It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

CITY OF MENASHA
PLAN COMMISSION
Council Chambers
140 Main Street, Menasha

November 3, 2009

3:30 PM

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE
   1. Minutes of the October 20, 2009 Plan Commission Meeting

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA
   Five (5) minute time limit for each person

E. DISCUSSION
   1. None

F. ACTION ITEMS
   1. Certified Survey Map – 1427-1429 Province Terrace
   2. Annual Comprehensive Plan Review – Identification of Issues/Opportunities to be Considered

G. ADJOURNMENT

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
October 20, 2009
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called was called to order at 3:39 p.m. by Mayor Donald Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, DPW Radtke, Ald. Benner and Commissioners Schmidt and Sturm.

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Cruickshank and Homan

OTHERS PRESENT: CDD Keil

C. MINTUES TO APPROVE

1. **Minutes of the September 29, 2009 Plan Commission Meeting**
   Moved by Ald. Benner, seconded by DPW Radtke to approve the September 29, 2009 Plan Commission meeting minutes.

   The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **Annual Comprehensive Plan Review – Identification of Issues/Opportunities to be Considered**
   CDD Keil stated that the Community Development Department is preparing for its 2010 Comprehensive Plan Review and would like input from the Commissioners. Commissioners discussed the following subject areas:

   Trails:
   - Public participation in plan development
   - Dealing with public concerns about trails
   - Friendship Trail – STH 47
   - Trail timing/installation
   - Developing a communication plan for introducing trail planning/routes
   - Conducting a trail planning workshop
   - Revisiting ordinances for sidewalks and trails
   - Trail map revisions
   - Trail connections to the Island, routes over bridges
   - Trail needs/options for Manitowoc Road and Street

   Public Input:
   - Issues Identification
   - Neighborhood vs. community planning
   - Compatibility of housing stock
   - Investing in place

   Future Growth Areas/Redevelopment:
   - Need to shift focus from new development to redevelopment

Stormwater Options:

- Need to explore options for small scale/on-site stormwater management

Renewable Resources:

- Need to explore partnering with Menasha Utilities to promote utilization of renewable resources

The discussion of Issues/Operations for the Comprehensive Plan Review is to be continued at the next meeting.

