

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
August 3, 2010
MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:30 p.m. by DPW Radtke.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: DPW Radtke and Commissioners Schmidt, Cruickshank, Sturm and Ald. Benner

PLAN COMMISSION MEMBERS EXCUSED: Mayor Merkes and Commissioner Homan

OTHERS PRESENT: CDD Keil

C. MINTUES TO APPROVE

1. **Minutes of the July 20, 2010 Plan Commission Meeting**

Moved by Comm. Cruickshank, seconded by Comm. Schmidt to approve the July 20, 2010 Plan Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **None**

F. ACTION ITEMS

1. **CSM – Midway Crossing**

Commissioners discussed the width of the proposed public street dedication and the possible future need for a sidewalk.

Motion by Comm. Sturm, seconded by Ald. Benner to recommend approval of the CSM with the condition that a 5 foot wide pedestrian easement be added to the east and south sides of the proposed public street.

The motion carried.

2. **Request for Alternate Building Materials – Student Housing Proposal**

This item was held pending receipt of a revised proposal.

3. **Parcel Acquisition – Chute Street Parking Lot**

Commissioners discussed:

- Former leasing of the lot by the city for parking purposes
- The location of the parcel as it relates to others in the Chute Street Parking Lot
- Its relationship to the Senior Center
- The relationship to the City Hall staff parking lot agreement with Germania Hall

- Capacity of the Chute Street lot for City Hall staff parking
- Potential cost savings associated with terminating the agreement with Germania hall related to snow removal and lot maintenance
- Future potential of the lot as a development site

Motion by Ald. Benner, seconded by Comm. Sturm to recommend that staff pursue negotiations for the acquisition of the parcel.

The motion carried.

4. **Site Plan Amendment – 1427-1429 Province Terrace**

CDD Keil presented a drawing depicting potential changes to the original site plan per the Plan Commission's prior actions. The consensus was that the site owner or purchaser should prepare a revised site plan incorporating the changes to the transitional area landscaping, dumpster enclosures and parking lot curbing/landscaping incorporating the changes depicted on the drawing.

G. ADJOURNMENT

Moved by Ald. Benner, seconded by Comm. Cruickshank to adjourn at 4:31 p.m.

The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director