

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor, City Hall – 140 Main Street
November 12, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Grade at 4:30 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Ald. James Taylor and Commissioners Alison Mayer, Paul Brunette, and Tom Grade.

LANDMARKS MEMBERS EXCUSED:

LANDMARKS MEMBERS ABSENT:

OTHERS PRESENT: CDD Keil, PP Homan, Dick Sturm, Nancy Barker, Steve Krueger, Ald. Stan Sevenich.

C. MINUTES TO APPROVE

1. **Minutes of the October 14, 2014 Landmarks Commission Meeting**

Motion by Ald. Taylor, seconded by Comm. Mayer to approve the October 10, 2014 Landmarks Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Steve Krueger – Voiced concerns about the undertakings of the Landmarks Commission as related to its assigned duties. He also commented on the acquisition of certain architectural elements by individuals and their placement on public and private properties.

Ald. Stan Sevenich – Commented on the role of Landmarks Commission as related to the functions established by ordinance and also commented on the importance of the columns and arch as significant elements in Menasha's historical development.

Dick Sturm – Remarked that he was present to be able to relate potential actions of the Landmarks Commission as may be related to city parks and to be aware of any possible future involvement by the Park Board.

Nancy Barker – Inquired about the disposition of the stained glass skylight from 175 Main Street.

E. COMMUNICATIONS

1. **Historical & Architectural Resources Survey**

Commissioner's were informed as to where the surveys may be accessed online and that hard copies are available upon request from the Community Development Department.

F. ACTION ITEMS

1. **Façade Alteration – 64 Racine Street – 206 Club**

The applicant withdrew the application.

2. **Sign Application – 196 Main Street – The Flow Yoga and Wellness**

PP Homan presented the proposed signage and stated that it was in compliance with zoning requirements.

Motion by Comm. Mayer, seconded by Comm. Brunette to approve the window sign at 196 Main Street, The Flow Yoga and Wellness. The motion carried.

G. DISCUSSION ITEMS

1. **Future Landmarks Commission Activities/Projects**
2. **Façade Improvement Program Grant/Loan Balance**
Balance remains at approximately \$5,000 when accounting for the Lemon Loves Lime (192 Main) Grant and Loan.
3. **Building Maintenance Standards/Requirements for the Historic District**
Commissioners discussed the need to be more proactive to avoid the long term neglect that leads to the deterioration and ultimately irreparable harm to historic structures.
4. **Disposition/Utilization of Architectural Elements**
Commissioners discussed ongoing demolition work and procedures for the salvaging of and future use of architectural elements. Extensive discussion took place regarding how, where, when and by whom the columns from 175 Main Street should be relocated.

Motion by Comm. Mayer, seconded by Comm. Grade to recommend that the mayor undertake the formation of an ad-hoc committee to address the placement of the four columns salvaged from 175 Main Street. The motion carried.
5. **Landmarks Commission Participation in 212 Main Street Storefront Improvements**
Comm. Mayer reported that she had received authorization from the building owner to make a display in the front windows. Historical photos will be researched to select appropriate images.
6. **Tayco Street Fountain Status**
CDD Keil reported that he was informed by Public Works personnel that there are serious defects in the plumbing and that the installation is no longer code compliant.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. Steve Krueger stated that the Landmarks Commission was operating in a dysfunctional manner.

I. ADJOURNMENT

Motion by Comm. Mayer, seconded by Comm. Brunette to adjourn at 5:59 PM. The motion carried.

Respectfully submitted by CDD Keil.