G. ACTION ITEMS

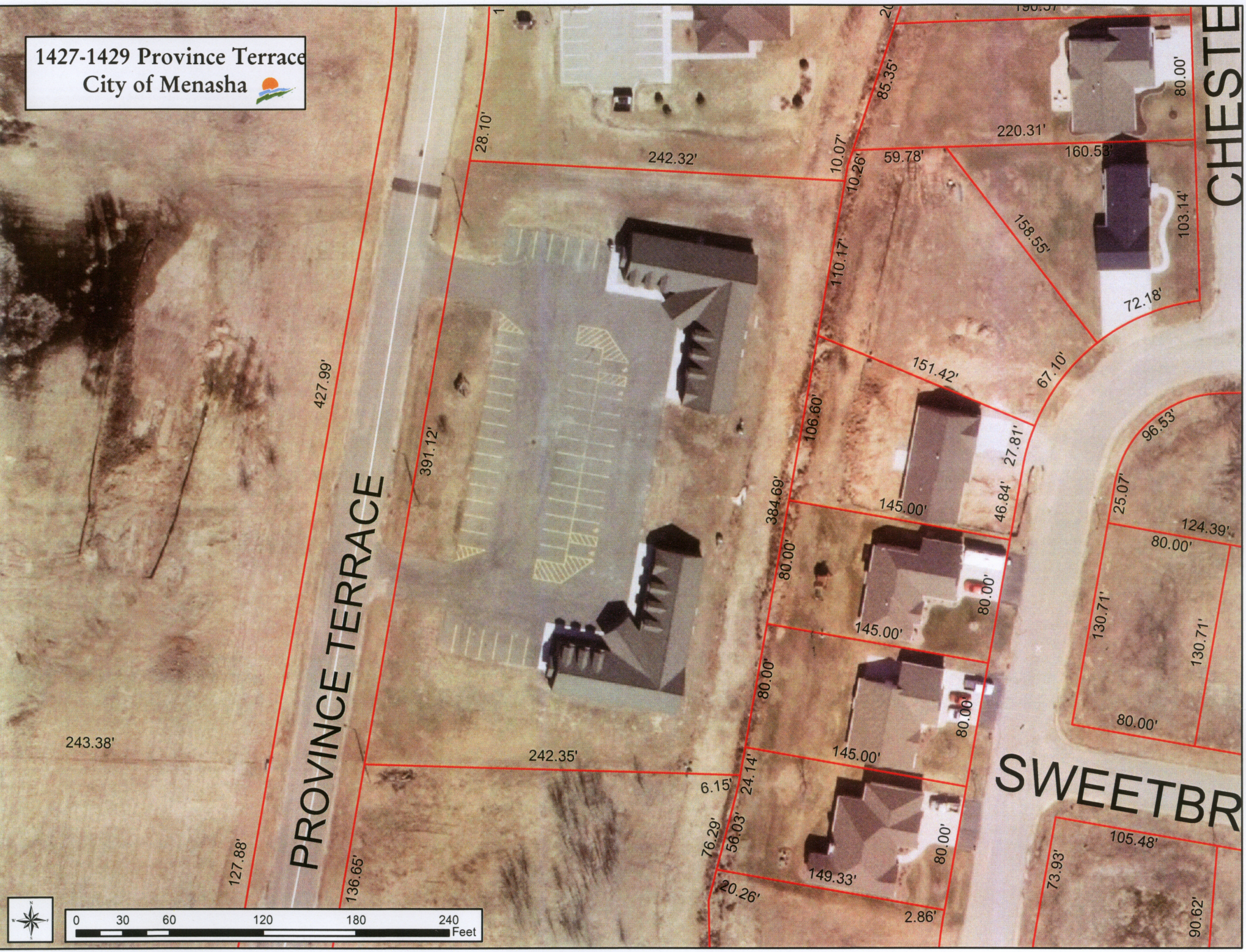
1. None

H. ADJOURNMENT

Moved by DPW Radtke, seconded by Comm. Schmidt to adjourn at 5:40 p.m.

The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director


1427-1429 Province Terrace
City of Menasha
PROVINCE TERRACE
SWEETBR
CHESTE
28.10'
242.32'
10.07'
10.26'
85.35'
190.57'
80.00'
220.31'
59.78'
160.53'
103.14'
158.55'
72.18'
110.17'
151.42'
67.10'
27.81'
46.84'
106.60'
384.69'
145.00'
80.00'
96.53'
25.07'
124.39'
130.71'
130.71'
427.99'
391.12'
243.38'
242.35'
6.15'
24.14'
76.29'
56.03'
149.33'
20.26'
2.86'
105.48'
73.93'
90.62'
127.88'
136.65'
0 30 60 120 180 240 Feet

Certified Survey Map

Part of Lot 2 of Certified Survey Map 1873 being part of the fractional Northwest ¼ of the Northwest ¼, Section 7, T20N, R18E, City of Menasha, Calumet County, Wisconsin

CROSS-ACCESS EASEMENT
The owners of Lot 1 have the right of access on and across Lot 2 and the owners of Lot 2 have the right of access on and across Lot 1

Northwest Corner
Section 7-20-18
Survey spike

LEGEND
= Government corner
= Set 3/4" x 18" iron rebar
Wt. = 1.502 lbs/lf
O = Found 3/4" iron rod
( ) = Recorded as

WISCONSIN
DAVID HEBERT
S-2312
APPLETON
WI
LAND SURVEYOR

David Hebert 10-26-09

David Hebert RLS date

DRAFTED BY:

Hebert Associates, Inc.
Land Surveying • Soil Testing
1110 W. Wisconsin Ave.
Appleton, WI 54914
920-734-8373
Fax: 920-734-3968

PAGE # 1 of 2 FILE # 09076M01

SURVEYOR'S CERTIFICATE
STATE OF WISCONSIN)
WINNEBAGO COUNTY)SS

I, David Hebert, Registered Wisconsin Land Surveyor, do hereby certify that I have surveyed, divided and mapped all that part of Lot 2 of Certified Survey Map 1873 being part of the fractional Northwest ¼ of the Northwest ¾, Section 7, T20N, R18E, City of Menasha, Calumet County, Wisconsin which is more fully described as follows:

Commencing at the Northwest Corner of said Section 7; thence S00°33'31"W, 710.84 feet; thence S85°46'53"E, 809.61 feet to the point of beginning; thence continuing S85°46'53"E, 242.32 feet; thence S11°07'16"W, 384.69 feet; thence N87°18'54"W, 242.35 feet; thence N10°59'56"E, 391.12 feet to the point of beginning.

I further certify that I have made said division by order and under direction of the owners of said lands and that I have fully complied with the code of ordinances of the City of Menasha, Winnebago County, Wisconsin and with Chapter 236.34 of the Wisconsin statutes in surveying, dividing and mapping the same.

David Hebert RLS Date

WISCONSIN DAVID HEBERT S-2012 APPLETON WI

OWNER'S CERTIFICATE
I (We), as owner(s), do hereby certify that I (we) caused the lands described on this Certified Survey Map to be surveyed, divided, and mapped as represented on this map. I (We) further acknowledge that this map is to be approved by the City of Menasha.

Owner Dated 10-27-09 Address W6464 MANITOWOC Rd Appleton WI

Owner Dated Address

STATE OF WISCONSIN)
WINNEBAGO COUNTY)SS
Personally came before me on this 27 day of _____, 20__, the above named owner(s) to be the persons who executed the foregoing instrument and acknowledge the same.

Notary Public, State of Wisconsin My commission expires

ROBERT J. NUERNBERG NOTARY PUBLIC STATE OF WISCONSIN

CITY PLANNING COMMISSION CERTIFICATE
Pursuant to the Land Subdivision Regulations of the City of Menasha, Wisconsin, all requirements for approval have been fulfilled. This Certified Survey Map was approved by

the City of Menasha on this ____ day of _____, 20__.

Chairman, City of Menasha Planning Commission

COMMON COUNCIL RESOLUTION
This Certified Survey Map was approved by the Common Council of the City of Menasha on this ____ day of _____, 20__.

Mayor City Clerk

TREASURER'S CERTIFICATE
We hereby certify that there are no unpaid taxes of unpaid special assessments on any of the lands included in this Certified Survey Map.

City Treasurer Dated County Treasurer Dated