



## MENASHA POLICE COMMISSION MEETING MINUTES

DATE: March 20, 2008

Commissioner Liebhauser called the regular bimonthly meeting to order at 5:00pm at the Menasha Safety Building, 430 First Street, Menasha, WI.

Present: Barb Ballard, Larry Buck, Jim Liebhauser, Amy Ristow, Chief Stanke and Lt. Michael Brunn

Absent: Joe Cruickshank.

- I. Minutes of the last meeting: M/S/C Buck/Ristow to accept the 1/17/2008 Meeting Minutes.
- II. Police Report – Chief Stanke.
  1. Training Certificates:
    - Emergency Vehicle Operation Course (EVOC), Fox Valley Technical College (FVTC) – Martin Schrampf, Matt Lenss, Roger Picard, Paul Scheppf, Larry Bonneville, Chuck Sahr, Dennis Perschbacher, Tim Styka, Stephanie Gruss, Zach Albrecht, Ginger Tralongo.
    - Field Training Officer (FTO), FVTC –Paul Scheppf.
    - Managing and Investigating Internal Investigations, FVTC – Ron Bouchard.
    - Emergency Management Incident Command System (ICS) 400 –Tim Styka.
    - Employment Law, County Village Municipal Insurance Corporation (CVMIC) – Angie Hancheck, Jeff Jorgenson, Roger Picard.
    - Association of Special Weapons and Tactics (SWAT) Personnel – Matt Albrecht, Jamal Kavar.
    - Silver Certificate in Supervision CVMIC: Supervisor Resources and Tools; Basic Risk Management; Workplace Safety and Health – Jeff Jorgenson.
    - Community Policing and Problem Solving, Northeast Wisconsin Technical College (NWETC) – Matt Lenss, Christopher Groeshel, Sara Swenson.
  2. Excellent teamwork by the Menasha Police Department (MPD), during the investigation of a recent homicide in the city resulted in the arrest of an individual.
  3. A search warrant allowed the MPD to secure a DNA sample which resulted in a “hit” confirmation from the state crime lab of a recent sexual assault.
  4. The “Wisconsin Traffic Safety Reporter”, Vol.11, No.1, 2008 ran an article about Badger Traffic and Criminal Software, (TraCS). Officer Martin Schrampf of the MPD is quoted regarding the effectiveness of the program.
  5. Probationary Officer Scott Stiles resigned today, March 20, 2008.
- III. Old Business: None.
- IV. New Business: None.
- V. Correspondence: None.
- VI. Schedule next meeting: Thursday, May 15, 2008 at 5:00pm. **ELECTIONS.**
- VII. Closed Session: 5:20 pm, under Section 19.85 (1) (c), Wisconsin Statutes: Considering the employment, promotion, compensation or evaluation of the performance of any employee under the commission’s jurisdiction. M/S/C Buck/Ristow.
- VIII. Open Session: 6:04 pm. M/S/C Buck/Ristow.
  1. The Commission recommends hiring Peter Sawyer. M/S/C Ristow/Buck.
  2. Begin the hiring process to fill the vacancy in the MPD. M/S/C Buck/Ristow.
- IX. Adjournment: 6:10 pm M/S/C Buck/Ristow

Respectfully submitted,

Barb Ballard  
Commissioner, Secretary