

**CITY OF MENASHA**  
**Landmarks Commission**  
**Council Chambers, City Hall – 140 Main Street**  
November 11, 2009  
**MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Co-Chairman Patti Rudolph at 4:30 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Commissioners Patti Rudolph, Kristi Lynch, Bernie Zimmerman, Charlie Cross and Alderman Mike Taylor

LANDMARKS MEMBERS EXCUSED: Commissioners Mary Nebel and Joe Weidert

OTHERS PRESENT: CDD Keil, Bob Ramsey

**C. MINTUES TO APPROVE**

1. **Minutes of the October 28, 2009 Landmarks Commission Meeting**

Moved by Alderman Taylor, seconded by Charlie Cross to approve the minutes of the October 28, 2009 Landmarks Commission meeting.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITME RELATED TO THE RESPONSIBILITES OF THE LANDMAKRS COMMISSION**

1. No one spoke.

**E. ACTION ITEMS**

1. **Approval of Revised Conceptual Design – Front Façade – 230 Main Street**

Bob Ramsey explained the proposed eliminating the top transom window leveling the height by one foot.

Moved by Alderman Taylor, seconded by Bernie Zimmerman to approve the revised façade concept.

The motion carried.

**F. Discussion Items**

1. **Landmarks Commission Guidebook Development**

- Agenda for next meeting
- What to do with survey
- Application/flow chart
- Website

2. **Community Development Project Checklist**

Moved by Bernie Zimmerman, seconded by Kristi Lynch to approve the Community Development checklist.

The motion carried.

**H. ADJOURNMENT**

Moved by Alderman Taylor, seconded by Charlie Cross to adjourn at 4:47 PM.

The motion carried.