

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday May 17, 2010  
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

A moment of silence was observed for long time resident, business man, and committee member William "Bill" Mayer who passed away on May 10.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Wisneski, Langdon, Hendricks, Zelinski, Englebort, Benner, Roush, Taylor  
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, FC Auxier, Lt. Brunn, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, Clerk Galeazzi, and the Press.  
DEPT. HEAD EXCUSED: PHD Nett

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

James Taylor, 724 Milwaukee Street. Issue with City Clerk concerning letter from Winnebago County District Attorney regarding investigation of James Taylor.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. CDD Keil – Brownfield Presentation by Lynn Scherbert, Ayres Associates

Lynn Scherbert and Elizabeth Runge from Ayres Associates presented information on Brownfield Redevelopment and how to obtain funding for Brownfield Redevelopment projects

2. CDD Keil – Update on Lake Park Villas by Kris Oates, Core Development

CDD Keil explained Kris Oates had a conflict and was unable to attend the meeting. She has asked to reschedule to June 7.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 5/3/10
- b. Board of Public Works, 5/3/10
- c. Committee on Aging, 4/8/10
- d. Personnel Committee, 5/3/10

Communications:

- e. Customers First! Newsletter, May 2010; *the Wire*
- f. Engineering Supv. Tim Montour, 5/7/10; Slip-lining sanitary sewer laterals
- g. Menasha Health Dept., 5/10; thank you from clinical student
- h. Proclamation, 5/9-5/16/10; National Police Week
- i. Proclamation, 5/16-5/22/10; National Public Works Week
- j. Public Service Commission of Wisconsin, 4/30/10; Notice of telephonic hearing for Menasha Utility water rate increase
- k. Public Works Facility, 4/10; April 2010 disposal violations
- l. CDD Keil, 5/13/10; Zoning code enforcement
- m. CDD Keil & PRD Tungate, 5/13/10; Waterfront Redevelopment Forum

Alderman Roush: Comm. L (memo on zoning code enforcement)-concerned about extra work load for CEO. CDD Keil gave a brief explanation on the new job responsibilities for CEO; Comm K (PWF disposal violations) asked what is being done to prevent illegal drop-offs. DPW Radtke explained the materials for a fence at the Public Works Facility have been purchased and will be installed by the Public Works crews

Alderman Zelinski: Comm L (memo on zoning code enforcement)-questioned how far back on site plan reviews CEO will go. CDD Keil explained the CEO would start with most recent site plan reviews; Comm. F (Slip-lining sanitary sewer laterals)-questioned why only one option. DPW Radtke explained past practice has not worked properly resulting in excessive clear water infiltration.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 5/3/10

Board of Public Works, 5/3/10; recommends approval of:

2. [Street Use Application – 23<sup>rd</sup> Annual Marina Steak Fry; Saturday, June 19, 2010; 4:00 – 10:00 PM](#)

[\(City of Menasha Marina\)](#)

3. [Street Use Application – 13<sup>th</sup> Annual Labor Day Corn Roast; Saturday, September 4, 2010; 4:00 – 10:00 PM](#)

[\(City of Menasha Marina\)](#)

Moved by Alderman Hendricks, seconded by Alderman Englebert to approve items 1-3 of Consent Agenda.

Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

None

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 5/6/10 to 5/13/10 in the amount of \$349,826.60

Moved by Alderman Wisneski, seconded by Alderman Hendricks to approve accounts payable and payroll.

Discussion/Questions/Answers on expenditures.

Motion carried on roll call 8-0.

J. ORDINANCES AND RESOLUTIONS

1. [R-12-10 Resolution Approving and Authorizing an Application to the Board of Commissioners of Public Lands State of Wisconsin, for a Loan of Two Million Six Hundred Seventy-Five Thousand \(\\$2,675,000\) and Levying Upon all the Taxable Property in the City, a Direct Annual Tax Sufficient in Amount to Pay the Loan](#)

Moved by Alderman Hendricks, seconded by Alderman Englebert to adopt R-12-10.

Discussion: C/T Stoffel explained this Resolution is to approve a loan from State Trust Fund to refinance a Note Anticipation Notes (NAN) for Steam Utility that comes due in Sept. 2011. Payments on this loan are scheduled to being in 2012

Motion carried on roll call 8-0.

2. R-13-10 – Resolution supporting Active Community Transportation Act 2010 (Rails to Trails Campaign)  
(Recommended by the Administration Committee, introduced by Ald. Benner)

Moved by Alderman Benner, seconded by Alderman Roush to adopt R-13-10.

Motion carried on unanimous voice vote

K. APPOINTMENTS

1. Mayor's re-appointment of Roger Kanitz, 516 Riverway, to the Fox Cities Transit Commission

(Menasha Representative) for the term of May 1, 2010 to April 30, 2011

Moved by Alderman Wisneski, seconded by Alderman Hendricks to approve re-appointment of Roger Kanitz

Motion carried on unanimous voice vote

L. HELD OVER BUSINESS

1. Petition of Barbara Bisby for special exemption of Section 7-1-6(e) of City Code to license and house one more cat than allowed

Moved by Alderman Wisneski, seconded by Alderman Taylor to approve Petition of Barbara Bisby.

Motion carried on roll call 8-0.

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(Five (5) minute time limit for each person)

No one spoke

O. ADJOURNMENT

Moved by Alderman Hendricks, seconded by Alderman Benner to adjourn at 7:10 p.m.

Motion carried on unanimous voice vote.