

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
LANDMARKS COMMISSION
Council Chambers
140 Main Street, Menasha**

March 9, 2011

4:30 PM

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. [Minutes of the February 9, 2011 Landmarks Commission Meeting](#)

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

E. COMMUNICATIONS

1. [2011 WAHPC Spring Conference](#)

F. ACTION ITEMS

1. [Historic Menasha Contest Entry Form](#)

G. DISCUSSION

1. Landmarks Commission Recognition/Awards
2. Landmarks Commission Guidebook Distribution
3. Façade Improvement Program Grant/Loan Balance
4. Future Landmarks Commission Activities/Projects

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT

*If you are not able to attend this meeting, please contact the
Community Development Department no later than the Monday prior to the meeting.*

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Landmarks Commission
1st Floor Conference Room, City Hall – 140 Main Street
February 9, 2011
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Joe Weidert at 4:37 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Joe Weidert, Kristi Lynch, Mary Nebel, Bernie Zimmerman and Tom Grade

LANDMARKS MEMBERS EXCUSED: Commissioner Andrew Jennings and Alderman Eric Hendricks

OTHERS PRESENT: CDD Keil

C. MINTUES TO APPROVE

1. **Minutes of the January 12, 2011 Landmarks Commission Meeting**

Moved by Comm. Lynch, seconded by Comm. Nebel to approve the minutes of the January 12, 2011 Landmarks Commission meeting.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. COMMUNICATIONS

1. **Preserving Wisconsin's Civic Legacy**

CDD Keil is to request six copies of the report and make them available to commissioners and others who may be interested.

F. ACTION ITEMS

1. None

G. DISCUSSION ITEMS

1. **Landmarks Commission Recognition/Awards**

Commissioners discussed the presentation of awards and commendations as part of Historic Preservation Month activities. The consensus was to present commendations to building owners and/or businesses as the following locations:

- 165-167 Main Street
- 180-182 Main Street
- 184 Main Street
- 186 Main Street
- 196 Main Street
- 200 Main Street
- 204 Main Street
- 210 Main street
- 216 Main Street
- 220 Main Street
- 226 Main Street
- 230 Main Street
- 214 Washington Street

CDD Keil is to discuss the process for presenting the awards with Mayor Merkes.

2. Landmarks Commission Guidebook Distribution

Commissioners are to distribute the guidebooks as follows:

- Tom Grade – Club Liquor, Club Tavern, Hotel Pub, Jdog Studios, Vertigo 1894
- Bernie Zimmerman – Restoration, Drive Line Service & Repair, Art Affair, Blind Pig, Jeffrey Rostas, DDS
- Mary Nebel – Wreath Factory, The Mixx, Accent Floral, Inspiring Interiors
- Joe Weidert – 212 Main Street, Menasha Grill, Wild Apple
- Kristi Lynch – Brin Building Tenants

CDD Keil is to distribute guidebooks to the Brin Building owner, Mike McClone for 184, 186 and 230 Main Street, Korona Klub, Corrente’s Martial Arts Studio and to Joe Nemecek for 180 Main Street.

3. Façade Improvement Program Grant/Loan Balance

The balance remains at approximately \$18,400. Comm. Weidert reported that the grant and loan application forms are being printed.

4. Future Landmarks Commission Activities/Projects

a. Identifying Architectural Elements Contest

Commissioners discussed publicity for the contest, the distribution of contest entry forms, contest form entry locations and the selection of contest winners. The contest is to be announced on the city’s website, and promoted through the DIDC newsletter. The Scene and the Post Crescent will be approached to do a story on the contest. The entry forms are to be dropped off at the participating businesses.

b. Other

Commissioners discussed possibilities for promoting the arts, opportunities associated with the Brin building, and the preparation of a directory of downtown businesses.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Moved by Comm. Lynch, seconded by Comm. Zimmerman to adjourn at 5:46 PM.

The motion carried.

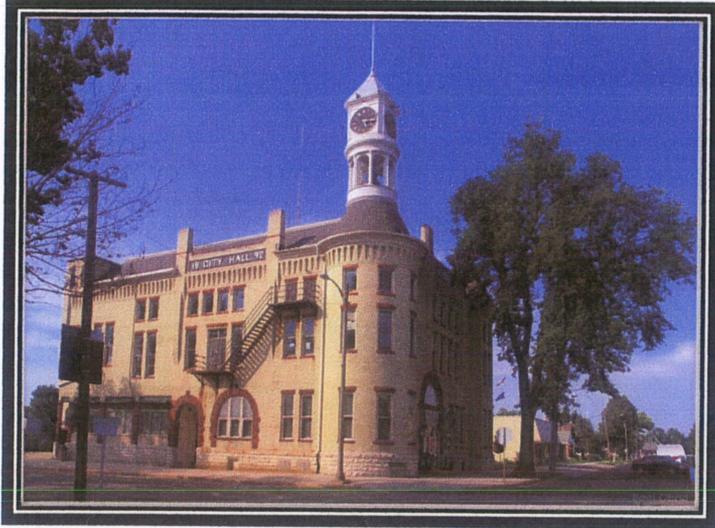
Respectfully submitted by Greg Keil, CDD.

