

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Public Works Facility – 455 Baldwin Street, Menasha**  
**September 10, 2012**  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. Dick Sturm at 6:04 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Kevin Benner, Sue Pawlowski, Ron Suttner, Nancy Barker, Luke Schiller, Lisa Hopwood

MEMBERS EXCUSED:

OTHERS PRESENT: PRD Tungate, PS Maas, Ald. Mike Taylor, Jim Bartz, Tracey Koenig, Ron Hansetter, Wally Bergstrom, Ald. Steve Krueger

**C. MINUTES TO APPROVE**

1. **Minutes of the August 13, 2012 Park Board Meeting**

Moved by L. Schiller, seconded by L. Hopwood to approve the August 13, 2012 Park Board minutes. Motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

Five (5) minute time limit for each person.

Ald. Mike Taylor commended N. Barker on her Isle of Valor Citizen Award and the need to protect HWR from trespassers along the trail. Jim Bartz stated the new fence would reduce disturbance to wildlife and that the PD supports the fence from a safety standpoint.

**E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS**

1. **Department Report – PRD Tungate**

PRD Tungate reported on the recent movie night at the pool, news has been positive so far on the city's chances of receiving a grant for a new neighborhood park, though nothing has been confirmed yet. Meetings have been held recently regarding the Gilbert site, project seems to be moving again in a positive direction.

2. **Park, Pool and Vandalism Report – PS Maas**

PS Maas reported that no vandalism occurred this month. Lots of special event set up, summer help is gone. Tree removals taking place and staff are gearing up for October tree planting.

**F. DISCUSSION**

1. **Review of 2012 Moosefest and Potential Future Plans – Ald. Steve Krueger**

Ald. Krueger thanked the Park Department for their help. He described his vision for the event which includes turning it into the aquatic version of EAA. This would include bringing in boat manufacturers to display their latest equipment. Ald. Krueger suggested that there may be proceeds from the event that could go toward boating and fishing improvements in Jefferson Park. His main intent was just to inform the Board of his intentions and to gauge their support for such an event. The Board seemed to not have any issues with the concept. Ald. Krueger would like the Board to consider adding Moosefest to the handful of events that have a standing event date held for them each year.

2. **Revised Policy for Allowing Vending in City Parks**

A revised draft was available to the Board. Discussion or action on this item was delayed until next month.

## **G. ACTION ITEMS**

1. **Consent to Use Park Access Points for the Proposed Fox-Wisconsin Heritage Water Trail**  
Motion by Ald. K. Benner, seconded by S. Pawlowski to allow consent for the public to access park sites for the proposed Fox-Wisconsin Heritage Parkway-Water Trail. Motion carried.
2. **Recommendation to Demolish All Buildings on the Army Reserve Building Site and to Return the Area to Park Land**  
The Board reviewed a packet of information and photos depicting the condition of the buildings on the site. Ald. K. Benner and Chr. D. Sturm described what they saw on a recent visit. Broken water pipes, asbestos, foundation problems and roofing problems were cited as areas of greatest concern. The heating system for the building was not drained properly at time of shut down. For these reasons, plus the fact that if the city wants the building removed, they will have one opportunity to have that done presumably by the Federal government, that now is the time to seek this outcome and return the area to park land. Moved by Ald. K. Benner, seconded by S. Pawlowski to recommend to the Plan Commission to demolish all buildings and foundations on the site and return the site to its former use as park land. Motion carried.
3. **Recommend Possible Fence Location Along a Portion of the Friendship Trail on the West Boundary of the Heckrodt Wetland Reserve – Site Visit**  
Board members and members of the Heckrodt Board made a site visit to the trail area between the Heckrodt boundary and City garage fence. J. Bartz and PRD Tungate explained how both entities have engaged in a long process of discussion that has seemingly lead to a compromise that both parties (City and Heckrodt) could live with. After the tour, the Board continued to discuss the matter and the options that were presented to them. The Board's main concerns were to lessen the visual impact of the fence and trail user safety. Heckrodt's main issue was to lessen the human impact on the habitat and animals that have used this area of Heckrodt in the past and now appear to be leaving due do human intrusion into these areas. Moved by Ald. K. Benner, seconded by S. Pawlowski to ask staff to go back to HWR officials with the fence location preferences they would like to see and bring this topic back as an Action Item on the agenda, possibly at a special Board meeting that would be held prior to Heckrodt's next Board meeting on September 26. If this occurs, a recommendation would be sent to the Common Council on October 1.

## **H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person

1. None

## **I. ADJOURNMENT**

Moved by Ald. K. Benner, seconded by R. Suttner, to adjourn at 8:25 p.m. Motion carried.