

**CITY OF MENASHA
Plan Commission
Third Floor Council Chambers
140 Main Street, Menasha**

February 17, 2009

3:30 PM

MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:30 p.m. by Mayor Donald Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner, DPW Radtke and Commissioners Sanders, Cruickshank, and Sturm.

PLAN COMMISSION MEMBERS EXCUSED: David Schmidt

OTHERS PRESENT: CDD Keil, Lonnie Pichler and Stan Martenson

C. MINUTES TO APPROVE

1. Minutes of the February 3, 2009 Plan Commission Meeting.
 - a. Moved by Comm. Sanders, seconded by DPW Radtke to approve the February 3, 2009 Plan Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

No one spoke.

E. DISCUSSION

1. None

F. ACTION ITEMS

1. Preliminary Plat – Second Addition to Woodland Hills
 - a. Commissioners discussed the following:
 - I. Parkland dedication
 - II. Bike/pedestrian connections and trail routes
 - III. Area served by the proposed stormwater ponds
 - IV. Dedication of stormwater ponds to the city
 - V. Relationship of stormwater ponds/watertable/placement of fill
 - VI. Navigability status
 - VII. Roundabout at Villa Way
 - VIII. Right-of-way standards/street width standards
 - IX. Wider street width (37') extending east from the proposed roundabout
 - X. Location of main circuit and primary circuit switch cabinets
 - XI. Side lot drainage/easements 105/106, 115/116

- XII. Utility easements – Menasha Utilities – possible issues with easements in rear yard
- XIII. Preparation of landscaping plans for boulevards and roundabout
- b. This item will be forwarded to the Park Board for review.

G. ADJOURNMENT

Moved by Comm. Sanders, seconded by Comm. Cruickshank to adjourn at 4:21 p.m. The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director