

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
November 8, 2011
MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:35 p.m. by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Commissioners Schmidt and Sturm, DPW Radtke and Ald. Zelinski

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Cruickshank and Ald. Benner

PLAN COMMISSION MEMBERS ABSENT: None

OTHERS PRESENT: CDD Keil, PP Homan and Jody Harkness

C. MINTUES TO APPROVE

1. **Minutes of the October 18, 2011 Plan Commission Meeting**

Motion by Comm. Schmidt, seconded by Comm. Sturm to approve the October 18, 2011 Plan Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **Comprehensive Plan Annual Review**

CDD Keil stated that the annual review of the comprehensive plan has been initiated. Notice has been placed in the newspaper, and will be posted on the city's website.

Commissioners discussed:

- Complete Streets Policies.
- Property maintenance.
- Creating a positive image for the community.
- Housing opportunities for all income ranges – not just focus on low/moderate income.
- Neighborhoods having different needs and opportunities.
- Modifying zoning to allow sale of duplex units on individual lots/zero lot line zoning.

Staff requested that commissioner's review the comprehensive plan goals and comment on them at the next meeting.

F. ACTION ITEMS

1. **Certified Survey Map – Tayco Street**

CDD Keil reported that the multi family dwelling unit that formerly occupied the lot has been razed. The lot is large enough to be split into two lots that conform with the lot area and width requirements of the R-1 single family zoning district.

Commissioners discussed:

- Orientation of the dwelling units.
- Location of a future garage/storage building.

- Addressing.
- The style of home to be built as related to the rest of the neighborhood.
- Future driveway locations.

Motion by Comm. Sturm, seconded DPW Radtke to recommend approval of the Tayco Street CSM.

The motion carried

2. **Gas Main Easement – Out Lot 3 – Re-Plat Lake Park Villas**

This item was withdrawn.

G. ADJOURNMENT

Motion by DPW Radtke, seconded by Ald. Zelinski to adjourn at 4:17 p.m.

The motion carried.

Minutes respectfully submitted by Greg Keil, CDD.