

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
April 6, 2010
MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:35 p.m. by Mayor Donald Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner, DPW Radtke and Commissioners Schmidt, Cruickshank and Homan

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Sturm

OTHERS PRESENT: CDD Keil and Pete Hensler

C. MINTUES TO APPROVE

1. **Minutes of the March 16, 2010 Plan Commission Meeting**

Moved by DPW Radtke, seconded by Ald. Benner to approve the March 16, 2010 Plan Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **Natures Way Easement Release**

CDD Keil reported on the progress the owner of 2008 Natures Way had made with securing easement releases.

2. **Comprehensive Plan – Future Land Use Plan Conflicts/Classifications**

Mayor Merkes and CDD Keil reviewed the areas where conflicts had been noted and where the land use classifications needed clarification. Commissioners discussed the relationship of the land use plan to zoning and gave consideration to how changing the plan and/or zoning may affect individual properties and neighborhoods. Staff if to prepare final recommendations for Plan Commission review and approval.

F. ACTION ITEMS

1. **Extraterritorial Plat Review – Lakeshore Manor, Lakeshore Drive – Town of Menasha**

CDD Keil reported that the documents related to the release of the highway easement had been reviewed and were acceptable to the City Attorney. Commissioners discussed site access, slope steepness relative to mowing, city and town jurisdiction, and text/labeling errors on the face of the plat. Motion by DPW Radtke, seconded by Ald. Benner to recommend approval of the extraterritorial plat with the condition that Lake Shore Drive be relabeled with Lakeshore as one word, that the City of Menasha be shown as part owner of Outlot 1 of CSM 6409, and that the spelling of Menasha be shown correctly on the plat notations.

The motion carried.

2. **Revised Menasha Portage Proposal**

CDD Keil reported that the Engineering Department had prepared revised plans for the portage sites. The revisions included reducing the width of the launch area at waters' edge from 16' to 8', changing the infill material in the Geomat on the easternmost portage from vegetation to aggregate, and installing a retaining wall on the westernmost side of the west portage in lieu of the 2.5 % slope as originally proposed.

Motion by Ald. Benner, seconded by DPW Radtke to recommend approval of the portages with the revisions as noted above.

G. ADJOURNMENT

Moved by Comm. Homan, seconded by Ald. Benner to adjourn at 5:30 p.m.

The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director