

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
March 19, 2013
MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:35 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, DPW Radtke and Commissioners Sturm and Ald. Benner.

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Cruickshank and Schmidt.

PLAN COMMISSION MEMBERS ABSENT: None

OTHERS PRESENT: CDD Keil, PP Homan, Gretchen DeCoster

C. MINUTES TO APPROVE

1. **Minutes of the February 19, 2013 Plan Commission Meeting**

Motion by DPW Radtke, seconded by Ald. Benner to approve the February 19, 2013 Plan Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **None**

ACTION ITEMS

1. **Certified Survey Map – Tana Lane Extended (Woodlands Nature Park)**

Commissioners discussed:

- Access easements relative to the wooded area within the site
- The location and need for a utility easement along the northeastern perimeter of the park

Motion by DPW Radtke, seconded by Ald. Benner to recommend approval of the CSM on Tana Lane, extended for the Woodlands Nature Park.

The motion carried.

2. **Certified Survey Map – Ahnaip Street – Menasha Shoreline Park**

CDD Keil explained that the purpose of the CSM was to carve out a parcel for the land donation for the future shoreline park on the Gilbert Paper Company redevelopment site. It also provides an easement to connect the shoreline park area to Ahnaip Street and provide for handicap parking.

Commissioners discussed:

- The configuration of Lot 6 relative to the trail location and the existing parking lot for the East Central Wisconsin Regional Planning Commission
- The elevation of the existing landscape berm relative to the proposed trail elevation
- Trail lighting
- The accommodation of all types of trail users including handicap access

Motion by Comm. Sturm, seconded by Ald. Benner to recommend approval of the CSM on

Ahnaip Street.

The motion carried.

G. ADJOURNMENT

Motion by Comm. Sturm, seconded by Ald. Benner to adjourn at 4:10 p.m.

The motion carried.

Minutes respectfully submitted by CDD Keil.