

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
December 6, 2011
MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:38 p.m. by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Commissioners Sturm and Schmidt, DPW Radtke and Ald. Benner.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Cruickshank

PLAN COMMISSION MEMBERS ABSENT: None

OTHERS PRESENT: CDD Keil, PP Homan and Doug Bodway, Valley Marine

C. MINUTES TO APPROVE

1. **Minutes of the November 22, 2011 Plan Commission Meeting**

Motion by Ald. Benner, seconded by DPW Radtke to approve the November 22, 2011 Plan Commission meeting minutes as presented.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **Annual Comprehensive Plan Review**

Commissioners discussed:

- Expanding zero lot line zoning for existing duplexes
- Reframing housing plan goals to promote housing opportunities for all income groups
- Needs and possibilities for encouraging housing rehabilitation
- Promotion of benefits of a municipally owned electric utility
- Downtown promotion and organizational structural
- Creation of charging sites for electric vehicles
- Expanding multi-modal transportation opportunities

There was consensus that staff should bring back recommendations concerning the above.

F. ACTION ITEMS

1. **Lease of Water Street Property Adjacent to Valley Marine Mart**

CDD Keil distributed a draft of the proposed lease agreement. Commissioners discussed:

- Public use of the launch site by motorized and non-motorized watercraft
- Trailer parking and boat launch fee considerations
- Subleasing of the property
- Notice to parties of lease termination
- Insurance

Motion by Ald. Benner, seconded by Comm. Sturm to recommend approval of the lease agreement with the deletion of reference to public access to the site and modifying the lease

termination to provide for 60 days notice by either party prior to the annual renewal date of the lease.

The motion carried.

G. ADJOURNMENT

Motion by Ald. Benner, seconded by DPW Radtke to adjourn at 5:05 p.m.

The motion carried.

Minutes respectfully submitted by CDD Greg Keil.