2011 WAHPC SPRING CONFERENCE

Preserving Windows and Storefronts

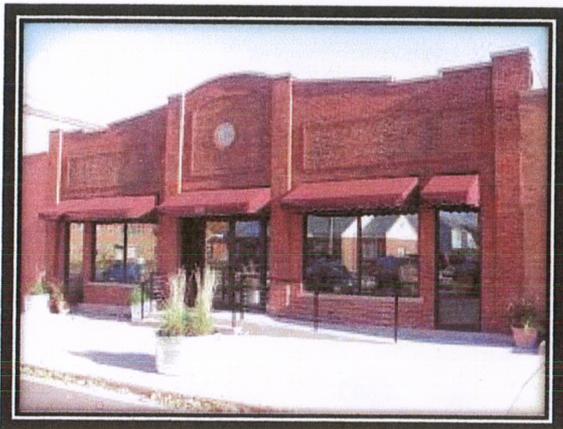
Presented by Wisconsin Association of Historic Preservation Commissions
with support from The Wisconsin Trust for Historic Preservation

Columbus City Hall and Auditorium



SPEAKERS:

Jen Davel, Preservation Architect,
Wisconsin Historical Society
Frank Butterfield, Director, Wisconsin
Field Office, National Trust for Historic
Preservation.
Todd Frey, Owner Frey Carriage Co.



Frey Carriage Company, Columbus, WI

Plan now to attend WAHPC's Spring
Conference. Saturday April 9, 2011

Columbus Senior Center
125 North Dickason Boulevard
Columbus, Wisconsin 53925

Registration: 8:00-9:00

Welcome, Introductions, Memorial: 9:00

Business Meeting: 9:30

Morning program: 9:45 Preserving
Windows and Storefronts

Lunch and Roundtable: 12:00

Afternoon program: 1:30

Tours: 2:00

Tours will include: Frey Carriage Factory,
City Hall and Auditorium, and some of
Columbus's historic and prestigious homes.

Members and Guests Welcome
For further information contact Bill
Weinshrott 920-923-2373.

**Thank you to our hosts, The Columbus
Historic Landmarks and Preservation
Commission, and those who have opened
up their businesses and homes for tours.**

The business meeting will include the introduction of a new WAHPC director, Kathy Grace, Winneconne. If you or any member you know is interested in serving as a director, please contact President Bill Weinsrott.

The following bylaw changes will be voted on during the business meeting.

1. OFFICER VII a. The officers of the Association shall be a President, a President-elect, a Secretary, a Treasurer, and two Directors. **Amendment: 3 Directors.**

2. BYLAWS X These bylaws may be amended by a majority of the member commissions present, a quorum being present, at a meeting of the Association, whether annual, regular or special, provided that the proposed amendment is mailed to every member commission 45 days prior to the day of the meeting at which it is to be considered. **Amendment: provided that the proposed amendment is electronically e-mailed or mailed to every member commission 30 days prior...**

Registered participants will receive: **Preserving Wisconsin's Civic Legacy, A Guide to Rehabilitating and Reusing Local Government Properties.** National Trust for Historic Preservation

Map is of downtown Columbus. Location pin is the Senior Center, 125 N Dickason Blvd.

REGISTRATION: Payable to WAHPC

Registration Deadline: April 2, 2011

Mail to: Linda Muldoon, 514 W College Av.
Appleton, WI 54911

Name: _____

Address: _____

E-Mail: _____

Commission: _____

Member at Large: ____ check if applicable.

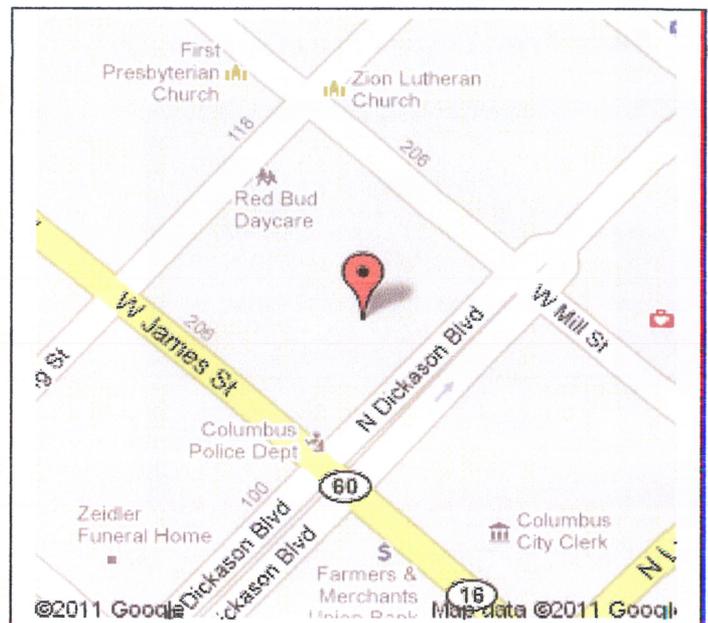
COST:

Member: \$25.00 _____

Non-member: \$35.00 _____

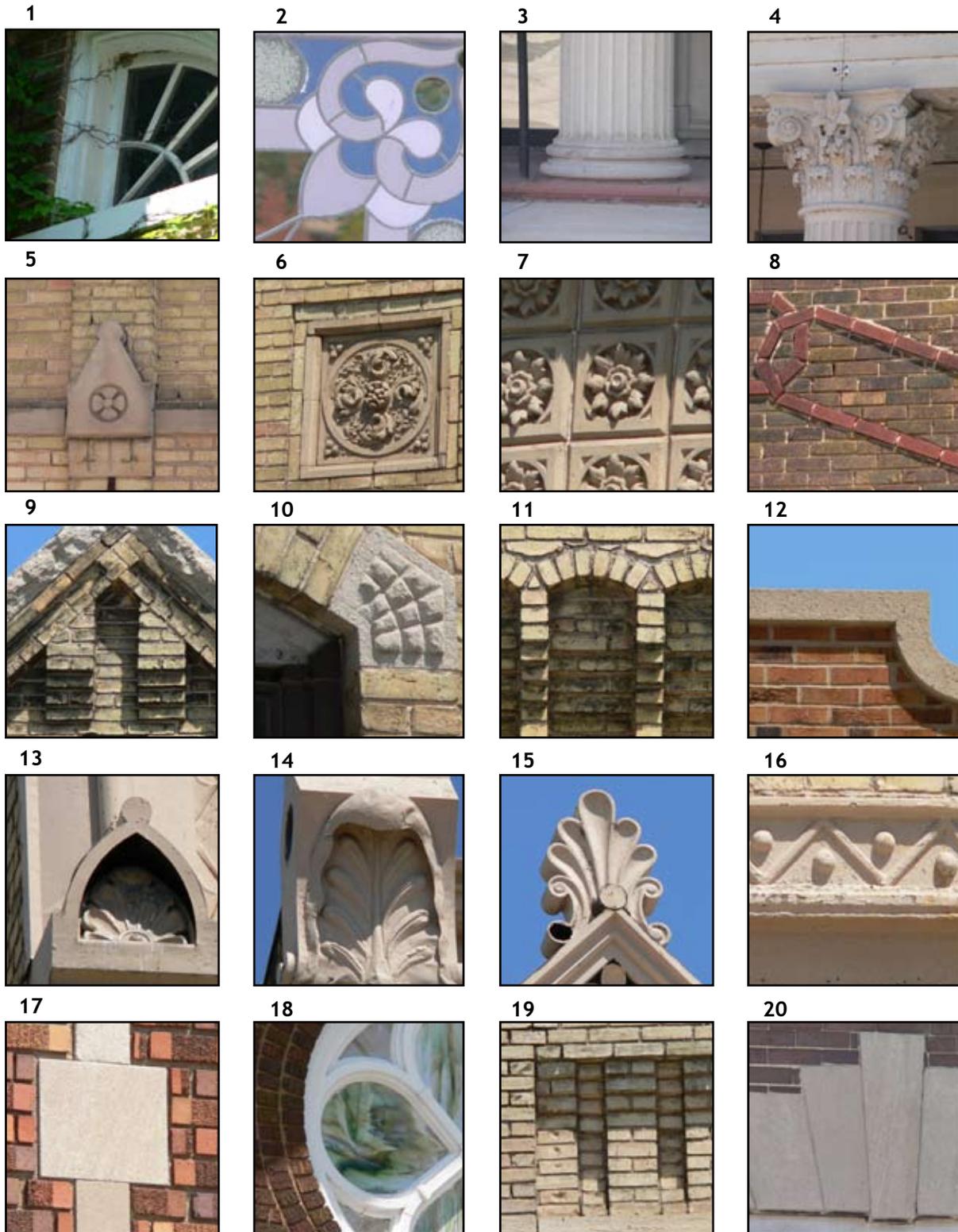
After deadline: \$10.00 late fee _____

This includes morning refreshments, lunch: homemade soup, sandwiches, beverage and dessert. Plus a Columbus tour book.



Discover Historic Menasha

and win a \$200 shopping spree!



Identify the buildings that feature these architectural details and win a \$200 Downtown Menasha shopping spree.

Entry forms and rules are on back

Write the building address next to the correct architectural photo number.

Photo Building address

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

Your Name _____

Address _____

City _____ State ____ Zip _____

Phone _____

Rules: