

CITY OF MENASHA
LANDMARKS COMMISSION
COUNCIL CHAMBERS

DATE: 2-18-09

MINUTE NOTES
CHE—SECRETARY

0. REGULAR MEETING

1. CALL TO ORDER

- a. TIME: 4:45 pm
- b. CHAIR: Joe

2. ROLL

a. LANDMARKS MEMBERS (Mark Present or Absent)

- i. Chair: Joe Weidert - present
- ii. Vice Chair: Patti Rudolph - absent
- iii. Ald. Jason Pamerter - absent
- iv. Kristi Lynch - present
- v. Mary Nebel - present
- vi. Chris Evenson - present
- vii. Charlie Cross - absent

b. OTHERS PRESENT

- i. Greg Kiel
- ii. Frank Prokash
- iii. 3 members of Menasha Historical Society
- iv. Otter Creek representative
- v. Bernard Zimmerman, new commissioner appointee (3-1-09)

3. MINUTES

- a. Date(s) of meeting minutes: 1-14-09
- b. Motions:
 - i. Amendments: None
 - ii. Motion to approve:
 - 1. By: Mary
 - 2. 2nd: Kristi
 - 3. Result: Approved

4. PUBLIC COMMENTS ON MATTERS OF CONCERN TO THE CITY

- a. Item: Frank Prokash inquired about the status of his signage plans as an agenda item, while indicating he was not yet ready to present it to the commission. Still questioning what his options are vis a vis the awning. He will meet with Greg Kiel to try and determine what his options are. Paul from Otter Creek also volunteered to talk to Frank on signage options and resources.

5. SUBSTANTIVE AGENDA ITEMS

A. E-1 Certified Local Government Status

- i. Discussion Item
- ii. Attachments: See checklist of items provided with agenda
- iii. Presenter: Chris/Greg
- iii. Discussion: Chris had inquired of Jessica about status of CLG certification prior to her leaving. Greg Kiel will prepare checklist of steps remaining to accomplish CLG status.

B. E-2 2009 Action Plan

- i. Discussion Item
- ii. Attachments: None
- iii. Presenter: None
- iii. Discussion: None

C. F-1 Sign Proposal 198 Main St. Franky's and Attic

- i. Action Item
- ii. Attachments: Renderings of signage
- iii. Presenter: None
- iv. Discussion: Item deferred for additional detail on actual plans and details of plans. (See public comment notes above)

D. F-2 Sign Proposal 196 Main St. Art Affair

- i. Action Item
- ii. Attachments: None
- iii. Presenter: None
- iv. Discussion: Item deferred given lack of plan or presenter.

E. F-3 Preservation Month Activities

- i. Action Item
- ii. Attachments: List of possible activities events compiled last year and attached to agenda.
- iii. Presenter: Historical Society Members and commissioners
- iii. Discussion: Nancy Barker led the discussion on behalf of the Historical Society contingent. There was agreement that last year, the planning started too late to be effective. A number of the downtown buildings are now in better shape and this renewal should be highlighted. Nancy reviewed some of the events from 2008 which worked well on Doty Island. There was consensus that one weekend, tentatively May 16 and 17, 2009, would be the dates for events. There was also consensus that there should be a dual focus for the events, Saturday in the downtown and Sunday at the Memorial Building and Smith Park. The Landmarks Commission would focus its planning on the downtown event and the Historical Society would focus on the Doty Island activities, with a joint review prior to the events. Other items discussed: school involvement in terms of drawing and/or essay contests; library involvement to tap their resources and display space; Setting speaker schedules to better inform public. Historical Society provided information on regular board meeting schedule: 2nd Tuesday of Each Month; and also advised of presentation on Neenah History on April 9, 2009 at Memorial Building. Greg Kiel will check on available budget and cost of street banner. No formal action taken at this time.

7. ADJOURNMENT

- a. TIME: 5:37 pm
- b. MOTION
 - i. BY: Kristi
 - ii. 2ND: Joe
 - iii. Result: Approved

Minutes submitted by:
Christopher H. Evenson