

CITY OF MENASHA
Landmarks Commission
Council Chambers, City Hall – 140 Main Street
July 23, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Joe Weidert at 4:40 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Patty Rudolph, Joe Weidert, Charlie Cross, Bernie Zimmerman

LANDMARKS MEMBERS EXCUSED: Mary Nebel, Ald. Mike Taylor, Kristi Lynch

OTHERS PRESENT: CDD Keil, Mike Prokash

C. MINTUES TO APPROVE

1. **Minutes of the July 8 2009 Landmarks Commission Meeting**

Moved by Comm. Rudolph, seconded by Comm. Zimmerman to approve the minutes of the July 8, 2009 Landmarks Commission meeting.

Motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS REPSONSIBILITIES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. ACTION ITEMS

1. **Establishment of Guidelines for Outdoor Food and Beverage Service Guidelines for the Upper Main Street Historic District**

Chairman Joe Weidert spoke on the need to establish guidelines in order to protect the character of the Upper Main Street Historic District and to protect the investment existing businesses have made in their property. The guidelines will be developed with commissioner input over the next several meetings. It is the intention of the Landmarks Commission to focus on aesthetic considerations as the Common Council controls the functional aspects of the outdoor seating areas through its permitting process.

This item is to be held over.

2. **Outdoor Food and Alcoholic Beverage Service – 204 Main Street – Menasha Grill**

Chairman Joe Weidert suggested that the owner bring back a revised plan for the seating area. The concerns regarding the existing plan include the height of the railing, the use of different styles of fencing, the appearance of the blocks used to elevate the fencing, the clearance between the existing fence, awning and the street, and the need for a description of the tables and seating to be used.

This item was held.

3. **Outdoor Food and Alcoholic Beverage Service – 200 Main Street – Franky's**

Mike Prokash provided images of the fencing and furnishings he is proposing to use in the outdoor seating area. Commissioners discussed the appearance of the proposed materials and the method of attaching the fencing to the sidewalk. They also discussed the relationship of the Landmarks Commission action relative to the outdoor service permit application/approval process through the Common Council.

Moved by Comm. Zimmerman, seconded by Comm. Cross to approve a 6 foot by 24 foot outdoor seating area with a 48 inch high black, cathedral style fence and with tables and chairs as depicted on the images that were presented. That portion of the outdoor seating extending onto the public sidewalk is to be subject to the approval of the Director of Public Works.

Motion carried.

F. DISCUSSION

1. Meeting Protocol

This item was held.

G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

1. No one spoke.

H. ADJOURNMENT

Moved by Comm. Rudolph, seconded by Comm. Zimmerman to adjourn at 5:22 PM.

Motion carried