

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Minutes  
November 9, 2011**

- A. Meeting called to order at 8:08 AM by Chairman C. Rusin.
- B. Present: Dorothy Jankowski, Lori Asmus, Candyce Rusin, Dr. Teresa Rudolph, Sue Nett
- C. MINUTES TO APPROVE
  - 1. Motion to approve minutes from October 12, 2011 meeting made by D. Jankowski and seconded by L. Asmus. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. October 12, 2011 Communicable Disease Report presented and discussed.
  - 2. Update on flu vaccine clinics presented by S. Nett. 361 doses of flu vaccine administered at BDM school on 10-27-11 to adults and children. Total to date for adults only is 450 doses. Children's vaccine has been offered at every immunization clinic and by appointment to try and get children immunized against the flu.
  - 3. Email – Thanks for Participating in Local Health Governance Survey was shared with the board. Both C. Rusin and L. Asmus also received an email thanking them for their participation in the survey.
  - 4. Consolidated Grant Contract 2012 – Update given by S. Nett. Objectives are being added into the GAC with the dollar amounts. To date, the prevention grant dollars no longer exist and the other grant amounts are decreased by only a hundred dollars or so.
  - 5. Health Department Budget 2012 will be reviewed by the common council tonite. Board members are welcome to attend.
  - 6. Public Health Infrastructure Mini-Grant (1-1-12 – 9-30-12). S. Nett discussed the availability of grant dollars to assist the department in the first steps toward becoming accredited. Board members felt the department should apply for the funding if staff felt they could accomplish the objectives required. S. Nett will discuss with staff and the grant nurse if this could be accomplished in the grant timeframe.
- E. ACTION ITEMS
  - 1. Re-visit Proposed Weights and Measures Fees for Licensing Period 7-1-12 through 6-30-13. S. Nett explained the motion made at the last board of health meeting may need to be rescinded as the budgeted expenditures may be changing because of a proposed change in health insurance. Board members discussed allowing the director to have the latitude to set the fees based on the proposed expenditures. Motion to rescind the motions made at the October 12, 2011 meeting and to have the PHD set the fees so that revenue matches the

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

proposed expenditures made by D. Jankowski and seconded by T. Rudolph.  
Motion carried.

F. HELD OVER BUSINESS

1. None

G. Motion to adjourn at 8:45 AM made by D. Jankowski and seconded by T. Rudolph. Next meeting December 14, 2011 at 11 AM.