

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
LANDMARKS COMMISSION
Council Chambers
140 Main Street, Menasha**

August 11, 2010

4:30 PM

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. Minutes of the June 29, 2010 Landmarks Commission Meeting (to be received)

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

E. COMMUNICATIONS

1. [Mary Nebel E-mail](#)

F. ACTION ITEMS

1. None

G. DISCUSSION

1. Commission Meeting Attendance
2. Landmarks Commission Recognition/Awards
3. Landmarks Commission Guidebook Development
4. 204 Main Street Signage
5. Façade Improvement Program Grant/Loan Balance
6. Set Next Meeting Date

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT

From: [Mary Nebel](#)
To: [Kristi Heim](#)
Subject: Re: Agenda Items
Date: Friday, August 06, 2010 9:37:43 AM

- Update on Commission Guidebook.
- Status on Recognition Award for Wreath Factory and anticipated completion date.
- Address rear signage at 204 Main Street, Menasha Grill, which has not gone through Landmarks Commission for approval.
- Request to send Landmarks Commission Guidelines and sign ordinances to Ordinance Enforcement Officer, Joe Polzien. Clarify what Joe's role will be in enforcement.
- Address absenteeism or low attendance at meetings and address that all member's help is a factor in meeting the Commission's objectives.

Please place on Agenda and in packet

Mary Nebel

E-mailed 8-6-10, 9:35 AM

On Aug 5, 2010, at 8:32 AM, Kristi Heim wrote:

- > Please forward any agenda items for the August 11th meeting to me no
- > later than Noon, Friday, August 5th. Thank you.
- >
- > Kristi Heim
- > City of Menasha
- > Community Development Department - 967-3650
- > Parks and Recreation Department - 967-3640
- > kheim@ci.menasha.wi.us
- > www.cityofmenasha-wi.gov
- >
- > *****As a local governmental entity, the City of Menasha is subject
- > to Wisconsin statutes relating to open records. Any e-mail received
- > by anyone at the City of Menasha, as well as any e-mail sent by
- > someone from the City of Menasha are subject to these laws. Unless
- > otherwise exempted from the Open Records law, senders and receivers
- > of City e-mail should presume that any e-mail is subject to release
- > upon request.*****
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