: 24617		96.00	
OFFICE DEPOT	24618	2/25/2010	3200350036	731-1022-541.38-03	18.48	KIT
				731-1022-541.38-03	(18.48)	REVERSE WRONG VENDOR
		2/25/2010	624262	100-0405-513.30-10	18.72	OFFICE SUPPLIES
				100-0202-512.30-10	32.59	OFFICE SUPPLIES
			Total for check: 24618		71.32	
PACKER CITY INTERNATIONAL	24619	2/25/2010	3200350036	731-1022-541.38-03	18.48	KIT
			Total for check: 24619		18.48	
REDI-WELDING CO	24620	2/25/2010	13990	731-1022-541.30-18	89.00	ANGLE
			Total for check: 24620		89.00	
RESOURCE RECOVERY SYSTEMS INC	24621	2/25/2010	34111	266-1028-543.21-06	4,260.00	CUSTOM GRINDING
			Total for check: 24621		4,260.00	
SANOFI PASTEUR INC	24622	2/25/2010	97236275	100-0903-531.30-18	53.65	TUBERSOL TEST ANTIGEN
			Total for check: 24622		53.65	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
DR TERESA SHOBERG	24623	2/25/2010	CTYPHYS	100-0903-531.21-05	150.00	CITY PHYSICIAN MARCH 2010	
				Total for check: 24623	150.00		
STAPLES BUSINESS ADVANTAGE	24624	2/25/2010	3131190791	100-0304-562.30-18	71.12	OFFICE SUPPLIES	
				100-0702-552.30-10	14.15	OFFICE SUPPLIES	
				100-1002-541.30-10	24.02	OFFICE SUPPLIES	
			Total for check: 24624		109.29		
SUNGARD PUBLIC SECTOR INC	24625	2/25/2010	15657	100-0403-513.21-04	2,438.00	MAINTENANCE CONTRACT MARCH 1-31-2010	
				Total for check: 24625	2,438.00		
SWIDERSKI EQUIPMENT INC	24626	2/25/2010	IF01003	731-1022-541.38-03	91.21	HANDLE/SCREW/SPACER	
				Total for check: 24626	91.21		
UNIFIRST CORPORATION	24627	2/25/2010	097 0060347	731-1022-541.20-01	100.68	MAT/MOP/CLOTHING SERVICE	
				097 0060689	731-1022-541.20-01	100.68	MAT/MOP/CLOTHING SERVICE
				Total for check: 24627	201.36		
UNITED WAY FOX CITIES	24628	2/25/2010	20100225	100-0000-202.09-00	72.75	PAYROLL SUMMARY	
				Total for check: 24628	72.75		
JANET VAN LANKVELT	24629	2/25/2010	022210	100-0000-201.12-00	149.70	REIMBURSE CLASS SUPPLIES	
				Total for check: 24629	149.70		
VISION INSURANCE PLAN OF AMERICA	24630	2/25/2010	81898	100-0000-204.10-00	1,113.50	PREMIUM FOR MARCH 2010	
				Total for check: 24630	1,113.50		

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WC INDUSTRIAL SUPPLY COMPANY	24631	2/25/2010	0007488-IN	731-1022-541.38-03	372.32	CHAIN LINKS
	Total for check: 24631				372.32	
WCPA	24632	2/25/2010	022210	100-0801-521.32-01	20.00	CLASS REGISTRATION A ZEMLOCK
	Total for check: 24632				20.00	
WE ENERGIES	24633	2/25/2010	020910	100-0703-553.22-03	8.41	2170 PLANK RD
	Total for check: 24633				8.41	
WINNEBAGO COUNTY CLERK OF COURTS	24634	2/25/2010	BOND	100-0000-201.03-00	150.00	BOND
				100-0000-201.03-00	150.00	BOND
	Total for check: 24634				300.00	
WINNEBAGO COUNTY TREASURER	24635	2/25/2010	AP111199	100-0101-511.33-04	20.00	CONFERENCE ROOM RENTAL FEB 5, 2010
	Total for check: 24635				20.00	
WISCONSIN DEPT OF JUSTICE	24636	2/25/2010	L7101T	100-0801-521.21-06	35.00	NAME SEARCHES
	Total for check: 24636				35.00	
WISCONSIN SECRETARY OF STATE	24637	2/25/2010	022010	100-0801-521.32-01	20.00	NOTARY FEE T STYKA
	Total for check: 24637				20.00	
WISCONSIN SUPPORT COLLECTIONS	24638	2/25/2010	20100225	100-0000-202.03-00	1,152.15	PAYROLL SUMMARY
	Total for check: 24638				1,152.15	
					629,726.61	

ORDINANCE O-03-10

AN ORDINANCE PERTAINING TO EXCAVATION PERMITS

Introduced by Alderman Michael Taylor

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amend Title 6, Chapter 2, SEC.6-2-3(d)(2) of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

Title 6 – Public Works

CHAPTER 2

Streets and Sidewalks

SEC. 6-2-3 EXCAVATIONS OF STREETS, ALLEYS, PUBLIC WAYS AND GROUNDS.

(d) CITY STANDARDS; FEES.

(2) Fees. ~~The fee for a street opening permit shall be Ten Dollars (\$10.00). The fee for an annual street opening permit shall be One Hundred Dollars (\$100.00). Permit fees shall be paid to the City Treasurer who shall issue his receipt therefor.~~ Fees for the permits described above shall be established by the Board of Public Works.

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this _____ day of _____, 2010.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

Don Merkes

From: Don Merkes [dmerkes@sbcglobal.net]
Sent: Wednesday, February 24, 2010 4:00 PM
To: Don Merkes
Subject: Landmarks Commission

I have been asked by Joe Wiedert if I would have an interest in joining the Landmarks Commission when a seat becomes available. This letter comes to you in the event of this possibility. I have a strong interest in adding my enthusiasm and determination to the future of Menasha's image. We are beginning to show a vital move in that direction. I feel my aesthetic eye and attention to detail could be an asset to the community and to the appearance of the city. If Menasha is to compete in today's Main Street Destinations it will need to maintain and continue to create a truly unique environment. My family settled in Menasha in the 1860's and my grandfathers building still stands on main street, my roots run deep.

Thank-you
Tom Grade