

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Heckrodt Wetland Reserve – 1305 Plank Road, Menasha**  
**June 12, 2012**  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. Dick Sturm at 6:01 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Luke Schiller, Ron Suttner, Chr. Dick Sturm, Ald. Kevin Benner, Nancy Barker

MEMBERS EXCUSED: Lisa Hopwood, Sue Pawlowski

OTHERS PRESENT: Ald. Steve Krueger, Ald. Dan Zielinski, Dick Loehning

**C. MINTUES TO APPROVE**

1. **Minutes of the June 7, 2012 Park Board Meeting (to be received)**

Moved by L. Schiller, seconded by N. Barker to approve the minutes of the June 7, 2012 Park Board meeting. Motion carried 5-0.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

Five (5) minute time limit for each person.

1. No one spoke.

**E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS**

1. **Director's Report – PRD Tungate**

It was reported that a significant amount of time has been spent on getting the pool up and running. A lot of new staff members have made training and other early season duties more challenging than normal. Aquafeet event was held on Sunday. Low registration, but the pool group wants to continue it next year as possibly a kid's only event.

2. **Park, Pool and Vandalism Report – PS Maas**

It was reported that two evergreen trees were cut nearly to the ground in Jefferson Park. Police are investigating. Vandals broke into the boat launch tube at Jefferson. Repairs have been made that should prevent this in the future. Pool water quality is improving after a somewhat cloudy beginning.

**F. DISCUSSION**

1. **Revisions to Park Policies Related to Soliciting Donations**

The board likes the new revision to this proposed policy. It would direct staff to inform the Board of any solicitation of donations. It would be done at a meeting and be part of the written minutes. It was suggested that language be added that if some organization or person donates a piece of equipment, that they would not be charged rent for the future use of the item. This policy will not be acted on by the Board until a city donation policy is in place.

2. **Request by Street Eats Mobile Restaurant to Operate in Jefferson Park – Eric Rausch**

The Board was in favor of establishing a 30 day trial period for Street Eats mobile restaurant. They directed staff to consult with CA Captain and proceed with setting up a short term schedule for Street Eats to set up somewhere in Jefferson Park, near the swimming pool and West Diamond. A policy on vending in the parks will need to be established. For the trial period,

no fee or payment to the city will be sought. The Board will review how the trial period worked at their next meeting.

#### **G. ACTION ITEMS**

1. **Motion: Informing the Common Council that the Park Board has Reviewed the Attached Draft Donation Policy and Supports its Adoption**  
Made by Ald. K. Benner, seconded by N. Barker. Motion carried 5-0.
2. **For Resident Wedding Reservation Purposes Only, Add Siblings of the Bride or Groom Must Reside in the City of Menasha at the Time the Reservation is Made**  
Motion by Ald. K. Benner, seconded by R. Suttner to not add siblings of the bride and groom to the wedding residency policy. Motion carried 5-0.
3. **Recommend Revision to all Relevant City Ordinances to Allow Consumption of Fermented Beverages in Barker Farm Park by Permit Only**  
Motion by Ald. K. Benner, seconded by N. Barker to allow fermented malt beverages by permit only in Barker Farm Park (ordinances to be revised and brought to the Council). Motion carried 5-0.
4. **Approve Moosefest to be held August 25-26, 2012 in Jefferson Park and Swimming Pool Parking Lot – Steve Krueger**  
Motion by R. Suttner, seconded by L. Schiller to approve Moosefest event as described above. Motion carried 5-0.
5. **Approve Communityfest to be held July 3, 2012 in Curtis Reed Square and July 4, 2012 in Jefferson Park – PRD Tungate**  
Motion by R. Suttner, seconded by Ald. K. Benner to approve Communityfest as described above. Motion carried 5-0.

#### **H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Dick Loehning commended the Board on its attitude of "trying to make the city a better place with all its decisions"

1. No one spoke.

#### **I. ADJOURNMENT**

Moved by Ald. K. Benner, seconded by N. Barker to adjourn at 7:56 p.m. Motion carried 5-0.